



Agenda
REGULAR CITY COUNCIL MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, October 01, 2013

City Council Pre-Meeting, 7:00 p.m.

(Discussion Only - Annex Building)

1. 2014 Preliminary Budget Distribution and Discussion (10 minutes)
- Cathleen Koch, Administrative Services Director

City Council Regular Meeting, 7:30 p.m.

(City Hall Council Chamber)

Welcome and Roll Call:

Pledge of Allegiance:

Approval of Agenda:

(Approved by Motion)

Presentations:

1. 2014 Tourism Promotion Area Budget and Marketing Plan by Kris Watkins, Tri-Cities Visitor and Convention Bureau President and CEO (5 minutes)
- Cindy Johnson, City Manager
2. Increasing the Special Lodging Assessment Within the Richland Tourism Promotion Area by Kris Watkins, Tri-Cities Visitor and Convention Bureau President and CEO (5 minutes)
- Cindy Johnson, City Manager

Richland Report:

(Mayor and Council Members)

Public Hearing:

(Please Limit Public Hearing Comments to 3 Minutes)

1. Proposed Surplus and Disposal of Excess Equipment
- John Noble, Administrative Services Purchasing/Warehouse/Fleet Manager

Comments:

(Please Limit Public Comments to 2 Minutes)

1. Public Comments
2. Reports of Boards, Commissions, and Committees

3. Report of Visiting Officials

Consent Calendar:

(Approved in its entirety by single vote or Council may pull Consent items and transfer to Items of Business)

Minutes - Approval:

1. Joint Council/Planning Commission Special Workshop Held September 9; Council Meeting Held September 17; Council Workshop Held September 24, 2013
- Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance No. 29-13, Amendment to RMC Title 5: Licensing and Taxation, Increase the Per Night Special Lodging Assessment Rate from \$1.50 to \$2.00
- Cindy Johnson, City Manager
3. Ordinance No. 30-13, Amendment to RMC Titles 17: Sewer and 18: Water, Establishing Rules for Billing Adjustments
- Pete Rogalsky, Public Works Director

Resolutions - Adoption:

4. Resolution No. 58-13, Ex-Officio Appointments to the Wine Science Center Development Authority Board: Keith Moo-Young and Lori Selby
- Heather Kintzley, City Attorney
5. Resolution No. 60-13, Acceptance of a \$7,000 Donation from the Columbia Center Rotary for Goethals Park
- Phil Pinard, Planning and Capital Projects Manager
6. Resolution No. 61-13, Sale of Surplus Equipment
- Cathleen Koch, Administrative Services Director

Items for Approval:

7. Amend the Tri-City Regional Tourism Promotion Area Interlocal Cooperation Agreement to Increase the Special Lodging Assessment Rate
- Cindy Johnson, City Manager
8. 2014 Tourism Promotion Area Budget and Marketing Plan
- Cindy Johnson, City Manager
9. Amendment to Agreement with Berger ABAM for Duportail Bridge Project
- Pete Rogalsky, Public Works Director

Expenditures - Approval:

10. September 9, 2013 – September 20, 2013, for \$6,603,144.72, including Check Nos. 205263-205709, Wire Nos. 5452-5459, Payroll Check Nos. 99075-99087, and Payroll Wire/ACH Nos. 8185-8210
- Cathleen Koch, Administrative Services Director

Items of Business:

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

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Council Agenda Coversheet

Council Date: 10/01/2013

Category: Public Hearing

Agenda Item: PH1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: PROPOSED SURPLUS OF EQUIPMENT

Department: Administrative Services

Ordinance/Resolution: 61-13

Reference:

Document Type: Presentation

Recommended Motion:

None.

Summary:

A public hearing is being held to receive input or comments on the proposed resolution authorizing surplus and disposal of equipment. Refer to Resolution No. 61-13 on the Consent Agenda.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

City Manager Approved:

Hopkins, Marcia
Sep 25, 14:38:55 GMT-0700 2013



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: APPROVAL OF COUNCIL MINUTES

Department: Assistant City Manager

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the minutes of the Joint Council/Planning Commission Special Workshop Held September 9; Council Meeting Held September 17; Council Workshop September 24, 2013.

Summary:

None.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

- 1) Draft 09/09/13 Special Joint Council/PC Mtg Minutes
- 2) Draft 09/17/13 Council Mtg Minutes
- 3) Draft 09/24/13 Council Workshop Minutes

City Manager Approved:

Hopkins, Marcia
Sep 27, 10:48:20 GMT-0700 2013



MINUTES JOINT CITY COUNCIL – PLANNING COMMISSION WORKSHOP

**Richland Public Library Gallery ~ 955 Northgate Drive
Monday, September 9, 2013**

Call to Order:

Mayor Fox called the Joint Council/Planning Commission workshop to order at 6:00 p.m. in the Richland Library Gallery room.

Attendance:

Council: Mayor Fox, Mayor Pro Tem Rose, Council Members Christensen, Lemley, and Kent were present.

Planning Commission: Chair Boring, Vice Chair Utz, Commissioners Clifford, Wise, Madsen, Moser, Wallner, Jones and Berkowitz were present.

Also present were City Manager Johnson (arrived at 6:21 p.m.), Deputy City Manager King, City Attorney Kintzley, Development Services Manager Simon and Deputy City Clerk Barham.

Workshop Items:

1. Introductions

The Council, Planning Commission and staff members introduced themselves.

2. Council Expectations of Planning Commission

Mayor Fox began by commenting on the important role of the Planning Commission with land use issues. He noted their actions are closely controlled by state and municipal laws and their recommendations to Council need to be well thought out and carefully documented.

Council Member Lemley shared his observations about the Planning Commission from his perspective as a Council liaison.

Council Members, Planning Commissioners (PC) and staff briefly discussed the following items:

- How the PC, staff, City Attorney and outside council need to work closely together to ensure the Richland Municipal Code (RMC) and PC procedures are up-to-date
- Quasi-judicial processes of the PC
- Risk management and the importance of reducing liability
- The idea of adding a Hearings Examiner to reduce risk for certain decisions

The bulk of the discussion centered on how the PC conducts their business, including their strengths and potential areas of improvement.

The “Discussion Draft of Council’s Expectations for the Planning Commission” document was briefly reviewed. Mayor Fox requested that the PC further review the document and provide their comments at a later time.

3. Discussion of Future Planning Issues and Priorities

A document listing the concerns, suggestions and questions of individual Commissioners was provided. Council asked that the PC, as a whole, develop a list of planning priorities for Council consideration.

4. Discussion of Pending Development Regulations

Development Services Manager Simon provided updates regarding the upcoming Comprehensive Plan Amendments, the Shoreline Master Plan, Hillside Regulations and zoning regulations for marijuana production, processing and sales.

5. Closing Comments

Council and the PC expressed appreciation for the discussions they had during the workshop and agreed that more than one joint workshop per year, is desirable.

Adjournment:

Mayor Fox adjourned the workshop at 7:42 p.m.

Respectfully Submitted,

Debby Barham
Deputy City Clerk

Form Approved:

John Fox
Mayor

Date Approved:



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, September 17, 2013

Pre-Meeting:

Mayor Fox called the Council meeting to order at 7:00 p.m. in the City Manager's Conference Room, Annex Building.

Mayor Fox, Mayor Pro Tem Rose, Council Members Anderson, Christensen, Kent, Lemley, and Thompson were present.

Also present were City Manager Johnson, Deputy City Manager King, City Attorney Kintzley, Public Works Director Rogalsky, Economic Development Manager Ballew, Communications and Marketing Manager Herron and City Clerk Hopkins.

1. HOME Program Sub-Recipient Agreements (15 minutes)
 - Bill King, Deputy City Manager

Mr. King explained the recent changes to the federal guidelines regarding the HOME program and how that has affected the City's administration of the program.

Ms. Kintzley discussed the current status of the Charter franchise renewal and recommended pulling the ordinance and resolution on this topic from the agenda and rescheduling for a future meeting.

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:

Mayor Fox called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Fox welcomed those in the audience and expressed appreciation for their attendance.

Mayor Fox, Mayor Pro Tem Rose, Council Members Anderson, Christensen, Kent, Lemley, and Thompson were present.

Also present were City Manager Johnson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director

Baynes, Police Captain Cobb, Public Works Director Rogalsky, Parks and Recreation Director Schiessl, and City Clerk Hopkins.

Pledge of Allegiance:

Mayor Fox led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM ROSE MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED BY REMOVING CONSENT CALENDAR ITEM NOS. 2 AND 4. THE MOTION CARRIED 7-0.

Presentations:

1. CityView Video: Colonel Matthias Memorial Dedication
- Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video.

Richland Report:

Council Member Lemley said he attended the opening of the Fujiyama Japanese Restaurant in Richland.

Mayor Fox attended the tennis court sign dedication for Holland St. John, a former Parks and Recreation Commission member, in Howard Amon Park. He also attended a Senate Committee reception and Senate hearing for Initiative 937 regarding hydro-electric power as a renewable energy resource.

Council Member Kent said she also attended the Senate hearing for Initiative 937 at the Richland Library and gave details of the initiative.

Comments:

City Clerk Hopkins read the Public Comments procedure.

1. Public Comments

Dean Gray, 2012 Mahan St, Richland WA, said he spoke at the last Council meeting about his concerns on emergency preparedness and thanked the City staff for quickly addressing his concerns.

Jesse Robinson, 1525 Mahan, Richland, WA, expressed his concerns with the current Mahan street project.

2. Reports of Board and Commission Representatives:
No reports.

3. Reports of Visiting Officials:
No reports.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes - Approval:

1. Council Meeting Held September 3, 2013
- Marcia Hopkins, City Clerk

Ordinances - Passage:

2. Ordinance No. 11-13, Amending Title 28: Telecommunications, Regulating the Occupancy and Use of Public Right-of-Way by Cable Systems and Open Video Systems
- Heather Kintzley, City Attorney

Resolutions - Adoption:

3. Resolution No. 35-13, Setting Land Prices for City View, Horn Rapids Industrial Park, Horn Rapids Commercial Plaza and Horn Rapids Business Center
- Gary Ballew, Economic Development Manager
4. Resolution No. 48-13, Adopting Established Cable Television Customer Service Standards
- Heather Kintzley, City Attorney
5. Resolution No. 57-13, Appointment to the Economic Development Committee: MillieAnne VanDevender
- Marcia Hopkins, City Clerk
6. Resolution No. 59-13, City of Richland's Approach to Preparation of a Washington State Transportation Revenue Package
- Pete Rogalsky, Public Works Director

Items for Approval:

7. Lease with Chin Han DBA Bookmark Café for the Richland Library Coffee Shop
- Bill King, Deputy City Manager
8. Budget Adjustment for Americans with Disabilities Act Program
- Pete Rogalsky, Public Works Director
9. Consulting Services Agreement with TCA Architecture & Planning Inc. for Fire Station Planning and Design
- Grant Baynes, Fire and Emergency Services Director
10. Subrecipient Agreements with the Cities of Pasco and Kennewick for the HOME Program
- Gary Ballew, Economic Development Manager
11. Authorize Travel for Mayor Pro Tem Rose to Attend the Energy Communities Alliance Intergovernmental Meeting in New Orleans, October 28-30, 2013
- Cindy Johnson, City Manager

Expenditures - Approval:

12. August 26, 2013 - September 6, 2013, for \$6,455,184.74, including Check Nos. 204921- 205262, Wire Nos. 5436-5451, Payroll Check Nos. 99061-99074, and Payroll Wire/ACH Nos. 8176-8184

- Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER LEMLEY SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS AMENDED. THE MOTION CARRIED 7-0.

Reports and Comments:

1. City Manager Johnson reported on the recent wind storm damage and said 11 trees went down and north Richland lost power. She expressed her appreciation to the Energy Services staff members that worked long hours to get the power restored. Ms. Johnson read the agenda for the September 24, 2013, Council workshop and said she would be out of town for a City Manager conference September 23-27.

2. Council Members:

Council Member Kent said she was pleased that the lease for a new coffee shop in the Richland Library had been approved and gave details regarding the new business.

Council Member Lemley said he rescued a baby squirrel during the recent wind storm and said that Jan O'Leary, at the Blue Mountain Animal Rescue, will take baby squirrels.

Adjournment:

Mayor Fox adjourned the meeting at 7:56 p.m.

Respectfully Submitted,

Marcia Hopkins
City Clerk

FORM APPROVED:

John Fox
Mayor

DATE APPROVED:



MINUTES
CITY COUNCIL WORKSHOP
Richland City Hall ~ 505 Swift Boulevard
Tuesday, September 24, 2013

Call to Order:

Mayor Fox called the Council workshop to order at 6:00 p.m. in the Council Chamber.

Attendance:

Mayor Fox, Mayor Pro Tem Rose, Council Members Anderson, Christensen, Lemley, Thompson and Kent were present.

Also present were Deputy City Manager King, City Attorney Kintzley, Economic Development Manager Ballew, Redevelopment Project Supervisor Moore, Public Works Director Rogalsky, Parks and Recreation Director Schiessl, Energy Services Director Hammond, RES Business Services Manager Edgemon, Chief Electrical Engineer Staffer, Power Operations Supervisor Leip, Electrical Systems Supervisor Whitney and City Clerk Hopkins.

Workshop Items:

1. Energy Services Department Annual Update (45 minutes)
- Bob Hammond, Energy Services Director

Mr. Hammond said the Energy Services department is organized into five divisions and managers or supervisors:

Sandi Edgemon – Business Services Manager
Christ Staffer – Chief Electrical Engineer
Jim Leap - Power Operations Supervisor
Clint Whitney, Electrical Systems and Technical Services Supervisor

Mr. Hammond said the Energy Policy Management Manager is an open position at this time.

He asked them to introduce themselves, briefly summarize their respective responsibilities, give an overview of their division and talk about their 2013 accomplishments and challenges.

Council had general questions for the division managers.

2. HOME Program Agreement (20 minutes)
- Bill King, Deputy City Manager

Mr. King said the HOME Investment Partnership Program is a U.S. Department of Housing and Urban Development (HUD) activity intended to expand the availability of, and access to, affordable housing. This funding source is only available to larger Cities or jurisdictions that have banded together to form Consortiums which the Cities of Richland, Pasco and Kennewick formed in 1995. Richland became the lead entity and has responsibility for administering the program. Under the program regulations, up to 10% of the annual award can be used for Richland's administrative costs and at least 15% is made available to a local Community Housing Development Organization (CHDO) such as Habitat for Humanity. Per our current Consortium Agreement, the remaining HOME funds are divided between the three Cities in the same portion as they receive Community Development Block Grants from HUD. Pasco has received slightly over 40% of these funds, Kennewick just under the 40% and the remaining 20% has gone to Richland.

Until the last few years, the Consortium has run smoothly and resulted in over \$11 million in HOME funds for our region. In recent years, as the amount of HOME funding has been reduced, the percent of these funds available for administrative costs has fallen below our actual costs to administer the program. This problem became more acute when three Pasco projects failed to meet minimum HUD standards requiring significantly more administrative time. In the fall of 2012, HUD completed a monitoring visit of our HOME program. After many years of clean reviews, HUD noted six areas of concern during this most recent visit; several of the issues were related to the Pasco rehab projects. The monitoring visit also brought attention to a new HUD interpretation about how funding should be tracked within the Consortium. Despite the fact that the current Consortium Agreement was previously audited by HUD with no comments, issues in other parts of the country led to a new area of emphasis for HUD. HUD rules require that HOME funds can only be distributed to Kennewick or Pasco through a subrecipient agreement and that the Consortium should be managed as whole and not three independent entities. This requirement has now also resulted in a finding in Richland's recently completed 2012 State audit.

HUD has provided technical assistance to help address the issues raised during the last monitoring visit. Under Richland's lead, corrective actions are being taken and soon all of the concerns will be addressed. However, more fundamental questions still remain about the value of this program compared to the liability the City assumes in administering the program. Under the current agreement, the Consortium will remain in place through 2016 but the Cities have the option of accepting no further HOME funds. Regardless of what decision is ultimately made, the Consortium will be responsible to continue monitoring and managing any existing funds or new program income.

Council had a general discussion of the HOME Program Agreement.

3. Columbia Point RFP(s): Proposed Hotel Site, Restaurant Site, and Mixed Use Site (30 minutes)
- Gary Ballew, Economic Development Manager

Mr. Ballew and Mr. Moore gave a presentation on developing an RFP for the remaining City owned sites at Columbia Point. These sites include portions of Tract J on either side of Anthony's restaurant and the former Lamb Weston headquarters site (Tracts D & E) south of the Shiloh Hotel. During the April 23, 2013 workshop, Council discussed preferred uses for each of these sites. Council expressed continuing interest in an upscale hotel between Anthony's and the Marriott site; plus a second restaurant between Anthony's and Marina Park. Most of the discussion centered on the best use of the former corporate office site. Realizing another Corporate user was not likely in the foreseeable future; Council indicated interest in a mixed use or entertainment complex on Tracts D & E. Staff has retained the services of MacKay & Sposito to help visualize how such a use may be developed on this site.

The purpose of this workshop is to review the design concepts for tracts D & E and discuss other aspects of the proposed RFP prior to publishing the final request. The RFP will be finalized after this workshop and brought back to Council for formal approval at the October 15 Council meeting. Major features of the anticipated RFP include the following:

- * The Hotel and Restaurant planned for lease, the Mixed Use/Entertainment planned for sale,
- * Emphasis on high quality of architecture and design,
- * The RFP is planned to be advertised for six weeks,
- * Responses can address any or all of the sites identified in the RFP, and
- * Preference will be given to responses that meet the City's intended uses.

Evaluation criteria are likely to include net financial benefit to the City, quality and design of proposed development, successful track record of the development team and evidence of ability to perform. The proposed RFP and marketing strategy is also being discussed with the Economic Development Committee.

Council discussed the agreed with the recommendations for the RFP as presented.

Executive Session:

1. Discuss Richland Housing Authority Per RCW 42.30.110 (1) (iii): Discuss legal risks of current practice or proposed action with legal counsel (20 minutes)

MAYOR PRO TEM ROSE MOVED AND COUNCIL MEMBER THOMPSON SECONDED THE MOTION TO RECESS THE WORKSHOP AT 8:03 P.M. TO DISCUSS THE RICHLAND HOUSING AUTHORITY PER RCW 42.30.110 (1) (III):

**DISCUSS LEGAL RISKS OF CURRENT PRACTICE OR PROPOSED ACTION WITH
LEGAL COUNSEL FOR 20 MINUTES.**

**COUNCIL MEMBER THOMPSON MOVED AND COUNCIL MEMBER KENT
SECONDED THE MOTION TO MOVE OUT OF EXECUTIVE SESSION AND
RECONVENE THE MEETING AT 8:23 P.M.**

Adjournment:

Mayor Fox adjourned the workshop at 8:24 p.m.

Respectfully Submitted,

Marcia Hopkins
City Clerk

Form Approved:

John Fox
Mayor

Date Approved:



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C2

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORD. NO. 29-13 AMEND RMC 5.36.010 TO INCREASE THE PER NIGHT SPECIAL LODGING ASSESSMENT

Department: City Manager

Ordinance/Resolution: 29-13

Reference:

Document Type: Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 29-13, Amending RMC Section 5.36.010, Increasing the per night special lodging assessment rate from \$1.50 to \$2.00.

Summary:

On June 1, 2004, the Cities of Kennewick, Pasco and Richland entered into an Interlocal Cooperation Agreement for establishment of a Tri-City Regional Tourism Promotion Area (TPA). The interlocal agreement established a Special Lodging Assessment (SLA) for all Class A lodging businesses of \$1.50 per night of stay. The combined revenues from the SLA would be used by the Tri-Cities Visitor and Convention Bureau to conduct specified promotional activities on behalf of the entire region. Any change in the Tri-City Regional SLA rate must be initiated by the affirmative recommendation of the Tri-City Regional Hotel-Motel Commission, and thereafter approved by each of the City Councils within the Tri-City Regional TPA.

At their July 18, 2013 meeting, the Tri-City Regional Hotel-Motel Commission adopted a resolution to increase the SLA upon all Class A lodging businesses from \$1.50 per day of stay to \$2.00 per day of stay. This will increase the marketing funds available to promote the Tri-Cities as a premier destination, and will translate into increased visitor spending and economic development for the entire region. The revenues resulting from the SLA increase will support the sponsorship of future conventions and sporting events, the addition of a sports marketing manager, increased advertising, and the addition of a marketing manager to promote the growing wine industry and the increased accessibility to Hanford.

On August 14, 2013, a meeting was held with all hotels that participate in the assessment to share the details about the increase and to ensure that the industry fully supports the increase. The hotels represented at the meeting gave overall support to the SLA increase. The Tri-City Regional Hotel-Motel Commission recommends to the City Council of the Cities of Kennewick, Pasco and Richland approval of the increase of the SLA upon all Class A lodging businesses from \$1.50 per night of stay to \$2.00 per night of stay, which this Ordinance, if approved, will enact by amending RMC Title 5.

The amendment to the Interlocal Cooperation Agreement of the Tri-City Regional TPA is on the Consent Calendar under Items for Approval for Council approval as well, and is a necessary amendment to implement increase of the SLA.

Fiscal Impact?

☐ Yes ☒ No

If approved, the increase to the SLA will increase the amount of revenue and expenditure in the Special Lodging Assessment fund, however it will have no net effect on the City's budget, as this is a pass-through fund.

Attachments:

- 1) Proposed Ord. No. 29-13 Amending Title 5 - Increasing Special Lodging Assessment
- 2) TCVCB Letter and TCRHMC Resolution
- 3) Proposed Interlocal Cooperation Agreement Amendment

City Manager Approved:

Hopkins, Marcia
Sep 26, 10:41:44 GMT-0700 2013

ORDINANCE NO. 29-13

AN ORDINANCE of the City of Richland relating to an increase of the special lodging assessment from \$1.50 to \$2.00 per stay; amending Section 5.36.010 of the Richland Municipal Code.

WHEREAS, the Tri-City Regional Hotel-Motel Commission has recommended to the Cities of Kennewick, Pasco, and Richland an increase of the Special Lodging Assessment from \$1.50 per day of stay to \$2.00 per day of stay; and

WHEREAS, the Cities have, contemporaneously herewith, adopted the First Amendment to the Interlocal Cooperation Agreement for Establishment of Tri-City Regional Tourism Promotion Area to provide for the increase in Special Lodging Assessment;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 That Section 5.36.010 entitled "Authorization of Special Lodging Assessment" of the Richland Municipal Code shall be and hereby is amended and shall read as follow:

5.36.010 Authorization of special lodging assessment.

There is hereby assessed, pursuant to RCW 35.101.050, a special lodging assessment as a charge for the furnishing of lodging by lodging businesses located within the Richland tourism promotion area in the amount of:

- A. ~~One Dollar and 50/Cents (\$1.50)~~ Two Dollars and 00/Cents (\$2.00) per night of stay at each Class A lodging business as defined below.
- B. No charge per night of stay for each Class B lodging business as defined below. (Ord. 17-04 § 1.02).

Section 1.02 This Ordinance shall take full force and effect on the 1st day of January , 2014, contingent upon the adoption of similar Ordinances by the City Councils of the Cities of Kennewick and Pasco, Washington, on or before that date.

PASSED by the City Council of the City of Richland at a regular meeting this ____ day of _____, 20____.

John Fox, Mayor

ATTEST:

Marcia Hopkins, City Clerk

APPROVED AS TO FORM:

Heather Kintzley, City Attorney

Date Published:



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August 21, 2013

Ms. Cindy Johnson
City of Richland
P.O. Box 190
Richland, WA 99352

Dear Ms. Johnson:

The Tri-City Regional Hotel-Motel Commission was formed in 2004 for the purpose of establishing a tourism promotion area. As a result, with the support of the local hotel community, a tourism promotion assessment (TPA) was created to generate increased funding for the specific purpose of marketing the Tri-Cities as a preferred destination for conventions, sports tournaments and events, as well as leisure travel.

The TPA has been an extremely successful endeavor for the Tri-Cities tourism industry. The collection of the assessment began in October of 2004 and since that time we have been able to provide grants and financial support to 152 conventions and sporting events, creating an economic impact of \$130 million in visitor spending in the community. In addition we have been able to promote the Tri-Cities with spring and fall television ad campaigns in the Greater Seattle Area for seven consecutive years. We have been able to improve our marketing materials, launch a new web site, create a destination video, and add sales staff to assist in convention and sports recruitment.

Local hoteliers and city partners have been very pleased with the return on investment as a result of instituting the tourism promotion assessment. The current rate of the assessment in the Tri-Cities is \$1.50 per room. The legislation (RCW 35.101) allows that the assessment can be increased to as much as \$2.00 per room, as is the practice in Spokane, Yakima, Vancouver and Seattle.

Recently the Commissioners of the Tri-City Hotel-Motel Commission unanimously passed a resolution to increase the assessment in the Tri-Cities from \$1.50 to \$2.00. On August 14 a meeting was held for all hotels that participate in the assessment to share the details about the increase and to ensure that the industry fully supports the increase. Although not every hotel invited chose to attend, there were representatives from Fairfield Inn, Holiday Inn Express, Red Lion Hotels (representing four hotel properties), Best Western, Courtyard by Marriott, Hilton Garden Inn, Baymont Inn, Clover Island Inn, Hampton Inn and the GuestHouse International in attendance and there was overall support by the hotels to increase the assessment to \$2.00 per room, preferably as soon as January 1, 2014.

The proceeds from an increase to the TPA would be used to further support the sponsorship of future conventions and sporting events, the addition of a sports marketing manager to assist in recruiting new tournaments and sporting events to the Tri-Cities, increased advertising, the addition of a marketing manager to promote the growing wine industry and the increase in accessibility to Hanford, especially as the Hanford Land Use Plan and Manhattan National Historical Park become a reality.

The next step is to secure the support of the Richland City Council, as well as the support of the Kennewick and Pasco City Councils. We would welcome the opportunity to present the merits of an increase to the Richland City Council.

We have provided the attached copy of the resolution passed by the Tri-City Regional Hotel-Motel Commission on July 18, 2013. We are hopeful that the city council will support our request and will pass an ordinance to allow for the increase to \$2.00 in Richland, and will also approve an amendment to the interlocal agreement amongst the three cities allowing for the increase.

Ms. Johnson, we appreciate the time and effort that you have dedicated to the Tri-City Regional Hotel-Motel Commission and welcome any questions or comments you may have.


Sincerely,



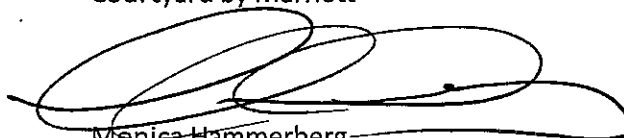
Linda Hendricks
Tri-City Regional Hotel-Motel Commission – Richland
Hampton Inn



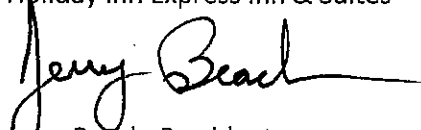
Kathy Moore
Tri-City Regional Hotel-Motel Commission – Richland
Courtyard by Marriott



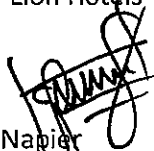
Vijay Patel
Tri-City Regional Hotel-Motel Commission – Pasco
Holiday Inn Express Inn & Suites



Monica Hammerberg
Tri-City Regional Hotel-Motel Commission – Pasco
Red Lion Hotels



Jerry Beach, President
Tri-City Regional Hotel-Motel Commission – Kennewick
Hilton Garden Inn



Ian Napier
Tri-City Regional Hotel-Motel Commission – Kennewick
Red Lion Hotels

RESOLUTION NO. 102-13

**A RESOLUTION FOR THE INCREASE IN THE SPECIAL
LODGING ASSESSMENT**

WHEREAS, a proposal has been submitted to the Commission to recommend an increase in the Special Lodging Assessment rates; and

WHEREAS, the current assessment of \$1.50 per room per day has not been changed since its adoption in 2004; and

WHEREAS, increasing the marketing funds available to promote the Tri-Cities as a premier destination will translate into increased visitor spending and economic development for the entire region; and

WHEREAS, the revenues resulting from the increase from \$1.50 to \$2.00 are to be invested in the recruitment of conventions and sports tournaments, and leisure travel for the Tri-Cities region; and

WHEREAS, RCW 35.101.050 permits an assessment rate up to \$2.00 per night of stay; and

WHEREAS, any change in the Special Lodging Assessment rate must be initiated by the affirmative recommendation of the Tri-City Regional Hotel-Motel Commission, and thereafter, approved by the affirmative vote of a majority plus one of each City Council with the cities within the Tourism Promotion area; and

WHEREAS, after due consideration to the proposal, NOW, THEREFORE,

IT IS RESOLVED that the Tri-City Regional Hotel-Motel Commission recommend to the City Councils of the cities of Kennewick, Pasco and Richland to, by appropriate legislation, amend the Special Lodging Assessment upon all Class A lodging businesses from \$1.50 per night of stay to \$2.00 per night of stay; and amend the Interlocal Cooperation Agreement for establishment of the Tri-City Regional Tourism Promotion Area dated June 1, 2004.

IT IS FURTHER RESOLVED that the Secretary transmit to the City Councils of the City of Kennewick, Pasco and Richland a copy of this Resolution requesting their affirmative approval.

The number of those voting in favor of the Resolution are 6.

The number of those voting in opposition of the Resolution are 0.

The Resolution is ☒ approved ☐ rejected.

By: Kris Walth, Secretary

**AMENDMENT TO
INTERLOCAL COOPERATION AGREEMENT
FOR ESTABLISHMENT OF
TRI-CITY REGIONAL TOURISM PROMOTION AREA
PROVIDING FOR THE INCREASE IN THE
LEVY OF THE SPECIAL LODGING ASSESSMENT
ON LODGING BUSINESSES WITHIN THE
TRI-CITY REGIONAL TOURISM PROMOTION AREA**

BY THIS FIRST AMENDMENT to that Interlocal Cooperation Agreement for Establishment of Tri-City Regional Promotion Area dated the 1st day of June, 2004, entered into by and among the City of Kennewick, the City of Pasco, and the City of Richland, Washington, the parties agree to the following:

WHEREAS, the Special Lodging Assessment was established in 2004 at \$1.50 per day of stay, and has since that time remained unchanged; and

WHEREAS, by Resolution received from the Tri-City Regional Hotel-Motel Commission, the Commission is recommending an increase in the Special Lodging Assessment from \$1.50 to \$2.00 per day of stay as permitted by RCW 35.101.050; and

WHEREAS, the increase for the Special Lodging Assessment can only be enacted upon the approval of all of the cities, and amendment of the respective Ordinances establishing the assessment by a majority plus one of each of the City Councils.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the cities agree as follows:

1. That Section 3.A of the Interlocal Cooperation Agreement shall be and hereby is amended and shall read as follows.

3. Levy of Special Lodging Assessments on Lodging Businesses within the Tri-City Regional Tourism Promotion Area.

A. The City Council of each of the Cities shall levy a Special Lodging Assessment on the Operators of Lodging Businesses within their jurisdictions uniformly throughout the Tri-City Regional Tourism Promotion Area as follows:

Classification A:	\$1.50 <u>2.00</u>
Classification B:	\$ -0-

2. All remaining terms, sections, subsections, and conditions of the Interlocal Cooperation Agreement for Establishment of Tri-City Regional Tourism Promotion Area, dated the 1st day of June, 2004, not inconsistent herewith, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the City of Kennewick, the City of Pasco, and the City of Richland, Washington, by their authorized officials have executed this Agreement pursuant to all requirements of law on this _____ day of _____, 2013.

CITY OF KENNEWICK

By: _____
Steve C. Young, Mayor

Attest: _____
Linda Spier, City Clerk

Approved as to form:

Lisa Beaton, City Attorney

CITY OF PASCO

By: _____
Matt Watkins, Mayor

Attest: _____
Debra L. Clark, City Clerk

Approved as to form:

Leland B. Kerr, City Attorney

CITY OF RICHLAND

By: _____
John Fox, Mayor

Attest: _____
Marcia Hopkins, City Clerk

Approved as to form:

Heather Kintzley, City Attorney



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C3

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORD. NO. 30-13, AMENDING RMC TITLE 17: SEWER AND RMC TITLE 18: WATER - LEAK ADJSTMNT

Department: Public Works

Ordinance/Resolution: 30-13

Reference:

Document Type: Ordinance

Recommended Motion:

Give first reading, by title only, to Ordinance No. 30-13, amending RMC Title 17: Sewer and RMC Title 18: Water, water leak adjustment.

Summary:

The City's water utility customers pay for water service based on a metered measurement of their use. Commercial sewer customers also pay for service based on a metered measurement of their water use. Failures in customer's plumbing often result in higher levels of water use than is normal. In contrast, failure of customer's electrically driven appliances result in no use of electricity by that appliance.

City customer service staff regularly field inquiries and complaints from customers about high water and sewer bills. Approximately ten times per year the situation involves a previously unknown leak in the customer's plumbing. In these cases, a high water or sewer bill is the first indication to the customer that a leak is occurring.

In November, 2006, staff presented several policy alternatives to the Utility Advisory Committee regarding processing of customer complaints related to leaking plumbing. The Utility Advisory Committee endorsed a policy of providing partial credit for water consumption attributable to a previously unknown leak. Staff have been processing high bill complaints related to leaking plumbing in accordance with this policy since 2006.

A recent internal review of utility billing procedures identified this process as one that would best be administered based on adopted municipal code. Staff prepared the attached ordinance to maintain its current practice of processing leak-related high bill complaints.

Fiscal Impact?

☒ Yes ☐ No

Passage of the ordinance memorializes current practice into the Municipal Code. The cost of credits offered under the recommended policy has typically been less than \$500 per year.

Attachments:

- 1) ORD 30-13 Water Sewer Bill Adjustments Due to Water Leak
- 2) Water & Sewer Bill Adj for Water Leaks-UAC Staff Report
- 3) Water & Sewer Bill Adj for Water Leaks-UAC Minutes

City Manager Approved:

Hopkins, Marcia
Sep 26, 10:41:22 GMT-0700 2013

ORDINANCE NO. 30-13

AN ORDINANCE OF THE CITY OF RICHLAND
amending Richland Municipal Code Title 17: Sewers, and
Title 18: Water, establishing rules for billing adjustments due
to verified water leak.

WHEREAS, Municipal Code Section 17.56 defines the rates and charges for City sewer services; and

WHEREAS, Municipal Code Section 18.24 defines the rates and charges for City potable water services; and

WHEREAS, water service rates and commercial sewer service rates include a component based on a measured volume of water consumption; and

WHEREAS, plumbing failures within customers' premises occasionally lead to uncontrolled and undetected water consumption; and

WHEREAS, customers often become aware of a plumbing failure only on receipt of a high water and/or sewer bill; and

WHEREAS, the City wishes to mitigate the impact of plumbing failures on its water and sewer customers; and

WHEREAS, the Utility Advisory Committee, after considering several policy alternatives related to high water and sewer bill administration, has recommended the following approach.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 Richland Municipal Code Chapter 17.60 is hereby amended by enacting new section 17.60.020, entitled Utility Bill Adjustment for Undetected Water Leak, to read as follows:

Chapter 17.60 BILLINGS AND COLLECTION

Sections:

17.60.010 Delinquency.

17.60.020 Utility bill adjustment for undetected water leak.

17.60.010 Delinquency.

Bills are due and payable upon receipt, and are delinquent after 20 days from date of billing. Late fees and interest will be charged on all delinquent accounts according to RMC 3.30.040. [Ord. 77; Ord. 34-96; Ord. 07-04].

17.60.020 Utility bill adjustment for undetected water leak.

Commercial sewer customers who discover and repair an outdoor plumbing leak will be entitled to an adjustment to their sewer bill upon meeting the eligibility requirements of RMC 18.20.020. The sewer bill adjustment will be based on no more than one hundred percent of the metered water consumption in excess of the account's average consumption for the same billing period the previous two years. The adjustment will apply to no more than two billing periods. No adjustments will be allowed for excess consumption less than forty water consumption units.

Section 1.02 Richland Municipal Code Chapter 18.20 is hereby amended by enacting new section 18.20.020, entitled Utility Bill Adjustment for Undetected Water Leak, to read as follows:

Chapter 18.20 BILLING

Sections:

18.20.010 Meter reading and billing.

18.20.020 Utility bill adjustment for undetected water leak.

18.20.010 Meter reading and billing.

Meter reading, billing and delinquency information can be found in Chapter 3.30 RMC (finance). [Ord. 80; Ord. 27-81; Ord. 34-96; Ord. 17-03].

18.20.020 Utility bill adjustment for undetected water leak.

Customers who discover and repair an outdoor plumbing leak will be entitled to an adjustment to their water bill upon meeting the following eligibility requirements. The adjustment will be limited to fifty percent of metered water consumption in excess of the account's average consumption for the same billing period the previous two years. The adjustment will apply to no more than two billing periods. No adjustments will be allowed for excess consumption less than forty water consumption units.

To be eligible for a bill adjustment the customer must fulfill the following:

- A. Complete, sign and submit the Water Bill Adjustment Application.
- B. Identify the City meter reading date alerting the customer to the leak.
- C. Provide documentation of the plumbing leak repair. Documentation shall include a site map identifying the location of the leak on the customer's premises and receipts for repair services or materials.
- D. Have not received a prior bill adjustment at this address due to a water leak in the previous two years.

Section 1.03 The changes in this ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the 1st day of October, 2013.

JOHN FOX
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

Heather Kintzley
City Attorney

Date Published:

TO: Utility Advisory Committee

FROM: Public Works

DATE: November 14, 2006

SUBJECT: HIGH BILL RESPONSE POLICY FOR WATER

RECOMMENDATION

It is recommended that the Utility Advisory Committee give direction to staff regarding processing of high bill complaints for water utility customers. Staff recommendation is to grant a one-time credit associated with a verified leak repair and to require full payment for all other metered consumption.

FISCAL IMPACT

High bill adjustments to water utility customers over the past two years have totaled \$6,312.08 in 2004 and \$3,499.57 in 2005. In 2006, we have adjusted \$4,576.47 in water credits to date.

BACKGROUND

There are a number of situations where a utility customer may receive a high water bill. Each situation warrants some acknowledgement and research by the City. Staff would like policy direction on how to respond to these situations. Here are the most common scenarios we are confronted with:

Case Study #1: A customer has a water leak that goes undetected until they receive their water bill. It might then take them a week or two to get the leak located and repaired. The outcome can be a month or two of water usage in the 300 or 400 unit range at a home that typically uses 50 to 100 units of water per month.

Case Study #2: A customer received an emergency call that her grandson was being taken to the hospital. She immediately packed and headed out of town to be with the family. In her rush, she left the sprinkler in her yard running. She was gone for 10 days and the sprinkler ran the entire time resulting in a large water bill.

Case Study #3: A customer has used a lot of water and has a large bill to pay. They are asking if the City can give them some assistance with their bill.

Staff currently handles these situations in the following manner:

- Provided a "one-time courtesy adjustment" to lessen the burden on customers with leaks. Water maintenance personnel verify that there was a water leak, and at times, assist the customer in locating the leak. Once repaired, staff would calculate the amount of water used above the typical usage (based on previous

years at that time) and credit the account 50percent of the cost. This credit would only be given one time at a residence.

- Provide the customer with information regarding local organizations that assist people in hardship situations with their utility bills and information about the "promise to pay" process the City offers. The "promise to pay" gives the customer an agreed upon period of time to pay off the high bill, typically it is for 3 months.
- Explain to the customer that the water went through the meter and must be paid for.

Water Maintenance staff have recently implemented a process to identify high meter readings prior to bill processing. Staff verifies the high reading and, if verified, contacts the customer to notify them of a potential problem. The intent of this process is to reduce the accumulation of unintended high charges by intercepting them early.

ANALYSIS

Water consumption is different than electricity in that a fault results in high unintended and often undetected consumption. The water bill is often the first indication of a problem and can carry a large financial burden, often several hundred dollars per month. The Water Utility's cost of production and delivery of each increment of water is low, thus the impact of the leaked water on the utility is low. Staff believes that a 50 percent credit associated with a verified leak represents a good customer service policy. Formalizing this policy is estimated to result in annual credits of approximately \$3,000 to \$5,000.

The Helping Hands donations are administered by the Community Action Council (CAC) and the criteria requires the customer to be in a disconnect situation. The maximum amount of assistance is the amount due or \$100, which ever is less. Also, a customer can contact CAC for assistance once every 24 months and assistance is dependent of funds available for that jurisdiction. The City could consider amending the Helping Hands program to support the water leak credit policy.

A policy alternative would be to require payment for all metered water, regardless of circumstances. This policy maximizes utility revenue and eliminates City staff from the role of verifying customer activity and plumbing.

CONCLUSION

Utility Advisory Committee policy direction is needed to formalize customer service response to high water bill complaints.

PREPARED BY: Pete Rogalsky, Public Works Director
 Shari Richards, Public Works Administrative Supervisor

RICHLAND UTILITY ADVISORY COMMITTEE
COUNCIL CHAMBERS

MEETING #04-2006
Tuesday, November 14, 2006

MINUTES

CALL TO ORDER

Meeting #04-2006, November 14, 2006, Chairman Kosmata called a meeting of the Utility Advisory Committee to order at 3:00 p.m.

ROLL CALL

Members Present: Hank Kosmata, Chairman
Steve Arneson, Vice Chairman
Robert DeLorenzo
Roy Keck
Mac Dillsi
Jeff Dagle

Council Liaison: Ed Revell

Also present: Ray Sieler, Energy Services Director; Pete Rogalsky, Public Works Director; Ken Mey, Power and Resource Superintendent; Wayne Collop, Chief Electrical Engineer; Shari Richards, Public Works Administrative Supervisor; Brandon Suchy, Accountant; Michael Getman, Operations Superintendent; Jay Marlow, Civil Engineer III; Dan Underwood, Finance Manager; Melody Kendall, Accounting Operations Supervisor; Kip Eagles, Solid Waste Supervisor; John Finch, Water Manager; and Dawn Senger, Energy Specialist.

MINUTES

Minutes of meeting #03-2006 – September 12, 2006, were approved as amended.

STAFF INITIATED NEW BUSINESS

ELECTRICAL LINE EXTENSION ANALYSIS - UPDATE

Ray Sieler reported that previously HDR Engineering had been awarded the contract to prepare an electrical line extension analysis. During the negotiations the project manager for HDR, Joe McGrath, left the firm. HDR attempted to find an acceptable replacement within their firm; however, there was no one available within the region that had the desirable background that would provide the

technical direction for the analysis. HDR is proposing to team with Jon Piliaris, of Economic and Financial Strategies, to assist in the preparation of the analysis. HDR has submitted a revised scope of services and a revised description of the project team for this project. Staff is familiar with Piliaris and has worked with him on previous projects.

POST 2006 ENERGY CONSERVATION IMPLEMENTATION PLAN

Ray Sieler presented the Energy Conservation Draft Implementation Plan. Previously Sieler hoped to present the plan after the Integrated Resource Plan (IRP) was completed, however, the IRP is not yet available and it is important to have the conservation plan in place to assure the City continues to receive conservation credit. The plan was created to have a minimum impact on rates and still deliver a quality conservation program.

Discussion and clarification of the program followed the presentation.

REVENUE BOND RECOMMENDATION

Dan Underwood reported the City was in a position to refund the 1998 revenue bonds in the amount of \$8,070,000 with a net present value savings of \$550,000 or approximately 5.75%. Underwood said in addition there is a need based on the capital facilities plan for capital to issue an additional \$10 million in new monies. Subject to the market, the total amount of the bond to be issued will be \$19,275,000. The City anticipates pricing the bond in the first week of December and Seattle Northwest Securities will purchase the bonds in the second week of December. The bond issue will close in 2007 as opposed to 2006 because of issuance of a general obligation bond that will be bank qualified.

Discussion followed and the decision was made that the recommendation be two separate motions. Also discussed was the debt level based on the ratio of assets to the utility and the capital plan.

First motion was made: The UAC recommends support of the refunding effort of the 1998 bonds as outlined by staff. Motion seconded. Motion carried.

Second motion was made: The UAC recommends support of the City staffs intention to issue a \$10 million bond in new monies. Motion seconded. Motion carried.

WECC – UPDATE

Ken Mey updated the UAC on Western Energy Coordinating Council (WECC) and the Energy Policy Act. Previously presented to the UAC were federal and state reliability filings. Under the 2005 Energy Policy Act attention is directed to the power system reliability. This is an effort to address the reliability issue.

FERC Order 672 established reliability standards and selected North American Electric Reliability Council (NERC) to serve as the reliability agency. WECC is the regional counterpart to NERC and they will enforce the standards in the western United States. This is a functional approach with approximately 17 different functions that have been identified with several tasks under each function. Bonneville has taken the lead in the categorizing and classifying its customers utilities as far as the functions are concerned. It is the individual utilities responsibility to file with WECC. As of this date Bonneville will indicate to WECC that the City is both a load serving entity and distribution provider. Mey distributed a packet of information for perusal by the UAC. Compliance for the new regulations will place substantial time commitment particularly for the engineering and operations staff. Mid 2008 monetary penalties for violations will be imposed. This was an up-date item no action required.

NUTEC DISCUSSION

Ray Sieler stated that the National Utility Training and Education Center (NUTEC) was currently in the process of folding. Sieler said in 1999 the National Utility Training Services (NUTS) was started as a joint venture with NWPPA, DOE, HAMMER, Fluor Hanford, Benton PUD, Franklin PUD, Douglas PUD, and the City of Richland. NUTS was built as a world class hands on training facility for the utility industry. The four utilities contributed \$100,000 each as seed money to get the facility started. NWPPA provided the administrative support and the utility customer base of 200-plus utilities for the training center. Fluor/HAMMER supported the facility with the option to use their facility for training until NUTS was complete. DOE provided the 77 plus acres next to HAMMER. The facility received grants from OSHA and was utilized as a training facility. However, in 2004 NWPPA changed leadership, and the present direction of the Executive Director has chosen not to support the facility. In 2004 the NUTS organization was transferred away from NWPPA and the name was changed to NUTEC. Since October 2004 the Board has operated the facility on limited funds. Without the support of NWPPA the facility is unable to continue to operate. The facility is being offered at approximately \$115,000 to the four utilities that contributed the seed money.

Utilization of the facilities and discussion followed with the decision made to forward the request to the Economic Development Department.

HIGH BILL RESPONSE POLICY FOR WATER

Pete Rogalsky reported that currently Public Works does not have a set policy for high bill response to the customers. Public Works is looking to the UAC for direction regarding processing of high bill complaints for water utility customers. There are a number of situations where a utility customer may receive a high water bill. Each situation warrants some acknowledgement and research by the City. The incidents can be an undetected water leak, customer errors, customers

leaving water running, and customers unable to pay a high bill. Staff recommendation is to grant a one-time credit associated with a verified leak with follow-up repair and to require full payment for all other metered consumption.

Motion was made. UAC recommends the adoption of the Public Works recommendation for a one-time 50% credit adjustment associated with a verified leak repair and to require full payment for all other metered consumption. Motion seconded. Motion carried.

WATER UTILITY – WATER MAIN REPLACEMENT PROGRAM SERVICE WARRANTY

Pete Rogalsky reported on the City of Richland's Water Main Replacement Program. Currently Public Works engineering staff and water maintenance have an unwritten policy to fix service line problems on all water service work done as part of the Replacement Program. Noting the increase in service leaks in 2004, Engineering modified contract language to include a three-year contractor warranty on water service line work. After analyzing the cause of service line leaks, it was determined that installation error was the primary cause. Staff is looking to the UAC for a policy for warranty work on residential services installed as part of the Water Main Replacement Program.

Motion was made. UAC recommends support of the Public Works recommendation for a five year warranty on the Water Line Replacement Program for work on residential services installed. Motion seconded. Motion carried.

STORMWATER UTILITY DISCUSSION OF PROPOSED PORT OF BENTON INTERLOCAL AGREEMENT

Pete Rogalsky stated that Public Works was looking to the UAC for a recommendation regarding a proposed Interlocal Agreement with the Port of Benton regarding stormwater utility services. The Port has objected to their facilities being subject to the City's stormwater utility rates. If Port-owned facilities were exempted from the utility, a revenue shortfall would result. The Interlocal Agreement would result in revenue retention and the extension of services to the Port facilities. Previously the UAC reviewed a draft of the agreement and comments on the draft included clarification on the extent of capital improvements that the City's utility would make to Port-owned facilities. Staff believes that there is mutual benefit to the Port and City if both agencies address the stormwater issue together.

Motion was made. UAC recommends support of the Public Works Interlocal Agreement with the Port of Benton as presented to the UAC in draft form this date. Motion Seconded. Motion Carried.

LANDFILL FACILITY PLANNING

Kip Eagles explained that Benton County is in the process of updating its comprehensive solid waste management plan. One of the statutory requirements for Benton County is to identify disposal capacity for all county residents for the next 20 years. The only permitted landfill in Benton County accepting municipal solid waste is Richland's Horn Rapids Landfill. Public Works staff is doing its own planning because the landfill is now within 10 years of its design capacity and the City needs to research expansion options. Public Works has contracted with Parametrix to do the study and develop future site planning for disposal and diversion and look at three waste stream scenarios for impact on the landfill life. The study will be used to guide input into the County's Solid Waste Plan update and as a starting point for future evaluation by Richland. This was an update item only no action required.

ADJOURNMENT

Meeting #04-2006, of the City of Richland Utility Advisory Committee adjourned at 5:30 p.m.

Respectfully submitted: Rose Locati



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C4

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 58-13, EX-OFFICIO APPOINTMENTS - WINE SCIENCE CNT DEV AUTHORITY BOARD

Department: City Attorney

Ordinance/Resolution: 58-13

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 58-13, appointing Washington State University Tri-Cities Chancellor Moo-Young and Vice Chancellor Selby as ex-officio members on the Wine Science Center Development Authority (WSCDA) Board.

Summary:

Article VII, Section 1, paragraph 3, of the WSCDA Charter states, "Except as otherwise provided above, all appointments to the Board shall be recommended by the Board and made by the City Council. The Board may seek recommendation for the appointments from representatives of Washington State University, the wine and grape growing industry, and local economic development organizations and from other members of the Board."

At their September 4, 2013, meeting, the WSCDA Board members passed a motion recommending the ex-officio appointments of Dr. Keith Moo-Young, Chancellor of Washington State University - Tri-Cities and Dr. Lori Selby, Vice Chancellor of Finance and Administration, and the removal of former Interim-Chancellor Richard Pratt on the WSCDA Board.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

1) Proposed Resolution

City Manager Approved:

Hopkins, Marcia
Sep 13, 08:53:44 GMT-0700 2013

RESOLUTION NO. 58-13

A RESOLUTION of the City of Richland appointing Chancellor Keith Moo-Young and Dr. Lori Selby as Ex-Officio Members of the Wine Science Center Development Authority.

WHEREAS, the Richland City Council adopted Ordinance 06-12 which allows the appointment of Ex-Officio Members to the Wine Science Center Development Authority Board of Directors; and

WHEREAS, the Richland City Council modified the Wine Science Center Development Authority Charter through Resolution 18-12; and

WHEREAS, the Wine Science Center Development Authority Board of Directors passed a motion at their regular meeting of September 4, 2013 recommending the appointment of Dr. Keith Moo-Young, Chancellor of Washington State University – Tri Cities, and Dr. Lori Selby, Vice Chancellor of Finance and Administration as Ex-Officio Members of the Wine Science Center Development Authority Board of Directors; and

WHEREAS, the Wine Science Center Development Authority Board of Directors also moved to recommend that former Interim Chancellor Richard Pratt be removed as an Ex-Officio Member of the Wine Science Center Development Authority Board of Directors.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, Washington hereby appoints Chancellor Keith Moo-Young and Vice-Chancellor Lori Selby as Ex-Officio Members of the Wine Science Center Development Authority.

BE IT FURTHER RESOLVED that the City removes former Interim-Chancellor Richard Pratt as an Ex-Officio Member of the Wine Science Center Development Authority Board of Directors.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 17th day of September, 2013.

JOHN FOX
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C5

Key Element: Key 6 - Community Amenities

Subject: RES. NO. 60-13, \$7,000 DONATION FROM THE COLUMBIA CENTER ROTARY FOR GOETHALS PARK

Department: Parks and Recreation

Ordinance/Resolution: 60-13

Reference:

Document Type: General Business Item

Recommended Motion:

Adopt Resolution No. 60-13, Accepting a \$7,000 donation from the Columbia Center Rotary for Goethals Park improvements and authorize staff to make the necessary budget adjustments to spend the proceeds.

Summary:

In May 2013, Council approved the 2013 Park Partnership Program funding. The program is intended to leverage the City's Park Reserve Fund by providing matching grants to eligible applicants to make improvements to Richland Parks. The Columbia Center Rotary was awarded \$5,000 for a slide and landscaping project at the Goethals Nature Playground. This \$7,000 donation from the Columbia Center Rotary is for staff to purchase the slide through one of our established vendors to ensure that the slide will meet all current safety standards. The full project will be complete by spring 2014.

Fiscal Impact?
☒ Yes ☐ No

Acceptance of a \$7,000 donation from the Columbia Center Rotary and subsequent expenditure to make improvements to the Goethals Nature Playground. Increases budgeted expenditures in the Park Project Construction fund by \$7,000.

Attachments:

1) Resolution

City Manager Approved:

Hopkins, Marcia
Sep 25, 14:42:54 GMT-0700 2013

RESOLUTION NO. 60-13

A RESOLUTION accepting a proposed donation in the amount of \$7,000 from Columbia Center Rotary (CCR) for the purchase of a slide for Goethals Park, and expressing appreciation of the City of Richland and its citizens.

WHEREAS, Columbia Center Rotary received a 2013 Park Partnership Program grant to purchase and install a slide and landscaping at Goethals Park; and

WHEREAS, Columbia Center Rotary has requested that City staff purchase the slide ensuring that the equipment will meet all current safety requirements;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Richland:

SECTION 1. The City of Richland hereby accepts the \$7,000 donation offered by Columbia Center Rotary for the purchase of a slide to be installed at Goethals Park.

SECTION 2. City of Richland staff is hereby authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 1st day of October, 2013.

JOHN FOX
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C6

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 61-13, APPROVAL OF SALE OF SURPLUS EQUIPMENT

Department: Administrative Services

Ordinance/Resolution: 61-13

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 61-13, declaring the described items as surplus and authorize staff to dispose of the equipment in a manner most advantageous to the City.

Summary:

The City Manager or her designee is authorized by ordinance to sell or dispose City property valued up to \$1,000. All City property valued at more than \$1,000 must be declared by Council as excess to the present and future needs of the City prior to disposal or sale. The disposal of surplus equipment reflects a continuing effort to improve utilization of the City's fleet and inventory.

The listed equipment on the resolution have been determined to be excess to the City's needs.

Fiscal Impact?

☒ Yes ☐ No

Proceeds from the sale of these surplus items will be deposited into the appropriate fund owning the assets sold. Sale or other disposal of the items will also reduce the inventory account in the fund owning the assets.

Attachments:

1) Proposed Resolution No. 61-13 Surplus Vehicles and Equipment

City Manager Approved:

Hopkins, Marcia
Sep 26, 10:41:30 GMT-0700 2013

RESOLUTION NO. 61-13

A RESOLUTION of the City of Richland declaring certain vehicles and equipment surplus to the City's needs.

WHEREAS, the City Council, as legislative authority of the City of Richland, has determined that certain vehicles and equipment are surplus.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. The City Council finds and declares that certain vehicles and equipment, as listed on the attachment, are no longer needed and therefore are surplus to the City's needs.

Section 2. Staff is hereby authorized to sell or dispose of said vehicles and equipment on behalf of the City.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 1st day October, 2013.

JOHN FOX
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

2013 SURPLUS LIST**Surplus Items**

Vehicle #	Year	Est. Value	Division	Item Description
2280	1997	\$ 1,000	Electrical Engineering	CHEVROLET BLAZER 4X4
3224	2001	\$ 8,500	Facilities	CHEVROLET C3500 SERVICE TRUCK
7128	2007	\$ 9,000	Grounds	JACOBSEN HR9016 16 FOOT MOWER
3236	2002	\$ 6,000	Grounds	CHEVROLET C3500 SERVICE TRUCK
6245	1983	\$ 100	Grounds	RYAN SOD CUTTER
3186	1995	\$ 3,500	Grounds	CHEVROLET C3500 FLAT BED
2313	2001	\$ 3,500	Grounds	CHEVROLET S-10 TRUCK
4132	2000	\$ 250	Grounds	UTZ14F ATV TRAILER
4096	1991	\$ 750	Grounds	TRAILER
4090	1987	\$ 750	Grounds	TRAILER
3107	1984	\$ 1,800	Grounds	FORD C700FLAT BED
6534	1999	\$ 500	Grounds	ARTIC-CAT 300ATV 4-WHEELER
2251	1993	\$ 3,500	Grounds	CHEVROLET S-10 TRUCK 2WD
2397	2004	\$ 6,000	Police	LINCOLN AVAITOR
1337	1999	\$ 3,500	Police	FORD CROWN VIC
1340	1999	\$ 3,500	Police	FORD CROWN VIC
2297	1999	\$ 1,800	Police	CHEVROLET BLAZER
7101	1998	\$ 27,000	Power Operations	JOHN DEERE 310SE BACKHOE
3136	1990	\$ 5,000	Power Operations	FORD DUMP TRUCK
4078	1979	UNKNOWN	Power Operations	DITCH WITCH UTILITY TRAILER
4072	1979	UNKNOWN	Power Operations	GENERAL TRAILER
4070	1978	UNKNOWN	Power Operations	ZIEMA TRAILER S/N ZN47602
3152	1992	\$ 3,000	Recreation Services	FORD 8 PASSENGER VAN
7121	2003	\$ 30,000	Solid Waste Disposal	CAT D250E WATER WAGON
7074	1989	UNKNOWN	Solid Waste Disposal	CAT SCRAPER MODEL 623E S/N 6CB00830
6555	2006	\$ 1,000	Solid Waste Disposal	HUSKVARNA MODEL HUV4420D
3177	1994	\$ 8,500	Streets	INTERNATIONAL 4900 DUMP TRUCK
2306	2000	\$ 2,500	Systems	CHEVROLET S-10 4X4 TRUCK
7300	1999	UNKNOWN	Systems	ONAN GENERATOR PRO-6000E MOD-SEGHEB
3209	1999	\$ 6,500	Technical Services	CHEVROLET K3500 SERVICE TRUCK
3233	2002	\$ 7,800	Water Maintenance	CHEVROLET C3500 SERVICE TRUCK
2245	1993	\$ 1,200	Water Operations	FORD RANGER TRUCK 2WD
N/A	1995	UNKNOWN	Fleet	2 - 1500 GAL. LUBE CUBE STORAGE TANKS



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C7

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: AMENDING THE TRI-CITY REGIONAL TPA INTERLOCAL COOPERATION AGREEMENT

Department: Assistant City Manager

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Authorize the City Manager to sign and execute the Tri-City Regional TPA Interlocal Cooperation Agreement to increase the per night Special Lodging Assessment Rate from \$1.50 to \$2.00.

Summary:

On June 1, 2004, the Cities of Kennewick, Pasco and Richland entered into an Interlocal Cooperation Agreement for establishment of a Tri-City Regional Tourism Promotion Area (TPA). The Interlocal agreement established a Special Lodging Assessment (SLA) for all Class A lodging businesses of \$1.50 per night of stay. The combined revenues from the SLA would be used by the Tri-Cities Visitor and Convention Bureau to conduct specified promotional activities on behalf of the entire region. Any change in the Tri-City Regional SLA rate must be initiated by the affirmative recommendation of the Tri-City Regional Hotel-Motel Commission and thereafter, approved by each of the City Councils within the Tri-City Regional TPA.

At their July 18, 2013, meeting, the Tri-City Regional Hotel-Motel Commission adopted a resolution to increase the SLA upon all Class A lodging businesses from \$1.50 per day of stay to \$2.00 per day of stay. This will increase the marketing funds available to promote the Tri-Cities as a premier destination and will translate into increased visitor spending and economic development for the entire region. The revenues resulting from the SLA increase are to be invested in sponsorship of conventions and sporting events, the addition of a sports marketing manager, marketing manager to promote the growing wine industry, increased advertising and accessibility to Hanford.

On August 14, 2013, a meeting was held for all hotels that participate in the assessment to share the details about the increase and to ensure that the industry fully supports the increase. The hotels represented at the meeting, gave overall supported to the SLA increase.

The Tri-City Regional Hotel-Motel Commission recommends to the City Council of the Cities of Kennewick, Pasco and Richland to approve the increase of the SLA upon all Class A lodging businesses from \$1.50 per night of stay to \$2.00 per night of stay, which Ordinance No. 29-13, Amending RMC Title 5 on the 10/1/13 agenda for first reading, will enact, if approved.

The amendment to reflect the proposed SLA increase in the Interlocal Cooperation Agreement of the Tri-City Regional TPA (attached) is on the agenda for Council's approval.

Fiscal Impact?

☐ Yes ☒ No

If approved, the increase to the SLA will increase the amount of revenue and expenditure in the Special Lodging Assessment fund, however it will have no net effect on the City's budget, as this is a pass-through fund.

Attachments:

- 1) Proposed Amendment to Interlocal Cooperation Agreement
- 2) TCVCB Letter and TRRHMC Resolution

City Manager Approved:

Hopkins, Marcia
Sep 26, 10:41:37 GMT-0700 2013

**AMENDMENT TO
INTERLOCAL COOPERATION AGREEMENT
FOR ESTABLISHMENT OF
TRI-CITY REGIONAL TOURISM PROMOTION AREA
PROVIDING FOR THE INCREASE IN THE
LEVY OF THE SPECIAL LODGING ASSESSMENT
ON LODGING BUSINESSES WITHIN THE
TRI-CITY REGIONAL TOURISM PROMOTION AREA**

BY THIS FIRST AMENDMENT to that Interlocal Cooperation Agreement for Establishment of Tri-City Regional Promotion Area dated the 1st day of June, 2004, entered into by and among the City of Kennewick, the City of Pasco, and the City of Richland, Washington, the parties agree to the following.

WHEREAS, the Special Lodging Assessment was established in 2004 at \$1.50 per day of stay, and has since that time, remained unchanged; and

WHEREAS, by Resolution received from the Tri-City Regional Hotel-Motel Commission, the Commission is recommending an increase in the Special Lodging Assessment from \$1.50 to \$2.00 per day of stay as permitted by RCW 35.101.050; and

WHEREAS, the increase for the Special Lodging Assessment can only be enacted upon the approval of all of the cities, and amendment of the respective Ordinances establishing the assessment by a majority plus one of each of the City Councils.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the cities agree as follows:

1. That Section 3.A of the Interlocal Cooperation Agreement shall be and hereby is amended and shall read as follows.

3. Levy of Special Lodging Assessments on Lodging Businesses within the Tri-City Regional Tourism Promotion Area.

A. The City Council of each of the Cities shall levy a Special Lodging Assessment on the Operators of Lodging Businesses within their jurisdictions uniformly throughout the Tri-City Regional Tourism Promotion Area as follows:

Classification A:	\$1.50 <u>2.00</u>
Classification B:	\$ -0-

2. All remaining terms, sections, subsections, and conditions of the Interlocal Cooperation Agreement for Establishment of Tri-City Regional Tourism Promotion Area, dated the 1st day of June, 2004, not inconsistent herewith, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the City of Kennewick, the City of Pasco, and the City of Richland, Washington, by their authorized officials have executed this Agreement pursuant to all requirements of law on this _____ day of _____, 2013.

CITY OF KENNEWICK

By: _____
Steve C. Young, Mayor

Attest: _____
Valerie Loffler, City Clerk

Approved as to form:

Lisa Beaton, City Attorney

CITY OF PASCO

By: _____
Matt Watkins, Mayor

Attest: _____
Debra L. Clark, City Clerk

Approved as to form:

Leland B. Kerr, City Attorney

CITY OF RICHLAND

By: _____
John Fox, Mayor

Attest: _____
Marcia Hopkins, City Clerk

Approved as to form:

Heather Kintzley, City Attorney



P.O. BOX 2241
Tri-Cities, WA 99302-2241
509-735-8486
1-800-254-5824
Fax 509-783-9005
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

August 21, 2013

Ms. Cindy Johnson
City of Richland
P.O. Box 190
Richland, WA 99352

Dear Ms. Johnson:

The Tri-City Regional Hotel-Motel Commission was formed in 2004 for the purpose of establishing a tourism promotion area. As a result, with the support of the local hotel community, a tourism promotion assessment (TPA) was created to generate increased funding for the specific purpose of marketing the Tri-Cities as a preferred destination for conventions, sports tournaments and events, as well as leisure travel.

The TPA has been an extremely successful endeavor for the Tri-Cities tourism industry. The collection of the assessment began in October of 2004 and since that time we have been able to provide grants and financial support to 152 conventions and sporting events, creating an economic impact of \$130 million in visitor spending in the community. In addition we have been able to promote the Tri-Cities with spring and fall television ad campaigns in the Greater Seattle Area for seven consecutive years. We have been able to improve our marketing materials, launch a new web site, create a destination video, and add sales staff to assist in convention and sports recruitment.

Local hoteliers and city partners have been very pleased with the return on investment as a result of instituting the tourism promotion assessment. The current rate of the assessment in the Tri-Cities is \$1.50 per room. The legislation (RCW 35.101) allows that the assessment can be increased to as much as \$2.00 per room, as is the practice in Spokane, Yakima, Vancouver and Seattle.

Recently the Commissioners of the Tri-City Hotel-Motel Commission unanimously passed a resolution to increase the assessment in the Tri-Cities from \$1.50 to \$2.00. On August 14 a meeting was held for all hotels that participate in the assessment to share the details about the increase and to ensure that the industry fully supports the increase. Although not every hotel invited chose to attend, there were representatives from Fairfield Inn, Holiday Inn Express, Red Lion Hotels (representing four hotel properties), Best Western, Courtyard by Marriott, Hilton Garden Inn, Baymont Inn, Clover Island Inn, Hampton Inn and the GuestHouse International in attendance and there was overall support by the hotels to increase the assessment to \$2.00 per room, preferably as soon as January 1, 2014.

The proceeds from an increase to the TPA would be used to further support the sponsorship of future conventions and sporting events, the addition of a sports marketing manager to assist in recruiting new tournaments and sporting events to the Tri-Cities, increased advertising, the addition of a marketing manager to promote the growing wine industry and the increase in accessibility to Hanford, especially as the Hanford Land Use Plan and Manhattan National Historical Park become a reality.

The next step is to secure the support of the Richland City Council, as well as the support of the Kennewick and Pasco City Councils. We would welcome the opportunity to present the merits of an increase to the Richland City Council.

We have provided the attached copy of the resolution passed by the Tri-City Regional Hotel-Motel Commission on July 18, 2013. We are hopeful that the city council will support our request and will pass an ordinance to allow for the increase to \$2.00 in Richland, and will also approve an amendment to the interlocal agreement amongst the three cities allowing for the increase.

Ms. Johnson, we appreciate the time and effort that you have dedicated to the Tri-City Regional Hotel-Motel Commission and welcome any questions or comments you may have.


Sincerely,



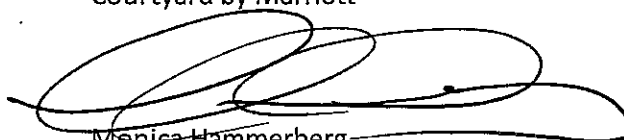
Linda Hendricks
Tri-City Regional Hotel-Motel Commission – Richland
Hampton Inn



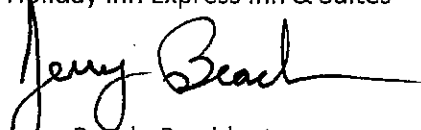
Kathy Moore
Tri-City Regional Hotel-Motel Commission – Richland
Courtyard by Marriott



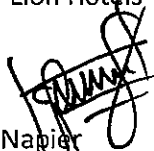
Vijay Patel
Tri-City Regional Hotel-Motel Commission – Pasco
Holiday Inn Express Inn & Suites



Monica Hammerberg
Tri-City Regional Hotel-Motel Commission – Pasco
Red Lion Hotels



Jerry Beach, President
Tri-City Regional Hotel-Motel Commission – Kennewick
Hilton Garden Inn



Ian Napier
Tri-City Regional Hotel-Motel Commission – Kennewick
Red Lion Hotels

RESOLUTION NO. 102-13

**A RESOLUTION FOR THE INCREASE IN THE SPECIAL
LODGING ASSESSMENT**

WHEREAS, a proposal has been submitted to the Commission to recommend an increase in the Special Lodging Assessment rates; and

WHEREAS, the current assessment of \$1.50 per room per day has not been changed since its adoption in 2004; and

WHEREAS, increasing the marketing funds available to promote the Tri-Cities as a premier destination will translate into increased visitor spending and economic development for the entire region; and

WHEREAS, the revenues resulting from the increase from \$1.50 to \$2.00 are to be invested in the recruitment of conventions and sports tournaments, and leisure travel for the Tri-Cities region; and

WHEREAS, RCW 35.101.050 permits an assessment rate up to \$2.00 per night of stay; and

WHEREAS, any change in the Special Lodging Assessment rate must be initiated by the affirmative recommendation of the Tri-City Regional Hotel-Motel Commission, and thereafter, approved by the affirmative vote of a majority plus one of each City Council with the cities within the Tourism Promotion area; and

WHEREAS, after due consideration to the proposal, NOW, THEREFORE,

IT IS RESOLVED that the Tri-City Regional Hotel-Motel Commission recommend to the City Councils of the cities of Kennewick, Pasco and Richland to, by appropriate legislation, amend the Special Lodging Assessment upon all Class A lodging businesses from \$1.50 per night of stay to \$2.00 per night of stay; and amend the Interlocal Cooperation Agreement for establishment of the Tri-City Regional Tourism Promotion Area dated June 1, 2004.

IT IS FURTHER RESOLVED that the Secretary transmit to the City Councils of the City of Kennewick, Pasco and Richland a copy of this Resolution requesting their affirmative approval.

The number of those voting in favor of the Resolution are 6.

The number of those voting in opposition of the Resolution are 0.

The Resolution is ☒ approved ☐ rejected.

By: Kris Walth, Secretary



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C8

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: 2014 TRI-CITY REGIONAL HOTEL-MOTEL COMMISSION BUDGET AND MARKETING PLAN

Department: Assistant City Manager

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the 2014 Tri-City Regional Hotel-Motel Commission budget and marketing plan as presented.

Summary:

In 2004, the Tri-Cities Area Hotel and Lodging Association (TCAH&LA) proposed that Tourism Promotion Areas (TPA) be formed in each of the three principal cities in the Tri-Cities area and that, via an interlocal agreement, the assessments be pooled for use by the Tri-Cities Visitor and Convention Bureau (TCVCB) to conduct specified promotional activities on behalf of the entire region. On June 15, 2004, Council passed Ordinance No. 17-04, establishing the City of Richland TPA to be part of the Tri-City Regional TPA.

Under the management contract with the City, the TPA must submit an annual Business Plan and Budget. Approval of the Business Plan and Budget by Richland and the other participating agencies is necessary in order to accept and implement the plan for 2014. The proposed 2014 TPA Budget is \$850,000 at the current assessment rate, or \$1,060,000 if the assessment is increased on January 1. Details are in the attached Business Plan.

Additionally, the City recognizes and promotes the TPA as a possible funding program for event organizers and considers it one of the funding resources within the City's tourism sponsorship program. The 2014 TPA Budget has designated \$50,000 (or \$90,000 if the assessment is increased) within the TPA Opportunity Fund to specifically offset costs to tournaments and events that generate overnight hotel room stays. Since 2007, the TPA's Opportunity Fund has distributed a total of \$362,895 towards events/tournaments that created tourism in the Tri-Cities.

Approval of the Business and Marketing plan for 2014 will allow the TPA to spend funds collected from area hoteliers to support tourism.

Fiscal Impact?

☒ Yes ☐ No

If successful, these marketing efforts will help boost hotel stays resulting in additional tax revenue for the City.

Attachments:

1) 2014 Business Marketing Plan - Final

City Manager Approved:

Hopkins, Marcia
Sep 26, 10:41:53 GMT-0700 2013

Kennewick • Pasco • Richland | Washington • USA

Tri-City Hotel Motel Commission 2014 Budget & Marketing Plan





2014 Tourism Promotion Area Marketing Plan

Prepared by:
The Tri-Cities Visitor & Convention Bureau

Please Note: The attached document reflects *only* those programs and costs associated with *Tourism Promotion Area (TPA) funding*. The Tri-Cities Visitor and Convention Bureau manages many other aspects of tourism development which are funded by Hotel & Lodging Taxes and membership investment, including:

Heritage & Eco-Tourism
Rivershore Enhancement
Media Outreach
Visitor Fulfillment
Membership Development

For:
City of Kennewick
City of Pasco
City of Richland

Acknowledgements

Special thanks to the city managers and hoteliers that have dedicated staff time to support the Tri-City Regional Hotel-Motel Commission; these efforts have greatly contributed to the success of the Tri-Cities Visitor and Convention Bureau and the management of the Tourism Promotion Area.

Tri-City Regional Hotel-Motel Commission:

Kennewick:

Jerry Beach, Hilton Garden Inn

Ian Napier, Red Lion Hotel Kennewick

Marie Mosley, Ex-Officio, City of Kennewick

Pasco:

Monica Hammerberg, Red Lion Hotel Pasco

Vijay Patel, A1 Hospitality

Gary Crutchfield, Ex-Officio, City of Pasco

Richland:

Linda Hendricks, Hampton Inn

Kathy Moore, Courtyard by Marriott

Cindy Johnson, Ex-Officio, City of Richland

The Tourism Promotion Area is managed by the Tri-Cities Visitor and Convention Bureau for the City of Kennewick, City of Pasco and the City of Richland.

The Tri-Cities Visitor and Convention Bureau

***Vision:** The Tri-Cities Visitor and Convention Bureau shall be recognized as an organization that is an industry leader for destination marketing in the Pacific Northwest; the primary source of visitor information and the lead advocate for visitor industry development in the Tri-Cities region. We will pursue a competitive advantage for the destination in all market segments and we will adhere to our mission with a focus on leadership, innovation and results.*

As the premier marketing entity for the entire Tri-Cities community and region, we will deliver sales and marketing initiatives that are innovative and provide community direction through management practices that are considered top of class.

***Mission:** The mission of the Tri-Cities Visitor and Convention Bureau is to promote, market and sell the region as a preferred destination to visitors. We will develop incremental visitation by promoting our destination products, programs and activities; the overall economic vitality of our communities and the quality of life of our citizens.*

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Tourism 2014: National Outlook

Generally, when evaluating and forecasting future performance for the tourism industry, hotel statistics are a key factor. The good news is that hotel and lodging analysts all seem to agree that on a national level, 2014 will bring strong increases in occupancy and average daily rate. And where there are increases in hotel spending, it stands to reason that the other segments of visitor spending should follow suit.

U.S. Performance Outlook (% Change vs. Prior Year)

	2013 Forecast	2014 Forecast
Supply	1.0%	1.5%
Demand	1.8%	2.8%
Occupancy	0.8%	1.3%
ADR	4.9%	4.6%
RevPar	5.7%	6.0%

Source: 2013 Smith Travel Research

“We expect the factors that have inhibited lodging performance during the first half of 2013 will dissipate as the year goes on,” says Mark Woodworth, president of PKF Hospitality Research. “By 2014 any uncertainty caused by fears of fiscal cliffs and sequestration should be alleviated, thus resulting in improved attitudes among hotel guests, owners and operators.”

The economic performance of the industry is measured by three key factors: Occupancy, which is the number of hotel rooms sold; Average Daily Rate (ADR), which reflects what the hotels are able to charge; and RevPar, which is a combination of occupancy and rate. RevPar is frequently considered the most accurate measure. For example, a hotel may run a very high

occupancy rate but if the room rate is not high enough, the hotel will not be profitable. Or, a hotel may charge very high guest room rates, but if hotel guest rooms go unsold and the hotel sits empty, a high average daily rate does not equate to profits. RevPar figures represent how well the hotel is balancing occupancy levels and hotel rates.

PKF is forecasting very favorable conditions, especially for those hotels in the upper-tier segment. “Since most conventions and meetings are held in larger, upscale hotel properties, this will present a problem for planners,” Woodworth adds. “Events will have to be booked further in advance and planners are starting to concede the need to pay higher room rates.”

Keep in mind that what occurs nationally does not always coincide with what occurs in the Tri-Cities. However, it does bode well for the long term outlook as national meetings fill the larger cities, forcing regional and statewide events to consider smaller eastern Washington destinations due to compression.

The increase in demand is also expected to create more good news with hotel occupancies increasing 1.6%, translating into a nationwide occupancy rate of 62.9%, the highest it’s been since 2007.

U.S. Hotel Industry Performance

	2010	2011	2012	2013 Forecast	2014 Forecast
Occupancy	57.5%	59.9%	61.4%	62.2%	62.9%
ADR Growth	0.0%	3.8%	4.2%	4.4%	5.1%
RevPar Growth	5.4%	8.2%	6.8%	5.9%	6.2%

Source: PwC and Smith Travel Research.

Tourism 2014: Regional Outlook

The hospitality industry in the Pacific Northwest has significantly recovered since late 2009/early 2010 when demand for hotel rooms reached a low point. In fact, PKF Consulting reports that in 2013 Seattle and Portland are outpacing the national averages for all three performance measures: Occupancy, Average Daily Rate (ADR) and Revenue per Available Room (RevPar).

Seattle/Portland Performance



Source: PKF Consulting

Seattle and the surrounding communities have now experienced four consecutive years of favorable occupancy and RevPar growth. The 2013 year-end forecast shows an expected occupancy of 73.2% compared to 61.2% in 2009; and 2013 forecasted RevPar of \$97.97 compared to \$69.19 in 2009.

As a result financing for new hotel projects is becoming more accessible. Smith Travel Research reports two new hotels nearing completion with 12 new hotel projects in the final planning stages in Seattle. The addition of new hotels is not isolated to the Seattle area. Spokane is expecting the addition of a 700 room hotel adjoining to the Spokane Convention Center. In 2012, Spokane voters approved a \$65 million ballot measure to fund the expansion of the convention center. Ground breaking took place in July of this year to expand the 372,000 square feet of meeting space by 91,000 square feet. Portland recently secured \$10 million in funding from the state to incent Hyatt Hotels to build a 600 room hotel near the Oregon Convention Center.

2013 Performance January – June				
	OCC	ADR	RevPar	Vs. Prior Year
Seattle	70.5%	\$125.31	\$88.34	+6.5%
Spokane	56.2%	\$90.94	\$51.10	+1.6%
Tacoma	58.5%	\$85.51	\$50.00	+8.3%
Tri-Cities	59.2%	\$83.75	\$49.55	+4.0%
Vancouver	61.6%	\$82.47	\$50.78	+10.8%
Yakima	50.0%	\$81.59	\$40.76	+6.6%

Source: Smith Travel Research

Clearly the gloom and doom period for the industry, at least for the Northwest region, is over. This is both good and bad news for the Tri-Cities Community. The positive aspect is that in previous years when occupancy rates were dropping in Seattle, communities in the region aimed to bolster performance by targeting group and convention business, which created fierce competition statewide. Now that occupancy and RevPar rates have recovered, those communities will again return their focus to business and individual travel, leaving the state-wide convention and meeting business to secondary markets such as Vancouver, Yakima and Tri-Cities. The larger metropolitan areas will focus their efforts for group business on the national and international levels. Where it becomes concerning, especially in the case of Spokane, is that the Tri-Cities still competes with these larger destinations and they are improving their products at a faster rate than is possible for a smaller community.

Tourism marketing on a state level is also a challenge. The Washington Tourism Alliance (WTA) has secured \$1 million in bridge funding from the state legislature to promote Washington State as a travel destination. However in order to access those funds, WTA must secure matching funds from the private sector. The state funds are to be spread over two years, 2014 and 2015 and although they provide some relief, neighboring states invest more resources in destination marketing. For example the state sponsored tourism annual budget in Oregon is \$12 million, \$48 million in British Columbia, \$7 million in Idaho and \$18 million in Montana.

Tourism 2014: Tri-Cities Area Outlook

If the first six months of 2013 are any indication, the hotel and hospitality industry in the Tri-Cities will show a healthy rate of recovery as compared to 2012; which was affected by an absence of post stimulus spending causing business travel to decline. Midway through 2013 the number of hotel guestrooms sold has increased by a healthy 3%, a trend which should continue through year end. However, individual hotels may not experience much growth in revenues due to the increase in the supply of hotel rooms, attributed to the opening of the 90 room TownePlace Suites in Richland. The current stability of business travel is excellent news and complements the solid performance in the convention and sports tournament sectors of the industry.

There are a number of positive developments expected in 2014. First, the hotel and lodging industry, at the recommendation of the Tri-City Hotel Motel Commission, is working to increase the tourism promotion assessment from \$1.50 to \$2.00 , which will increase the funds available to promote the Tri-Cities as a destination for visitors, convention and sports delegates, as well as leisure travelers.

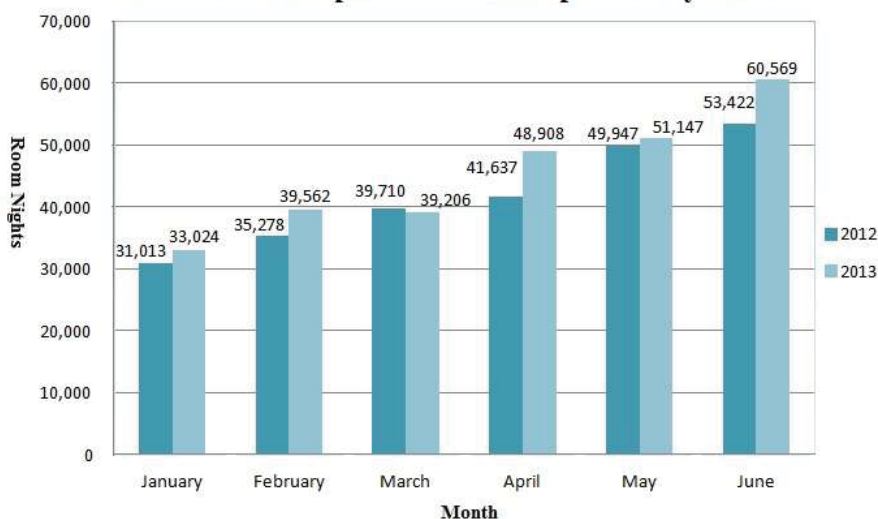
If implemented, the increased fees would go into effect in January of 2014 and the proceeds would be available for investment as early as April of 2014.

Projects under consideration for funding include adding a sports marketing manager to assist in attracting new tournaments and events; increasing funds for sponsoring conventions, groups and sporting events; bolstering advertising to include funding in the operating budget for the Wine Country Ad Campaign; improvements and updates for the Bureau's website; and staff support for wine tourism and historic/cultural tourism.

The construction of a 112 room SpringHill Suites adjacent to the Three Rivers Convention Center is expected to be complete in mid to late 2014. The opening of the hotel may not have an immediate impact on increasing hotel occupancy rates as decisions on convention locations are made two to three years in advance, but future bookings for conventions at the Three Rivers Convention Center should increase, which will have a positive effect on the industry in the years to follow.

There is some concern regarding the Christian Congregation of Jehovah's Witnesses (CCJW) announcement that they will take a hiatus from holding their summer conventions in the Tri-Cities in 2014. There is a concentrated effort underway to minimize the effects but given the size and number of conventions total replacement will be difficult. They do expect to return with a regular schedule of events in 2015.

2012/2013 Occupied Rooms Comparison by Month



Competitive Situation Analysis

In order to promote the Tri-Cities as a preferred destination for group, business and leisure travelers, it is important to recognize both the strengths and challenges within our community and to set sales strategies accordingly.

Group Travel (Convention & Sports)

Strengths

1. Three large public venues: Three Rivers Convention Center; Toyota Center & TRAC Center.
2. The number & condition of sports related facilities.
3. Future projects and investments planned by all three cities.
4. 3,490 guest rooms available market wide.
5. Variety of hotel choices and National brands; something for every budget.
6. Strong Sports Council.

Challenges

1. Distance from Greater Seattle Area vs. competition.
2. Current number of guest rooms near large meeting venues.
3. No full-service headquarter hotel adjoining to public meeting venues.
4. Hotels lack of willingness to provide adequate room blocks.
5. The absence of a single hotel capable of hosting 300+ delegates for overnight guest rooms.
6. Guest room rates are slightly higher than some communities for group bookings.

Leisure Travel

Strengths

1. Great media coverage for the Tri-Cities due to travel writers' outreach.
2. Taste and Tote Campaign makes travel more convenient for wine enthusiasts.
3. Location in the Heart of Washington Wine Country.
4. Growing interest and availability of Hanford B Reactor tours.
5. Growing trend for shorter weekend get-aways.
6. Ten reasonably priced golf courses.
7. Increase in development of retail and restaurant business.
8. Attractiveness of river shore and trail system.
9. Direct flights from Minneapolis, Portland, Denver, Salt Lake City, Seattle, Mesa/Phoenix, Las Vegas and San Francisco.

Challenges

1. Can be very seasonal.
2. More demand on weekend than mid-week.
3. Difficult to track as a market segment.
4. Price of airfare and (inconvenience) of air travel.
5. Leisure travel is more budget sensitive than convention or business travel, which are seen as necessary.
6. Perception of mountain snow and winter driving conditions November – April.
7. Lack of recognition that Tri-Cities is a wine destination due to current AVA titles.
8. Federal legislative process required to obtain National Historical Park status of Manhattan project sites.

Business Travel

Strengths

1. Not price sensitive for airfare or hotels.
2. Bureau can target groups to "fill in" around high demand periods (Tuesday-Thursday.)
3. Direct flights from Minneapolis, Portland, Denver, Salt Lake City, Seattle, Mesa/Phoenix, and San Francisco.

Challenges

1. Destination choice not influenced by outside forces.
2. Very dependent on Hanford business trends.
3. Mostly mid-week travel.

Group Business Sales Strategies

The Tri-Cities Visitor and Convention Bureau works aggressively to influence the decisions of organizations whose space, budget and guest room needs fit the hotel, meeting venue and attraction products available in the Tri-Cities.

Our primary customers are defined as:

- Association Meeting Planners
- Sports Tournament Directors
- State Athletic Associations
- Corporate Meeting Planners
- SMERF (Social, military, education, religious, and fraternal) Planners
- Government Meeting Planners
- Tour Operators

As referenced earlier in both the national and regional outlook reports, the recovery experienced in large markets may have a positive effect for the group and convention demand in eastern Washington and the Tri-Cities. Even with new hotel rooms in the market in 2013 and more rooms to be added in 2014, many Tri-Cities area hotels are still very conservative in the number of guest rooms they will extend to support convention bids. As a result, it can be difficult at times to garner the guest rooms required to adequately support convention requirements. The addition of the SpringHill Suites adjoining to the Three Rivers Convention Center will help alleviate the issue.

Currently the Kennewick Public Facilities District is working to secure funding which would support the expansion of the Three Rivers Convention Center, a move imperative to retain larger conventions which are outgrowing the existing space. If successful, the increase in meeting space would also encourage additional new bookings for events which have not considered the Tri-Cities in the past due to inadequate space. It is important to note that most experienced meeting planners will not consider the additional space as viable until the expansion is complete, and therefore the impact of such of an investment will not be evident until two to three years after the project is completed.

In recent years the government per diem rate for hotel guest rooms has increased from \$70 in 2009 to \$93 in late 2011 for Benton County; and from \$70 in 2009 to \$93 in September of 2012 for Franklin County. Per diem rates are set by the United States General Services Administration and are based on volume of government travel into an area and the availability of guest rooms. In 2012 some government travelers on assignment in Richland would stay at hotels in Pasco

where the rates were lower, even though they were compensated at the per diem rate for Richland. This phenomena was prevalent enough in 2012 to cause an uptick in occupancy in Franklin County. When the rates reached parity in late 2012, there was a shift of travelers moving back to Richland hotels for convenience, given the comparable rates at both locations. Currently per diem rates for the Tri-Cities are the highest in eastern Washington, with Spokane rates at \$87 and Yakima, Walla Walla and Wenatchee at \$77. This has caused some government meeting planners to give preference to these cities when considering site selection.

In the convention segment, there is some concern regarding the Christian Congregation of Jehovah's Witnesses (CCJW) announcement that they will take a hiatus from holding their summer conventions in the Tri-Cities in 2014. There is a concentrated effort underway to minimize the effects but given the size and number of conventions total replacement will be difficult. They do expect to return with a regular schedule of events in 2015.

Sports tournaments and related groups continue to be seen as very desirable for hotels. First, sports groups require guest rooms on weekends, which complements mid-week business travel; and second although much of demand is during the peak season, the negotiated guest room rates for sports groups tend to be higher. The Tri-Cities is fortunate that the municipalities have invested in building quality sports venues. Given the success of the community in attracting sports tournaments, this segment of group bookings has grown over the past several years and continued growth is expected. If the recent effort to secure additional funding through an increase to the tourism promotion assessment is successful, adding a sales manager to target new sports bookings and to expand existing opportunities would be a priority for the Bureau.

In 2014 the Tri-Cities will host the Washington State Horticulture Association (WSHA) Annual Meeting, a 1,500 delegate convention which previously had not met outside Yakima or Wenatchee in the association's 109 year history. This occurrence is a good example of the Bureau's ongoing efforts to secure new conventions and events for the region. It is important to note that although not all of the events secured are as large as the WSHA, the Bureau is targeting new bookings that provide a variety of opportunities for hotels of all sizes.

Request for Proposal (RFP) Production

	2011	2012	2013	2014
Leads Issued				
Qtr 1	51	44	48	50
Qtr 2	45	55	58	56
Qtr 3	39	35	*45	45
Qtr 4	39	58	*45	45
Total	174	192	196	196

*Estimated production.

Request for Proposal (RFP) Production – With Increased Tourism Promotion Assessment

	2011	2012	2013	2014**
Leads Issued				
Qtr 1	51	44	48	50
Qtr 2	45	55	58	57
Qtr 3	39	35	*45	50
Qtr 4	39	58	*45	50
Total	174	192	196	207

*Estimated production.

**With an increase of the Tourism Promotion Assessment, a new Sports Marketing Manager will be added in April. After a 90 Day training period, productivity for leads issued and room nights booked will begin to increase.

Lost Business Analysis

(July 2012 - June 2013)

Selected another city due to:

	July 2010 – June 2011	July 2011 – June 2012	July 2012 – June 2013
Preferred Date Not Available	1	1	4
Location Preference	5	11	7
Price of Hotels	6	6	1
Overall Cost	10	9	12
Convenience of Location	22	11	11
# of Hotel Rooms			
Next to Convention Center	3	1	4
Resort Setting	1	5	5
Other	11	7	10
Event	0	7	8
Cancelled/Postponed			

Total Bookings

59

58

62

Lost:

Total Room

19,920

17,468

21,010

Nights Lost:

Estimated Loss of Revenue to the Local Economy:

\$6,591,837

\$8,929,164

\$9,671,375

Lost Business Analysis

(July 2011 – June 2012)

Cities/locations business was lost to:

	July 2010 – June 2011	July 2011 – June 2012	July 2012 – June 2013
Spokane	8	6	7
Resort	2	12	8
Wenatchee	10	2	7
Walla Walla	2	2	2
Seattle	1	6	6
Yakima	10	6	6
Tacoma	4	1	1
Leavenworth	4	0	2
Vancouver	5	3	6
Other	13	13	11
Cancelled/Postponed	0	7	8
Total	59	58	62

Staffing Comparative (Sales Team)

SPOKANE CONVENTION & VISITOR BUREAU

- 1 Vice President/ Director of Sales
- 3 Sales Managers
- 1 Sales Manager based in Washington, D.C.
- 2 Convention Sales Support
- 1 Director of Convention Services
- 1 Assistant Manager of Convention Housing and Services
- 1 Convention Services Coordinator
- 2 Full Time Sports Commission Sales Staff
- 2 Support Sports Sales Staff

14 Total Full Time Sales Staff

TRI-CITIES VISITOR & CONVENTION BUREAU

- 3.25 Sales Managers
- 1 Sports Manager
- 1 Housing & Group Services
- 1 Administrative Assistant

6.25 Total Full Time Sales Staff

YAKIMA VALLEY CONVENTION & VISITOR BUREAU

- 3 Sales Managers
- 2 Sports Managers
- 1 Convention Services/Housing Coordinator

6 Total Full Time Sales Staff

VANCOUVER CONVENTION & VISITORS BUREAU

- 1 Director of Sales
- 2 Convention Sales Manager
- .5 Sports Sales Manager
- 1 Administrative Assistant

4.5 Total Full Time Sales Staff

Staffing Comparative (Sales Team)

With Increased Tourism Promotion Assessment

SPOKANE CONVENTION & VISITOR BUREAU

- 1 Vice President/ Director of Sales
- 3 Sales Managers
- 1 Sales Manager based in Washington, D.C.
- 2 Convention Sales Support
- 1 Director of Convention Services
- 1 Assistant Manager of Convention Housing and Services
- 1 Convention Services Coordinator
- 2 Full Time Sports Commission Sales Staff
- 2 Support Sports Sales Staff
- 14 Total Full Time Sales Staff**

TRI-CITIES VISITOR & CONVENTION BUREAU

- 3.25 Sales Managers
- 2 Sports Manager
- 1 Housing & Group Services
- 1 Administrative Assistant
- 7.25 Total Full Time Sales Staff**

YAKIMA VALLEY CONVENTION & VISITOR BUREAU

- 3 Sales Managers
- 2 Sports Managers
- 1 Convention Services/Housing Coordinator
- 6 Total Full Time Sales Staff**

VANCOUVER CONVENTION & VISITORS BUREAU

- 1 Director of Sales
- 2 Convention Sales Manager
- .5 Sports Sales Manager
- 1 Administrative Assistant
- 4.5 Total Full Time Sales Staff**

Guest Room Productivity

Market Segments	2012 Productivity	2013 Budget Productivity	2013 Forecasted Productivity	2014 Budget
Citywide Conventions	19,235	24,000	6,000	21,000
Single Property Meetings & Conventions	16,472	20,000	20,000	21,000
Sporting Events	27,408	23,000	26,000	26,000
Total	63,115	67,000	52,000	68,000
TPA Investment Cost Per Room Night Booked *	\$13.55	\$12.69	\$16.35	\$12.50

*This calculation assumes all TPA proceeds are spent on convention and sports sales efforts, however, funds from TPA are also invested on leisure travel (golf, heritage tourism and wine programs).

Guest Room Productivity

With Increased Tourism Promotion Assessment

Market Segments	2012 Productivity	2013 Budget Productivity	2013 Forecasted Productivity	2014 Budget**
Citywide Conventions	19,235	24,000	6,000	21,000
Single Property Meetings & Conventions	16,472	20,000	20,000	21,000
Sporting Events	27,408	23,000	26,000	28,500
Total	63,115	67,000	52,000	70,500
TPA Investment Cost Per Room Night Booked *	\$13.55	\$12.69	\$16.35	\$15.04

*This calculation assumes all TPA proceeds are spent on convention and sports sales efforts, however, funds from TPA are also invested on leisure travel (golf, heritage tourism and wine programs).

**With an increase of the Tourism Promotion Assessment, a new Sports Marketing Manager will be added in April. After a 90 Day training period, productivity for leads issued and room nights booked will begin to increase.

Destination Marketing Funding Comparative

The following chart provides a **total budget** comparative (including Hotel Motel Tax, Membership Investments and Tourism Promotion Assessment) in key competitive markets:

Competing City	Bureau Budget	Number of Hotel Rooms	\$ Spent per Room
Seattle CVB & Sports Council	\$17,500,000	12,000 Downtown	\$1,458
Spokane CVB & Sports Council	\$8,932,706	6,503	\$1,374
Yakima	\$2,385,623	2,000	\$1,193
Walla Walla	\$600,000	980	\$612
Tri-Cities	\$1,785,075	3,490	\$511
Tacoma	\$2,270,080	5,035	\$451
Bellingham	\$784,259	2,000	\$392
S.W. Washington	\$905,000	2,420	\$374
Bellevue	\$715,331	4,401	\$163
Seattle South Side	\$1,400,000	9,030	\$155

*The following chart provides a comparative for **Hotel Motel Tax investments** only for each destination marketing organization within key competitor markets:

Competing City	Hotel Motel Tax	Number of Hotel Rooms	\$ Spent per Room
Spokane CVB & Sports Council	\$8,932,706	6,503	\$1,374
Walla Walla	\$583,000	980	\$595
Yakima	\$793,000	2,000	\$397
Bellingham	\$594,300	2,000	\$297
Seattle South Side	\$1,400,000	9,030	\$155
Tri-Cities	\$477,901	3,490	\$137
Tacoma	\$659,300	5,035	\$131
Bellevue	\$544,130	4,401	\$124
Seattle CVB & Sports Council	\$1,400,000	12,000 Downtown	\$117
S.W. Washington	\$0	2,420	\$0

*The following chart provides a comparative for **Tourism Promotion Assessments** only for each destination marketing organization within key competitor markets:

Competing City	TPA Collection	Number of Hotel Rooms	\$ Spent per Room
Seattle CVB & Sports Council	\$5,500,000	12,000 Downtown	\$458
S.W. Washington	\$905,138	2,420	\$374
Spokane CVB & Sports Council	\$2,414,236	6,503	\$371
Yakima	\$632,554	2,000	\$316
Tri-Cities	\$850,000	3,490	\$244
Walla Walla	\$213,554	980	\$218
Tacoma	\$1,007,377	5,035	\$200

Destination Marketing Funding Comparative

With Increased Tourism Promotion Assessment

The following chart provides a **total budget** comparative (including Hotel Motel Tax, Membership Investments and Tourism Promotion Assessment) in key competitive markets:

Competing City	Bureau Budget	Number of Hotel Rooms	\$ Spent per Room
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Yakima	\$632,554	2,000	\$316
Walla Walla	\$213,554	980	\$218
Tacoma	\$1,007,377	5,035	\$200

Meetings & Conventions

Includes:

.25 FTE Vice President

1 FTE Director of Sales

2 FTE Convention Sales Managers

1 FTE Convention Sales Assistant

2014 Actions:

- **Sales Blitz:** Develop two multi-day sales blitzes events in Olympia (Spring and Fall), encourage hotel participation.
- **Sales Calls:** Two sales trips to the greater Seattle/Puget Sound area.
- **Customer Events:** Organize meeting planner customer luncheon in the spring to promote the Tri-Cities as a destination. Event to be held in conjunction with the Olympia Spring Sales Blitz.
- **Meeting Planner FAM Tours:** Host qualified meeting planners for individual, customized FAM tours.
- **Relationships:** Continue TCVCB attendance at Washington Society of Association Executives (WSAE) and Professional Convention Management Association (PCMA) monthly/quarterly meetings to strengthen relationship with key meeting planners.
- **Promote the Destination:** Sponsor events at the annual conventions for WSAE.
- **Advertise:** Place advertising in WSAE, MPI and PCMA publications.
- **New Business:** Continue a recognition/incentive program to focus sales managers on the pursuit of conferences and events that have never previously been held in the Tri-Cities: Room night production and quality RFPs issued.
- **Marketing Fund:** Utilize the Opportunity Fund specifically to offset costs for conventions that block more than 300 rooms per night.
- **Network:** Attend the annual conventions for WSAE, PCMA and MPI.

Performance Measures

- 42,000 Guest rooms booked
- Direct hotel spending of \$3,990,000
- Economic impact of \$11,339,595

CONVENTION, TOUR, AND GROUP SALES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$200	\$600	\$6,400	\$200	\$0	\$10,300	\$800	\$0	\$300	\$200	\$0	\$0	\$19,000
Travel	\$800	\$600	\$2,500	\$1,400	\$800	\$2,100	\$300	\$300	\$1,500	\$2,600	\$300	\$300	\$13,500
Trade Show	\$1,050	\$0	\$0	\$0	\$1,345	\$0	\$75	\$0	\$0	\$0	\$0	\$0	\$2,470
Staff Development	\$0	\$0	\$200	\$500	\$0	\$0	\$0	\$0	\$200	\$650	\$0	\$0	\$1,550
Promo items	\$0	\$750	\$0	\$0	\$0	\$0	\$400	\$350	\$400	\$0	\$0	\$0	\$1,900
Dues/Subsc.	\$2,585	\$900	\$0	\$450	\$0	\$500	\$0	\$0	\$1,400	\$0	\$0	\$375	\$6,210
Totals:	\$4,635	\$2,850	\$9,100	\$2,550	\$2,145	\$12,900	\$1,575	\$650	\$3,800	\$3,456	\$300	\$675	\$44,630

Advertising:

Washington Society of Association Execs newsletter inserts: \$200 each in Jan, Apr, July and Oct = \$800

Misc. Ad projects: \$600 per quarter in Feb and July = \$1,200

Meeting Planners Intl.: ¼ page ads in Mar, June, Sept @ \$300 each = \$900

Material presentation folders: 500 count, \$12.20 each plus design = \$6,100 in March

Meeting Planner Guide in February = \$10,000

Travel:

Mileage stipend at \$300/month for site inspections and meetings = \$3,600

PCMA: attend 3 meetings per year; Apr, June and Sept at \$500 each = \$1,500

Washington Society of Association Execs: attend 3 meetings per year; Jan, May & Oct at \$500 each = \$1,500

Meeting Planners Intl.: Annual Convention: hotel, meals, and mileage in Mar = \$1,000

Olympia Spring Sales Blitz: \$400 per staff person, 3 people in Mar = \$1,200

Washington Society of Association Execs Convention: hotel, meals, travel for 2 staff @ \$650 each in June = \$1,300

Olympia Fall Sales Blitz: \$400 per staff person, 3 people in Oct = \$1,200

Training Classes: continuing education courses for 2 staff, hotel, meals and travel @ \$600 per session in Apr and Oct = \$1,200

PCMA/MPI Annual Meetings Industry Summit: \$350 per staff person, 2 person in Sept \$700

SGMP Winter Workshop: hotel, meals, travel in Feb. = \$300

Trade Shows:

Meeting Planner Intl.: Registration (\$300), buyer program (\$650) fees in Jan = \$950

Washington Society of Association Executives: Convention registration for 2 staff @ \$375 each in May = \$750

PCMA/MPI Annual Meetings Industry Summit: registration for 2 staff member @ \$75 each in July = \$150

SGMP Winter Workshop: registration in January = \$100

Staff Development:

Continuing Education Training Courses: 2 staff to attend, in Apr and Oct, registration @ \$650 each = \$1,300

Training Materials and in-town Training Courses = \$425 = \$200 March and September

Promo Items:

Amenities: \$400: Feb, July and Sept = \$1,200

Logo'd items: \$350 in Feb and Aug

Dues and Subscriptions:

WSAE Sapphire level sponsorship: \$1,850 Jan

WSAE Dues: \$250 each for 2 staff due in June = \$500

MPI Dues: \$375 Dec

SGMP Dues: \$350 Apr

RCMA Dues: \$100 May

STAR report: \$1,400 Sept

PCMA Dues \$485 Mar

NTA Dues \$700 Feb

Christian Meetings & Conventions Association Dues: \$250 Jan

Military Reunion Connection Dues: \$200 Feb

CONVENTION, TOUR, AND GROUP SALES – *Items Not Included in TPA Budget**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Customer Events	\$0	\$0	\$5,000	\$0	\$0	\$1,000	\$0	\$500	\$1,000	\$0	\$0	\$0	\$7,500
Hotels and Airfare	\$0	\$0	\$1,140	\$0	\$800	\$340	\$340	\$0	\$340	\$740	\$0	\$0	\$3,700
Entertaining	\$225	\$325	\$725	\$225	\$725	\$225	\$325	\$225	\$725	\$225	\$225	\$225	\$4,400
Gifts	\$100	\$100	\$100	\$50	\$100	\$100	\$100	\$50	\$100	\$100	\$100	\$50	\$1,050
Total	\$325	\$425	\$6,965	\$275	\$1,625	\$1,665	\$765	\$775	\$2,165	\$1,065	\$325	\$275	\$16,650

Customer Events:

Customer events in Olympia: March = \$5,000

Planner FAM event: Sept. = \$1,000

NTA Board Meeting Sponsor in August = \$500

APCO Sponsored Break in June = \$1,000

Hotels and Airfare:

Hotel rooms for visiting meeting planners, where comps not available: 10 rooms for 2 nights @ \$85 = \$1,700 (\$340 in Mar, June, July, Sept, and Oct)

Meeting Planner Fly-In: 5 airfares @ \$400 each, 2 per month in Mar, May, and 1 in Oct = \$2,000

Entertaining:

Hosted board meetings for decision makers: meals, tours, \$500 each in Mar, May, Sept = \$1,500

Meals with meeting planners: \$225-\$325 per month = \$2,900

Gifts:

Gift Baskets: \$50-\$100 per month = \$1,050

****Note: Items included in the Tri-Cities Visitor and Convention Bureau's general membership budget (private sector).***

Sports Events

Includes:

1 FTE Sports Development Director

2014 Actions

- **Sports Council:** Organize and administer activities for the Tri-Cities Sports Council.
- **Advertising:** Place advertising as appropriate in publications such as: Sports Events, Sports Destination Management.
- **Sales Blitz:** Conduct sales calls in October in the greater Seattle area.
- **Promote Resources:** Reprint and update the sports facilities guide.
- **FAM Tours & Services:** Arrange site inspections for tournament planners, provide tools and information for promotional purposes and communicate with tournament planners during their event.
- **Opportunity Fund:** Utilize the opportunity fund specifically to offset tournament costs for groups that block more than 300 rooms per night city-wide.
- **Tradeshows:** Promote the Tri-Cities as a premier sports destination at National Tradeshaw Events such as Teams, S.P.O.R.T.S, and National Association of Sports Commissions.
- **Promote the Destination:** Sponsor events at annual national sports tradeshows.

Performance Measures

- 26,000 Guest rooms booked
- Direct hotel spending of \$3,250,000
- Economic impact of \$17,550,000

Sports Events

With Increased Tourism Promotion Assessment

Includes:

1 FTE Sports Development Director

1 FTE Sports Sales Manager

2014 Actions

- **Sports Council:** Organize and administer activities for the Tri-Cities Sports Council.
- **Advertising:** Place advertising as appropriate in publications such as: Sports Events, Sports Destination Management.
- **Sales Blitz:** Conduct sales calls in October in the greater Seattle area.
- **Promote Resources:** Reprint and update the sports facilities guide.
- **FAM Tours & Services:** Arrange site inspections for tournament planners, provide tools and information for promotional purposes and communicate with tournament planners during their event.
- **Opportunity Fund:** Utilize the opportunity fund specifically to offset tournament costs for groups that block more than 300 rooms per night city-wide.
- **Tradeshows:** Promote the Tri-Cities as a premier sports destination at National Tradeshows Events such as Teams, S.P.O.R.T.S, and National Association of Sports Commissions.
- **Promote the Destination:** Sponsor events at annual national sports tradeshows.

Performance Measures

- 28,500 Guest rooms booked
- Direct hotel spending of \$3,562,500
- Economic impact of \$19,237,500

SPORTS GROUP SALES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$100	\$0	\$100	\$0	\$400	\$0	\$0	\$800	\$0	\$0	\$300	\$100	\$1,800
Travel	\$50	\$50	\$50	\$1,590	\$50	\$50	\$50	\$50	\$1,795	\$1,795	\$50	\$50	\$5,630
Trade Show	\$1,920	\$795	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,715
Staff Development	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300
Promo items	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Dues/Subsc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$795	\$795
Totals:	\$2,070	\$845	\$150	\$2,090	\$450	\$50	\$50	\$850	\$1,795	\$1,795	\$350	\$945	\$11,440

Advertising:

Miscellaneous Ads to support tournaments: \$1,000 (\$100 Jan; \$100 Mar; \$400 May; \$300 Nov; \$100 Dec)
 Printed Sports Facilities Guide: \$800 (Aug)

Travel:

Monthly Mileage Stipend: \$50/month: \$600
 National Association of Sports Commissions (NASC) Symposium: \$1,240 (Apr) (Hotel-\$180 x 3 = \$840; Airfare-\$575; Meals-\$125)
 TEAMS Conference: \$1,445 (Oct) (Hotel-\$180 x 4 = \$720; Airfare-\$875; Meals-\$150)
 S.P.O.R.T.S-Relationship Conference: \$1,445(Sept.) (Hotel-\$180 x 4 = \$720; Airfare-\$875; Meals-\$150)

Trade Show:

TEAMS Conference: 30% Paid out of TPA (\$795), 70% Paid out of Membership (\$1855 see page 18) (Feb)
 S.P.O.R.T.S-Relationship Conference: \$995 (Jan.)
 National Association of Sports Commissions (NASC) Symposium \$925 (Jan)

Staff Development:

Education Training Courses: \$300 (April) Registration for 1 staff to attend in Apr

Promo Items:

Sports Amenities: \$200 (\$200 in April)

Dues and Subscriptions:

National Association of Sports Commissions (NASC) Membership: \$795 (Dec)

SPORTS GROUP SALES – With Increased Tourism Promotion Assessment

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$100	\$0	\$100	\$0	\$400	\$0	\$0	\$800	\$0	\$0	\$300	\$100	\$1,800
Travel	\$50	\$50	\$50	\$1,590	\$50	\$50	\$50	\$50	\$1,795	\$1,795	\$50	\$50	\$5,630
Trade Show	\$4,920	\$795	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,715
Staff Development	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300
Promo items	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Dues/Subsc.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$795	\$795
Totals:	\$5,070	\$845	\$150	\$2,090	\$450	\$50	\$50	\$850	\$1,795	\$1,795	\$350	\$945	\$14,440

Advertising:

Miscellaneous Ads to support tournaments: \$1,000 (\$100 Jan; \$100 Mar; \$400 May; \$300 Nov; \$100 Dec)

Printed Sports Facilities Guide: \$800 (Aug)

Travel:

Monthly Mileage Stipend: \$50/month: \$600

National Association of Sports Commissions (NASC) Symposium: \$1,240 (Apr) (Hotel-\$180 x 3 = \$840; Airfare-\$575; Meals-\$125)

TEAMS Conference: \$1,445 (Oct) (Hotel-\$180 x 4 = \$720; Airfare-\$875; Meals-\$150)

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Trade Show:

TEAMS Conference: 30% Paid out of TPA (\$795), 70% Paid out of Membership (\$1855 see page 18) (Feb)

S.P.O.R.T.S-Relationship Conference: \$995 (Jan.)

National Association of Sports Commissions (NASC) Symposium \$925 (Jan)

Sports Connect in August, Billed in January \$3,000

Staff Development:

Education Training Courses: \$300 (April) Registration for 1 staff to attend in Apr

Promo Items:

Sports Amenities: \$200 (\$200 in April)

Dues and Subscriptions:

National Association of Sports Commissions (NASC) Membership: \$795 (Dec)

SPORTS EVENT SALES – *Items Not Included in TPA Budget **

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Customer Entertainment	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$600
Sporting Gifts	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$600
Trade Show	\$0	\$1,855	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,855
Total	\$100	\$1,955	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$3,055

Customer Events and Entertainment:

Customer Entertainment: \$50/month = \$600

Sports Gifts: \$50/Month = \$600

Trade Show:

TEAMS Conference: 30% Paid out of TPA (\$795), 70% Paid out of Membership (\$1855 see page 16) (Feb)

****Note: Items included in the Tri-Cities Visitor and Convention Bureau's general membership budget (private sector).***

Housing & Group Services

Includes:

1 FTE Housing & Group Services Manager

Our group sales strategies include support personnel to help achieve repeat bookings by facilitating and supporting meeting and event planners, ensuring that expectations are exceeded from initial booking through culmination of the event; and that their attendees' visit is a positive experience. We offer registration and reservation assistance to large conventions, making it easier for event planners to host their events here. Housing also increases customer satisfaction for individual travelers through reservation assistance during peak season. Satisfied individual travelers create a positive image of our destination through word of mouth and return travel in off-peak months.

2014 Actions

- **Reporting:** Handle all group tracking including data entry, inventory, keeping files on housing operations and continuing on-going communications with the hotel/DOS reservation personnel. Report on aRes Travel On-line Booking system guestroom reservation activity. Post event reports will be used by the TPA commission to determine and validate the funding appropriations for applicants and payment from the opportunity fund.
- **Group Services:** Establish contact with sports and convention planners who are scheduled to bring groups into the area; develop service promotion package to be sent to planners of forthcoming events; maintain routine written, telephone, and personal contact with the clients, oversees maintenance of all client files.
- **Membership Liaison:** Act as liaison between planner and service members; offers suggestions and assistance planning entertainment, tours, shopping, spouse and children's programs and other attractions; solicits, collects and files information for speaker/entertainment files.
- **Hands-on Support:** When appropriate, attend and organize pre- and post-event meetings with planners.
- **Customer Service Surveys:** Follow up with planners/tournament directors post-event to determine strengths/weakness of delivery of hospitality goods & service.
- **Promote the Destination:** Help build attendance and promote tourism through supply of customized booth materials/scheduling of displays.
- **Sales Staff Support:** Create, distribute all sporting event leads and updates to hotels.

HOUSING & GROUP SERVICES

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Travel	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$360
Promo items	\$300	\$500	\$0	\$300	\$0	\$200	\$300	\$0	\$0	\$300	\$0	\$0	\$1,900
Tradeshow Display Items	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Totals:	\$830	\$530	\$30	\$330	\$30	\$230	\$330	\$30	\$0	\$330	\$30	\$30	\$2,760

Travel:

\$30 per month for mileage = \$360

Promo Items:

Registration Bags – 6,000 @ \$.20, \$300 per quarter (Jan, April, July, Oct) = \$1,200

1,000 pens = \$500 (Feb)

Sunglasses = \$200 (June)

Tradeshow:

Tradeshow Décor = \$500 (Jan)

Tourism Development

The Tri-Cities, being a three-to-four hour drive from major metropolitan areas, is gaining popularity for weekend get-aways, particularly for those interested in wine, golf and recreation.

In recent years, interest in history and cultural tourism has also created a demand for the Tri-Cities as a destination. As tours of Hanford and the B- Reactor have become more accessible, visitors are able to plan their vacations around these events. The popularity of the tours, attracting history buffs for tours that frequently sell out the same day they are introduced, supports the idea that creating a Manhattan Project National Historical Park (including Hanford, Oakridge and Los Alamos) would have a significant impact on the future of visitor spending in the region. Inclusion as part of the National Parks System along with the Hanford Land Use Plan, which incorporates recreation, increased river access, and education on the history of Hanford, have resulted in a new way of thinking about how the Tri-Cities is marketed to the outside world.

The Visitor and Convention Bureau will continue to market the traditional attractions frequently referred to as the “3 W’s”, of water, weather and wine; but the potential for growth in other areas will receive increased focus as we strive to attract new visitors and increase visitor spending in the community.

2014 Actions

- **Branding:** The results of a community wide branding program are expected to be completed late in 2013. As a result, in 2014 a massive effort to introduce the new brand to visitors and the business community will take shape. This branding initiative will affect all Bureau marketing efforts and programs.
- **Promote the Destination:** Promote increased leisure travel through development of Golf & Wine programs.
- **Travel Tradeshows:** Attend travel and golf related trade shows in key Northwest markets, such as Seattle, Spokane and British Columbia.
- **Materials:** Develop marketing materials for golf packaging; pairing hotels and local golf courses to offer seamless one-stop shopping for consumers.
- **Advertise:** Continue advertising campaigns to promote the Tri-Cities as a leisure travel destination.
- **Social Media:** The Bureau has developed quite a following on both Facebook and Twitter which can be used to promote the Tri-Cities.
- **Relationships:** Attend industry events for the development of wine tourism in our region, including promotion of the Columbia, Yakima and Red Mountain Appellations.
- **Hanford Land Use:** The Bureau will continue to take an active role in developing and executing a Hanford Land Use Plan and will continue supporting legislation to achieve National Park Status for the Manhattan National Historical Park.
- **Packages:** Work with member hotels to showcase their existing packages both via our website and to travel media.
- **Increasing Communication:** Implement quarterly e-mail newsletter to a targeted list of leisure travelers.
- **Washington Wine Country:** In conjunction with our partners, we will continue to market Yakima, Tri-Cities and Walla Walla as the authentic wine experience. Components will include website, advertising, media outreach and industry outreach (wineries).

TOURISM DEVELOPMENT

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$1,300	\$8,000	\$6,750	\$750	\$0	\$5,000	\$0	\$2,000	\$4,000	\$750	\$0	\$650	\$29,200
Travel	\$0	\$2,900	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,700
Trade Show	\$0	\$0	\$0	\$0	\$0	\$540	\$0	\$0	\$3,300	\$1,000	\$1,095	\$0	\$5,935
Staff Development													
Promo items													
Customer Events & Ent													
Dues/Subsc.													
Totals:	\$1,300	\$10,900	\$8,550	\$750	\$0	\$5,540	\$0	\$2,000	\$7,300	\$1,750	\$1,095	\$650	\$38,835

Advertising:

Golf & Wine Getaway Brochure: Design \$1,300 Jan, Brochure \$8,000 Feb, Ad Inserts \$4,000 Mar

Golf ads in Spokesman Review: Mar, Apr, Oct at \$750 each = \$2,250

Golf Map; \$650 Dec

Images for Ad Design 20 images @ 150 each = \$3,000 June

Leisure Travel Ads: \$2,000 in Mar, Jun and Aug = \$6,000

WSHLA Official Visitor Guide: Sept = \$4,000

Trade Shows:

Seattle Golf & Travel Show: Exhibit fees due Sept = \$1,500

Spokane Golf Show: Exhibit fees due Oct = \$1,000

B.C. Canada Show: \$1,800 Sept

Travel:

Seattle Golf & Travel Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,700 Feb

Spokane Golf Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,200 Feb

British Columbia Golf Show: hotels, meals, car rental, parking and fuel for 2 staff = \$1,800 – Mar

TOURISM DEVELOPMENT - With Increased Tourism Promotion Assessment

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Advertising	\$1,300	\$18,000	\$6,750	\$750	\$30,000	\$5,000	\$0	\$2,000	\$4,000	\$750	\$30,000	\$650	\$107,200
Travel	\$0	\$2,900	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,700
Trade Show	\$0	\$0	\$0	\$0	\$0	\$3,540	\$0	\$0	\$3,300	\$1,000	\$1,095	\$0	\$8,935
Staff Development													
Promo items													
Customer Events & Ent													
Dues/Subsc.													
Totals:	\$1,300	\$20,900	\$8,550	\$750	\$30,000	\$8,540	\$0	\$2,000	\$7,300	\$1,750	\$31,095	\$650	\$111,835

Advertising:

Golf & Wine Getaway Brochure: Design \$1,300 Jan, Brochure \$8,000 Feb, Ad Inserts \$4,000 Mar

Golf ads in Spokesman Review: Mar, Apr, Oct at \$750 each = \$2,250

Golf Map; \$650 Dec

Images for Ad Design 20 images @ 150 each = \$3,000 June

Leisure Travel Ads: \$2,000 in Mar, Jun and Aug = \$6,000

WSHLA Official Visitor Guide: Sept = \$4,000

Puget Sound Region Television Campaign March-May; Sept- Oct @ \$15,000 each (Billed May/Nov)

Television Ad Production/Update, \$10,000 Feb

Trade Shows:

Seattle Golf & Travel Show: Exhibit fees due Sept = \$1,500

Spokane Golf Show: Exhibit fees due Oct = \$1,000

B.C. Canada Show: \$1,800 Sept

Wine Industry Tradeshow, June \$3,000

Travel:

Seattle Golf & Travel Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,700 Feb

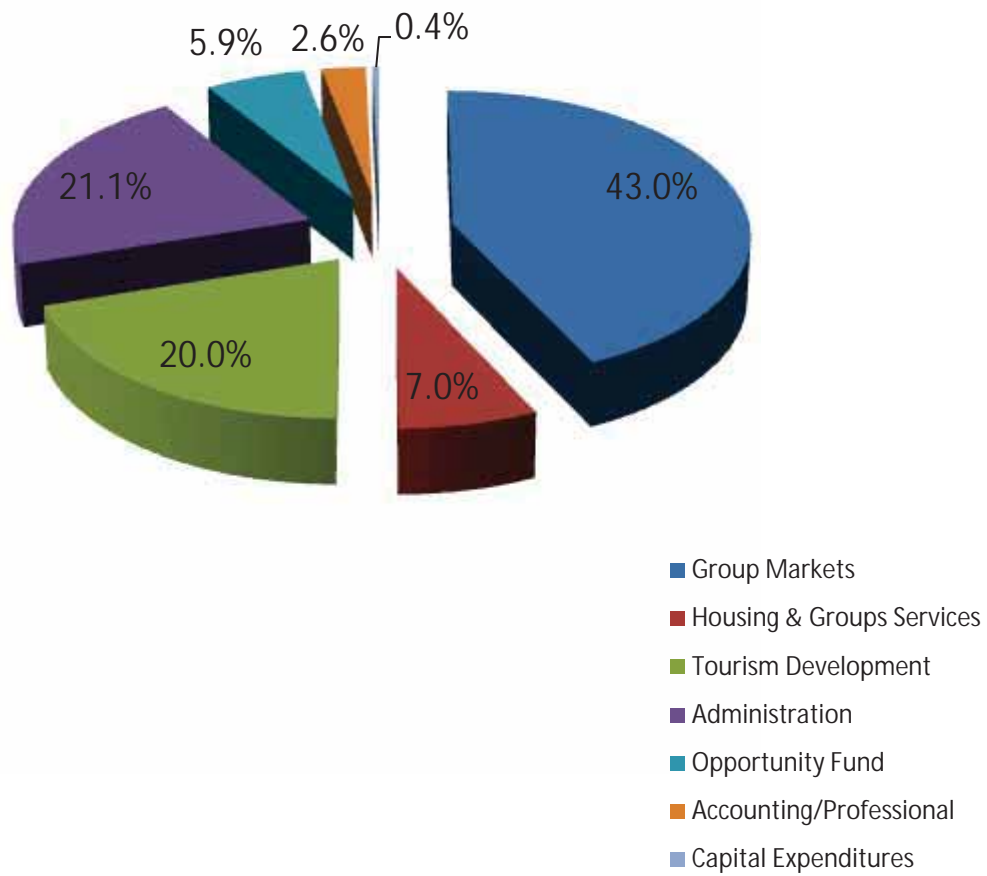
Spokane Golf Show: hotels, meals, car rental, parking, and fuel for 2 staff = \$1,200 Feb

British Columbia Golf Show: hotels, meals, car rental, parking and fuel for 2 staff = \$1,800 – Mar

Budget Summary

Revenues	2013 Budget		Proposed 2014 Budget	
Kennewick	\$357,000	42%	\$374,000	44%
Pasco	\$187,000	22%	\$195,500	23%
Richland	\$306,000	36%	\$280,500	33%
Total:	\$850,000	100%	\$850,000	100%
Expenditures	\$358,162	42%	\$366,562	43%
Group Markets				
City Wide Conventions				
Associations				
Corporate & Government				
SMERF (social, military, education, religious, fraternal)				
Sports				
Housing & Groups Services	\$57,762	7%	\$59,362	7%
Tourism Development	\$180,313	21.4%	\$167,913	20%
Administration	\$178,763	21%	\$181,163	21.1%
(administrative staff, office supplies, rent, telephone postage, equipment maintenance, etc.)				
Opportunity Fund	\$50,000	5.9%	\$50,000	5.9%
Accounting/Professional	\$22,000	2.6%	\$22,000	2.6%
Capital Expenditures	\$3,000	.4%	\$3,000	.4%
Total:	\$850,000	100%	\$850,000	100%

Budget Summary

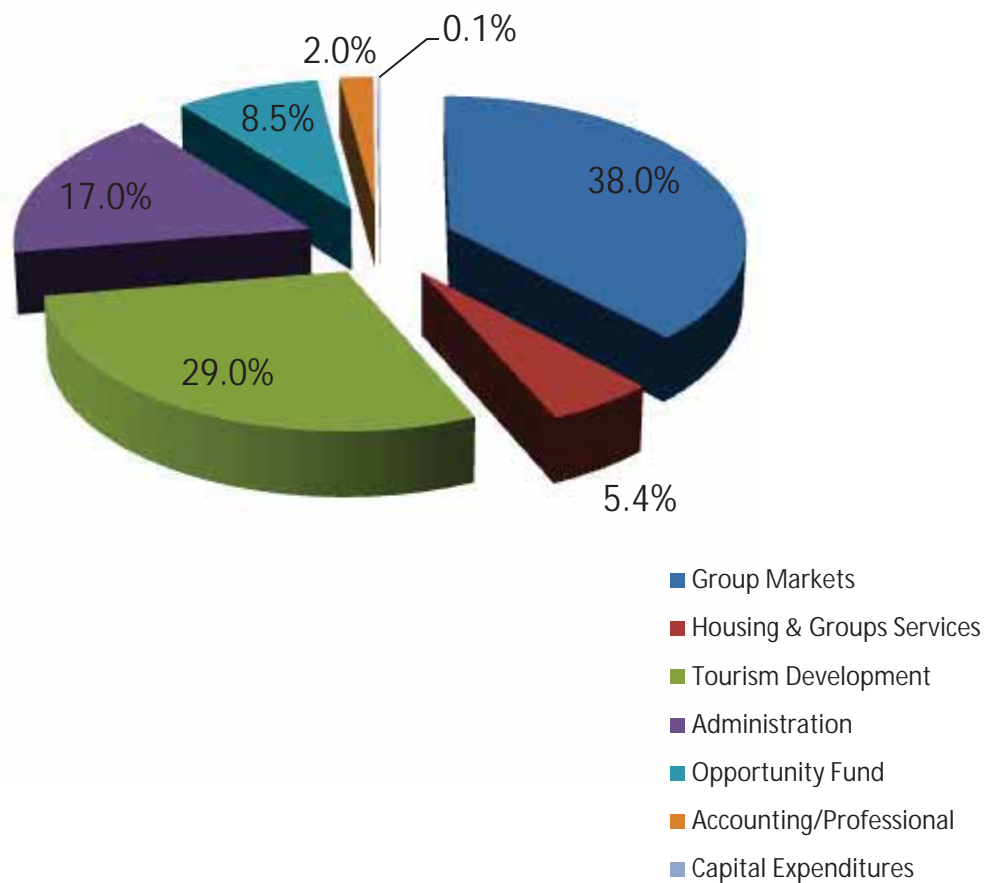


Budget Summary - With Increased Tourism Promotion Assessment

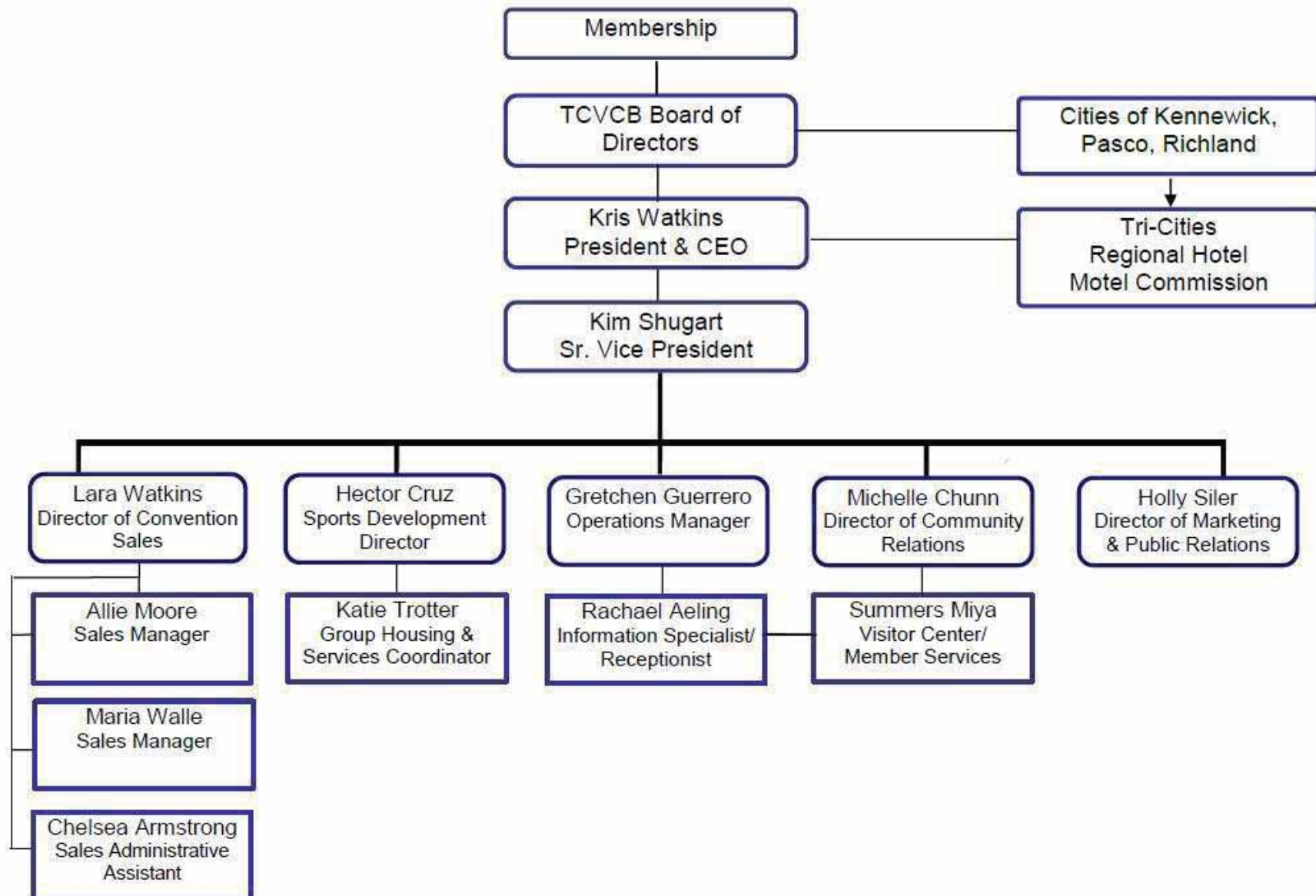
Revenues	2013 Budget		Proposed 2014 Budget	
Kennewick	\$357,000	42%	\$466,400	44%
Pasco	\$187,000	22%	\$243,800	23%
Richland	\$306,000	36%	\$349,800	33%
Total:	\$850,000	100%	\$1,060,000	100%
Expenditures	\$358,162	42%	\$402,412	38%
Group Markets				
City Wide Conventions				
Associations				
Corporate & Government				
SMERF (social, military,				
education, religious, fraternal)				
Sports				
Housing & Groups Services	\$57,762	7%	\$57,762	5.4%
Tourism Development	\$180,313	21.4%	\$306,063	29%
Administration	\$178,763	21%	\$178,763	17%
(administrative staff, office				
supplies, rent, telephone				
postage, equipment				
maintenance, etc.)				
Opportunity Fund	\$50,000	5.9%	\$90,000	8.5%
Accounting/Professional	\$22,000	2.6%	\$22,000	2%
Capital Expenditures	\$3,000	.4%	\$3,000	.1%
Total:	\$850,000	100%	\$1,060,000	100%

Budget Summary

With Increased Tourism Promotion Assessment



Tri-Cities Visitor & Convention Bureau Organizational Chart



Board of Directors

The strength of any organization begins at the top. The Tri-Cities Visitor and Convention Bureau is served by a Board of Directors that is providing strategic industry leadership for the future.

Board of Directors

Carl Adrian, TRIDEC
Tony Au, M Hotel & Conference Center
Commissioner Don Barnes, Port of Kennewick
Commissioner James Beaver, Benton County
Troy Berglund, West Richland Chamber of Commerce
Karen Blasdel, Battelle
Mark Blotz, Clover Island Inn
Debbie Bone-Harris, Pasco Chamber of Commerce
Christine Brown, KNDU/KNDO
Councilman Richard Buel, City of West Richland
Colleen French, Department of Energy
Councilman Mike Garrison, City of Pasco
Representative Larry Haler, Washington State House of Representatives
Monica Hammerberg, Red Lion Hotel Pasco
Don Hart, Tri-Cities Sports Council; DHART Consulting Group
Deanna Hawkins, Mission Support Alliance
Jerry Holloway, Washington River Protection Solutions
Barb Johnson, Columbia Center
Melanie Johnston, Lourdes Health Network
Scott Keller, Port of Benton
Lori Lancaster, Benton Franklin Fair & Rodeo
Councilman Phillip Lemley, City of Richland
Lori Mattson, Tri-City Regional Chamber of Commerce
Gregg McConnell, Tri-City Herald
Karen Miller, Benton PUD
Ian Napier, Red Lion Hotel Columbia Center

Todd Nelson, Benton Franklin River Heritage Foundation/Washington Closure Hanford
Vijay Patel, Holiday Inn Express Hotel & Suites Pasco/ Fairfield Inn
Corey Pearson, Three Rivers Convention Center
Mike Tvedt, Anthony's at Columbia Point
Tony Umek, Fluor – Richland
Martin Valadez, Hispanic Chamber of Commerce
Troy Woody, TRAC Center
Mayor Steve Young, City of Kennewick



P.O. Box 2241 · Tri-Cities, WA 99302
7130 W. Grandridge Blvd., Ste. B · Kennewick, WA 99336
(509) 735-8486 / (800) 254-5824 / (509) 783-9005 (f)
www.VisitTRI-CITIES.com



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C9

Key Element: Key 2 - Infrastructure & Facilities

Subject: DUPORTAIL BRIDGE - SUPPLEMENTAL AGREEMENT #9 WITH BERGER/ABAM INC.

Department: Public Works

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the City Manager to sign and execute Supplemental Agreement #9 with BergerABAM to complete the environmental permitting required to support issuance of a Finding of No Significant Impact by the U.S. Army Corps of Engineers.

Summary:

On February 19, 2013, Council authorized the City Manager to sign and execute Supplemental Agreement #8 with BergerABAM to complete the environmental assessment in Phase 1 and restart Phase 2A of the Duportail Bridge Project engineering.

There are three federal agencies involved in this project: Federal Highway Administration (FHWA - Lead Agency); Federal Emergency Management Agency (FEMA); and the U.S. Army Corps of Engineers (CORPS). The Environmental Assessment was completed and a Finding of No Significant Impact (FONSI) was issued by FHWA on May 29, 2013 and by FEMA on May 16, 2013. The only remaining federal agency to approve the environmental document is the CORPS.

The CORPS has indicated that in order for them to issue a FONSI for the project, they need to have additional permits completed that were not previously accounted for. These permits are also necessary to begin right-of-way procedures with the CORPS.

Supplemental Agreement #9 with BergerABAM for \$22,582.00 covers the costs associated with completing these additional permits to support issuance of a FONSI by the CORPS thus enabling right-of-way acquisition to proceed as planned.

Staff is presently preparing to begin right of way acquisition for the project. The initial step will involve preparing appraisals for the needed parcels. This work will likely begin in the next sixty days.

Fiscal Impact?

☒ Yes ☐ No

\$22,582.00 is required to fund this work. The approved budget for this project has an unencumbered balance of \$1,339,251.

Attachments:

1) Duportail Bridge - BergerABAM Supplement #9

City Manager Approved:

Hopkins, Marcia
Sep 25, 14:43:45 GMT-0700 2013



Supplemental Agreement Number 9		Organization and Address BergerABAM Inc. 33301 Ninth Avenue S., Suite 300 Federal Way, WA 98003	
Original Agreement Number N/A		Phone: 206-431-2300	
Project Number STPUS-3440(001)	Execution Date 2/6/2008	Completion Date 12/31/2014	
Project Title Duportail Bridge Phase 2 - PS&E	New Maximum Amount Payable \$ 1,959,243.00		
Description of Work The purpose of Supplement No. 9 is to develop the environmental permits needed in order to obtain right-of-way easements from the U.S. Corps of Engineers, and to extend the contract completion date.			

The Local Agency of City of Richland
desires to supplement the agreement entered into with BergerABAM Inc.
and executed on 2/6/2008 and identified as Agreement No. STPUS-3440(001)
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See Exhibit A-1

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Extend contract date to 12/31/14

III


Section V, PAYMENT, shall be amended as follows:

See Exhibits E-1 and G-1

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: BergerABAM Inc.


Consultant Signature

By: City of Richland

Approving Authority Signature

Date

EXHIBIT A-1
DUPORTAIL BRIDGE PROJECT
SCOPE OF WORK FOR SUPPLEMENT NO. 9

INTRODUCTION

Engineering for the Duportail Bridge project was originally broken into three basic phases.

- Phase 1: Preparation of a design report and bridge type, size, and location (TS&L) study, and the environmental documentation, including an environmental assessment (EA).
- Phase 2: Preliminary and final design; the plans, specifications, and construction cost estimate (PS&E); right-of-way (ROW) plans; and construction permits.
- Phase 3: Construction support and construction administration services

BACKGROUND

The current status of each phase and its relationship to this supplement is as follows.

- Phase 1 work is nearly complete, with approval of FONSI by FHWA and FEMA. This work scope will support issuance of a FONSI by the U.S. Army Corps of Engineers and complete Phase 1.
- Phase 2 has been advanced in stages, as money has become available for design. The design was advanced to a pre-30 percent design level in order to finalize the ROW plans and legal descriptions. The majority of the geotechnical field explorations and testing, and geotechnical report itself has not been authorized yet. No work has started on the final design.
- Phase 3 has not been authorized.

PURPOSE FOR SUPPLEMENT

The purpose of Supplement No. 9 is to develop the environmental permits needed in order to obtain ROW easements from the U.S. Corps of Engineers in order to support issuance of a FONSI by the U.S. Army Corps of Engineers.

TASK 1 – PROJECT ADMINISTRATION

CONSULTANT and subconsultant, as applicable, shall continue to perform the basic project administration services described in the original Phase 2A scope of work. Increase scope includes the following.

- Preparation of supplemental scope and revisions.
- Scheduling, progress reporting
- Quality control reviews of design submittal information
- Management of subconsultants

TASK 8 – ENVIRONMENTAL (Widener & Associates)

Widener & Associates (Widener), under a subconsultant agreement with the CONSULTANT, shall provide the following services.

Widener will assemble and organize all necessary environmental permit applications to a standard acceptable by the permitting agencies.

Anticipated permits include the following.

- JARPA
- U.S. Corps of Engineers Section 404 Permit
- Ecology Section 401 Water Quality Certification
- Coast Guard Bridge Permit

Permit applications shall include all requested information, such as application forms, all necessary permit drawings, an attachment describing project location, project purpose and need, alternatives considered, and a summary of project impacts. Widener shall also provide a draft transmittal letter for submittal of the application by the City. Draft applications, including supporting information, shall be submitted to the City for review and comment. Revised permit applications shall be provided to the City for signature and submittal to permitting agencies. The CONSULTANT shall perform the necessary coordination to obtain the permits

EXHIBIT E-1 - PROJECT FEE DETERMINATION
BergerABAM

9/20/2013
PHASE 2A

DIRECT SALARY COSTS (DSC) for BergerABAM

<u>Personnel</u>	<u>Hours</u>		<u>Rate (see note)</u>		<u>Cost</u>
Project Manager	2	X	\$70.55	= \$	141
Civil Engineer	12	X	\$42.02	= \$	504
CAD Operator/Designers	8	X	\$34.47	= \$	276
Admin/Coord.	<u>4</u>	X	\$29.44	= \$	<u>118</u>
BERGER/ABAM Hours, Total	26		Subtotal Direct Salary Costs (DSC) = \$		1,039
			Salary Escalation = \$		-
			Subtotal (DSC + SE) = \$		1,039
	Overhead (OH)	152.52%	of (DSC + SE) = \$		1,584
	Fixed Fee (FF)	32.00%	of (DSC + SE) = \$		332
<hr/>					
TOTAL SALARY COSTS (DSC + SE + OH + FF) = \$					2,956

DIRECT NONSALARY COSTS (DNSC)

Misc			\$	200
Courier & Postage	2 packages @	25	\$	50
<hr/>				
TOTAL REIMBURSABLE EXPENSES (DNSC) = \$				250

TOTAL BERGER/ABAM FEE (DSC + SE + OH + FF + DNSC) = \$	3,206
---------------------------------------------------------------	--------------

SUBCONSULTANTS - PHASE 2A

Widener & Associates	\$	19,376
<hr/>		
Subtotal		
TOTAL SUBCONSULTANT FEES = \$		19,376
<hr/>		
TOTAL AUTHORIZED AMOUNT = \$		22,582

**EXHIBIT E-1 - PROJECT FEE DETERMINATION
STAFF HOUR ESTIMATE FOR BergerABAM**

9/20/2013
**BergerABAM HOURS
PHASE 2A**

TASK ACTIVITY DESCRIPTION	Task/Activity No.	Project Manager	Civil Engineer	CAD Operator/Designer	Admin/Coord.	Totals
TASK 1 - PROJECT ADMINISTRATION (Phase 2A)	1	8	8	0	16	32
Contract Administration, Invoicing, and Progress Reports	1.1	4	0	0	8	12
Monthly Invoicing w/ Progress Report		2	0	0	4	6
Subconsultant Agreements and Liaison		2	0	0	4	6
Quality Assurance	1.3	2	4	0	4	10
Submittals	1.4	2	4	0	4	10
TASK 8 - ENVIRONMENTAL DOCUMENTATION	8	2	16	16	0	34
TOTAL HOURS		10	24	16	16	66

EXHIBIT G-1
SUBCONSULTANT FEE DETERMINATION
DUPORTAIL PERMITS COST ESTIMATE

Widener & Associates	Project Manager Hours	Project Biologist Hours		
Permitting				
Draft JARPA	24	40		
Final JARPA	8	16		
Coast Guard Permit	4	8		
404 Permit Coordination	24	16		
401 Certification	16	24		
Total hours	76	104		
Summary	Hours	Rate*	Cost	
Project Manager	76	\$140.00	\$10,640.00	
Project Biologist	104	\$84.00	\$8,736.00	
TOTAL ESTIMATED COST			\$19,376.00	

Duportail Bridge - Contract History										
Date	Suppl. No.	Description	Add'l Time	Contract Completion Date	Add'l Funds	Additional Authorized Amount \$	Total Amount \$ Authorized	Management Reserve Funds (Used)	Management Reserve Fund \$	Maximum Amount Payable \$
2/6/08	-	Original Contract, Phase 1	-	2/28/09	-	\$ -	\$ 749,972	\$ -	\$ 30,028	\$ 780,000
6/6/08	-	Management Reserve Fund MRF1, Geotech Rock Borings	no	2/28/09	no	\$ 28,808	\$ 778,780	\$ (28,808)	\$ 1,220	\$ 780,000
2/2/09	#1	Time Extension	yes	6/30/09	no	\$ -	\$ 778,780		\$ 1,220	\$ 780,000
6/15/09	#2	Time Extension	yes	8/31/09	no	\$ -	\$ 778,780		\$ 1,220	\$ 780,000
8/5/09	#3	Add Phase 2A, PS&E	yes	6/30/10	yes	\$ 688,492	\$ 1,467,272		\$ 1,220	\$ 1,468,492
6/8/10	#4	Time Extension	yes	12/31/10	no	\$ -	\$ 1,467,272		\$ 1,220	\$ 1,468,492
12/1/10	#5	Time Extension	yes	12/31/11	no	\$ -	\$ 1,467,272		\$ 1,220	\$ 1,468,492
5/4/11	#6	Add the Environmental Assessment	yes	12/31/12	yes	\$ 165,866	\$ 1,633,138		\$ 1,220	\$ 1,634,358
7/9/12	#7	Extended EA & Right-of-Way Support	yes	6/30/13	yes	\$ 63,536	\$ 1,696,674	\$ 11,464	\$ 12,684	\$ 1,709,358
11/27/12		Management Reserve Fund MRF2, Environmental Work	no	6/30/13	no	\$ 12,684	\$ 1,709,358	\$ (12,684)	\$ -	\$ 1,709,358
2/22/13	#8	Finish the EA and Finalize the R/W Plans	yes	12/31/13	yes	\$ 228,523	\$ 1,937,881	\$ -	\$ -	\$ 1,937,881
3/24/13	-	Memorialize lower contract amount due to clerical error in Suppl #6 Max. Amount Payable	no	12/31/13	yes	\$ (1,220)	\$ 1,936,661	\$ -	\$ -	\$ 1,936,661
8/13/13	#9	JARPA Permits	yes	12/31/14	yes	\$ 22,582	\$ 1,959,243	\$ -	\$ -	\$ 1,959,243



Council Agenda Coversheet

Council Date: 10/01/2013

Category: Consent Calendar

Agenda Item: C10

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: EXPENDITURES FROM SEPTEMBER 9, 2013 TO SEPTEMBER 20, 2013, IN THE AMOUNT OF \$6,603,144.72

Department: Administrative Services

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the expenditures from September 9, 2013, to September 20, 2013, in the amount of \$6,603,144.72.

Summary:

Breakdown of Expenditures:

Check Nos.	205263 - 205709	3,821,358.27
Wire Nos.	5452 - 5459	585,235.08
Payroll Check Nos.	99075 - 99087	24,714.80
Payroll Wires/ACH	8185 - 8210	2,171,836.57
TOTAL		\$6,603,144.72

Fiscal Impact?
☒ Yes ☐ No

Total Disbursements: \$6,603,144.72.

Attachments:

- 1) Wire Transfers
- 2) Voucher Listing

City Manager Approved:

Hopkins, Marcia
Sep 25, 14:41:06 GMT-0700 2013

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
SEPTEMBER 9, 2013 - SEPTEMBER 20, 2013

Payee	Wire Description	Amount
Claim Wires - Wire No. 5452 to 5459		
Conover	Section 125	1,411.98
Department of Licensing	Firearms Online Pmt for Concealed Licenses	504.00
NW Intergovernmental Energy Service	Shell Market Purchase Power	92,288.70
Richland Golf Management Corporation	Col. Pt. Operating Reimb 6/13	121,113.09
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	369,917.31
	Total Claim Wire Transfers	\$ 585,235.08
Payroll Wires & Direct Deposits (ACH) - Wire No. 8185 to 8210		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	\$ 2,171,836.57
Total Claim & Payroll Wires/ACH		\$ 2,757,071.65

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001	GENERAL FUND				
Division:	001	CITY COUNCIL			
BANK OF AMERICA		TXN00014218	205272	EXPEDIA-FEE_ECA-PE-BT#13-366	\$7.00
		TXN00014223		EB-ECA-PE#13-366_REG_BT	\$75.00
		TXN00014224		UNITED-EXPEDIA#13-366_ECA-PE_B	\$856.50
FOX, JOHN		091013	205563	FOX-MAYORS LUNCH 4 GUESTS 9/10	\$41.86
CITY COUNCIL TOTAL ****					\$980.36
Division:	100	CITY MANAGER			
BANK OF AMERICA		TXN00013997	205272	BOBS_BRGR & BREW_CM-EE LNCH	\$45.10
		TXN00014115		LANDS END -CITY ATTY SHIRTS	\$125.48
		TXN00014135		PBD ICMA-PUBS-BDGT-GUIDE	\$82.43
		TXN00014138		BOBS BRGR _CJ-CK-JC_HR STRAT	\$44.68
		TXN00014142		CHAPALA EXP_MO-CM-CC_MTG_8-5	\$21.40
		TXN00014217		MANRESA CASTLE_WCMA CONF_AUG	\$381.30
CITY MANAGER TOTAL ****					\$700.39
Division:	101	CITY CLERK			
BANK OF AMERICA		TXN00014169	205272	PayPal Card Verification Fee	\$1.95
BENTON COUNTY AUDITOR		2013 PRIMARY	205525	2013 PRIMARY ELECTION COSTS	\$11,177.13
TRI CITY HERALD	S015267	13-5850	205393	ORDINANCE 25-13 RAN ON 7/7/13	\$49.62
	S015267	13-5851		ORDINANCE 27-13 RAN ON 7/7/13	\$49.62
	S015267	13-5852		ORDINANCE 26-13 RAN ON 7/7/13	\$46.20
	S015267	13-5853		ORDINANCE 28-13 RAN ON 7/7/13	\$47.91
CITY CLERK TOTAL ****					\$11,372.43
Division:	102	CITY ATTORNEY			
BANK OF AMERICA		TXN00014063	205272	OFFICE DEPOT - OFFICE SUPPLIES	\$22.48
		TXN00014088		FEDEX 11592772 - City Attorney	\$7.17
		TXN00014107		PAYPAL-LEIRA CONFERENCE-TONI	\$85.00
		TXN00014207		WSAMA-CITY ATTY CONFERENCE	\$220.00
BELL BROWN & RIO PLLC		439	205292	ABATEMENT 2035 GW WAY	\$2,426.10
		440		ABATEMENT 95 CULLUM	\$3,363.00
CITY OF RICHLAND		13-351 KINTZLEY	205674	PUB RECORDS/ARLINGTON/KINTZLEY	\$379.89
KENYON DISEND PLLC		17973	205588	NEW CINGULAR WIRELESS I	\$94.10
		17974		NEW CINGULAR WIRELESS II	\$2,061.98
		17975		FRONTIER COMM NW v COR	\$340.26
MENKE JACKSON LAW FIRM		8/13-067	205595	AOF DOCTRINE-BEER FALLS	\$3,179.06
PRONTO PROCESS SERVICE INC		2013008169	205613	MESSENGER SERVICES-AUGUST	\$40.00
XEROX CORPORATION		069946070	205662	WC7345 PRINT CHRGS-AUGUST	\$40.03
CITY ATTORNEY TOTAL ****					\$12,259.07
Division:	110	ASSISTANT CITY MANAGER			



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014098	205272	HLMRK-OCCSN-CDS-EE-CNCL	\$25.34
		TXN00014101		WAL-MART-RFRSHMTS-JMA-GBYE	\$31.51
		TXN00014103		GREEK ISL CUISIN_JMA-RIGGS-AWD	\$25.64
		TXN00014104		LOGO POLOS	\$118.83
		TXN00014150		Meeting Refreshments	\$45.02
		TXN00014233		WALL DISPLAYS	\$721.76
STONE SOUP CAFE	062413		205629	IT GOVERNANCE LUNCH MTG 6/24	\$89.81
XEROX CORPORATION	069946070		205662	WC7345 BASE CHRGS-AUGUST	\$368.49
				WC7345 PRINT CHRGS-AUGUST	\$85.78
ASSISTANT CITY MANAGER TOTAL ****					\$1,512.18
Division:	111	COMMUNICATIONS & MARKETING			
BANK OF AMERICA		TXN00014005	205272	HOBBY-LOBBY-PSTR-FRMS	\$141.84
		TXN00014006		CONFRCE HTEL-MANDALAY-CANCL	(\$159.04)
		TXN00014259		BACKUPIFY-CMO	\$4.99
		TXN00014272		5-TAB-INSERTS(BX)	\$97.84
CITY OF RICHLAND	13-315 MACHART		205674	PHOTOSHOP CON/LASVEGAS/MACHART	\$701.46
EVERETT, GAIL	091713		205681	OFFICE HEATER/PAINT HARDENER	\$44.92
	MILEAGE 5/2-8/26			EVERETT-MILEAGE 5/2-8/26/13	\$124.02
HERRON, TRISHA	MILEAGE 5/2-9/4		205687	HERRON-MILEAGE 5/2-9/4/13	\$136.17
COMMUNICATIONS & MARKETING TOTAL ****					\$1,092.20
Division:	112	CABLE COMMUNICATIONS			
BANK OF AMERICA		TXN00014015	205272	RADIOSHACK-CABLE	\$46.01
CABLE COMMUNICATIONS TOTAL ****					\$46.01
Division:	113	HANFORD COMMUNITIES			
BANK OF AMERICA		TXN00014191	205272	PBL AGENT FEE FLIGHT	\$35.00
		TXN00014192		Pam B-L Air ticket	\$697.60
		TXN00014203		PAM B-L PEER EXCHANGE	\$75.00
LUNDGREN, REGINA E	RCH-SB-312		205348	ECOLOGY SPEAKERS BUREAU-AUG	\$760.00
XEROX CORPORATION	069946070		205662	WC7345 PRINT CHRGS-AUGUST	\$20.97
HANFORD COMMUNITIES TOTAL ****					\$1,588.57
Division:	120	FIRE			
BANK OF AMERICA		TXN00014007	205272	ZETRON - ENCODER REPAIRS	\$397.51
		TXN00014033		STAPLES - OFFICE SUPPLIES	\$80.02
		TXN00014040		ORION SAFETY PRODUCTS - FLARES	\$189.23
		TXN00014068		STAPLES - TAPE DISPENSER	\$3.79
		TXN00014080		BEST BUY - 500GB HARD DRIVE	\$64.97
		TXN00014114		AMAZON - CREW RESOURCE MNGMNT	\$63.13
		TXN00014168		AMAZON - WIRELESS MIC SYSTEM	\$86.12
		TXN00014171		HAIX NA - DAY BOOTS & INSOLES	\$183.95
		TXN00014172		AMZAON - DESKTOP WIRELESS MIC	\$281.56



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014175	205272	AMAZON - WIRELESS MIC & BATT'S	\$222.89
		TXN00014188		CPO OUTLET - TOOLS & TOOL BAG	\$640.74
		TXN00014206		CASCADE FIRE - WILDLAND BOOT	\$245.16
		TXN00014259		BACKUPIFY-RFD	\$3.75
BAYNES, GRANT		13-376 BAYNES	205667	FIRE CHIEFS MTG/OLYMPIA/BAYNES	\$80.01
BENTON RURAL ELECTRIC ASSOCIATION		8/13-74170526	205420	COLLINS RD RADIO TOWER ELECTRI	\$28.90
CHARTER COMMUNICATIONS		9/13-11253 SUB B	205538	PERRY MTN BASE RENT KGI 11226	\$675.31
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$4,229.49
FRONTIER		9/13-253-004-5365	205684	SILVER CLOUD PHONE LINE	\$56.20
POCKETINET COMMUNICATIONS INC		22076	205699	FIRE ST INTERNET FEE-10/1-11/1	\$140.25
UNITED PARCEL SERVICE	S015273	000986641343	205394	GROUND PKG W/INSURANCE TO PACI	\$27.17
	S015279	000986641363	205645	GROUND PKG W/INSURANCE TO MTRO	\$22.52
UPTOWN CLEANERS		63081	205646	LAUNDRY SERVICES 8/1/13	\$251.41
		63189		LAUNDRY SERVICES 8/9/13	\$288.61
		63227		LAUNDRY SERVICES 8/15/13	\$260.67
		63333		LAUNDRY SERVICES 8/23/13	\$273.29
		63375		LAUNDRY SERVICES 8/30/13	\$242.15
		63376		LABELING CLOTHES 8/30/13	\$32.50
FIRE TOTAL ****					\$9,071.30
Division:	130	POLICE			
101 CLEANERS		8/13-9427360	205520	UNIFORM LAUNDRY SRVC-AUGUST	\$591.53
BANK OF AMERICA		TXN00013999	205272	VIPS RECOGNITION PICNIC	\$22.56
		TXN00014001		VIPS RECOGNITION PICNIC	\$360.65
		TXN00014008		BREAK ROOM SUPPLIES	\$407.06
		TXN00014018		BATTERY AND CHARGER	\$71.97
		TXN00014022		INV #0000002654EE293	\$48.70
		TXN00014032		MISC SUPPLIES	\$42.13
		TXN00014045		FLY TRAP/FOGGER	\$11.86
		TXN00014051		LETTER HOLDER	\$15.60
		TXN00014056		SHIELDSPIKE	\$197.00
		TXN00014058		KEYBOARD	\$146.17
		TXN00014061		VIPS MEAL REIMBURSEMENT	\$26.39
		TXN00014064		FUEL FOR VEHICLE	\$83.10
		TXN00014069		EXHIBITOR DISPLAYS	\$362.25
		TXN00014081		KEYBOARD TRAY	\$294.98
		TXN00014087		MEMORY CARDS	\$103.60
		TXN00014108		KEYBOARD TRAY	\$294.98
		TXN00014113		USPS/STAMPS	\$2.84
		TXN00014116		AIRFARE HUNTSVILLE BERGER	\$1,497.60
		TXN00014139		FERTILIZER & SPREADER	\$123.40
		TXN00014140		PENS/DESK SHELF/MOUSE	\$148.10



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014147	205272	PROPANE NAT NIGHT OUT	\$38.97
		TXN00014160		SPRAY PAINT NAT NIGHT OUT	\$36.78
		TXN00014161		PAINT STICK MARKERS	\$11.55
		TXN00014162		PRIVACY SCREEN	\$346.54
		TXN00014167		SUREFIRE MAXIMUS	\$603.18
		TXN00014185		WOOD TRIM FOR RANGE	\$83.79
		TXN00014190		DIGITAL CAMERA	\$119.95
		TXN00014195		REGISTRATION - NASH #13-328	\$500.00
		TXN00014196		PENS	\$38.65
		TXN00014200		INT VERIPIC/LICENSE KEY "DONGL	\$525.00
		TXN00014201		MARKERS/PENS	\$78.26
		TXN00014202		STORAGE TOTES	\$147.20
		TXN00014204		MONITOR STAND	\$33.37
		TXN00014212		COFFEE FOR STAFF MTG	\$15.11
		TXN00014226		ADMIN RETREAT	\$278.29
		TXN00014229		LEIRA TRAINING-CARPER	\$85.00
		TXN00014240		LEIRA TRAINING-WALKER	\$85.00
		TXN00014242		LEIRA TRAINING-DONAHOE	\$85.00
		TXN00014246		UPS INV 0000002654EE323	\$25.74
		TXN00014249		UPS INV #0000002654EE313	\$75.72
		TXN00014256		DELL-FLAT PANEL STEREO SOUNDBA	\$366.29
		TXN00014259		BACKUPIFY-RPD	\$3.75
		TXN00014269		BOOTS - COBB	\$120.44
		TXN00014273		BOOTS FOR SMITH	\$173.28
		TXN00014277		NEWEGG-STEREO SPLITTER	\$3.99
		TXN00014280		LAWNMOWER TIRE REPAIR	\$20.52
BLUELINE TRAINING		950	205296	TRNG COURSES-JUDGE 13-382	\$198.00
BLUMENTHAL UNIFORM CO	P052798	10529-80	205421	CREDIT INVOICE #10529-80 8/16	(\$396.22)
	P052992	13776		SHIPPING	\$12.45
	P052992			SEW EMBLEM EACH SLEEVE	\$4.33
	P052992			#70R95-86 SHIRT SS LAPD NAVY 1	\$179.67
	P052992			ADJUST SALES TAX	\$0.01
	P052990	14187		NAMETAG 1"X5" DRK NAVY BKGRD &	\$22.58
	P052990			#32278-86 PANT NAVY SIZE 37 HE	\$97.42
	P052990			#97R66-86 SHIRT MENS SS TROPIC	\$59.51
	P052990			SEW NAME EMBLEM ON GARMENT	\$3.25
	P052990			SEW EMBLEM EACH SLEEVE	\$6.50
	P052990			SEW NAME EMBLEM ON GARMENT	\$3.25
	P052990			SEW EMBLEM EACH SLEEVE	\$6.50
	P052990			#74326-750 PANT MENS CARGO PDU	\$162.42
	P052990			NAMETAG 1"X5" DRK NAVY BKGRD &	\$22.58



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BLUMENTHAL UNIFORM CO	P052990	14187	205421	SEW EMBLEM EACH SLEEVE	\$2.17
	P052990			#47W66-86 SHIRT MENS LS TROPIC	\$67.09
	P052990			#71177-750 SHIRT MENS SS PDU C	\$162.42
	P052990			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P052990			#72345-750 SHIRT MENS LS PDU C	\$162.42
	P052990			SEW EMBLEM EACH SLEEVE	\$2.17
	P052990			SEW ON YEARS OF SERVICE INSIGN	\$1.62
	P052990			ADJUST FOR TAX	(\$0.02)
	P052990			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P052989	14189		SEW ON YEARS OF SERVICE INSIGN	\$1.62
	P052989			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P052989			ADJUST FOR TAX	(\$0.02)
	P052989			SEW EMBLEM EACH SLEEVE	\$2.17
	P052989			SEW EMBLEM EACH SLEEVE	\$2.17
	P052989			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P052989			#97R66-86 SHIRT MENS SS DELUXE	\$59.51
	P052989			SEW NAME EMBLEM ON GARMENT	\$3.25
	P052989			SEW NAME EMBLEM ON GARMENT	\$3.25
	P052989			SEW EMBLEM EACH SLEEVE	\$6.50
	P052989			SEW EMBLEM EACH SLEEVE	\$6.50
	P052989			47W66-86 SHIRT MENS LS LAPD	\$67.09
	P052989			NAMETAG 1"X5" DRK NAVY BKGRD &	\$22.58
	P052989			#32278-86 PANT NAVY DRK NAVY 36	\$97.42
	P052989			#71177-750 SHIRT MENS SS PDU C	\$162.42
	P052989			#72345-750 SHIRT MENS LS PDU C	\$162.42
	P052989			#74326-750 PANT MENS CARGO PDU	\$162.42
	P052989			NAMETAG 1"X5" DARK NAVY BKGRD &	\$22.58
	P053126	19555		SHIPPING	\$11.91
	P053126			#742373-070 PANTS MENS STONE	\$54.14
	P052798	4430		ADJUST SALES TAX	(\$0.01)
	P052798			SEW BADGE EMBLEM ON GARMENT -M	\$3.25
	P052798			NAMETAG TO READ: MUAI	\$22.58
	P052798			#71177-750 SHIRT MENS SS PDU C	\$162.42
	P052798			SEW NAME EMBLEM ON GARMENT - M	\$3.25
	P052798			SEW EMBLEM EACH SLEEVE - MUAI	\$4.33
	P052798			97R66-86 SHIRT MENS SS DELUXE	\$119.02
	P052798			SEW EMBLEM EACH SLEEVE - MUAI	\$6.50
	P052798			#74326-750 PANT MENS CARGO PDU	\$162.42
	P052798			SHIPPING	\$14.08
	P052798	932845-82		CREDIT INVOICE #932845-82 8/1	(\$33.57)
CANON SOLUTIONS AMERICA INC		568874	205300	W3512 MAINT COPY/USAGE	\$9.74



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CANON SOLUTIONS AMERICA INC		568885	205300	W3512 MAINT COPY/USAGE	\$6.68
		568886		W3512 MAINT COPY/USAGE	\$10.18
		569288		W5520 MAINT COPY/USAGE	\$521.36
CAR WASH PARTNERS INC DBA		35000034-090313	205532	POLICE VEHICLE WASHES-AUGUST	\$21.20
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$3,868.79
DUBOIS, WAYNE K		091113	205555	DUBOIS-WATER JUGS-SWAT PT TEST	\$23.78
EAGLE PRINTING & GRAPHIC DESIGN INC		38139	205316	IMPRINTED PENCILS	\$295.66
FRONTIER	S015299	9/13-253-003-5792	205684	TELEPHONE CHARGES 9/7/13-10/6/	\$640.02
LANGUAGE LINE SERVICES LLC		3221231	205591	TRANSLATION SRVCS-AUG 2013	\$23.49
LARSEN GUNSMITHING & FIREARMS	P053129	7358	205345	ADJUST FOR TAX	(\$0.01)
	P053129			P60 LAMP ASSEMBLY SUREFIRE	\$64.38
	P053129			G2X-C-BK TACTICAL FLASHLIGHT	\$299.74
	P053134	7363		FOBUS CU9G HOLSTER CUFF MAG PA	\$54.30
LIVEVIEW GPS INC		05920	205593	4TH QTR 2013 PT10SUB SERVICE	\$119.85
MPH INDUSTRIES INC		655313	205354	PWB ASSY REPAIR	\$234.31
OREGON STATE POLICE		BHNC-SMITH	205356	HOSTAGE NEGOTIATIONS-SMITH	\$50.00
OXARC INC		R221321	205357	OXYGEN TANK RENTAL	\$7.59
PUBLIC AGENCY TRAINING COUNCIL		169566	205614	11538 IA CONF-TAYLOR 13-391	\$595.00
RECALL SECURE DESTRUCTION SERVICES INC		7346013222	205616	SHREDDING SERVICE 7/29/13	\$67.72
RIVER CITY TOWING INC		12853	205370	TOW CHARGES	\$48.74
		12857		TOW CHARGES	\$48.74
		12862		TOW CHARGES	\$48.74
SPRAGUE PEST SOLUTIONS		2071448	205382	PEST CONTROL SERVICES	\$162.45
TASER INTERNATIONAL	P053101	SI1331510/1331513	205637	ADJUST FOR TAX	\$0.01
	P053101			WARRANTY, 4YR, CUSTOMER CARE F	\$3,378.09
TLO LLC		8/13-204527	205389	RECORDS SEARCH-AUG 2013	\$110.00
XEROX CORPORATION		069946066	205662	WCP238 BASE CHRGS-AUGUST	\$255.61
POLICE TOTAL ****					\$21,825.32
Division:	210	ADMINISTRATIVE SERVICES			
LEAF FUNDING INC DBA		4606312	205592	OCE 9220 & 6520 PRTSHOP COPIER	\$928.39
PARADISE BOTTLED WATER CO		8/13-ADMIN SRVCS	205603	BOTTLED WATER-AUGUST	\$10.56
POSTMASTER		BOX 190/2014	205611	2014 ANNUAL FEE FOR BOX 190	\$504.00
ADMINISTRATIVE SERVICES TOTAL ****					\$1,442.95
Division:	211	FINANCE			
BANK OF AMERICA		TXN00014048	205272	GAYLORD PALMS HOTEL-J KISON 13	\$204.29
		TXN00014062		GAYLORD PALMS HOTEL - B SUCHY	\$204.29
		TXN00014065		STAPLES-QUICK STRIP CATALOG EN	\$59.51
		TXN00014071		OFFICE DEPOT-TONER CARTRIDGES	\$86.39
		TXN00014099		STAPLES-MICR TONER CARTRIDE	\$200.42
		TXN00014216		OFFICEMAX - STAPLES & PENCIL S	\$14.98



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014230	205272	TULALIP HOTEL-CANCEL ROOM KOCH	(\$298.35)
CANON SOLUTIONS AMERICA INC		572995	205300	W3000 COPY/USAGE AUG 2013	\$10.66
GARDA CL NORTHWEST INC		190-403813	205325	ARMORED CAR SRVCS SEPT 2013	\$409.09
PARADISE BOTTLED WATER CO		8/13-ADMIN SRVCS	205603	BOTTLED WATER-AUGUST	\$21.14
				BOTTLED WATER-AUGUST	\$49.60
POSTMASTER		PERMIT 153-9/18	205700	POSTAGE 8/23-9/18/13	\$8,188.86
REDSSON LTD		185581	205366	PORTAL SERVICE LOCATES-AUGUST	\$258.00
RETAIL LOCKBOX INC		1308 4812	205367	UB PYMT PROCESSING AUGUST'13	\$2,168.58
XEROX CORPORATION		069946072	205662	WC5030 BASE CHRГ-AUGUST	\$131.26
FINANCE TOTAL ****					\$11,708.72
Division:	212	PURCHASING			
BANK OF AMERICA		TXN00014079	205272	PETRO-M BRANSON-CHENEY-SNACKS	\$2.88
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$854.54
UNITED PARCEL SERVICE	S015273	000986641343	205394	WEEKLY SERVICE CHARGE 08/24/1	\$22.00
	S015276	000986641353		WEEKLY SERVICE CHARGE 08/30/1	\$22.00
	S015279	000986641363	205645	WEEKLY SERVICE CHARGE 09/07/1	\$11.00
PURCHASING TOTAL ****					\$912.42
Division:	213	INFORMATION TECHNOLOGY			
APOLLO INC	P053161	118683	205268	Service On Kooltronic Unit	\$269.20
BANK OF AMERICA		TXN00014013	205272	NEWEGG-4 PORT USB DVI SWITCH W	\$169.95
		TXN00014028		NEWEGG-FIBER OPTIC CABLE SINGL	\$24.59
		TXN00014037		NEWEGG-FIBER OPTIC DUPLEX CABL	\$58.88
		TXN00014095		STAPLES - OFFICE SUPPLY HOOK/	\$60.76
		TXN00014151		TECHPOWER-HP BLANK PANELS	\$89.83
		TXN00014170		ALASKA AIR-MINH PHAM TRAINING	\$288.80
		TXN00014180		AGENT FEE-MINH TRAINING LA	\$35.00
		TXN00014181		ARMA INTRNL-INFO MNGMT MEMBERS	\$175.00
CASELLE INC	P052138	51968	205536	CONTRACT SUPPORT CHARGES PAID	\$283.00
CITY OF RICHLAND		13-296 RIGGS	205304	WINDOWS 7 CERT/SPOKANE/RIGGS	\$201.42
		13-342 PHAM		ICND2/LOS ANGELES/PHAM	\$413.00
GREENWIRE INC DBA	P053205	1978	205570	HALO IT ONLINE TRAINING	\$1,740.00
ICON ENTERPRISES DBA		141235	205578	HOSTING/SUPPORT ANNUAL RENEWAL	\$1,875.60
LENTZ, TOM		082013	205347	CISCO NW DEVICES/LENTZ	\$77.52
MID COLUMBIA ENGINEERING INC	P052201	ST005940	205597	RICH AUSTILL, AS400 PROGRAMMER	\$72.73
	P052201			ADD ON RICH AUSTILL, AS400	\$213.27
PARADISE BOTTLED WATER CO		8/13-SHOPS	205603	BOTTLED WATER-AUGUST	\$31.50
PHAM, MINH		13-342	205362	ICND2/BAGGAGE/PHAM	\$40.00
VERIZON WIRELESS		9710107633	205396	IT BROADBAND 8/20-9/19	\$40.01
XEROX CORPORATION		069946068	205662	WC4150 BASE CHRГ-AUGUST	\$143.96
ZAYO GROUP HOLDINGS INC DBA	P052394	9/13-008113	205664	BROADBAND INTERNET ACCESS CHAR	\$743.00



City Of Richland

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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INFORMATION TECHNOLOGY TOTAL ****					\$7,047.02
Division:	220	HUMAN RESOURCES			
ANOVAWORKS		20099	205267	PRE EMPLOYMENT PHYSICAL	\$223.00
		20118		DS-NIDA/BREATH ALCOHOL	\$146.00
BANK OF AMERICA		TXN00014009	205272	STAPLES - TONER/FOLDERS	\$325.42
		TXN00014035		DELL-DELL ULTRASHARP PRO SERIE	\$366.29
		TXN00014044		GOVERNMENT - FINANCE DIRECTOR	\$150.00
		TXN00014092		GAYLORD PALMS - RESER FOR GAGN	\$204.29
		TXN00014144		FIVE GUYS #WA-1596 - STREET'S	\$55.97
		TXN00014173		AGENT FEE - TICKET FOR GAGNEBI	\$35.00
		TXN00014183		UNITED - TICKET FOR GAGNEBIN	\$495.60
		TXN00014211		KAPLAN - CE - KUHLMANL	\$63.11
		TXN00014232		WAL-MART - MEETING SUPPLIES	\$8.96
		TXN00014236		WAL-MART - MEETING SUPPLIES	\$82.97
CANON SOLUTIONS AMERICA INC		559383	205300	HR COPIER BASE RENT 8/16-9/16	\$202.28
MENKE JACKSON LAW FIRM		7/13-064	205351	CONSULTING SERVICES-JULY	\$6,511.66
PARADISE BOTTLED WATER CO		8/13-SHOPS	205603	BOTTLED WATER-AUGUST	\$31.50
SUNDAY & ASSOCIATES INC		981010	205383	ACCIDENT PREV PROG 4/15-5/15	\$960.00
		981011		ACCIDENT PREV PROG 5/15-6/15	\$720.00
		981012		ACCIDENT PREV PROG 6/15-7/15	\$720.00
		981013		ACCIDENT PREV PROG 7/15-8/15	\$1,080.00
WORKSPACE DEVELOPMENT LLC DBA	S015212	500105	205408	STEELCASE #RSC18365KF, CABINET	\$684.39
HUMAN RESOURCES TOTAL ****					\$13,066.44
Division:	300	COMMUNITY &DEVELOPMENT SERVICE			
BANK OF AMERICA		TXN00014270	205272	ASSOCIATION OF WASHINGTON - BK	\$295.00
CITY OF RICHLAND		13-360 KING	205674	2013 WPD CONF/CHELAN/KING	\$234.80
XEROX CORPORATION		069946070	205662	WC7345 PRINT CHRGS-AUGUST	\$17.15
COMMUNITY &DEVELOPMENT SERVICE TOTAL ****					\$546.95
Division:	301	DEVELOPMENT SERVICES			
ABADAN INC		CNIN075075	205263	XEROX 6604 MAINT 8/23-9/22	\$55.17
ANCHOR QEA LLC	P051852	34914	205522	INCREASE TO PURCHASE ORDER	\$16,596.47
BANK OF AMERICA		TXN00014145	205272	DELL- FLAT PANEL SOUNDBAR	\$28.42
		TXN00014241		WABO-IBC/IRC CLASS/MBORING	\$250.00
		TXN00014250		STAPLES - CARD STOCK	\$105.38
		TXN00014251		STAPLES - PAPER/CLIPS/NOTES	\$42.98
		TXN00014253		WABO -CODE BOOKS/JOLIVER	\$550.94
TRI CITY HERALD	S015267	13-5871	205393	NOTICE OF PUBLIC HEARING PHN	\$78.71
	S015267	13-5948		NOTICE OF PUBLIC HEARING RAN O	\$102.66
WATER SOLUTIONS INC	P052202	7351	205658	DSC (703) BUILDING WATER UNIT	\$39.52



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WATER SOLUTIONS INC	P052202	7351	205658	DSC (703) BUILDING WATER UNIT	\$16.25
XEROX CORPORATION		069946065	205662	WCP238 BASE CHRGS-AUGUST	\$226.37
DEVELOPMENT SERVICES TOTAL ****					\$18,092.87
Division:	302	REDEVELOPMENT			
HAWORTH INC	P053049	3000227426	205573	HAWORTH ZODY TASK CHAIR, MESH	\$605.78
REDEVELOPMENT TOTAL ****					\$605.78
Division:	330	PARKS & RECREATION ADMIN			
BANK OF AMERICA		TXN00014118	205272	COLUMBIA CENTER GIFT CARDS	\$335.40
		TXN00014263		REI-PARK RANGER BICYCLE	\$408.56
		TXN00014271		AMAZON MKTPLACE PMTS - RANGER	\$26.44
PARKS & RECREATION ADMIN TOTAL ****					\$770.40
Division:	331	PARKS & REC - RECREATION			
BANK OF AMERICA		TXN00013994	205272	STAPLES - Purchase	\$27.50
		TXN00013995		STAPLES - OFFICE SUPPLIES	\$83.80
		TXN00013996		BIG LOTS STORES - #4481 - SIZZ	\$14.00
		TXN00014002		LITTLE CAESARS 1632 0208 - SIZ	\$270.75
		TXN00014046		MARKEE'S CYCLING CENTER - RANG	\$47.76
		TXN00014050		LES SCHWAB TIRES #428 - FIX DO	\$21.22
		TXN00014055		PROBUILD NORTHWEST #713 -STAKE	\$11.90
		TXN00014073		DOLRTREE 2566 00025668 - SIZZL	\$2.17
		TXN00014075		THE HOME DEPOT #4746 -GEORGE P	\$45.41
		TXN00014085		SWANK MOTION PICTURES IN - MOV	\$401.80
		TXN00014086		SWANK MOTION PICTURES IN - MOV	\$401.80
		TXN00014089		SWANK MOTION PICTURES IN - MOV	\$21.00
		TXN00014100		SWANK MOTION PICTURES IN - MOV	\$293.50
		TXN00014154		WAL-MART #3261 - MEMORY FOR CA	\$11.78
		TXN00014156		WAL-MART #3261 - CLAYBELL GRAN	\$22.05
		TXN00014158		WAL-MART #3261 -MEMORY FOR CAM	(\$1.08)
		TXN00014163		STAPLES - OFFICE SUPPLIES FOR	\$164.56
		TXN00014164		WAL-MART #3261 - CAMERA MEM EX	\$2.17
		TXN00014252		LOWES #00249 - RCC SUPPLIES	\$32.21
		TXN00014259		BACKUPIFY-Parks	\$3.75
		TXN00014268		REI 75 KENNEWICK - RANGER BIKE	\$8.66
		TXN00014271		AMAZON MKTPLACE PMTS - RANGER	\$23.55
		TXN00014282		BIG 5 SPORTING GOODS 293 - RAN	\$37.89
CAMARENA, DANA	SC08006/AUG 2013		205299	INSTRUCTOR-SALSA AUG 2013	\$406.44
CITY OF PASCO	MO82113		205303	SOUND SYSTEM FOR SWIM MEET	\$100.00
CITY OF RICHLAND	8/2013-AUGUST		205673	CITY UTILITY BILLS/AUG 2013	\$1,397.28
COLUMBIA KAYAK ADVENTURES LLC	SUMMER 2013		205434	KAYAK CLASS INSTRUCTOR-2013	\$1,783.60
KADLEC REGIONAL MEDICAL CENTER	093013.04		205691	BETTER BONES CLASSES-AUG 2013	\$1,065.59



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MID COLUMBIA ENGINEERING INC	P052175	ST005925	205352	ADD MORE MONEY	\$340.06
	P052175			RP2 FITNESS/DANCE 2013	\$603.48
	P052174	ST005926		RP1 - MARTIAL ARTS/SPORTS 2013	\$401.54
RICHLAND ACE HARDWARE		37050	205618	FASTENERS/CABLE TIES	\$9.51
		37243		DUCT TAPE	\$7.57
SCOTT, TAIFEI		C13-054/AUG'13	205496	INSTRUCTOR-ZUMBA #7529-AUG'13	\$110.68
SKYHAWKS SPORTS ACADEMY INC		249322831	205376	TENNIS CAMP 7/15-7/19/13	\$415.00
				BASKETBALL CAMP 7/29-8/2	\$515.00
		249324013		MINI HAWK CAMP 8/5-8/9/13	\$515.00
				SOCCER CAMPS 8/5-8/16/13	\$157.00
PARKS & REC - RECREATION TOTAL ****					\$9,775.90
Division:	335	PARKS & REC - PARKS&FACILITIES			
BANK OF AMERICA		TXN00013998	205272	WORLD DRYER/HAND DRYER & RETRO	\$438.81
		TXN00014003		Knife, Taper File	\$29.02
		TXN00014011		MUSCO SPORTS LIGHTING - Credit	(\$136.24)
		TXN00014023		EARTHWORKS PLUS INC-ROUND ROCK	\$68.12
		TXN00014031		WILSONS LODGE-SPVSR TRAIN	\$1,278.60
		TXN00014038		WILSONS LODGE-SPVSR TRAIN	(\$1,278.60)
		TXN00014042		WILSONS LODGE-SPVSR TRAIN	\$1,278.60
		TXN00014066		BASIN FEED HAY BALES	\$51.95
		TXN00014074		WILSONS LODGE OGLEBAY - Purcha	\$1,278.60
		TXN00014117		WAL-MART-HEADPHONES	\$64.56
		TXN00014119		WAL-MART-POCKET HSE 50-REFILLS	\$40.87
		TXN00014125		MID-AMERICAN URINAL SCREENS	\$287.88
		TXN00014133		LEISURELIVING-TESTER RETURNED	(\$152.33)
		TXN00014176		COMMERCIAL LIGHTING BULBS	\$170.37
		TXN00014194		HOME DEPOT-2X10 10'	\$254.33
		TXN00014197		THE HOME DEPOT #4746 - Purchas	\$84.07
		TXN00014198		FRED-MEYER SAW	\$32.48
		TXN00014222		WAL-MART COPY PAPER	\$16.12
		TXN00014238		BROAN-HOOD MOTOR	\$129.45
		TXN00014239		WAL-MART-CASE OF WATER-PARADE	\$23.03
		TXN00014248		TIM BUSH CAR WASH	\$10.00
		TXN00014258		STANDARD PAINT AND FLOOR-PG RE	\$204.69
		TXN00014265		THE HOME DEPOT-CONDUIT BRACKET	\$22.46
BLACKS WHOLESALE DISTRIBUTING INC		1312622	205295	SPRING RETURN ACTUATOR	\$258.90
CITY OF RICHLAND		8/13-24	205541	#24 LANDFILL FEES-AUGUST	\$1,026.98
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$84.20
				CITY UTILITY BILLS/AUG 2013	\$77.76
				CITY UTILITY BILLS/AUG 2013	\$76.96
				CITY UTILITY BILLS/AUG 2013	\$48.03



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$45.40
				CITY UTILITY BILLS/AUG 2013	\$45.00
				CITY UTILITY BILLS/AUG 2013	\$1,162.05
				CITY UTILITY BILLS/AUG 2013	\$43.70
				CITY UTILITY BILLS/AUG 2013	\$95.20
				CITY UTILITY BILLS/AUG 2013	\$42.59
				CITY UTILITY BILLS/AUG 2013	\$41.67
				CITY UTILITY BILLS/AUG 2013	\$1,218.00
				CITY UTILITY BILLS/AUG 2013	\$37.62
				CITY UTILITY BILLS/AUG 2013	\$1,218.63
				CITY UTILITY BILLS/AUG 2013	\$1,284.18
				CITY UTILITY BILLS/AUG 2013	\$37.10
				CITY UTILITY BILLS/AUG 2013	\$1,162.95
				CITY UTILITY BILLS/AUG 2013	\$1,129.75
				CITY UTILITY BILLS/AUG 2013	\$272.76
				CITY UTILITY BILLS/AUG 2013	\$127.02
				CITY UTILITY BILLS/AUG 2013	\$1,106.74
				CITY UTILITY BILLS/AUG 2013	\$1,115.97
				CITY UTILITY BILLS/AUG 2013	\$5,777.80
				CITY UTILITY BILLS/AUG 2013	\$5,347.65
				CITY UTILITY BILLS/AUG 2013	\$4,803.41
				CITY UTILITY BILLS/AUG 2013	\$90.01
				CITY UTILITY BILLS/AUG 2013	\$120.20
				CITY UTILITY BILLS/AUG 2013	\$87.67
				CITY UTILITY BILLS/AUG 2013	\$1,135.61
				CITY UTILITY BILLS/AUG 2013	\$119.33
				CITY UTILITY BILLS/AUG 2013	\$110.24
				CITY UTILITY BILLS/AUG 2013	\$103.50
				CITY UTILITY BILLS/AUG 2013	\$102.69
				CITY UTILITY BILLS/AUG 2013	\$95.00
				CITY UTILITY BILLS/AUG 2013	\$36.90
				CITY UTILITY BILLS/AUG 2013	\$4,619.90
				CITY UTILITY BILLS/AUG 2013	\$6.29
				CITY UTILITY BILLS/AUG 2013	\$21.76
				CITY UTILITY BILLS/AUG 2013	\$18.25
				CITY UTILITY BILLS/AUG 2013	\$18.15
				CITY UTILITY BILLS/AUG 2013	\$17.93
				CITY UTILITY BILLS/AUG 2013	\$16.52
				CITY UTILITY BILLS/AUG 2013	\$16.16
				CITY UTILITY BILLS/AUG 2013	\$15.61
				CITY UTILITY BILLS/AUG 2013	\$36.05



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$10.29
				CITY UTILITY BILLS/AUG 2013	\$26.31
				CITY UTILITY BILLS/AUG 2013	\$2,037.73
				CITY UTILITY BILLS/AUG 2013	\$1,459.68
				CITY UTILITY BILLS/AUG 2013	\$1,465.07
				CITY UTILITY BILLS/AUG 2013	\$1,499.55
				CITY UTILITY BILLS/AUG 2013	\$1,572.85
				CITY UTILITY BILLS/AUG 2013	\$2,002.50
				CITY UTILITY BILLS/AUG 2013	\$1,884.60
				CITY UTILITY BILLS/AUG 2013	\$1,780.05
				CITY UTILITY BILLS/AUG 2013	\$11.28
				CITY UTILITY BILLS/AUG 2013	\$1,404.30
				CITY UTILITY BILLS/AUG 2013	\$35.92
				CITY UTILITY BILLS/AUG 2013	\$1,094.88
				CITY UTILITY BILLS/AUG 2013	\$35.76
				CITY UTILITY BILLS/AUG 2013	\$33.85
				CITY UTILITY BILLS/AUG 2013	\$32.91
				CITY UTILITY BILLS/AUG 2013	\$31.86
				CITY UTILITY BILLS/AUG 2013	\$31.80
				CITY UTILITY BILLS/AUG 2013	\$3,273.24
				CITY UTILITY BILLS/AUG 2013	\$22.44
				CITY UTILITY BILLS/AUG 2013	\$1,298.75
				CITY UTILITY BILLS/AUG 2013	\$25.00
				CITY UTILITY BILLS/AUG 2013	\$30.95
				CITY UTILITY BILLS/AUG 2013	\$30.40
				CITY UTILITY BILLS/AUG 2013	\$30.10
				CITY UTILITY BILLS/AUG 2013	\$2,497.60
				CITY UTILITY BILLS/AUG 2013	\$29.82
				CITY UTILITY BILLS/AUG 2013	\$26.96
				CITY UTILITY BILLS/AUG 2013	\$26.63
				CITY UTILITY BILLS/AUG 2013	\$133.35
				CITY UTILITY BILLS/AUG 2013	\$2,715.75
				CITY UTILITY BILLS/AUG 2013	\$580.45
				CITY UTILITY BILLS/AUG 2013	\$565.08
				CITY UTILITY BILLS/AUG 2013	\$407.91
				CITY UTILITY BILLS/AUG 2013	\$404.84
				CITY UTILITY BILLS/AUG 2013	\$385.85
				CITY UTILITY BILLS/AUG 2013	\$360.30
				CITY UTILITY BILLS/AUG 2013	\$356.20
				CITY UTILITY BILLS/AUG 2013	\$416.65
				CITY UTILITY BILLS/AUG 2013	\$129.25



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$843.67
				CITY UTILITY BILLS/AUG 2013	\$736.06
				CITY UTILITY BILLS/AUG 2013	\$633.60
				CITY UTILITY BILLS/AUG 2013	\$857.98
				CITY UTILITY BILLS/AUG 2013	\$318.70
				CITY UTILITY BILLS/AUG 2013	\$312.32
				CITY UTILITY BILLS/AUG 2013	\$297.74
				CITY UTILITY BILLS/AUG 2013	\$353.50
				CITY UTILITY BILLS/AUG 2013	\$535.87
				CITY UTILITY BILLS/AUG 2013	\$558.00
				CITY UTILITY BILLS/AUG 2013	\$578.05
				CITY UTILITY BILLS/AUG 2013	\$544.10
				CITY UTILITY BILLS/AUG 2013	\$757.25
				CITY UTILITY BILLS/AUG 2013	\$759.38
				CITY UTILITY BILLS/AUG 2013	\$780.20
				CITY UTILITY BILLS/AUG 2013	\$2,007.80
				CITY UTILITY BILLS/AUG 2013	\$804.15
				CITY UTILITY BILLS/AUG 2013	\$940.32
				CITY UTILITY BILLS/AUG 2013	\$533.93
				CITY UTILITY BILLS/AUG 2013	\$520.95
				CITY UTILITY BILLS/AUG 2013	\$837.15
				CITY UTILITY BILLS/AUG 2013	\$471.75
				CITY UTILITY BILLS/AUG 2013	\$439.21
				CITY UTILITY BILLS/AUG 2013	\$419.95
				CITY UTILITY BILLS/AUG 2013	\$787.00
				CITY UTILITY BILLS/AUG 2013	\$728.35
				CITY UTILITY BILLS/AUG 2013	\$228.55
				CITY UTILITY BILLS/AUG 2013	\$1,082.71
				CITY UTILITY BILLS/AUG 2013	\$213.61
				CITY UTILITY BILLS/AUG 2013	\$197.88
				CITY UTILITY BILLS/AUG 2013	\$188.20
				CITY UTILITY BILLS/AUG 2013	\$186.96
				CITY UTILITY BILLS/AUG 2013	\$906.64
				CITY UTILITY BILLS/AUG 2013	\$170.05
				CITY UTILITY BILLS/AUG 2013	\$706.48
				CITY UTILITY BILLS/AUG 2013	\$166.70
				CITY UTILITY BILLS/AUG 2013	\$158.14
				CITY UTILITY BILLS/AUG 2013	\$151.65
				CITY UTILITY BILLS/AUG 2013	\$148.65
				CITY UTILITY BILLS/AUG 2013	\$139.02
				CITY UTILITY BILLS/AUG 2013	\$133.50



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$170.46
				CITY UTILITY BILLS/AUG 2013	\$259.13
				CITY UTILITY BILLS/AUG 2013	\$351.44
				CITY UTILITY BILLS/AUG 2013	\$289.90
				CITY UTILITY BILLS/AUG 2013	\$275.60
				CITY UTILITY BILLS/AUG 2013	\$273.24
				CITY UTILITY BILLS/AUG 2013	\$1,612.30
				CITY UTILITY BILLS/AUG 2013	\$946.74
				CITY UTILITY BILLS/AUG 2013	\$241.43
				CITY UTILITY BILLS/AUG 2013	\$1,019.84
				CITY UTILITY BILLS/AUG 2013	\$245.55
				CITY UTILITY BILLS/AUG 2013	\$252.35
				CITY UTILITY BILLS/AUG 2013	\$250.80
				CITY UTILITY BILLS/AUG 2013	\$250.29
				CITY UTILITY BILLS/AUG 2013	\$1,046.18
				CITY UTILITY BILLS/AUG 2013	\$1,074.30
				CITY UTILITY BILLS/AUG 2013	\$250.00
				CITY UTILITY BILLS/AUG 2013	\$294.85
				CITY UTILITY BILLS/AUG 2013	\$847.40
EWING IRRIGATION PRODUCTS INC		6939700	205682	COUPLERS/BUSHINGS/PVC CEMENT	\$27.54
		6953032		BLACK FOAM	\$17.35
		6987275		STAKING FLAGS/BOXES/LIDS	\$148.51
FASTENAL COMPANY		WARIC40185	205322	STEEL FLAT BARS	\$57.06
HARBOR FREIGHT TOOLS USA INC	S015281	587971	205452	7 BLADE TO 4 WIRE ITEM #818552	\$10.82
	S015281	596463		11" STRAIGHT LONG PLIER ITEM	\$6.48
IRRIGATION SPECIALISTS INC		1087484-01	205336	GALVANIZED BUSHINGS	\$10.15
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		723464	205341	SS COVERS/TECTITE TEE	\$28.41
MCDONALD'S & ASSOCIATES INC		082213	205698	TOP SOIL DELIVERY	\$146.21
MOON SECURITY SERVICES INC		666333	205353	BASIC FIRE MONITORING-SEPT	\$33.00
		666828		RPTF BASIC FIRE MONITORING-SEP	\$59.90
		668750		BASIC FIRE MONITORING-SEPT	\$33.00
PLATT ELECTRIC SUPPLY INC		5562571	205363	BULBS	\$104.80
POOL CARE PRODUCTS INC		107736	205364	50 LBS SODA ASH/50 LBS TAB	\$225.26
RICHLAND ACE HARDWARE		206328	205618	EXCHANGE GRINDING WHEEL	(\$2.17)
		206337		CAT LITTER FOR KEENE TRAIL	\$30.28
		37624		9V BATTERIES	\$12.97
		37638		BOLTS/CAULK/GATE HOOKS	\$98.33
		37648		RETURNED BOLTS/SCREWS	(\$79.97)
		37649		FLAT HEAD SCREWS	\$10.60
		37700		RUBBER BOOTS	\$17.32
		37714		BOOSTER CABLES	\$49.81



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		37719	205618	PAINT BRUSHES/ROLLERS	\$52.99
		37746		PLUMBERS SOLDER KIT/WAX RING	\$42.49
		37751		ALUMINUM SCREENING	\$7.75
		37754		PLUMBER CLOTH/HANDBOX	\$24.88
STONEWAY ELECTRIC SUPPLY		S100607149.001	205630	TAP CONNECTORS/CONDUIT	\$479.64
		S100607679.001		GROUNDING BUSHINGS	\$53.64
		S100608551.001		TIME DELAY FUSES	\$44.85
		S100619920.001		BULBS/RECEPTACLE COVERS	\$333.06
		S100628821.001		70 WATT ELITE BULBS	\$169.46
		S100629356.001		FLUORESCENT LAMPS	\$103.28
THE PERSONAL TOUCH CLEANING INC		39859	205639	JANITOR SRVCS-BDLG 200-AUGUST	\$620.30
		39894		JANITOR SRVCS-BLDG 100-AUGUST	\$2,001.18
		39896		JANITOR SRVCS-BLDG 300-AUGUST	\$489.60
		39928		JANITOR SRVCS-RCC BLDG-AUGUST	\$3,200.38
		39929		JANITOR SRVCS-LIBRARY-AUGUST	\$5,187.55
THE SHERWIN WILLIAMS CO		2074-6	205385	PAINT	\$105.12
		2488-8		PAINT	\$46.56
		2518-2		PAINT	\$93.12
		2677-6		6 GAL PAINT/LINERS/GRIDS/PAIL	\$383.90
		2803-8		5 GAL PAINT/LINERS/TRAYS	\$276.14
		8464-4		PAINT	\$148.26
		8621-9		PAINT/ROLLER FRAMES	\$488.58
		8822-3		PAINT	\$309.50
		8878-5		FIELD STRIP PAINT	\$444.79
		9194-6		2 GALLONS CUSTOM PAINT	\$93.12
WASHINGTON CITIES INSURANCE AUTHORITY		090313	205654	RICHLAND REVOLVING CLAIMS ACCT	\$2,134.31
WILBUR ELLIS COMPANY		7459959	205660	RAZOR PRO-HERBICIDE	\$1,313.68
		7489613	205406	FOUNDATION TURF HERBICIDE	\$2,157.01
PARKS & REC - PARKS&FACILITIES TOTAL ****					\$122,809.66
Division:	338	PARKS & REC - PROJECT ADMIN			
BANK OF AMERICA		TXN00014149	205272	UST USTA MEMBERSHIP	\$35.00
		TXN00014244		RICHLAND FOOD-PHIL	\$5.00
PARKS & REC - PROJECT ADMIN TOTAL ****					\$40.00
Division:	900	NON-DEPARTMENTAL			
CITY OF PASCO		M090313	205539	ANIMAL SHELTERING-SEPT	\$19,522.23
NON-DEPARTMENTAL TOTAL ****					\$19,522.23
GENERAL FUND Total ***					\$266,789.17
FUND	101	CITY STREETS			
Division:	401	STREETS MAINTENANCE			



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN ROCK PRODUCTS INC		191257	205265	TOP COURSE	\$1,189.08
BANK OF AMERICA		TXN00014019	205272	A & K RAILROAD/TIE PLUGS	\$206.98
BC SALES CO INC		B301314	205418	SHOE GOO	\$7.57
BENTON PUD		9/13-7286300000	205528	RICHLAND WYE LIGHTS 7/27-8/27	\$43.32
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$78.84
				CITY UTILITY BILLS/AUG 2013	\$1,100.94
FASTENAL COMPANY		WARIC40367	205557	SCREWS	\$24.83
HERTZ EQUIPMENT RENTAL CORP		27012994-001	205332	LIQUID PROPANE	\$77.35
INLAND ASPHALT CO		32-1867082	205334	ASPHALT	\$132.21
		32-1870404	205460	ASPHALT	\$242.59
		32-1870412		ASPHALT	\$134.03
MOON SECURITY SERVICES INC		668750	205353	BASIC FIRE MONITORING-SEPT	\$33.00
RICHLAND ACE HARDWARE		37637	205618	HAND HELD SPRAYER	\$15.15
		37739		AIRHOSE MENDERS/CLAMPS	\$15.21
		37741		HOSE CLAMPS	\$4.52
THE SHERWIN WILLIAMS CO		2110-8	205385	PAINT GUARD/GASKET	\$24.58
STREETS MAINTENANCE TOTAL ****					\$3,330.20
Division:	402	ARTERIAL STREETS			
APOLLO INC	P052237	C22-13/PYMT 6	205268	HANFORD REACH INTERPRETIVE CEN	\$120,635.80
FOSTER PEPPER PLLC	P053207	1048434	205683	CENTER PARKWAY - LEGAL SERVICE	\$17,691.48
GOODMAN & MEHLENBACHER	P052518	C33-13/PYMT 5	205686	2013 STEVENS DRIVE OVERLAY -	\$273,218.62
INLAND ASPHALT CO	P052895	C84-13/PYMT 2	205459	2013 SAINT / SPENGLER	\$302,449.95
JUB ENGINEERS INC	P052737	83523	205339	SOUTH GWW SAFETY & MOBILITY IM	\$13,455.00
PENWELL, DAN		091013	205487	COLLECTED BY PERMITTING	\$154.00
POW CONTRACTING	P052374	C31-13/PYMT 3	205365	CO #1 ROADWAY OVERLAY OF FOWLE	\$250,591.00
TAPANI UNDERGROUND INC	P052735	C55-13/PYMT 3	205636	ENGLEWOOD DR EXTENSION & TAPTE	\$27,745.13
THE SHERWIN WILLIAMS CO		2105-8	205385	OVERLAY PAINT	\$138.03
WA STATE DEPT OF TRANSPORTATION	P053179	RE-45-A6136YCL008	205397	STEVENS DR EXTENSION-APPRAISAL	\$142.59
	P053177	RE-45-A6136YCL009		STEVENS DR EXTENSION - APPRAIS	\$466.47
ARTERIAL STREETS TOTAL ****					\$1,006,688.07
CITY STREETS Total ***					\$1,010,018.27
FUND	110	LIBRARY			
Division:	303	LIBRARY			
BANK OF AMERICA		TXN00014000	205272	INGRAM BOOKS	\$44.80
		TXN00014012		USPS 54714003535503580 - POSTA	\$19.95
		TXN00014024		INGRAM BOOKS	\$17.53
		TXN00014039		FRED-MEYER #0286 - SHARD VALUE	\$30.50
				FRED-MEYER #0286 - MEETINGS	\$15.91
		TXN00014049		FRED-MEYER #0286 - CARPET CLEA	\$11.46



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014053	205272	INGRAM BOOKS	\$274.63
		TXN00014054		WAL-MART #3261 - BOARD MEETING	\$52.34
		TXN00014059		GRIGGS ACE HARDWARE - CHAIR LE	\$21.15
		TXN00014072		INGRAM BOOKS	\$17.53
		TXN00014077		INGRAM BOOKS	\$92.65
		TXN00014083		INGRAM BOOKS	\$107.13
		TXN00014102		STAPLES - PENS, PAPER, POST IT	\$240.84
		TXN00014130		INGRAM BOOKS	\$251.82
		TXN00014136		INGRAM BOOKS	\$151.53
		TXN00014146		INGRAM BOOKS	\$38.16
		TXN00014148		INGRAM BOOKS	\$48.02
		TXN00014159		STAPLES - PRINTER INK CARTRIDG	\$54.26
		TXN00014165		STAPLES - RECEIPT PRINTER PAPE	\$362.37
		TXN00014213		INGRAM BOOKS	\$1,377.22
		TXN00014214		INGRAM BOOKS	\$51.93
		TXN00014215		MCNAUGHTON BOOKS	\$2,196.32
		TXN00014219		INGRAM BOOKS	\$17.53
		TXN00014220		INGRAM BOOKS	\$350.88
		TXN00014221		BAKER & TAYLOR BOOKS	\$142.36
		TXN00014225		BAKER & TAYLOR BOOKS	\$14.14
		TXN00014237		RECORDED BOOKS	\$17.84
		TXN00014243		INGRAM BOOKS	\$177.76
		TXN00014259		BACKUPIFY-Library	\$3.75
		TXN00014264		PROQUEST DATABASE	\$841.31
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$5,139.41
FRONTIER	S015299	9/13-509-943-3152	205684	TELEPHONE CHARGE 9/4/13-10/3/1	\$503.17
XEROX CORPORATION		701670279	205409	W5225P COPIER BASE-JULY	\$370.80
		701670280	205662	W5225P BASE CHRGS-JULY	\$233.58
LIBRARY TOTAL ****					\$13,290.58
LIBRARY Total ***					\$13,290.58
FUND	112	INDUSTRIAL DEVELOPMENT FUND			
Division:	305	ECONOMIC DEVELOPMENT			
BALLEW, GARY		13-303 BALLEW	205666	ICSC/COEUR D'ALENE/BALLEW	\$403.52
		13-362 BALLEW	205524	SPOKANE PDA/SPOKANE/BALLEW	\$213.85
BANK OF AMERICA		TXN00014091	205272	gb registration INP	\$40.00
		TXN00014143		bm-office supplies	\$10.49
		TXN00014152		db-supplies	\$43.57
		TXN00014205		tridec smmapexpo 2013	\$700.00
		TXN00014235		GES EXHIBITIONS&EVENTS - Purch	\$520.65
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$404.53



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL		151373/2014 DUES	205579	IEDC 2014 MEMBER DUES	\$345.00
RGW ENTERPRISES PC	P052432	7/13-GENERAL ENG	205368	2013 EXTEND CONTRACT SERVICES	\$2,757.50
THE BANK OF NEW YORK MELLON		111-1567210	205705	RICLTGREF13B FEE 3/13-12/14	\$245.39
TRI CITIES VISITOR & CONVENTION BUREAU		152548	205642	2014 TC VISITOR GUIDE AD	\$3,800.00
TRI CITY HERALD	S015291	301666	205643	FUNDING OPPORTUNITIES: CITY OF	\$240.00
TRIDEC		551	205644	RECRUITMENT FEE 2013-PYMT 7	\$3,000.00
XEROX CORPORATION		069946070	205662	WC7345 PRINT CHRGS-AUGUST	\$26.69
ECONOMIC DEVELOPMENT TOTAL ****					\$12,751.19
Division:	306	ECONOMIC DEVELOPMENT PROJECTS			
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$37.55
TANGENT SERVICES INC	P048058	1399	205635	SC10-61 AGEEMENT FOR RAIL CONS	\$490.00
ECONOMIC DEVELOPMENT PROJECTS TOTAL ****					\$527.55
INDUSTRIAL DEVELOPMENT FUND Total ***					\$13,278.74
FUND	113	I-NET			
Division:	202	CABLE COMMUNICATIONS/I-NET			
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$177.48
HDT EP INC	P053071	245201	205576	HVAC Unit, Nordic 2KR Series,	\$3,055.00
CABLE COMMUNICATIONS/I-NET TOTAL ****					\$3,232.48
I-NET Total ***					\$3,232.48
FUND	150	HOTEL/MOTEL FUND			
Division:	307	HOTEL/MOTEL TAX			
RICHLAND ACE HARDWARE		36653	205618	SPRAYPAINT-GEOCACHE	\$14.06
HOTEL/MOTEL TAX TOTAL ****					\$14.06
HOTEL/MOTEL FUND Total ***					\$14.06
FUND	153	CDBG FUND			
Division:	308	CDBG PROGRAM			
BANK OF AMERICA		TXN00014078	205272	ALASKA AIR DBluher NWACDM Con	\$110.80
CDBG PROGRAM TOTAL ****					\$110.80
CDBG FUND Total ***					\$110.80
FUND	154	HOME FUND			
Division:	309	HOME PROGRAM			
BANK OF AMERICA		TXN00014078	205272	ALASKA AIR DBluher NWACDM Con	\$110.80
HOME PROGRAM TOTAL ****					\$110.80
HOME FUND Total ***					\$110.80



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 380		PARK PROJECT CONSTRUCTION			
Division:	337	PARKS & REC PROJECTS			
BANK OF AMERICA		TXN00014120	205272	HOME DEPOT-FABRIC	\$474.85
		TXN00014121		THE HOME DEPOT #4746 - Purchas	\$41.81
		TXN00014122		Flowers, Grasses	\$1,198.95
		TXN00014274		HOME DEPOT-SOD	\$474.85
		TXN00014279		BEDROCK SPECIALTY STONE-ROCK	\$1,218.38
		TXN00014281		BSN SPORT SUPPLY-ROLLERS	\$121.62
BASIN SOD INC		233243	205417	SOD-LESLIE-HOWARD AMON PARKS	\$59.74
CULBERT CONSTRUCTION INC	P052511	C30-13/PYMT 5	205436	BELLERIVE EXTENSION-CLAYBELL P	\$88,002.69
EWING IRRIGATION PRODUCTS INC		6875305	205320	BASELINE CONTROL SYSTEM-GALA	\$3,895.77
GRAINGER	S015250	9208436262	205328	JUMBO BATH TISSUE DISPENSER IT	\$162.01
LANDSCAPE STRUCTURES INC	P053067	CI19248	205590	#160692A ESCALATOR CLIMBER	\$6,725.43
	P053067			#158426B STARBURST CLIMBER W/T	\$2,745.41
	P053067			FREIGHT	\$719.99
	P053067			STATE OF OREGON CONTRACT DISCO	(\$568.25)
SAGEBRUSH CONCRETE SAWING & DRILLING INC		T013-S9-003	205624	CORE DRILLING-LESLIE GROVE	\$433.20
PARKS & REC PROJECTS TOTAL ****					\$105,706.45
PARK PROJECT CONSTRUCTION Total ***					\$105,706.45
FUND 385		GENERAL GOVT CONSTRUCTION			
Division:	900	NON-DEPARTMENTAL			
RICHLAND ACE HARDWARE		37623	205618	BLACK SPRAY PAINT	\$25.93
STONEWAY ELECTRIC SUPPLY		S100610409.001	205630	LAMPS/LIGHT COVERS	\$11.45
SUPERIOR PLUS CONSTRUCTION PRODUCTS CORP		6662343 SO	205632	HYTONE FISSURE CEILING TILES	\$109.79
THE SHERWIN WILLIAMS CO		2060-5	205385	PAINT/BRUSHES/TRAY LINERS	\$171.45
		2081-1		PAINT	\$93.12
		2099-3		SPRAY PAINT	\$29.19
		8183-0		PAINT	\$144.00
		8184-8		SPRAY SOCK HOODS	\$8.80
				RETURNED EMT LINED CAN	(\$4.32)
WORKSPACE DEVELOPMENT LLC DBA	S015212	500105	205408	STEELCASE #UCL C LEG DOUBLE P	\$258.58
	S015212			ADJUST SALES TAX	(\$0.01)
NON-DEPARTMENTAL TOTAL ****					\$847.98
GENERAL GOVT CONSTRUCTION Total ***					\$847.98
FUND 386		TORBETT-MAHAN LID 196			
Division:	430	CAPITAL PROJECTS			
TRI CITY HERALD	S015267	13-5937	205393	CALL FOR BID "TORBETT/MAHAN LI	\$153.24



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CAPITAL PROJECTS TOTAL ****					\$153.24
TORBETT-MAHAN LID 196 Total ***					\$153.24
FUND 401	ELECTRIC UTILITY FUND				
Division:	000				
GENERAL PACIFIC INC	P053048	1209969	205326	REDUCER/ADAPTER, UTILCO PTF	\$186.10
	P053011	1210352	205566	T-BODY BASIC INSULATING PLUG,	\$1,331.20
	P053011			T-BODY CABLE ADAPTER, 750MCM	\$2,458.41
	P053011			T-BODY BASIC ELBOW WITH STUD	\$7,455.86
	P053011			T-BODY TAP PLUG HUBBEL 615ETP	\$14,721.44
	P053011			T-BODY CONDUCTOR CONTACT	\$2,618.91
	P053011			T-BODY BASIC CONNECTING PLUG	\$4,562.36
HD SUPPLY POWER SOLUTIONS LTD	P052916	2311014-01	205330	GUY GRIP 7/16" TYPE B BAIL	\$1,054.57
	P052954	2321719-01	205574	GUARD, ANIMAL-SQUIRREL,BIRD	\$270.75
	P052985	2326187-00	205330	PEDESTAL,SECONDARY, FLARED	\$4,782.53
PLATT ELECTRIC SUPPLY INC	P052810	5056211/5643544	205609	CABLE, POWER, 750 MCM AL.	\$565,776.22
	P052810			CABLE, POWER, 750 MCM AL. UJ	\$43,914.89
	P052810			ADJUST FOR TAX	\$0.01
WESCO DISTRIBUTION INC	P053115	465296/468292	205403	ANCHOR CROSSPLATE, X-20, J3520	\$1,027.98
	P053115			ADJUST FOR TAX	\$0.01
TOTAL ****					\$650,161.24
Division:	501 BUSINESS SERVICES				
ABADAN INC		ARIN042812	205263	SCAN/PRINT DRAWINGS	\$157.90
CITY OF RICHLAND		13-318 HAMMOND	205304	NEMS-PPC MTGS/PORTLAND/HAMMOND	\$541.31
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$644.31
THE BANK OF NEW YORK MELLON		111-1567206	205705	RICELEIMP13B FEE 5/13-11/14	\$439.73
		111-1567221		RICELEREF13A FEE 5/13-11/14	\$439.73
XEROX CORPORATION	P052148	069946073	205662	W5655 EQPT RENTAL/COPIES DIV.	\$127.93
BUSINESS SERVICES TOTAL ****					\$2,350.91
Division:	502 ELECTRICAL ENGINEERING				
ABADAN INC		CNIN075075	205263	XEROX 6604 MAINT 8/23-9/22	\$18.39
BANK OF AMERICA		TXN00014082	205272	STARBUCKS-VALUES RECOGNITION-S	\$50.00
		TXN00014090		3 MARGARITAS-VALUES RECOGNITIO	\$50.00
		TXN00014093		ANTHONY'S-VALUES RECOGNITION-S	\$50.00
		TXN00014094		FAT OLIVES-VALUES RECOGNITION-	\$50.00
		TXN00014186		STAPLES/OFFICE SUPPLIES	\$23.34
CASCADE TITLE COMPANY OF BENTON		197400	205301	LTD LIABILITY REPORT 197400	\$270.75
D HITTLE & ASSOCIATES INC	P051884	9747	205551	ELECTRICAL ENGINEERING DESIGN	\$896.00
	P052891	9749		ADD TASK NO. 130501 MOD. #9	\$12,343.00
MICHAEL E PURDY ASSOCIATES LLC	P052120	RCH0813	205596	ELEC CONTRACT SPECS/C12-89	\$6,150.00



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PENWELL, DAN		091013	205487	ELECTRICAL-RECORDING FEES	\$79.00
WATER SOLUTIONS INC	P052202	7351	205658	DSC (703) BUILDING WATER UNIT	\$13.55
XEROX CORPORATION	P052148	069946071	205662	W5030 EQPT RENTAL/COPIES DIV.	\$60.95
ELECTRICAL ENGINEERING TOTAL ****					\$20,054.98
Division:	503	POWER OPERATIONS			
AMERICAN ROCK PRODUCTS INC		190629	205265	TOP COURSE	\$1,299.81
		190907		TOP COURSE	\$324.96
		191091		TOP COURSE	\$57.08
BENTON PUD	P052651	9/13-4419818251	205528	SAFETY TRAINING - 2013	\$2,765.09
	P052146	9/13-5743127752		TREE TRIMMING SERVICES - 2013	\$1,461.24
		9/13-7286300000		BADGER MTN REPEATER 7/27-8/27	\$11.95
BOYD'S TREE SERVICE LLC	P052158	2949	205529	TREE PRUNING SERVICE-2013	\$1,014.20
C & M LANDSCAPING		75117	205298	SOD-4 ROLLS	\$7.02
CITY OF RICHLAND		8/13-1901	205541	1901 DROPBOX HAULING-DISPOSAL	\$659.63
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$3,136.58
				CITY UTILITY BILLS/AUG 2013	\$252.84
CONSTRUCTION AHEAD INC DBA		23078-01	205548	HR TRAFFIC CONTROL 8/15-8/16	\$552.50
D HITTLE & ASSOCIATES INC	P052356	9746	205551	MODIFICATION NO. 7 TO MASTER	\$8,189.75
	P052305	9748		C/O #1 ISSUED TO ADD MODIFICAT	\$1,773.75
DENNY'S		082413	205315	OVERTIME MEALS 8/24/13	\$64.34
		082613		OVERTIME MEALS 8/26/13	\$61.40
		082713	205553	OVERTIME MEALS 8/27/13	\$65.20
		090413		OVERTIME MEALS 9/4/13	\$53.16
GRAINGER	S015275	9229883914	205569	MOIL POINT CHISEL ITEM #4MHD1	\$34.04
HARBOR FREIGHT TOOLS USA INC	S015281	589531	205452	TARP BLUE ITEM #828627	\$8.65
HI-LINE HOLDING COMPANY LLC DBA	S015258	1/C51300	205577	SHIPPING	\$28.10
	S015258			RATCHET CABLE CUTTER - GUY STR	\$772.44
INLAND ASPHALT CO		32-1863692	205334	ASPHALT	\$242.59
		32-1864612		ASPHALT	\$79.45
KELLEY'S TELE-COMMUNICATIONS INC	P052147	022409012013	205340	AFTER HRS ANSWER SVCE - 2013	\$249.85
OSMOSE UTILITIES SERVICES INC	S015005	7UB-0127993	205600	POLE TESTING CONTRACT 12-90 MO	\$11,452.28
	S015005	7UB-0128030		POLE TESTING CONTRACT 12-90 MO	\$760.37
	S015005	7UB-0128609		POLE TESTING CONTRACT 12-90 MO	\$15,214.05
PARADISE BOTTLED WATER CO		8/13-POWER OPS	205603	BOTTLED WATER-AUGUST	\$69.95
ROWAND MACHINERY CO		138187	205371	BACKHOE RENTAL 8/7-8/13/13	\$796.01
		138706	205623	BACKHOE RENTAL 8/14-8/27/13	\$796.01
SAGEBRUSH CONCRETE SAWING & DRILLING INC		T013-A8-027	205372	DEEP CONCRETE SLAB SAW	\$162.45
SHARI'S MANAGEMENT CORP		13308131385890	205374	OVERTIME MEALS 8/10 & 8/13/13	\$78.57
		13308251327675	205626	OVERTIME MEALS 8/19 & 8/26/13	\$86.17
STONEWAY ELECTRIC SUPPLY		S100641407.001	205630	CORNER ANGLE PLATES	\$82.19
UNITED PARCEL SERVICE	S015279	000986641363	205645	GROUND PKG TO WAGNER SMITH FOR	\$11.15



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
URM STORES INC		C30714442	205395	DETERGENT	\$28.14
POWER OPERATIONS TOTAL****					\$52,702.96
Division:	504	SYSTEMS DIVISION			
BANK OF AMERICA		TXN00014070	205272	TECHSMITH CORP-SNAGIT SINGLE	\$49.95
		TXN00014106		TERIYAKI GRILL - TECHNICAL SVC	\$22.11
		TXN00014123		OFFICE DEPOT #1078 - SYSTEMS O	\$11.45
		TXN00014124		OFFICE DEPOT #1078 -POWER OPS	\$21.65
		TXN00014131		BOBS BURGERS & BREW - SHARED V	\$345.00
		TXN00014179		CELL PHONE SHOP SERVICES -POWE	\$67.75
		TXN00014262		NEWEGG-BLACK TILT WHEEL WRLS M	\$34.98
CITY OF RICHLAND		13-230 FAIRCLOTH	205542	METER SCHOOL/SEATTLE/FAIRCLOTH	\$749.04
		13-231 SCOTT		METER SCHOOL/SEATTLE/SCOTT	\$1,037.19
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$1,790.23
FRONTIER	S015299	9/13-509-375-7422	205684	CREDIT ON CANCELED PHONE LINE	(\$12.83)
GRAINGER	S015275	9225571570	205569	FROST PROOF YARD HYDRANT ITEM	\$157.96
HDT EP INC	P053071	245201	205576	HVAC Unit, Nordic 2KR Series,	\$3,055.00
OXARC INC		PS10518	205357	NITROGEN/OXYGEN CYLINDERS	\$59.64
		R221288	205601	GAS CYLINDER RENTALS	\$105.95
PRATER ELECTRIC INC	P052574	592	205489	SNYDER SUB 115KV TRANSMISSION	\$0.01
	P052574			SNYDER SUB 115KV TRANSMISSION	\$94,932.33
	P052574			C/O #1, #2 & #3 ISSUED FOR	\$3,630.31
RICHLAND ACE HARDWARE		37847	205618	DISC PHONE JACKS	\$12.97
SD MYERS INC	P052760	714320	205373	GAS IN OIL TEST	\$75.00
	P052760			Transformer Testing, KF Dissol	\$51.00
	P052760			Service Charge <1 Day	\$500.00
	P052760			Transformer Testing, Critical	\$3,330.00
	P052760			Transformer Testing, Filming	\$2,156.00
	P052760			Transformer Testing, LTC Pac	\$1,008.00
STONEWAY ELECTRIC SUPPLY		S100617237.001	205630	20 HUB PLATES	\$81.23
		S100621335.001		STEEL SCREWDRIVER	\$27.98
		S100635233.001		PVC ADAPTORS	\$9.21
		S100642087.001		CONNECTORS	\$44.44
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3080188	205650	UTILITIES LOCATE SERVICE FOR	\$218.30
UTILIWORKS CONSULTING LLC		4026	205708	UAC SMARTGRID PRESENTATION	\$3,195.07
WASTE MANAGEMENT		008012-1819-2	205657	POL SRVCS HORN RAPIDS-SEPT	\$94.63
		008014-1819-8		POL SRVCS 429 SAIL FISH-SEPT	\$94.63
WORKSPACE DEVELOPMENT LLC DBA	S015212	500105	205408	STEELCASE #986694 BASE POWER	\$250.00
SYSTEMS DIVISION TOTAL****					\$117,206.18
Division:	505	ENERGY POLICY MGMT			
BANK OF AMERICA		TXN00014027	205272	NEWEGG-BLACK USB WRLS KEYBOARD	\$52.98



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014126	205272	STAPLES-DVRs-SIMON	\$32.49
		TXN00014178		NWPPA-ENERGY CONF-SENGER	\$745.00
		TXN00014193		STAPLES-OFFICE SUPPLIES-SIMON	\$299.60
		TXN00014247		PAYPAL-WEB FORUM-BOOTH	\$14.95
BENTON COUNTY AUDITOR/WEATHERWISE	P053167	102420	205293	P. HEDRICK - RECORD LIEN; AC#	\$72.00
	P053182	141520		J. WADDELL-RELEASE LIEN; AC#	\$72.00
	P053182	141640 RELEASE		K. LAWING-RECORD LIEN; AC# 750	\$72.00
	P053167	200090		J. SLEATER - RECORD LIEN; AC#	\$72.00
	P053167	241280		M. MAYNARD - RECORD LIEN; AC#	\$72.00
		302460 RELEASE	205419	M RAMSEY RELEASE LIEN 302460	\$72.00
	P053182	720420	205293	G. CHAPMAN-RECORD LIEN; AC# 72	\$72.00
	P053182	750015		I. EVENSON-RECORD LIEN; AC# 14	\$72.00
	P053167	752080 RELEASE		K. POOL - LIEN RELEASE; AC# 75	\$72.00
	P053167	802120 RELEASE		J. NEIDHOLD - LIEN RELEASE; AC	\$72.00
	P053167	823360 RELEASE		B. RODERS - LIEN RELEASE; AC#	\$72.00
	P053167	890340 RELEASE		M. SMITH - LIEN RELEASE; AC#	\$72.00
BOB RHODES HEATING & A/C INC		073371	205422	300 COL PT DR C304-REBATE-HP	\$900.00
CASCADE TITLE COMPANY OF BENTON		198575	205535	TITLE REPORT-246 MEADOW-STOWE	\$81.23
		198648		TITLE REPORT-2327 HARRIS	\$81.23
CITY OF RICHLAND		102420	205543	404 ROBERT-REBATE-HEAT PUMP	\$900.00
		11840		90 ATKINS-REBATE-HEAT PUMP	\$500.00
		173420	205305	2410 SWIFT-REBATE-HEAT PUMP	\$900.00
		353220	205543	1907 HOWELL-REBATE-WINDOWS	\$1,339.78
		632360		538 FRANKLIN-REBATE-HEAT PUMP	\$1,400.00
		851830		961 SIRRON-REBATE-HEAT PUMP	\$900.00
DELTA HEATING & COOLING INC	P053026	21622	205313	EE LOAN: D. CARTWRIGHT, 1500 S	\$4,077.50
		21642		315 SNYDER-REBATE-HP/PTCS	\$1,400.00
	P053099	21644	205552	EE LOAN: M. TAYLOR, 961 SIRRON	\$6,730.85
EFFICIENCY SOLUTIONS LLC	P052485	8-13	205556	EE COMMERCIAL INSPECTION SERVI	\$4,100.00
FINANCIAL CONSULTING SOLUTION GROUP	P052502	2100.2-21308143	205559	MODIFICATION #2 4/24/13 ISSUED	\$7,418.75
GLASS NOOK INC	P053174	58865	205568	EE LOAN: R. PYLE, 1907 HOWELL	\$8,306.18
		59796	205327	1511 ALDER-REBATE-WINDOWS	\$491.28
JACOBS & RHODES INC	P053036	108633	205580	EE LOAN: V. SILVA, 538 FRANKLI	\$10,800.76
		108674	205337	555 SAINT-REBATE-HP/PTCS	\$1,400.00
KADLEC REGIONAL MEDICAL CENTER	P051644	DDC-1 EXPANSION	205469	DDC-1 DDC EXPANSION-	\$182,557.56
M CAMPBELL & COMPANY INC	P053078	607452	205349	EE LOAN: G. STOWE, 246 HIGH	\$12,003.97
		607957		2375 CARRIAGE-REBATE-HEAT PUMP	\$1,000.00
		608100		356 SKAGIT-REBATE-HP/PTCS	\$1,400.00
		609053		169 LAURELWOOD-REBATE-HP/PTCS	\$1,400.00
		609136	205594	639 COTTONWOOD-REBATE-HEATPUMP	\$500.00
PACIFIC NORTHWEST NATIONAL LAB		ES-11128-FY2013	205358	PNNL-REBATE-COMM LIGHTING	\$3,575.00



City Of Richland

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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PERFECTION GLASS		9936404294	205361	704 ADAMS-REBATE-WINDOWS	\$379.02
		9936406235	205607	1733 DAVISON-REBATE-WINDOWS	\$16.98
		9936406236		709 WILLARD-REBATE-WINDOWS	\$261.24
ROBERTS CONSTRUCTION INC	P052939	2961	205622	EE LOAN: F. DUTY, 123 HILLS WE	\$7,322.43
TALON SYSTEMS INC DBA		3712	205634	1112 CATSKILL-CREDIT-PTCS	(\$400.00)
		3743		35 LOG LANE-REBATE-PTCS	\$400.00
		3744		34 LOG LANE-REBATE-PTCS	\$400.00
		3745		19 LOG LANE-REBATE-PTCS	\$400.00
TOTAL ENERGY MANAGEMENT INC		48954WWR	205390	300 COL PT D304-REBATE-H PUMP	\$500.00
	P053069	49049	205640	EE LOAN: D. GUSTAFSON, 90 ATKI	\$8,649.92
	P053069			ADJUST FOR TAX	\$0.01
	P053081	49186REV	205390	EE LOAN: R. MORRISON, 2410 SWI	\$10,126.05
	P053178	49223	205640	EE LOAN: P. HEDRICK, 404 ROBER	\$7,902.65
TRANS UNION LLC		08303225	205391	CREDIT REPORTS	\$15.12
TRI CITY GLASS INC		123175	205392	716 SYMONS-REBATE-WINDOWS	\$1,133.28
WASHINGTON STATE UNIVERSITY		09ES-11128-FY2013	205656	2710 CRIMSON-COMM LIGHT REBATE	\$24,740.00
WATER SOLUTIONS INC	P052202	7351	205658	DSC (703) BUILDING WATER UNIT	\$17.33
XEROX CORPORATION	P052148	069946073	205662	W5655 EQPT RENTAL/COPIES DIV.	\$127.93
ENERGY POLICY MGMT TOTAL ****					\$318,165.07
Division:	506	TECHNICAL SERVICES			
BANK OF AMERICA		TXN00014096	205272	THE HOME DEPOT #4746 - TECH SV	\$26.76
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$1,500.23
PLATT ELECTRIC SUPPLY INC		5554667	205363	CORDLESS JIGSAW KIT	\$129.95
RICHLAND ACE HARDWARE		206349	205618	SCOTCH TAPE	\$11.90
WORKSPACE DEVELOPMENT LLC DBA	S015212	500105	205408	STEELCASE #986694 BASE POWER	\$250.00
	S015212			STEELCASE #986833DA15S,	\$215.93
	S015212			STEELCASE #986832DA15S	\$215.93
	S015212			STEELCASE #986694 BASE POWER	\$75.14
	S015212			STEELCASE #9745009MP CLOSURE	\$75.05
	S015212			STEELCASE # UCL C- LEG DOUBLE	\$129.29
TECHNICAL SERVICES TOTAL ****					\$2,630.18
ELECTRIC UTILITY FUND Total ***					\$1,163,271.52
FUND	402	WATER UTILITY FUND			
Division:	000				
BADGER METER INC	P053016	12100503	205523	WATER METER BRONZE DISC, 2",	\$6,498.00
CONSOLIDATED SUPPLY CO	S015255	S6569253.001	205547	TUBING, P.E. 2" CTS, SDR 9 CTS	\$247.57
HD SUPPLY WATERWORKS LTD	P053035	B289448	205575	ADJUST SALES TAX	\$0.01
	P053035			CLAMP STEEL 1-1/4" X 4", ROMAC	\$48.17
	P053035			VALVE, MJ KIT FOR 8" FITTINGS,	\$41.28



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HD SUPPLY WATERWORKS LTD	P053035	B289448	205575	SADDLE ROMAC 202S-9.80 X 2"IP,	\$396.11
	P053035			SADDLE ROMAC 202S-6.63 X 2"IP,	\$126.17
	P053035			COUPLING, ROMAC 8"AC X 8"PVC	\$315.26
	P053035			COUPLING ROMAC 501 13.55X14.40	\$275.88
	P053035			COUP ROMAC 501(10.10 X 10.10)	\$184.77
	P053035			FLANGE COUPLING BODY, 8" ROMAC	\$272.44
TOTAL ****					\$8,405.66
Division: 410 WATER CAPITAL PROJECTS					
BUILDERS HARDWARE & SUPPLY CO INC	S014920	S3211510.004	205530	SECURITY ACCESS CONTROL SYSTEM	\$5,054.74
GOODMAN & MEHLENBACHER	P052518	C33-13/PYMT 5	205686	STEVENS-MAHAN WATER MAIN	\$14,153.87
HERTZ EQUIPMENT RENTAL CORP		27019141-001	205332	LIQUID PROPANE	\$29.81
INLAND ASPHALT CO	P052895	C84-13/PYMT 2	205459	2013 SAINT / SPENGLER IMPROVEM	\$27,142.15
POW CONTRACTING	P052374	C31-13/PYMT 3	205365	CO #2B WATER LINE REPLACEMENT	\$6,562.44
	P052374			COLUMBIA PARK LIFT STATION - W	\$31,624.47
TAPANI UNDERGROUND INC	P052735	C55-13/PYMT 3	205636	ENGLEWOOD DR EXTENSION & TAPTE	\$1,756.10
WATER CAPITAL PROJECTS TOTAL ****					\$86,323.58
Division: 411 WATER ADMINISTRATION					
DEPARTMENT OF COMMERCE	P053214	DWSRF-161663	205676	HORN RAPIDS WATER RESREVOIR -	\$160,515.76
	P053214			HORN RAPIDS WATER RESREVOIR -	\$40,931.52
	P053212	DWSRF-87277		NORTH RHLD WELLFIELD DISINFECT	\$116,130.36
	P053212			NORTH RHLD WELLFIELD DISINFECT	\$12,774.34
	P053206	DWSRF-87311		NORTH RHLD WELLFIELD CAPACITY	\$57,536.30
	P053206			NORTH RHLD WELLFIELD CAPACITY	\$6,328.99
	P053213	DWSRF-91982		BADGER MTN PUMP STATION LOAN P	\$36,250.00
	P053213			BADGER MTN PUMP STATION LOAN P	\$6,525.00
RH2 ENGINEERING INC	P043638	58762	205369	DEVELOPER REVIEW & HYDRAULIC M	\$670.75
	P043638			MOD. #4 ON-CALL & GENERAL	\$2,585.31
USAED, WALLA WALLA	P053216	986644	205649	WTP INTAKE EASEMENT RENEWAL -	\$1,500.00
WATER ADMINISTRATION TOTAL ****					\$441,748.33
Division: 412 WATER OPERATIONS					
BANK OF AMERICA		TXN00014057	205272	PAYPAL EVERGREENRU - CONFEREN	\$195.00
		TXN00014076		AMERICAN WATERWORKS - SHIPPING	\$31.36
				AMERICAN WATERWORKS - WSO TRAI	\$448.00
BENTON FRANKLIN HEALTH DISTRICT CITY OF RICHLAND		TXN00014278		GREEN RIVER COMM COLLEGE - WDM	\$280.00
		6046	205527	WATER SAMPLES-AUG 2013	\$2,232.00
		13-330 FATELEY	205542	ERWOW CONF/TULALIP/FATELEY	\$576.65
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$135.50
				CITY UTILITY BILLS/AUG 2013	\$84,007.12
COMPLETE PEST PREVENTION INC		A2044	205435	PEST CONTROL-WTP/AUGUST	\$595.65
FATELEY, PETER		13-330	205558	ERWOW CONF/FUEL/FATELEY	\$20.10



City Of Richland

VL-1 Voucher Listing

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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HACH COMPANY		8453731	205572	WIPES/SAMPLE BOTTLES	\$93.27
	S015282	8475976		OVERNIGHT FREIGHT CHARGE	\$318.67
	S015282			CL17 FINAL ASSEMBLY W/KITS, IT	\$3,514.34
	S015282			COLORIMETER ASSY, 510NM, CL17,	\$424.54
	S015282			LAMP ASSY, CL-17, ITEM #442670	\$153.79
KEMIRA WATER SOLUTIONS INC	P052240	9017348884	205471	ANNUAL PO FOR THE PURCHASE OF	\$13,873.60
OXARC INC		PS10545	205484	CHLORINE	\$5,283.94
		PS10546		CHLORINE	\$1,164.45
PLATT ELECTRIC SUPPLY INC		5615571	205609	CIRCUIT PROTECTOR	\$1,653.29
PROCTOR SALES INC		0148437-IN	205612	GAUGES/FILTER KIT/VALVE	\$129.93
RH2 ENGINEERING INC	P051778	58763	205369	WTP AUTOMATION CAPABILITIES -	\$1,894.26
TIMKEN MOTOR AND CRANE SERVICES LLC DBA	S015228	0018248	205387	REPAIR OF ONE 100HP US VHS PUM	\$4,528.62
XEROX CORPORATION		069946074	205662	WC4118P BASE CHRGS-AUGUST	\$38.11
WATER OPERATIONS TOTAL****					\$121,592.19
Division:	413	WATER MAINTENANCE			
BANK OF AMERICA		TXN00014076	205272	AMERICAN WATERWORKS - WSO TRAI	\$448.00
				AMERICAN WATERWORKS - SHIPPING	\$31.36
		TXN00014128		M2M COMMUNICATIONS CORPOR - Pu	\$9.95
		TXN00014187		OFFICE DEPOT #1078 - TONER	\$108.16
		TXN00014228		THE HOME DEPOT #4746 - PLUGS &	\$43.70
		TXN00014234		BCRS EQUIPMENT - 2" TRASH PUMP	\$1,129.00
BENTON RURAL ELECTRIC ASSOCIATION		8/13-385100	205420	KENNEDY BOOSTER STATION	\$1,732.55
CASCADE DIVE CO	S015247	1185	205534	DIVE AT HORN RAPIDS INTAKE PUM	\$1,949.40
CITY OF RICHLAND		8/13-26	205541	#26-LANDFILL FEES-AUGUST	\$10.00
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$721.55
				CITY UTILITY BILLS/AUG 2013	\$81.09
				CITY UTILITY BILLS/AUG 2013	\$1,054.22
				CITY UTILITY BILLS/AUG 2013	\$1,065.21
				CITY UTILITY BILLS/AUG 2013	\$367.84
				CITY UTILITY BILLS/AUG 2013	\$2,077.69
				CITY UTILITY BILLS/AUG 2013	\$18,598.14
				CITY UTILITY BILLS/AUG 2013	\$381.82
				CITY UTILITY BILLS/AUG 2013	\$0.35
FASTENAL COMPANY		WARIC40169	205322	BOLTS	\$11.44
		WARIC40189	205557	18V BATTERY PACK	\$129.95
		WARIC40376		SOCKET/NUTS	\$117.21
GRAINGER	S015250	9210829785	205328	PRESSURE GAUGE ITEM #6GKP4	\$126.07
	S015250	9215563942		HIGH CAP ITEM #6B923	\$117.75
	S015250	9218203520		STREET ELBOW ITEM #6RCX6	\$71.84
HD FOWLER COMPANY INC		I3402142	205454	DC VALVE ASSEMBLY	\$104.98
INLAND ASPHALT CO		32-1870404	205460	ASPHALT	\$10.31



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
INLAND ASPHALT CO		32-1870407	205460	ASPHALT	\$68.53
NORCO INC		12029497	205599	CYLINDER RENTAL-AUGUST	\$20.14
OXARC INC		R221285	205601	CYLINDER RENTAL-GASES-AUG	\$60.00
STONEMAN ELECTRIC SUPPLY		S100611641.001	205630	PRESSURE WASHER PLUG IN PARTS	\$92.10
UNITED PARCEL SERVICE	S015273	000986641343	205394	GROUND PKG TO DEPT OF L & I FO	\$7.56
	S015276	000986641353		GROUND PKG TO MCMASTER CARR FO	\$8.01
USA BLUEBOOK	S015239	123192/136902	205648	FREIGHT	\$69.50
	S015239			ADJUST TAX	(\$0.01)
	S015239			1.5" X 50" FIRE HOSE, WITH M &	\$2,205.75
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3080188	205650	UTILITIES LOCATE SERVICE FOR	\$36.38
WATER MAINTENANCE TOTAL ****					\$33,067.54
WATER UTILITY FUND Total ***					\$691,137.30

FUND 403**WASTEWATER UTILITY FUND****Division:**

421

SEWER CAPITAL PROJECTS

G & H ROOFING INC	P052562	C32-13/PYMT 3	205565	WWTF ROOF REPLACEMENT - #32-13	\$4,845.35
GRAINGER	S015250	9215748444	205328	PUMP, SUMP ITEM #2P549	\$210.25
INSITUFORM TECHNOLOGY INC	P052243	C21-13/PYMT 4	205335	2013 E-BASIN TRENCHLESS SANITA	\$76,760.68
PASCO MACHINE COMPANY INC		68021	205360	MACHINE WORK-STEEL RINGS	\$246.50
POW CONTRACTING	P052374	C31-13/PYMT 3	205365	COLUMBIA PARK LIFT STATION - S	\$142,671.57
	P052374			CO #2A OVERAGE OF SEWER CONTRA	\$42,827.24
STONEMAN ELECTRIC SUPPLY		S100588059.002	205630	TWIRL NUTS	\$122.01
		S100616114.001		CONDUIT BODIES	\$120.75
		S100619568.001		CLAMPS/CONDUIT STRAPS	\$15.27
		S100621679.001		PUSHBUTTON CONTACT	\$16.30
		S100623174.001		CU COPPER WIRE	\$36.70
		S100633463.001		PIPE/CONDUIT CLAMPS/PLUGS	\$12.45
		S100634580.001		PIPE AND CONDUIT CLAMPS	\$5.97
TACOMA SCREW PRODUCTS INC		22080689	205384	HELICOIL REPAIR KIT/INSERTS	\$103.88
		22082279	205633	BIT/SHAFT COLLARS	\$14.36
		22082282		NUTS/WASHERS/SCREWS	\$1.82
		22082294		FLAT HEAD SOCKET SCREWS	\$7.03
XYLEM WATER SOLUTIONS USA INC	P053108	400334809	205410	RENTAL OF PUMP/EQUIPMENT, DAIL	\$1,643.99
SEWER CAPITAL PROJECTS TOTAL ****					\$269,662.12

Division:

422

SEWER OPERATIONS

BANK OF AMERICA		TXN00014026	205272	STAPLES - Purchase	\$45.97
		TXN00014030		THE UPS STORE 4420 - Purchase	\$694.07
		TXN00014047		PAYPAL/TEMPERATURE PROBE	\$119.00
		TXN00014060		THE UPS STORE #6308 - Purchase	\$13.39
		TXN00014097		AMAZON MKTPLACE PMTS - Purchas	\$53.50



City Of Richland

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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014105	205272	VWR INTERNATIONAL/DOOR LATCH	\$113.76
		TXN00014112		THE UPS STORE 4420 - Purchase	\$215.42
		TXN00014127		THE UPS STORE 4420 - Purchase	\$119.23
		TXN00014153		USA BLUE BOOK - Purchase	\$147.67
		TXN00014166		THE UPS STORE 4420 - Purchase	\$241.39
		TXN00014257		ALBERTSONS #213 - Purchase	\$11.89
		TXN00014267		FRED-MEYER #0286 - Purchase	\$25.99
		TXN00014275		THE UPS STORE 4420 - Purchase	\$265.31
BENTON FRANKLIN HEALTH DISTRICT	P052242	6067	205527	TOTAL PHOSPHATE	\$18.00
	P052242			ORTHO PHOSPHATE	\$18.00
	P052242			WASTEWATER MONTHLY TESTING 201	\$48.00
	P052242			NITRATE/NITRITE	\$28.00
CITY OF RICHLAND		8/13-25	205541	#25 BIOSOLIDS DISPOSAL-AUG	\$2,594.79
		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$19,132.49
COLUMBIA ANALYTICAL SERVICES INC DBA	P052923	51-230537-0	205306	8270D SEMIVOL. ORG. COMP.	\$215.00
	P052923			8260C VOLATILE ORG. COMP.	\$160.00
	P052923			8081 A ORGANOCHLORINE PEST.	\$160.00
	P052923			1631APP TOTAL MERCURY	\$60.00
	P052923			COR COMPOST FACILITY SAMPLING	\$140.00
	P052923			335.2M CYANIDE, TOTAL	\$45.00
	P052923			8082 POLYCHLORINATED BIPHENYLS	\$95.00
	P052923			ASTM D1426-931 TOT. KJELDAHL	\$35.00
	P052923			9065 MODIFIED PHENOLICS	\$45.00
	P052923			9056 SULFATE	\$25.00
	P052923			TS-MET TOTAL SOLIDS	\$10.00
	P052923			200.7 MODIFIED-METALS AND TRAC	\$32.00
	P052923			365.3M PHOSPHORUS	\$18.00
	P052923			350.1M NITROGEN AMMONIA	\$25.00
	P052923			353.2M NITROGEN, NITRATE-NITRI	\$25.00
	P052923			353.2M NITROGEN, NITRITE	\$25.00
	P053020	51-230538-0		WATER- OIL & GREASE TOTAL HEM	\$400.00
	P053020			INFLUENT/EFFLUENT SAMPLING EVE	\$260.00
	P053020			WATER- 1631 E TOTAL MERCURY	\$120.00
	P053020			WATER- 420.1 PHENOLICS	\$90.00
	P053020			WATER- TDS (TOTAL DISSOLVED SO	\$15.00
	P053020			WATER- 335.4 TOTAL CYANIDE	\$80.00
	P053020			WATER- 365.3 ORTHOPHOS. AS PHO	\$48.00
	P053020			WATER- 300.0 NITRATE ANION	\$40.00
	P053020			WATER- 200.7 METALS BY INDUCTI	\$60.00
	P053045	51-231470-0	205546	WATER- 608 ORGANOCHLOR. PEST./	\$160.00
	P053045			WATER- 624 VOLATILE ORGANIC CO	\$400.00



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COLUMBIA ANALYTICAL SERVICES INC DBA	P053045	51-231470-0	205546	WATER- TSS EPA 160.2	\$18.00
	P053045			WATER- AMMONIA-N EPA 350.1/350	\$25.00
	P053045			WATER- 200.7 METALS BY INDUCTI	\$30.00
	P053045			WATER- 335.4 TOTAL CYANIDE	\$40.00
	P053045			WATER- 420.1 PHENOLICS	\$45.00
	P053045			WATER- BOD (5 DAY) EPA 405.1	\$48.00
	P053045			WATER- 625 SEMIVOL. ORGANIC CO	\$215.00
	P053045			WATER- 1631E TOTAL MERCURY	\$60.00
	P053045			WATER- 200.8 TRACE ELEMENTS	\$120.00
	S015242	51-231476-0		FOUR SEASONS CLEANERS SAMPLING	\$100.00
	P053044	51-232771-0		WATER- 625 SEMIVOL. ORGANIC CO	\$215.00
	P053044			WATER- 300.0 NITRATES	\$20.00
	P053044			WATER- 200.8 TRACE ELEMENTS	\$130.00
	P053044			WATER- 365.3 ORTHOPHOS. AS PHO	\$24.00
	P053044			WATER- AMMONIA-N EPA 350.1/350	\$25.00
	P053044			WATER- TSS EPA 160.2	\$18.00
	P053044			WATER- 608 ORGANOCHLOR. PEST./	\$160.00
	P053044			WATER- 200.7 METALS BY INDUCTI	\$30.00
	P053044			WATER- 335.4 TOTAL CYANIDE	\$40.00
	P053044			WATER- 420.1 PHENOLICS	\$45.00
	P053044			WATER- BOD (5 DAY) EPA 405.1	\$48.00
	P053044			EMSL 8-7-13 SAMPLING EVENT- WA	\$60.00
	P053044			WATER- 1631E TOTAL MERCURY	\$60.00
	P053044			WATER- 624 VOLATILE ORGANIC CO	\$100.00
COMPLETE PEST PREVENTION INC	P052540	23065	205310	MONTHLY INSECT & RODENT CONTRO	\$36.10
FASTENERS INC		S3710356.001	205323	SCREWS/NUTS/O-RINGS	\$141.53
FISHER SCIENTIFIC COMPANY, LLC	P053144	1861377	205560	FREIGHT	\$5.96
	P053144			BOD ELECTRODE PROBE, YSI 5905,	\$551.46
	P053144	1953128		POWDER DETERGENT, LABCONCO LAB	\$96.89
	P053144			BACHARACH FYRITE CO2 FLUID, PA	\$79.96
GRAINGER	S015250	9209387514	205328	LANTERN BATTERY ITEM #5LE26	\$61.86
	S015250	9209983197		ARROW TAPE ITEM #5GXF5	\$256.20
	S015250	9210405776		PIPE, MARKER ITEM #6N514	\$23.50
	S015250	9214331820		BANDING TAPE GREEN ITEM #8ADR2	\$256.20
	S015275	9230086382	205569	BANDING TAPE GREEN ITEM #8ADR2	(\$256.20)
	S015275	9232517145		INCANDESCENT LIGHT BULB ITEM #	\$47.76
HARBOR FREIGHT TOOLS USA INC	S015281	596171	205452	TARP SILVER ITEM #891459	\$8.65
JT AUTOMOTIVE PARTS INC DBA		292861	205582	AIR FILTERS	\$11.05
OXARC INC		PS09901	205484	7 TONS CHLORINE	\$6,671.75
		PS11424	205357	ARGON/HELIUM CYLINDERS	\$107.83
		R221284		CYLINDER COMPLIANCE CHARGE	\$15.17



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PARADISE BOTTLED WATER CO		8/13-WASTEWATER	205603	BOTTLED WATER-WWTF LAB-AUG	\$290.20
RICHLAND ACE HARDWARE		206330	205618	EPA DIESEL CAN	\$21.65
		37716		EPA DIESEL CAN	\$21.65
		37762		WEEDEATER OIL	\$9.74
		37773		SHOP TOWELS/FREEZER BAGS	\$35.12
ROWAND MACHINERY CO		139747	205623	FILLER CAP	\$13.44
TACOMA SCREW PRODUCTS INC		22081769	205384	SAW BLADES/LUBRICANT	\$71.96
TIMKEN MOTOR AND CRANE SERVICES LLC DBA	P052849	0017191	205706	RECONDITION AND REPAIR TO SPAR	\$839.33
WA STATE DEPARTMENT OF ECOLOGY		NR14051001	205652	LAB ACCREDITATION-JENNINGS	\$760.00
WASTE MANAGEMENT		0088013-1819-0	205399	POL SERVICES-COMPOST PAD	\$94.63
XEROX CORPORATION		069946083	205662	W5135 BASE CHRGS-AUGUST	\$120.51
SEWER OPERATIONS TOTAL ****					\$38,763.77
Division:	423	SEWER MAINTENANCE			
BANK OF AMERICA		TXN00014014	205272	EIDUPONTTRAINING - Purchase	\$438.56
		TXN00014016		EIDUPONTTRAINING - Credit	(\$33.61)
		TXN00014137		THE HOME DEPOT #4746 - Purchas	\$2.03
BYKONEN, JOHN		13-317	205531	BIOFEST 2013/HOTEL TAX/BYKONEN	\$27.32
CH2O INC		215152	205537	BOILER TESTING-AUG'13 BW LABOR	\$60.03
CITY OF RICHLAND		13-316 BILLINGS	205674	PNP WRKSHOP/VANCOUVER/BILLINGS	\$505.84
		13-317 BYKONEN	205542	BIOFEST 2013/CHELAN/BYKONEN	\$294.00
COLE DRAINS INC		4442	205545	1325/27/29/31 MCPHERSON-MAIN	\$162.45
COMPLETE PEST PREVENTION INC	P052540	23065	205310	MONTHLY INSECT & RODENT CONTRO	\$36.10
FASTENERS INC		S3710356.002	205323	O-RINGS	\$1.53
GRAINGER	S015275	9222063639	205569	DEHUMIDIFIER ITEM #5EAJ3	\$2,030.59
	S015275	9222739394		TRAFFIC CONE ITEM #6FHA9	\$222.77
MCKENNA VIDEO SERVICES	S014915	10003046	205350	WASTEWATER TAPE CONVERSION PER	\$346.83
PARAMOUNT SUPPLY COMPANY		749374	205359	SOLENOID VALVES	\$206.20
		784551	205606	PULSARLUBE BATTERIES	\$84.07
PASCO MACHINE COMPANY INC		67832	205360	MACHINE WORK-SPACER	\$160.17
RICHLAND ACE HARDWARE		37670	205618	CAR WAX	\$8.65
		37744		BUG FOGGER	\$8.65
STONEMAN ELECTRIC SUPPLY		S100625687.001	205630	RELAY PLUG/SOCKET	\$11.19
		S100625981.001		RELAY COILS	\$67.18
		S100629948.001		PLUG FOR TV TRUCK	\$17.03
THE DRAIN SURGEON		905 BENHAM	205638	SNAKE MAIN-905 BENHAM 8/30	\$251.80
UNITED PARCEL SERVICE	S015276	000986641353	205394	GROUND PKG TO MCKENNA VIDEO FO	\$11.22
	S015279	000986641363	205645	GROUND PKG TO MCKENNA VIDEO FO	\$11.22
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3080188	205650	UTILITIES LOCATE SERVICE FOR	\$36.38
VERIZON WIRELESS		9710109866	205396	WWTP BROADBAND 8/20-9/19	\$40.01
SEWER MAINTENANCE TOTAL ****					\$5,008.21



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WASTEWATER UTILITY FUND Total ***					\$313,434.10
FUND 404	SOLID WASTE UTILITY FUND				
Division:	430	CAPITAL PROJECTS			
PARAMETRIX INC	P050796	01-72577	205604	MOD. #1 PRELIMINARY LF EXP A	\$3,908.08
CAPITAL PROJECTS TOTAL ****					\$3,908.08
Division:	432	SOLID WASTE COLLECTION			
BANK OF AMERICA		TXN00014155	205272	ALBERTSONS-RETIREMENT	\$41.16
		TXN00014157		KARNEMAX-RETIREMENT-RUDY	\$99.88
		TXN00014177		WAL-MART-SUPPLIES	\$17.74
		TXN00014276		SWANA-WASTECON TUITION	\$1,500.00
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$243.28
CLAYTON WARD COMPANY		531602	205544	CURBSIDE RECYCLING-AUGUST	\$1,178.44
		P052312 64853		DROP-BOX RECYLCING SERVICE AT	\$7,000.00
RICHLAND ACE HARDWARE		206417	205618	LOCK NUTS/WASHERS	\$22.72
		37917		DUPLICATE KEYS	\$16.18
VERIZON WIRELESS		9708479219	205396	SOLIDWASTE BROADBAND 7/1-8/19	\$65.36
		9710154370		SOLIDWASTE BROADBAND 8/20-9/19	\$40.01
SOLID WASTE COLLECTION TOTAL ****					\$10,224.77
Division:	433	SOLID WASTE DISPOSAL			
BANK OF AMERICA		TXN00013993	205272	FOGCO SYSTEMS-PARTS	\$189.34
		TXN00014004		SECRETARY OF STATE-REPORT	\$70.00
		TXN00014025		CRAIN COMMUNICATIONS-SUBSCRIPT	\$49.00
		TXN00014141		STAPLES-OFFICE SUPPLIES	\$114.09
		TXN00014261		WAL-MART-MTG SUPPLIES	\$46.71
CARDENAS, JOSE		083013	205533	CARDENAS-CDL ENDORSEMENT-2013	\$85.00
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$1,230.38
FASTENAL COMPANY		WARIC40292	205557	SLIP HOOKS	\$135.62
		WARIC40309		WEB SLING	\$110.50
FOLLETT, LYNNE		AUGUST 2013	205562	FOLLETT-MILEAGE AUGUST 2013	\$25.43
FRONTIER	S015299	9/13-509-967-3175	205684	TELEPHONE CHARGE 8/19/13-9/18/	\$56.90
HARBOR FREIGHT TOOLS USA INC	S015281	590007	205452	SWATTER INSECT ITEM #831423	\$56.27
MOON SECURITY SERVICES INC		668750	205353	BASIC FIRE MONITORING-SEPT	\$33.00
PARADISE BOTTLED WATER CO		8/13-LANDFILL	205603	BOTTLED WATER-AUGUST	\$102.63
PARAMETRIX INC		P052493 01-72579	205604	LANDFILL ENVIRONMENTAL MONITOR	\$1,187.65
WASTE MANAGEMENT		0088011-1819-4	205399	POL SERVICES-LANDFILL	\$109.49
XEROX CORPORATION		069946088	205662	W7120P BASE CHR/PRINTS-AUG	\$298.61
SOLID WASTE DISPOSAL TOTAL ****					\$3,900.62
SOLID WASTE UTILITY FUND Total ***					\$18,033.47



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From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 405	STORMWATER UTILITY FUND				
Division:	440	STORMWATER CAPITAL PROJECTS			
BANK OF AMERICA		TXN00014111	205272	QUALITY LOGO PRODUCTS-wtr bott	\$6,400.00
STORMWATER CAPITAL PROJECTS TOTAL ****					\$6,400.00
Division:	441	STORMWATER			
BANK OF AMERICA		TXN00014010	205272	EIDUPONTTRAINING - Purchase	\$330.26
		TXN00014020		EIDUPONTTRAINING - Credit	(\$25.31)
		TXN00014129		EIDUPONTTRAINING - Purchase	\$54.40
		TXN00014132		EIDUPONTTRAINING - Credit	(\$4.17)
		TXN00014134		FRED-MEYER #0286 - Purchase	\$14.61
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$341.22
COMPLETE PEST PREVENTION INC	P052540	23065	205310	MONTHLY INSECT & RODENT CONTRO	\$36.10
DAS MANUFACTURING INC		3836	205312	CURB MARKER ADHESIVE	\$303.43
REESE CONCRETE PRODUCTS MFG		51604	205617	2 MANHOLE RINGS/COVERS	\$454.86
RICHLAND ACE HARDWARE		206375	205618	PIPE THREAD/PVC CEMENT	\$32.00
		206376		COUPLINGS	\$1.92
STORMWATER TOTAL ****					\$1,539.32
STORMWATER UTILITY FUND Total ***					\$7,939.32
FUND 407	MEDICAL SERVICES FUND				
Division:	121	AMBULANCE			
BANK OF AMERICA		TXN00014184	205272	CONTERRA, INC - AIRWAY KITS	\$409.38
		TXN00014208		STONE SOUP - CARES PRGRM LUNCH	\$96.53
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$746.38
OXARC INC		PS10006	205484	MEDICAL OXYGEN	\$65.54
		PS11185		MEDICAL OXYGEN	\$29.26
PHYSIO-CONTROL INC	P053180	114026932	205488	LUCAS 2 STABILIZATION STRAPS	\$382.31
	P053180	412044319		PART SALE	\$429.68
	P053180	413017103		NON DEVICE SERVICE ACTIVITY	\$174.91
	P053180	413017104		PART SALE	\$242.16
	P053180	413025254		PART SALE	\$2,282.96
	P053180	413036246		LIFEPACK SPO2 MONITORING CABLE	\$3,453.91
	P053180	512000061		CREDIT FROM 2011	(\$3,485.91)
POCKETINET COMMUNICATIONS INC		22076	205699	FIRE ST INTERNET FEE-10/1-11/1	\$46.75
STERICYCLE INC		3002374366	205628	BIO WASTE SERVICE FEE 8/24	\$10.36
ZUKOWSKI, PETER		2012-2013 TUITION	205411	ZUKOWSKI 2012-2013 TUITION	\$900.80
AMBULANCE TOTAL ****					\$5,785.02
MEDICAL SERVICES FUND Total ***					\$5,785.02
FUND 408	BROADBAND FUND				



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 460 BROADBAND ADMINISTRATION					
PARAMOUNT COMMUNICATIONS INC	P053154	29947	205605	PARAMOUNT COMMUNICATIONS FIBER	\$15,504.61
STONEWAY ELECTRIC SUPPLY		S100616236.002	205630	2" PVC SCHEDULE 40 CONDUIT	\$175.85
THE BANK OF NEW YORK MELLON		111-1567210	205705	RICLTGREF13B FEE 3/13-12/14	\$265.84
BROADBAND ADMINISTRATION TOTAL ****					\$15,946.30
BROADBAND FUND Total ***					\$15,946.30
FUND 501 CENTRAL STORES FUND					
Division: 000					
AMSAN	P052999	294357645	205266	CLEANER, NON-ACID DISINFECTANT	\$889.97
GRAINGER	P053118	9223128217	205329	SCREWDRIVER,PHILLIPS, #2 X 4",	\$13.02
	P053118	9223195893		SCREWDRIVER,SLOTTED, 3/8"X 8",	\$51.46
	P053118			PLIERS, 6" LONG NOSE W/SPRING,	\$127.31
HORIZON DISTRIBUTION INC	P053117	758185	205333	HAMMER, SLEDGE, 4LB, 16" FIBER	\$51.81
	P053117			PLIERS, 10" TONGUE & GROOVE,	\$133.64
	P053117			PAINT BRUSH 3" NATURAL BRISTLE	\$15.86
	P053117			SHOVEL, ROUND POINT, 48" WOOD	\$64.79
	P053117			HAMMER, CARPENTER 16OZ, CURVED	\$30.26
	P053117			HAMMER, SLEDGE, 8LB, 32" FIBER	\$26.91
	P053117			SCREWDRIVER,SLOTTED,3/16"X 4",	\$23.20
	P053117			SHOVEL, SQUARE POINT, 48" WOOD	\$68.16
	P053117	759667		SCREWDRIVER,SLOTTED,5/16"X 6",	\$67.38
	P053062	14085	205697	ENVELOPE #10 WINDOW, COR LOGO	\$1,397.07
	P053062			FREIGHT	\$102.16
URM STORES INC		C30722407	205647	WAREHOUSE C STOCK-LYSOL	\$118.64
		C30723233		WAREHOUSE C STOCK-409 CLEANER	\$40.84
WALTER E NELSON CO	P053103	244992	205653	FREIGHT	\$5.42
	P053103			TISSUE, TOILET ROLL, 2PLY,	\$1,688.94
	P053103			TISSUE,FACIAL 2-PLY 125 SHT/BX	\$236.85
	P053103			TOWEL, MULTI-FOLD,WHITE, 2-PLY	\$1,451.22
	P053103			TOWEL, ROLL, PERFORATED, 2-PLY	\$141.53
	P053103			ADJUST TAX	(\$0.01)
	P053103			CUP STYROFOAM, 6OZ, 25 CUPS/	\$356.61
TOTAL ****					\$7,103.04
CENTRAL STORES FUND Total ***					\$7,103.04
FUND 502 EQUIPMENT MAINTENANCE FUND					
Division: 214 EQUIPMENT MAINTENANCE					
BANK OF AMERICA		TXN00014021	205272	INT TRNS FEE/FLEX/7141/WO33223	\$4.68
		TXN00014029		FLEXXAIRE/VLVE/FRT/7141/W33223	\$585.09



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00014067	205272	SCARFF FRD/REPAIR 0308/WO33242	\$1,136.37
		TXN00014210		LASERLINE MFG/CNTR/3223/WO3336	\$287.06
BRAUN NORTHWEST INC		15546	205297	THERMOSTAT VEH 5040 WO 33258	\$413.92
CENTRAL HOSE & FITTINGS INC		372910	205302	INSTAGRIP VEH 3247 WO 33380	\$13.14
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$4,195.17
CLYDE WEST		00350879	205432	SEALS VEH 7126 WO 33501	\$99.75
COLUMBIA GRAIN & FEED INC		117714	205433	AIR FILTER VEH 3286 WO 33279	\$29.80
COMMERCIAL TIRE INC		183570	205307	TIRES VEH 7142 WO 33511	\$79.47
		183571		TIRES VEH 3243 WO 33512	\$463.99
		183573		TIRES VEH 3295 WO 33513	\$387.29
		183574		TIRES VEH 3290 WO 33514	\$32.90
		183575		TIRES VEH 3240 WO 33515	\$29.73
		183576		TIRES VEH 7127 WO 33517	\$31.30
		183578		TIRES VEH 2409 WO 33516	\$586.49
		183579		TIRES VEH 7119 WO 33518	\$1,182.54
		183580		TIRES VEH 5041 WO 33519	\$273.76
		183581		TIRES VEH 7146 WO 33523	\$37.88
		183582		TIRES VEH 3312 WO 33491	\$2,021.28
		183584		TIRES VEH 6562 WO 33520	\$7.58
		183585		TIRES VEH 4098 WO 33521	\$6.49
		183692		TIRES VEH 3308 WO 33510	\$73.95
		183739		TIRES VEH 7122 WO 33522	\$64.81
		183740		TIRES VEH 3311 WO 33526	\$1,992.48
		183741		TIRES VEH 3309 WO 33525	\$1,992.48
		183742		TIRES VEH 3309 WO 33524	\$1,228.96
		183746		TIRES VEH 3320 WO 33527	\$534.55
		184048		TIRES VEH 6565 WO 33343	\$265.64
		184178		TIRES VEH 1010 WO 33452	\$147.59
		184208		TIRES VEH 3310 WO 33538	\$250.71
		184209		TIRES VEH 3280 WO 33539	\$1,157.46
		184210		TIRES VEH 3293 WO 33540	\$308.16
		184289		TIRES VEH 7122 WO 33588	\$64.81
		184368		TIRES VEH 2409 WO 33559	\$32.15
		184403		TIRES VEH 3312 WO 33238	\$38.47
		184404		TIRES VEH 3222 WO 33587	\$775.38
		184484		TIRES VEH 3308 WO 33595	\$1,061.17
		184485		TIRES VEH 3285 WO 33596	\$675.12
		184486		TIRES VEH 3282 WO 33597	\$2,164.51
CONNELL OIL INC		0070008-IN	205311	LUBRICATION PRODUCTS	\$183.84
		0070113-IN		LUBRICATION PRODUCTS	\$2,274.31
		0070551-IN		LUBRICATION PRODUCTS	\$475.92



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Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FAST SIGNS		139-47741	205321	VINYL PATCH VEH 2411 33543	\$30.26
FASTENERS INC		S3706940.001	205323	SHOP SUPPLES-UTILITY KNIFES	\$6.48
FINAL TOUCH UPHOLSTERY		23813	205449	SEAT REPAIR VEH 2408 WO 33360	\$200.36
GROVER DYKES AUTO GROUP INC DBA		333506	205571	BRAKE KITS VEH 5041 WO 33507	\$142.47
		333547		JET KIT VEH 3295 WO 33499	\$8.10
		333786		LOCKSET VEH 2257 WO 33577	\$68.92
J & L HYDRAULICS INC		00025808	205688	RESEAL CYLINDER VEH 7069 33182	\$97.39
JF SAHLBERG EQUIPMENT CO INC		52391	205338	ELECTRODES VEH 3247 WO 33380	\$120.51
JIM'S PACIFIC GARAGES INC		1196517	205581	STEP PLATES VEH 3255 WO 33604	\$1,026.39
JT AUTOMOTIVE PARTS INC DBA		291356	205582	OIL SEALS VEH 5039 WO 32881	\$129.70
		292029		BRUSH KIT VEH 2342 WO 33474	\$12.50
		292131		ABSORBENT VEH 7122 WO 33496	\$58.83
		292160		BATTERY BEH 2290 WO 33495	\$148.44
		292248		ALTERNATOR VEH 2342 WO 33509	\$137.87
		292300		BATTERY WARRANTY VEH 9500	(\$102.28)
		292418		BATTERY VEH 3187 WO 33532	\$82.57
		292443		BATTERY VEH 2274 WO 33530	\$98.81
		292444		SILICONE VEH 3292 WO 33246	\$14.71
		292476		DISC PAD VEH 0308 WO 33534	\$71.47
		292485		BATTERY VEH 4136 WO 33554	\$107.22
		292502		HEADLIGHT BULB VEH 1009 33427	\$6.92
		292510		FILTERS VEH 2349 WO 33594	\$35.42
		292511		FILTERS VEH 2359 WO 33592	\$28.37
		292512		FILTER VEH 5029 WO 33541	\$123.91
		292515		FILTERS VEH 2346 WO 33574	\$19.71
		292516		FILTERS VEH 1102 WO 33572	\$18.95
		292518		FILTERS VEH 2352 WO 33561	\$42.55
		292520		FILTERS VEH 2389 WO 33575	\$13.02
		292521		FILTERS VEH 2365 WO 33576	\$16.29
		292522		FILTERS VEH 2316 WO 33562	\$26.96
		292523		FILTERS VEH 3293 WO 33560	\$16.29
		292527		FILTERS VEH 2321 WO 33563	\$20.76
		292534		FILTERS VEH 2388 WO 33564	\$15.49
		292537		FILTERS VEH 1108 WO 33568	\$18.95
		292538		FILTERS VEH 2409 WO 33552	\$16.29
		292539		FILTERS VEH 1107 WO 33569	\$18.95
		292540		FILTERS VEH 1101 WO 33571	\$18.95
		292541		FILTERS VEH 1106 WO 33573	\$18.95
		292542		FILTERS VEH 1103 WO 33553	\$18.95
		292545		FILTERS VEH 3309	\$124.27
		292547		FILTERS VEH 3310 WO 33550	\$124.27



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		292548	205582	FILTERS VEH 2378 WO 33548	\$15.81
		292551		FILTERS VEH 2348 WO 33566	\$20.64
		292552		EXHAUST FLUID VEH 3321 33545	\$11.90
		292554		BRK CLEANER VEH 5037 WO 33227	\$17.20
		292569		STOCKING TRAYS	\$53.28
		292606		FILTERS VEH 6566 WO 33499	\$23.12
		292607		BATTERIES VEH 3263 WO 33565	\$187.21
		292627		WELD WIRE	\$247.42
		292661		FLOODLAMP BULBS	\$49.12
		292664		BATTERY WARRANTY VEH 3263	(\$93.60)
		292689		BATTERY VEH 1106 WO 33578	\$164.29
		292725		BRAKE PADS VEH 2257 WO 33577	\$39.04
		292747		OIL FILTER VEH 7150 WO 33155	\$6.95
		292765		FILTER KIT VEH 2257 WO 33577	\$21.85
		292816		BRK CLEANER VEH 6566 33403	\$16.18
		292818		SIGNAL BULBS VEH 1101 33602	\$79.19
		292867		BATTERY VEH 3234 WO 33549	\$93.60
		292868		BATTERIES VEH 2325 WO 33581	\$187.21
		292872		U-JOINTS VEH 3310 WO 33228	\$105.26
		292915		CORE DEPOSIT VEH 2274 33530	(\$16.25)
		292947		SPARK PLUGS VEH 3230 WO 33610	\$5.54
		292959		SPARK PLUGS VEH 3230 WO 33610	\$33.70
		292984		ADHESIVE VEH 7126 WO 33501	\$18.84
		293070		BATTERY VEH 2352 WO 33609	\$99.01
		293082		DISC PAD VEH 2352 WO 33609	\$71.47
		293096		BRAKE PADS VEH 2352 33609	\$21.44
		293104		RETURN DISC PADS VEH 2352	(\$71.47)
		293119		BATTERY VEH 6565 WO 33627	\$96.00
		293143		CONNECTOR VEH 3204 WO 33620	\$4.05
		293144		IGN MODULE VEH 2231 WO 33613	\$54.20
		293184		AIR FILTERS VEH 5042 WO 33626	\$34.46
		293193		CAP-ROTOR VEH 2231 WO 33613	\$21.35
		293202		FILTERS VEH 6583 WO 33624	\$23.51
		293203		FILTERS VEH 6562 WO 33623	\$13.23
		293269		EXHAUST FLUID VEH 7146 33632	\$23.80
OXARC INC	R221287		205357	SHOP SUPPLIES-GASES	\$98.69
RDO EQUIPMENT CO	P04802		205615	BLADES VEH 6562 WO 33623	\$70.50
	W34131			A/C REPAIR VEH 7141 WO 33633	\$496.85
	W34516			SEAT REPAIR VEH 9500 WO 33637	\$398.08
	W34517			REPLACE SEAT VEH 9500 WO 33637	\$687.25
RMT EQUIPMENT	Q75943		205621	SPRING VEH 6580 WO 33477	\$176.71



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ROWAND MACHINERY CO		139520	205492	HY-GARD VEH 7144 WO 33555	\$81.23
		139521		MANUAL VEH 7142 WO 33606	\$73.85
		139800		SHIMS/SEALS VEH 7142 WO 33601	\$2,278.19
		140050	205623	BELT-TENSIONER VEH 7126 33501	\$314.05
SIX STATES DISTRIBUTORS INC		06 203648	205375	SWIVEL ASSY VEH 7150 WO 33503	\$254.65
SOLID WASTE SYSTEMS INC		0064659-IN	205499	CABLE ASSY VEH 3231 WO 33312	\$534.49
		0064825-IN	205379	AIR CONTROL VEH 3292 WO 33429	\$243.03
SONSHINE COLLISION SERVICES INC		26378	205380	REPAIR VEH 2411 WO 33528	\$668.43
STEEBER'S LOCK SERVICE		1883	205627	IGNITION KEY VEH 1374 33535	\$27.08
		5411		UNLOCK VEH 3316 WO 33464	\$50.00
TACOMA SCREW PRODUCTS INC		22081724	205633	ELBOWS/TEES VEH 3281 WO 33453	\$30.55
TIRE FACTORY INC DBA		03-97597	205388	ALIGNMENT VEH 1376 WO 33490	\$56.26
TRI CITIES BATTERY & AUTO REPAIR		0089641	205510	BATTERY VEH 9500 WO 33303	\$62.80
UNITED PARCEL SERVICE	S015273	000986641343	205394	GROUND PKG TO LASERLINE FOR	\$6.90
WASHINGTON COMMUNICATIONS LLC DBA		341764	205655	LIGHT BAR VEH 2410 WO 33583	\$92.06
		343080		ACOUSTIC TUBES VEH 9500 33618	\$170.58
WESTERN INTEGRATED TECHNOLOGIES INC		1355018	205404	UPPER VALVE VEH 7141 33483	\$384.47
		1355362		LOWER VALVE VEH 7141 33483	\$261.50
WESTERN STATES EQUIPMENT COMPANY		PC110262595	205405	GP MOTOR VEH 7143 WO 33486	\$1,304.61
		PC110262651	205515	PLUG KIT VEH 3281 WO 33453	\$13.69
		PR110019781	205405	CORE CREDIT VEH 7143 WO 33486	(\$644.95)
WESTERN SYSTEMS & FABRICATION INC		5195	205659	SOLENOID VALVES VEH 3281 33453	\$226.59
		5288		BELT ASSY'S VEH 3283 WO 33353	\$153.85
		5314		TURN SIGNALS VEH 3309 33487	\$498.04
WONDRACK DISTRIBUTING INC		0430896	205407	OFF ROAD DYED DIESEL/LANDFILL	\$8,240.26
		0431249		OFF ROAD DYED DIESEL/LANDFILL	\$2,738.78
		0718516		CARDLOCK FUEL 8/21-8/31/13	\$31,985.37
		0718588	205661	CARDLOCK FUEL 9/1-9/8/13	\$19,057.50
XEROX CORPORATION		069946081	205662	W5135PT BASE CHR-G-AUGUST	\$115.23

EQUIPMENT MAINTENANCE TOTAL ****

\$103,758.81

EQUIPMENT MAINTENANCE FUND Total ***

\$103,758.81

FUND 503

EQUIPMENT REPLACEMENT FUND

Division:

215

EQUIPMENT REPLACEMENT

BANC OF AMERICA PUBLIC & INSTITUTIONAL

P053166

012307112

205271

ANNUAL LEASE PAYMENT FOR VEHIC

\$46,152.68

EQUIPMENT REPLACEMENT TOTAL ****

\$46,152.68

EQUIPMENT REPLACEMENT FUND Total ***

\$46,152.68

FUND 505

PUBLIC WORKS ADMIN & ENGINEER

Division:

450

PW ADMIN & ENGINEERING



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ABADAN INC		ARIN042971	205521	ASBUILTS-SCANNING	\$3.79
		ARIN042972		ASBUILTS-ENGINEERING COPIES	\$45.49
		ARIN043060		ASBUILT-SCANNING-ENG COPIES	\$234.48
		CNIN075075	205263	XEROX 6604 MAINT 8/23-9/22	\$18.39
ALDRICH, NANCY		090413	205264	WSDOT ROW MTG/YAKIMA/ALDRICH	\$13.00
BANK OF AMERICA		TXN00014017	205272	Amazon.com -GIS books R.Allen	\$185.85
		TXN00014034		JAVO EDGE - screen protectors	\$41.54
		TXN00014036		THREE RIVERS ESPRESSO-staff mt	\$16.95
		TXN00014084		FORESTRY SUPPLIERS-Mag Nails	\$148.15
		TXN00014109		TONY ROMA'S - BFCoG TAC mtg	\$15.62
		TXN00014113		USPS/STAMPS	\$3.96
		TXN00014174		STAPLES - office supplies	\$59.78
		TXN00014182		STAPLES - plotter ink	\$134.71
		TXN00014189		GISHAB.ORG-Safety Conference N	\$160.00
		TXN00014255		JAVO EDGE-screen protectors-su	\$55.76
		TXN00014266		FAT OLIVES RESTAURANT-PWD lunc	\$17.02
BENTON COUNTY TREASURER		010275	205526	AUG 2013-PLATS-PRINTS	\$61.59
CITY OF RICHLAND		8/2013-AUGUST	205673	CITY UTILITY BILLS/AUG 2013	\$897.43
GILES, DAMMON		13-386 GILES	205567	WATER CONN TRNG/SPOKANE/GILES	\$89.00
MID COLUMBIA ENGINEERING INC	P052731	ST005928	205352	TODD LOCATI - ENGINEERING ASSI	\$858.00
	P052731	ST005942		TODD LOCATI - ENGINEERING ASSI	\$815.10
PENWELL, DAN		091013	205487	PUBLIC WORKS-RECORDING FEES	\$154.00
REESE CONCRETE PRODUCTS MFG		51647	205617	MONUMENT	\$85.56
RICHLAND ACE HARDWARE		37753	205618	LETTER STAMP SET	\$34.65
		37875		STREAM GUN/DUCT TAPE/SPONGE	\$35.49
		37904		CONCRETE MIX/STUDS	\$30.81
WATER SOLUTIONS INC	P052202	7351	205658	DSC (703) BUILDING WATER UNIT	\$75.80
XEROX CORPORATION	P052198	069946075	205662	COPIER LEASE FOR 2 MACHINES IN	\$154.98
	P052198	069946076		COPIER LEASE FOR 2 MACHINES IN	\$193.52
PW ADMIN & ENGINEERING TOTAL ****					\$4,640.42
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$4,640.42
FUND 611	FIREMAN'S PENSION				
Division:	216	FIRE PENSION			
CANFIELD, HARRY R		091013HC	205672	VISION-LENSES DOS 9/10/13	\$73.98
ELIASON, CURTIS		082813CE	205317	REIMBURSE TRAVEL 8/28-8/29	\$503.67
ESTY, RAYMOND J		082713RE	205319	NON COVERED RX DOS 8/27/13	\$225.79
KROGER-FRED MEYER		672262DD	205694	091341 RX DOS 9/11/13	\$107.96
LAGERGREN, KENNETH E DDS		071113GR	205343	15003 DENTAL DOS 7/11/13	\$77.00
LAHTI, ROGER P		082313RL	205344	NON-COVERED RX 8/23/13	\$73.69
MULROY, JAMES P		Q4-2013 MEDICARE	205355	MEDICARE PREMIUM 10/1-12/31/13	\$314.70



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FIRE PENSION TOTAL****					\$1,376.79
FIREMAN'S PENSION Total ***					\$1,376.79
FUND 612	POLICEMEN'S PENSION FUND				
Division: 217	POLICE PENSION				
BUNCH, KRISTINA DDS PS DBA		070813JC	205424	NON COVERED DENTAL DOS 7/8/13	\$140.00
COLUMBIA BASIN ORAL SURGEONS		158956LB	205675	158956LB DENTAL DOS 7/30/13	\$131.60
DEMYER, JAMES J		070313JD	205314	MEDICAL DOS 7/3-7/18/13	\$260.00
		081613JD		NON COVERED RX 8/16/13	\$37.80
DUCHEMIN, ROGER		082813RD	205677	N/C RX 7348768 DOS 8/28/13	\$12.99
EMERITUS AT RICHLAND GARDENS		S000044239	205318	ASSISTED LIVING 9/1-9/30	\$4,500.00
				CARE LEVEL CHANGE 8/1-8/31	\$1,684.00
GOLDWYN, DAVID A DDS		080213KB	205685	18394 DENTAL DOS 8/02/13	\$433.10
HEASTON & THOMPSON VISION CLINIC		081313RC	205455	100176 VISION DOS 8/13/13	\$60.00
KROGER-FRED MEYER		672263JD	205694	061547 RX DOS 9/11/13	\$545.58
LABBERTON, W.K. DDS		060313GZ	205342	Z10001 DOS 6/3/13	\$65.80
MALLEY'S PHARMACY		090213MC	205475	NON COVERED RX 8/19/13	\$95.00
SNYDER, RONALD K DDS		073013GT	205498	100525GT DENTAL DOS 7/30/13	\$160.00
SPARKS, DAVID W		082113DS	205381	NON COVERED MEDS 8/21/13	\$32.48
		090913DS		NON COVERED MEDS 9/9/13	\$32.48
		091013DS		NON COVERED MEDS 9/10/13	\$116.87
		91013DS	205703	N/C RX DOS 9/10/13	\$119.37
WENDLAND, WALTER		AUGUST 2013	205402	MEDICAL DOS 8/2-8/30/13	\$880.00
POLICE PENSION TOTAL****					\$9,307.07
POLICEMEN'S PENSION FUND Total ***					\$9,307.07
FUND 641	SOUTHEAST COMMUNICATIONS CTR				
Division: 600	SECOMM OPERATIONS GENERAL				
AT&T LONG DISTANCE		8/13-303010721001	205269	FAX LINES 7/30-8/6/13	\$31.78
BANK OF AMERICA		TXN00014043	205272	TARGET 00023143 - STORA	\$51.92
		TXN00014052		STAPLES - LEAFLET RACK	\$59.65
		TXN00014260		BENTON FRANKLIN FAIR ASSO - TI	\$455.00
CITY OF RICHLAND		2889958	205540	BCEC UTILITY BILL 8/1-9/3/13	\$2,630.41
FRONTIER		8/13-509-628-2609	205324	GENERAL PHONE 8/25-9/24/13	\$413.34
		9/13-509-628-1472	205564	GENERAL PHONE 9/4-10/3/13	\$56.64
		9/13-509-628-2608		GENERAL PHONE 9/7-10/6/13	\$77.50
LANGUAGE LINE SERVICES LLC		3221173	205591	TRANSLATION SRVCS-AUG 2013	\$316.83
POCKETINET COMMUNICATIONS INC		22172	205610	WIRELESS TRNS & INTERNET-OCT	\$346.50
RECALL SECURE DESTRUCTION SERVICES INC		4002918595	205616	SHREDDING SRVCS 7/29/13	\$29.04
SOFTCHOICE CORPORATION	P053100	3452732	205377	EMAIL SPAM FILTER MFGSKU #EAKU	\$1,180.17



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
THE PERSONAL TOUCH CLEANING INC		39888	205639	BCES JANITOR SRVCS-AUGUST	\$2,223.00
UNITED PARCEL SERVICE	S015276	000986641353	205394	GROUND PKG TO PLANTRONICS FOR	\$8.01
VERIZON WIRELESS		9711073073	205651	EMPLOYEE CELLPHONES-SEPT	\$275.60
WATER SOLUTIONS INC		7301	205658	WATER FILTRATION 9/7-10/6/13	\$33.58
WATSON FURNITURE GROUP		000054316	205400	CONSOLE REPLACEMENT PARTS	\$186.82
XEROX CORPORATION		069946069	205662	WC255H-FINAL PAYMENT	\$5.56
XO HOLDINGS LLC DBA		0261646698	205663	LONG DISTANCE CHRGS 9/1-9/30	\$1,213.47
SECOMM OPERATIONS GENERAL TOTAL ****					\$9,594.82
Division:	601	E911 OPERATIONS			
BANK OF AMERICA		TXN00014209	205272	ACT Washington APCO - BARBER-A	\$255.00
FRONTIER		9/13-509-735-2383	205564	E911 LINE 9/7-10/6/13	\$131.64
NETCASTERS INC		44274	205598	TRAINCASTER TRNG MGMT-SEPT	\$220.00
POCKETINET COMMUNICATIONS INC		22172	205610	WIRELESS TRNS & INTERNET-OCT	\$270.75
WATSON FURNITURE GROUP		000054316	205400	CONSOLE REPLACEMENT PARTS	\$186.82
E911 OPERATIONS TOTAL ****					\$1,064.21
Division:	602	SECOMM AGENCY			
DESERTGREEN LAWN & TREE CARE LLC		99467	205554	APPLY WEED CONTROL 8/27/13	\$142.28
SECOMM AGENCY TOTAL ****					\$142.28
SOUTHEAST COMMUNICATIONS CTR Total ***					\$10,801.31
FUND	642	800 MHZ PROJECT			
Division:	610	800 MHZ			
BENTON PUD		9/13-4843174575	205528	SILLUSIS & BADGER 7/18-8/27/13	\$697.09
KLICKITAT COUNTY PUD		9/13-69552623	205589	GOLGOTHA UTILITIES 7/31-8/30	\$238.72
SOFTCHOICE CORPORATION	P053100	3452732	205377	EMAIL SPAM FILTER MFGSKU #EAKU	\$1,180.17
800 MHZ TOTAL ****					\$2,115.98
800 MHZ PROJECT Total ***					\$2,115.98
FUND	643	EMERGENCY MANAGEMENT			
Division:	621	RADIOLOGICAL EMGCY PREPAREDNES			
ABADAN INC		ARIN043061	205263	COPIES FOR TAR TESTING	\$133.21
AT&T LONG DISTANCE		8/13-303010721001	205269	FAX LINES 7/30-8/6/13	\$31.78
BANK OF AMERICA		TXN00014110	205272	TAP PUBLISHING COMPANY - ANNUA	\$73.75
		TXN00014254		WAL-MART #3261 - TAR STORAGE B	\$8.97
CITY OF RICHLAND		2889958	205540	BCEC UTILITY BILL 8/1-9/3/13	\$438.40
MID COLUMBIA ENGINEERING INC	P052723	ST005927	205352	BECKI COATS, SURVEY TAKER	\$178.75
	P052723	ST005941		BECKI COATS, SURVEY TAKER	\$221.65
PACIFIC OFFICE AUTOMATION		W95661	205602	EOC FAX MAINT 8/25-11/25/13	\$50.85
POCKETINET COMMUNICATIONS INC		22172	205610	WIRELESS TRNS & INTERNET-OCT	\$74.25



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SOFTCHOICE CORPORATION	P053100	3452732	205377	EMAIL SPAM FILTER MFGSKU #EAKU	\$393.38
THE PERSONAL TOUCH CLEANING INC		39888	205639	BCES JANITOR SRVCS-AUGUST	\$291.00
UNITED PARCEL SERVICE	S015279	000986641363	205645	3 GROUND PKGS W/INSURANCE TO	\$244.06
XO HOLDINGS LLC DBA		0261646698	205663	LONG DISTANCE CHRGS 9/1-9/30	\$610.76
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$2,750.81
Division:	622	DOE EMERGENCY PREPAREDNESS			
BANK OF AMERICA		TXN00014227	205272	WAL-MART #3261 - DONUTS FOR DO	\$7.48
		TXN00014231		STONE SOUP - LUNCH FOR DOE DRI	\$30.00
		TXN00014245		SOME BAGELS INC - RICH - DOE D	\$14.77
CITY OF RICHLAND		2889958	205540	BCEC UTILITY BILL 8/1-9/3/13	\$438.40
SOFTCHOICE CORPORATION	P053100	3452732	205377	EMAIL SPAM FILTER MFGSKU #EAKU	\$393.39
VERIZON WIRELESS		9711073073	205651	EMPLOYEE CELLPHONES-SEPT	\$57.68
DOE EMERGENCY PREPAREDNESS TOTAL ****					\$941.72
Division:	623	JURISIDICITION			
BANK OF AMERICA		TXN00014041	205272	STAPLES - INDEX 8 TAB/FOLDERS	\$416.16
		TXN00014110		TAP PUBLISHING COMPANY - ANNUA	\$73.74
		TXN00014254		WAL-MART #3261 - DISHWASHING S	\$5.38
CITY OF RICHLAND		2889958	205540	BCEC UTILITY BILL 8/1-9/3/13	\$876.81
DESERTGREEN LAWN & TREE CARE LLC		99467	205554	APPLY WEED CONTROL 8/27/13	\$142.28
PACIFIC OFFICE AUTOMATION		W95661	205602	EOC FAX MAINT 8/25-11/25/13	\$50.84
POCKETINET COMMUNICATIONS INC		22172	205610	WIRELESS TRNS & INTERNET-OCT	\$74.25
RECALL SECURE DESTRUCTION SERVICES INC		4002918595	205616	SHREDDING SRVCS 7/29/13	\$29.04
SOFTCHOICE CORPORATION	P053100	3452732	205377	EMAIL SPAM FILTER MFGSKU #EAKU	\$393.39
THE PERSONAL TOUCH CLEANING INC		39888	205639	BCES JANITOR SRVCS-AUGUST	\$466.00
TWITTY, EBONI		COLOCKUM FIRE	205707	TWITTY-MILEAGE COLOCKUM FIRE	\$74.58
VERIZON WIRELESS		9711073073	205651	EMPLOYEE CELLPHONES-SEPT	\$57.68
WATER SOLUTIONS INC		7301	205658	WATER FILTRATION 9/7-10/6/13	\$33.57
XEROX CORPORATION		069946069	205662	WC255H-FINAL PAYMENT	\$5.56
XO HOLDINGS LLC DBA		0261646698	205663	LONG DISTANCE CHRGS 9/1-9/30	\$610.76
JURISIDICITION TOTAL ****					\$3,310.04
EMERGENCY MANAGEMENT Total ***					\$7,002.57



City Of Richland

VL-1 Voucher Listing

From: 9/9/2013 To: 9/20/2013

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: ****

\$3,821,358.27

Number of Invoices

Amount

Vouchers In Richland	186	\$283,546.66
Vouchers In Tri Cities	110	\$1,100,930.97
Vouchers In WA	256	\$1,156,105.94
Vouchers Outside WA	872	\$1,280,774.70
Vouchers Final Total.....	1424	\$3,821,358.27

Ob ject Category	Title	Total	Percentage
1	SALARIES	\$408.84	0.01%
2	BENEFITS	\$14,662.64	0.38%
3	SUPPLIES	\$181,161.01	4.74%
4	OTHER SERVICES & CHARGES	\$1,006,555.25	26.34%
5	INTERGOVERNMENTAL SERVICES	\$11,177.13	0.29%
6	CAPITAL PROJECTS	\$1,480,874.12	38.75%
	MACHINERY & EQUIPMENT	\$22,264.21	0.58%
7	DEBT SERVICE PRINCIPAL	\$370,432.42	9.69%
8	INTEREST	\$67,950.54	1.78%
9	INTERFUND SERVICES	\$202.17	0.01%
	INVENTORY PURCHASES	\$665,669.94	17.42%
	Total	\$3,821,358.27	