Agenda

REGULAR CITY COUNCIL MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, February 04, 2014

City Council Pre-Meeting, 6:45 p.m.
(Discussion Only - Annex Building)
Agenda Item:

1. Update on Criminal Justice Sales Tax (25 minutes)
   - Chris Skinner, Police Services Director

2. Discussion of Meeting Agenda (20 minutes)

City Council Regular Meeting, 7:30 p.m.
(City Hall Council Chamber)

Welcome and Roll Call:

Pledge of Allegiance:

Approval of Agenda:
(Approved by Motion)

Presentations:

1. Modular Dispatchable Battery Energy Storage System Video (5 minutes)
   - Sandi Edgemon, Energy Services Business Services Manager

2. Introduce New Hires: Mackenzie Williams, Police Officer and Christina Aranda, Accounting Specialist I
   - Cathleen Koch, Administrative Services Director

Public Hearing:
(Please Limit Public Hearing Comments to 3 Minutes)

1. Amending Transportation Improvement Program 2014-2019, Adding Secured Funding for Duportail Street Project and Queensgate Pathway Project - Resolution No. 12-14
   - Pete Rogalsky, Public Works Director

Public Comments:
(Please Limit Public Comments to 2 Minutes)

Consent Calendar:
(Approved in its entirety by single vote or Council may pull Consent items and transfer to Items of Business)
Minutes - Approval:

1. Council Minutes of the Meeting Held 1/21/14; 1/28/14
   - Heather Kintzley, City Attorney

Resolutions - Adoption:

2. Resolution No. 03-14, Amending Rules for Paws-abilities Place Off-Leash Dog Park
   - Phil Pinard, Planning and Capital Projects Manager

3. Resolution No. 10-14, Reappointment to the Library Board: David Mitchell
   - Heather Kintzley, City Attorney

4. Resolution No. 11-14, Establishing Procedures for Small Works Rosters
   - Phil Pinard, Planning and Capital Projects Manager

5. Resolution No. 12-14, Amending Transportation Improvement Program 2014-2019, Adding Secured Funding for Duportail Street Project and Queensgate Pathway Project
   - Pete Rogalsky, Public Works Director

6. Resolution No. 13-14, Appointment to the Board of Adjustment: James Watson
   - Heather Kintzley, City Attorney

7. Resolution No. 14 -14, Expressing Appreciation to Doug McKinley for Service on the Board of Adjustment
   - Heather Kintzley, City Attorney

8. Resolution No. 15-14, Adopting the 2014 - 2019 Parks, Trails, Open Space and Facilities Master Plan
   - Phil Pinard, Planning and Capital Projects Manager

9. Resolution No. 16-14, Interlocal Agreement with Benton County for Use of UFED Physical Analyzer
   - Heather Kintzley, City Attorney

Items for Approval:

10. Cell Tower Lease Amendment with New Cingular Wireless, PCS, LLC
    - Phil Pinard, Planning and Capital Projects Manager

11. Right of Way Procedures Agreement - Waiver of Appraisal
    - Pete Rogalsky, Public Works Director

12. Transportation Improvement Board Funding Agreement for Duportail Street Project
    - Pete Rogalsky, Public Works Director

13. Hanford Reach Interpretive Center - Phase 1 - Project Budget Increase
    - Pete Rogalsky, Public Works Director

14. Fourth Amendment to Two-Acre Lease Agreement with Del Hur Industries, Horn Rapids Industrial Park
    - Bill King, Deputy City Manager

15. Consultant Agreement with Eagle Eye Consulting Engineers for Building Plan Review Services
    - Rick Simon, Development Services Manager

Award of Bid - Approval:

16. Award of Bid to Heritage Professional Landscaping, Inc. for Hanford Reach Interpretive Center - Phase 2 Project
    - Pete Rogalsky, Public Works Director

Expenditures - Approval:

17. January 13, 2014 - January 24, 2014, for $8,668,676.20, including Check Nos. 208823-209187, Wire Nos. 5545-5553, Payroll Check Nos. 99325-99341, and Payroll Wires/ACH Nos. 8355-8372
    - Cathleen Koch, Administrative Services Director

Items of Business:

1. Amendment No. 5 to the Richland Parkway Business Improvement Facility Use Agreement for the 2014-2016 Farmers Market Season
   - Bill King, Deputy City Manager

2. Resolution No. 17-14, City Council Assignments for 2014-2015
   - Heather Kintzley, City Attorney

Reports and Comments:

1. City Manager

2. City Council

3. Mayor

Adjournment

THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 13 AND ON WWW.CI.RICHLAND.WA.US/CITYVIEW

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Council Agenda Coversheet

Council Date: 02/04/2014

Category: Public Hearing

Agenda Item: PH1

Key Element: Key 2 - Infrastructure & Facilities

Subject: AMENDING THE 2014-2019 TRANSPORTATION IMPROVEMENT PROGRAM

Department: Public Works

Ordinance/Resolution: 12-14

Reference:

Document Type: Resolution

Recommended Motion:

None

Summary:

A public hearing will be held to receive testimony on Resolution No. 12-14 amending the 2014 - 2019 Transportation Improvement Program.

Refer to Resolution No. 12-14 on the Consent Calendar.

Fiscal Impact?

○ Yes ◉ No

Attachments:

City Manager Approved: ECM Admin
Jan 31, 13:32:44 GMT-0800 2014

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: APPROVE COUNCIL MEETING MINUTES

Department: City Attorney

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the minutes of the Council meeting held on January 21 and 28, 2014.

Summary:

None.

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Draft 01/21/14 Council Meeting Minutes
2) Draft 01/28/14 Council Workshop Minutes

City Manager Approved: ECM Admin
Jan 31, 13:32:57 GMT-0800 2014

Draft

MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, January 21, 2014

Pre-Meeting:
Mayor Rose called the Council pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex Building.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent, Jones and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, City Attorney Kintzley, Communications and Marketing Manager Herron, Public Works Director Rogalsky, Parks and Recreation Director Schiessl, and City Clerk Hopkins.

1. Introduction of New Agenda Format
   Jon Amundson, Assistant City Manager

Mr. Amundson explained the changes to the agenda format and the new agenda management software that will be in use by March.

Ms. Johnson reminded Council of their retreat scheduled January 23, 2014, at the Richland Library beginning at 12:00. The topic will be Council governance.

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:
Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:
Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent, Jones, and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services

Director Baynes, Police Services Director Skinner, Public Works Director Rogalsky, Parks and Recreation Director Schiessl, and City Clerk Hopkins.

Pledge of Allegiance:
Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. Hanford Communities Annual Report (15 minutes)
   - Pam Larsen, Hanford Communities Manager

Ms. Larsen gave an overview of her annual report of the Hanford Communities including ecology contract, current Hanford topics, local concerns, Department of Energy, the B Reactor preservation and 2014 goals.

Council Members praised Ms. Larsen's contribution to the City and the Hanford Communities.

2. CityView Video: Utility Bill Paying Methods (2 minutes)
   - Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video on how to use the different options to pay utility bills.

Richland Report:
Council Member Christensen said he attended the new art installation of the Tree of Seasons in the Parkway and gave the details of the event.

Mayor Pro Tem Lemley said he presided at the Tree of Seasons art installation and spoke about the artist, Art Commissioners, community members and staff that made the art piece possible.

Mayor Rose said because of the excellent work with the developer NorAm, Steve Stairs, a former City employee, had a park dedicated to his memory in the Badger Mountain South development by NorAm.

Comments:
City Clerk Hopkins read the Public Comments procedure.

1. Public Comments
   No public comments.

2. Reports of Board and Commission Representatives:
   No reports.

3. Reports of Visiting Officials:
   No reports.

Consent Calendar:
City Clerk Hopkins read the Consent items.

Minutes - Approval:

1. Council Minutes of the Meeting Held January 7, 2014
   - Heather Kintzley, City Attorney

Ordinances - Passage:

2. Ordinance No. 01-14, Amending RMC Title 7: Animals, Section 7.03.320 Regarding the Appeal Process
   - Heather Kintzley, City Attorney

Items for Approval:

3. FEMA Grant Agreement for Duportail Bridge Water Line Placement
   - Pete Rogalsky, Public Works Director

4. Mr. Insulation Company Inc., for Weatherwise Program Participation
   - Bob Hammond, Energy Services Director

5. Interlocal Agreements for Employee Services with Franklin County and the Cities of Walla Walla and Pasco
   - Grant Baynes, Fire and Emergency Services Director

6. Tourism Promotion Area (TPA) Contract with Department of Revenue (DOR)
   - Heather Kintzley, City Attorney

7. Authorize Travel for Council Members Christensen, Thompson, Jones, Mayor Rose and Mayor Pro Tem Lemley
   - Cindy Johnson, City Manager

Award of Bid - Approval:

8. Award of Bid to Accelerated Construction & Excavating, LLC, for the Country Ridge Water Service Replacement Project
   - Pete Rogalsky, Public Works Director

Expenditures - Approval:

9. December 30, 2013 - January 10, 2014, for $5,520,952.17, including Check Nos. 208413-208822, Wire Nos. 5535-5544, Payroll Check Nos. 99288-99324, and Payroll Wire/ACH Nos. 8331-8354
   - Cathleen Koch, Administrative Services Director

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

Items of Business:

1. Washington Auto Theft Prevention Authority Grant in the Amount of $45,572
   - Chris Skinner, Police Services Director

Police Chief Skinner gave the background of the grant and said the funds are to be used to purchase two Automated License Plate Readers (ALPR) and for the server licenses to allow their use. The ALPR units are designed to be mounted on vehicles and scan license plates that come into their field of view, match the plates against a database to determine if a vehicle has been reported stolen, the subject of a terrorist alert or an Amber Alert or is wanted in some other fashion. The ALPR units will be deployed in Richland and Pasco for use by personnel assigned to the Field Operations division.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO APPROVE THE WASHINGTON AUTO THEFT PREVENTION AUTHORITY (WATPA) GRANT IN THE AMOUNT OF $45,572. THE MOTION CARRIED 7-0.

Reports and Comments:

1. City Manager Johnson said the Council's retreat is scheduled for January 23, 2014, at the Richland Library, at 12:00 p.m. to discuss Council assignments, using a hearing examiner and Council governance.

2. Council Members:

Council Member Kent said the Community Read program will begin with the book, The Compound. She suggested citizens check with the Richland Library for more details and to sign up for the program.

Council Member Jones praised the Tree of Seasons and looks forward to seeing it on a windy day.

Council Member Christensen said he attended the Tri-Cities Sportsman's Show and commented on the number of people that come into town for the show. He said the Economic Development sub-committee will review the two hotel proposals for Columbia Point South on January 22, 2014.

Council Member Thompson commended Council Member Kent for her work on the Council Assignment Committee.

Mayor Pro Tem Lemley asked about the City employees who participated in the Special Olympics Polar Plunge on January 18. City Attorney Kintzley named the employees that participated and that they had fun and were successful at fundraising.

Adjournment:
Mayor Rose adjourned the meeting at 8:12 p.m.

Respectfully Submitted,

_____
Marcia Hopkins
City Clerk

FORM APPROVED: _____
Dave Rose
Mayor

DATE APPROVED: _____

Draft

MINUTES
CITY COUNCIL WORKSHOP
Richland City Hall ~ 505 Swift Boulevard
Tuesday, January 28, 2014

Call to Order:
Mayor Rose called the Council workshop to order at 6:00 p.m. in the Council Chamber.

Attendance:
Mayor Rose and Council Members Anderson, Christensen, Jones, and Kent were present.

Also present were City Manager Johnson, Deputy City Manager King, Assistant Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Police Services Director Skinner, Fire and Emergency Director Baynes, Energy Services Director Hammond, Parks and Recreation Director Schiessl and City Clerk Hopkins.

Workshop Items:

1. Tri-Cities Regional Public Facilities District Election Summary Report by Matt Watkins, Chair

Council Member Kent introduced Matt Watkins, Chair of the Tri-Cities Regional Public Facilities District. Mr. Watkins spoke on the election summary for the proposed aquatic center including the reason the voters did not pass the ballot. He said some of the reasons the ballot did not pass were: the voters did not want to increase taxes; the proposal did not have a sunset clause; a question of the need for an aquatic center; the Pasco location; the election's timing; and the campaign efforts. He reviewed options for the future of the Tri-Cities Regional Public Facilities District.

2. Badger Mountain South Development Update

Mr. King said he will discuss the progress, challenges and opportunities associated with the decision to annex south of Badger Mountain. He said other directors will speak on the impact this development has on their departments.

He gave background on the Badger Mountain South development and said the City has the difficulty of trying to extend City services beyond a significant geographic barrier. It was understood that the initial costs would be high and it could take many years for the offsetting revenues from new development to materialize.

To help minimize these risks, the City entered into a 2010 development agreement with NorAm, the developer of the Badger Mountain South master planned community. The agreement requires NorAm to front the initial cost of utility extensions and also tie the phased development of parks and other public facilities to the availability of new revenues.

Mr. King gave a brief update of the project status and recent milestones provided by NorAm. The first phase of utility work is now complete and the first homes are being built. Later this year, the first retail project, Country Mercantile, will be under construction. This means more revenue, but also an increased demand for City services. Prior to annexation, staff modeled the expected costs of new services and offsetting revenues. Now that we are receiving real data, staff will revise the model based on actual costs, revenues and growth rates.

Mr. Hammond spoke on the work and planning done by the Energy Services department to provide electricity to the development. He gave details of the equipment and sub-stations that will have to be built and how the cost is shared with the developer.

Mr. Rogalsky said solid waste haulers have been negotiated; water and sewer has almost been funded entirely by the developer; and the planning his department has done anticipating the growth. He noted the county roads could be an issue in the future.

Police Chief Skinner said the fact that this area is geographically and jurisdictionally separated from the rest of the City creates special problems for public safety. Multiple jurisdictions are crossed in response to any callout. Limited access also means that catastrophic events could cut this area off from services. The Police Services Department is seeing an increase in calls for service to this area which pulls resources out of more populated areas of the City.

Fire Chief Baynes said the Fire and Emergency Services Department has worked with the developers to help mitigate some of these issues. For example, fire sprinklers are required in all structures including single family residences. Staff is also encouraging the wide deployment of automated external defibrillators (AED) and alert apps to compensate for longer than normal response times. Eventually, as the population of this area grows, a new fire station and additional police patrols are anticipated.

Mr. Schiessl discussed the park planning done by the developer and the public parks and trails that are within the development as well. He explained how the parks will be phased in and the number and location of each.

Mr. King said the City is also working with the Richland and Kennewick School Districts for future planning needs.

Mr. Combs, representing NorAm, noted that Kadlec Health Care has been involved in planning ideas for a healthy community, and spoke on commercial development and proposed vineyards plans as well.

3. Executive Session to Discuss Potential Litigation per RCW 42.30.110 (1) (ii) (15 minutes)

Council agreed to extend the potential litigation executive session time from 15 minutes to 30 minutes.

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER ANDERSON SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:11 P.M. TO DISCUSS POTENTIAL LITIGATION PER RCW 42.30.110 (1) (ii) FOR 30 MINUTES. THE MOTION CARRIED 5-0.

4. Executive Session to Discuss Legal Risks of Current Practice or Proposed Action per RCW 42.30.110(1) (iii) (15 minutes)

COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:41 P.M. TO DISCUSS LEGAL RISKS OF CURRENT PRACTICE OR PROPOSED ACTION PER RCW 42.30.110(1) (iii) FOR 15 MINUTES. THE MOTION CARRIED 5-0.

COUNCIL MEMBER CHRISTENSEN MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:56 P.M. THE MOTION CARRIED 5-0.

Adjournment:
Mayor Rose adjourned the workshop at 7:57 p.m.

Respectfully Submitted,

_____
Marcia Hopkins
City Clerk

Form Approved: _____
John Rose
Mayor

Date Approved: _____

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C2

Key Element: Key 6 - Community Amenities

Subject: RESOLUTION NO. 03-14, AMENDING THE RULES FOR PAWS-ABILITIES PLACE OFF-LEASH DOG PARK

Department: Parks and Recreation

Ordinance/Resolution: 03-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 03-14, amending the rules for Paws-abilities Place off-leash dog park.

Summary:

On September 6, 2011, Council adopted rules for Paws-abilities Place off-leash dog park by resolution.

Staff has been approached by the Tri-City Dog Park Society to add an additional rule requiring that all dogs must be spayed or neutered to enter the park.

The Humane Society of the United States recommends that dogs be spayed or neutered to prevent aggression and behavioral problems in social settings. Most municipal dog parks utilize a rule requiring that dogs be spayed or neutered as a requirement for entry.

On November 14, 2013, the Parks and Recreation Commission voted unanimously to recommend Council approve the rule amendment.

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Resolution No. 03-14

City Manager Approved: ECM Admin
Jan 31, 13:25:53 GMT-0800 2014

RESOLUTION NO. 03-14

A RESOLUTION of the City of Richland amending the Paws-abilities Place off-leash dog park rules adopted by Resolution No. 53-11.

WHEREAS, Paws-Abilities Place, an off-leash dog park, was permanently established at Badger Mountain Park in October of 2011; and

WHEREAS, Council, by resolution, adopted rules for Paws-abilities Place in September of 2011; and

WHEREAS, at the November 14, 2013 Parks and Recreation Commission meeting, public input and testimony was given and the Commission is recommending an amendment to the adopted rules for Paws-abilities Place, to require that all dogs be spayed or neutered.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland hereby adds a new rule that all dogs be spayed or neutered as a requirement to enter and utilize Paws-abilities Place off-leash dog park.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 4th day of February, 2014.

_____
DAVID ROSE
Mayor Pro Tem

ATTEST:

_____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

_____
HEATHER KINTZLEY
City Attorney

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C3

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES NO. 10-14 REAPPOINTMENT TO THE LIBRARY BOARD: DAVID MITCHELL

Department: City Attorney

Ordinance/Resolution: 10-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 10-14, reappointing David Mitchell to the Library Board to Position No. 5.

Summary:

The term for Position No. 5 on the Library Board expired December 31, 2013, which was held by Library Board Chair David Mitchell. Vice Chair Lunstad and Council Liaison Kent are recommending the reappointment of David "Duke" Mitchell to Position No. 5. The term for this appointment is until December 31, 2018.

The applications of Carl Berkowitz and Konny Sinton were also considered for appointment

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Proposed Resolution
2) Recommendation and Application

City Manager Approved: ECM Admin
Jan 31, 13:24:50 GMT-0800 2014

RESOLUTION NO. 10-14

A RESOLUTION of the City of Richland confirming the position appointment of David Mitchell to the Library Board.

BE IT RESOLVED by the City Council of the City of Richland that the following position appointment to the Library Board is hereby confirmed:

NAME	ADDRESS	POSITION NO.	TERM ENDING
David “Duke” Mitchell	102 MacArthur St.	5	12/31/18

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 4th day of February 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

City of Richland
Library
955 Northgate
Richland, WA 99352

To: City Council

From: Library Board Interview Panel

Date: January 23, 2014

Re: Board Vacancy

Cc: Parks and Recreation Director Joe Schiessl

Three applications were received for the vacant position on the Library Board. All three were interviewed. Vice Chair Jana Kay Lunstad interviewed the candidates on January 15, 2014. Also present, were Library Manager Ann Roseberry and Council Liaison Sandra Kent. Interview procedures were followed and no conflict of interest was identified. As a result of these interviews, Duke Mitchell is recommended for reappointment.

Board Application Form

Select the Board, Commission or Committee applying for:*

Library Board

RECEIVED
NOV 2 0 2013
RICHLAND CITY CLERK

Personal Information

First Name*	**Last Name***
David	Mitchell

Street Address*

102 MacArthur Street

City*	**State***	**Zip***
Richland	Washington	99354

Length of Residency in the City of Richland*	**Email:***
35 years (last 20 years consecutively)	duke17@charter.net

Contact Phone:*	**Alternate Phone:**	**Occupation:***
509-531-9500	509-528-8900	Retired United States Air Force Officer; Retired Hanford Nuclear Energy site major contractor project controls specialist

Education: *

M.S. from the University of Southern California - Major in Safety and Systems Management B.S. from the United States Air Force Academy - Major in (Engineering) Management Graduate of the United States Department of Defense Professional Military Comptroller School Graduate of the United States Air Force Air Command and Staff College Graduate of the United States Air Force Squadron Officer School Graduate of the United States Air Force Budget Officer School

Experience Applicable to the City Board, Commission or Committee to which you are applying*

- I currently serve as the Richland Public Library Board of Trustees Chairperson. I complete my second year as the Richland Public Library Board Chair on December 31, 2013. I complete my fifth year of my first term on the Richland Public Library Board on December 31, 2013. I am applying for a second five year term on the Richland Public Library Board of Trustees with this application. - I am currently the Columbia Basin College (CBC) Board of Trustees Chairperson. In September 2013 I began my second year as the CBC Board of Trustees Chairperson. In September 2013, I began my fourth year of my first

five year term as a Washington State Governor appointed Trustee at CBC. - I am in my fourth year as a member of the Washington State University - Tri-Cities (WSU-TC) Advisory Council to the Chancellor of WSU-TC.

Are you currently serving on a Board, Commission or Committee*

(X)Yes

( )No

If yes, which one/s?

Richland Public Library Board of Trustees

Have you served on a Board, Commission or Committee before?*

(X)Yes

( )No

If yes, which one/s?

Richland School District Citizens Financial Committee to the Richland School District Superintendent

Are you a City of Richland Employee?*

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

( )Yes

(X)No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements.*

[X]I accept

A resume is required to complete the application.*

Uploaded: 111813 - RESUME - DAVID L MITCHELL - 509 531-9500.doc

David L. Mitchell
102 MacArthur Street
Richland, Washington 99354-1632
Office: (509) 531-9500
E-mail: duke17@charter.net
Cell: (509) 531-9500

CAPABILITIES:

- Organize, lead, manage, or maintain project management or business operations
- Project Baseline Summary (PBS) Development Team Leader
- Multi-Year Budget Work Plan (MYBWP) Development Team Leader
- Daily use of U.S. Department of Energy (DOE) and U.S. Department of Defense (DoD) Earned Value Management Systems (EVMS)
- Skilled in daily use of Microsoft Office products (i.e., Word, Excel, PowerPoint, etc.) and other similar software

ACHIEVEMENTS:

- Association for the Advancement of Cost Engineers International (AACEi) Earned Value Professional (EVP) Certification Test Qualified
- Provide consulting services to the U.S. DOE – Richland Office Contracting officer for Hanford waste site multi-billion dollar Central Plateau cleanup contract for nearly two years
- Over 16 years of productive, successful service with five major contractors at DOE Hanford nuclear energy site completing significant waste cleanup milestones and implementation of first-of-kind processes on schedule and within budget
- Developed and taught the Spent Nuclear Fuel (SNF) Project Management Control System Course for managers and Project Controls staff
- Awarded five (5) United States Air Force (USAF) Meritorious Service Medals; five different jobs in five locations over 20 year career
- Comptroller (Chief Financial Officer (CFO)) of large United States Air Force Base; over 10,000 civilian and military employees on base; $93 million annual operations and maintenance budget
- Squadron Commander and Base / Wing Comptroller; 108 person unit
- Comptroller of the Year, USAF Military Airlift Command (16 competitors world-wide)
- By-name selection for and effectively served as a USAF Headquarters Strategic Air Command (SAC) Budget Analyst. Responsible for $20 million to $50 million annual budgets.

WORK HISTORY:

- Contracts consultant for the U.S. Department of Energy – Richland Office Assistant Manager for Central Plateau (AMCP) nuclear waste sites cleanup and remediation in the Hanford 200 East and West Areas. Work closely and effectively with senior manager, four major project managers and 16 associates / teamates.
- Project Controls consultant / analyst for successful start-up of a major new Hanford site clean-up project for first-time removal of a nuclear reactor core and final reactor disposition in the Hanford 100K Area.
- Washington Closure Hanford, Inc. (WCH) Deactivation, Decontamination, Decommissioning, and Demolition (D4) Organization Project Controls Engineer. Developed 16 multi-page Milestone Description Sheets and updated seven others during four month assigned to this project.
- Project Controls Specialist for Fluor Hanford, Inc. Waste Stabilization and Disposition (WSD) Project, contractor for United States DOE, Hanford, Washington. WSD Project Canister Storage Building (CSB) project controls analyst / cost analyst for four years and WSD Project Baseline Change Request Administrator for five years. Developed and maintained $4.4 million - $5.0 million annual CSB budget and Bases of Estimates (BOEs) for six cost accounts for five years.

- Project Controls Specialist for Fluor Daniel Hanford Spent Nuclear Fuel (SNF) Project, contractor for United States Department of Energy, Hanford, Washington. Operations project controls analyst / cost analyst team lead. Developed and taught the SNF Project EVMS training course for SNF managers and SNF project controls staff in response to a major DOE audit finding.
- Engineer/Scientist (Engineer II) for Fluor Daniel Hanford Environment, Safety, and Health Environmental Protection Group
- Project Manager/Financial Manager for Effluent and Environmental Monitoring Program; $4.5 million annual budget; 14-20 high level, reportable milestones annually
- Activity Engineer/Systems Engineer/Principal Engineer in the Resource Conservation and Recovery Act (RCRA) & Operational Monitoring Program Office; Westinghouse Hanford Company
- Active duty United States Air Force (USAF) officer
  - Comptroller - two United States Air Force bases ($112.4 million annual budget; over 10,500 civilian and military employees assigned and served; and over 4,000 civilian and military employees assigned and served, respectively)
  - Long range financial planning - two assignments in USAF space systems research and development program offices, including Global Positioning System (GPS)

COMMUNITY SERVICE ACTIVITIES:

- Columbia Basin College (CBC) Five Member Board of Trustees, Chairperson; Pasco, Washington
- Richland Public Library Five Member Board Chairperson
- Richland Baptist Church Publicity Committee Chairperson
- Washington State University – Tri-Cities Advisory Council of Community Leaders

EDUCATION:

GRADUATE and UNDERGRADUATE

- UNIVERSITY of SOUTHERN CALIFORNIA (USC)
  Master of Science, Safety and Systems Management
- UNITED STATES AIR FORCE ACADEMY
  Bachelor of Science, Management

PROFESSIONAL MILITARY/CONTINUING EDUCATION

- Project Management Institute (PMI) Project Management Professional (PMP) Certification Preparatory Course Certificate of Completion
- U.S. Department of Defense (DoD) Professional Military Comptroller School
- U.S. Air Force Air Command & Staff College
- U.S. Air Force Squadron Officer School (SOS)
- U.S. Air Force Budget School

References: Available upon request
Current as of: November 2013

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C4

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 11-14, ESTABLISHING PROCEDURES FOR SMALL WORK ROSTERS

Department: Parks and Recreation

Ordinance/Resolution: 11-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No, 11-14, establishing procedures for small work rosters.

Summary:

The Revised Code of Washington (RCW) Chapter 39.04.155 establishes guidelines for administering small works rosters and requires that local governments establish procedures for small work rosters by resolution.

A small works roster will provide an alternate bidding process for small public work contracts such as those contemplated in this year's "deferred maintenance" project in the 2014-2030 Capital Improvement Plan. The roster can add flexibility to the bidding process which will result in work flow efficiencies and cost savings. Staff proposes to utilize the City of Kennewick's existing small works roster. Alternately, the City may create and maintain a separate roster process or join the Municipal Research Service Center (MRSC) statewide roster process. Staff recommends that the Cities of Richland and Kennewick operate a shared roster process.

The City shall solicit quotes from at least five appropriate contractors from the small works roster. For budgeted Public Work projects, the City Manager shall award quotes, to the lowest responsible bidder, where the amount does not exceed $300,000.

The attached resolution will authorize the City to utilize the roster process and a future administrative memorandum of understanding (MOU) will be established under the authority of the existing Master Interlocal Agreement between the Cities of Richland and Kennewick. The MOU will identify the specific responsibilities of each jurisdiction to maintain the roster.

Fiscal Impact?

(●) Yes ( ) No

The City will save approximately $1,000 per bid for advertising and administrative costs. Minor administrative work will be required and shared with the City of Kennewick to advertise the roster and maintain records.

Attachments:

1) Proposed Resolution

City Manager Approved: ECM Admin
Jan 31, 13:22:40 GMT-0800 2014

RESOLUTION NO. 11-14

A RESOLUTION of the City Council of the City of Richland establishing a small works roster process to award public works contracts.

WHEREAS, the Washington State Legislature in Chapter 138, Laws of 2000 and in Chapter 284, Laws of 2001, amended RCW 39.04.155 and other laws regarding contracting for public works by municipalities, allowing certain contracts to be awarded by a small works roster process; and

WHEREAS, in order to be able to implement small works roster processes, the City is required by law to adopt a resolution establishing specific procedures;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland adopts the following small works roster procedures established pursuant to RCW 35.22.620 and RCW 39.04.155.

1. **Cost**. The City need not comply with formal sealed bidding procedures for the construction, building, renovation, remodeling, alteration, repair, or improvement of real property where the estimated cost does not exceed three hundred thousand dollars ($300,000.00), which includes the costs of labor, material, equipment and sales and/or use taxes as applicable. Instead, the City may use the small works roster procedures for public works projects as set forth herein. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the small works roster process.

2. **Number of Rosters**. The City may create a single general small works roster, or may create a small works roster for different specialties or categories of anticipated work. Said small works roster(s) may make distinctions between contractors based upon different geographic areas served by the contractor.

3. **Contractors on Small Works Roster(s)**. The small works roster(s) shall consist of all responsible contractors who have requested to be on the roster(s), and where required by law are properly licensed or registered to perform such work in this state. Contractors desiring to be placed on a roster or rosters must keep current records of any applicable licenses, certifications, registrations, bonding, insurance, or other appropriate matters on file with the City as a condition of being placed on a roster or rosters.

4. **Publication**. At least once a year, the City shall publish in a newspaper of general circulation within the jurisdiction a notice of the existence of the roster or

rosters and solicit the names of contractors for such roster or rosters. Responsible contractors shall be added to an appropriate roster or rosters at any time that they submit a written request and necessary records. The City may require master contracts to be signed that become effective when a specific award is made using a small works roster. An interlocal contract or agreement between the City of Richland and other local government(s) establishing a small works roster or rosters to be used by the parties to the agreement or contract must clearly identify the lead entity that is responsible for implementing the small works roster provisions.

5. **Electronic Rosters**. In addition to paper and/or electronic rosters created and kept on file by the City in the appropriate department, the City may also use rosters in collaboration with other entities who maintain a small works roster pursuant to RCW 39.04.115 as it currently exists or as hereafter amended.

6. **Telephone or Written Quotations**. The City shall obtain telephonic, written or electronic quotations for public works contracts from contractors on the appropriate small works roster to assure that a competitive price is established and to award contracts to the lowest responsible bidder, as defined in RCW 43.19.1911(9), as follows:

    a. A contract awarded from a small works roster need not be advertised. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation. This paragraph does not eliminate other requirements for architectural or engineering approvals as to quality and compliance with building codes.

    b. Quotations may be invited from all appropriate contractors on the appropriate small works roster. As an alternative, quotations may be invited from at least five (5) contractors on the appropriate small works roster who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster.

    If the estimated cost of the work is from one hundred fifty thousand dollars ($150,000) to three hundred thousand dollars ($300,000), the City may choose to solicit bids from less than all the appropriate contractors on the appropriate small works roster but must also notify the remaining contractors on the appropriate small works roster that quotations on the work are being sought. The City has the sole option of determining whether this notice to the remaining contractors is made by:

(i) Publishing notice in a legal newspaper in general circulation in the area where the work is to be done;
(ii) Mailing a notice to these contractors; or
(iii) Sending a notice to these contractors by facsimile or other electronic means.

c. For purposes of this resolution, "equitably distribute" means that the City may not favor certain contractors on the appropriate small works roster over other contractors on the appropriate small works roster who perform similar services. At the time bids are solicited, the City representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project.

d. A written record shall be made by the City representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry or other electronic means.

7. **Limited Public Works Process.** If a work, construction, alteration, repair, or improvement project is estimated to cost less than thirty-five thousand dollars ($35,000), the City may award such a contract using the limited public works process provided under RCW 39.04.155(3). For limited public works projects, the City will solicit electronic or written quotations from a minimum of three contractors from the appropriate small works roster and shall award the contract to the lowest responsible bidder as defined under RCW 43.19.1911(9). After an award is made, the quotations shall be open to public inspection and available by electronic request.

   For limited public works projects, the City may waive the payment and performance bond requirements of chapter 39.08 RCW and the retainage requirements of chapter 60.28 RCW, thereby assuming the liability for the contractor's nonpayment of laborers, mechanics, subcontractors, materialmen, suppliers, and taxes imposed under Title 82 RCW that may be due from the contractor for the limited public works project. However, the City shall have the right of recovery against the contractor for any payments made on the contractor's behalf.

   The City shall maintain a list of the contractors contacted and the contracts awarded during the previous twenty-four (24) months under the limited public works process, including the name of the contractor, the contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.

8. **Determining Lowest Responsible Bidder**. The City Manager or designee shall award the contract for the public works project to the lowest responsible bidder

provided that, whenever there is a reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the City may call for new bids. A responsible bidder is a contractor who meets the mandatory requirements of RCW 39.04.350(1) and any supplemental bidder responsibility criteria established for the project under RCW 39.04.350(2).

9. **Award**. All quotations/bids shall be collected and reviewed at the same time for consideration and determination of the lowest responsive and responsible bidder. For budgeted public works, the City Manager or designee shall have the authority to sign and award small works roster contracts without Council approval where the cost does not exceed $300,000 dollars.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 4th day of February 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C5

Key Element: Key 2 - Infrastructure & Facilities

Subject: RESOLUTION NO.12-14, AMENDMENTS TO THE 2014-2019 TRANSPORTATION IMPROVEMENT PROGRAM

Department: Public Works

Ordinance/Resolution: 12-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 12-14, amending the 2014 - 2019 Transportation Improvement Program (TIP), authorize staff to amend the 2014 - 2019 Capital Improvement Plan (CIP) and 2014 budget to reflect the new funds, and authorize staff to execute funding agreements and project documents with the Washington State Department of Transportation to implement the projects.

Summary:

The 2014 - 2019 TIP was adopted by Council on June 18, 2013 by Resolution No. 43-13. The proposed Resolution No. 12-14 amends the TIP to add secured federal funds to the Duportail Street Reconstruction project ($249,020), the South George Washington Way Mobility and Safety Improvements project ($86,500) and the Queensgate Pathway project ($125,470). The federal funds received through the Benton Franklin Council of Governments regional allocation are listed for 2017 in the TIP due to fiscal constraints mandated by the Federal Highway Administration (FHWA). However, the money may be obligated earlier to support the City's project implementation schedule. The updated CIP sheets indicate the obligation target dates. The amendment also includes some housekeeping items on the following projects:

- Stevens Drive Extension - Remove the Right-of-Way (RW) phase from 2014 since the federal money was obligated in 2013.
- Research District Sidewalk Project - Remove from TIP since the federal money in the Construction (CN) phase was obligated in 2013.
- Duportail Street / Wright Avenue Intersection Improvements - Remove from TIP by combining with Duportail Street Reconstruction project.
- Duportail Street Reconstruction - Add secured state Transportation Improvement Board (TIB) grant funds ($1,062,400) to project.
- Duportail Street Extension - Add secured state TIB grant funds ($1,829,520) to project.

Staff proposes to increase the 2014 appropriation of 2nd 1/4% Real Estate Excise Tax (REET-2) by $99,500 to act as matching funds for the grants.

Fiscal Impact?

(●) Yes ( ) No

The proposed TIP amendments formalize the availability of $106,500 in new federal Transportation Alternatives Program funds and $354,490 in Surface Transportation Program funds for City projects. They also include the addition of $2,891,920 in new state TIB grant funds. The projected balance of available REET-2 funds is $201,674.

Attachments:

1) RES 12-14 Amending 2014-2019 TIP
2) TIP Amend #1
3) 2014 CIP Revisions - Transportation

City Manager Approved: ECM Admin
Jan 31, 13:39:27 GMT-0800 2014

RESOLUTION NO. 12-14

A RESOLUTION of the City of Richland approving amendments to the 2014 – 2019 Transportation Improvement Program

WHEREAS, RCW 35.77.010 requires local jurisdictions to prepare and adopt a perpetual six-year Transportation Improvement Program (TIP); and

WHEREAS, pursuant to a public hearing, on June 18, 2013 the City Council adopted the 2014 - 2019 Six-Year Transportation Improvement Program by Resolution 43-13; and

WHEREAS, on January 17, 2014 the Benton Franklin Council of Governments (BFCOG) approved federal Surface Transportation Program funds (STP-UL) in the amount of $229,020 and federal Transportation Alternatives Program funds (TAP-UL) in the amount of $20,000 for the Duportail Street Reconstruction project (R011); and

WHEREAS, the City desires to combine the Duportail Street / Wright Avenue Intersection Improvements project (R027) with the Duportail Street Reconstruction project (R011) to align with project construction phasing; and

WHEREAS, state Transportation Improvement Board (TIB) grant funding in the amount of $1,062,400 is added to the Duportail Street Reconstruction project (R011); and

WHEREAS, state TIB grant funding in the amount of $1,829,520 is added to the Duportail Street Extension project (R026); and

WHEREAS, on January 17, 2014 the BFCOG awarded federal TAP-UL funds in the amount of $125,470 for the Queensgate Pathway project (R015); and

WHEREAS, on January 17, 2014 the BFCOG awarded federal STP-UL funds in the amount of $86,500 for the South GWW Safety and Mobility Improvements project (R020); and

WHEREAS, on December 31, 2013 $865,000 of federal STP-UL Right-of-Way funds were obligated for the Stevens Drive Extension project (R005); and

WHEREAS, on December 11, 2013 $156,000 of federal Surface Transportation Program Enhancement (STP-E) Construction funds were obligated for the Research District Sidewalk Project (WA-01837), thus removing it from the 2014 - 2019 TIP; and

WHEREAS, projects must be shown on the current TIP to utilize federal funding that year; and

WHEREAS, a TIP amendment is needed to obligate the federal funds that were received for use in 2014; and

WHEREAS, the proposed amendment is consistent with the city, regional and state transportation plans; and

WHEREAS, Local Agency Agreements and Local Agency Prospectus documents are also required by the Washington State Department of Transportation (WSDOT) to obligate federal funds for projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the amendments to the 2014 – 2019 Six-Year Transportation Improvement Program be authorized as follows, and staff is authorized to execute the standard Local Agency Agreements and Local Agency Prospectus documents necessary to obligate federal funds.

Section 1 Modify the Stevens Drive Extension project (R005) to indicate the Right-of-Way (RW) phase as being obligated in 2013.

Section 2 Add $86,500 of secured federal STP-UL funds to the Preliminary Engineering (PE) phase of the South GWW Safety and Mobility Improvements project (R020).

Section 3 Add $1,829,520 in secured state TIB funds to the Duportail Street Extension project (R026).

Section 4 Combine the Duportail Street / Wright Avenue Intersection Improvements project (R027) into the Duportail Street Reconstruction project (R011) and add $229,020 of secured federal STP-UL funds, $20,000 of secured federal TAP-UL funds and $1,062,400 of secured state TIB funds to the Duportail Street Reconstruction project (R011).

Section 5 Add $125,470 of secured federal TAP-UL funds to the Queensgate Pathway project (R015).

Section 6 Remove the Research District Sidewalk Project (WA-01837) from the 2014 – 2019 TIP.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 4th day of February, 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2014 to 2019

Agency: Richland

County: Benton

MPO/RTPO: BFCG Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	3	/ 3463(002) Stevens Drive Extension Stevens Drive Wellsian Way to Lee Boulevard Construct new 3 lane street with sidewalks, curb and gutter, water, sewer, storm drainage, street lights, bike lanes and ADA accessibility.	R005	06/18/13	06/18/13		43-13	01	P S W	0.360	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2015	STP(UL)	350,000	TIB	1,010,000	99,200	1,459,200
			Totals	**350,000**		**1,010,000**	**99,200**	**1,459,200**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	1,459,200	0	0	0
Totals	**0**	**1,459,200**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2014 to 2019

Agency: Richland

County: Benton

MPO/RTPO: BFCG Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	4	/ 0005(336) South GWW Safety and Mobility Improvements George Washington Way Columbia Pt. Dr. to Comstock Upgrade/reconfigure George Washington Way (GWW)including the intersections of GWW/Col. Pt. Dr./Adams St. and GWW/Comstock to provide improved safety, capacity, and mobility.	R020	06/18/13	06/18/13		43-13	03	P S T W		CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2014	STP(UL)	86,500		0	13,500	100,000
S	RW	2015	HSIP	6,000		0	0	6,000
S	CN	2016	HSIP	403,000		0	0	403,000
			Totals	**495,500**		**0**	**13,500**	**509,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	100,000	0	0	0	0
RW	0	6,000	0	0	0
CN	0	0	403,000	0	0
Totals	**100,000**	**6,000**	**403,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2014 to 2019

Agency: Richland

County: Benton

MPO/RTPO: BFCG Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	6	Duportail Street Extension Duportail Street Wellsian Way to Robert Avenue Construct new 3 lane street with sidewalks, curb and gutter, water, sewer, storm drainage, street lights and bike lanes. Construct a new roundabout intersection at Duportail Street and Thayer Drive.	R026	06/18/13	06/18/13		43-13	01	P S W	0.330	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2014		0	TIB	100,000	25,000	125,000
S	RW	2014		0	TIB	520,000	130,000	650,000
S	CN	2015		0	TIB	1,209,520	205,480	1,415,000
			Totals	**0**		**1,829,520**	**360,480**	**2,190,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	125,000	0	0	0	0
RW	325,000	325,000	0	0	0
CN	0	1,415,000	0	0	0
Totals	**450,000**	**1,740,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2014 to 2019

Agency: Richland

County: Benton

MPO/RTPO: BFCG Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	7	Duportail Street Reconstruction Duportail Street Wright Ave. to Thayer St. Reconstruct roadway to provide 2 travel lanes, bike lanes, street lights, curb, gutter & sidewalk on both sides. Includes reconfiguring the intersection of Duportail Street/Wright Avenue.	R011	06/18/13	06/18/13		43-13	04	C G P S T W	0.290	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2017	TAP(UL)	20,000	TIB	100,000	5,000	125,000
S	RW	2017	STP(UL)	15,500	TIB	80,000	4,500	100,000
S	CN	2017	STP(UL)	213,520	TIB	882,400	257,080	1,353,000
			Totals	**249,020**		**1,062,400**	**266,580**	**1,578,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	125,000	0
RW	0	0	0	100,000	0
CN	0	0	0	1,353,000	0
Totals	**0**	**0**	**0**	**1,578,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2014 to 2019

Agency: Richland

County: Benton

MPO/RTPO: BFCG Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	18	Queensgate Pathway Queensgate Drive Keene Rd to Columbia Park Trail Construct a 12' asphalt multi-use pathway on the east side of Queensgate.	R015	06/18/13	06/18/13		43-13	28		0.350	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2017	TAP(UL)	15,000		0	0	15,000
S	RW	2017	TAP(UL)	40,000		0	0	40,000
S	CN	2017	TAP(UL)	70,470		0	0	70,470
			Totals	**125,470**		**0**	**0**	**125,470**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	15,000	0
RW	0	0	0	40,000	0
CN	0	0	0	70,470	0
Totals	**0**	**0**	**0**	**125,470**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Richland	**1,219,990**		**3,901,920**	**739,760**	**5,861,670**

Duportail Street Extension

Type of Project: Transportation

Partnership Project? NO

Project #: TR130005

Key #	Goal #
2	2

Strategic Leadership Plan Project? *No*

PROJECT NAME: Duportail Street Extension

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: Duportail Street from Wellsian Way to Robert Avenue

PROJECT TIMELINE: 2015 - 2016

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Construct a new 3 lane street with sidewalks, curb and gutter, water, sewer, storm drainage, street lights and bike lanes, including intersection improvements at Duportail Street and Thayer Drive.

PROJECT ASSUMPTIONS

The project received grant funds from the Washington State Transportation Improvement Board as part of the Duportail Street Corridor project in the amount of $1,624,520 or 80%.

BENEFITS

This project will provide improved connectivity and mobility as part of the Duportail / Stevens corridor improvements.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
DESIGN	125,000			125,000					
CONSTRUCTION MANAGEMENT	50,000				50,000				
CONSTRUCTION	1,240,909				1,240,909				
10% CONTINGENCY	124,091				124,091				
OTHER ENG. SERV - (ROW ACQUISITION)	650,000			325,000	325,000				
	-								
TOTAL	$ 2,190,000	$ -	$ -	$ 450,000	$ 1,740,000		$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
TIB FUNDS (SECURED)	1,829,520			360,000	1,469,520				
RE EXCISE TAX 1ST 1/4%	270,480				270,480				
RE EXCISE TAX 2ND 1/4%	90,000			90,000					
	-								
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 2,190,000	$ -	$ -	$ 450,000	$ 1,740,000	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Duportail Street Reconstruction

Type of Project: Transportation

Partnership Project? NO

Project #: TR130006

Key #	Goal #
2	1

Strategic Leadership Plan Project? *No*

PROJECT NAME: Duportail Street Reconstruction

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: Duportail Street from Cottonwood Drive to Thayer Drive

PROJECT TIMELINE: 2014 - 2015

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Reconstruct roadway to provide 2 travel lanes, bike lanes, curb, gutter & sidewalk on both sides, storm drainage, and street lights. Based on community design development process the project may also include streetscape and on-street parking features. Also includes reconfiguring the Duportail Street / Wright Avenue intersection.

PROJECT ASSUMPTIONS

The project received grant funds from the Washington State Transportation Improvement Board as part of the Duportail Street Corridor project in the amount of $1,262,400 or 80%. It also received $20,000 in Federal TAP-UP and $229,020 in Federal STP-UL funds in 2014.

BENEFITS

Improve the current unsatisfactory roadway surface and provide bicycle and pedestrian features as part of Duportail / Stevens Corridor improvements.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
DESIGN	125,000			125,000					
CONSTRUCTION MANAGEMENT	50,000				50,000				
CONSTRUCTION	1,184,545				1,184,545				
10% CONTINGENCY	118,455				118,455				
OTHER ENG. SERV - (ROW ACQUISITION)	100,000			100,000					
	-								
TOTAL	$ 1,578,000	$ -	$ -	$ 225,000	$ 1,353,000	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
TIB FUNDS (SECURED)	1,062,400			180,000	882,400				
RE EXCISE TAX 1ST 1/4%	57,080				57,080				
RE EXCISE TAX 2ND 1/4%	9,500			9,500					
STP-UL FUNDS (SECURED)	229,020			15,500	213,520				
TAP-UL FUNDS (SECURED)	20,000			20,000					
STP-UL FUNDS (UNSECURED)	200,000				200,000				
	-								
	-								
	-								
TOTAL	$ 1,578,000	$ -	$ -	$ 225,000	$ 1,353,000	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Queensgate Pathway

Type of Project
Transportation

Partnership Project? NO

Project # TR130008

Key #	Goal #
2	1

Strategic Leadership Plan Project? *No*

PROJECT NAME: Queensgate Pathway

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: Queensgate Drive from Keene Road to Columbia Park Trail

PROJECT TIMELINE: 2014 - 2016

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Construct a 12' asphalt multi-use pathway on the east side of Queensgate Drive.

PROJECT ASSUMPTIONS

The project received TAP-UL funds through the Benton Franklin Council of Governments.

BENEFITS

This project will provide safer mobility for bicycle and pedestrian users.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
DESIGN	15,000			15,000					
CONSTRUCTION MANAGEMENT	3,060			3,060					
CONSTRUCTION	61,280			61,280					
10% CONTINGENCY	6,130			6,130					
OTHER ENG. SERV (ROW ACQUISITION)	40,000			40,000					
	-								
TOTAL	$ 125,470	$ -	$ -	$ 125,470	$ -	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
TAP-UL FUNDS (SECURED)	125,470			125,470					
	-								
	-								
	-								
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 125,470	$ -	$ -	$ 125,470	$ -	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

South GWW Safety & Mobility Improvements

Type of Project
Transportation

Partnership Project? NO

Project #
TR130011

Key #	Goal #
2	2

Strategic Leadership Plan Project?	*No*

PROJECT NAME: South GWW Safety & Mobility Improvements

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: GWW at the Columbia Point intersection to Comstock Street

PROJECT TIMELINE: 2014 - 2016

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Upgrade and reconfigure the intersection of George Washington Way & Columbia Point Dr. / Adams St.

PROJECT ASSUMPTIONS

The project will require acquisition of grant funds, most likely from the Washington State Transportation Improvement Board, the Washington State Department of Transportation, or the Benton Franklin Council of Governments. The project will also require consent from the Washington State Department of Transportation. Final project concept and design will be subject to further community involvement. Community involvement and WSDOT oversight may alter the costs and features underlying the current estimates.

BENEFITS

This project will improve safety, capacity and mobility along this high volume portion of George Washington Way.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
DESIGN	281,000		36,000	111,500	133,500				
CONSTRUCTION MANAGEMENT	250,000					250,000			
CONSTRUCTION	2,243,909		403,000			1,840,909			
10% CONTINGENCY	184,091					184,091			
OTHER ENG. SERV (ROW ACQUISITION)	156,000		6,000		150,000				
	-								
TOTAL	$ 3,115,000	$ -	$ 445,000	$ 111,500	$ 283,500	$ 2,275,000	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
HSIP FUNDS (SECURED)	445,000		445,000						
STP-UL FUNDS (SECURED)	86,500			86,500					
RE EXCISE TAX 1ST 1/4%	289,500			25,000	37,000	227,500			
GRANT FUNDS (UNSECURED)	2,294,000				246,500	2,047,500			
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 3,115,000	$ -	$ 445,000	$ 111,500	$ 283,500	$ 2,275,000	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C6

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 13-14 APPOINTMENT TO THE BOARD OF ADJUSTMENT: JAMES WASTON

Department: City Attorney

Ordinance/Resolution: 13-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 13-14, Appointment of James Waston to the Board of Adjustment.

Summary:

The term for Position No. 3 on the Board of Adjustment expires February 7, 2014. This position was held by Doug McKinley and Mr. McKinley has reached his term limit on this board.

Board of Adjustment Chair Boring is recommending the appointment of James Watson after completing an interview with Mr. Watson. The term for Position No. 3 is for five years or until February 7, 2019.

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Proposed Resolution
2) Recommendation and Application

City Manager Approved: ECM Admin
Jan 31, 13:24:03 GMT-0800 2014

RESOLUTION NO. 13-14

A RESOLUTION of the City of Richland confirming the position appointment of James Watson to the Board of Adjustment.

BE IT RESOLVED by the City Council of the City of Richland that the following position appointment to the Board of Adjustment is hereby confirmed:

NAME	ADDRESS	POSITION NO.	TERM ENDING
James Watson	1992 Greenbrook Blvd.	3	2/7/19

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 4th day of February 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Barham, Debby

From: mboring001@aol.com
Sent: Thursday, January 23, 2014 8:07 AM
To: Lambert, Aaron
Cc: Barham, Debby; Howard, Penny
Subject: Recommendation for Board of Adjustment vacancy for Position 3

Good morning Aaron:
Thank you so much for your assistance and participation for the BOA interview this week. I am pleased to recommend James Watson for the vacant Position No. 3.

Should you concur with my recommendation, please reply to all so this can be forwarded onto City Council.

If you have any questions at all, please let me know.

All my best,
Marianne Boring
509.531.5475

Board Application Form

Select the Board, Commission or Committee applying for:*

Board of Adjustment

RECEIVED
JAN 06 2014
RICHLAND CITY CLERK

Personal Information

First Name* **Last Name***

James Watson

Street Address*

1992 Greenbrook Blvd.

City* **State*** **Zip***

Richland WA 99352

Length of Residency in the City of Richland* **Email:***

2 years watney1327@gmail.com

Contact Phone:* **Occupation:***

503-428-2389 non-profit management

Education: *

BS- Geology MS- Technology Management

Experience Applicable to the City Board, Commission or Committee to which you are applying*

Spearfish, SD Planning and Zoning Commission (5years including chair)

Are you currently serving on a Board, Commission or Committee*

( )Yes

(X)No

Have you served on a Board, Commission or Committee before?*

( )Yes

(X)No

Are you a City of Richland Employee?*

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

( )Yes

(X)No

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements.*

[X]I accept

A resume is required to complete the application.*

Uploaded: James B Watson Resume 080513.docx

Please login to view the uploaded file.

PO Box 1327
Richland WA 99352

503.428.2389
watney1327@gmail.com

www.linkedin.com/in/jbwatson

James B. Watson

PROFESSIONAL SUMMARY

A proven Strategic Leader with 20+ years' experience in budgetary compliance, risk management, and fiscal accountability. Able to translate organizational values into return on investment for community and business leaders. An expert in networking and relationship development, committed to achieving financial goals with a proven track record for sustainable practices. Strengths include leadership development, project management, demographic analysis and the ability to align diverse constituents for overall project success. Dedicated to maintaining a reputation built on quality, customer service and uncompromising ethics.

EXPERIENCE

2012-2013 Blue Mountain Council, Boy Scouts of America, Kennewick WA

Chief Operations Officer (Assistant Scout Executive)

- Executed and managed activities supporting the organizational vision by enabling self-directed work teams.
- Accountable for the training, safety and standards for 5,100 youth and 2,000 adult members.
- Responsible for the hiring, supervision and coaching of staff; both paid and volunteer.
- Assisted in the development, then deployed and advanced a 5-year strategic plan for Council operations.
- Developed and implemented new fundraising activities and events.
- Achieved 5 times the national growth average and 100% of fundraising goal.
- Administered the recruitment and retention of membership, business and community partners.
- Oversight for fundraising, board development, training, development of staff and volunteers.
- Recruited, developed and trained new Board of Director members to ensure policy adherence.
- Responsible for council operations, human relations, corporate, financial and legal compliance.
- Responsible for $850,000 operations budget.
- Background in theoretical science provides strong foundation for critical thinking.
- Responsible for risk management, health and safety compliance, and facilities management.

2005-2011 Cascade Pacific Council, Boy Scouts of America, Portland, OR

General Manager (Field Director)

- Exceeded yearly fundraising goals by 44% and achieved 10 times national growth average.
- Implemented fundraising events averaging $159,000 per year over 3 years, an increase of 7,800% over prior years' efforts.
- Identified and recruited potential Council board members; utilized their influence and partnerships to secure community visibility and connections.
- Secured top state executives, such as the Governor of Oregon and the Mayor of Salem, as well as local business executives for fundraising events.
- Ability to network and appeal to bi-partisan constituencies which resulted in committee members such as state senators, commissioner of labor, state representatives, and director of corrections.
- Accountable for the training, safety and standards for 4,500 youth and 1,500 adult members.
- Managed a satellite office, support staff and professional employees, while serving a wide geographic population, functioned as the face of scouting in the mid-Willamette Valley.
- Increased membership within under-served and non-traditional populations.

1999-2005 Black Hills Area Council, Boy Scouts of America, Rapid City SD

Project Manager (Senior District Executive)

- Earned two National Awards of Excellence for Marketing in 2004.
- Developed a tactical marketing campaign that increased membership growth by 10%.
- Achieved 15% growth in fundraising and membership for 5 of 5 years.
- Increased membership within under-served and non-traditional populations, including Native Americans.
- Cultivated and promoted positive teamwork through TQM methodology.

1988-1999 Homestake Mining Company and Wharf Resources, Lead SD

Senior Mine Geologist

- Consulted on state highway relocation for SD Department of Transportation.
- Performed special projects for outside agencies.
- Supervised Mine Geology, Grade Control and Mine Survey departments.
- Directed contract awarding and administration, supervised consultants and contractors, evaluated property submittals.
- Conducted geologic mapping of aquifer sensitivity and vulnerability, geologic surveys.
- Produced a three-dimensional ore reserve model using proprietary software.
- Managed in-pit development, exploration programs, and budget development and management.
- Managed reverse circulation and core drilling programs of up to 200,000 feet/year.
- Created and managed quality assurance program for exploration assays.
- Maintained Environmental Compliance program.

EDUCATION and PROFESSIONAL AFFILIATIONS

M.S. Technology Management, South Dakota School of Mines and Technology

M.S. Geological Science (ABT), University of Tennessee, Knoxville

B.S. Geological Science, Wright State University, Dayton, OH

- Careers in Manufacturing Committee Member – SMART Map Expo
- Rotary International Member
- Salem OR Economic Development Corporation
- Spearfish SD Planning and Zoning Commission
- Spearfish SD Economic Development Corporation
- Willamette University Rugby Football Club – Assistant Coach
- Registered Professional Geologist
- Society for Mining, Metallurgy and Exploration – Future Leader Award
- Society for Mining, Metallurgy and Exploration – Chairman of Heartland Region
- South Dakota Mining Association – Chairman of Public Affairs Committee
- Eagle Scout

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C7

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES NO. 14-14, APPRECATION TO DOUG MCKINLEY FOR SERVICE ON THE BOARD OF ADJUSTMENT

Department: City Attorney

Ordinance/Resolution: 14-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 14-14, expressing appreciation to Doug McKinley for his service on the Board of Adjustment.

Summary:

Doug McKinley was appointed to the Board of Adjustment (BOA) September 2002 and will serve until his term expires on February 7, 2014. He has served on the BOA for 11 years and five months and has reached his term limit.

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Proposed Resolution

City Manager Approved: ECM Admin
Jan 31, 13:23:41 GMT-0800 2014

RESOLUTION NO. 14-14

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Doug McKinley for the service he rendered to the City as a member of the Board of Adjustment.

WHEREAS, Mr. McKinley was first appointed to the Board of Adjustment in September 2002 and served for over 11 years, until February 7, 2014.

WHEREAS, Mr. McKinley faithfully dedicated his time and talent for the benefit of the citizens of Richland; and

WHEREAS, Mr. McKinley's positive attitude and efforts contributed significantly to the meetings in which he participated; and

WHEREAS, during his many years on the Board of Adjustment, Mr. McKinley was committed to his role in assisting Richland property owners in finding relief from strict interpretations of the Richland Municipal Code (RMC) that otherwise precluded reasonable improvements to their property; and

WHEREAS, Mr. McKinley's years of thoughtful decision-making regarding requests for variances have positively impacted numerous Richland citizens requesting the variances while balancing the interests of the adjacent properties and surrounding neighborhoods.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Doug McKinley, their appreciation for the service he rendered to the City during his tenure as a member of the Board of Adjustment.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the Council of the City of Richland at a regular meeting on the 4th day of February 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C8

Key Element: Key 6 - Community Amenities

Subject: RESOLUTION NO. 15-14 ADOPTING THE 2014-2019 PARKS, TRAILS, OPEN SPACE MASTER PLAN

Department: Parks and Recreation

Ordinance/Resolution: 15-14

Reference:

Document Type: Resolution

Recommended Motion:

Approve Resolution No. 15-14, adopting the 2014-2019 Parks, Trails, Open Space and Facilities Master Plan.

Summary:

In early 2012, three public meetings were held to gather public comments and input regarding updating the 2006-2011 Parks, Trails and Open Space Master Plan (PTOSMP). Approximately 50 people attended the three meetings and provided comments on park land development, recreational needs and park maintenance. Park user groups were also contacted and provided input regarding current and future park needs.

On May 16, 2012, the draft PTOSMP was posted on the City's website for public comments. Several comments were received from park user groups and individuals.

The Parks and Recreation Commission (PRC) has held six regular meetings & workshop sessions regarding the master plan; August 8, 2012, June 27, 2013, July 25, 2013, December 12, 2013, January 9, 2014 and January 23, 2014 and on January 23rd voted unanimously to recommend Council adopt the 2014-2019 PTOSFMP.

The 2014-2019 PTOSMP is utilized as a tool to implement and support the City's Strategic Leadership Plan and once submitted to the Washington State Recreation and Conservation Office (RCO) will make the City eligible for state RCO grants. The master plan must be received by RCO prior to March 1, 2014 for the City to be eligible for grants this year.

State recreation grants are awarded based on community need. The PTOSMP inventories the City's park system and compares it against measurable benchmarks (where available) to determine demand for certain park elements, such as multipurpose sports fields, or gymnasium space as examples. The PTOSMP is adopted as an element of the City's Comprehensive Land Use Plan (CLUP). This updated version will be part of the 2014 CLUP amendment cycle.

Fiscal Impact?

(●) Yes ( ) No

No direct fiscal impact, however adoption of the master plan and receipt of the plan by RCO will allow the City to be eligible for State RCO grants.

Attachments:

1) Resolution
2) Summary of Master Plan Changes
3) Draft 2014-2019 Parks, Trails, Open Space and Facilities Master Plan

City Manager Approved: ECM Admin
Jan 31, 13:23:17 GMT-0800 2014

RESOLUTION NO. 15-14

A RESOLUTION of the City of Richland adopting the 2014 - 2019 Parks, Trails, Open Space and Facilities Master Plan.

WHEREAS, City staff began the update to the existing Parks, Trails, and Open Space and Facilities Master Plan with a series of public meetings in early 2012 and contacted all of the park user groups; and

WHEREAS, the public meetings were followed up with five (5) Parks and Recreation Commission workshop sessions: August 8, 2012; June 27, 2013; July 25, 2013; December 12, 2013 and January 9, 2014; and

WHEREAS, on January 9, 2014 the Parks and Recreation Commission recommended unanimously that the City Council adopt the Master Plan; and

WHEREAS, adoption of the Master Plan will provide the City the necessary planning document to guide development of the City's park system for the next six (6) years and will meet the requirements of the Washington State Recreation and Conservation Office (RCO) for a planning document.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, Washington, that the 2014 - 2019 Parks, Trails, Open Space and Facilities Master Plan is hereby adopted.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 4th day of January 2014.

DAVID ROSE
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Summary of Changes from the

2006-2011 Parks, Trails and Open Space Master Plan

to the

2014 -2019 Park, Trail, Open Space and Facilities, Master Plan

Introduction

The 2014-2019 MP now includes a section on relationships to other organizations such as City Council, Corps of Engineers, etc.

Community profile

This section has been enhanced with additional graphics and updated with current numbers.

Public Involvement

This section has been updated to reflect the public involvement process that was completed for the 2014-2019 PTOSFMP.

Accomplishments

This section has not been carried forward in the 2014-2019 PTOSFMP

Goals and Objects

This section has been revised and now reflects the City's strategic plan goals and objects. The 2014-2019 PTOSFMP has this section closer to the back of the document.

Definitions

The definition for Mini-Parks has been eliminated. Mini parks are now included in Neighborhood Parks or streetscapes. A definition for streetscapes, facilities, developed open space and private parks & recreational facilities has been added. The definition for Natural Open Space has been revised to match the Comprehensive Plan. The definitions of the park types and trails have not changed.

Administration and Inventory

A new page has been added explaining the organization of the department. The Mini-Park inventory has been deleted. The park inventory has been updated to current conditions including new park land acquisition, park names and amenities. New inventory sections have been added including streetscapes, water features, future park land, facilities, recreational programing, community events, youth athletic programs, maintenance responsibilities, community partners, etc.

Level of Service

The level of service standards remain the same

Demand and Need Analysis

This section focuses on the community needs for parks , recreation, facilities and maintenance needs. Adequate park land has been designated to meet the needs of the 2014-2019 period.

Providing additional multi-purpose sports fields remains a high priority in the 2014-2019 PTOSFMP. Other needs identified are aquatic facilities/splash playgrounds, expansion of the off leash dog park, park maintenance items such as dock repair, trees, turf, playground surfacing, trails and parking.

DRAFT

2014-2019 City of Richland

Parks, Trails, Open Space and Facilities Master Plan

Acknowledgements

City Council

David Rose, Mayor
Phil Lemley, Mayor Pro Tem
Brad Anderson
Terry Christensen
Greg Jones
Sandra Kent
Bob Thompson

Parks and Recreation Commission

Maria Gutierrez, Chair
Nancy Doran, Vice Chair
Jackie Valentino
Samantha Beck
Shanta Katipamula
Barry Richards
Kit McBurney

City Staff

Cindy Johnson, City Manager
Joe Schiessl, Parks and Recreation Director
Phil Pinard, Parks and Recreation Manager
Laurel Strand, Parks and Recreation Manager
Shawn Harper, Parks Supervisor
Darrin Sweeney, Facilities Supervisor
Dave Bryant, Senior Park Planner
Doug Hagedorn, Recreation Coordinator
Stan Johnson, Recreation Coordinator

In memory of Doug Strong; Parks and Recreation Director 2006-2012

Table of Contents

1. Introduction
2. Public involvement
3. Definitions
4. Park Land, Trails, Facilities and Recreation Inventory
5. Level of Service
6. Demand & Needs Analysis
7. Goals and Objectives
8. Capital Improvement Program
9. Plan Adoption

1. Introduction

Purpose of the Plan

This Parks, Trails, Open Space and Facilities Master Plan (PTOSFMP) is a tool used to forecast needs and plan for the maintenance and upkeep of existing and future parks and recreational support facilities. The plan provides information for City officials to use when developing budgets and implementing the City's Strategic Leadership plan and provides eligibility to certain grant sources.

In general, each of the City's major parks are associated with a master plan. It is not the purpose of this document to include small capital projects or routine maintenance considerations. Instead, this document outlines major capital projects, significant maintenance obligations, and demographic data to develop recommendations for new amenities, facilities and programs based on industry standards and level of service deficiencies.

Relationship to Other Plans/Codes

The following documents were referenced in the creation of this plan (also see Bibliography):

- City of Richland Strategic Leadership Plan
- Richland Municipal Code
- City of Richland Comprehensive Land Use Plan adopted, December 2002, revised 2011
- Vision Plan for Open Space Conservation and Trail Connectivity in the Mid- Columbia, prepared by the Ridges to Rivers Open Space Network Steering Committee, January 2011
- City Wide Transportation Plan, adopted in February 2005
- Richland Tree Ordinance, RMC 22.14
- Tri-Cities Rivershore Master Plan, 2012
- Urban Forestry Management Plan
- All approved individual park master plans.

The PTOSFMP by reference, is an element of the City of Richland's Comprehensive Land Use Plan (Comprehensive Plan), adopted in December 2002, and updated annually. There are a number of land use oriented policies and goals related to parks and recreation established in the Comprehensive Plan. The Comprehensive Plan is modified on a different schedule than this PTOSFMP and readers should reader refer to that document for the current land use oriented policies and goals relating to parks and recreation.

Relationship to Other Organizations

<u>Richland City Council</u>
The Richland City Council establishes the City's Strategic Leadership Plan and adopts an annual operating and capital budget for parks, recreation, and administrative oversight.

<u>City of Richland Parks and Recreation Commission</u>
The Parks and Recreation Commission provide recommendations to the City Council.

United States Army Corps of Engineers

The City leases certain properties from the federal government for recreational purposes. The Walla Walla District of the Corps of Engineers is responsible for administering the lease agreement.

Tri-Cities Rivershore Enhancement Council (TREC)

TREC is administered by the Tri-Cities Visitor and Convention Bureau and is composed of two committees; the Strategic Committee, which sets the direction for river shore improvements and activities, and the Technical Committee which manages the daily operations of the individual projects. Represented jurisdictions include: City of Kennewick, City of Pasco, City of Richland, Benton County, Franklin County, Port of Benton, Port of Kennewick, Port of Pasco and the United States Army Corps of Engineers. Membership to TREC is a voluntary and cooperative arrangement between various stakeholders in the area.

TREC prepared a regional rivershore master plan in 1999 and completed a plan update in 2012. The plan identifies a rivershore improvement that is intended to increase tourism activity, provide economic development opportunities and promote recreational use along the rivershores.

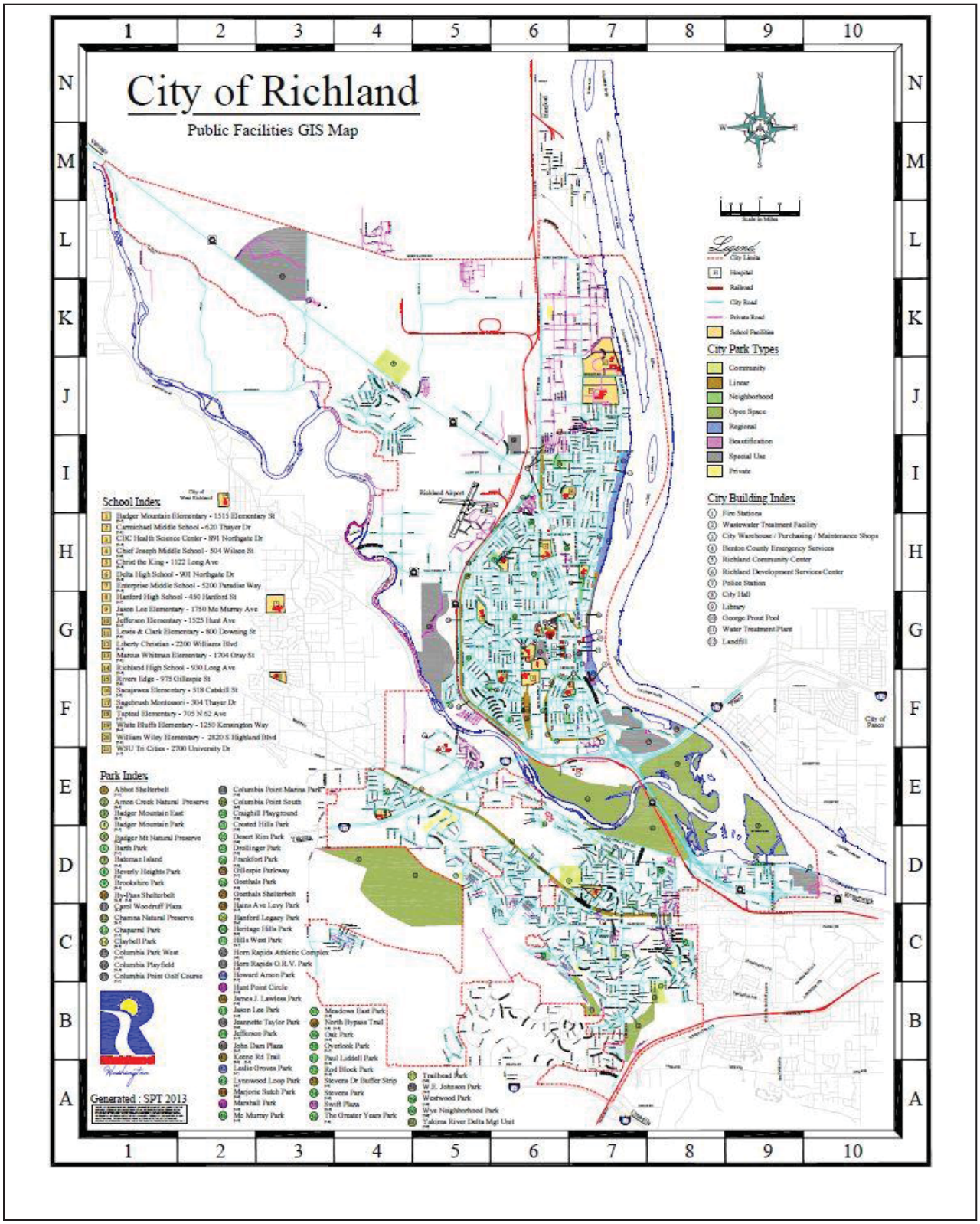
Richland Public Facilities District (PFD)

The Richland PFD was created to acquire, construct, finance and/or operate a regional center located in the City that will stimulate economic development. The Richland PFD is sponsoring the planning, development and construction of the Hanford Reach Interpretive Center (HRIC) on Columbia Park Trail in Columbia Park West adjacent to the jurisdictional boundary with the City of Kennewick. Another site in Columbia Point South was improved with unpaved roads, traffic control devices (boulders) and infrastructure stubs. The Columbia Point South site was abandoned in favor of the Columbia Park West site during the pre-development permitting process. The center will feature exhibitions and programs that interpret the region's history and culture.

Planning Area

The planning area of this document includes the land within the City's designated Urban Growth Boundary. Figure 1 identifies the Urban Growth Boundary for the City of Richland.

Figure 1: Urban growth boundary, existing parks, and facilities



Community Profile

The City of Richland is located in the Columbia Basin of southeast Washington at the confluence of the Yakima and Columbia Rivers upstream from the Snake River. Collectively known as the Tri-Cities, Richland, Kennewick and Pasco enjoy a semi-arid climate. The City of Richland is a full-service city, providing police and fire protection, water, waste and electric utilities, parks and recreation activities, maintenance of public streets and public facilities, as well as library services. In April 2013, Richland had a population of 51,150 with a land area of 42.24 square miles.

P O P U L A T I O N

The 2010 Census identified 48,058 persons in Richland, while the State of Washington's *Office of Financial Management* estimates Richland's population at 51,150 as of April 2013 indicating that Richland's population has been steadily rising since 1990 when the overall population actually declined by 1,263 people from the previous census count, as shown in Table H-1.

By the year 2020, the population of Richland is projected to rise to 61,496, amounting to an overall increase of about 12,400 people.

TABLE H-1 POPULATION AND HOUSEHOLD CHANGES (1980 - 2010)

	Richland	Kennewick	Pasco	Benton County	Washington State
Population					
1980	33,578	34,397	17,944	109,444	4,132,156
1990	32,315	42,155	20,337	112,560	4,866,692
2000	38,708	54,693	32,066	142,475	5,894,121
2010	48,058	73,917	59,781	175,177	6,724,540
Number of Households					
1980	12,407	12,885	6,666	38,978	1,540,510
1990	13,162	16,074	6,842	42,227	1,872,431
2000	15,549	20,786	9,619	52,866	2,271,398
2010	19,707	27,266	17,983	65,304	2,620,076
Average Household Size					
1980	2.69	2.66	2.65	2.80	2.98
1990	2.44	2.61	2.91	2.65	2.53
2000	2.48	2.60	3.30	3.20	2.50
2010	2.42	2.67	3.30	2.66	2.51

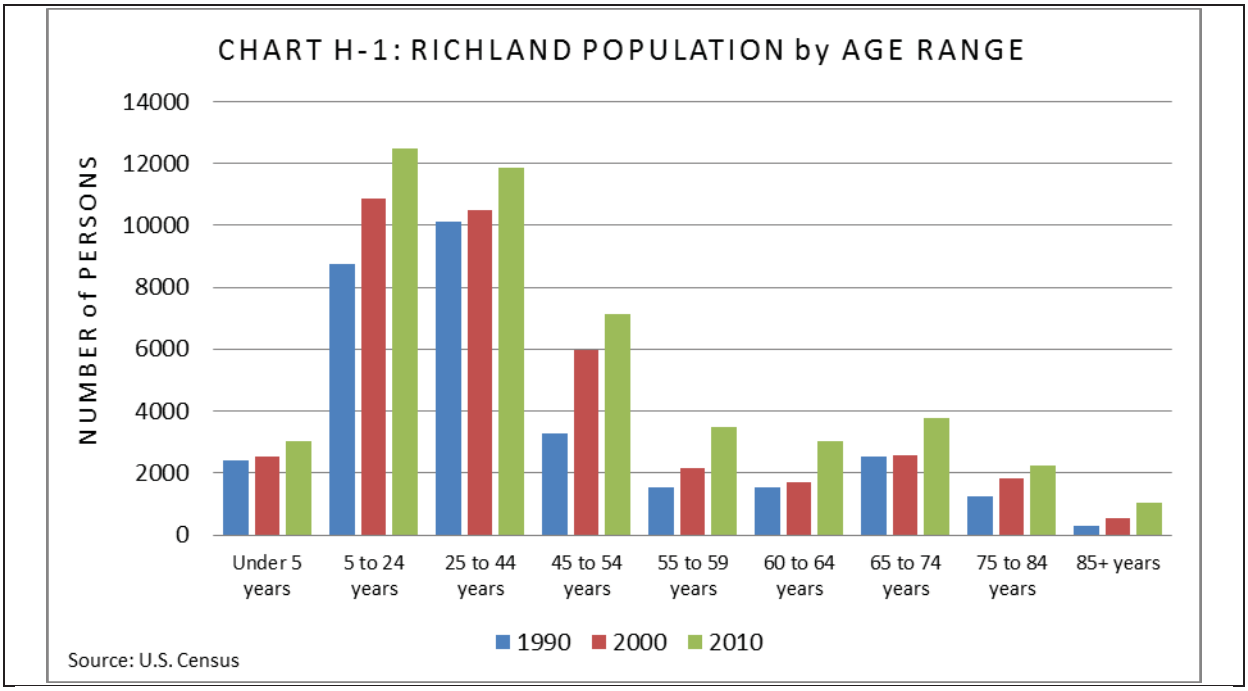
Source: U.S. Census

A G E

Similar to national trends, Richland's population is getting older as the *baby boom* generation ages. Chart H-2 shows the population trends by age range for the City over the past three Census events. The median age for Richland was estimated at 39.4 in the 2010 Census, up from 37.7 in 2000.

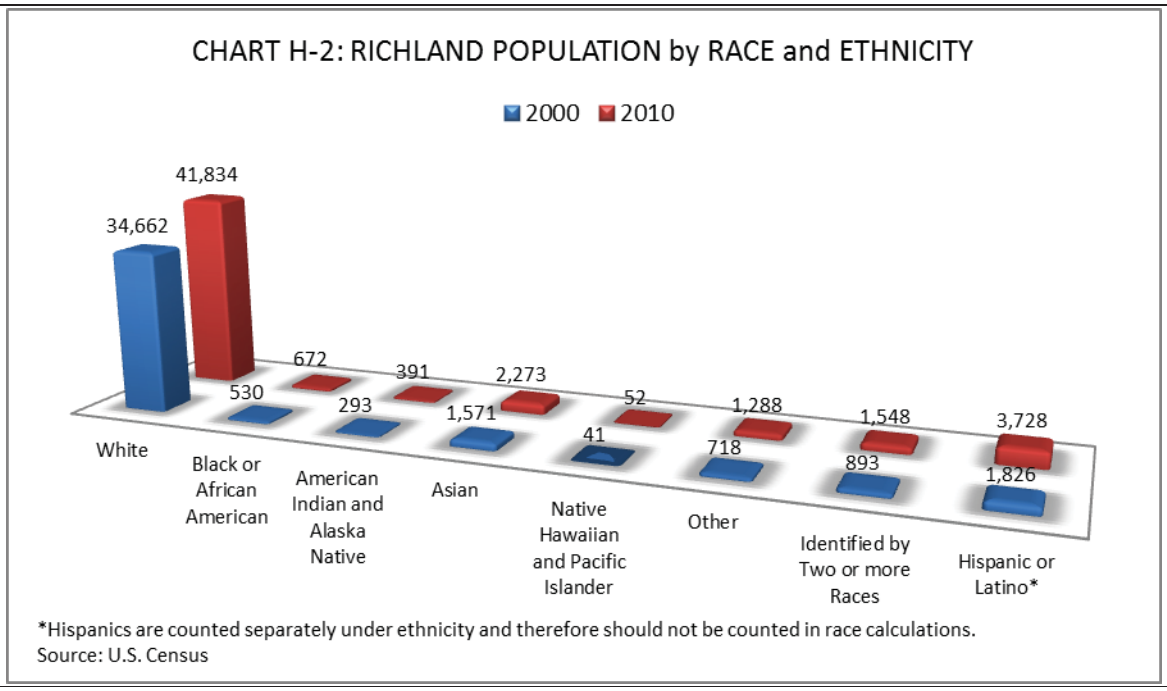
In 1990, residents under the age of 5 totaled 2,411, or 7.6% of the City's total population; by 2010 their total had climbed to 3,039; although their percentage of overall city population declined to 6.3% from 7.6% in 1990. The age groups of 5 to 24 and 25 to 44 comprised the smallest gains in population from the other age groups, adding 1,595 and 1,387 people, respectively between 2000 and 2010. As a percentage of overall City population, these age groups experienced modest declines, falling from 28.1% to 25.9% for the 5 to 24 age group between 2000 and 2010; and from 27.1% to 24.7% for the 25 to 44 age group between 2000 and 2010.

The collective age groups between 55 and 85+ experienced gains in population between 2000 and 2010, rising from a combined total of 8,828 to 13,527 between 2000 and 2010. As a percentage of overall population, these age groups accounted for approximately 28% of the city's population in 2010, up from 22.5% in 1990.



ETHNIC COMPOSITION

While Richland's population is less ethnically diverse than other areas in the Tri-Cities region, the 2010 Census has shown that the City has experienced a subtle shift in its racial/ethnic makeup, as shown in Chart H-1. All non-white racial affiliations increased as a percentage of overall population, growing from a collective 10.46% in 2000 to 12.95% in 2010; while white affiliation decreased by over two percentage points. The proportion of Richland residents identifying with Hispanic/Latino showed the greatest gains, more than doubling in population between 2000 and 2010.



2. Public Involvement

Three public open house meetings were held to consider early drafts of this PTOSFMP on February 15, March 6, and March 15, 2012. Approximately 50 attendees provided comments on park land development, recreational needs and parks maintenance.

To obtain information from park user groups, the following organizations were directly contacted in 2012 to assess their current and future facility needs:

> Richland National Little League, Greater Richland Little League, Tri-Cities Girls Fastpitch Softball Association, Richland Babe Ruth Association, Richland Youth Football Association, Tri-Cities Youth Soccer Association, Columbia Basin BMX, Tri-City Kart Club, HRMC, Inc. (Horn Rapids Motorcross), Tri-City Outrigger Canoe Club, Tapteal Greenway Association, Friends of Badger Mountain, Tri-City Dog Park Society, Tri-City Bicycle Club, Richland Riders Club, Purple Sage Riders, Columbia Park Marina, Native Plant Society and the Richland Seniors Association.

Comments were received from:

> The Richland National Little League, Three Rivers Lacrosse Club, Columbia Basin Native Plant Society, Lower Columbia Basin Audubon Society, Tapteal Greenway Association, Friends of Badger Mountain, Tri-City Bicycle Club, Columbia Park Marina, and the VSI Law Group (representing Badger Mountain South).

Public comments on the Preliminary Draft Plan

On May 16, 2012 the Draft 2013-2018 PTOFMP was posted on the City's website for public comment until May 31, 2012. Comments were received from VSI Law Group; Nancy Doran; Shannon Goodwin; a combined letter from the Ridges to Rivers Open Space Network, Tapteal Greenway and Lower Columbia Basin Audubon Society; Debbie Berkowitz and Darrell Holden.

The Parks and Recreation Commission held a regular meeting on January 9, 2014 to allow the public to comment on the draft plan. Commission workshops to review and discuss the draft plan were held on August 8, 2012; June 27, 2013; July 25, 2013, December 12, 2013 and January 23. At their January 23, 2014 meeting the Commission voted to recommend Council adopt the PTOFMP.

3. Definitions

Facility

A structure designed, built and installed to serve a specific function or perform a particular service, including municipal buildings, aquatic facilities, comfort stations (restrooms), boat docks, skate park and similar amenities.

Developed Open Space

The City of Richland Comprehensive Land Use Plan defines Developed Open Space as: "including golf courses, federal power transmission and irrigation wasteway easements, private open space, riverfront parks, undeveloped parks, and parks intended for long-term open space.

Natural Open Space

The City of Richland Comprehensive Land Use Plan defines Natural Open Space as: "public lands intended to remain as long-term undeveloped open space with appropriate public access. This category primarily includes, for example, lands associated with the Yakima River floodplain, islands in the Columbia River, steeply sloped areas, sensitive areas along the Amon Basin and other designated areas. Natural Open Space lands are managed as natural areas and may include riparian corridors along creeks and rivers, wetlands, shrub-steppe, open ridges and hillsides".

Pathways and Trails

- Class 1 Trails provide looped linkages to public facilities, natural features, large subdivisions and employment/shopping centers and shall serve as the arterial trail system. Class 1 Trails shall be improved with asphalt or concrete surface and 10-12 feet wide and include a minimum one foot clearance on both sides.
- Secondary Trails shall serve a neighborhood park or provide access to the Class 1 Trail system. Secondary Trails may also be constructed to provide ADA access in Natural Open Space areas. Secondary Trails shall be concrete, or asphalt surface and 6-10 feet wide.
- Soft Trails occur in Natural Open Space areas or other natural areas to minimize development and reduce trail impacts. Soft trails shall be 3-5 feet wide and be improved with wood chips or gravel not more than 5/8 inch in size.

Private Park and Recreational Facilities

Private recreational facilities include swim and tennis clubs, homeowners owned and maintained parks, private schools, commercial athletic and recreational and businesses.

Public Park and Recreational Facilities

Neighborhood Parks

- Easily accessible, with a service area up to one mile.
- Three acres minimum with an optimum size of 3-5 acres.

- Common features might include open multi-purpose playfields, half-court basketball, play equipment, picnic shelter, trees, pathways (perimeter and to provide access to playground and shelter) and picnic tables.
- At least 30% of the park boundary should be bordered by non-arterial public streets.
- It should be located in the center of a service area and adjacent to, or in close proximity to other open space or school sites.
- Park service areas are defined by State highways and roads, principle arterials, minor arterials, physical features such as canals, severe topographic changes, etc.

Community Parks

- Serve multiple neighborhoods and offer a diverse environment suitable for a wide range of active and passive recreational activities with natural and developed areas provided.
- Service radius is 1-2 miles with an optimum size of 20-50 acres.
- At least 30% of the park should be bordered by public streets and access should be provided from arterial streets.
- Common features include designated sports fields, recreation buildings, sport courts, restrooms, group picnic facilities, natural areas and local trail systems.

Regional Parks

- Offer recreational opportunities that attract a diverse group of people from the Tri-Cities metropolitan or county area.
- Access to the park should be provided from arterial streets.
- Common features include water related facilities, themed playgrounds, sport courts, multi-use sports fields, natural areas, restrooms, group picnic areas, trail systems, and concessions.

Special Use Parks

- Offer major specialized or single-purpose facilities.
- The service area is generally community wide or larger.
- Common types of specialized uses are swimming facilities, recreation centers, athletic complexes, skate parks, golf courses, boat launch facilities, gardens and off-road vehicle facilities.

Linear Parks

- Developed for recreational travel or to enjoy linear resources such as waterways, shelterbelts, streetscapes, or similar amenities.
- Typically long and narrow in shape. The service area is generally community wide or larger with easy public access.
- Common features include hard and soft surface trails, benches, landscaping, natural vegetation and view points.
- Suitable sites include linkages to public facilities, natural features and employment/shopping centers.
- Trailhead parking should be provided at locations that will have the least impact to the park.

Streetscapes

Landscape areas adjacent to streets that add to the aesthetics of the City, but do not, or by their location should not, provide an active recreation area.

4. Administration and Inventory

Parks and Parks and Public Facilities Department

The department is organized into four divisions.

Administrative Division

The Parks and Recreation Department's administration division provides administrative oversight to all aspects of the Parks and Recreation Department including budget, long-range goals, community involvement, Parks and Recreation Commission support, inter-jurisdictional projects and personnel administration. In 2013, there are 1.5 FTE's in this division, the Parks and Recreation Department Director and a half time administrative support position.

Recreation Division

The Recreation Division develops and administers a broad range of recreation programs and activities to meet the needs and interests of Richland citizens. The division manages use of parks, facility scheduling, permitting process, provides Parks and Recreation Commission support, and promotes tourism and commerce for Richland. In 2013, there are 11.1 year-round FTE's and 34 seasonal staff in this division.

Parks and Facilities Division

The Parks and Facilities Division maintains all City-owned parks including playgrounds, athletic fields, aquatic facilities, boat docks and park structures. The division also provides maintenance of all City facilities, including plumbing, HVAC, carpentry, design and project construction. In 2012, there were 21.5 year-round FTE's division and 13.5 seasonal staffing this division.

Planning and Construction Division

The Planning and Construction Division plans, designs and constructs park facilities to meet the needs of Richland residents. In 2013, there are 2 FTE's in this division.

Neighborhood Parks

Barth Park (0.35 acres) Located at the corner of Barth Avenue and Comstock Street, this park contains two toddler swings, two youth swings, basketball, trees and grass. On-street parking only.

Beverly Heights Park (2.6 acres) Located between Ada Street and Wright Avenue, this park has playground equipment, an unlit practice baseball field, two toddler swings, four youth swings, drinking fountains, benches, picnic tables, trees and grass. On-street parking only.

Brookstone Park (2.5 acres) Located on the corner of Tomich Avenue and Emerald Street in south Richland. The park has a playground, half-court basketball court, walking trail, turf and landscaping. On-street parking only. Master Plan adopted in 2007.

Chaparral Park (3.0 acres) Located on Timmerman Drive off of Leslie Road in south Richland, this park has playground equipment, four youth swings, two toddler swings, basketball, a large open level field, grass and trees. On-street parking only.

Craighill Park (3.41 acres) Located at the intersection of Craighill Avenue/Comstock Street and Benham Street, this park has playground equipment, two toddler swings, two youth swings, two unlit practice baseball fields, basketball court, room for two soccer fields (if space is shared with baseball fields), drinking fountains, benches, trees and grass. On-street parking and 21 off-street parking stalls.

Crested Hills Park (5.8 acres) Located on Clermont Drive in the Crested Hill neighborhood in south Richland, this park has playground equipment, two toddler swings, two youth swings, benches, and two level areas for soccer, storm drainage pond, walking trail, picnic shelter, basketball court, trees and grass. On-street parking only. Master Plan adopted in 2003.

Desert Rim Park (2.84 acres) Located on Satus Street in south Richland, this park has playground equipment, two toddler swings, two youth swings, benches, looped walking trail, level grass area for soccer, grass and trees. On-street parking only. Master Plan adopted in 2004.

Drollinger Park (1.5 acres) Located west of the By-Pass Highway, north of Duportail Street at the end of Tanglewood Drive. This park is currently undeveloped.

Frankfort Park (2.86 acres) Located on the corner of Hartford and Frankford Streets, this park has playground equipment, four youth swings, two toddler swings basketball, one unlit practice baseball field, soccer practice field, drinking fountain, picnic tables, grass and trees. On-street parking only.

Gala Park (3.0 acres) Located on the northeast corner of Gala Way and Westcliffe Boulevard, this park has irrigation and turf. A playground and trees will be added in 2014. Master Plan approved in 2013. An adjacent elementary school is planned by the Richland School District to be open in 2015. On street parking only.

Goethals Park (2.0 acres) Located on Goethals Drive at Comstock Street, this park has two playground structures, two toddler swings, two youth swings, zip line, one unlit practice baseball field, and room for a soccer field if shared with the baseball field, 1.5 acres of nature playground, benches, grass and trees. There are 6 off-street parking stalls. Master Plan adopted in 2010.

Heritage Hills Park (.71 acres Surplused/.88 acres Retained) Located at the intersection of Heritage Hills Drive and Sundance Drive in south Richland. This park is currently undeveloped and the City has entered into a partnership with the Sundance Ridge Homeowners Association to develop and maintain the park. The City is using proceeds from the sale of .71 acres Surplused/.88 acres Retained of the existing undeveloped park to assist with frontage improvements.

Hills West Park (2.06 acres) Located between Pinionwood and Laurelwood Courts in south Richland, this park has playground equipment, two toddler swings, two youth swings, picnic tables, and an open field for soccer, grass and trees. On-street parking only.

Jason Lee Park (4.1 acres) Located on Wright Avenue adjacent to Jason Lee Elementary School, this park has playground equipment, two toddler swings, two youth swings, and one unlit baseball field, an area for soccer, drinking fountain, benches, picnic tables, grass and trees. On-street parking only.

Jefferson Park (8.71 acres) Located on George Washington Way, across from the Uptown Shopping Center, and adjacent to the Richland School District's Jefferson Elementary School, this park has playground equipment, four youth swings, two toddler swings, a restroom/concession building, a picnic shelter, two unlit regulation Little League baseball fields with bleachers, batting cages, storage building, drinking fountains, an area for soccer, benches, picnic tables, grass and trees. There are 69 off-street parking stalls and one handicap parking stall.

Lynnwood Loop Park (10.9 acres) Located on Lynnwood Loop between Snyder Street and Saint Street in north Richland, this park has playground equipment, two toddler swings, two youth swings, half-court basketball, one unlit practice baseball field, soccer field, drinking fountain, benches, bike racks, swing bench, grass and trees. There are 28 off-street parking stalls.

McMurray Park (3.04 acres) Located behind the Safeway store on George Washington Way, the park has playground equipment, walking trails, community garden area, picnic shelter, grass and trees. There are 6 parking stalls and 2 handicap parking stalls designated for park use within the Eagle Assisted Living facility parking lot off of Pike Avenue. Master Plan adopted in 2009.

Meadows East Park (3.04 acres) Located on Muriel Street off of Bellerive Street in south Richland, the park has playground equipment, benches, picnic tables, two toddler swings, two youth swings, and an area for soccer, grass and trees. On-street parking only.

Oak Park (3.1 acres) Located on the corner of Mahan Avenue and Oak Street just west of Stevens Drive, the park has playground equipment, five youth swings, one toddler swing, drinking fountain, benches, picnic tables, six concrete sculptures, grass and trees. On-street parking only.

Overlook Park (0.91 acres) Located at the end of Fairwood Court in south Richland, this park has playground equipment, four toddler swings, four youth swings, half-court basketball, picnic tables, grass and trees. On-street parking only.

Paul Liddell Park (2.75 acres) Located on Cottonwood Loop just south of Swift Boulevard; the park has picnic benches, playground, walking trails, grass and trees. On-street parking only.

Rodney Block Park (3.1 acres) Located on the corner of Roberdeau Street and Perkins Avenue, just west of Thayer Drive. The park has playground equipment, four youth swings, two toddler swings, and half-court basketball, one unlit practice baseball field with bleachers, room for a soccer field, drinking fountain, benches, picnic tables, grass and trees. There are 25 off-street parking stalls.

Stevens Park (1.41 acres) Located on the corner of Stevens Drive and Van Giesen. The park has a 2 – 5 year old playground structure, half-court basketball, one unlit practice baseball field, picnic tables, grass and trees. There are 26 off-street parking stalls.

Westwood Park (0.89 acres) Located at the end of Westwood Court in north Richland, this park has a picnic shelter, turf and trees. On-street parking only.

Wye Neighborhood Park (3.15 acres) Located on Columbia Park Trail, just west of Columbia Center Boulevard, the park has playground equipment, two youth swings, two toddler swings, restroom facility, picnic shelter, half-court basketball, picnic tables, primitive boat launch, grass and trees. There are 13 parking stalls and one handicap parking stall. There is a large gravel parking area at the launch location. This park is owned by the United States, managed by the Corps of Engineers and leased to the City of Richland.

Community Parks

Badger Mountain Community Park (80.0 acres) Located on Keene Road in south Richland. The park has playground equipment, restroom building, concession building, four picnic shelters, two lighted regulation Little League baseball fields with bleachers, one unlit regulation Little League baseball field with bleachers, one baseball practice field, one lighted football/lacrosse field, 3-6 soccer fields (depending on age group), full-court basketball, walking trails, drinking fountain, picnic tables, three barbeques, benches, batting cages, 2.5 acre off-leash dog area, 6,000 square foot splash playground, grass and trees. There are 276 off-street parking stalls and 12 off-street handicap parking stalls. The Master Plan was adopted in 2009.

Approximately 40 acres of the park is designated as natural open space. This area is accessible from Glenwood Court or Englewood Drive. A view shelter and walking trails are available. There are an additional 25 off-street parking stalls provided at the Glenwood Court location. On street parking is available on Englewood Drive.

Claybell Park (46.0 acres) Located on Broadmoor Street in south Richland, this park has two playgrounds (one playground for individuals of all abilities), two toddler swings, two youth swings, restroom building, four tennis courts, one basketball court, one unlit regulation Little League field and one unlit practice baseball field which doubles as a soccer field, three soccer fields, perimeter hard surface trail, drinking fountains, benches, picnic tables, grass and trees. There are 76 off-street parking stalls and nine handicap parking stalls. The Master Plan was adopted in 2012. Twenty-three acres of the park are designated as natural open space. This area has soft surface trails.

Hanford Legacy Park (117 acres) Located along SR-240 west of Kingsgate Drive. The park is currently developed with a four-field Babe Ruth complex, restroom/concession building, concrete bleachers, fencing, dugouts and a gravel parking lot. The Babe Ruth Complex is privately managed through a lease agreement with the Richland Babe Ruth Association. The Master Plan was adopted in 2008.

Trailhead Park (40.0 acres) Located on Queensgate Drive just west of the Westcliffe neighborhood, the park has 2.5 acres of developed park land with turf, trees, gravel parking lot for approximately 55 vehicles, playground and restroom. The Badger Mountain Centennial Preserve Canyon Trail also begins at Trailhead Park and is connected to the parking lot by the Badger Flats Trail.

Regional Parks

Howard Amon Park (45.91 acres) Located along the Columbia River from the Hampton Inn to approximately Gowen Drive. The Master Plan was adopted in 2001, revised in 2010 and 2012.

> ***From the Hampton Inn to Lee Boulevard***, this centrally located park has Sturgeon Cove playground, zip line, 2-5 age playground, two toddler swings, climbing boulders, carved tree art, four youth swings, restroom, and picnic shelter, four lighted tennis courts, drinking fountain, benches, picnic tables, swing benches, wading pool, power pedestals, Lee Plaza, Lee Boulevard Dock, multi-use trails, grass and trees. Twenty-seven parking stalls and two handicap stalls are provided on Lee Boulevard.
>
> ***From Lee Boulevard to north of Newton Street***, the park has a half-court basketball, swimming area, benches, swing benches, multi-use trail, picnic tables, power pedestal, grass and trees, and the Fingernail outdoor stage. The parking lot adjacent to the park has 111 stalls and four handicap stalls.
>
> ***From Newton Street, north***, the park has a restroom, two picnic shelters, two barbeques, four youth swings, multi-use trail, two toddler swings, drinking fountain, benches, picnic tables, boat launch facility, docks, grass and trees. There are 43 parking stalls, three handicap parking stalls and 47 vehicle / trailer stalls.
>
> A portion of this park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Leslie Groves Park (149.2 acres) Located along the Columbia River between Van Giesen Street and Ferry Street.

> ***South of Saint Street,*** the park has playground equipment, two restrooms, river swimming area, two picnic shelters, two barbeques, one unlit baseball field, one soccer field, two horse shoe pits, drinking fountains, benches, picnic tables, three sand volleyball courts, fishing pier, grass and trees. There are 50 parking stalls and four handicap parking stalls.
>
> ***North of Saint Street to Snyder Street,*** the park has a restroom, three picnic shelters, two tennis courts, basketball court, and soccer field, an informal soccer area, 160 feet of boat docks, boat launch, drinking fountains, benches, picnic tables, bike racks, grass and trees. There are 57 parking stalls and 3 handicap parking stalls available at Saint Street, and four

handicap parking stalls, two handicap vehicle / trailer parking stalls, 60 vehicle with trailer parking stalls and 18 parking stalls at Snyder Street.

North of Snyder Street, the 25 acres north of Snyder Street is designated as natural open space and the only improvements are the Riverfront Trail and park benches. Noxious weed removal and planting native plant species is being accomplished by a volunteer group.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Special Use Areas

Bradley Boulevard Park (0.2 acres) Located on Bradley Boulevard, the park contains 23 parking stalls and two handicap parking stalls, trees, turf and two asphalt connections to the Riverfront Trail.

Carol Woodruff Plaza (0.10 acres) Located in The Parkway, the plaza contains trees, turf, benches and a fountain.

Columbia Park West (65.0 acres) Located on Columbia Park Trail, north of Columbia Center Boulevard. The area has a restroom, picnic shelter, picnic tables, two barbeques, drinking fountain, multi-use trails, boat docks, three-lane boat launch, benches, grass and trees. There are six handicap parking stalls, one handicap boat trailer stall, 35 trailer stalls and 29 vehicle parking stalls.

Columbia Park West provides transient moorage for up to five consecutive nights on the city-owned docks downriver from the boat launch. A lessee utilizes water and certain uplands for a private marina. South of Columbia Park Trail is 51 acres of undeveloped park land.

Columbia Park West is home to the Lewis and Clark Interpretive Overlook, located to the west, commemorating the journey of Lewis and Clark in the Tri-City area.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

The Hanford Reach Interpretive Center is under construction by the Richland Public Facilities District. The interpretive center site and additional land to the east are included in the 2010 Columbia Park West Master Plan commissioned jointly by the Cities of Richland and Kennewick.

Columbia Playfield (28.89 acres) Located adjacent and east of Richland High School, this park has a large playground structure, two toddler swings, two youth swings, four lighted softball fields with bleachers, one unlit Little League game field, two restroom/concession buildings, grass and trees. There are 75 parking stalls and three handicap parking stalls located off of Mansfield Street and 151 parking stalls and three handicap parking stalls located off Swift Boulevard.

George Prout Memorial Pool is located within Columbia Playfield at the southeast corner of Long Avenue and Swift Boulevard. The facility has a 4,625 square foot, 25-yard pool (3.5 to 13 feet deep), a 1,100 square foot wading pool (6 inches to 30 inches deep), covered spectator seating, bathhouse and a mechanical building. There are 75 parking stalls and three handicap parking stalls located off Mansfield Street and 151 parking stalls and three handicap parking stalls located off Swift Boulevard.

The Master Plan was adopted in 2006.

Columbia Point Golf Course (170 acres) Located on Columbia Point Drive, adjacent to George Washington Way. The golf course is owned by the City, but privately operated.

Columbia Point Marina Park (14.4 acres) Located at the end of Columbia Point Drive, the park has playground equipment, restroom, four picnic shelters with barbeques, room for a soccer field, multi-use paved trail, boat docks, four-lane boat launch facility, benches, picnic tables, six power pedestals, drinking fountain, grass and trees. There are 93 vehicle parking stalls, six handicap vehicle parking stalls and 146 boat / trailer parking stalls.

Columbia Point Marina Park provides transient moorage for up to five consecutive nights.

A portion of this park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Horn Rapids Athletic Complex (24.0 acres) Located off the Vantage Highway (SR-240) on Snyder Street, the Complex has playground equipment, three toddler swings, four youth swings, restroom, four softball fields (one is lighted) with bleachers, lighted BMX track with bleachers, drinking fountains, grass and trees. There are 269 vehicle parking stalls and 6 handicap vehicle parking stalls.

Jeannette Taylor Park (2.02 acres) Located off Goethals Drive between Williams Drive and Swift Boulevard, the park has 22,100 square feet of concrete skate park, restroom, grass and trees. On-street parking only. Master Plan was adopted in 2003.

John Dam Plaza (3.9 acres) Located between George Washington Way and Jadwin Avenue, north of Knight Street, the Plaza has benches, restroom, picnic tables, art pieces, raised turf area for outdoor performance, trees and grass. Master Plan was adopted in 2010.

ORV Park (300.0 acres) Located at the intersection of Twin Bridges Road and the Vantage Highway (SR-240), the off-road vehicle park has a motor-cross course, supercross course, a sand drag strip, 4-wheel drive team relay course, 4-wheel drive obstacle course, ATV track, open trails, mini/pee-wee MX track, RV camping, four restroom facilities (two with showers) and two picnic shelters. The park is privately managed through a lease agreement with HRMC, Inc. The park is also home to two private clubs, the Tri-City Kart Club (go kart racing) and the Tri-City Radio Control Modelers who lease area from the City.

South Columbia Point (116 acres) Located at the confluence of the Yakima River and the Columbia River. Access is from Columbia Point Drive. It has dirt walking trails, fishing locations, primitive boat launch, wildlife and vegetation viewing. South Columbia Point is closed to motor vehicles.

South Columbia Point has three land use designations, 32 acres designated Public Facility, 23 acres designated Natural Open Space and 61 acres designated Developed Open Space.

Linear Parks

Abbott Shelterbelt (4.1 acres) Located adjacent to Aaron Drive. The Abbott Shelterbelt is currently undeveloped.

By-Pass Shelterbelt (55.74 acres) Located along the By-Pass Highway from Thayer Drive to Jadwin Avenue. The By-Pass Shelterbelt has paved multi-use trails, benches, drinking fountains, sound wall and trees between Thayer and Van Giesen Drives. The sound wall extends north of VanGiesen Drive to Jadwin Avenue. A Master Plan was adopted in 2006.

Gillespie Parkway (2.9 acres) Located along Gillespie Street, the parkway has picnic tables, trees and grass. The Urban Greenbelt Trail traverses the parkway from George Washington Way to Goethals Drive.

Goethals Shelterbelt (15.0 acres) Located along Goethals Drive from Aaron Drive to Gillespie Street, the shelterbelt has trees.

Hains Avenue Levee (19.0 acres) Located between Howard Amon Park and Leslie Groves Park, running parallel with the Columbia River. The park has a paved multi-use trail, benches, swing bench, drinking fountain and grass.

This park is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

James Lawless Park (34.0 acres) Located on the hillside between Thayer Drive and Wellsian Way, the park provides an 18-hole disc golf course and soft surface trails.

Keene Road Trail Corridor (78.7 acres) Located in former railroad right-of-way in south Richland between the West Richland and Kennewick city limits and improved with a 12-foot wide paved multi-use trail. There is public parking in the Queensgate Shopping Center and at Badger Mountain Community Park. There are community gardens located between Venus Circle and Bellerive Drive. A Master Plan was adopted in 2011.

Marjorie Sutch Greenway (14.6 acres) Located between Stevens Drive and George Washington Way, the Greenway has paved walking trails along a wetland/waterway. Kadlec Regional Medical Center through a partnership with the City is maintaining and making improvements to the portion of the park located between Stevens Drive and Goethals Drive.

Stevens Drive Buffer Strip (16.27 acres) Located adjacent to Stevens Drive from Catskill Street to Spengler Street has gateway entrance features, a paved multi-use trail and community garden plots with gravel parking.

Natural Open Space

Amon Basin (75 acres) Located south of Claybell Park and east of Leslie Road. Access is available from Claybell Park and Leslie Road south of Rachel Road. The park has walking/cycling trails. Motor vehicles are not permitted.

Badger Mountain (32 acres of natural open space) Located on the south, east and north sides of Little Badger Mountain. Benton County owns and operates the Badger Mountain Centennial Preserve with access from Dallas Road and the City of Richland's Trailhead Park on Queensgate Drive.

Barker Ranch Trail (5.2 miles) Located between the Vantage Highway and the Yakima River from the City limit south to the Horn Rapids Community. The trail is located on public and private property with a public access easement. Formal trailhead parking is not available. Access to the trail is from Benton County's Horn Rapids Park or from Horn Rapids Road.

Bateman Island (160.0 acres) Located at the confluence of the Yakima River with the Columbia River. Access to the island is from Columbia Park Trail just south of North Columbia Center Boulevard. The island has soft surface walking trails (motor vehicles are not allowed), fishing, wildlife and vegetation viewing.

This natural open space area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Badger Mountain Community Park (40 acres) This undeveloped portion of Badger Mountain Community Park includes "Frank Hill" as designated on the USGS map data located south of the Hills West and Heritage Hills neighborhood and north of the developed portion of Badger Mountain Community Park. Access and parking is available from Englewood Drive and Glenwood Court.

Chamna Natural Preserve (293 acres) Located adjacent to the Yakima River and the I-182 bridge, access is from Aaron Drive. The preserve has a paved trail from the parking lot to the Yakima River, several miles of dirt multi-use trails (motor vehicles are not allowed) and an information kiosk. The City has an agreement with the Tapteal Greenway Association for area maintenance. There is a gravel / asphalt parking area with approximately 60 parking stalls.

This area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Chamna Natural Preserve has two land use designations, 262 acres are designated as Natural Open Space and 32 acres are Developed Open Space.

Claybell Park (23 acres) This undeveloped portion of Claybell Park is adjacent to the Amon Basin.

Columbia Point South (23 acres) Split land use designation of public facility, developed open space and natural open space. Formerly identified by the City as the site of the Hanford Reach Interpretive Center. The facility is currently under construction at a different location. Improved with gravel roads, traffic control measures (boulders and bollards) and utility stubs. Non-motorized access only.

Parking available at Columbia Point Marina Park. Provides access to the Columbia River and Yakima Delta shorelines.

Horn Rapids (3.38 acres) Located below the bluffs along the Horn Rapids Residential Community. Walking/cycling trails are available and accessed from the Barker Ranch trail.

Leslie Groves Park (25 acres) 25 acres north of Snyder Street are designated as natural open space and the only improvements are the Riverfront Trail and park benches. Noxious weed removal and planting native plant species is being accomplished by a volunteer group.

W.E. Johnson Park (236.0 acres) Located on Hall Road off Van Giesen Street on the west side of the By-Pass Highway. The park contains multi-use soft surface trails, and approximately one-half mile of Yakima River frontage. No vehicular access permitted in the southern ¾ of the park. The Colyak Bow Hunters lease a portion in the north of the park for archery ranges. A Master Plan was adopted in 2012.

Wye Levee (21 acres) Located west of Bateman Island extending west to SR-240. This open space contains a portion of the Sacagawea Heritage Trail (12-foot wide multi-purpose trail), benches, fishing and a primitive watercraft launch.

This Natural Open Space area is owned by the United States, managed by the U.S. Army Corps of Engineers and leased to the City of Richland.

Other Designated Natural Open Space Areas

Table 1

Park Area Totals

	Acres	Number of Parks
Neighborhood Parks	78.6	25
Community Parks	220	4
Regional Parks	170	2
Special Use Areas	702	11
Linear Parks	240	9
Natural Open Space	873.98	7
Total Richland Areas	**2,285.6**	**58**

Publicly Owned and Maintained Streetscapes

Keene Road, , Lee Boulevard, Hunt Circle, Swift Boulevard, George Washington Way/ Aaron Drive, Swift Boulevard, Marshall Street, George Washington Way, the Uptown Shopping Center, the Parkway and the Jadwin/Stevens intersection. The various streetscapes include grass, trees, shrubs and other landscape improvements. A draft citywide Streetscape Master Plan is complete and is expected to be refined and adopted by Council in 2014.

Water Features

Columbia River. The Columbia River provides recreational opportunities for swimming, boating, skiing/wakeboarding, fishing, and kayaking/canoeing.

Yakima River. The Yakima River provides recreational opportunities for fishing, tubing, boating, kayaking/canoeing.

Amon Wasteway. Amon Wasteway flows from Kennewick Irrigation District agricultural and residential irrigation application, canal seepage and return flow through the Amon Basin Natural Preserve ,Claybell Park, the Meadow Springs Golf Course, Leslie Canyon, Yakima Delta Management Unit (Army Corps of Engineers), and into the Yakima River near the confluence with the Columbia River.

Hip Deep Creek. Hip Deep Creek begins just north of Lee Boulevard and flows north and west through Columbia Playfield, Jeannette Taylor Park and Sutch Park. This creek is a storm water conveyance ditch collecting storm water from city streets and developed properties. There is also a section of this ditch that begins just south of McMurray Street and flows south through McMurray Park in an open channel to just north of Van Giesen Street.

Keene Road storm water facilities. From the west Richland City limits to Elementary Street, there are a series of storm water ditches/ponds on the north/east side of Keene Road which are maintained by the City. There are also drainage ditches on the south and west side which are maintained by the Kennewick Irrigation District.

Future Public Park Land

Badger Mountain South Master Planned Community. The Badger Mountain South Master Planned Community lies south of the Badger Mountain Centennial Preserve and north and east of interstate I-82. It encompasses 1,457 acres and will contain a mixture of 5,000 dwelling units, 200 acres of commercial uses and 446 acres of open space, parks and greenways. Two parks, a six-acre Neighborhood Park and a thirty-acre Community Park will be public parks, as well as approximately three miles of Class 1 Trail.

The development of these public facilities is governed by the terms and conditions found in the document entitled “Master Agreement between the City of Richland and Nor Am Investment, LLC, Regarding the Community Known as Badger Mountain South,” which sets out the timing and phased development of the two future parks and the conveyance of the future paved trail.

Horn Rapids PUD. The Horn Rapids PUD is an 835-acre planned community with golf course located in the northwest section of Richland. The community provides private parks and open space and has set aside 10 acres for a public Neighborhood Park.

These parks are not currently owned by the City and are not included in the totals above.

Other Publicly-Owned Park Space within the Urban Growth Boundary

Benton County. 647 acres in South Richland on Badger Mountain for natural open space. Pedestrian, equestrian and cycling trails are provided.

Corps of Engineers*. 1,112 acres for natural open space adjacent to the Yakima River near the confluence with the Columbia River.

Corps of Engineers/Department of Natural Resources. 2,629 acres of water surface comprising the Columbia and Yakima River.

Port of Benton. The Port of Benton provides a 1-acre park that contains a conning tower from the USS Triton Submarine at the intersection of Richardson Road and Port of Benton Boulevard in north Richland.

*The Corps of Engineers properties identified above are not included in the park land lease between the City of Richland and the Corps of Engineers.

Trails

Existing trails are identified in Figure 2.

Table 2
Trail Length Totals

Existing Class 1 Trails	
Richland Riverfront Trail (Horn Rapids Road to I-182 Bridge)	7.22 mi
Leslie Groves Bike Trail	1.6 mi
Bypass Shelterbelt (Wellsian Way to Jadwin Ave)	4.36 mi
Sacagawea Heritage Trail	3.67 mi
Chamna/Coulee Street Trail	0.96 mi
Keene Road/ Gage Boulevard Trail	4.5 mi
Stevens Drive Trail	0.82 mi
Existing Secondary Trails	
Aaron Drive Trail	0.54 mi
Badger Mt. Park	0.71 mi
Crested Hills Park	0.34 mi
Desert Rim Park	0.25 mi
Urban Greenbelt Trail	2.68 mi
Lynwood Loop Park	.25
McMurray Park	0.35 mi
Paul Liddell Park	0.14 mi
Sagewood Meadows Open Area	0.56 mi
Claybell Park	0.56 mi
Existing Soft Trails	
W.E. Johnson Park	>5 mi
Trailhead Park/Badger Mountain Centennial Preserve	Approx. 6 mi

Trailhead Park/Badger Flats Trail	Verify
Claybell Park	>2 mi
Tapteal Greenway Trail	2 mi
Badger Mountain Overlook	>1 mi
Riverview Management Unit (COE)	2 mi
Chamna Natural Preserve	> 11 mi
Bateman Island	> 2 mi
James Lawless Park	>1 mi
Amon Basin	>2 mi
South Columbia Point	>2 mi
Rivers to Ridges Trail (Falconcrest)	0.36 mi

The Benton Franklin Council of Governments publishes a Regional Bicycle and Pedestrian Plan. The plan may be viewed at the Council of Governments web site at http://www.bfcog.us/

Equestrian Trails

W.E. Johnson Park, Chamna Natural Preserve, South Columbia Point, Trailhead Park, Amon Creek Natural Preserve and the Tapteal Trail are all designated as equestrian use areas.

Mountain Bike Trails

Mountain biking is allowed on all City trails.

Water Trail

The Tapteal Greenway has completed a water trail along the Yakima River from Benton City to the Columbia River. The project includes development of access, rest stops and signage.

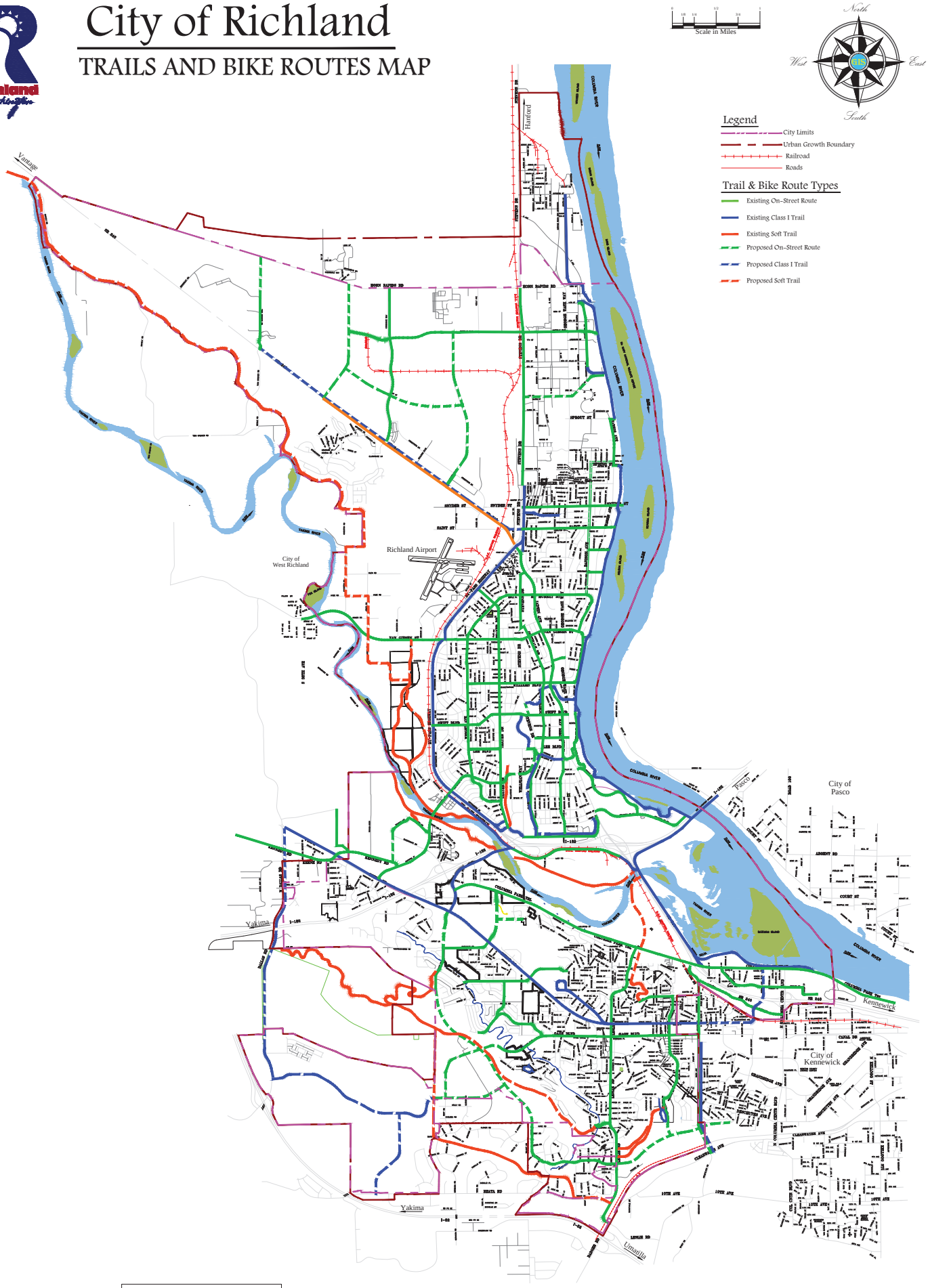
Great Washington State Birding Trail

Audubon Washington and WSDOT partnered to develop the Great Washington State Birding Trail. Leslie Groves, W.E. Johnson, Chamna and Bateman Island have been designated as birding locations on the “Sun and Sage Loop.”

Figure 2: Trails and Bike Routes Map

City of Richland

TRAILS AND BIKE ROUTES MAP



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Updated: January 22, 2014

FIGURE 2

www.richlandparksandrec.com

Facilities

Recreational facilities are identified in Figure 2 and are designed, built, installed, to serve a specific function or perform a particular service, including municipal buildings, pools/splash & play, comfort stations, boat docks and skate parks.

Municipal Buildings

Development Services Building	840 Northgate
Library	955 Northgate
City Hall & Annex	505 Swift Boulevard
Police Station	871 George Washington Way
Fire Station 71	1000 George Washington Way
Fire Station 72	710 Gage Boulevard
Fire Station 73	1900 Jadwin Avenue
Shops Building 100	2700 Duportail Street
Shops Building 200	2700 Duportail Street
Shops Building 300	2700 Duportail Street
Community Center	500 Amon Park Drive

Richland Community Center, 500 Amon Park Drive

The Community Center was opened in 2001 and contains 21,335 square feet. The facility includes a large and a small multipurpose room, kitchen, games room, arts & crafts room, meeting room, wellness room, computer lab, fitness room and lounge.

Wright Street Fire Station, 507 Wright Avenue

The Retired Wright Street Fire Station is currently owned by the City but leased to a private Montessori elementary school.

Comfort stations/concession buildings

The City maintains six comfort stations/concession buildings, eleven stand-alone comfort stations and one concession building. There are three comfort stations privately managed at the ORV Park.

Sports Courts

Four tennis courts are provided at Howard Amon Park and Claybell Park. Two tennis courts are provided at Leslie Groves Park. Full size basketball courts are provided at Badger Mountain Park, Crested Hills Park, Claybell Park and Leslie Groves Park.

Picnic Shelter

The City provides four wood and twenty-two metal picnic shelters/gazebos in the park system.

Howard Amon Fingernail outdoor stage

The Fingernail is a concrete structure that was moved into Howard Amon Park in 1970 and is used as a performing arts stage.

Plazas
Lee Plaza is located at the east terminus of Lee Boulevard in Howard Amon Park and overlooks the Columbia River and Lee Dock.
The Lewis & Clark Overlook at Wye Park provides views of the Columbia River and Bateman Island.
Carol Woodruff Plaza is located in The Parkway shopping district.

Aquatic
Richland has a varied array of aquatic opportunities.

Table 3
Aquatic Facilities

FACILITY NAME	LOCATION	WATER AMENITIES	SIZE/DEPTH	CAPACITY	
George Prout Pool	1005 Swift Avenue	➢ Swimming pool ➢ Dive tank ➢ Wader pool	3,345 sf, 3' to 7'deep 1.280 sf, 13' deep 1,100 sf, 0' to 2.5' deep	169 43 73	
Howard Amon Wader	Howard Amon Park	Wader pool	1,962 sf, 6" to 24" deep	131	
Badger Mountain Splash and Spray Park	Badger Mountain Park	19 spray features	6,000 square feet at zero depth	n/a	
Leslie Groves Swimming Area	Leslie Groves Park	Roped off beach on the Columbia River		n/a	
Howard Amon Swim Dock	Howard Amon Park	Roped off area around dock for swimming in the Columbia River		n/a	

Watercraft Facilities

Boat launches and moorage are provided at Leslie Groves Park, Howard Amon Park, Columbia Point Marina Park and Columbia Park West. A dock for large watercraft is provided at the end of Lee Boulevard in Howard Amon Park. Primitive launch sites are provided at Wye Park, the north end of Snively Road, Hyde Road and Duportail Street. Transient moorage is provided at Columbia Point Marina Park and Columbia Park West.

FACILITY NAME	LOCATION	LAUNCH RAMPS	MOORAGE SLIPS	VEHICLE WITH TRAILER PARKING	UTILITIES
Leslie Groves	East end of Snyder Street	2	None	62	None
Howard Amon Park	North end of Amon Park Drive	3	None	47	None
Columbia Point Marina Park	East end of Columbia Point Drive	4	34	146	Electric & water
Columbia Park West	Columbia Park Trail	2	5	36	None

Skate Park

A 22,000 square foot concrete skate park for skateboards and BMX bicycles is provided at Jeannette Taylor Park.

Richland School District

The City and the Richland School District have an inter-local agreement to share recreational facilities. The City provides use of softball fields at Columbia Playfield and the Horn Rapids Athletic Complex, George Prout Pool and the tennis courts at Howard Amon Park. The District provides gymnasium space for the City's youth basketball program. The District's recreational facilities are identified in Table 4.

Table 4
Richland School District facilities

Elementary Schools	Facility Amenities
Badger Mountain	Indoor gym, playground equipment, swings, two baseball fields, 2 soccer fields
White Bluffs	Indoor gym, playground, baseball field, soccer field
Jason Lee	Indoor gym, playground equipment, swings, 2 outdoor basketball courts, three baseball fields, two soccer fields, and room for 1-2 more soccer fields
Jefferson	Indoor gym, 4 outdoor basketball courts, playground equipment, swings, two baseball practice fields, one soccer field and room for an additional soccer field
Lewis & Clark	Indoor gym, three baseball fields, 2 soccer fields, playground equipment, 2 outdoor basketball courts
Sacagawea	Indoor gym, playground equipment, swings, 3 outdoor basketball courts, three baseball fields, 1 soccer field, and room for 1-2 additional soccer fields
Tapteal	Indoor gym, 2 baseball fields, 2 soccer fields
Marcus Whitman	Indoor gym, playground equipment, 3 outdoor basketball hoops, 2 baseball fields, 1 soccer field
William Wiley	Indoor gym, 1 baseball field, 1 soccer field
Middle Schools	**Facility Amenities**
Carmichael	Indoor gym with 1 full size and 1 small basketball court, 3 baseball fields, 2 softball fields, 2 soccer fields and 1 football field
Chief Joseph	Indoor gym, 4 outdoor tennis courts, 4 baseball fields, 1 football field, 1 track facility
Enterprise	Indoor gym with two basketball courts, two baseball fields, one football field, 2 soccer fields and a track facility
High Schools	**Facility Amenities**
Hanford	Two gyms with a total of 5 basketball courts, 3 baseball fields, 2 soccer fields, 4 practice football fields, 3 softball fields, 1 track & football field facility and 8 tennis courts
Richland	Two gyms, each with a basketball court, 8 tennis courts, 1 lighted baseball field, and 1 football / track stadium
River's Edge	Two outdoor basketball courts

Table 5
Indicates the total number of all City of Richland and Richland School District recreational facilities

Activity	City	School	Total
Youth baseball field	23	32	55
Youth softball field	4	5	9
Adult softball field	4	0	4
Indoor basketball court	0	21	21
Outdoor basketball court	14	16	30
Nature playground	1	0	1
Playground equipment	29	9	38
Picnic shelters	22	0	22
Indoor swimming pool	0	0	0
Outdoor swimming pool	1	0	1
Wading pool	2	0	2
Outdoor swimming beach	2	0	2
Water spray park	1	0	1
Indoor tennis court	0	0	0
Outdoor tennis court	10	20	30
Horseshoe pit	2	0	2
Soccer field	23	24	47
Football field	1	8	9
Lacrosse field**	0	0	0
Track facility	0	4	4
18-hole golf course	1	0	1
Driving range	1	0	1
Off-leash dog park	1	0	1
Community gardens	2	0	2
Sport court	0	0	0
Racquetball court	0	0	0
Motorized boat launch site	4	0	4
Unimproved boat launch	3	0	3
Transient moorage locations	2	0	2
Commercial/large boat dock	1	0	1
Indoor volleyball court	0	15	15
Sand volleyball court	3	1	4
Fishing pier	2	0	2
Skate park	1	0	1
Disk golf	1	0	1
Archery	1	0	1

BMX track	1	0	1
MX track	2	0	2

* Golf courses and driving ranges open to the public

** A lacrosse club currently uses a football field at Badger Mountain Community Park. The field is over-programmed and the City does not provide a dedicated lacrosse facility.

Recreation Programing

Recreational opportunities are provided on a continuous, year-round basis, with up-to-date event/activity guides and calendars available on the department website at richlandparksandrec.com.

Recreation programming is focused on mission-led program area opportunities to provide safe, clean and attractive parks and facilities, and quality leisure activities for the community. These facilities and programs are intended to enhance residents' health and provide comfortable access to their local government and other community amenities. Parks, facilities and recreational programming are essential tools the City uses to implement parts of the Strategic Leadership Plan.

The department uses a variety of public outreach tools to evaluate the demand for various recreation programming. A citizen survey completed in 2011 helps ensure diverse programming formats, such as drop-in activities, self-initiated recreation, classes, special events, workshops, trips, and additional opportunities as they arise. Program location and times are generally determined by the availability of users.

Programs are offered for a variety of ages and populations, from youth to seniors. Population groups include individuals, families and multi-generational participants, as well as individuals from different cultural backgrounds and abilities, including those with disabilities. Partnerships and collaborations with businesses and other municipalities have broadened the possibilities for additional classes, events and activities. *Movies in the Park*, in John Dam Plaza, which began in 2012, are an example of a recent successful collaboration.

State-of-the art software has been implemented for management of class development, tracking, registration, as well as room and park rentals. From this data, revenue and expense information can be drawn for planning purposes. Public computer is available in the lobby of the Community Center for the use of patrons in searching classes and activities, as well as registration. The City implements a robust marketing and public outreach effort to increase participation in city programming.

Listed below is a brief sample of activity categories and descriptions. Because recreation programs are selected to reflect current needs of the community, the assortment listed is not inclusive or static, with categories frequently changing.

- Aquatics-swim lessons, lap swim, open swim Pre-school educational activities
- Arts & Crafts, General Education-chess, juggling, hunter education, first aid and more

- Dog Training, Park Ranger Programs, geocaching, hikes and classes
- Home and Garden, Language, Computer and Technologies
- Fitness
- Yoga, Martial, Arts, Dance, Wellness-check-ups
- Sports: team and individual sports
- Adventure Camps-for youth
- Cards, Socials Trips

Established Community Events

Recreational programming also includes many annual and special events provided by others. Just as with on-going classes and activities, the following list is not all-inclusive or static, as community need continually evolves.

- Volunteer Appreciation–an evening to recognize all City volunteers
- CITO – Cache in Trash Out–a volunteer Geo-Caching and litter pick up activity
- Middle School Night Out – an evening for teenagers to dance, play and eat
- Morning with Mr. Bunny – an egg hunt and other activities
- Aquatics Theme Night–a fun night at the pool for all
- Fall Carnival – games, activities, scary stories, hayride and more
- Winter Wonderland – tree lighting, model trains, lighted boat parade and more
- Movies in the Park – a family movie series
- Live @ Five – a family concert series
- March for Respect – an awareness walk
- Art in the Park – an arts and crafts show
- Tumbleweed Music Festival – a festival featuring a wide variety of acoustic music
- Cool Desert Nights – a car show
- Ye Merrie Greenwood Faire – a Medieval/renaissance faire
- Pooch Plunge – dogs in the wading pool
- Adventure Challenge – a bicycle ride with various activity stations
- Kite Festival – make and fly your kite

Youth Athletic Programs

The City of Richland sponsors a T-Ball and Coach Pitch League for 5 – 8 year olds each spring, utilizing City park facilities for both practices and games. Enrollment has been consistent over the past four year period. Temporary backstops are utilized for practices and priority is given to externally managed sports leagues for field scheduling. Within the next six years additional fields will be needed, or if additional softball or Little League fields are constructed, then additional, existing fields in the park system can be utilized for the City's T-Ball and Coach Pitch program.

The City also sponsors a recreation basketball league which utilizes Richland School District gyms. Enrollment in 2012 was 800. Adequate gym space is currently available and is anticipated to be adequate for the next six years.

Adult Athletic Programs

The City sponsors an adult recreation basketball league utilizing Richland School District gyms. Nine teams participated in the 2011-2012 season.

Senior Services

The senior population is served in a multitude of programming areas. There are several opportunities for physical fitness, wellness checks, social events and activities, as well as travel.

Park Ranger Program

The Park Ranger Program provides a multitude of services, including park policy compliance, event oversight, graffiti abatement, public information, community interpretations, geocaching opportunities, local hikes, as well as oversight of both the volunteer Ranger and Junior Ranger programs.

Community Gardens

Community gardens were first provided by the City in 2010 at McMurray Park, with additional garden plots added along the Keene Road Trail corridor, east of Venus Circle in south Richland in 2011. In 2012, there were 46 participants gardening 4,450 square feet. Each garden area was selected based on proximity to multi-family housing. Twenty-four new garden plots will be available in north Richland at the Stevens Drive Triangle in 2014.

Partner Organizations

Currently the following associations/clubs provide the listed recreational service within City parks and/or facilities:

- Richland National Little League — Youth Baseball
- Greater Richland Little League — Youth Baseball
- Tri-Cities Girls Fastpitch — Girls Youth Softball
- Richland/Hanford Softball Assoc. — Adult Softball
- Richland Babe Ruth Assoc. — Youth Baseball
- Three Rivers Lacrosse Club — Youth Lacrosse
- Richland Youth Football — Youth Football
- Tri-Cities Youth Soccer Assoc. — Youth Soccer
- Columbia Basin BMX — Bicycle Motorcross
- Tri-City Kart Club — Go Kart Racing
- Colyak Bow Hunters — Archery
- Tri-City Radio Control Modelers — Remote Control Flying
- Horn Rapids Motorcross — Motorcross, Paintball, 4 x 4
- Tri-City Outrigger Canoe Club — Rowing
- Tri-City Bicycle Club — Cycling
- Chinook Cycling Club — Cycling
- Richland Riders Club — Equestrian
- Purple Sage Riders — Equestrian
- 1st Tee — Youth Golf
- Lower Columbia Basin Audubon Society — Bird Watching & Environmental Stewards

• Richland Seniors Association	Senior Activities
• Three Rivers Bicycle Coalition	Community Bicycle Advocates
• Columbia River Disc Golf Club	Disc golf
• Senior Life Resources	Meals-on-Wheels
• International Folkdancers	Dancing
• Columbia River Squares	Dancing
• Tri-City Table Tennis	Table Tennis
• Three Rivers Road Runners	Running and Multi-Sports Events
• Tri-Cities Visitor and Convention Bureau	Tourism, Events and Tri-City Sports Council
• Tri-Cities Chamber of Commerce	Cool Desert Nights
• Ye Merrie Greenwood Players	Ye Merrie Greenwood Faire
• Three Rivers Folklife Society	Tumbleweed Music Festival
• First Night Tri-Cities	First Night
• Friends of Badger Mountain	Environmental Stewards
• Tapteal Greenway Association	Environmental Stewards
• Native Plant Society	Environmental Stewards
• Sharefest Churches	Volunteer Service
• Mid-Columbia Make a Difference Day Committee	Park Donations and Volunteer Service
• Earth Month Participants	Volunteer Service
• Eagle Scout Candidates	Volunteer Service
• Richland Parks Foundation	Donations (following completion of 501(c)3
• Various Adopt-a-Park Participants	Volunteer Service
• Civic Organizations	Donations and Volunteer Service
• Kadlec Regional Medical Facility	Therapeutic Classes
• ARC of Tri-Cities	March for Respect
• WorkSource Columbia Basin	Work Skills Training
• City of Pasco	Leisure Programs
• City of Kennewick	Leisure Programs
• City of West Richland	Leisure Programs
• Kadlec Regional Medical Center	Maintenance and development

Parks and Facilities Maintenance

Currently the department maintains:

- 268 acres of developed park land
- 2,001.6 acres of undeveloped park land
- 304,745 square feet of municipal facilities
- 17 comfort stations totaling 11,900 square feet
- 15,020 square feet of boat docks
- 22,000 square foot concrete skate park
- 30 playgrounds totaling 111,120 square feet
- 5,718 trees within parks and facility sites.

Streetscapes on:

- Keene Road
- Lee Boulevard
- Hunt Circle
- Swift Boulevard
- George Washington Way
- Aaron Drive
- Swift Boulevard
- Marshall Street
- George Washington Way
- Uptown Shopping Center
- Parkway
- Jadwin/Stevens intersection.

5. Levels of Service

Park Area Level of Service Standards

City of Richland level of service standards have been established for the location of Neighborhood and Community Parks.

The level of service standard for the location of Neighborhood Parks is a one mile radius.
A similar process is used to determine adequate levels of service for Community Parks using a two mile radius. For the purpose of establishing level of service standards, Community and Regional Parks are considered to provide Neighborhood Park service.

Arterial streets, canals, State and Federal highways, or other types of physical barriers are considered when determining neighborhood park service areas. Park area level of service standards have not been established for the other park types, as they are developed based upon specific activity needs of the City.

Trails Level of Service Standards

There are no established national standards for trails. Examples of standards from other cities include: One trail system per region, 0.5 miles of trail per 1,000 population, and one mile of trail to 10,000 population. The City of Richland has chosen not to identify a level of service standard for trails. Currently, Richland has 24 miles of paved Class 1 trails, or 0.49 miles per 1,000 population.

Natural Open Space Level of Service Standards

There are no established national standards for open space. The City of Richland has chosen not to identify a level of service standard for natural open space. Currently, the City has 859 acres of natural open space with an additional 1,112 acres managed by other government agencies within, or adjacent to the city limits. This equates to approximately 40 acres per 1,000 population or 1,730 square feet per resident.

Aquatics

The National Recreation and Park Association's (NRPA), Recreation, Park and Open Space Standards and Guidelines recommend the City of Richland should provide one swimming pool per 20,000 residents and the pools should be able to accommodate 3-5% of the total population or 1,964 people at a time. The City has no adopted standards for aquatic facilities. Several private, neighborhood pools exist in the City and are not included in this evaluation.

Level of Service Standards

Richland evaluates the provision of recreation, parks and open spaces by carefully tracking population against local and NRPA suggested levels of service. Based upon Richland's 2012 population of 49,890 the current ratio of facilities per population is identified in Table 6.

Table 6
Comparison of Current and Recommended Demand Standards
All Park and Recreation Facilities

Recreation Area / Facilities	Current Ratio (2012)	City Recommended Standards	NRPA Recommended Standard
League Youth Baseball Fields	1 Field / 8,182 Pop.	1 Field / 7,000 Pop.	1 Field / 5,000 Pop.
Practice Baseball Fields*	1 Field / 4,100 Pop.	1 Field / 4,000 Pop.	1 Field / 3,635 Pop.
League Youth Softball Fields	1 Field / 12,272 Pop.	1 Field / 12,000 Pop.	1 Field / 5,000 Pop.
Practice Softball Fields*	1 Field / 4,909 Pop.	1 Field /4,500 Pop.	1 Field / 3,232 Pop.
Adult Softball Fields	1 Field/ 12,272 Pop.	1 Field / 12,000 Pop.	1 Field / 9,200 Pop.
Indoor Youth Basketball Practice Courts**	1 Court / 7,000 Pop.	1 Court / 5,000 Pop.	1 Court / 4,600 Pop.
Indoor Youth Basketball Game Courts**	1 Court / 9,800 Pop.	1 Court / 9,800 Pop.	1 Court / 4,600 Pop.
Indoor Volleyball Courts**	1 Court / 2,350 Pop.	1 Court / 2,350 Pop.	1 Court / 5,300 Pop.
Practice Soccer Fields	1 Field / 1,750 Pop.	1 Field / 1,750 Pop.	1 Field / 2,000 Pop.
Youth Football Fields***	1 Field / 49,090 Pop.	1 Field / 25,000 Pop.	1 Field / 7,400 Pop.
Youth Lacrosse Fields	1 / 49,090 Pop.	1 Field / 16,500 Pop.	1 Field / 7,400 Pop.
Golf Driving Range	1 Range / 49,090 Pop.	1 Range / 50,000 Pop.	1 / 50,000 Pop.
Golf 18-Hole Course	1 Course / 49,090 Pop.	1 Course / 50,000 Pop.	1 / 50,000 Pop.
Archery Range	1 Range / 49,090 Pop.	1 Range / 50,000 Pop.	1 / 50,000 Pop.
Skateboard	450 sf / 1000 Pop.	400 sf / 1,000 Pop.	400 sf / 1000 Pop.
Outdoor Tennis Courts****	1 Court / 1,663 Pop.	1 Court / 1,700 Pop.	1 Court / 1,700 Pop.
Outdoor Pool*****	1 Pool / 49,090 Pop.	1 Pool / 20,000 Pop.	1 Pool / 20,000 Pop.
Zero Depth Water Feature	insert	insert	insert

* 1.5 times the number of league fields
** All of these courts are provided by the Richland School District
*** Includes four existing fields (does not include Fran Rish Stadium)
**** Includes parks and schools
***** Should hold 3-5% of the population or 1,964 people (2012)

6. Demand and Needs Analysis

Park Land Needs Analysis

Neighborhood Parks

Based on the current level of service standard (1 mile radius) additional Neighborhood Parks are required to serve areas within the existing city limits and to accommodate additional growth within the Urban Growth Area.

Wye Neighborhood
Wye Park is located on the north side of Columbia Park Trail which, per the adopted standards separates its service area from the residential homes. The existing land use designations for the Wye area are Commercial and Waterfront.

Commercial and Waterfront designations will allow some residential development. As the Wye area redevelops, the Neighborhood Park located on the south side of Columbia Park Trail will need to be considered and planned for if residential units are significant.

Given the existing relatively low traffic volumes on Columbia Park Trail, the Wye Park adequately services the majority of the surrounding neighborhood.

El Rancho Reata Area (outside the City's corporate limits but within the Urban Growth Boundary)
The area bounded by Leslie Road, Interstate 82, East Urban Area and the Little Badger Ridge has no existing public park facilities. La Pierre Field, an American Legion Baseball facility and the Willowbrook Heights community private park are the only recreational facilities in this service area.

One neighborhood park would provide service to a majority of the area. The majority of El Rancho Reata is within the City's Urban Growth Boundary, but there are no immediate plans for annexation into the City limits.

Meadow Springs Area
The area bounded by Leslie Road, Gage Boulevard and the KID canal is adequately served by six private park areas.

North Richland Area
The City does not have any park facilities north of Snyder Street. Hanford High School provides some public recreational opportunities. This area is designated Business/ Research Park and Waterfront. Both designations allow residential units.

Due to the location of arterial streets in north Richland, three Neighborhood Parks would be necessary to adequately serve the area to meet the level of service

standard. There is only limited, multi-family housing development in the area now. The City will monitor the absorption rate of new housing units in relation to the neighborhood park location standard. . A five acre passive (turf, trees, landscaping and water feature) private park has been constructed north of Smartpark Street adjacent to Fermi Drive.

The City is not in need of any additional neighborhood park land. The development of Horn Rapids and Badger Mountain South neighborhood parks will provide adequate park service. If the Rancho Reata east area is annexed into the City there will be a need for a neighborhood park in that area.

Community Parks

The four Community Parks (Badger Mountain, Claybell, Hanford Legacy, and Trailhead) provide adequate land for development of needed park amenities. There is a need to complete the park amenities at Badger Mt. Park and Hanford Legacy Park. Master plans have been completed for each Community Park with the exception of Trailhead Park.

Natural Open Space

The City's existing ratio of natural open space per capita reflects the community's priority to preserve natural areas. Additionally acquisition of natural open space should be made by a wide range of stakeholders balancing public and private interests and utilize the established public process in the Comprehensive Land Use Plan to prioritize Natural Open Space.

Recreation Needs Analysis

Table 7 indicates the additional facilities needed by the year 2018 based on the level of service standards established in Table 6.

Table 7
Summary of 2018 Park and Facility Needs

Area or Facility	Existing Inventory	Year 2018 Demand	Additional Need
Youth Baseball Game Fields	10 Fields	10 Fields	0 Fields
Youth Baseball Practice Fields	12 Fields	12 Fields	0 Fields
Youth Softball Game Fields	4 Fields	4 Fields	0 Fields
Youth Softball Practice Fields	10 Fields	10 Fields	0 Fields
Adult Softball Fields	4 Fields	4 Fields	0 Fields
Indoor Basketball Practice Courts	7 Courts	8 Courts	1 Court
Indoor Basketball Game Courts	5 Courts	5 Courts	0 Courts
Indoor Volleyball Courts	21 Courts	21 Courts	0 Courts
Youth Soccer Practice Fields	27 Fields	27 Fields	0 Fields
Youth Lacrosse Game Fields	0 Fields	3 Fields	3 Fields
Youth Lacrosse Practice Field	0 Fields	0 fields	0 Fields
Youth Football Game Field	1 Field	2 Fields	1 Field
Youth Football Practice Field	0 Fields	0 Fields	0 Fields
Golf Driving Range	1 Range	1 Range	0 Ranges
Golf, 18-Hole Course	1 Course	1 Course	0 Courses
Archery Range	1 Range	1 Range	0 Ranges
Skateboard/Bike Park	22,700 sf	23,500 sf	800 sf
Outdoor Tennis Courts	28 Courts	28 Courts	0 Courts
Outdoor Swimming Pool	1 Pool	2 Pools	1 Pool

Table 8
Summary of 2030 Park and Facility Needs (Projected Build-out)

Area or Facility	Existing Inventory	Build-out Demand*	Additional Need
Youth Baseball Game Fields	10 Fields	10 Fields	0 Fields
Youth Baseball Practice Fields	12 Fields	18 Fields	6 Fields
Youth Softball Game Fields	4 Fields	6 Fields	2 Fields
Youth Softball Practice Fields	10 Fields	16 Fields	6 Fields
Adult Softball Fields	4 Fields	6 Fields	2 Fields
Indoor Basketball Practice Courts	7 Courts	16 Courts	9 Courts
Indoor Basketball Game Courts	5 Courts	7 Courts	2 Courts
Indoor Volleyball Courts	21 Courts	14 Courts	4 Courts
Youth Soccer Practice Fields	27 Field	38 Fields	15 Fields
Youth Lacrosse Game Fields	0 Fields	8 Fields	4 Fields
Youth Lacrosse Game Fields	0 Fields	2 Fields	2 Fields
Youth Football Game Fields	1 Field	3 Fields	2 Fields
Youth Football Practice Fields	0 Fields	0 Fields	0 Fields
Golf Driving Ranges	1 Range	2 Ranges	1 Range
Golf, 18-Hole Courses	1 Course	2 Courses	1 Course
Archery Ranges	1 Course	2 Courses	1 Course
Skateboard/Bike Park	22,700 sf	30,000 sf	7,300 sf
Outdoor Tennis Courts	28 Courts	45 Courts	17 Courts
Indoor Swimming Pools	1 Pool	4 Pools	3 Pools

(Based on a 2030 population of 70,000)

Sports Field Needs

Based on the information obtained from the sports field users, there is a need for three or more additional multi-purpose sports fields, one baseball game field, and one softball practice field.

The Three Rivers Lacrosse Club has divided into three different clubs, one youth club and two high school clubs and a new soccer association has approached the City seeking field use, all of which add to the demand for sports fields.

Both Little League organizations have expressed an interest in partnering with the City to improve the two fields at Claybell Park to provide Intermediate (50-70) Baseball Division fields to meet a growing need in their organizations.

The Tri-Cities Girls Fastpitch Softball Association is also interested in converting the Little league field at Columbia Playfield to a girls fastpitch field.

Wiser Field at Badger Mountain Park currently is the only regulation size football field in the park system and is used by the Three Rivers Lacrosse Club from March 1 – August 31 and by Richland Youth Football from August to November. This single field is not serving the needs of the community. Two new full size multipurpose fields were constructed at Claybell Park in 2013. These fields will

alleviate some of the use at Badger Mountain Park, but additional full size lighted fields will be necessary or as an alternative Wiser Field could be converted to an artificial turf surface. Multi-purpose sports field construction at Hanford Legacy Park has been identified as a 2015 project in the City's Capital Improvement Plan.

Creation of additional multi-purpose sports fields or converting Wiser Field at Badger Mountain Park to artificial turf remains the highest priority for recreational needs.

Facility Needs

Indoor Courts

The City and the Richland School District currently have an inter-local agreement which allows the City to have second priority over school gymnasiums after school district needs.

Currently, there is sufficient gym space for youth basketball games but practice time is limited based on available gym space and the number of teams (83 teams in 2012). Approximately 50% of the teams would like to practice at least twice per week, but this cannot be accommodated in the existing available space.

Aquatic

Per the identified standards, the City should have a minimum of 2 full size swimming pools that can accommodate 1,473 to 2,455 participants at a time in addition to the wader pools and splash & spray playground.

III. Aquatic Facilities Priorities and Summary of Key Recommendations

Table 9

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
Swimming Pools	**Varies according to size of pool and amenities. Usually ½ to 2 acre site.**	***Teaching*- minimum of 25 yards x 45' even depth of 3 to 4 feet. *Competitive* – minimum of 25 m x 16 m. Minimum of 27 square feet of water surface per swimmer. Ratios of 2:1 deck vs. water.**	**None-although care must be taken in siting of lifeguard stations in relation to afternoon sun.**	**1 per 20,000 (Pools should accommodate 3 to 5% of total population at a time.)**	**15 to 30 minutes travel time.**	**Pools for general community use should be planned for teaching, competitive and recreational purposes with enough depth (3.4m) to accommodate 1m and 3m**

						diving boards. Located in community park or school site.
Beach Areas	**N/A**	**Beach area should have 50 sq. ft. of land and 50 sq. ft. of water per user. Turnover rate is 3. There should be 3-4 A supporting land per A of beach.**	**N/A**	**N/A**	**N/A**	**Should have sand bottom with slope maximum of 5 % (flat preferable). Boating areas completely segregated from swimming areas.**

Reference:
Lancaster, R.A. (Ed.). (1990). Recreation, Park, and Open Space Standards and Guidelines. Ashburn, VA: National Recreation and Park Association.

Capacity for outdoor pools is determined by providing 15 square feet per bather for pool areas less than 5 feet deep and 30 square feet per bather for pool depths greater than five feet.

Table 7 and 8 indicate that the City of Richland is underserved for indoor and outdoor aquatic needs. The Tri-Cities Regional Public Facilities has voted to put to the Tri-Cities voters the proposition to construct a regional aquatic facility in west Pasco on Sandifur Parkway. The 2013 vote did not pass.

In 2014, the City is scheduled to complete a needs analysis for splash playground locations.

Paws-abilities Place (off-leash dog park)

Currently, the City provides a developed 2.5 acre off-leash dog park in south Richland, and has reserved another 2.5 adjacent acres for expansion. The south end of Lawless Park (south of Lawless Dr.) has additionally been designated as an off-leash area though it is currently undeveloped. A third site is needed in north Richland.

Comfort Stations (bathrooms)

Comfort stations are installed in high-use locations. The City will continue to monitor all parks and evaluate the need for additional comfort stations.

A new comfort station is scheduled for funding at Hanford Legacy Park in 2017

Rivershore Features

In 2012, City Council adopted by resolution an acknowledgement of the 2012 Tri-Cities Rivershore Enhancement Master Plan and to the greatest extent practicable and pledged to support and participate in efforts to implement recommendations of the plan which include the following:.

- Development of a series of themed smart phone tours to highlight Tri-Cities' history, architecture, environment and culture
- Reinforcement of the rivershore identity with distinctive seating areas, viewpoints and overlooks using a combination of elements – shelter, signage, interpretive elements, planting, lighting and art
- Development of new locations for kayak and bicycling rental, and related user services along the Columbia River
- Working with anglers to identify new river features that promote visibility and safety for fishing recreation
- Enhancement of vegetated buffers on Bateman Island's south shore to mitigate noise and visual impacts from marina
- Attracting local and regional races for running, walking, paddling and cycling with the improved path system
- Improving public facilities at high volume areas like Columbia Park for safety, universal accessibility and energy efficiency
- Allowing businesses to adopt segments of the shoreline for enhancement, invasive species removal and other programs.

Staff will work with the Planning and Parks and Recreation Commissions to prioritize the recommendations of the plan. Staff will work to secure funding, partnerships and volunteers to implement the projects as prioritized

Streetscapes

In 2012 the City completed a Gateway Signage Plan and retained a consultant to prepare a City-Wide Streetscape Plan which will focus on four major street corridors within Richland. The Gateway Signage Plan, City-Wide Streetscape Plan and the Tri-Cities Rivershore Master Plan recommendations for streetscapes and gateways will be addressed through a public process, including the Planning and Parks and Recreation Commissions.

The Tri-Cities Rivershore Master Plan recommendation #1b is "Develop signature gateways with associated routes linking historic downtowns and other destination areas to the rivershore." The City's Strategic Leadership Plan states "Create gateways, streetscapes, and public art features to enhance and beautify the City."

Park Signage

Annual park signage funds (historically $20,000) will continue to be used for park entry signs, rule signs and directional signage. A recent public workshop identified an emerging need to promote safe bicycle and pedestrian interactions.

The Tri-Cities Rivershore Master Plan recommendation #2b is "Design and build interpretive signage that depicts living river concepts as related to shoreline development."

Replacement of park entry signs will continue by replacing wood signs with low maintenance engraved boulders. Park rule signs are also necessary in a significant number of parks. Signs interpreting namesakes or other geographic references should be considered.

Parks & Facilities Maintenance Needs Analysis

Parks

Park maintenance continues to be a challenge as additional park developed acreage is added. Turf maintenance has been established as the number 1 priority for the park crew which includes irrigation, mowing, and pesticide & fertilizer application.

Irrigation

Howard Amon Park Irrigation. The remaining section of the original irrigation system in central Howard Amon Park will be replaced in 2014.

By-Pass Shelterbelt. The shelterbelt is irrigated by a series of open channels. Installation of automated underground irrigation will provide a more efficient system and reduce maintenance. A tree health inventory is needed to assess the long-term safety and viability of the tree inventory.

Baseball/softball field irrigation systems require modifications to properly water infield areas

Turf

Sandy soil conditions and intensive use create significant turf deterioration at Wiser Field and the dog park at Badger Mt. Park and other locations which require continual turf replacement/restoration. New park construction now requires 2-3 inches of compost to be mixed into the sandy soil to provide soil enhancement.

Backstops

There are 25 backstops of varying sizes that require annual maintenance and repair

Trees

There are approximately 5,000 trees within the developed park areas or located within the grounds of City facilities. Many of the trees in the core area (north of the Yakima River) are reaching maturity and are requiring extensive maintenance/replacement. The trees in the shelterbelts are of particular

concern as recent wind storms have damaged or caused trees to fall resulting in private property damage.

Playground Surfacing
The City maintains 29 playgrounds and for the past three years has been replacing engineered wood fiber material with other surfacing materials. Poured in place rubber, rubber tiles and synthetic turf surfaces have been used and are being evaluated.

Facilities
Building maintenance will include roofs, HVAC, exterior and interior painting, doors, floor covering, fixtures, etc.

Landscaping
Landscaping at City facilities and streetscapes will be evaluated and modified to reduce landscaping maintenance costs.

Marinas & Docks
The boat basin opening at Columbia Point Marina Park requires widening and deepening to accommodate existing and future watercraft traffic. Dock sections, bumpers and launching ramps are in need of significant maintenance/replacement.

Parking Needs Analysis

Several parks currently experience over-capacity parking during certain times of the year. These are: Badger Mountain Park on weekends when baseball and lacrosse are occurring simultaneously; Columbia Playfield when girls fast pitch and the swim season occur simultaneously; Leslie Groves Park at the Park Street entrance during some summer weekends; Snyder St. north Howard Amon Park and Columbia Park West weekends during the summer due to boating activity; Howard Amon Park for all large events and most summer weekends, and Trailhead Park most weekends throughout the year due to hikers on Badger Mountain.

Two new parking lots at Columbia Playfield are funded and will be constructed in 2013-2014.

Trail needs Analysis

As discussed in the level of service analysis of this report there are no established levels of service standards for trails needed to serve a given population.

The 2013 Comprehensive Land Use Plan incorporated a trails map that will be implemented over time through the land development process and other public/private opportunities.

Trails that are high on the priority list are:
Vantage Highway Trail from Stevens Drive to Kingsgate Drive which would provide pedestrian and non-motorized access from the core city area to the Horn Rapids neighborhood and Hanford Legacy Park;
Queensgate Trail which connects the Keene Road Trail to the I-182 Trail;

Tapteal Trail from the east City limits to the west City limits and the
Badger Mt. Ridge Trail from Badger Mt. to the Amon Basin Preserve.

The City will consider separating conflicting bike and pedestrian use on the more heavily used trails, such as the Riverfront Trail and the By-Pass Shelterbelt Park Trail. This issue will be partially addressed if funding is allocated in 2016 for the Riverfront Trail improvements.

Water Trail. Kayaking, canoeing, and floating the Yakima River are increasing in popularity. The Tapteal Greenway has completed a water trail on the Yakima River from Benton City to Horn Rapids and expects to continue the trail to Bateman Island.

The City will continue to consider the Rivers to Ridges Open Space Network plan when evaluating trail needs.

The Tri-Cities Rivershore Master Plan recommends:

#1a "Design and create a distinctive rivershore-wide wayfinding system distinct from existing signage using a combination of elements-signage, interpretive elements, planting, lighting, art, etc."

#5b "Improve nature trails on Bateman Island."

#6b "Improve access between rivershore and trail and Tri-Cities historic downtowns and destination areas along designated corridors."

Figure 2 is the trails map from the City's Comprehensive Plan which graphically describes the necessary trail corridors and connections

Future Staffing Needs Analysis

The implementation of the sports fields in the master plan for Hanford Legacy Park, and the new parks in Badger Mountain South will require an additional 2.2 FTE's or a combination of FTE and part-time employees as the parks are completed. Since the parks in Badger Mountain South will be constructed based on a schedule of home construction, it is difficult to predict when additional FTE's will be necessary, but it is expected to be outside the 2013-2018 period. Gala Park will be completed in 2014 and will require an additional 0.2 FTE and will be accomplished through staff efficiency improvements gained in 2013.

It is anticipated that during the 2013-2018 period, construction of a new City Hall will combine City Hall, the City Hall Annex and the Development Services Building into one facility, therefore eliminating three aging buildings. Fire Station #74 will be constructed in 2014 at the intersection of Duportail Street and City view Drive in the Queensgate neighborhood. Facility FTE's will need to be evaluated as these projects become better defined.

No additional recreation or support service staff needs are anticipated through the 2013-2018 time period.

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Goals and Objectives

The City of Richland operates under an existing Strategic Leadership Plan that is based, in part, on the City's defined mission and vision. The Strategic Leadership Plan drives the development of annual work objectives, the annual operating budget, and capital improvements.

Existing City of Richland Vision

Richland is a progressive, safe and family friendly community that welcomes diversity. It is noted for excellence in technology, medicine, education, recreation, tourism, and citizen participation. This dynamic city, situated on two rivers, actively supports opportunities for economic development that are in harmony with the area's unique natural resources.

Existing City of Richland Mission

The City of Richland is responsible for furnishing cost-effective services and well maintained facilities, safeguarding the public and property, enhancing the community's favorable quality of life, protecting Richland's natural environment, and sustaining a healthy, growing economy.

Existing City of Richland Values

Teamwork, Integrity and Excellence

Existing Parks and Public Facilities Department Mission:

We provide premier parks, public facilities, recreational activities and library services for our community. Every decision we make will be made on behalf of the community and will be made to insure that they are fiscally responsible and provide outstanding valve.

Existing 2013-2017 Strategic Leadership Plan

Key 1 Financial Stability
Objectives:
Investigate formation and implementation of parks and facilities work crew teams.
Implement centralized Parks and Recreation Department invoice payment process.
Re-evaluate parks and facilities work order system for optimum process improvement.
Apply two new technology innovations / upgrades to provide optimal customer service for recreation, educational, Leisure and community activities/events.
Key 2 Infrastructure and Utilities
Objectives:
Develop a life-cycle plan for all City facilities.
Develop a comprehensive, preventative maintenance program for park facilities.
Key 4 Targeted Investments
Objectives:
Complete streetscape design for Columbia Park Trail in 2013.
Key 5 Natural Resource Management
Objectives:
Utilizing the established public process, identify and prioritize unique natural habitat, ecologically sensitive area, significant landforms and appropriate native vegetation areas to protect as natural open space.
Review existing pedestrian trail network throughout the City; identify and map desirable trail linkages and trail extensions needed to round out the City's trail network and incorporate a trail plan into the City's comprehensive plan.

Involve the public, Parks and Recreation Commission, Planning Commission and Council in discussions regarding the regional open space plan.

Develop a management plan for natural open space lands and river shorelines to allow appropriate public access with minimal impact to the environment.

Implement City-wide office recycling program to participate in and leverage the Solid Waste elective curbside recycling services.

Provide facilities and incentives to encourage employees to bike to work.

Key 6 Community Amenities

Objectives:

Complete a recreation survey to determine growth opportunities for areas of interest and age-specific activities and amenities.

Complete a plan that identifies Urban Greenbelt Trail maintenance and enhancement objectives with the intent that the system is complete by end of 2014.

Develop four new activity partnerships each year with neighboring municipalities, non-profits, or private agencies.

Increase participation within the Tri-Cities, of the Geocoin Challenge event to include 1,000+ participants.

Increase public awareness of recreational activities including: tourism, leisure, educational classes, cultural, special events and a variety of activities through development of four new marketing techniques.

Implement the Barker Gateway Master Plan.

Implement the forthcoming Streetscape Master Plan.

Develop and implement an annual turf management plan.

Complete Claybell Park expansion Phase 1.

Acquire additional Natural Open Space.

Increase the effectiveness of code enforcement in parks, for leash laws and animal waste issues.

Survey seniors to determine need for developing senior playgrounds. If need is substantiated, seek/acquire funding and construct playgrounds.

Expand Park Ranger program to increase oversight of activities, events, and ongoing education of park rules.

Address Howard Amon Park picnic shelter reconstruction.

Facilitate Badger Mt. Park upper parking lot expansion

Develop a management plan for recreational park usage, that addresses heavy summer event programing and consequent adverse turf and tree impacts, in Howard Amon Park.

For qualifying parks, apply for CDBG funds to improve park appearance and amenities.

Develop an implementation schedule for the trails and connectors plan discussed at the Spring 2012 Council retreat.

Secure funding and construct the Vantage Highway Trail from Stevens Dr. to Kingsgate Way.

7. Capital Improvement Program

CITY OF RICHLAND
CAPITAL PROJECTS
2014 TO 2030

Parks & Recreation

Capital Improvement Plan

2014 through 2030

Parks & Recreation Projects

Department	Project #	$ through 2012	Budget Rem. 2013	2014	2015	2016	2017	2018	2019-2030	Total
PROJECT COSTS										
Parks										
Badger Mountain Park	PR130001	0	0	0	0	0	0	0	1,950,000	1,950,000
Barth Park	PR130006	0	0	60,000	0	0	0	0	0	60,000
Columbia Playfield Improvements	PR130002	0	286,109	410,000	0	0	0	400,000	0	1,096,109
Drollinger Park	PR130007	0	0	16,000	44,000	30,000	0	0	0	90,000
Gala Park	PR130012	0	70,000	75,000	0	0	0	0	0	145,000
Gateway Entrance Improvements	PR130008	121,736	95,264	36,000	36,000	36,000	36,000	0	0	361,000
Hanford Legacy Park	PR130003	0	500,000	0	1,500,000	1,000,000	1,000,000	0	3,600,000	7,600,000
Heritage Hills Park	PR130009	0	0	40,000	0	0	0	0	0	40,000
John Dam Plaza Improvements	PR130004	0	46,865	500,000	0	0	0	1,453,165	0	2,000,030
Keene Road Trail Landscaping	PR130010	0	69,000	30,000	25,000	0	0	0	0	124,000
Municipal Facilities Deferred Maintenance	PR130011	0	0	579,200	400,000	400,000	400,000	400,000	400,000	2,579,200
Park, Facility & Trail Signage	PR130013	0	20,000	25,000	25,000	25,000	25,000	25,000	25,000	170,000
Parks Facilities Deferred Maintenance	PR130014	0	48,000	353,125	200,700	591,600	527,000	130,300	290,000	2,140,725
Shoreline Enhancement and Deferred Maintenance	PR130015	0	0	30,000	30,000	30,000	30,000	80,000	80,000	280,000
Tree Replacement and Deferred Maintenance	PR130016	0	0	20,000	20,000	20,000	20,000	20,000	20,000	120,000
West Village Park at Badger Mountain South	PR130005	0	0	0	0	0	250,000	0	0	250,000
	Parks Total:	**121,736**	**1,135,238**	**2,174,325**	**2,280,700**	**2,132,600**	**2,288,000**	**2,508,465**	**6,365,000**	**19,006,064**
FUNDING SOURCES										
Parks										
Business License Reserve Fund		0	46,865	0	0	0	0	0	0	46,865
CDBG Funds		0	0	60,000	0	0	0	0	0	60,000
Donations		0	47,000	0	0	0	0	0	0	47,000
Donations - Private		0	0	500,000	0	0	0	0	0	500,000
Ending Fund Balance		0	0	808,700	600,700	991,600	927,000	530,300	690,000	4,548,300
Grant - Lodging Tax		0	0	250,000	0	0	0	0	0	250,000
Grant - Lodging Tax (Secured)		0	786,109	0	0	500,000	0	0	0	1,286,109
Grant - RCO		0	0	0	500,000	500,000	0	0	500,000	1,500,000
Grant - RCO Tier 1 Big		0	0	123,625	0	0	0	0	0	123,625
Land Sales		0	0	30,000	0	0	0	0	0	30,000
Parks Reserve Fund		0	10,000	10,000	0	0	0	0	200,000	220,000
Parks Reserve-Park District 3		0	14,500	16,000	44,000	30,000	0	0	0	104,500
Parks Reserve-Park District 4		0	0	0	0	0	250,000	0	0	250,000
Parks Reserve-Park District 5		0	70,000	75,000	0	0	0	0	200,000	345,000
REET-RE Excise Tax 1st 1/4%		121,736	120,264	61,000	1,066,000	41,000	1,061,000	1,928,165	3,675,000	8,074,165
Right-of-Way Sale (Secured)		0	0	160,000	0	0	0	0	0	160,000
Sundance Ridge HOA		0	0	10,000	0	0	0	0	0	10,000
Undesignated Park Reserve Fund		0	40,500	50,000	50,000	50,000	50,000	50,000	50,000	340,500
Unfunded		0	0	0	0	0	0	0	1,050,000	1,050,000
WCIA Insurance Settlement Pmt		0	0	20,000	20,000	20,000	0	0	0	60,000
	Parks Total:	**121,736**	**1,135,238**	**2,174,325**	**2,280,700**	**2,132,600**	**2,288,000**	**2,508,465**	**6,365,000**	**19,006,064**

Badger Mountain Park

Type of Project: Parks Project

Partnership Project? YES

Project # PR130001

Key #	Goal #
6	3

Strategic Leadership Plan Project? *Yes*

PROJECT NAME: Badger Mountain Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Badger Mountain Parks, south Richland

PROJECT TIMELINE: 04/2021 - 11/2021

RESPONSE TO 'GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

The existing park includes a zero-depth water spray pad, three soccer fields, three baseball fields, concessions/restroom, one multipurpose field, one dog park, full court basketball, and one play structure. The remaining phase in 2021 includes construction of the remaining 2.5 acres of dog park, additional parking lots, tennis courts, upper restroom, baseball/softball field, playground and other minor park amenities.

PROJECT ASSUMPTIONS

Master Plan approved by Council in 2009.

BENEFITS

This project will complete the master plan improvements as established by Council and through public input.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019-2030
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	1,950,000								1,950,000
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 1,950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,950,000
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
PARK RESERVE FUND	200,000								200,000
PARK DISTRICT 5	200,000								200,000
RCO GRANT	500,000								500,000
UNFUNDED	1,050,000								1,050,000
	-								
	-								
TOTAL	$ 1,950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,950,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
GENERAL FUND	985,300								985,300
	-								
	-								
	-								
	-								
TOTAL	$ 985,300	-	-	$ -	$ -	$ -	$ -	$ -	$ 985,300

Columbia Playfield Improvements

Type of Project: Parks Project

Partnership Project? NO

Project # PR130002

Key #	Goal #
6	3

Strategic Leadership Plan Project? Yes

PROJECT NAME: Columbia Playfield Improvements

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Columbia Playfield, central Richland; 1500 Mansfield

PROJECT TIMELINE: 06/2013 - 12/2013 & 04/2018 - 12/2018

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

This existing central Richland park includes a 25 yard municipal pool, wading pool, four softball fields, one little league field, play structure, multi-purpose trails, restroom/concessions buildings and public parking. In 2013, a new parking lot was constructed providing 38 additional vehicles stalls and 10 RV stalls. In 2014, the parking lot west of the pool, field modifications to extend outfield fences on the softball fields and conversion of the LL field to a softball field will be completed. In 2018, the roller hockey rink and new restroom/concession/storage building will be completed.

PROJECT ASSUMPTIONS

Receiving 2013 Lodging Tax grant for parking lot improvements.

BENEFITS

Maintain existing/increase existing levels of tourism through tournaments hosted at Columbia Playfield. Provide adequate facilities for youth sports.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019-2030
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	1,096,109		286,109	410,000				400,000	
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 1,096,109	$ -	$ 286,109	$ 410,000	$ -	$ -	$ -	$ 400,000	$ -
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
RIGHT-OF-WAY SALE (SECURED)	160,000			160,000					
LODGING TAX GRANT (SECURED)	286,109		286,109						
RE EXCISE TAX 1ST 1/4%	400,000							400,000	
LODGING TAX GRANT	250,000			250,000					
	-								
	-								
TOTAL	$ 1,096,109	$ -	$ 286,109	$ 410,000	$ -	$ -	$ -	$ 400,000	$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Hanford Legacy Park

Type of Project: Parks Project

Partnership Project? YES

Project # PR130003

Key #	Goal #
6	3

Strategic Leadership Plan Project? *Yes*

PROJECT NAME: Hanford Legacy Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Hanford Legacy Park, SR-240 west of Kingsgate Drive

PROJECT TIMELINE: 04/2015 - 12/2018 & 04/2025 - 12/2025

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

The existing park includes four Babe Ruth fields, restroom/concession building and gravel parking lot. In 2015, five multi-purpose sport fields and a gravel parking lot will be completed along with securing a primary user for the fields. In 2017, the parking lot will be paved, City street constructed and a restroom/concession building completed. In 2019, three lit turf fields, additional parking, a playground structure and tennis courts will be completed.

PROJECT ASSUMPTIONS

Grant funding will be secured.

BENEFITS

Provide community park amenities to the service area.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019-2030
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	7,600,000		500,000		1,500,000	1,000,000	1,000,000		3,600,000
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 7,600,000	$ -	$ 500,000	$ -	$ 1,500,000	$1,000,000	$1,000,000	$ -	$ 3,600,000
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
LODGING TAX FUNDS (SECURED)	1,000,000		500,000			500,000			
RCO GRANT	1,000,000				500,000	500,000			
RE EXCISE TAX 1ST 1/4%	5,600,000				1,000,000		1,000,000		3,600,000
	-								
	-								
	-								
TOTAL	$ 7,600,000	$ -	$ 500,000	$ -	$ 1,500,000	$1,000,000	$1,000,000	$ -	$ 3,600,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019-2030**
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

John Dam Plaza Improvements

Type of Project: Parks Project

Partnership Project? YES

Project # PR130004

Key #	Goal #
6	3

Strategic Leadership Plan Project? Yes

PROJECT NAME: John Dam Plaza Improvements

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: John Dam Plaza, central Richland; 800 Jadwin Avenue

PROJECT TIMELINE: 04/2018 - 12/2018

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

John Dam Plaza, 3.9 acres, is the central park in Richland's Central Business District and hosts Live @ 5, Movies in the Park, political gatherings and various other special events. In 2013, new sidewalks will be constructed in the south half of the park. In 2014, the City may have the opportunity to partner with Washington Closure Hanford to construct a stage and viewing area. In 2018, the central plaza, grand entry and other master plan improvements will be completed. All improvements are consistent with the approved 2013 master plan.

PROJECT ASSUMPTIONS

Securing a large private donation in 2014.

BENEFITS

The proposed improvements will provide additional park amenities and improve the appearance of the well used park.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019-2030
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	2,000,030		46,865	500,000				1,453,165	
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 2,000,030	$ -	$ 46,865	$ 500,000	$ -	$ -	$ -	$ 1,453,165	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019-2030
BUSINESS LICENSE RESERVE FUND	46,865		46,865						
PRIVATE DONATIONS	500,000			500,000					
RE EXCISE TAX 1ST 1/4%	1,453,165							1,453,165	
	-								
	-								
	-								
TOTAL	$ 2,000,030	$ -	$ 46,865	$ 500,000	$ -	$ -	$ -	$ 1,453,165	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019-2030
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

West Village Park at Badger Mountain South

Type of Project: Parks Project

Partnership Project? NO

Project # PR130005

Key #	Goal #
6	3

Strategic Leadership Plan Project? *Yes*

PROJECT NAME: West Village Park at Badger Mountain South

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Badger Mountain South

PROJECT TIMELINE: Development driven

RESPONSE TO 'GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Per the development agreement with the Badger mt. South developer the first park phase is triggered at the issuance of the 400th building permit and the City has 18 months to complete park improvements associated with the particular phase. There are a total of four phases associated with the park development. 2017 -Phase 1, Install irrigation and turf on 10 acres of the 30 acre Community Park.

PROJECT ASSUMPTIONS

Home building will occur based on the schedule above.

BENEFITS

Provide neighbohood and community park amenities to residents in Badger Mountain South.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019-2030
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	250,000						250,000		
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019-2030
PARK DISTRICT 4	250,000						250,000		
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019-2030
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Barth Park

Type of Project: Parks Project

Partnership Project? NO

Project # PR130006

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Barth Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Barth Park is located at the corner of Comstock St. and Barth Ave.

PROJECT TIMELINE: Fall of 2014

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Barth park is a 0.35 acre park with a swing and 1/2 basketball court. In 2014, it is proposed to install toddler age play equipment, construct an 8-foot wide asphalt pathway, remove/replace the swing set with appropriate safety surfacing and replace the existing chain link fence with a new chain link fence to improve the appearance of the park.

PROJECT ASSUMPTIONS

Receipt of CDBG funds.

BENEFITS

Increase park amenities and improve park appearance.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	60,000			60,000					
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 60,000	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
CDBG FUNDS	60,000			60,000					
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 60,000	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
INCREASED MAINTENANCE COSTS	1,100					200	250	300	350
	-								
	-								
	-								
	-								
TOTAL	$ 1,100	-	-	$ -	$ -	$ 200	$ 250	$ 300	$ 350

Drollinger Park

Type of Project: Parks Project

Partnership Project? NO

Project # PR130007

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Drollinger Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Tanglewood Subdivision west of SR-240

PROJECT TIMELINE: 2014 - 2016

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Drollinger Park is 1.5 acres and will provide Neighborhood Park amenities to the residents west of the By-Pass Highway in the Duportail Street area. Currently there are no public park facilities in this service area. In 2014, it is proposed to install irrigation and turf and in 2016 install playground equipment.

PROJECT ASSUMPTIONS

There will be Park District 3 funds available in 2016 to complete the park.

BENEFITS

Provide Neighborhood Park amenities to the service area west of SR-240 in the Duportail Street vicinity.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	90,000			16,000	44,000	30,000			
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 90,000	$ -	$ -	$ 16,000	$ 44,000	$ 30,000	$ -	$ -	$ -
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining In 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
PARK DISTRICT 3	90,000			16,000	44,000	30,000			
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 90,000	$ -	$ -	$ 16,000	$ 44,000	$ 30,000	$ -	$ -	$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
PARK MAINTENANCE	36,500				6,000	6,500	7,500	8,000	8,500
	-								
	-								
	-								
	-								
TOTAL	$ 36,500	-	-	$ -	$ 6,000	$ 6,500	$ 7,500	$ 8,000	$ 8,500

Gateway Entrance Improvements

Type of Project: Parks Project

Partnership Project? NO

Project # PR130008

Key #	Goal #
6	2

Strategic Leadership Plan Project? *No*

PROJECT NAME: Gateway Entrance Improvements

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: City-wide

PROJECT TIMELINE: 2014 - 2017

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

The City of Richland Gateway Plan was adopted by Council in 2012. 2013- Complete gateway improvements at Leslie Road/Amon Basin & Stevens/By-Pass Highway; 2014 - GW Way/Aaron Drive & Van Giesen/ SR-240; 2015 - Columbia Center Blvd/Fowler St. & Keene Road West; 2016-Columbia Park Trail/SR-240 & 498 GW Way; 2017- GW Way/Jadwin Ave & Vantage Highway.

PROJECT ASSUMPTIONS

Gateway improvements will be completed by year according to the schedule listed.

BENEFITS

Improve community image in high visibility locations.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
DESIGN	-								
CONSTRUCTION MANAGEMENT	-								
CONSTRUCTION	361,000	121,736	95,264	36,000	36,000	36,000	36,000		
10% CONTINGENCY	-								
OTHER ENG. SERVICES	-								
	-								
TOTAL	$ 361,000	$ 121,736	$ 95,264	$ 36,000	$ 36,000	$ 36,000	$ 36,000	$ -	$ -
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining In 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
RE EXCISE TAX 1ST 1/4%	361,000	121,736	95,264	36,000	36,000	36,000	36,000		
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 361,000	$ 121,736	$ 95,264	$ 36,000	$ 36,000	$ 36,000	$ 36,000	$ -	$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Heritage Hills Park

Type of Project: Parks Project

Partnership Project? YES

Project # PR130009

Key #	Goal #
1	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Heritage Hills Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: 561 Heritage Hills Drive

PROJECT TIMELINE: 2014

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Heritage Hills Park is an undeveloped 1.5 acre park located in the Sundance Ridge/Heritage Hills neighborhood. In 2014, it is proposed to establish a partnership with the Sundance Ridge HOA to develop and maintain a portion of the park (1/2 - 3/4 acres). The park will be developed with landscaping and turf. The balance of the park (3/4 - 1 acre) will be surplused and sold to assist with costs associated with development of the park.

PROJECT ASSUMPTIONS

Council will approve the property surplus and maintenance agreement.

BENEFITS

A public park will be provided and the City will not have to maintain a park that does not meet our minimum size standard of 3 acres.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
CONSTRUCTION	40,000			40,000					
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 40,000	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
SUNDANCE RIDGE HOA	10,000			10,000					
LAND SALES	30,000			30,000					
	-								
	-								
	-								
	-								
TOTAL	$ 40,000	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Keene Road Trail Landscaping

Type of Project: Parks Project

Partnership Project? YES

Project # PR130010

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Keene Road Trail Landscaping

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Keene Road adjacent to Cherrywood Estates and Badger Park Estates

PROJECT TIMELINE: 2014

RESPONSE TO 'GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

This project began in 2013 with multiple volunteer groups spreading basalt rock to control dust and to improve the appearance of the park and trail corridor. Approximately 950 volunteer hours have been recorded to date. 2014 -complete placement of rock ground cover representing the final phase of the project.

PROJECT ASSUMPTIONS

Continue receiving volunteer support and that the work completed is in accordance with the proposed streetscape plan for Keene Road.

BENEFITS

This project will provide dust control and improve the appearance of the Keene Road Trail corridor.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
MATERIALS	124,000		69,000	30,000	25,000				
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 124,000	$ -	$ 69,000	$ 30,000	$ 25,000	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
PARK RESERVE FUNDS	20,000		10,000	10,000					
RE EXCISE TAX 1ST 1/4%	70,000		25,000	20,000	25,000				
DONATIONS	34,000		34,000						
	-								
	-								
	-								
TOTAL	$ 124,000	$ -	$ 69,000	$ 30,000	$ 25,000	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Municipal Facilities Deferred Maintenance

Type of Project: Parks Project

Partnership Project? NO

Project # PR130011

Key #	Goal #
2	2

Strategic Leadership Plan Project? *No*

PROJECT NAME: Municipal Facilities Deferred Maintenance

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: City-wide

PROJECT TIMELINE: 2014 - 2019

RESPONSE TO 'GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Complete major building maintenance projects including; George Pout Pool, Fire Stations 1, 2 & 3, Library, Community Center, City Hall & Annex, 703 Building, Police Station and Shops Buildings, 100, 200 & 300. Major projects include roofs, HVAC, interior & exterior painting, plumbing, mechanical, electrical, doors & hardware and flooring. Seventy-eight projects have been identified and prioritized for 2014 based on the following criteria: safety, security, corrective, preventative, efficiency and beautification. A detailed building life-cycle analysis is currently underway and will be reflected in next year's CIP.

PROJECT ASSUMPTIONS

Continue receiving volunteer support and that the work completed is in accordance with the proposed streetscape plan for Keene Road.

BENEFITS

Prolong building life expectancy and ensure building function and safety of the general fund supported 13 buildings which total 283,000 square feet.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
FACILITY MAINTENANCE	2,579,200			579,200	400,000	400,000	400,000	400,000	400,000
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 2,579,200	$ -	$ -	$ 579,200	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
ENDING FUND BALANCE	2,579,200			579,200	400,000	400,000	400,000	400,000	400,000
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 2,579,200	$ -	$ -	$ 579,200	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Gala Park

Type of Project: Parks Project

Partnership Project? NO

Project # PR130012

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Gala Park

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Intersection of Gala Way and Westcliffe Blvd.

PROJECT TIMELINE: 2014

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

The master plan for this three acre park was approved in 2013 and includes a playground, shelter, turf, trees, the northern portion of the park will present a more natural play are with berms and a water feature similar to Goethals Park.

PROJECT ASSUMPTIONS

The park was acquired in 2012 as a condition of a settlement agreement and development of the park has been established in the agreement. Per the agreement irrigation and turf were completed in 2013. In 2014, the playground will be installed and trees planted.

BENEFITS

Provide Neighborhood Park amenities to the service area neighborhood and adjacent to a new RSD elementary school so that facilities can be shared.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
CONSTRUCTION	145,000		70,000	75,000					
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 145,000	$ -	$ 70,000	$ 75,000	$ -	$ -	$ -	$ -	$ -
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
PARK DISTRICT 5	145,000		70,000	75,000					
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 145,000	$ -	$ 70,000	$ 75,000	$ -	$ -	$ -	$ -	$ -
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Park, Facility & Trail Signage

Type of Project: Parks Project

Partnership Project? NO

Project # PR130013

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Park, Facility & Trail Signage

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: City-wide

PROJECT TIMELINE: 2014 - Ongoing

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Continued fabrication and installation of standardized park, facility and trail signage including directional, entry, rule, etc.

PROJECT ASSUMPTIONS

BENEFITS

Standardization of city-wide signage.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
FABRICATION AND INSTALLATION	170,000		20,000	25,000	25,000	25,000	25,000	25,000	25,000
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 170,000	$ -	$ 20,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining In 2013	2014	2015	2016	2017	2018	2019
UNDESIGNATED PARK RESERVE FUND	140,000		20,000	20,000	20,000	20,000	20,000	20,000	20,000
RE EXCISE TAX 1ST 1/4%	30,000			5,000	5,000	5,000	5,000	5,000	5,000
	-								
	-								
	-								
	-								
TOTAL	$ 170,000	$ -	$ 20,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Parks Facilities Deferred Maintenance

Type of Project: Parks Project

Partnership Project? NO

Project # PR130014

Key #	Goal #
2	2

Strategic Leadership Plan Project? *No*

PROJECT NAME: Parks Facilities Deferred Maintenance

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: City-wide

PROJECT TIMELINE: 2014 - 2019

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Complete major park facilities maintenance projects including; playground equipment & safety surfacing replacement, trail resurfacing and patching, landscape replacement, irrigation pumps & filters, docks, picnic shelters, restrooms and kiosks. In 2014, it is proposed to replace the Desert Rim playground safety surface, rebuild a section of the Shelterbelt Trail, complete Swift Blvd islands and Library landscape conversion to low maintenance landscaping, replace water & power pedestals at Col. Pt. Marina docks and complete Howard Amon Park south picnic shelter improvements.

PROJECT ASSUMPTIONS

2013 funding is for the installation of a debris barrier at the Columbia Point Marina. The project cost is being shared with the Richland Yacht Club.

BENEFITS

Prolong building life expectancy and ensure building function and safety of the general fund supported 13 buildings which total 283,000 square feet.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
PARKS FACILITIES MAINTENANCE	2,140,725		48,000	353,125	200,700	591,600	527,000	130,300	290,000
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 2,140,725	$ -	$ 48,000	$ 353,125	$ 200,700	$ 591,600	$ 527,000	$ 130,300	$ 290,000
RECOMMENDED FUNDING SOURCES	**Total Estimated Project Revenues**	**Project Revenue To-Date 12/31/12**	**Authorized Budget Remaining in 2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
PARK DISTRICT 3	14,500		14,500						
UNDESIGNATED PARK RESERVE	20,500		20,500						
RCO TIER 1 BIG GRANT	123,625			123,625					
ENDING FUND BALANCE	1,969,100			229,500	200,700	591,600	527,000	130,300	290,000
DONATION	13,000		13,000						
	-								
TOTAL	$ 2,140,725	$ -	$ 48,000	$ 353,125	$ 200,700	$ 591,600	$ 527,000	$ 130,300	$ 290,000
OPERATING & MAINTENANCE COSTS (IMPACTS)	**Total Estimated Project Operating & Maint. Costs**			**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Shoreline Enhancement and Deferred Maintenance

Type of Project: Parks Project

Partnership Project? YES

Project # PR130015

Key #	Goal #
5	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Shoreline Enhancement and Deferred Maintenance

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: Columbia & Yakima River shorelines

PROJECT TIMELINE: 2014 - 2019

RESPONSE TO 'GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

The Columbia and Yakima Rivers are a valuable economic and recreational amenity. Between 2014 and 2019 it is proposed to implement shoreline stabilization, tree limbing/removal, noxious weed control and shoreline enhancement and beautification. In 2018 & 2019 it is proposed to construct day use areas, road improvements and parking for kayak launching in the Wye levee area.

PROJECT ASSUMPTIONS

Shoreline Vegetation Management Plan to be negotiated with the Corps of Engineers and approved in 2013.

BENEFITS

Protect shoreline from erosion, increase appearance of shoreline, provide views of the river, provide day use areas and improve user level of comfort in the Wye levee area.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
VEGETATION & SHORELINE MAINTENANCE	180,000			30,000	30,000	30,000	30,000	30,000	30,000
CONSTRUCTION & RIVERSHORE ENHANCEMENT	100,000							50,000	50,000
	-								
	-								
	-								
	-								
TOTAL	$ 280,000	$ -	$ -	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 80,000	$ 80,000

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
UNDESIGNATED PARK RESERVE FUND	180,000			30,000	30,000	30,000	30,000	30,000	30,000
RE EXCISE TAX 1ST 1/4%	100,000							50,000	50,000
	-								
	-								
	-								
	-								
TOTAL	$ 280,000	$ -	$ -	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 80,000	$ 80,000

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Tree Replacement and Deferred Maintenance

Type of Project: Parks Project

Partnership Project? NO

Project # PR130016

Key #	Goal #
6	3

Strategic Leadership Plan Project? *No*

PROJECT NAME: Tree Replacement and Deferred Maintenance

PROJECT ADMINISTRATION: Parks and Recreation Department

PROJECT LOCATION: City-wide but focused in core Richland

PROJECT TIMELINE: 2014 - Ongoing

RESPONSE TO *GMA LEVEL OF SERVICE? NO

PROJECT DESCRIPTION

Remove and replace dangerous, diseased and dead trees. Plant new trees 10 years prior to removal of mature tree that it will replace.

PROJECT ASSUMPTIONS

WCIA payment for trees lost in the 2012 wind storm. Settlement should be $60,000 in 2014; this will be distributed in a three year span to cover the costs anticipated for those years (2014-2016).

BENEFITS

Implement a pro-active tree replacement plan to maintain a mature tree canopy.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
CONSTRUCTION	120,000			20,000	20,000	20,000	20,000	20,000	20,000
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 120,000	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
RE EXCISE TAX 1ST 1/4%	60,000						20,000	20,000	20,000
WCIA INSURANCE SETTLEMENT PAYMENT	60,000			20,000	20,000	20,000			
	-								
	-								
	-								
	-								
TOTAL	$ 120,000	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
INCREASED MAINTENANCE COST	3,600			400	450	500	600	750	900
	-								
	-								
	-								
	-								
TOTAL	$ 3,600	-	-	$ 400	$ 450	$ 500	$ 600	$ 750	$ 900

8. Plan Adoption

Insert City Council adoption resolution here

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C9

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 16-14, INTERLOCAL AGREEMENT FOR USE OF UFED PHYSICAL ANALYZER

Department: City Attorney

Ordinance/Resolution: 16-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 16-14, authorizing the City Manager to sign and execute an interlocal agreement with Benton County providing for use of a UFED Physical Analyzer.

Summary:

The Support Advocacy & Resource Center (SARC) obtained, through state grant funding, a UFED Physical Analyzer. This mobile device, which provides for extraction, decoding, analysis and reporting of mobile data (cell phone, GPS, tablet data), will be made available for use to local area law enforcement agencies ("Participating Agencies") for investigative purposes.

SARC purchased the device, which included the first year of software licensing, with the intent of donating the device to the Benton County Sheriff's Office on the condition that local area agencies be permitted to utilize it for investigative purposes. The local area Chiefs and Sheriffs agreed that the renewal of the annual software licensing agreement and other associated costs would be the responsibility of and allocated between the Participating Agencies.

Each Participating Agency shall pay a percentage of the actual costs incurred, on an annual basis, based on an existing Jurisdiction Allocation Formula that is also used in an executed Child Abuse Investigation Agreement between the Participating Agencies. The total invoice for annual software renewal for the UFED Physical Analyzer is quoted at $2,999.00, of which Richland will pay 9.5%, or approximately $300.

Fiscal Impact?

(●) Yes ( ) No

Actual costs (annual software licensing and other related expenses) will be determined and allocated annually among participating agencies. Richland's percentage of the allocation is currently 9.5%. Funding for Richland's share will be from the existing Police Services budget in the General Fund.

Attachments:

1) RES 16-14
2) Cellebrite UFED Interlocal Agreement
3) EXHIBIT A - Cellebrite EULA
4) Cellebrite USA, Inc. Quote

City Manager Approved: ECM Admin
Jan 31, 13:25:22 GMT-0800 2014

RESOLUTION NO. 16-14

A RESOLUTION OF THE CITY OF RICHLAND authorizing the execution of an Interlocal Agreement with Benton County for use of a UFED Physical Analyzer for investigative purposes.

WHEREAS, the Support Advocacy & Resource Center obtained, through state grant funding, a UFED Physical Analyzer, which is a mobile device used for extraction, decoding, analysis and reporting of mobile data contained on smart devices; and

WHEREAS, the Support Advocacy & Resource Center has donated the UFED Physical Analyzer to Benton County upon the condition that Benton County make the device available for use to local law enforcement area agencies ("Participating Agencies") for investigative purposes; and

WHEREAS, renewal of the annual software licensing agreement and other associated costs will be the responsibility of and allocated among the Participating Agencies; and

WHEREAS, each Participating Agency shall pay a percentage of actual costs incurred, on an annual basis, based on a Jurisdiction Allocation Formula; and

WHEREAS, Richland's current responsibility, based upon the Jurisdiction Allocation Formula, is 9.5 percent of the total operational cost associated with the UFED Physical Analyzer;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute an Interlocal Agreement with Benton County and Participating Agencies for use of a UFED Physical Analyzer.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 4th day of February, 2014.

_____
DAVID ROSE
Mayor

ATTEST:

_____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

_____
HEATHER KINTZLEY
City Attorney

COMPUTER EQUIPMENT SOFTWARE LICENSE AGREEMENT

This Agreement is entered into under the Interlocal Cooperation Act (Chapter 39.34 RCW) by and between BENTON COUNTY and the following entities:

CITY OF PASCO
CITY OF KENNEWICK
CITY OF RICHLAND
CITY OF WEST RICHLAND
CITY OF PROSSER
CITY OF CONNELL
FRANKLIN COUNTY

(collectively referred to as the "Participating Agencies").

This Agreement is effective upon execution by all Participating Agencies and filing with the County Auditor.

SECTION 1 - PURPOSE

The Support Advocacy & Resource Center (SARC) was eligible to obtain State grant funding for the use of purchasing computer related equipment. A Cellebrite UFED Physical (UFED) device was purchased by SARC for use by local area agencies to download and analyze cell phone, GPS, and tablet data during an investigation, as electronic devices are frequently used in crimes against children, as well as sexual assault cases. SARC purchased the device, which included the 1st year software licensing, with the intention to donate the device to Benton County on the condition that all local area agencies be permitted to use it during an investigation. It was agreed upon by the Chief's and Sheriff's that the renewal of the annual software licensing and all associated UFED costs would be the responsibility of the Participating Agencies. This Agreement will allocate the costs, usage, and administration of the UFED device among the Participating Agencies.

SECTION 2 – TERMS OF USE AND AVAILABILITY

All Participating Agencies agree to abide by the terms of the Cellebrite License Agreement set forth in Exhibit A. The UFED device shall be housed at the Benton County Sheriff's Office and shall be signed out by each Participating Agency user. The availability of the UFED device shall be prioritized based on the degree of the crime and potential harm to the public. Should a Participating

Agency have a high priority or emergency case, it can obtain the device from whichever Participating Agency is currently using it for a non-priority case. If a Participating Agency's investigator is out of town, the device is to be returned to Benton County to be passed on to the next Participating Agency waiting to use the device.

SECTION 3 - ADMINISTRATION

The Benton County Sheriff's Office shall be the administrator of the UFED device. Should the UFED device fail during use, the user shall immediately notify the Benton County Sheriff's Office. Upon said notification, the Benton County Sheriff's Office shall notify the vendor to resolve any issues with the device.

SECTION 4 – COMPENSATION

As compensation for the use of the UFED device, each Participating Agency shall pay Benton County a percentage of the actual costs incurred by Benton County for the annual software license renewal, and for any necessary repairs not provided for under Section 8 herein needed for the device. The percentage each Participating Agency is obligated to pay is based on the Jurisdiction Allocation Formula, as set forth below. Allocation is modeled after the previously executed Child Abuse Investigation Agreement between the Participating Agencies and based on a 50/50 split between prosecution and law enforcement. Allocation between jurisdictions is based on population.

JURISDICTION ALLOCATION FORMULA

	PROSECUTION	LAW ENFORCEMENT	TOTAL
Kennewick	-0-	14.50% (50% of 29)	14.50%
Richland	-0-	9.50% (50% of 19)	9.50%
Benton County	34% (50% of 68)	6.5% (50% of 13)	41%
West Richland	-0-	2.5% (50% of 5)	2.5%
Prosser	-0-	1% (50% of 2)	1%
Pasco	-0-	12% (50% of 24)	12%
Franklin County	16% (50% of 32)	3% (50% of 6)	18.5%
Connell	-0-	1% (50% of 2)	1%
Total	50%	50%	100%

SECTION 5 - PAYMENT

Benton County shall determine the actual costs incurred on an annual basis and shall calculate the amount each Participating Agency owes using the Jurisdiction Allocation Formula. Benton County shall then submit that amount in an annual voucher to each Participating Agency, upon signature of all Participating Agencies for the 2013 first payment, and then on or before September 1st of each year thereafter. Each Participating Agency shall pay the voucher within thirty days upon receipt. Account balances overdue 30 days or more will be subject to a service charge of 1% per month (12% per annum). Should it become necessary, all collection costs shall be paid by the defaulting Participating Agency.

SECTION 6 - WITHDRAWAL

6.1 Any Participating Agency to this Agreement may withdraw by serving a notice of withdrawal upon all other Participating Agencies to the Agreement. This notice shall be given by April 1st of any year to be effective September 1st that same year. Such withdrawal will terminate usage of the device for the withdrawing Participating Agency.

6.2 In the event a Participating Agency withdraws from this Agreement, the Jurisdiction Allocation Formula set forth in Section 4, may be amended pursuant to Section 11.

SECTION 7 - DURATION OF AGREEMENT

7.1 This Agreement shall be effective immediately upon signatures of all Participating Agencies. This Agreement shall have a duration of two (2) years, and shall be renewed annually thereafter by a majority vote of the Participating Agencies.

7.2 The Participating Agencies may agree by unanimous consent to terminate this Agreement and said termination would be effective August 31st of that same year.

SECTION 8 – REPLACEMENT OF REPAIR OF EQUIPMENT DUE TO DAMAGE OR THEFT

8.1 Should the UFED device be damaged or stolen while in the custody of any Participating Agency, said agency shall be solely responsible for the replacement or repair costs of the UFED device. Benton County shall be responsible for disposing the equipment if it shall become obsolete.

SECTION 9 - LIABILITY

9.1 Each Participating Agency to this Agreement is responsible for the conduct and action of its officers, agents and employees and shall hold harmless, indemnify and defend all other Participating Agencies to this Agreement from and against any and all claims, loss and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of its officers, agents and employees in the performance of this Agreement.

9.2 With respect to the performance of this Agreement and usage of the UFED device, as to any claims against any Participating Agency to this Agreement or their officers, agents, and employees, each Participating Agency expressly waives it immunities under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify defend and hold harmless provided for in this section extends to any claim brought by or on behalf of any employee of the respective Participating Agency. This waiver is mutually negotiated by the Participating Agencies.

SECTION 10 - PROHIBITION AGAINST ASSIGNMENT

No Participating Agency to this Agreement may assign any right, claim or interest it may have under this Agreement.

SECTION 11 - AMENDMENT

This Agreement may be amended from time to time as deemed appropriate by the Participating Agencies, provided, that such amendment shall become effective only after it has been adopted in writing by each of the Participating Agencies.

SECTION 12 - SEVERABILITY

Should any portion of this Agreement be deemed by a court of law of the state legislature to be illegal or unenforceable, to the extent practicable, every other portion, which is not illegal or unenforceable, shall remain in effect.

SECTION 13 - COUNTERPART COPIES

This Agreement may be signed in counterpart or duplicate copies, and any signed counterpart or duplicate copy shall be equivalent to a signed original for all purposes.

SECTION 14 - AGREEMENT COMPLETE

The foregoing constitutes the full and complete Agreement of the Participating Agencies. All oral understandings and agreements are set forth in writing herein.

Dated this _____ day of _____, 2014.

BENTON COUNTY, WASHINGTON

SHON SMALL, Chairman

Attest:

CAMI MCKENZIE
Clerk of the Benton County
Board of County Commissioners

STEVEN KEANE, Sheriff

Approved As To Form:

RYAN LUKSON, Deputy Prosecutor

FRANKLIN COUNTY, WASHINGTON

RICK MILLER, Chairman

Attest:

MARY WITHERS
Clerk of the Franklin County
Board of County Commissioners

RICHARD LATHIM, Sheriff

Approve As To Form:

SHAWN P. SANT, County Prosecutor

CITY OF KENNEWICK

STEVE YOUNG, Mayor

KEN HOHENBERG, Police Chief

Approved As To Form:

LISA BEATON, City Attorney

CITY OF RICHLAND

CINDY JOHNSON, City Manager

CHRIS SKINNER, Police Chief

Approved As To Form:

HEATHER KINTZLEY, City Attorney

CITY OF PASCO

GARY CRUTCHFIELD, CITY MANAGER

ROBERT METZGER, Chief Police

Approved As To Form:

LEE KERR, City Attorney

CITY OF WEST RICHLAND

DONNA NOSKI, Mayor

BRIAN MCELROY, Policy Chief

Approved As To Form:

BRONSON BROWN, City Attorney

CITY OF PROSSER

PAUL WARDEN, Mayor

DAVID GILES, Police Chief

Approved As To Form:

HOWARD SAXTON, City Attorney

CITY OF CONNELL

GARY WALTON, Mayor

MIKE KESSLER, Police Chief

Approved As To Form:

DAN HULTREN, City Attorney

EXIBIT A

IMPORTANT: PLEASE READ THIS END USER LICENSE AGREEMENT CAREFULLY. DOWNLOADING, INSTALLING OR USING CELLEBRITE-SUPPLIED SOFTWARE CONSTITUTES ACCEPTANCE OF THIS AGREEMENT.

CELLEBRITE IS WILLING TO LICENSE THE SOFTWARE TO YOU ONLY IF YOU ACCEPT ALL OF THE TERMS CONTAINED IN THIS AGREEMENT (THE "EULA"), ANY ADDITIONAL TERMS IN AN AGREEMENT SIGNED BY BUYER (AS DEFINED AS BELOW) AND CELLEBRITE AND ANY "CLICK-ACCEPT" AGREEMENT, AS APPLICABLE. TO THE EXTENT OF ANY CONFLICT AMONG THIS AGREEMENT, ANY ADDITIONAL TERMS IN AN AGREEMENT SIGNED BY BUYER AND CELLEBRITE, ANY "CLICK-ACCEPT" AGREEMENT, ANY TERMS ON A PURCHASE ORDER AND CELLEBRITE'S TERMS AND CONDITIONS OF SALE, THE ORDER OF PRECEDENCE SHALL BE (A) AN AGREEMENT SIGNED BY BUYER AND CELLEBRITE; (B) THIS AGREEMENT; (C) THE "CLICK-ACCEPT" AGREEMENT; (D) CELLEBRITE'S TERMS AND CONDITIONS OF SALE; AND (E) BUYER'S PURCHASE ORDER, TO THE EXTENT SUCH TERMS ARE PERMISSIBLE UNDER CELLEBRITE'S TERMS AND CONDITIONS OF SALE OR AN AGREEMENT SIGNED BY BUYER AND CELLEBRITE (COLLECTIVELY, (A)-(E), AFTER APPLYING THE ORDER OF PRECEDENCE, THE "AGREEMENT").

BY DOWNLOADING, INSTALLING OR USING THE SOFTWARE OR OTHERWISE EXPRESSING YOUR AGREEMENT TO THE TERMS CONTAINED IN THE AGREEMENT, YOU INDIVIDUALLY AND ON BEHALF OF THE BUSINESS OR OTHER ORGANIZATION THAT YOU REPRESENT (THE "BUYER") CONSENT TO BE BOUND BY THIS AGREEMENT. IF YOU DO NOT OR CANNOT AGREE TO THE TERMS CONTAINED IN THE AGREEMENT, THEN (A) DO NOT DOWNLOAD, INSTALL OR USE THE SOFTWARE (OR, AS APPLICABLE, THE CELLEBRITE PRODUCT IN WHICH THE SOFTWARE IS EMBEDDED), AND (B) WITHIN THIRTY (30) DAYS AFTER RECEIPT OF THE SOFTWARE, EITHER RETURN THE SOFTWARE TO CELLEBRITE OR THE APPLICABLE AUTHORIZED RESELLER FOR FULL REFUND OF THE SOFTWARE LICENSE FEE, OR, IF THE SOFTWARE IS EMBEDDED IN A CELLEBRITE PRODUCT FOR WHICH NO SEPARATE SOFTWARE LICENSE FEE WAS CHARGED, RETURN THE EQUIPMENT AND EMBEDDED SOFTWARE, UNUSED, TO CELLEBRITE OR THE APPLICABLE RESELLER FOR A FULL REFUND OF THE PURCHASE PRICE. YOUR RIGHT TO RETURN AND REFUND ONLY APPLIES IF YOU ARE THE ORIGINAL END USER PURCHASER.

This EULA governs Buyer's access to and use of the Software (as defined below) first placed in use by Buyer on or after the release date of this EULA (the "Release Date").

1. DEFINITIONS – In this Agreement, the following capitalized terms shall have the meaning set forth below:

"Affiliate" of a party means such party's parent corporation, an entity under the control of such party's parent corporation at any tier or an entity controlled by such party at any tier. For these purposes, "control" shall mean the power to direct or cause the direction of the management and policies of the entity, whether through the ownership of more than 50% of the outstanding voting interests in such entity or otherwise.

"Authorization Product" means a product sold by Cellebrite or an authorized reseller of Cellebrite with embedded License Authorization Software, including but not limited to a USB stick with embedded License Authorization Software.

"Authorized Users" means the number of Concurrent Users that Buyer is licensed to have access to the Software.

"Cellebrite" means Cellebrite USA, Inc., a Delaware corporation with offices at 266 Harristown Road, Glen Rock, NJ 07452.

"Concurrent Users" means the number of Users of Buyer concurrently accessing the Software. If a single User connects to Software using multiple concurrent log-ins or connections, each such active logical connection or log-in is counted toward the number of Concurrent Users.

"Documentation" means any documentation related to any Software.

"Embedded Software" means a copy of Software delivered embedded in or loaded onto Cellebrite hardware equipment when such equipment is sold by Cellebrite. Updates or Upgrades to Embedded Software are also deemed "Embedded Software" to the extent such an Update or Upgrade would be deemed Embedded Software without regard to this sentence had it been delivered installed on the Cellebrite equipment.

"License Authorization Software" means Software that is provided together with hardware on which it is embedded that is used to validate the authorized use of Standalone Software.

"License Term" means the term of a paid subscription to the Standalone Software.

"Product" means a product sold by Cellebrite or an authorized reseller of Cellebrite with Embedded Software.

"Software" means an instance of a program, module, feature, function, service, application, operation or capability of the Cellebrite-supplied software. Software includes Embedded Software and Standalone Software.

"Standalone Software" means Software that is not Embedded Software or License Authorization Software.

"Third Party" means an individual or entity other than Buyer, Buyer's Affiliates, Cellebrite and Cellebrite's Affiliates.

"Update" means an update to the Software or the Standalone Software that is provided by Cellebrite and that may incorporate (i) corrections of any substantial defects; (ii) fixes of any minor bugs; (iii) at the sole discretion of Cellebrite, allowing additional compatibility of the Software with cellular phones provided by third parties; and/or (iv) at the sole discretion of Cellebrite, minor enhancements to the Software or Standalone Software, as the case may be; provided, however, that Updates shall not include Upgrades. Updates are generally identified by Cellebrite by a change to the version number to the right of the first decimal point (e.g., version 4.1 to 4.2).

"Upgrade" means a new release of the Software or Standalone Software that incorporates substantial changes or additions that (i) provide additional value and utility; (ii) may be priced and offered separately as optional additions to the Software or the Standalone Software, as the case may be; and/or (iii) are not generally made available to Cellebrite's customers without a separate charge. Upgrades are generally identified by Cellebrite by a change to the version number to the left of the first decimal point (e.g., version 4.2 to 5.0).

"User" means an individual able to gain access to any Software functionality (whether Embedded Software or Standalone Software).

"You" means any individual seeking the benefit of or evaluating this EULA.

2. LICENSE GRANT

A. Embedded Software. Subject to the terms and conditions of this Agreement, Cellebrite hereby grants to Buyer, and Buyer accepts, upon delivery of the Embedded Software, a nonexclusive, perpetual and nontransferable license to use each copy of the Embedded Software, in executable form only, provided by Cellebrite, and the accompanying documentation, only for Buyer's internal use in connection with the Products, in the country in which the Product with the Embedded Software was purchased from Cellebrite or an authorized reseller of Cellebrite and only as authorized in the Agreement.

i. General Limitations. Buyer shall use Embedded Software solely for execution on the unit of Product originally delivered to Buyer with such Embedded Software installed, or any replacement unit provided under a warranty from Cellebrite. Any Update or Upgrade of such Embedded Software that Customer has licensed to Buyer may be loaded and executed only on the Product on which the originally licensed Embedded Software is authorized to execute.

ii. License Exclusion. Notwithstanding any other provision of this EULA, except as may otherwise be required by applicable law, no license is granted for installation or use of any Embedded Software or associated Update or Upgrade on any Product resold by anyone who is not an authorized reseller of Cellebrite for such Product.

iii. Single Product. Buyer's license to the Embedded Software is limited to a license to use the Embedded Software on one (1) Product for each Product purchased from Cellebrite or Cellebrite's authorized reseller.

B. Standalone Software. Subject to the terms and conditions of this EULA, Cellebrite hereby grants to Buyer, and Buyer accepts, upon delivery of the Standalone Software, during the License Term, a nonexclusive and nontransferable license to (i) use each copy of the Standalone Software, in executable form only, provided by Cellebrite, and the accompanying documentation, only for Buyer's internal use, only as authorized in the Agreement; (ii) only use a number of Concurrent Users that is equal to or less than the number of Authorized Users specified in a written agreement signed by both the Buyer and Cellebrite or purchase order accepted by Cellebrite, even if available on a higher number of computer systems; (iii) make a reasonable number of copies of the Standalone Software for use only as licensed in this Section 2.B, though in no case more than the number of Authorized Users; and (iv) make one (1) copy of the Standalone Software for backup, archival or disaster recovery purposes.

C. License Authorization Software. Subject to the terms and conditions of this EULA, Cellebrite hereby grants to Buyer, and Buyer accepts, upon delivery of the Standalone Software, during the License Term, a nonexclusive and nontransferable license to use each copy of the License Authorization Software, in executable form only, provided by Cellebrite, and the accompanying documentation, only for Buyer's internal use and only in the country in which the Standalone Software was licensed from Cellebrite or an authorized reseller of Cellebrite and only as authorized in the Agreement. Buyer's license to the License Authorization Software is limited to a license to use the License Authorization Software on one (1) Authorization Product for each license to the Standalone Software the authorized use of which is validated by such License Authorization Software and where such license is purchased from Cellebrite or Cellebrite's authorized reseller.

D. Updates and Upgrades.

i. Updates. Updates or Upgrades to the Software may be made available to Buyer pursuant to a separate agreement between Cellebrite and Buyer. Any particular Update or Upgrade shall be licensed under the terms of the Software that is being updated by such Update or Upgrade, as the case may be.

ii. Limitation. Except as expressly provided in the Agreement, Buyer shall have no rights in any Update or Upgrade to Software, nor any rights to support services associated with such Software.

iii. No Obligation. Nothing in this EULA requires Cellebrite to provide Updates or Upgrades to Buyer or Buyer to accept such Updates or Upgrades. The provision of any Updates or Upgrades shall be governed by a separate agreement between Cellebrite and Buyer, or by a purchase order issued by Buyer and accepted by Cellebrite, in Cellebrite's sole discretion.

E. Specific License Terms for Particular Products.

i. Reserved.

ii. Reserved.

iii. Reserved.

F. No Right to Sublicense or Assign. Except to the extent otherwise required by applicable law or expressly provided for assignment generally in the Agreement, no license provided in this Section 2 is sublicensable, transferable or assignable by Buyer, including by operation of law, change of control, merger, purchase or otherwise, without the prior written consent of Cellebrite in each instance. Other than as expressly permitted by the foregoing, any attempted sublicense, transfer or assignment by Buyer shall be null and void.

G. License Prohibitions. Notwithstanding anything to the contrary in this EULA, Buyer shall not, alone, through a User, an Affiliate or a Third Party (or allow a User, an Affiliate or a Third Party to): (a) modify any Software; (b) reverse compile, reverse assemble, reverse engineer or otherwise translate all or any portion of any Software; (c) pledge, rent, lease, share, distribute, sell or create derivative works of any Software; (d) use any Software on a time sharing, service bureau, application service provider (ASP), rental or other similar basis; (e) make copies of any Software, except as provided for in the license grant above; (e) remove, alter or deface (or attempt any of the foregoing) proprietary notices, labels or marks in any Software; (f) distribute any copy of any Software to any Third Party, including without limitation selling any Product with Embedded Software in a secondhand market; (g) use any Embedded Software other than with Products provided by Cellebrite or an authorized reseller of Cellebrite or for more than the number of Products purchased from Cellebrite or an authorized reseller of Cellebrite; (h) disclose the results of testing or benchmarking of any Software to any Third Party without the prior written consent of Cellebrite; (i) use any Update or Upgrade beyond those to which Buyer is entitled or with any Software to which Buyer does not have a valid, current license; (j) deactivate, modify or impair the functioning of any disabling code in any Software; (k) circumvent or disable Cellebrite's copyright protection mechanisms or license management mechanisms (l) use the Software in violation of any applicable law or to support any illegal activity; (m) use the Software to violate the rights of any Third Party; or (n) attempt any of the foregoing. Cellebrite expressly reserves the right to seek all available legal and equitable remedies to prevent any of the foregoing and to recover any lost profits, damages or costs resulting from any of the foregoing.

H. Legal Exception. Buyer agrees that, to the extent that any applicable laws (including without limitation national laws implementing EC Directive 91/250 on the Legal Protection of Computer Programs) give Buyer the right to reverse engineer any Software to make it interoperable without Cellebrite's consent, before Buyer exercises any such rights, Buyer shall notify Cellebrite of such desire and, no later than sixty (60) days following receipt of such request, Cellebrite may decide either: (a) to perform the work to achieve such interoperability and charge its then-standard rates for such work to Buyer; or (b) to permit Buyer to reverse engineer parts of the Software only to the extent necessary to achieve such interoperability. Only if and after Cellebrite, at its sole discretion, partly or completely denies Buyer's request, shall Buyer exercise its statutory rights.

I. Network Usage. Buyer understands and agrees that Cellebrite may use Buyer's internal network and Internet connection for the limited purpose of transmitting license-related data at the time of installation, registration, use or update of Software to a Cellebrite-operated license server. At such time, Cellebrite may validate the license-related data in order to protect Cellebrite against unlicensed or illegal use of the Software. Cellebrite may, at its option, only permit activation of the Software upon exchange of license related data between Buyer's computer and the Cellebrite license server.

3. OWNERSHIP – Cellebrite (or its licensors) retains ownership of all right, title and interest in and to the Software and Documentation, and all copies of the Software. Nothing in this EULA constitutes a sale, transfer or conveyance of any right, title or interest in the Software or Documentation. Notwithstanding anything to the contrary, all Software is licensed and not sold and any reference to a sale of Software shall be understood as a license to Software under the terms and conditions of the Agreement.

4. CONFIDENTIALITY – Buyer agrees the Software and Documentation are the confidential information of Cellebrite. Buyer shall maintain the Software and Documentation in confidence, using the same degree of care it uses for its own confidential information, but at least reasonable care.

5. EXCLUSIVE REMEDIES AND LIMITATION OF LIABILITY.

A. Definitions. For purposes of the exclusive remedies and limitations of liability set forth in this Section 5, Cellebrite shall be deemed to include its subsidiaries and affiliates and the directors, officers, employees, agents, representatives, shareholders, subcontractors and suppliers of each of them; and "damages" shall be deemed to refer collectively to all injury, damage, loss or expense incurred.

B. Exclusive Remedies. Cellebrite's entire liability and Buyer's exclusive remedies against Cellebrite for any damages caused by any Software defect or failure, or arising from the performance or non-performance of any obligation hereunder, regardless of the form of action, whether in contract, tort including negligence, strict liability or otherwise shall be:

1. For bodily injury or death to any person proximately caused by Cellebrite, Buyer's direct damages; and
2. For claims other than as set forth above, Cellebrite's liability shall be limited to direct damages that are proven, in an amount not to exceed the total amount paid by Buyer to Cellebrite during the twelve (12) month period that immediately preceded the event that gave rise to the applicable claim.

C. Limitation of Liability. NOTWITHSTANDING ANY OTHER PROVISION OF THIS EULA, CELLEBRITE SHALL NOT BE LIABLE FOR INCIDENTAL, INDIRECT, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, SAVINGS OR REVENUES OF ANY KIND, WHETHER OR NOT CELLEBRITE HAS BEEN

ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS PROVISION SHALL APPLY EVEN IN THE EVENT OF THE FAILURE OF AN EXCLUSIVE REMEDY.

D. No Liability to any Third Party. TO THE MAXIMUM PERMITTED EXTENT, CELLEBRITE DISCLAIMS ANY AND ALL LIABILITIES OR OBLIGATIONS WHATSOEVER RELATED TO THE SOFTWARE OR ITS LICENSING TO OR USE BY ANYONE OTHER THAN BUYER.

6. BUYER INDEMNITY – Buyer will, at its expense: (i) indemnify and hold Cellebrite and its affiliates, officers and directors harmless from any claim (whether brought by a Third Party or an employee, consultant or agent of Buyer's) alleging that any Product or Software furnished under this Agreement was used in a manner other than as authorized under this EULA, including but not limited to using the Product or Software in a manner that violates a person's fourth amendment rights under the United States Constitution (or its equivalent in the Territory) or misappropriating a person's list of contacts or other personal information; (ii) reimburse Cellebrite for any expenses, costs and liabilities (including reasonable attorney fees) incurred relating to such claim; and (iii) pay all settlements, damages and costs assessed against Cellebrite and attributable to such claim.

7. DISABLING CODE

A. Disabling Code. Software may be provided to Buyer with disabling code that allows Cellebrite to disable such Software or the Products such Software is embedded in. Any Updates or Upgrades to the Software may include disabling code. Cellebrite agrees not to invoke such disabling code except as provided for in Section 7.B, without Buyer's prior consent, which may be given by telephone or email.

B. Invocation of Disabling Code. In addition to the invocation of disabling code when Cellebrite has received Buyer's consent described in Section 7.A, Cellebrite may, at its option, invoke disabling code in Cellebrite's Software without receiving Buyer's consent (i) if in Cellebrite's sole, reasonable discretion, Cellebrite believes that such Software has been, is being or will be used in violation of laws; (ii) if Cellebrite is required to do so, because of a court or regulatory order; (iii) if Buyer has not paid an outstanding invoice more than sixty (60) days after such invoice is due; or (iv) if Buyer has used the Software other than as authorized by Buyer's license. Cellebrite shall have no liability to Buyer for any good faith invocation of any such disabling code.

8. TERM AND TERMINATION

A. Term. The term of this EULA is while any Software is under Buyer's control or possession. Notwithstanding the foregoing, (i) the license to any Embedded Software may be terminated if Buyer has not paid an invoice sixty (60) days after such invoice is due; and (ii) the license to any Standalone Software is only during the License Term. The License Term shall be determined in a separate agreement between Cellebrite and the Buyer.

B. Termination. Cellebrite shall have the right to terminate this EULA upon thirty (30) days prior written notice to the other party if such other party has not cured any material breach of this EULA by the end of such thirty (30) day notice period. Upon termination of this EULA for any reason, (i) Buyer shall be responsible for payment for all purchase orders delivered to Buyer by Cellebrite before the effective date of termination; and (ii) Buyer shall destroy all copies of the Standalone Software under Buyer's control or possession.

C. Survival. The provisions of Sections 1, 2.C, 2.E, 2.F, 2.G, 3, 4, 5, 6, 7, 8.C, and 9-13 of this EULA shall survive any termination in accordance with their terms. In addition, any purchase order accepted by Cellebrite prior to the effective date of termination shall survive in accordance with its terms.

9. CHOICE OF LAW; JURISDICTION –The construction, interpretation, and performance of the Agreement and all transactions under it shall be governed by the laws of the State of New York, excluding its choice of law rules and excluding the Convention for the International Sale of Goods, and submit to the exclusive jurisdiction of the state and federal courts located in the State of New York, subject to any other provisions in the Agreement.

10. ASSIGNMENT – Neither party may assign its rights and obligations hereunder without the prior written consent of the other party. Notwithstanding the foregoing, either party may assign this EULA to any Affiliate of the other or to an acquirer (by purchase, merger or otherwise) of all or substantially all of such party's business or assets relating to this EULA, provided that (i) the assignee agrees in writing to be bound by the terms and conditions of this EULA, (ii) neither the assignor nor assignee are in default hereunder. Any attempted assignment other than as permitted shall be null and void.

11. NON-WAIVER – No course of dealing or failure of either party to strictly enforce any term, right or condition of this Agreement shall be construed as a waiver of such term, right or condition.

12. ENTIRE AGREEMENT – The terms and conditions contained in this Agreement supersede all prior oral or written understandings between the parties and shall constitute the entire agreement between the parties with respect to the subject matter of this Agreement, except as provided for in the preamble to this Agreement regarding the order of precedence. This Agreement shall not be modified or amended except by a writing signed by Buyer and Cellebrite.

13. CONSTRUCTION; SEVERABILITY – The headings used in this Agreement are for reference purposes only and will not be deemed to limit, expand or in any way affect the interpretation of any term or provision hereof. If any provision or part hereof shall be held to be invalid or unenforceable for any reason, then the meaning of such provision or part hereof shall be construed so as to render it enforceable to the extent feasible. If no feasible interpretation would save such provision or part hereof, it shall be severed herefrom, but without in any way affecting the remainder of such provision or any other provision contained herein, all of which shall continue in full force and effect unless such severance effects such a material change as to render the Agreement unreasonable.

Cellebrite USA, Inc.
266 Harristown Rd.
Ste. 105
Glen Rock. NJ 07452

Tel: 201-848-8552
Fax: 201-848-9982
Tax ID#: 22-3770059

Quote

Quote Number:

Q-17289-B

Quote Date:

7/17/2013

Quote to:

Support Advocacy Resource Center
830 North Columbia Center Blvd

Kennewich, WA 99337

Contact: Robert Benson

Phone #: 509 374 5391

Quote Ship to:

Support Advocacy Resource Center
830 North Columbia Center Blvd

Kennewich, WA 99337

Customer ID	Good Thru	Payment Terms	Sales Rep
SUPPORTADVOC-830	8/16/2013	Net 30	Bryan Carroll

Quantity	Item	Description	List Price	Ext. Price
1	SWPHUFED-1	SW Upgrade -Yr1-Physical UFED	$1,999.99	$1,999.99
1	SWUF-1	Logical License Upgrade - One Year	$999.00	$999.00
		Serial Number 5903202 new exp date 9/24/2014 Logical and Physical Renewal		

Subtotal:	$2,998.99
S&H Amount:	
Sales Tax:	$0.00
Total:	$2,998.99

Please include the following information on your PO for Cellebrite UFED purchase:
- Please include the ORGINAL QUOTE NUMBER (For example - M777) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

Terms and conditions:
- Payment terms: Net 30 ; 1.5% per month interest on late payment
- Shipping: FCA, Glen Rock, NJ, USA : Limited Warranty: Hardware: 12 Months; Software: 60 days; Touch Screen: 30 days
- 12 months software support included in initial purchase. The next support period purchased begins immediately at the end of the 12 months, i.e., no gaps in support period are allowed.
- Complete Terms and conditions of sale available upon request (or available at: http://www.cellebrite.com/us/tc)

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C10

Key Element: Key 2 - Infrastructure & Facilities

Subject: CELL TOWER LEASE AMENDMENT WITH NEW CINGULAR WIRELESS, PCS, LLC

Department: Parks and Recreation

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the City Manager to sign and execute the lease amendment with New Cingular Wireless PCS, LLC, Contract C86-01

Summary:

On August 30, 2001 the City and AT&T Wireless Services (AT&T) entered into a lease agreement to allow AT&T to construct a cell tower and equipment enclosure on the ridgeline above Badger Mountain Community Park at 1100 Glenwood Court. The existing monthly fee for the facility is $1,322.50

On September 19, 2012 Council authorized an amendment to the lease agreement which allowed an expansion of the equipment area by 143 square feet to a total of 479 square feet and a monthly lease fee increase of $564.

New Cingular Wireless (doing business as AT&T) is now requesting to attach two new antennas on the equipment within the existing fenced equipment enclosure area (attachment 1). The antennas would extend approximately 9 feet above the top of the fence and the dishes are two and three feet in diameter.

New Cingular Wireless is proposing to increase the lease fee by another $250 per month as compensation for the improvements and have prepared the attached Amendment 2 to the Facility Lease Agreement (attachment 2).

Base Lease:	$1,322.50/mo
Amendment 1:	$564/mo
Proposed Amendment 2:	$250/mo
Total Lease:	$2,136.50/mo

On January 9, 2013 the Parks and Recreation Commission (PRC) voted unanimously to approve the proposed second lease amendment. There was also discussion related to whether the fence height should be increased to hide the new antennas. The PRC decision was to not increase the fence height to screen the antennas.

Fiscal Impact?

(●) Yes ( ) No

The approval of lease Amendment 2 would provide an additional $250 per month into the Undesignated Park Reserve Fund for a total of $2,136.50 for the facility.

Attachments:

1) Cell tower with antenna proposal
2) Proposed lease amendment

City Manager Approved: ECM Admin
Jan 31, 13:24:18 GMT-0800 2014

Photosimulation Viewpoint

MICROWAVE UPGRADE PROJECT
MEADOW SPRINGS
1100 Glenwood Court
Richland, WA 99352

Photosimulation of proposed telecommunications site

Photosimulation Viewpoint

Photosimulation of proposed telecommunications site

at&t

MICROWAVE UPGRADE PROJECT
MEADOW SPRINGS
1100 Glenwood Court
Richland, WA 99352

Market: Seattle/Oregon
Cell Site Number: R119
Cell Site Name: Meadow Springs
Fixed Asset Number: 10092640

SECOND AMENDMENT TO FACILITIES LEASE AGREEMENT

THIS SECOND AMENDMENT TO FACILITIES LEASE AGREEMENT ("**Amendment**"), dated as of the latter of the signature dates below, is by and between City of Richland, a Municipal Corporation of the State of Washington, having a mailing address of 505 Swift Boulevard ("**Lessor**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, successor in interest to AT&T Wireless Services of Washington, LLC, having a mailing address of 575 Morosgo Drive NE, Suite 13-F, West Tower, Atlanta, GA 30324 ("**Lessee**").

WHEREAS, Lessor and Lessee entered into an Facilities Lease Agreement dated August 30th, 2001, as modified by that certain First Amendment to Facilities Lease Agreement dated October 29, 2012, whereby Lessor leased to Lessee certain Premises, therein described, that are a portion of the Property located at 1100 Glenwood Court, Richland, WA 99352 ("**Agreement**"); and

WHEREAS, Lessor and Lessee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

1. Premises. Upon the execution of this Amendment, Lessor leases to Lessee the Premises as more completely described in Exhibit C-2. Lessor's execution of this Amendment will signify Lessor's approval of Exhibit C-2. Exhibit C-2 hereby replaces Exhibit C-1 of the Agreement.

2. **Additional Fee.** Commencing on the date that Lessee commences construction of the modifications set forth in this amendment, the monthly Fee shall be increased by Two Hundred Fifty Dollars ($250.00) per month, subject to further adjustments as provided in the Agreement.

3. Notices. Lessee's notice addresses contained in Section 22.7 of the Agreement are hereby deleted in their entirety and replaced with the following:

If to LESSEE: New Cingular Wireless PCS, LLC
Atttn: Network Real Estate Administration
RE: Cell Site #R119
Cell Site Name: Meadow Springs
Fixed Asset #: 10092640
575 Morosgo Drive NE, Suite 13-F, West Tower
Atlanta, GA 30324

With a required copy to:
New Cingular Wireless PCS, LLC
Atttn: Legal Dept. – Network Operations
RE: Cell Site #R119
Cell Site Name: Meadow Springs
Fixed Asset #: 10092640
208 S. Akard Street
Dallas, Texas 75202-4206

4. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the

Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.

5. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused this Amendment to be effective as of the last date written below.

LESSOR:
City of Richland
A Municipal Corporation of the State of Washington

By: _____
Print Name:
Its:
Date:

LESSEE:
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Print Name:
Its:
Date:

EXHIBIT C-2

DESCRIPTION OF PREMISES

Notes:

1. This Exhibit may be replaced by a land survey and/or construction drawings of the Premises once received by Lessee.
2. Any setback of the Premises from the Property's boundaries shall be the distance required by the applicable governmental authorities.
3. Width of access road shall be the width required by the applicable governmental authorities, including police and fire departments.
4. The type, number and mounting positions and locations of antennas and transmission lines are illustrative only. Actual types, numbers and mounting positions may vary from what is shown above.

FOR LANDLORD SIGNATURES IN WASHINGTON STATE

REPRESENTATIVE CAPACITY:

STATE OF WASHINGTON)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is/are the person(s) who appeared before me, and said person(s) acknowledged that said person(s) signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.

DATED: _____.

Notary Seal

_____
(Signature of Notary)

_____
(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of Washington
My appointment expires: _____

FOR TENANT SIGNATURES IN WASHINGTON STATE

STATE OF WASHINGTON)
) SS.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the _____ of AT&T Mobility Corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.

Notary Seal

_____
(Signature of Notary)

_____
(Legibly Print or Stamp Name of Notary)
Notary Public in and for the State of Washington
My appointment expires: _____

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C11

Key Element: Key 2 - Infrastructure & Facilities

Subject: RIGHT OF WAY ACQUISITION PROCEDURES AMENDMENT - APPRAISAL WAIVER

Department: Public Works

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the Mayor to sign the Washington State Department of Transportation (WSDOT) Amended Appraisal Waiver procedure.

Summary:

The WSDOT authorized local agencies to administer federal transportation funds to complete street improvements, subject to compliance with state and federal procedural requirements. One of the heavily regulated processes involved in street improvements is the right-of-way acquisition process. City staff administers this process under the terms of an agreement with WSDOT. The most recent agreement was approved by City Council on October 16, 2012 and is attached. A component of the agreement is a process enabling lower value acquisitions to be completed without a formal appraisal.

In December 2013, Public Works staff was notified by WSDOT of a change to the right-of-way procedures that impacts the acquisitions that may occur without an appraisal. The procedural change may require the City to conduct more formal appraisals for some low-value acquisitions. The City is required to inform the property owner that an appraisal has not been completed for compensation offers between $10,001 and $25,000, but that the City will prepare an appraisal if requested by the property owner. To remain in compliance with state and federal right-of-way acquisition regulations, the City must adopt this change in procedure.

The Public Works Department has several projects that require purchase of right-of-way including Center Parkway, Stevens Drive Extension, Duportail Bridge and Duportail Street Extension. The City will use the services of a professional appraiser for all acquisitions on these projects, regardless of value. The WSDOT rules will be reflected in the form of the analysis prepared by the appraiser. For acquisitions above $25,000 in estimated value, the appraiser will complete a formal appraisal report, including detailed market value analysis. These appraisal reports will be reviewed by an independent professional appraiser before a fair market value figure is adopted. For acquisitions less than $25,000 in estimated value, the same professional appraiser utilizes the market analysis data assembled for the larger value acquisitions to prepare a fair market value determination. These determinations are not reviewed by a second appraiser, but are reviewed by City staff familiar with the nearby acquisitions.

The proposed amended appraisal waiver procedure is required to remain in compliance with WSDOT requirements.

Fiscal Impact?

(●) Yes ( ) No

The impact of this change is unknown at this time because it is unknown how many parcel owners will request a formal appraisal. The increase in appraisal costs per parcel will be approximately $2,500 if a formal appraisal is requested.

Attachments:

1) Waiver of Appraisal
2) 11.16.12 - WSDOT Agrmt - ROW Acquisition Procedures

City Manager Approved: ECM Admin
Jan 31, 13:35:26 GMT-0800 2014

CITY OF RICHLAND
PUBLIC WORKS DEPARTMENT
P.O. Box 190 MS-26]
Telephone (509) 942-7500
Fax (509) 942-7468

www.ci.richland.wa.us

WAIVER OF APPRAISAL

The City of Richland desiring to acquire Real Property according to 23 CFR, Part 635, Subpart C and State directives and desiring to take advantage of the $25,000 appraisal waiver process approved by the Federal Highway Administration for Washington State, hereby agrees to follow the procedure approved for the Washington State Department of Transportation as follows:

Rules

A. The City of Richland may elect to waive the requirement for an appraisal if the acquisition is simple and the compensation estimate indicated on the PFE (Project Funding Estimate) is $25,000 or less including cost-to cure items.

B. The City of Richland must make the property owner(s) aware that an appraisal has not been completed on the property for offers $10,000 or less.

C. The City of Richland must make the property owner(s) aware that an appraisal has not been completed on the property for offers $10,001 or greater and up to $25,000. An appraisal will be prepared if requested by the property owner(s).

D. Special care should be taken in the preparation of the waiver. As no review is mandated, the preparer needs to assure that the compensation is fair and that all the calculations are correct.

Procedures

A. An Administrative Offer Summary (AOS) is prepared using data from the PFE.

B. The AOS is submitted to the Public Works Director for approval.

C. The Public Works Director signs the AOS authorizing a first offer to the property owner(s).

APPROVED:

By: _____ _____

Mayor	Date	Real Estate Services	Date
City of Richland		Washington State Department of Transportation	

RECEIVED NOV 26 2012

Washington State Department of Transportation
Paula J. Hammond, P.E.
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300

360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

November 20, 2012

Mr. Pete Rogalsky, PE
Public Works Director
City of Richland
PO Box 190
Richland, Washington 99352-0190

City of Richland
Updated Right of Way Procedures

Dear Mr. Rogalsky:

Recently, the WSDOT Headquarters, Real Estate Services Division reviewed your agency's submittal of updated right of way procedures. Upon their review, the City of Richland's right of way procedures are approved with the following restrictions:

- The City Engineer is identified as the responsible party to carry out program administration for real estate activities for the agency.
- All appraisals, and appraisal reviews must be contracted for with a qualified agency or consultant. The city is advised to work closely with the region Local Agency Coordinator (LAC) prior to initiating the valuation process.
- The City Engineer and City Staff as identified as qualified personnel on Exhibit A are approved to acquire property. The city is furthermore directed to offer the LAC an opportunity to conduct a preliminary review of the right of way files prior to making initial offers to property owners.
- Relocations must be contracted for with consultants or other agencies with qualified staff. Any relocation consultant must be monitored by the Local Agency Coordinator.
- The Business and Economic Development Manager as identified on Exhibit A is qualified and approved to undertake property management activities.

It is recommended that the city contact the LAC prior to contracting with a consultant or another approved agency. In addition, the City is approved to use FHWA'a approved waiver process of $25,000.00 or less, including cost to cure items.

If you have any questions regarding the provisions, please contact Terri Brown, South Central Region LA Coordinator, at (509) 577-1656, or Susan Clemen, Real Estate Services, Olympia, at (360)705-7325.

Sincerely,

Stacie Kelsey

Stacie Kelsey
Standards and Procedures Engineer
Highways & Local Programs Division

SLK:ac
Enclosure
cc: Susan Clemen, Real Estate Services, MS 47338
Roger Arms, South Central Region Local Programs, w/enclosure
Terri Brown, South Central Region, w/enclosure

Washington State Department of Transportation

Right of Way Property Acquisition Procedures	Local Agency and Address City of Richland P.O. Box 190 MS-26 840 Northgate Drive Richland, WA 99352
Department of the Local Agency Public Works Department	

The above named local agency, hereinafter called the "AGENCY", desiring to acquire Real Property in accordance with the state Uniform Relocation Assistance and Real Property Acquisition Act (Ch. 8.26 RCW) and state regulations (Ch. 468-100 WAC) and applicable federal regulations hereby adopts the following procedures to implement the above statutes and Washington Administrative Code.

The above named department of the local agency, hereinafter called the "DEPARTMENT", is responsible for the real property acquisition and relocation activities on projects administered by the AGENCY. To fulfill the above requirements the DEPARTMENT will acquire right-of-way in accordance with the policies set forth in the Washington State Department of Transportation *Right of Way Manual* (M26-01) and *Local Agency Guidelines* manual (M 36-6).

The AGENCY has the following expertise and personnel capabilities to accomplish these functions:

1. Include the following as they relate to the AGENCY's request.

   a. List the functions below for which the agency has qualified staff and the responsible position. Attach a list of the individuals on the AGENCY staff who currently fill those positions and a brief summary of their qualifications. This list will need to be updated whenever staffing changes occur. An AGENCY will be approved to acquire based upon staff qualifications.

(1) Program Administation

City Engineer or Staff

Agency Position

(2) Appraisal

Consultant and/or the WA State Department of Transportation (WSDOT)

Agency Position

(3) Appraisal Review

Consultant and/or WSDOT

Agency Position

(4) Acquisition

Consultant, City Engineer, City Staff and/or WSDOT

Agency Position

(5) Relocation

Consultant and/or WSDOT

Agency Position

(6) Property Management

Business and Economic Development Manager

Agency Position

b. Any functions for which the Agency does not have staff will be contracted for with WSDOT, another local agency with approved procedures or an outside contractor. An AGENCY that proposes to use outside contractors for any of the above functions will need to work closely with the WSDOT Local Agency Coordinator and Highways & Local Programs to ensure all requirements are met. When the AGENCY proposes to have a staff person negotiate who is not experienced in negotiation for FHWA funded projects the Coordinator must be given a reasonable opportunity to review all offers and supporting data **before** they are presented to the property owners.

c. An AGENCY wishing to take advantage of an Appraisal Waiver process on properties valued at ~~$10,000~~ 25,000 SC or less should make their proposed waiver process a part of these procedures. The process outlined in LAG manual Appendix 25.~~146~~ 175 has already been approved. The AGENCY may submit a process different than that shown and it will be reviewed and approved if it provides sufficient information to determine value.

d. Attach a copy of the Agency's administrative settlement policy showing the approving authority(s) and the process involved in making administrative settlements.

2. All projects shall be available for review by the FHWA and the state at any time and all project documents shall be retained and available for inspection during the plan development, right-of-way and construction stages and for a three year period following acceptance of the projects by WSDOT.

3. Approval of the AGENCY's procedures by WSDOT may be rescinded at any time the Agency is found to no longer have qualified staff or is found to be in non-compliance with the regulations. The rescission may be applied to all or part of the functions approved.

LOCAL AGENCY

Jackie Fox — Oct 17, 2012

Mayor or Chairman — Date

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

Approved By:

Susan Clemen, Acting — 11/16/12

Real Estate Services — Date

SUBJECT TO REQUIREMENTS LISTED IN RIGHT OF WAY PROCEDURES APPROVAL LETTER

Exhibit A

Project Acquisition

Peter Rogalsky, P.E., Nancy Aldrich or Jeffrey Peters, P.E. will serve on behalf of the City of Richland as the Project Acquisition Officer.

- Mr. Rogalsky has been employed with the City of Richland for more than 15 years. He has been a project engineer and currently has dual roles as the Public Works Director and City Engineer. He has been a registered Professional Engineer in the State of Washington for 15 years.

  Mr. Rogalsky has participated in the acquisition of right-of-way following the standards set forth in the Washington State Department of Transportation's (WSDOT) Local Agency Guidelines and meeting Federal Highway Administration (FHWA) requirements. Using WSDOT and FHWA procedures, he has successfully acquired or overseen the acquisition of right-of-way for several city road construction projects, including Steptoe Street, Lawless Drive, Leslie Road projects and Center Parkway.

- Ms. Aldrich has been employed with the City of Richland for approximately 30 years. She was a project manager/inspector for City public works construction projects for 20 years and currently has the role of Special Projects Coordinator. She is involved in writing SEPA's; overseeing projects through the NEPA and ECS process; writing funding applications; managing the City's water rights, the City's stormwater policies and the department's safety program.

  Ms. Aldrich has participated in the acquisition of right-of-way following the standards set forth in the Washington State Department of Transportation's (WSDOT) Local Agency Guidelines and meeting Federal Highway Administration (FHWA) requirements. Using WSDOT and FHWA procedures, she has successfully acquired or overseen the acquisition of right-of-way for a city road construction project Keene Road Overlay and is currently involved in the Center Parkway, Phase I – Duportail Street Extension and Phase II – Stevens Drive Extension projects.

- Mr. Peters has been employed for the City of Richland less than a year. He has the role of Transportation and Development Manager. He has been a registered Professional Engineer in the State of Washington for 12 years. Prior to employment with the City of Richland, Mr. Peters was employed by JUB Engineers and WSDOT overseeing the design and construction of transportation projects

  Mr. Peters has participated in the development of right-of-way maps following the standards set forth in the Washington State Department of Transportation's (WSDOT) Local Agency Guidelines and meeting Federal Highway Administration (FHWA) requirements. He has been involved in writing SEPA's; overseeing projects through the NEPA and ECS process; and designing, managing and inspecting construction projects.

Exhibit B

Administrative Settlements

Administrative settlements involve those items that cannot be determined by an appraisal and those negotiations that exceed the fair market value of real property. Procedures set forth in Section 25.11 "Administrative Settlements" of the Washington State Department of Transportation's Local Agency Guidelines will be adhered to for these settlements.

Administrative settlements will generally be negotiated by the project engineer/staff assigned to the project. The Public Works Director shall have the authority to approve settlements up to $10,000. All administrative settlements over $10,000 will be approved by the City Council.

Waiver of Appraisal

The City of Richland desiring to acquire Real Property according to 23 CFR, Part 635, Subpart C and State directives and desiring to take advantage of the $25,000 appraisal waiver process approved by the Federal Highway Administration for Waddington State, hereby agrees to follow the procedure approved for the Washington State Department of Transportation as follows:

Rules

A. The City of Richland may elect to waive the requirement for an appraisal if the acquisition is simple and the compensation indicated on the Project Funding Estimate (PFE) is $25,000 or less including cost-to-cure items.

B. The Agency must make the property owner(s) aware that an appraisal has not been done on the property and that one will be completed if they desire.

C. Special care should be taken in the preparation of the waiver. As no review is mandated, the preparer needs to assure that the compensation is fair and that all the calculations are correct.

Procedures

A. An Administrative Offer Summary (AOS) is prepared using data from the PFE.

B. The AOS is submitted to the City Engineer for approval.

C. The City Engineer signs the AOS authorizing a first offer to the property owner(s).

APPROVED:

John Fox

John Fox, City Mayor
City of Richland

Susan Clemen, Acting

Real Estate Services
WA State Department of Transportation

11/16/12

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C12

Key Element: Key 2 - Infrastructure & Facilities

Subject: DUPORTAIL STREET IMPROVEMENTS - GRANT AGREEMENT

Department: Public Works

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the City Manager to sign and execute an agreement with the Washington State Transportation Improvement Board providing funds for the Duportail Street Improvements. In addition, approve an amendment to the Capital Improvement Plan and authorize staff to increase the 2014 Streets Fund revenue and expense budgets to reflect grant and REET funding.

Summary:

In 2007, Council directed staff to pursue improvements to the Duportail / Stevens Corridor as the City's highest priority transportation system improvement. In August 2013, staff submitted a grant application to the Washington State Transportation Improvement Board (TIB) to fund a segment of this corridor between the intersection of Duportail Street with Wright Avenue and the intersection of Wellsian Way with Wellhouse Loop. The project includes a traffic signal for the intersection of Wellsian Way and Wellhouse Loop. Intersection improvements are also planned at Wright Avenue and Thayer Drive. The proposed intersection improvements will be the subject of an engineering study. Previously acquired grant funds are in place to complete the segment of the corridor between the intersection of Stevens Drive with Lee Boulevard and the intersection of Wellsian Way with Wellhouse Loop. The new application would complete the planned corridor improvement between downtown and the bypass highway. In November 2013, the TIB announced their decision to award the grant funds sought by the City. The grant is for $2,891,920.

The proposed agreement commits the City to supply matching funds in the amount of $876,080. The proposed Capital Improvement Plan amendment details staff's proposed plan for supplying the matching funds. The majority of the matching funds will be federal Surface Transportation Program (STP) funds awarded by the Benton-Franklin Council of Governments (BFCOG). The BFCOG voted on Friday, January 17 to award $249,020 for this project. Staff anticipates another distribution of STP funds in early 2015, from which staff expects to secure the remainder of the planned STP funds.

Staff proposes to commit $427,060 from Real Estate Excise Tax (REET) revenues spread over two years - $99,500 in 2014 and $327,560 in 2015 to fulfill the City's matching funds requirement.

The Capital Improvement Plan (CIP) amendments add the newly acquired grant funds and accelerate the project to be completed in 2015. Construction of the improvements is scheduled for 2015. Staff proposes to initiate project design in 2014, which will include a public engagement process.

Fiscal Impact?

(●) Yes ( ) No

The TIB grant and STP funds increase secured project grant revenues in the Streets Fund by $3,140,940 over multiple budget years. Of that amount, the revised CIP increases 2014 revenues and expenditures by $675,000, of which $575,500 is grant funded and $99,500 is funded by an additional transfer of 2nd 1/4% Real Estate Excise Tax (REET 2) proceeds from the Capital Improvements Fund to the Streets Fund. The projected 2014 available balance in REET 2 is $102,174.

Attachments:

1) TIB Funding Agreement
2) 2014 CIP Revisions - Duportail Improvements

City Manager Approved: ECM Admin
Jan 31, 13:36:57 GMT-0800 2014

City of Richland
8-4-171(018)-1
Duportail Street
Wright Ave to Wellsian Way

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Richland
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the Duportail Street, Wright Ave to Wellsian Way (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Richland, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

TIB hereby grants funds in the amount of $2,891,920 for the project specified above, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

a) Project Funding Status Form
b) Bid Authorization Form with plans and engineers estimate
c) Award Updated Cost Estimate
d) Bid Tabulations
e) Contract Completion Updated Cost Estimate with final summary of quantities
f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable

amounts are greater than $50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.

b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.

c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.

d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

a) RECIPIENT is not making reasonable progress toward correction and compliance.
b) TIB denies the RECIPIENT's request to amend the Project.
c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.

b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.

c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for costs incurred in excess of the grant amount. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the original ratio between TIB funds and total project costs.

12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.

b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.

c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.

d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.

e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.

15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency	Transportation Improvement Board
Signature of Chairman/Mayor Date	Executive Director Date
Print Name	Print Name

Transportation Improvement Board

Project Funding Status Form

Agency: **RICHLAND**

TIB Project Number: **8-4-171(018)-1**

Project Name: Duportail Street
Wright Ave to Wellsian Way

Verify the information below and revise if necessary.

Return to:
Transportation Improvement Board
PO Box 40901
Olympia, WA 98504-0901

PROJECT SCHEDULE

	Target Dates
Construction Approval Date	
Contract Bid Award	**Feb 2015**
Contract Completion	**Oct 2015**

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
RICHLAND	876,080	
WSDOT	0	
Federal Funds	0	
TOTAL LOCAL FUNDS	**876,080**	

Signatures are required from two different agency officials. Return the originally signed form to the TIB office.

Mayor or Public Works Director

Signature _____ Date _____

Printed or Typed Name _____ Title _____

Financial Officer

Signature _____ Date _____

Printed or Typed Name _____ Title _____

Duportail Street Extension

Type of Project: Transportation

Partnership Project? NO

Project # TR130005

Key #	Goal #

Strategic Leadership Plan Project? *No*

PROJECT NAME: Duportail Street Extension

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: Duportail Street from Wellsian Way to Robert Avenue

PROJECT TIMELINE: 2015 - 2016

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Construct a new 3 lane street with sidewalks, curb and gutter, water, sewer, storm drainage, street lights and bike lanes, including intersection improvements at Duportail Street and Thayer Drive.

PROJECT ASSUMPTIONS

The project received grant funds from the Washington State Transportation Improvement Board as part of the Duportail Street Corridor project in the amount of $1,624,520 or 80%.

BENEFITS

This project will provide improved connectivity and mobility as part of the Duportail / Stevens corridor improvements.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2014	2014	2015	2016	2017	2018	2019
DESIGN	125,000			125,000					
CONSTRUCTION MANAGEMENT	50,000				50,000				
CONSTRUCTION	1,240,909				1,240,909				
10% CONTINGENCY	124,091				124,091				
OTHER ENG. SERV - (ROW ACQUISITION)	650,000			325,000	325,000				
	-								
TOTAL	$ 2,190,000	$ -	$ -	$ 450,000	$ 1,740,000		$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
TIB FUNDS (SECURED)	1,829,520			360,000	1,469,520				
RE EXCISE TAX 1ST 1/4%	360,480			90,000	270,480				
	-								
	-								
	-								
	-								
	-								
	-								
	-								
TOTAL	$ 2,190,000	$ -	$ -	$ 450,000	$ 1,740,000	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Duportail Street Reconstruction

Type of Project: Transportation

Partnership Project? NO

Project # TR130006

Key #	Goal #
2	1

Strategic Leadership Plan Project? *No*

PROJECT NAME: Duportail Street Reconstruction

PROJECT ADMINISTRATION: Public Works Administration and Engineering

revision to Council 2-04-2014

PROJECT LOCATION: Duportail Street from Cottonwood Drive to Thayer Drive

PROJECT TIMELINE: 2014 - 2015

RESPONSE TO *GMA LEVEL OF SERVICE? YES

PROJECT DESCRIPTION

Reconstruct roadway to provide 2 travel lanes, bike lanes, curb, gutter & sidewalk on both sides, storm drainage, and street lights. Based on community design development process the project may also include streetscape and on-street parking features. Also includes reconfiguring the Duportail Street / Wright Avenue intersection.

PROJECT ASSUMPTIONS

The project received grant funds from the Washington State Transportation Improvement Board as part of the Duportail Street Corridor project in the amount of $1,262,400 or 80%. It also received $20,000 in Federal TAP-UP and $229,020 in Federal STP-UL funds in 2014.

BENEFITS

Improve the current unsatisfactory roadway surface and provide bicycle and pedestrian features as part of Duportail / Stevens Corridor improvements.

PROJECT COST ESTIMATE	Total Estimated Project Cost	Project Costs To-Date 12/31/13	Authorized Budget Remaining in 2014	2014	2015	2016	2017	2018	2019
DESIGN	125,000			125,000					
CONSTRUCTION MANAGEMENT	50,000				50,000				
CONSTRUCTION	1,184,545				1,184,545				
10% CONTINGENCY	118,455				118,455				
OTHER ENG. SERV - (ROW ACQUISITION)	100,000			100,000					
	-								
TOTAL	$ 1,578,000	$ -	$ -	$ 225,000	$ 1,353,000	$ -	$ -	$ -	$ -

RECOMMENDED FUNDING SOURCES	Total Estimated Project Revenues	Project Revenue To-Date 12/31/12	Authorized Budget Remaining in 2013	2014	2015	2016	2017	2018	2019
TIB FUNDS (SECURED)	1,062,400			180,000	882,400				
RE EXCISE TAX 1ST 1/4%	66,580			9,500	57,080				
STP-UL FUNDS (SECURED)	229,020			15,500	213,520				
TAP-UL FUNDS (SECURED)	20,000			20,000					
STP-UL FUNDS (UNSECURED)	200,000				200,000				
	-								
	-								
	-								
	-								
TOTAL	$ 1,578,000	$ -	$ -	$ 225,000	$ 1,353,000	$ -	$ -	$ -	$ -

OPERATING & MAINTENANCE COSTS (IMPACTS)	Total Estimated Project Operating & Maint. Costs			2014	2015	2016	2017	2018	2019
	-								
	-								
	-								
	-								
	-								
TOTAL	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$ -

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C13

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: HANFORD REACH INTERPRETIVE CENTER - PHASE 1 PROJECT BUDGET INCREASE

Department: Public Works

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Authorize a transfer of $116,389.70 in General Fund Stabilization Reserves to the Streets Fund, and authorize an increase to appropriations in the Streets Fund capital budget to fund a change order to the Hanford Reach Interpretive Center - Phase 1 construction contract settling a claim for costs related to construction delay.

Summary:

The Richland Public Facilities District (RPFD) acquired several federal transportation grants to partially fund construction of its Hanford Reach Interpretive Center project. The grants were budgeted in the City's Capital Improvement Plan and administered by the City because the federal and state governments only qualify certain local agencies to administer these funds. The City's Public Works Department is qualified by the Washington State Department of Transportation. The RPFD is not qualified.

The City Council awarded the Hanford Reach Interpretive Center - Phase 1 construction contract at its January 15, 2013 regular meeting. At the RPFD's request the City inserted contract language into the bid documents to facilitate inclusion of site design changes into the project. The design changes were to be part of a larger effort by the RPFD to recalibrate their facility plans to available funding. The process of bidding a project with uncertainty in the scope of work is very unusual, but was deemed the most advantageous by the RPFD because it enabled the the RPFD to retain a significant sum of federal grant funds that otherwise would have been returned unspent. The contract language provided a date certain, agreed upon by the RPFD, on which the City would provide a notice to proceed for the design changes. The RPFD design team delivered the anticipated design changes after the date promised in the contract. The contractor, Apollo, Inc., put forth a claim under the contract for costs associated with delaying the project work.

City staff have reviewed Apollo's claim for eligibility under the contract terms and believe the claim has merit. City staff have also conducted several exhaustive reviews of the cost records supplied by Apollo as well as conducting an independent estimate of the delay impacts. This process has resulted in agreement with Apollo to a contract change order resolving all claims under the contract for an amount less than sixty percent (60%) of the original claim amount.

City staff requested a review by the Washington State Department of Transportation (WSDOT) and Federal Highway Administration staff of the claim and contract administration documentation. A letter for WSDOT indicates that the claim is not eligible for reimbursement under the grant because of the unusual contract provisions used to accommodate the design change.

The City Attorney and RPFD counsel advise settling the claim through the proposed change order.

City staff are exploring mechanisms whereby the RPFD would reimburse the City the cost of this change order.

Fiscal Impact?

(●) Yes ( ) No

No effect on General Fund Unassigned Reserves. Appropriation of $116,389.70 reduces the City's General Fund Stabilization Reserve to $34,961. The Stabilization Reserve was established in 2010 to protect the City against the effects of the economic downturn on revenues and unanticipated expenditures. This reserve will be restored once certain land sales in either Columbia Point or Horn Rapids Industrial Park occur.

Attachments:

City Manager Approved: ECM Admin
Jan 31, 13:40:40 GMT-0800 2014

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C14

Key Element: Key 3 - Economic Vitality

Subject: FOURTH AMENDMENT TO LEASE WITH DEL HUR INDUSTRIES IN THE HORN RAPIDS INDUSTRIAL PARK

Department: Community and Development Services

Ordinance/Resolution:

Reference: 127-09

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the City Manager to sign and execute the land lease extension amendment with Del Hur Industries.

Summary:

Del Hur Industries seeks to extend their lease at the Horn Rapids Industrial Park (HRIP). Del Hur Industries has been leasing two (2) acres of land adjacent to the HRIP Rail Spur since 2010. Staff provides a positive recommendation to extend the lease on a month-to-month basis. The lease will terminate once the proposed rail loop is constructed or upon 30 days' notice from the City.

The leased site currently includes two auger pits under the rail spur which allow Del Hur and their sub-lessees to offload train cars full of bulk material. The material is transloaded to trucks for transport out to the region. Del Hur has improved the access road with gravel and graded the site. Central Washington Transfer Terminal (CWTT) is currently unloading their products at this site. They would like to be able to utilize Del Hur's site until the completion of the proposed rail loop anticipated later this year.

Per the requirements of the lease agreement, to protect the City a $25,000 surety is in place as liquidated damages against any harm caused to the City's property. The agreement also has insurance and indemnification requirements, including any environmental damage. The surety would be released on the City's acceptance of the condition of the site upon lease termination.

The lease rate is $250 per acre per month, commensurate with the Eco-Park lease and current land values. Del Hur's lease bond certificate and rent has been current throughout the lease term.

The Economic Development Committee reviewed the lease and provided a positive recommendation to Council.

Fiscal Impact?

○ Yes ◉ No

No change in the monthly lease payments from the original lease terms. Approximately $500 in lease proceeds will continue to be collected on a month-to-month basis. Proceeds are deposited in the Industrial Development Fund.

Attachments:

1) Proposed 4th Amendment to Lease
2) Site Map

City Manager Approved: ECM Admin
Jan 31, 13:33:20 GMT-0800 2014

FOURTH AMENDMENT TO SHORT TERM LEASE AGREEMENT Between the CITY OF RICHLAND and DEL HUR INDUSTRIES, INC

This Fourth Amendment to the Short Term Lease Agreement (the "Amendment") is dated and effective as of January ___ , 2014, and amends the terms of the Short Term Lease Agreement dated as of January 26, 2010, January 4, 2011, February 8, 2012, and February 19, 2013 (the "Lease" and “Amendments”) between the City of Richland ("Lessor") and Del Hur Industries ("Lessee"). Capitalized terms not defined in this Amendment shall have the meaning given to them in the Lease.

For valuable consideration, the receipt of which is acknowledged, Lessor and Lessee agree that the Lease is modified as follows:

1. The first paragraph of Section 1 of the Lease is revised to read in its entirety as follows:

1.1. Term. Permission is herein granted to the Lessee to use and occupy that portion of the Horn Rapids Industrial Park indicated on Exhibit “A” of the Short Term Lease Agreement between the City of Richland and Del Hur Industries, Inc. and hereinafter identified as “The Premises”, shall continue on a month-to-month basis. The City of Richland and Del Hur agree to terminate the lease within thirty (30) days of receiving written notice.

2. Except as modified by this Amendment, the terms of the Lease remain in full force and effect. In case of a conflict between the terms of this Amendment and the terms of the Lease, the terms of the Amendment shall control.

3. This Amendment may be signed in one or more counterparts and by facsimile or electronic mail, and each counterpart, facsimile and electronic mail copies so signed shall be deemed an original hereof.

LESSOR: CITY OF RICHLAND

_____

By: Cynthia D. Johnson
Its: City Manager

LESSEE: DEL HUR INDUSTRIES, INC.

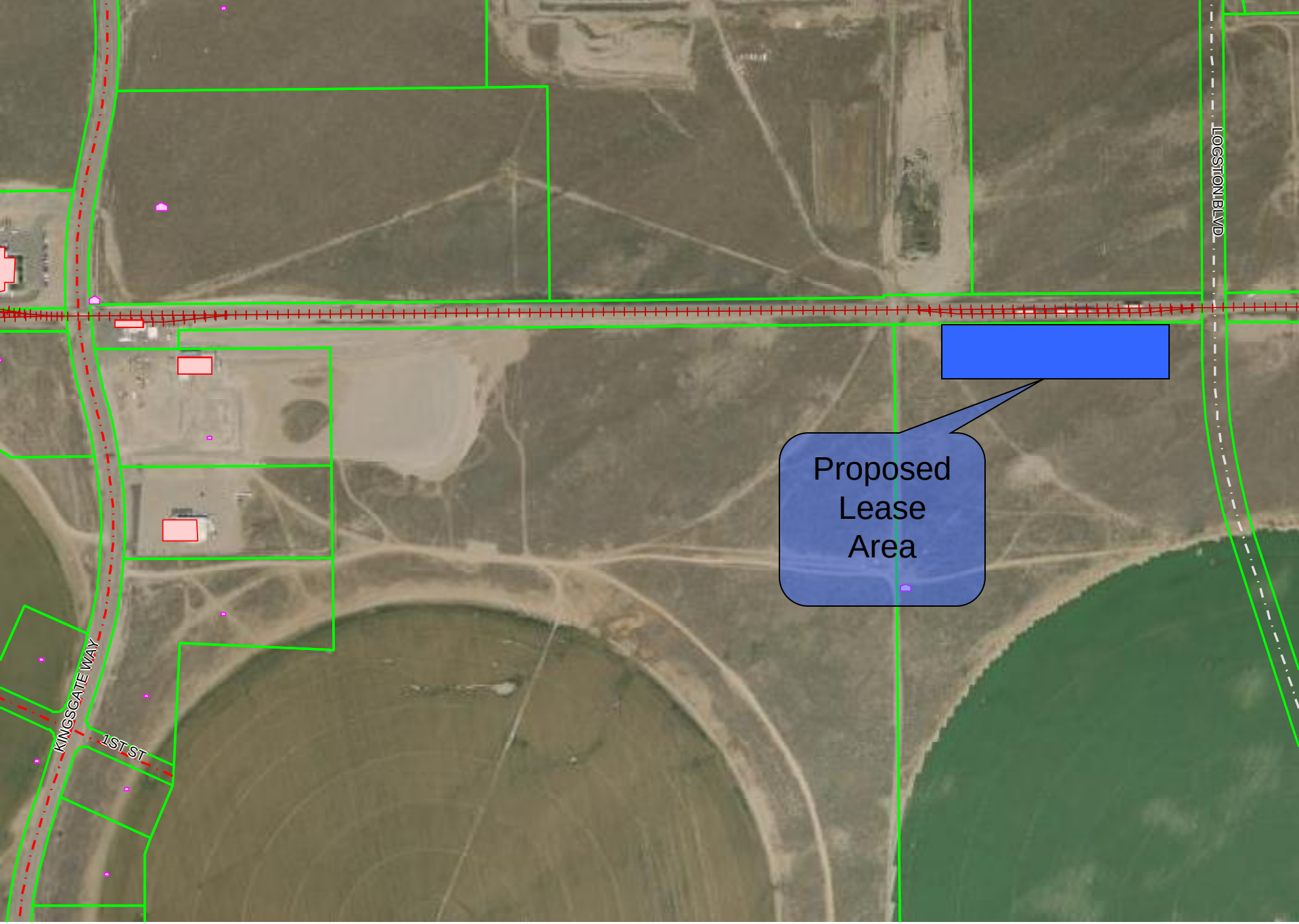
_____

By: John Doyle
Its: V.P. Operations

APPROVED AS TO FORM:

_____

Heather Kintzley
City Attorney



Del Hur Lease Extension Site Map

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C15

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: CONSULTANT AGREEMENT WITH EAGLE EYE CONSULTING ENGINEERS FOR PLAN REVIEW SERVICE

Department: Community and Development Services

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize staff to enter into an agreement with Eagle Eye Consulting Engineers for plan review services and authorize an adjustment to the budget that would provide for payment of these services.

Summary:

The City is expecting several large construction projects to be built this year, including three new elementary schools by the Richland School District, a large cold storage facility by Con Agra Foods and two hotels in the Horn Rapids Community. These large and complex projects require significant time for staff to review and ascertain compliance with all applicable building code requirements. Currently, the Development Services Division has two employees that complete these reviews and this staffing level is adequate for most situations; however; large and complex projects such as the ones mentioned above will likely create significant delays in the City's permit processing time frames.

Staff is therefore, requesting that the City enter into an agreement with a consulting firm known as "Eagle Eye Consulting Engineers" that would perform plan review services of a few of these projects. The proposed contract (see attached copy) calls for the City to pay 80% of the plan review portion of the building permit fee that the City collects on a project. These large projects generate a large fee (in the case of Lewis and Clark Elementary School, the plan review fee is over $38,000). Staff intends to use the consulting services sparingly, only when the work load requires additional help and only for these large projects which generate large fees. The anticipated permit revenues for 2014 are based on historical averages, which generally do not consider the number of large projects that are anticipated this year, so that even with the payment of a portion of these fees for consulting services, the revenues generated by Development Services will still meet, or more likely exceed, anticipated budget levels.

Fiscal Impact?

(●) Yes ( ) No

The few large projects are estimated to generate approximately $196,250 in additional plan review fee revenue above the 2014 amount budgeted in the General Fund. The City would pay the contracted consultant 80% of the plan review fees generated by the consultant's work. An increase in General Fund budgeted revenues and appropriations is necessary to authorize this expenditure.

Attachments:

1) Draft Contract - Eagle Eye Consulting Engineers

City Manager Approved: ECM Admin
Jan 31, 13:33:40 GMT-0800 2014

Contract No._____

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this _____ day of _____, 20__ by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter called the "City"), and Eagle Eye Consulting Engineers (EECE), (hereinafter called the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

a) The Consultant shall perform the services as described in “Attachment A” to this agreement.

b) All service and all duties incidental or necessary thereto, shall be conducted and performed diligently and completely and in accordance with professional standards of conduct and performance.

2) GENERAL ADMINISTRATION

The Building Inspection Supervisor for the City shall review and approve the Consultant’s invoices to the City under this Agreement, shall have primary responsibility for overseeing and approving services to be performed by Consultant, and shall coordinate all communications with the Consultant from the City.

3) TIME FOR BEGINNING AND COMPLETION

Consultant will diligently proceed with the work contracted for and to comply with the turn-around time schedule as listed in “Attachment B”; however; Consultant shall not be held responsible for delays occasioned by factors beyond its control which could not reasonably have been foreseen at the time of the execution of this Agreement. If such delay arises, Consultant shall forthwith notify the City**.**

4) PAYMENT

a) The compensation to be paid to the Consultant for these services shall be as detailed in “Attachment B”.

b) Payment to the Consultant by the City in accordance with “Attachment B” shall be the total compensation for all work performed under this agreement and supporting documents hereto as well as all subcontractors fees and expenses, supervision, labor, supplies, materials, equipment or the use thereof, reimbursable expenses, and other necessary incidentals.

c) The Consultant shall be paid monthly on the basis of invoices submitted.

d) The City shall have the right to withhold payment to the Consultant for any work not completed in a satisfactory manner until such time as the Consultant modifies such work to the satisfaction of the City.

e) Unless otherwise specified in this agreement, any payment shall be considered timely if a warrant is mailed or is available within 45 days of the date of actual receipt by the City of an invoice conforming in all respects to the terms of this agreement.

5) INDEPENDENT CONTRACTOR

a) Any and all employees of the Consultant or other persons while engaged in the performance of any work or services required of the Consultant under this Agreement are

independent contractors and shall not be considered employees of the City. Any and all claims that may or might arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

6) <u>OTHER PARTIES</u>

It is mutually agreed that this Agreement is not transferable by either signatory to a third party without the consent of the other principal party.

7) <u>OWNERSHIP OF DOCUMENTS</u>

a) Ownership of the originals of any reports, data studies, surveys, charts, maps, drawings, specifications, figures, photographs, memoranda, and any other documents, which are developed, compiled or produced as a result of this Agreement, whether or not completed, shall be vested in the City. Any reuse of these materials by the City for projects or purposes other than those which fall within the scope of this contract or the project to which it relates, without written concurrence by the Consultant will be at the sole risk of the City.

b) The City acknowledges the Consultant's plans and specifications as instruments of professional services. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the City upon completion of the work. The City agrees to hold harmless and indemnify Consultant against all claims made against Consultant for damage or injury, including defense costs, arising out of any reuse of such plans and specifications by any third party without the written authorization of the Consultant.

c) Methodology and materials, developed under this Contract are the property of the Consultant and the City, and may be used as either the Consultant or the City see fit, including the right to revise or publish the same without limitation.

8) <u>TERMINATION</u>

a) The City reserves the rights to terminate or suspend this Agreement at any time, with or without cause, by giving ten (10) days' notice to Consultant in writing. In the event of termination, all finished or unfinished reports, or other material prepared by the Consultant pursuant to this Agreement, shall be provided to the City. In the event the City terminates prior to completion without cause, Consultant may complete such analyses and records as may be necessary to place its files in order. Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on the project prior to the date of suspension or termination.

b) The Consultant reserves the rights to terminate or suspend this Agreement at any time, with or without cause, by giving thirty (30) days' notice to City in writing. In the event of termination, all finished or unfinished reports, or other material prepared by the Consultant pursuant to this Agreement, shall be provided to the City.

9) <u>NONDISCRIMINATION</u>

The Consultant shall, in all hiring or employment made possible or resulting from this Agreement, take affirmative action to ensure that there shall be no unlawful discrimination against any employee or applicant for employment because of sex, race, age, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap, unless based upon a bona fide occupational qualification, and this requirement shall apply to but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

No person shall be denied or subjected to discrimination in receipt of the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, age except minimum age and retirement provisions, color, creed, national origin, marital status or the presence of any sensory, mental or physical handicap.

10) COMPLIANCE WITH LAWS

The Consultant shall comply with all applicable State, Federal and City laws, ordinances, regulations, and codes.

11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Benton County.

12) ATTORNEY'S FEES

Attorney's fees which are reasonable and costs, including those on appeal, if appeal is taken, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

13) INSURANCE

Consultant will, at Consultant's sole expense, obtain and maintain during the life of this contract, policies of comprehensive general liability insurance and professional liability insurance, as required by the city with an insurer having no less than a Best's rating of A VII and authorized to do business in the State of Washington. Certificate(s) issued by the insurance carriers for said policies showing such insurance to be in force shall be filed with the City not less than ten (10) days following signing of this Agreement. Any policy of required insurance written on a clams-made basis shall provide coverage as to all claims arising out of the services performed under the contract and filed within three (3) years following completion of the services so to be performed. A failure to obtain and maintain such insurance or to file said certificates shall be a material breach of this Agreement.

14) INDEMNIFICATION / HOLD HARMLESS

The Consultant agrees to indemnify, defend, and save harmless the City and its officers, agents, and employees, from any claim, real or imaginary, filed against the City or its officers, agents, or employees, alleging damage or injury arising out of the subject matter of this Agreement; provided, however, that such provision shall not apply to the extent that damage of injury results from the fault of the City or its officers, agents, or employees. "Fault" as herein used shall have the same meaning as set forth in RWC 4.22.015. RWC 4.22.015 "Fault" includes acts or omissions, including misuse of a product, that are in any measure negligent or reckless toward the person or property of the actor or others, or that subject a person to strict tort liability or liability on a product liability claim. The term also includes breach of warranty, unreasonable assumption of risk, and unreasonable failure to avoid an injury or to mitigate damages. Legal requirements of causal relation apply both to fault as the basis for liability and to contributory fault.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality. The Consultant makes no warranties express or implied, under this Agreement or otherwise, in connection with the Consultant's services.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that he will not discriminate against any employee or job applicants for work on this Agreement for reasons of race, sex, nationality or religious creed.

18) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

19) CHANGES OF WORK

a) The Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement, when required to do so by the City, without additional compensation thereof.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 20, Extra Work.

20) EXTRA WORK

The City may desire to have the Consultant perform work or render services in connection with the project other than provided for by the express intent of this contract. Any such work or services shall be considered as additional work, supplemental to this contract. Such work may include, but shall not be limited to (See Attachment A). Additional work shall not proceed unless so authorized in writing by the City.

Authorized additional work will be compensated for in accordance with a written supplemental contract between the Consultant and the City.

[*Signature Page to Follow*]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

_____
CYNTHIA D. JOHNSON
City Manager

ATTEST:

_____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

_____
HEATHER KINTZLEY
City Attorney

CONSULTANT

_____
Signature

_____
Printed Name & Title

_____

_____
Address

Phone: _____

Email: _____

Fax: _____

Attachment A

Scope of Work: When requested by The City, Consultant shall perform services in accordance with the terms and conditions of this agreement.

Full Plan Review: Upon request by the City, the Consultant shall review all contract documents which consist of plans, specifications and engineering data to determine whether the items comply with all applicable ordinances and state building code; in addition, all local codes and regulation required by the city. The Consultant shall issue a formal written document for each set of plans reviewed.

Partial Plan review: Upon request by the City, the Consultant shall review partial elements of contract documents which consist of plans, specifications and engineering data to determine whether the items comply with all applicable ordinances and state building codes; in addition to, all local codes and regulation required by the city. Contract documents may consist of the items listed below. The definitions of a partial plan review is the review of any one of these items or selected multiple items.

I. **Structural Review**
II. **Architectural Review (Ordinance and Barrier Free)**
III. **Energy Review**
IV. **Barrier Free Accessibility Review**
V. **Fire Suppression Review**
VI. **LEEDS Review**
VII. **Mechanical Review**
VIII. **Plumbing Review**

The Consultant shall provide maximum of two rechecks without additional fees.

Additional Reviews: The Consultant shall perform additional reviews beyond (2) rechecks when authorized by the City, at an hourly rate as described in **Attachment B**.

Miscellaneous Engineering: Upon request of the city the Consultant shall provide miscellaneous engineering services, at an hourly rate as described in **Attachment B,** but shall not exceed an agreed amount.

Inspection: Upon request by the City, the Consultant shall inspect all structures as defined by the permitted documents on an hourly basis as described in **Attachment B**.

Attachment B

Compensation & Turn Around Time

BUILDING CODE REVIEW FEE STRUCTURE

Commercial/Multi-Family Non-Structural Fire/Life Safety *and* Structural review only:

Valuation of Construction	Eagle Eye Consulting Plan Review Fee **(% of Building Department Plan review fee)**	Hourly rate (Reviews in excess of 2)
$1 to $500,000	80%	$110
$500,001 to $2,500,000	75%	$110
$2,500,001 and above	65%	$110

Commercial/Multi-Family Non-Structural, Fire/Life Safety, Mechanical, LEED, Plumbing *or* Structural review only

Valuation of Construction	Eagle Eye Consulting Plan Review Fee **(% of Building Department Plan review fee)**	Hourly rate (Reviews in excess of 2)
$1 to $500,000	75%	$110
$500,001 to $2,500,000	65%	$110
$2,500,001 and above	55%	$110

Single Family Residence Full Review

Eagle Eye Consulting Plan Review Fee **(% of Building Department Permit Fee)**	Hourly rate (Reviews in Excess of 2)
50%	$110

Fire Suppression and/or fire alarm review is based off hourly fees at a rate of $110 per hour.

The Consultant shall provide maximum of two rechecks without any additional fees.

The above fees include all labor, material and expenses required for completion of these service

Hourly Rate Schedule

Personnel Description	Hourly Billing Rates
Principal	$140
Building Official	$120
Professional Engineer	$110
Architect	$110
Certified Code Review Personnel	$100
Certified Inspector	$85
Electrical Specialty	$95
Permit Technician	$60
Administration Support	$45

If prevailing wages are required on a project, then EECE's rates will be adjusted to accommodate prevailing rate payroll rules.

In addition, EECE's rates will be adjusted to accommodate for overtime, evening and night shift premiums with authorization by the City

Invoicing

- Invoices shall be submitted on a monthly basis with all supporting documents required by the City and the Consultant.
- Invoices shall be submitted electronically to the City by the 5th day of each month.
- The City shall notify the Consultant of any discrepancy, and the Consultant shall correct accordingly.
- Invoices shall be paid within a maximum of 30 days of receipt, unless agreed differently by the City and Consultant.

Turn around

Schedule for Plan Review

Single Family

First Review	**8 Working Days**
Recheck Reviews	**5 Working Days**

Commercial, Industrial and Multi-Family

Under 5 million in Valuation

First Review	**15 Working Days**
Recheck Reviews	**10 Working Days**

Commercial, Industrial and Multi-Family

Over 5 million in Valuation

First Review	**20 Working Days**
Recheck Reviews	**15 Working Days**

Non-performance Penalty: Automatic 2% reductions in fee penalty if the above schedules are not met due to the consultant's fault.

Council Agenda Coversheet

Council Date: 02/04/2014 | Category: Consent Calendar | Agenda Item: C16

Key Element: Key 2 - Infrastructure & Facilities

Subject: AWARD OF THE BID FOR THE HANFORD REACH INTERPRETIVE CENTER PROJECT - PHASE 2

Department: Public Works | Ordinance/Resolution: | Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Authorize the City Manager to sign and execute a contract with Heritage Professional Landscaping, Inc. for an amount of $187,753.22 for the Hanford Reach Interpretive Center – Phase 2 project.

Summary:

The Richland Public Facilities District (RPFD) acquired several federal transportation grants to support funding construction of their facilities. Federal and State funding administration requirements allow only qualifying agencies to administer these funds. The City's Public Works Department is qualified to administer the funds. The RPFD is not qualified. To comply with these funding administration requirements, and to support the RPFD, the City has budgeted and administered the grant funded work. The grants fully fund eligible work and do not require matching funds.

The Hanford Reach Interpretive Center - Phase 1 project contract was awarded by the City Council in January, 2013. Construction of that contract is nearly complete. Analysis of the projected phase one costs and the available grant funding indicated that phase one will be completed with approximately $350,000 in remaining funding capacity.

City staff assisted the RPFD in identifying eligible scope to leverage the remaining grant funds. The selected scope will include the color stained concrete flatwork (patios) and landscaping/irrigation systems. The design documents were prepared by the RPFD's consultant team.

Three bids were opened on January 27, 2014, with a low bid of $187,753.22 and a high bid of $271,903.94. The Engineer's Estimate for the project was $250,000.

Project construction should begin in March and be completed by the end of May, 2014, weather permitting.

Fiscal Impact?
(●) Yes ( ) No

The total anticipated cost of this contract, including construction management and a ten percent construction contigency, is estimated at $226,528.54. Total available grant funds are estimated to be $369,190.31. A detailed accounting of the City-administered Hanford Reach Interpretive Center construction project costs is attached.

Attachments:

1) Hanford Reach Interpretive Center Phase 2-Bid Award
2) HRIC- Cnst Expense Report
3) Sealed Bid Attachment for BID AWARDS

City Manager Approved: ECM Admin
Jan 31, 13:35:40 GMT-0800 2014

City of Richland

DATE BIDS OPENED: January 27, 2014	SB # 14-03 PW
HANFORD REACH INTERPRETIVE CENTER - PHASE 2	

				ENGINEER'S ESTIMATE		HERITAGE PROF LNSCP KENNEWICK, WA		DGR*GRANT CNST RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	ON-SITE IMPROVEMENTS								
1	Mobilization.	1	LS	10,000.00	10,000.00	3,000.00	3,000.00	13,500.00	13,500.00
2	Surveying.	1	LS	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
3	SPCC plan.	1	LS	1,000.00	1,000.00	625.00	625.00	500.00	500.00
4	Concrete flatwork, 4" - color stained (front patio).	2,750	SF	12.00	33,000.00	5.31	14,602.50	4.90	13,475.00
5	Concrete flatwork, 4" - color stained (back patio).	5,160	SF	12.00	61,920.00	5.31	27,399.60	4.95	25,542.00
6	Irrigation system complete (outside of Ph 1 boundary).	1	LS	24,000.00	24,000.00	15,200.00	15,200.00	17,100.00	17,100.00
7	Landscaping-building area (outside of Ph 1 boundary).	1	LS	50,000.00	50,000.00	57,367.90	57,367.90	70,100.00	70,100.00
	ON-SITE IMPROVEMENTS SUBTOTAL				**181,920.00**		**$120,195.00**		**$142,217.00**
	8.3% SALES TAX				**15,099.36**		**9,976.19**		**11,804.01**
	ON-SITE IMPROVEMENTS TOTAL				**$197,019.36**		**$130,171.19**		**$154,021.01**
	ADDITIVE 'A'								
1L	Surveying.	1	LS	1,500.00	1,500.00	-	-	520.00	520.00
2L	Landscaping - three cell pond area.	1	LS	23,000.00	23,000.00	18,297.00	18,297.00	20,600.00	20,600.00
	ADDITIVE 'A' SUBTOTAL				**$24,500.00**		**$18,297.00**		**$21,120.00**
	8.3% SALES TAX				**2,033.50**		**1,518.65**		**1,752.96**
	ADDITIVE 'A' TOTAL				**$26,533.50**		**$19,815.65**		**$22,872.96**
	ADDITIVE 'B'								
3L	Surveying.	1	LS	1,500.00	1,500.00	-	-	1,100.00	1,100.00
4L	Landscaping - south side parking lot.	1	LS	23,000.00	23,000.00	34,872.00	34,872.00	39,200.00	39,200.00
	ADDITIVE 'B' SUBTOTAL				**$24,500.00**		**$34,872.00**		**$40,300.00**
	8.3% SALES TAX				**2,033.50**		**2,894.38**		**3,344.90**
	ADDITIVE 'B' TOTAL				**$26,533.50**		**$37,766.38**		**$43,644.90**
	BASE BID				**$197,019.36**		**$130,171.19**		**$154,021.01**
	ADDITIVE 'A1'				**26,533.50**		**19,815.65**		**22,872.96**
	ADDITIVE 'A2'				**26,533.50**		**37,766.38**		**43,644.90**
	GRAND TOTAL				**$250,086.36**		**$187,753.21**		**$220,538.87**

City of Richland

DATE BIDS OPENED:	January 27, 2014	SB #	14-03 PW
HANFORD REACH INTERPRETIVE CENTER - PHASE 2			

				ANCHOR CNST CONTRCT OTHELLO, WA					
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	ON-SITE IMPROVEMENTS								
1	Mobilization.	1	LS	14,295.00	14,295.00		-		-
2	Surveying.	1	LS	3,300.00	3,300.00		-		-
3	SPCC plan.	1	LS	250.00	250.00		-		-
4	Concrete flatwork, 4" - color stained (front patio).	2,750	SF	11.55	31,762.50		-		-
5	Concrete flatwork, 4" - color stained (back patio).	5,160	SF	9.90	51,084.00		-		-
6	Irrigation system complete (outside of Ph 1 boundary).	1	LS	16,794.00	16,794.00		-		-
7	Landscaping-building area (outside of Ph 1 boundary).	1	LS	70,180.00	70,180.00		-		-
	ON-SITE IMPROVEMENTS SUBTOTAL				**$187,665.50**		**$0.00**		**$0.00**
	8.3% SALES TAX				**15,576.24**		**-**		**-**
	ON-SITE IMPROVEMENTS TOTAL				**$203,241.74**		**$0.00**		**$0.00**
	ADDITIVE 'A'								
1L	Surveying.	1	LS	1,650.00	1,650.00		-		-
2L	Landscaping - three cell pond area.	1	LS	20,000.00	20,000.00		-		-
	ADDITIVE 'A' SUBTOTAL				**$21,650.00**		**$0.00**		**$0.00**
	8.3% SALES TAX				**1,796.95**		**-**		**-**
	ADDITIVE 'A' TOTAL				**$23,446.95**		**$0.00**		**$0.00**
	ADDITIVE 'B'								
3L	Surveying.	1	LS	1,650.00	1,650.00		-		-
4L	Landscaping - south side parking lot.	1	LS	40,100.00	40,100.00		-		-
	ADDITIVE 'B' SUBTOTAL				**$41,750.00**		**$0.00**		**$0.00**
	8.3% SALES TAX				**3,465.25**		**-**		**-**
	ADDITIVE 'B' TOTAL				**$45,215.25**		**$0.00**		**$0.00**
	BASE BID				**$203,241.74**		**$0.00**		**$0.00**
	ADDITIVE 'A1'				**23,446.95**		**-**		**-**
	ADDITIVE 'A2'				**45,215.25**		**-**		**-**
	GRAND TOTAL				**$271,903.94**		**$0.00**		**$0.00**

HANFORD REACH INTERPRETIVE CENTER
Construction Expense Report as of 1-29-2014

NO.	Description	Comments	Estimate / Pending Costs	Proposed / Approved Costs	Final Cost
1	Awarded Contract - HRIC	Bid Award		2,917,842.46	2,917,842.46
2	Change Order #1	Misc. Utility Work		12,513.73	2,930,356.19
3	Change Order #2	Work within Future ROW (Road)		14,534.30	2,944,890.49
		New Scope		7,675.37	2,952,565.86
		Onsite Improvements		(220,986.01)	2,731,579.85
		New Scope		467,655.56	3,199,235.41
		Additive 1 - (SEWER)		(10,288.50)	3,188,946.91
		New Scope		695.29	3,189,642.20
		Additive 2 - (AMPHITHEATER)		(202,643.38)	2,986,998.82
		New Scope		266,625.65	3,253,624.47
		Additive 3 - (PARKING ILLUMINATION)		(9,259.65)	3,244,364.82
		New Scope		541.50	3,244,906.32
4	Change Order #3	Block seat walls.		38,379.79	3,283,286.11
		Solar arch footing & stage.		26,771.12	3,310,057.23
		Topsoil for amphitheater		16,382.54	3,326,439.77
		DELETE concrete flatwork 4" & 6".		(41,639.18)	3,284,800.59
		Concrete flatwork, 5" depth.		10,766.37	3,295,566.96
		Amphitheatre stage, thickened edge.		19,797.24	3,315,364.20
		Gate valves and tees for amphitheater.		14,547.77	3,329,911.96
		DELETE original gate valves & tees.		(23,011.58)	3,306,900.38
5	Change Order #4	Revise water line & electrical vault elevation due to plan revisions.		2,479.57	3,309,379.95
6	Change Order #5	Delay due to redesign of amphitheater.	116,389.70		3,425,769.65
7	Pre-Construction	Expenses in 2010 & 2011:			3,425,769.65
		Advertising, Shoreline Permit		1,183.43	3,426,953.08
		COR PW Eng staff time - Design		15,830.07	3,442,783.15
		Golder & Associates		83,433.02	3,526,216.17
		PFD staff time		127,275.50	3,653,491.67
8	Project Administration	Expenses in 2012 to present:			3,653,491.67
		Advertising, plan & contract printing		4,136.14	3,657,627.81
		Corp of Engineer costs		6,599.02	3,664,226.83
		Golder & Associates		2,136.81	3,666,363.64
		Materials Testing		9,400.30	3,675,763.94
		COR PW Eng staff time-Design		30,076.25	3,705,840.19
		COR PW Eng staff time-Cnst Mgmt	20,000.00	104,763.21	3,830,603.40
		Confederated Tribes of UIR	2,542.43	72,457.57	3,905,603.40
		Electrical work by Energy Services		34,228.00	3,939,831.40
9	Awarded Contract - HRIC Ph 2	Phase 2 Bid Award		187,753.21	4,127,584.61
		Phase 2 Cnst - 10% Contingency	18,775.32		4,146,359.93

AVAILABLE FEDERAL FUNDS	**$3,899,440.00**
CONTRIBUTED SEWER FUNDS	**273,192.00**
PROPOSED GENERAL FUND CONTRIBUTION	**116,389.70**
AVAILABLE BUDGET	**$4,289,021.70**

Projected Remaining Federal Funds **142,661.77**

Sealed Bids

Per State of Washington public works bid laws (RCW 39) and Richland Municipal Code (RMC 3.04.110) all bids for public works projects where the cost is greater than $50,000 and $65,000 in the year 2010 or thereafter, or more shall be submitted to and approved by City Council. The bidding process for these projects shall adhere to the following formal contract procedure;

- Preparation -The contract document shall be prepared by the authorizing department requiring the work under the supervision and approved as to form by the City Attorney.
- Advertising -Calls for bids shall be published in the official newspaper of the City by the Purchasing Department or the authorizing department.
- Bonding - Each bidder shall make a deposit in an amount equal to not less than 5% of the total bid or provide a 5% bid bond. The successful bidder shall furnish a payment and performance bond in an amount equal to the total amount of the contract.
- Bid Opening - Bids shall be submitted sealed to the Purchasing Department and opened in public by the Purchasing Department. The Purchasing Department or the authorizing department shall make a tabulation of all bids. The authorizing department will make formal recommendation.
- Award or Rejection - A staff report with the recommendation of award to the lowest responsible bidder together with the tabulation of bids received shall be forwarded to City Council for approval or rejection. Upon approval by the City Council, the authorizing department shall award the bid to the lowest responsible bidder. Council may, by resolution, reject any and all bids.
- Execution - All such contracts shall be executed by the City Manager.
- Filing - All public works contracts meeting the criteria described above will be filed with the City Clerk.

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Consent Calendar

Agenda Item: C17

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: EXPENDITURES FROM JANUARY 13, 2014, TO JANUARY 24, 2014 IN THE AMOUNT OF $8,668,676.20

Department: Administrative Services

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the expenditures from January 13, 2014, to January 24, 2014, in the amount of $8,668,676.20.

Summary:

Breakdown of Expenditures:

Check Nos.	208823 - 209187	2,357,513.88
Wire Nos.	5545 - 5553	4,075,001.20
Payroll Check Nos.	99325 - 99341	23,655.41
Payroll Wires/ACH	8355 - 8372	2,212,505.71
TOTAL		$8,668,676.20

Fiscal Impact?

(●) Yes ( ) No

Total Disbursements: $8,668,676.20. Disbursement (wire transfers) includes Purchase Power Bill of $3,616,422.00.

Attachments:

1) Wire Transfers
2) Voucher Listing Report

City Manager Approved: ECM Admin
Jan 31, 13:25:09 GMT-0800 2014

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
JANUARY 13, 2014 - JANUARY 24, 2014

Payee	Wire Description	Amount
Claim Wires - Wire No. 5545 to 5553		
AW Rehn Insurance	Fire Health Reimbursement Account	18,937.50
Bonneville Power Administration	Purchase Power	3,616,422.00
Conover	Section 125	3,202.20
Department of Licensing	Firearms Online Pmt for Concealed Licenses	530.00
LEOFF Trust	Fire Health Premiums	65,393.95
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	370,515.55
	Total Claim Wire Transfers	$ 4,075,001.20
Payroll Wires & Direct Deposits (ACH) - Wire No. 8355 to 8372		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	$ 2,212,505.71
	Total Claim & Payroll Wires/ACH	**$ 6,287,506.91**

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001		**GENERAL FUND**			
Division: 001		CITY COUNCIL			
BANK OF AMERICA		TXN00015212	208823	TRIDEC-PEKINPAUGH_11-21-PL	$25.00
		TXN00015299		AWC-ELECTED ESSENTLS WS_GJ	$25.00
		TXN00015309		HARRINGTONS TROPHIES - Purchas	$86.64
		TXN00015394		STAPLES_OFC SPLY_CC	$327.65
		TXN00015442		Name plates for Council	$70.82
		TXN00015447		Supplies for John Fox Receptio	$21.66
		TXN00015454		WALMART-MAYOR RCPTN_12-17	$25.90
		TXN00015466		Name plates Council	$8.33
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$27.61
				CITY COUNCIL TOTAL****	**$618.61**
Division: 100		CITY MANAGER			
BANK OF AMERICA		TXN00015313	208823	CHEESE LOUISE_CJ-JF LNCH	$14.08
		TXN00015344		RED LION-PASCO_CM-MO LNCH	$15.25
		TXN00015396		STAPLES-OFC SPLY-PDSPPR-CM	$32.45
				CITY MANAGER TOTAL****	**$61.78**
Division: 101		CITY CLERK			
BANK OF AMERICA		TXN00015296	208823	Notary Book for DB	$17.32
		TXN00015387		Ear Buds for DB	$29.22
		TXN00015401		City Clerk Office Supplies	$15.12
		TXN00015408		City Clerk Office Supplies	$92.83
		TXN00015451		City Clerk Office Supplies	$146.04
CITY OF RICHLAND		012014	209116	RECORD ORDINANCE 02-14	$74.00
CODE PUBLISHING INC		45332	209120	RMC UPDATE ORD 29-13 1/1/14	$70.46
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$6.91
TRI CITY HERALD		13-6496	208903	ORDINANCE #41-13 RAN ON 12/8	$49.62
		13-6567		ORDINANCE #40-13 RAN ON 12/22	$47.91
		13-6568		ORDINANCE #42-13 RAN ON 12/22	$46.20
		13-6569		ORDINANCE #44-13 RAN ON 12/22	$47.91
				CITY CLERK TOTAL****	**$643.54**
Division: 102		CITY ATTORNEY			
BANK OF AMERICA		TXN00015229	208823	WA STATE BAR DUES - KINTZLEY	$355.00
COLUMBIA INDUSTRIES SUPPORT LLC		148886	208855	SHREDDING SRVCS 12/16/13	$41.04
KENYON DISEND PLLC		181276	208974	CINGULAR WIRELESS - DEC SRVCS	$931.31
		181277		FRONTIER V COR - DEC SRVCS	$1,395.63
MENKE JACKSON LAW FIRM		12/13-065	208978	GENERAL LEGAL SERVICES	$87.50
		12/13-086		LEXINGTON HTS - LEGAL - DEC	$262.50
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$6.91

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WEST PUBLISHING CORPORATION DBA		828719755	209019	INFORMATION CHRGS DEC 2013	$2,524.42
XEROX CORPORATION		072024018	209022	WC7345 BASE CHRG/PRINTS-DEC	$58.74
				CITY ATTORNEY TOTAL****	**$5,663.05**
Division: 110 ASSISTANT CITY MANAGER					
BANK OF AMERICA		TXN00015394	208823	STAPLES_OFC SPLYS_CM-ACM	$327.65
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$6.91
XEROX CORPORATION		072024018	209022	WC7345 BASE CHRG/PRINTS-DEC	$125.87
				WC7345 BASE CHRG/PRINTS-DEC	$368.50
				ASSISTANT CITY MANAGER TOTAL****	**$828.93**
Division: 111 COMMUNICATIONS & MARKETING					
BANK OF AMERICA		TXN00015410	208823	SURVEY MONKEY-BENCHMARKING	$300.00
		TXN00015455		BACKUPIFY-CMO	$4.99
EVERETT, GAIL		2013 MILEAGE	208866	EVERETT-MILEAGE 9/17-12/19/13	$111.87
				COMMUNICATIONS & MARKETING TOTAL****	**$416.86**
Division: 112 CABLE COMMUNICATIONS					
BANK OF AMERICA		TXN00015213	208823	WATOA	$42.08
		TXN00015452		WATAO	$86.82
THE BUSKE GROUP		13754	208902	CABLE FRANCHISE CONSULTING-DEC	$1,358.75
UNITED PARCEL SERVICE	S015521	000986641024	209172	GROUND PKG TO DVOE FOR CABLE C	$33.01
VECTOR BROADCAST LLC	P053519	3475	209089	QUARTERLY MAINTENANCE CONTRACT	$1,854.64
				CABLE COMMUNICATIONS TOTAL****	**$3,375.30**
Division: 113 HANFORD COMMUNITIES					
BANK OF AMERICA		TXN00015300	208823	PBL - WM SYMPOSIA INC - Purcha	$1,040.00
		TXN00015390		PPL - AGENT FEE FLIGHT PHOENI	$35.00
		TXN00015391		PBL - PHOENIX SYMPOSIUM	$261.60
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$3.45
TRIDEC		812	209170	ECONOMIC OUTLOOK EVENT 1/29/14	$54.00
XEROX CORPORATION		072024018	209022	WC7345 BASE CHRG/PRINTS-DEC	$30.77
				HANFORD COMMUNITIES TOTAL****	**$1,424.82**
Division: 120 FIRE					
BANK OF AMERICA		TXN00015281	208823	ROCO RESCUE - UTILITY STRAP	$157.99
		TXN00015298		RESCUE DIRECT - RESCUE ROPE	$420.37
		TXN00015307		STAPLES - POST-IT, FILE FLDRS	$48.15
		TXN00015310		RESCUE RESP GEAR - TRT SUPP'S	$567.55
		TXN00015337		DE WILLIAMS - HELMET SHIELDS	$477.80
		TXN00015340		L N CURTIS - SALVAGE TARP	$194.94
		TXN00015352		NCS DISTRIBUTION - CHAMOIS	$108.11
		TXN00015437		STAPLES - ARC RINGS	$6.80
		TXN00015444		STAPLES - NOTE PADS, SHARPIE	$183.60
		TXN00015455		BACKUPIFY-RFD	$3.75

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015467	208823	HAIX - JOHANSON BOOTS	$501.00
BENTON COUNTY FIRE DIST 1		13-42	209105	2014 ERS USER FEES-3 STATIONS	$5,000.40
BENTON RURAL ELECTRIC ASSOCIATION		12/13-74170526	209109	COLLINS RD RADIO TOWER ELECTRI	$33.21
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$4,471.76
FEDERAL EXPRESS CORP		2-488-45293	208961	TEST PROCTORING MAT'S RET'D	$5.01
		2-495-74765		GAS DETECTOR	$11.18
		2-523-65151	209127	FIRE INVESTIGATON INFO MAILED	$9.01
FRONTIER		1/14-253-004-5365	209128	SILVER CLOUD LINE 1/7-2/6/14	$56.20
		12/13-2061880334	208964	VHF PHONE LINE FEES	$410.05
		12/13-2530045365		SLVR CLOUD PHN 12/7/13-1/6/14	$56.20
HARRINGTON'S TROPHIES		71632	208968	APPRECIATION PLAQUES	$186.28
POCKETINET COMMUNICATIONS INC		31310	209159	FIRE ST INTERNET 1/1-21/14	$140.25
PRINTER TECH SERVICE & SUPPLIES		15773	208986	ST 72 PRINTER REPAIR	$92.06
PUBLIC SAFETY TESTING INC		2013-5495	208988	SUBSCRIPTION FEES-OCT-DEC 2013	$357.85
RICHLAND ACE HARDWARE		39200	208992	DRAIN CLNR/DISHWASHER GEL	$20.75
RICHLAND BELL FURNITURE INC		12/13-8562	208993	3 TWIN BEDS/2 RECLINERS	$3,573.58
SEW FABULOUS		1296 RFD	208997	7 PANTS HEMMED (JOHANSON)	$113.72
		1297 RFD		SHIRT PATCHES/PANTS HEMMED	$64.99
SPRINT		891160522-118	208998	CELL PHONE SRVC 11/18-12/17/13	$108.35
UNITED PARCEL SERVICE	S015521	000986641024	209172	GROUND PKG TO ICOM AMERICA FOR	$14.44
UPTOWN CLEANERS		61406	209013	LAUNDRY SERVICE	$301.23
		61475	209173	UNIFORM LAUNDRY SERVICE 12/13	$245.35
		64070	209013	LAUNDRY SERVICE	$250.38
		64120		LAUNDRY SERVICE	$245.67
VERIZON WIRELESS		9716901269	209014	MDT WIRELESS CHRGS 12/20-1/9	$336.38
				FIRE TOTAL****	**$18,774.36**
Division: 130 POLICE					
AMERICAN MESSAGING SERVICES LLC		W41007240A	209097	PAGER RENTAL 1/1-1/31/14	$51.76
ANOVAWORKS		25072	208844	HEP A-B COMBO VACCINE	$145.00
		25950	209102	HEP A ANTIBODY	$57.00
BANK OF AMERICA		TXN00015195	208823	INTOXIMETERS - REPAIR	$282.71
		TXN00015240		CASADAY BEE-LINE TOWING	$96.65
		TXN00015241		STAPLES -TONER CARTRIDGES	$723.29
		TXN00015242		HTCIA - DUES BENSON	$75.00
		TXN00015245		SPS MARKETING DEGREASER	$317.25
		TXN00015247		MIDWAY-NEEDLE OILER/VICE BLOCK	$56.56
		TXN00015255		BROWNELLS -GUN PARTS	$317.77
		TXN00015257		W2E PLANT -DRUG DISPOSAL	$20.00
		TXN00015260		HARBOR FREIGHT-AIR INFLATOR	$6.49
		TXN00015264		STAPLES - ADJ STOOL	$188.15
		TXN00015268		UPS INVOICE 0000002654EE473	$22.63

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015274	208823	AT&T-CASE/ACCESSORIES	$71.26
		TXN00015280		AMAZON -HARRISON BOOTS	$101.99
		TXN00015283		PALACE STATION HTL-CREDIT	($72.80)
		TXN00015286		DOLRTREE -GIFT BAGS	$15.16
		TXN00015291		STAPLES - NITRILE GLOVES	$368.00
		TXN00015292		STAPLES -PENS/NITRILE GLOVES	$24.89
		TXN00015293		UPS INV 0000002654EE483	$15.12
		TXN00015295		THE HOME DEPOT -FLASHLIGHTS	$219.42
		TXN00015297		NORTHERN TOOL-PARTS WASHER	$949.99
		TXN00015326		SAFARILAND -TWEEZER/MAGNIFIER	$35.25
		TXN00015328		ANTHONY'S GIFT CARDS	$150.00
		TXN00015330		WAL-MART -ASST GIFT CARDS	$985.00
		TXN00015334		OTTERBOX - HOLSTERS	$30.37
		TXN00015350		GLOCK INC -PISTOL PARTS	$529.62
		TXN00015368		UPS INV 0000002654EE493	$23.34
		TXN00015383		IACP - TAYLOR DUES	$120.00
		TXN00015393		NEWEGG-HEADSET BATTERY	$24.95
		TXN00015399		BROWNELLS -GUN PARTS	$48.00
		TXN00015421		BROWNELLS -GUN PARTS	$34.60
		TXN00015435		UPS INV 0000002654EE503	$31.76
		TXN00015455		BACKUPIFY-RPD	$3.75
		TXN00015465		APPLE ONLINE -PHONE REPL FEE	$31.41
BENTON COUNTY PROSECUTOR'S OFFICE		4TH QTR 2013	208926	KIDS HAVEN 4TH QTR 2013	$2,423.39
BENTON COUNTY SHERIFF		10/13-MEDICAL	208927	LAB-MEDICAL COSTS-OCT 2013	$1,549.90
		11/13-CUSTODY		CUSTODY COST - NOV 2013	$109,810.10
		8-9/13-MEDICAL		LAB-MEDICAL COSTS AUG-SEPT	$616.64
CAR WASH PARTNERS INC DBA		35000034_010314	208936	POLICE VEHICLE WASH-DEC 2013	$4.90
CITY OF KENNEWICK		010813	209115	1ST QTR 2014 BIPIN SUPPORT	$11,334.00
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$2,269.23
FRONTIER		1/14-253-003-5792	209128	SERVICES 1/7-2/6/14	$650.50
INTERNATIONAL ASN OF ARSON INVESTIGATORS		55275	209137	DUES-SHEPHERD 2/1/14-2/1/15	$75.00
INTERNATIONAL ASSN OF CHIEFS OF POLICE		1001083330	209138	2014 IACP DUES-COBB	$120.00
		1001084229		2014 IACP DUES-WEHNER	$120.00
		1001084742		2014 IACP DUES-SKINNER	$120.00
INTL ASSN OF BOMB TECHS & INVESTIGATORS		2014 DUES-JUDGE	209139	2014 IABTI DUES-JUDGE	$50.00
		2014DUES		2014 IABTI DUES-BERGER	$50.00
LANGUAGE LINE SERVICES LLC		3293474	208975	TRANSLATION SRVCS-DEC 2013	$2.97
OXARC INC		R245105	208981	TANK RENTAL - DECEMBER	$7.59
PROFORCE MARKETING INC DBA	P053471	122013PF	209160	SHIPPING AND HANDLING	$19.95
	P053471			01-0686 UTM 5.56 MM MMR RED CA	$617.31
PUBLIC SAFETY TESTING INC		2013-5495	208988	SUBSCRIPTION FEES-OCT-DEC 2013	$412.50

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RECALL SECURE DESTRUCTION SERVICES INC		7346053175	208989	SHREDDING SRVCS - DEC 2013	$67.72
TIM BUSH MOTOR COMPANY DBA		1014	209006	RPD CAR WASHES-DEC 2013	$278.25
XEROX CORPORATION		072065860	209184	WCP238 BASE CHRG/PRINTS-DEC	$256.74
				POLICE TOTAL****	**$136,958.03**
Division: 210 ADMINISTRATIVE SERVICES					
BANK OF AMERICA		TXN00015372	208823	RND TBL-SPRV/MNG MTG	$76.41
		TXN00015407		LANDS END-SHRT,JCKT,THRWS,APRN	$49.66
PARADISE BOTTLED WATER CO		12/13-ADMIN SRVCS	208982	BOTTLED WATER SRVC 12/13	$12.16
				ADMINISTRATIVE SERVICES TOTAL****	**$138.23**
Division: 211 FINANCE					
BANK OF AMERICA		TXN00015193	208823	STN SOUP-ACCTG SPE 1 INTRVWS	$41.12
		TXN00015196		ALBERTSONS-SNACKS-ACCTG SPE 1	$9.17
		TXN00015227		OFFICE DEPOT-MRKS,TNR,LYSL WPS	$261.79
		TXN00015234		OFFICE DEPOT-TAPE, TENT HLDRS	$53.48
		TXN00015244		OFFICE DEPOT-TONER	$333.09
				OFFICE DEPOT-TONER	$83.27
		TXN00015407		LANDS END-SHRT,JCKT,THRWS,APRN	$118.75
				LANDS END-SHRT,JCKT,THRWS,APRN	$75.81
		TXN00015468		SEARS/CONF ROOM TV	$649.79
CANON SOLUTIONS AMERICA INC		589603	208935	W3000 MAINT SEP 2013	$13.12
		613683		W3000 MAINT OCT 2013	$15.09
		660399	208847	W3000 MAINT-12/2/13-1/1/14	$18.78
COLLECTORSOLUTIONS INC		2013311	208948	MERCHANT SRVC CHRG DEC 13	$22,485.52
GARDA CL NORTHWEST INC		196-338614	209129	ARMORED CAR SRVCS-JAN 2014	$409.09
PARADISE BOTTLED WATER CO		12/13-ADMIN SRVCS	208982	BOTTLED WATER SRVC 12/13	$57.04
				BOTTLED WATER SRVC 12/13	$24.30
REDSSON LTD		186513	208990	PORTAL SERVICE LOCATES/DEC	$258.00
RETAIL LOCKBOX INC		1312 4812	208991	UB PYMT PROCESSING DEC '13	$2,135.39
XEROX CORPORATION		071945937	209022	WC5030-BASE CHRG/MTR USAGE	$135.06
		071945941		W5655 BASE CHRG DEC 2013	$200.02
				FINANCE TOTAL****	**$27,377.68**
Division: 212 PURCHASING					
BANK OF AMERICA		TXN00015407	208823	LANDS END-SHRT,JCKT,THRWS,APRN	$75.81
CANON SOLUTIONS AMERICA INC		584448	208847	RENT CHRG/COPIES 9/20-10/21	$198.46
		606189		RENT CHRG/COPIES 10/22-11/24	$209.09
CITY OF KENNEWICK		010835	208943	PURCH MGR SERV 12/2013	$1,842.37
				PURCH MGR SERV 12/2013	$1,842.38
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$725.05
UNITED PARCEL SERVICE	S015521	000986641014	209172	WEEKLY SERVICE CHARGES 01/04/1	$44.60
	S015521	000986641024		WEEKLY SERVICE CHARGE 01/11/1	$22.60

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				PURCHASING TOTAL****	**$4,960.36**
Division: 213 INFORMATION TECHNOLOGY					
ADVANCED UTILITY SYSTEMS	P053513	MN00068757	208843	ANNUAL MAINTENANCE SUPPORT, CI	$61,595.05
BANK OF AMERICA		TXN00015235	208823	WEBEX.COM - CISCO WEBEX MONTHL	$24.00
		TXN00015250		CAPELLA ONLINE TUITION -EMPLOY	$2,000.00
		TXN00015259		INTERNATIONAL TRANSACTION -REP	$4.28
		TXN00015265		SILLWORKS LTD - HARD DRIVE REP	$534.85
		TXN00015325		STAPLES -INK CARTRIDGE HP PLOT	$174.88
		TXN00015366		TARGET -PLANNER CALENDAR	$37.86
		TXN00015375		COSTCO WHSE-2INCH AND 3INCH BI	$21.98
		TXN00015412		HAVIS/DOCKING STATION REPAIR	$35.00
		TXN00015431		ATOMIC ALE BREWPUB & E -EMPLOY	$306.96
		TXN00015469		THE HOME DEPOT-SMALL ALLEN WRE	$21.63
CAROLINA SOFTWARE	P053511	53616	209032	WASTE WORKS SOFTWARE SUPPORT P	$250.00
CASELLE INC	P053512	53985	209033	CONTRACT SUPPORT & MNTNC FOR 2	$169.33
	P053512	54654		CONTRACT SUPPORT & MNTNC FOR 2	$169.33
CERIUM NETWORKS INC	P053340	036879	208848	SMARTNET PREMIUM 24X7X4 ANNUAL	$32,000.00
	P053340			SMARTNET PREMIUM 24X7X4 ANNUAL	$16,230.26
CITY OF RICHLAND		13-475 COWELL	208852	EMC CLASS/SEATTLE/COWELL	$1,278.00
COWELL, NAT		13-475	208858	EMC CLASS/PARKING-FUEL/COWELL	$253.89
CRE8 INC	P053429	11501-4	208859	INVENTORY OF RECORDS AND CREAT	$12,544.00
ENTERPRISE RENT A CAR		12/13 45WA423	208865	COWELL-CAR RENTAL TRIP 13-475	$306.33
IBM CORPORATION	P053561	1406358	209136	IBM TAPE LIBRARY MAINTENANCE,	$2,399.09
MID COLUMBIA ENGINEERING INC	P053520	ST006166	209063	RICH AUSTILL, AS400 MNTNC SERV	$143.00
N HARRIS COMPUTER CORPORATION	P053500	MN00070337	208886	CAFR SUPPORT, INVOICE #MN00070	$3,642.96
	P053507	MN00070453	208885	FINANCIAL MANAGEMENT SYSTEM AN	$85,517.27
	P053507			Tax Charged on Gems Renewal	$6,047.54
SHARESQUARED INC	P053279	1691A	209078	ENTERPRISE CONTENT MANAGEMENT	$1,137.50
	P053279	1691B		ENTERPRISE CONTENT MANAGEMENT	$7,262.50
SWAGIT PRODUCTIONS LLC	P053525	4146	209080	VIDEO STREAMING SERVICES	$6,468.00
TELE WORKS INC	P053510	7392	208898	Hosted alertworks Outbound	$4,506.00
	P053510			Hosted Infinity. Teleconnect I	$17,922.00
THE ACTIVE NETWORK INC	P053503	4100058515	208900	Class-Mntnc & Support Renewal	$12,622.38
UNITED PARCEL SERVICE	S015521	000986641024	209172	GROUND PKG W/INSURANCE TO HAVI	$16.34
ZAYO GROUP HOLDINGS INC DBA	P053571	1/14-008113	209187	INTERNET ACCESS CHARGES, ANNUA	$743.00
				INFORMATION TECHNOLOGY TOTAL****	**$276,385.21**
Division: 220 HUMAN RESOURCES					
ANOVAWORKS		25072	208844	AUDIOGRAMS	$52.00
BANK OF AMERICA		TXN00015222	208823	PUBLIC WORKS - AD PLANT OPERAT	$170.00
		TXN00015246		TRI-CITY HERALD - ANNUAL SUBSC	$192.50

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015367	208823	STAPLES - TONER CARTRIDGES	$413.11
		TXN00015404		STAPLES - BULLETIN BOARD	$60.23
		TXN00015407		LANDS END-SHRT,JCKT,THRWS,APRN	$75.81
		TXN00015425		INTERNATIONAL PUBLIC - HR WEBI	$79.00
CITY OF RICHLAND		13-457 KUHLMAN	208852	WCIA BRD MTG/TUKWILA/KUHLMAN	$392.85
COLUMBIA INDUSTRIES SUPPORT LLC		149282	208855	SHREDDING SRVCS-12/26/13	$41.04
MENKE JACKSON LAW FIRM		12/13-064	208882	ARBITRATOR REVIEW-DEC 2013	$280.00
MOON, TAE-IM PHD		SC15343/JAN 2014	209148	PSYCH EVALUATION	$700.00
				HUMAN RESOURCES TOTAL****	**$2,456.54**
Division: 300 COMMUNITY &DEVELOPMENT SERVICE					
BANK OF AMERICA		TXN00015327	208823	CHEESE LOUISE - MTG EXP BK GB	$21.55
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$6.91
XEROX CORPORATION		072024018	209022	WC7345 BASE CHRG/PRINTS-DEC	$25.17
				COMMUNITY &DEVELOPMENT SERVICE TOTAL****	**$53.63**
Division: 301 DEVELOPMENT SERVICES					
ACCURATE COURT TRANSCRIBERS LLC		102313	208842	RPC MTG-TRANSCRIPTION SRVCS	$284.00
BANK OF AMERICA		TXN00015316	208823	PAYPAL - CSOMERS WSAPT DUES	$35.00
		TXN00015345		IAPMO - KREX DUES	$200.00
		TXN00015365		WABO - KREX DUES	$95.00
		TXN00015424		NATL ITC CORP - DHIRSCH CERTS	$79.30
		TXN00015426		NATL ITC CORP-MBORING CERT	$39.65
		TXN00015429		STAPLES-TONER/BBOX/ENVEL/PENS	$497.12
		TXN00015446		STAPLES - STAPLER	$12.23
		TXN00015463		STAPLES - ADDRESS LBLS	$16.87
		TXN00015472		STAPLES-PAPER/BINDER/FLDR/LBL	$676.24
		TXN00015473		STAPLES-CARDSTCK/TABS/POSTITS	$68.43
DEPARTMENT OF ENTERPRISE SERVICES	P053464	I188889	208862	SOFTWARE LICENSE, ADOBE ACROBA	$268.80
XEROX CORPORATION		071945934	209022	WCP238H BASE CHRG/PRINTS-DEC	$481.43
				DEVELOPMENT SERVICES TOTAL****	**$2,754.07**
Division: 302 REDEVELOPMENT					
BANK OF AMERICA		TXN00015301	208823	RS MEANS CO INC - License Purc	$714.97
		TXN00015346		FOX AND BEAR PUBLIC HOUSE - AC	$32.74
		TXN00015439		NATIONAL BUSINESS INCU - Purch	$39.95
				REDEVELOPMENT TOTAL****	**$787.66**
Division: 330 PARKS & RECREATION ADMIN					
BANK OF AMERICA		TXN00015303	208823	WAL-MART #3261 - EMPLOYEE BREA	$160.32
				PARKS & RECREATION ADMIN TOTAL****	**$160.32**
Division: 331 PARKS & REC - RECREATION					

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN SOCIETY OF COMPOSERS & AUTHORS &		500579374/2014	209098	2014 ASCAP LICENSE	$330.00
BANK OF AMERICA		TXN00015200	208823	WAL-MART #3261 - CANDLES/LUNCH	$53.13
		TXN00015202		WAL-MART #3261 - double charge	$53.13
		TXN00015208		STAPLES IPAD KEYBOARD	$97.46
		TXN00015256		STAPLES - IPAD KEYBOARD	$108.29
		TXN00015272		STAPLES - STORAGE BOX RETURN	($174.34)
		TXN00015302		WAL-MART #3261 -POSTER PAINT A	$26.43
		TXN00015304		WAL-MART #3261 - SANTA HATS/CA	$43.62
		TXN00015331		STAPLES 00108480 - IPAD	($97.46)
		TXN00015380		PARK BANNERS	$688.42
		TXN00015400		RED DOOR PARTY RENTALS - SANTA	$73.10
		TXN00015402		BENTON FRANKLIN DISTRIC H - RC	$80.00
		TXN00015416		ALBERTSONS #213 - Purchase	$24.56
		TXN00015432		COEUR D ALENE RESORT - Senior	$2,172.42
		TXN00015434		COSTCO.COM ONLINE - Portable	$335.69
		TXN00015445		U-HAUL: Blankets/Wntr Wndrlnd	$48.74
		TXN00015455		BACKUPIFY-P&R	$3.75
CHARTER COMMUNICATIONS		1/14-180070321633	209114	RCC INTERNET SRVCS 1/10-2/9/14	$119.99
CITY OF RICHLAND		010214	209119	SCHOLARSHIP-FITNESS-LITTLE	$40.00
		010614		SCHOLORSHIP-FITNESS-PERRY	$60.00
		011714		SCHOLORSHIP-FOOTCARE-SKIDMORE	$90.00
		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$721.08
CITY OF RICHLAND CO-OP PRESCHOOL		C13-071-FALL 2013	208853	PARENT PRESCHOOL COOP 9/1-12/7	$540.91
EARLY CHILDHOOD EDUCATION SERVICES		C13-072-FALL 2013	208864	PARENT TODDLER CLASS 12/3/13	$1,260.00
ELLINGSON, KRYSTAL DBA		20134	208955	DOG TRNG CLASS-FALL&WINTER 13	$4,112.50
GRACE, SUSAN R		SC13-003/DEC 2013	208966	SPANISH CLASS INSTRUCTOR DEC	$76.80
MILLER, JO ANN		C13-062/DEC 2013	208980	CLASS INSTRUCTOR/DEC 2013	$278.49
OXARC INC		R244825	208981	HELIUM TANK - RCC - DEC	$7.59
SESAC INC		3784734	209164	MUSIC LICENSE 1/1-12/31/14	$413.34
SZENDRE, JOLENE		SC05-036/DEC'13	209001	YOGA CLASS INSTRUCTOR DEC	$42.92
THRASHER, BEVERLY		SC11-1/JAN 2014	209167	FOOTCARE CLASS-JAN 2014	$358.80
TRI CITY HERALD		315414	209010	THANK YOU WNTR WNDRLND NOTICE	$218.96
WASHINGTON STATE PATROL		I14004693	209178	BACKGROUND CHECKS-DEC 2013	$110.00
XEROX CORPORATION		071945978	209022	W7855 BASE CHRGS/PRINTS-DEC	$285.33
				PARKS & REC - RECREATION TOTAL****	**$12,603.65**
Division: 335 PARKS & REC - PARKS&FACILITIES					
ARAMARK UNIFORM SERVICES INC		12/13-934962000	208921	LINEN CHARGES - DEC 2013	$387.61
BANK OF AMERICA		TXN00015205	208823	HOME DEPOT: Cleaning supplies	$20.95
		TXN00015217		HOME DEPOT: Wire Pull,Wall pla	$412.66
		TXN00015220		HOME DEPOT: Saw blades, wood f	$75.51

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015221	208823	ISA: Ruben Mmbrshp renewal	$180.00
		TXN00015248		HEATER	$54.12
		TXN00015249		HOME DEPOT: Caulk, Hardware, A	$159.34
		TXN00015258		HOME DEPOT: 3-1/2" wire pull	$38.73
		TXN00015284		BULBORAMA/LIGHT BULBS	$361.51
		TXN00015333		MILNE: Power tool repair	$524.36
		TXN00015361		NEWEGG.COM: Monitor Wall mount	$149.02
		TXN00015364		BEST BUY: Wireless Keyboards	$129.93
		TXN00015373		OFFICE DEPOT: Pens/pads/pencil	$43.79
		TXN00015374		HOME DEPOT: Shelves, brackets	$145.06
		TXN00015381		PROBUILD: Floor Joists	$141.23
		TXN00015403		Home Depot: Hardware, OSB	$244.95
		TXN00015415		KULLY SUPPLY: Toilet Parts	$78.16
		TXN00015418		HOME DEPOT: Wood studs, bits	$61.92
		TXN00015448		HOME DEPOT: Studs, lumber	$93.25
		TXN00015450		Perfection Paints: Epoxy	$269.97
BENTON COUNTY SHERIFF		NOVEMBER 2013	208927	WORK CREW 2 - NOV 2013	$11,074.66
BOYD'S TREE SERVICE LLC		2613	208932	WIND STORM 2012 SHELTER BELT	$5,986.42
				RETAINAGE FOR INV #2613	$290.93
		3171	208846	2013 RETAINAGE SC12-61	$1,092.81
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$43.38
		600511		W3511 RENT BASE/COPY USAGE FEE	$45.13
CITY OF RICHLAND		12/13-24	208946	#24 LANDFILL FEES-DEC	$1,630.79
		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$1,188.35
				CITY UTILITY BILLS/DEC 2013	$2,849.28
				CITY UTILITY BILLS/DEC 2013	$1,275.61
				CITY UTILITY BILLS/DEC 2013	$1,206.74
				CITY UTILITY BILLS/DEC 2013	$78.59
				CITY UTILITY BILLS/DEC 2013	$33.85
				CITY UTILITY BILLS/DEC 2013	$35.88
				CITY UTILITY BILLS/DEC 2013	$36.14
				CITY UTILITY BILLS/DEC 2013	$36.30
				CITY UTILITY BILLS/DEC 2013	$48.03
				CITY UTILITY BILLS/DEC 2013	$52.33
				CITY UTILITY BILLS/DEC 2013	$57.19
				CITY UTILITY BILLS/DEC 2013	$61.10
				CITY UTILITY BILLS/DEC 2013	$66.36
				CITY UTILITY BILLS/DEC 2013	$105.31
				CITY UTILITY BILLS/DEC 2013	$77.78
				CITY UTILITY BILLS/DEC 2013	$29.95
				CITY UTILITY BILLS/DEC 2013	$679.25

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$86.50
				CITY UTILITY BILLS/DEC 2013	$79.02
				CITY UTILITY BILLS/DEC 2013	$1,153.24
				CITY UTILITY BILLS/DEC 2013	$91.53
				CITY UTILITY BILLS/DEC 2013	$93.36
				CITY UTILITY BILLS/DEC 2013	$95.00
				CITY UTILITY BILLS/DEC 2013	$95.05
				CITY UTILITY BILLS/DEC 2013	$97.90
				CITY UTILITY BILLS/DEC 2013	$102.78
				CITY UTILITY BILLS/DEC 2013	$73.70
				CITY UTILITY BILLS/DEC 2013	$19.60
				CITY UTILITY BILLS/DEC 2013	($85.90)
				CITY UTILITY BILLS/DEC 2013	($31.80)
				CITY UTILITY BILLS/DEC 2013	$6.29
				CITY UTILITY BILLS/DEC 2013	$10.29
				CITY UTILITY BILLS/DEC 2013	$11.28
				CITY UTILITY BILLS/DEC 2013	$13.54
				CITY UTILITY BILLS/DEC 2013	$15.61
				CITY UTILITY BILLS/DEC 2013	$16.28
				CITY UTILITY BILLS/DEC 2013	$16.54
				CITY UTILITY BILLS/DEC 2013	$16.59
				CITY UTILITY BILLS/DEC 2013	$33.15
				CITY UTILITY BILLS/DEC 2013	$18.38
				CITY UTILITY BILLS/DEC 2013	$31.62
				CITY UTILITY BILLS/DEC 2013	$19.70
				CITY UTILITY BILLS/DEC 2013	$19.76
				CITY UTILITY BILLS/DEC 2013	$22.29
				CITY UTILITY BILLS/DEC 2013	$22.88
				CITY UTILITY BILLS/DEC 2013	$25.27
				CITY UTILITY BILLS/DEC 2013	$26.70
				CITY UTILITY BILLS/DEC 2013	$26.93
				CITY UTILITY BILLS/DEC 2013	$27.16
				CITY UTILITY BILLS/DEC 2013	$29.82
				CITY UTILITY BILLS/DEC 2013	$87.99
				CITY UTILITY BILLS/DEC 2013	$16.64
				CITY UTILITY BILLS/DEC 2013	$831.79
				CITY UTILITY BILLS/DEC 2013	$268.95
				CITY UTILITY BILLS/DEC 2013	$272.55
				CITY UTILITY BILLS/DEC 2013	$273.34
				CITY UTILITY BILLS/DEC 2013	$274.78
				CITY UTILITY BILLS/DEC 2013	$295.75

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$328.17
				CITY UTILITY BILLS/DEC 2013	$466.62
				CITY UTILITY BILLS/DEC 2013	$259.67
				CITY UTILITY BILLS/DEC 2013	$786.24
				CITY UTILITY BILLS/DEC 2013	$710.98
				CITY UTILITY BILLS/DEC 2013	$857.98
				CITY UTILITY BILLS/DEC 2013	$861.24
				CITY UTILITY BILLS/DEC 2013	$893.37
				CITY UTILITY BILLS/DEC 2013	$949.03
				CITY UTILITY BILLS/DEC 2013	$1,066.69
				CITY UTILITY BILLS/DEC 2013	$1,081.63
				CITY UTILITY BILLS/DEC 2013	$1,095.18
				CITY UTILITY BILLS/DEC 2013	$1,099.05
				CITY UTILITY BILLS/DEC 2013	$110.24
				CITY UTILITY BILLS/DEC 2013	$144.85
				CITY UTILITY BILLS/DEC 2013	$113.83
				CITY UTILITY BILLS/DEC 2013	$123.25
				CITY UTILITY BILLS/DEC 2013	$124.17
				CITY UTILITY BILLS/DEC 2013	$125.64
				CITY UTILITY BILLS/DEC 2013	$127.78
				CITY UTILITY BILLS/DEC 2013	$131.34
				CITY UTILITY BILLS/DEC 2013	$796.00
				CITY UTILITY BILLS/DEC 2013	$138.62
				CITY UTILITY BILLS/DEC 2013	$229.00
				CITY UTILITY BILLS/DEC 2013	$164.89
				CITY UTILITY BILLS/DEC 2013	$182.49
				CITY UTILITY BILLS/DEC 2013	$192.09
				CITY UTILITY BILLS/DEC 2013	$194.85
				CITY UTILITY BILLS/DEC 2013	$197.88
				CITY UTILITY BILLS/DEC 2013	$218.13
				CITY UTILITY BILLS/DEC 2013	$227.78
				CITY UTILITY BILLS/DEC 2013	$221.75
COMPLETE CLEANING SYSTEMS		3180	208951	MACHINE SCRUB WAREHOUSE FLOOR	$175.00
CRAFTSMAN CABINETS & FLOORCOVERING INC		7252	209122	LAMINATE COUNTER TOPS	$259.92
EMAINT ENTERPRISES LLC		119104	208956	CMMS SOFTWARE - 11/30/14	$3,120.00
FARMERS EXCHANGE		111886	208958	FRONT WHEEL	$58.92
		112602		BLADE/BRACKET CNTRL/GREASE ZRK	$122.23
		112603		THROTTLE CABLE/GREASE ZERK	$85.21
		112694		BLOWER REPAIR	$41.15
		112709		SPARK PLUG/FILTER/FUEL STRNR	$96.66
		115825		DOUBLE GUARD BAR	$85.25

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GRAINGER		9326092872	208967	URINAL BRACKET	$88.46
OXARC INC		F284193	208981	RCC KITCHEN & BLDG INSPECTION	$883.43
		R245066		CO2 LIQUID/OXYGEN/NITROGEN	$186.90
		R245069		CO2 LIQUID	$95.85
PLATT ELECTRIC SUPPLY INC		B450695	208985	PHILLIPS ALTO G23 BASE	$18.32
PRO BUILD COMPANY LLC		71442699	208987	GABLE TRIM	$159.74
RICHLAND ACE HARDWARE		207007	208992	VALVE GATE	$3.51
SAFETY KLEEN SYSTEMS INC	P053415	62357167	208896	REMOVE CONTAMINATED DEBRIS AND	$7,622.28
	P053415			NO SALES TAX ON INVOICE	($584.16)
THE SHERWIN WILLIAMS CO		6412-4	209005	PAINT-2 GALLONS	$105.12
TOTAL ENERGY MANAGEMENT INC		18214	209007	SNYDER RESTROOM-BLOWER MOTOR	$504.65
		38300		RCC SRVC CALL-SWITCH RELAY	$1,552.59
		38332		FUSE BLOCK	$493.72
		38463		LESLIE GROVES RSTRM-THERMOSTAT	$214.95
		38491		FS71 SRVC CALL-FAN MOTOR	$84.47
		38557		RPD SRVC CALL-AIR HANDLER	$147.83
TRI CITIES BATTERY & AUTO REPAIR		203054	209009	6 VOLT 12 AH BATTERY	$36.10
WALLA WATER INC DBA		12188	209015	FIRES STN/BLDG 200 SRVC CALL	$823.08
WASTE MANAGEMENT		0088949-1819-5	209092	POL SRVCS-1500 MANSFIELD-JAN	$94.46
				PARKS & REC - PARKS&FACILITIES TOTAL****	**$67,052.15**
Division: 338	PARKS & REC - PROJECT ADMIN				
BANK OF AMERICA		TXN00015395	208823	NEWEGG-LOGITECH ERGO KEYBOARD	$68.98
				PARKS & REC - PROJECT ADMIN TOTAL****	**$68.98**
Division: 900	NON-DEPARTMENTAL				
ARBAUGH & ASSOCIATES INC		1297	208922	ARBAUGH-LEGISLATIVE SRVC-DEC	$1,323.00
BANK OF AMERICA		123113	208924	BANK ANALYSIS FEES-2013	$38,312.04
CITY OF RICHLAND		012014	209116	CIP SI AGREEMENTS	$77.00
GEOLINE INC	P053484	322175	209130	TRIMBLE S6 3" Robotic (Global)	$5,589.00
	P053484			Trade-In Credit, S-Series/VX T	($900.00)
	P053484			Rod-Trimble standard telescopi	$71.82
	P053484			Trimble MultiTrack Target,	$516.60
	P053484			Robotic Power Kit - part	$334.62
	P053484			SALES TAX @ 8.3%	$465.79
MARTIN BUSINESS SYSTEMS	S015454	14155	208880	ANIMAL LICENSE RETURN ENVELOPE	$216.06
STATE AUDITOR'S OFFICE		L101304	208999	AUDIT SERVICES - DEC 2013	$11,645.12
				NON-DEPARTMENTAL TOTAL****	**$57,651.05**
				GENERAL FUND Total ***	**$621,214.81**

FUND 101 CITY STREETS

Division: 401 STREETS MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015362	208823	WALMART/DIST WATER, ANCHORS	$9.58
BENTON PUD		12/13-72866300000	208930	(9) WYE LIGHTS-BADGER REPEATER	$54.82
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$43.38
		600511		W3511 RENT BASE/COPY USAGE FEE	$45.13
CENTRAL HOSE & FITTINGS INC		379347	208940	DE-ICER TANK HOSE	$146.74
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$960.41
				CITY UTILITY BILLS/DEC 2013	$78.84
FASTENAL COMPANY		WARIC41767	208867	BOLTS	$23.69
HOME DEPOT CREDIT SERVICES	S015524	1593688	209135	48" LEVEL INVOICE #1563688 1/	$172.20
RICHLAND ACE HARDWARE		39612	208894	ANTI FREEZE	$31.13
WA STATE DEPT OF AGRICULTURE		71731/2014	209175	2014 PESTICIDE LICENSE-DIENER	$33.00
				STREETS MAINTENANCE TOTAL****	**$1,598.92**
Division: 402 ARTERIAL STREETS					
APOLLO INC	P052237	C22-13/PYMT 10	209025	C/O #1 WET WELL ADJUSTMENT,	$12,513.73
	P052237			C/O #2-A WATER FEES, ASPHALT	$14,994.08
BERGER ABAM ENGINEERS INC	P052423	304618	208845	DUPORTAIL BRIDGE - ENVIRON ASS	$11,302.87
CONFEDERATED TRIBES OF THE UMATILLA	P052378	18232	208856	AMENDMENT #2 NOT TO EXCEED $75	$239.05
	P052378			HANFORD REACH INTERPRETIVE CEN	$5,942.43
DAVID EVANS & ASSOCIATES INC	P052005	339638	208861	C/O #1 PROVIDES THE SCOPE	$2,265.80
DKS ASSOCIATES	P053380	0053799	208863	STREET LIGHT STANDARD REVIEW &	$2,247.42
FOSTER PEPPER PLLC		1059212	208963	CENTER PARKWAY-LEGAL SRVCS	$65,022.50
JUB ENGINEERS INC	P052737	85600	208875	SOUTH GWW SAFETY & MOBILITY IM	$897.00
LEH APPRAISAL SERVICES LLC	P051721	12/13 STEVENS DR	208878	MOD. #3 COSTS TO AMEND APPRAIS	$2,200.00
	P051721	12/13/STEVENS DR		STEVENS DRIVE EXTENSION-APPRAI	$3,200.00
WA STATE DEPT OF TRANSPORTATION		RE-31CLA6789FINAL	208910	KEENE RD PH3-WS DOT ENG	$945.45
				ARTERIAL STREETS TOTAL****	**$121,770.33**
				CITY STREETS Total ***	**$123,369.25**
FUND 110 LIBRARY					
Division: 303 LIBRARY					
BANK OF AMERICA		TXN00015198	208823	INGRAM BOOKS	$1,283.26
		TXN00015203		INGRAM BOOKS	$217.84
		TXN00015211		INGRAM BOOKS	$270.21
		TXN00015228		INGRAM BOOKS	$20.12
		TXN00015233		INGRAM BOOKS	$564.03
		TXN00015237		INGRAM BOOKS	$1,062.77
		TXN00015243		INGRAM BOOKS	$139.64
		TXN00015261		INGRAM BOOKS	$314.17
		TXN00015262		INGRAM BOOKS	$534.79
		TXN00015273		POST ITS, LASER CARDS, PICTURE	$184.13

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015276	208823	PRINTER INK CARTRIDGES	$58.79
		TXN00015278		INGRAM BOOKS	$1,404.33
		TXN00015282		INGRAM BOOKS	$618.82
		TXN00015288		INGRAM BOOKS	$1,997.03
		TXN00015289		INGRAM BOOKS	$23.38
		TXN00015290		INGRAM BOOKS	$277.69
		TXN00015306		DEEP FREEZE ENT NA	$2,144.34
		TXN00015312		RECORDED BOOKS	$72.21
		TXN00015315		PROQUEST	$1,000.05
		TXN00015318		INGRAM BOOKS	$130.39
		TXN00015319		BAKER & TAYLOR BOOKS	$4.32
		TXN00015329		RECORDED BOOKS	$56.90
		TXN00015339		INGRAM BOOKS	$121.34
		TXN00015347		POSTAGE - CANADA	$1.10
		TXN00015348		PHONE CORD	$8.65
		TXN00015349		DISTILLED WATER, DISH SOAP & D	$101.21
		TXN00015357		INGRAM BOOKS	$819.77
		TXN00015359		INGRAM BOOKS	$24.29
		TXN00015369		INGRAM BOOKS	$154.43
		TXN00015386		INGRAM BOOKS	$96.61
		TXN00015388		GAVEL	$52.95
		TXN00015397		DVD CASES	$404.81
		TXN00015414		BAKER & TAYLOR BOOKS	$21.61
		TXN00015420		INGRAM BOOKS	$1,881.20
		TXN00015422		KIONA PUB INLAND NW MAGAZINE	$20.52
		TXN00015428		INGRAM BOOKS	$987.65
		TXN00015441		INGRAM BOOKS	$1,592.12
		TXN00015453		INGRAM BOOKS	$43.19
		TXN00015455		BACKUPIFY-RPL	$3.75
		TXN00015456		INGRAM BOOKS	$172.88
		TXN00015457		OVERDRIVE DIGITAL BOOKS	$2,394.88
		TXN00015461		PDR BOOK	$84.36
		TXN00015471		USPS - POSTAGE	$5.28
		TXN00015474		CD CASES, GLUE, BOOK TAPE	$3,124.53
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$2,983.11
FRONTIER	S015503	1/14-509-943-3152	209044	TELEPHONE CHARGES 1/4/14-2/3/1	$532.41
				LIBRARY TOTAL****	**$28,011.86**
				LIBRARY Total ***	**$28,011.86**

FUND 112 INDUSTRIAL DEVELOPMENT FUND

Division: 305 ECONOMIC DEVELOPMENT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ARBAUGH & ASSOCIATES INC		1297	208922	ARBAUGH-LEGISLATIVE SRVC-DEC	$135.00
BANK OF AMERICA		TXN00015239	208823	COMM REAL ESTATE WOMEN - SMOHR	$200.00
		TXN00015389		GB- ATTEND MTG	$35.00
		TXN00015406		FRED-MEYER BAKERY - GB FAREWEL	$41.98
		TXN00015430		EDC HOLIDAY MEETING	$112.61
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$233.01
PARADISE BOTTLED WATER CO		12/13-ATTORNEY	208890	BOTTLED WATER-DEC 2013	$10.36
VALMONT NORTHWEST INC	S015434	SANC0011923	208909	MOVE 3 CENTER PIVOTS TO LAYDOW	$8,061.35
XEROX CORPORATION		072024018	209022	WC7345 BASE CHRG/PRINTS-DEC	$39.16
				ECONOMIC DEVELOPMENT TOTAL****	**$8,868.47**
Division: 306	ECONOMIC DEVELOPMENT PROJECTS				
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$66.99
				ECONOMIC DEVELOPMENT PROJECTS TOTAL****	**$66.99**
				INDUSTRIAL DEVELOPMENT FUND Total ***	**$8,935.46**
FUND 113	**I-NET**				
Division: 202	CABLE COMMUNICATIONS/I-NET				
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$148.61
				CABLE COMMUNICATIONS/I-NET TOTAL****	**$148.61**
				I-NET Total ***	**$148.61**
FUND 153	**COMMUNITY DEV BLOCK GRANT**				
Division: 308	CDBG PROGRAM				
CASCADE TITLE COMPANY OF BENTON		199130	209112	OO REHAB/802 SNOW/LEE	$156.23
				CDBG PROGRAM TOTAL****	**$156.23**
				COMMUNITY DEV BLOCK GRANT Total ***	**$156.23**
FUND 154	**HOME FUND**				
Division: 309	HOME PROGRAM				
DESERTGREEN LAWN & TREE CARE LLC		85239	209123	WEED CONTROL/523 SANFORD	$483.29
TRI COUNTY PARTNERS HABITAT FOR HUMANITY		CHDO 2013/3	209011	HABITAT GARDEN CT PH B-DRAW	$13,321.95
				HOME PROGRAM TOTAL****	**$13,805.24**
				HOME FUND Total ***	**$13,805.24**
FUND 380	**PARK PROJECT CONSTRUCTION**				
Division: 337	PARKS & REC PROJECTS				
BANK OF AMERICA		TXN00015232	208823	TARGET: Christmas Lights	$90.90
		TXN00015236		MUSTANG SIGNS: Winter wonderla	$205.77
HARRINGTON'S TROPHIES		71826	208968	ENGRAVING	$32.49

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PLAYCORE WISCONSIN INC DBA	P053170	827333	208892	PLAYGROUND SURFACING FOR CLAYB	$1,228.49
	P053170			SALES TAX @ 8.3%	$345.28
	P053170			SALES TAX @ 8.3%	$3,781.00
	P053170			PLAYGROUND SURFACING FOR CLAYB	$46,000.00
				PARKS & REC PROJECTS TOTAL****	**$51,683.93**
				PARK PROJECT CONSTRUCTION Total ***	**$51,683.93**
FUND 401	**ELECTRIC UTILITY FUND**				
Division: 000					
GENERAL PACIFIC INC	P053462	1215619	209045	T-BODY CABLE ADAPTER, 750MCM	$303.24
	P053462			T-BODY BASIC ELBOW WITH STUD	$8,134.95
	P053462	1215723		TERM, 1/0 STEM CONNECTOR	$103.43
GRAYBAR ELECTRIC CO INC	P053465	970375635	208870	CLAMP HOTLINE, CU/AL , #6-2/O,	$1,680.82
	S015432	970420595		SWITCH,900A OVERHEAD, DIST	$1,675.41
		970448655		STOCK #E2350100	$645.64
H2 PRE-CAST INC	S015368	120128/175/215	209133	VAULT, SWITCH RING, DEADFRONT	$4,981.80
	S015368			ADJUST SALES TAX	$0.01
STONEWAY ELECTRIC SUPPLY	P053396	S100699832.003	208917	BALLAST, NEMA PREMIUM 120-277V	$161.37
	P053396			BALLAST, ELECTRONIC, DIMMABLE	$864.23
	P053396			BALLAST, ELECTRONIC, DIMMABLE	$890.23
WESCO DISTRIBUTION INC	P053430	497956	209093	CONN, UG WATERTITE, 3 COND.	$121.64
				TOTAL****	**$19,562.77**
Division: 501	BUSINESS SERVICES				
ARBAUGH & ASSOCIATES INC		1297	208922	ARBAUGH-LEGISLATIVE SRVC-DEC	$756.00
BANK OF AMERICA		TXN00015266	208823	HEADSET PLUS-BUSY LIGHT INDICA	$40.49
		TXN00015270		NEWEGG-WIRELESS HEADSET	$188.99
		TXN00015279		NEWEGG-HEADSET HOOKSWITCH CONE	$52.58
		TXN00015285		STARBUCKS-MEETTING EXPENSE	$30.22
		TXN00015341		STAPLES-HAND TRUCK CART	$43.31
		TXN00015449		USPS-POSTAGE & MAILER	$10.57
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$603.25
		14-006 HAMMOND	209117	NRU-PPC MTGS/PORTLAND/HAMMOND	$418.09
NORTHWEST PUBLIC POWER ASSOCIATION		106817	209154	2014 NWPPA MEMBERSHIP DUES	$27,050.00
NORTHWEST REQUIREMENTS UTILITIES INC		737	209155	2014 NW RIVERPARTNERS SUPPORT	$10,043.00
		743		2014 NRU MEMBERSHIP DUES	$46,681.00
PUBLIC POWER COUNCIL INC		2014-59	209161	PPC 2014 ANNUAL DUES	$32,448.00
THE BANK OF NEW YORK MELLON		111-1574909	209003	RICELEBAB09 ADMIN & CALC FEE	$650.00
		111-1574910	208901	RICELEREF07 11/2/13-11/1/14	$300.00
XEROX CORPORATION		071945938	209022	W5655 EQPT RENTAL/COPIES DIV	$118.86
				BUSINESS SERVICES TOTAL****	**$119,434.36**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 502 ELECTRICAL ENGINEERING					
BANK OF AMERICA		TXN00015224	208823	TECHSTREET - Purchase	$4,035.28
		TXN00015314		AMAZON/LINEMAN'S HANDBOOD	$120.42
		TXN00015332		AMAZON/PRINCIPLES ENG. BOOK	$175.39
		TXN00015335		STAPLES-PAPER REAMS	$57.67
		TXN00015351		AMAZON/ STEEL DESIGN BOOK	$143.96
		TXN00015379		TECHSTREET-EL NEMA BOOK	$88.54
		TXN00015409		ACCO-DAY TIMER REFILL PAGES	$63.88
		TXN00015470		TECHSTREET-ELECTRIC STANDARDS	$128.88
D HITTLE & ASSOCIATES INC	P051884	9935	208860	ELECTRICAL ENGINEERING DESIGN	$4,824.00
	P052891	9936		ADD TASK NO. 130501 MOD. #9	$3,214.50
		9947	208952	TASK NO. 120901-SNYDER SUB	$3,982.00
MEIER ENTERPRISES INC	P051954	12910	208881	300 AREA ELECTRICAL SERVICE	$1,823.50
REGULATORY COMPLIANCE SERVICES		M202/2014	209162	2014 PCB MGMT SUPPORT/CONSULT	$395.00
WA STATE DEPT OF TRANSPORTATION		RE45JE5520L008	209176	PLAN REVIEW/INSPECTIONS-DEC	$1,021.10
XEROX CORPORATION		072045585	208913	W5030 BASE CHRG/PRINTS-DEC	$69.18
				ELECTRICAL ENGINEERING TOTAL****	**$20,143.30**
Division: 503 POWER OPERATIONS					
BANK OF AMERICA		TXN00015321	208823	BOBS BURGER POPS GIFT CARDS	$60.00
		TXN00015343		GRAYBAR ELECTRIC/BUTTON KITS	$63.20
		TXN00015419		GO WIRELESS/CELL PHONE CASE	$37.85
		TXN00015440		OFFICE DEPOT-OFFICE SUPPLIES	$30.31
		TXN00015460		HI-LINE UTILITY/SLINGS & HOOKS	$201.32
BENTON PUD	P053493	1/14-4419818251	209108	SAFETY TRAINING - 2014	$2,765.09
	S015492	1/14-5743127752		TREE TRIMMING SERVICES - 2014	$974.16
		12/13-72866300000	208930	(9) WYE LIGHTS-BADGER REPEATER	$11.95
BOYD'S TREE SERVICE LLC		3171	208846	2013 RETAINAGE SC12-61	$11,744.76
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$14.46
		600511		W3511 RENT BASE/COPY USAGE FEE	$15.04
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$80.14
				CITY UTILITY BILLS/DEC 2013	$2,458.07
		12/31-1901	208946	#1901 DROP BOX DISP/HAULING	$414.15
COLUMBIA GRAIN & FEED INC		120831	208950	REPAIR STIHL SAW	$135.39
D HITTLE & ASSOCIATES INC	P052356	9933	208860	MODIFICATION NO. 7 TO MASTER	$1,904.00
	P053136	9937		TASK NO. 130801, S. RICHLAND	$11,014.00
GEOLINE INC	P053484	322175	209130	TRIMBLE S6 3" Robotic (Global)	$5,589.00
	P053484			Robotic Power Kit - part	$334.62
	P053484			Trimble MultiTrack Target,	$516.60
	P053484			SALES TAX @ 8.3%	$465.80
	P053484			Trade-In Credit, S-Series/VX T	($900.00)

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GEOLINE INC	P053484	322175	209130	Rod-Trimble standard telescopi	$71.82
GRAINGER		9324359315	208967	BATTERY CHARGER/SAW	$414.80
GRAYBAR ELECTRIC CO INC	S015406	970390768	209047	HUBBELL POWER SPIRAL CONDUCTOR	$626.88
HERITAGE PROFESSIONAL LANDSCAPING INC		23054	208971	SOD-2148 DAVISON/246 INDIAN	$133.21
HI-LINE HOLDING COMPANY LLC DBA	S015487	1/D57430	209049	REMOTE CONTROLLED LIGHT #HL790	$250.66
	S015487			MAGNETIC MOUNTING SHOE, WHITE	$23.54
	S015487			SHIPPING	$14.10
KELLEY'S TELE-COMMUNICATIONS INC	P053494	022401012014	208876	AFTER HOURS ANSWERING SERVICE-	$191.00
NORTHPOINT ELECTRICAL CONTRACTING INC	P053095	C91-13/PYMT 5	208888	300 AREA ELECTRICAL SERVICE	$31,008.75
	P053095			C/O #31 FOR ITEMS	$10,481.40
	P053095			C/O #32 AND C/O 33	$2,150.40
	P053095			C/O #30 ISSUED ITEM A-256	$6,221.45
OLSEN, JOHN		TRAVEL EXPENSE	209156	REIMBURSE JOB CANDIDATE TRAVEL	$686.56
SHARI'S MANAGEMENT CORP		13312271385078	209165	OT MEALS 12/12,12/15,12/27	$160.82
STONEWAY ELECTRIC SUPPLY		S100753187.001	209000	STEEL COND STRAP	$1.65
TYNDALE ENTERPRISES INC		708716	209171	FR CLOTHING-CARMONA	$98.50
	P053495	709165	209087	FIRE RETARDANT CLOTHING-2014	$206.85
		CITY OF RICH 2013	209012	FR CLOTHING BUTE & CARMONA	$267.79
				POWER OPERATIONS TOTAL****	**$90,940.09**
Division: 504 SYSTEMS DIVISION					
ACCURATE CALIBRATION SERVICES LLC		71950	209096	2014 TECH SUPPORT PACKAGE	$300.00
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$14.47
		600511		W3511 RENT BASE/COPY USAGE FEE	$15.03
CERIUM NETWORKS INC	P053340	036879	208848	SMARTNET PREMIUM 24X7X4 ANNUAL	$3,794.13
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$1,530.26
D HITTLE & ASSOCIATES INC	P051603	9934	208860	TAPTEAL YARD EXPANSION; TASK O	$3,822.00
GENERAL PACIFIC INC	P053483	1215795	209045	Itron Sentinel Meter Cover, de	$623.81
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3100188/3110188	208907	UTILITIES LOCATE SERVICE FOR	$376.36
	P052199	3120188		UTILITIES LOCATE SERVICE FOR	$96.75
UTILIWORKS CONSULTING LLC	P053201	4083	208908	SMART GRID PLANNING &	$21,399.54
	P053201	4093		SMART GRID PLANNING &	$20,000.00
	P053201	4099		SMART GRID PLANNING &	$1,766.64
WASTE MANAGEMENT		0088947-1819-9	209092	POL SRVC-1032 UNIVERSITY-JAN	$94.46
				SYSTEMS DIVISION TOTAL****	**$53,833.45**
Division: 505 ENERGY POLICY MGMT					
BANK OF AMERICA		TXN00015225	208823	GRAINGER-DESK HEATER	$30.23
		TXN00015311		STAPLES-LEGAL PADS	$8.04
		TXN00015324		STAPLES-LASER LABELS,BINDERS	$221.59
		TXN00015411		WW GRAINGER-DESK HEATER	$30.23
BENTON COUNTY AUDITOR/WEATHERWISE	P053553	222900 REYES	209104	T. REYES-RECORD LIEN; AC# 2229	$72.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BENTON COUNTY AUDITOR/WEATHERWISE	P053553	341980 EDER	209104	L. EDER-RECORD LIEN; AC# 34198	$72.00
BUILDER SERVICES GROUP DBA		00529023822	208933	INSULATION/REBATE/404 ROBERT	$156.00
CASCADE TITLE COMPANY OF BENTON		199397	208939	TITLE REPORT-1601 CHAMNA VIEW	$81.23
CHINOOK HEATING & AIR INC		15668	208942	HP-PTCS/REBATE/2900 CAMBRIDGE	$900.00
CITY OF RICHLAND		11202	208947	HEAT PUMP/REBATE/312A ADAMS	$1,000.00
		1200070		HEAT PUMP/REBATE/1601 CHAMNA	$1,000.00
		253120	209118	1321 PERKINS-REBATE-HEAT PUMP	$500.00
		332020		1606 GOETHALS-REBATE-WINDOWS	$1,281.90
		762320		510 PLAYER-REBATE-WINDOWS	$768.18
DAYCO HEATING & AIR		39771	208953	PTCS/REBATE/300 COL PT K143	$400.00
EDGEMON, SANDI		14-023 EDGEMON	209125	BPA MTG/PORTLAND/EDGEMON	$283.72
GLASS NOOK INC		61361	209131	2331 MARK-REBATE-WINDOWS	$408.00
		61374		1607 PLATT-REBATE-WINDOWS	$1,079.80
HELMES INC DBA		1632 NAPLES LANE	208970	ES HOME REBATE/1632 NAPLES LN	$1,000.00
IWI INC		61115	208973	INSULATION/REBATE/1914 POPLAR	$299.00
M CAMPBELL & COMPANY INC	P053549	629206	209147	EE LOAN: C. ECKARD, 1321 PERKI	$7,560.42
PERFECTION GLASS		9936403006	209158	1012 WILLARD-REBATE-WINDOWS	$375.66
	P053552	9936408014		EE LOAN: P. ROMERO, 1606 GOETH	$9,387.44
		9936408524	208983	WINDOWS/EE LOAN/510 PLAYER CT	$5,514.70
XEROX CORPORATION		071945938	209022	W5655 EQPT RENTAL/COPIES DIV	$118.86
				ENERGY POLICY MGMT TOTAL****	**$32,549.00**
Division: 506 TECHNICAL SERVICES					
BANK OF AMERICA		TXN00015252	208823	OFFICE DEPOT-OFFICE SUP	$99.82
		TXN00015433		SEARS/HEPA FILTER	$53.05
		TXN00015436		IMSA- NEW FREQUENCY LICENSE	$190.00
		TXN00015443		HOME DEPOT- REBAR WIRE	$4.31
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$14.46
		600511		W3511 RENT BASE/COPY USAGE FEE	$15.04
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$1,240.26
COLUMBIA GRAIN & FEED INC	S015512	121186	209121	HONDA GENERATOR 2KW, PART #EU2	$1,058.59
				TECHNICAL SERVICES TOTAL****	**$2,675.53**
				ELECTRIC UTILITY FUND Total ***	**$339,138.50**
FUND 402 WATER UTILITY FUND					
Division: 410 WATER CAPITAL PROJECTS					
BANK OF AMERICA		TXN00015438	208823	GRATING PACIFIC/FIBERGLASS GRA	$1,652.66
		TXN00015458		BRANOM INSTRUMENT/POWER SUPPLY	$224.18
CITY OF RICHLAND		12/13-26	208851	#26 LANDFILL FEES-DEC	$500.13
LINDSAY SALES HOLDING COMPANY DBA	P052094	24	208879	HORN RAPIDS IRRIGATION PUMP	$5,760.00
PRO BUILD COMPANY LLC		71442482	208987	POLYSTYRENE-WELLFIELD	$355.02

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PRO BUILD COMPANY LLC		71442504	208987	POLYSTYRENE-WELLFIELD	$355.02
		71442548		POLYSTYRENE-WELLFIELD	$213.00
SHARPE & PRESZLER CONSTRUCTION	P053351	C13-39/PYMT 1	208897	RAU LANE PRESSURE REDUCING VAL	$32,938.36
	P053351			C/O #1 INSTALL 12"X8" REDUCER	$808.51
TRI CITY HERALD		13-6471	208903	CALL FOR BID-COUNTRY RIDGE	$172.80
TWIN CITY METALS INC		80084	208904	72 FEET OF STEEL	$546.34
		80087		21 FEET OF PIPE	$41.15
				WATER CAPITAL PROJECTS TOTAL****	**$43,567.17**
Division: 411 WATER ADMINISTRATION					
ARBAUGH & ASSOCIATES INC		1297	208922	ARBAUGH-LEGISLATIVE SRVC-DEC	$486.00
				WATER ADMINISTRATION TOTAL****	**$486.00**
Division: 412 WATER OPERATIONS					
ARAMARK UNIFORM SERVICES INC		12/13-934962000	208921	LINEN CHARGES - DEC 2013	$37.44
BANK OF AMERICA		TXN00015223	208823	STAPLES - FAX CARTRIDGES	$218.66
BENTON FRANKLIN HEALTH DISTRICT		6265	208929	WATER SAMPLES	$2,421.00
CASCADE NATURAL GAS CORP		12/13-28638100009	208938	NTGAS-110 SAINT 11/19-12/18/13	$17.63
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$24,550.90
ENERGY NORTHWEST		ENV02281	208957	WATER SAMPLES	$173.00
		ENV02291		WATER SAMPLES	$1,004.00
FRONTIER		12/13-5099464078	208964	TLPHN CHRG 12/22/13-1/21/14	$112.39
XEROX CORPORATION		071993850	209022	WC4118 BASE CHRG/PRINTS-DEC	$39.53
				WATER OPERATIONS TOTAL****	**$28,574.55**
Division: 413 WATER MAINTENANCE					
BANK OF AMERICA		TXN00015215	208823	OFFICE DEPOT - INK CARTRIDGES	$80.87
		TXN00015294		M2M COMM - DEC BATTELLE BOOSTE	$9.95
		TXN00015354		AWWA - SHIPPING	$13.50
				AWWA - SAFETY VIDEO	$195.00
		TXN00015398		USA BLUEBOOK/GAUGES	$345.63
		TXN00015413		OFFICE DEPOT - PAPER	$37.85
		TXN00015459		FURROW PUMP/SPARE PARTS KIT	$96.03
BENTON RURAL ELECTRIC ASSOCIATION		12/13-38510	208931	KENNEDY BOOSTER STN-DEC	$1,877.76
CANON SOLUTIONS AMERICA INC		577995	208935	W3511 RENT BASE/COPY USAGE FEE	$43.38
		600511		W3511 RENT BASE/COPY USAGE FEE	$45.13
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$1.37
				CITY UTILITY BILLS/DEC 2013	$27.16
				CITY UTILITY BILLS/DEC 2013	$871.53
				CITY UTILITY BILLS/DEC 2013	$122.65
				CITY UTILITY BILLS/DEC 2013	$2.44
				CITY UTILITY BILLS/DEC 2013	$163.06
				CITY UTILITY BILLS/DEC 2013	$67.04

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CONSOLIDATED SUPPLY CO	S015459	S6694840.001	208857	EVACUATION PUMP KIT FOR KUPFER	$264.19
	S015459			FREIGHT	$27.08
	S015459			ADJUST SALE TAX	($0.01)
GEOLINE INC	P053484	322175	209130	Trimble MultiTrack Target,	$516.60
	P053484			Robotic Power Kit - part	$334.62
	P053484			TRIMBLE S6 3" Robotic (Global)	$5,589.00
	P053484			Rod-Trimble standard telescopi	$71.82
	P053484			Trade-In Credit, S-Series/VX T	($900.00)
	P053484			SALES TAX @ 8.3%	$465.80
	P053480	322273		GeoXH Handheld (3.5G Edition,	$7,987.13
	P053480			ArcPad: part #114454	$682.29
	P053480			GPScorrect extension for ESRI	$481.94
	P053480			TRADE-IN CREDIT PART #55910-20	($270.75)
HD FOWLER COMPANY INC		I3543786	208871	FIRE HYDRANT/BASE	$2,057.86
NORCO INC		12720471	208887	GAS CYLINDER RENTAL-DEC	$20.14
OXARC INC		R245065	208889	GAS CYLINDER RENTAL-DEC	$60.00
PRO BUILD COMPANY LLC		71442684	208987	PLYWOOD	$40.96
RICHLAND ACE HARDWARE		39616	208894	MENDER HOSE	$5.39
RICHLAND SCHOOL DISTRICT #400		AR001922	208994	50% FENCE COST @ 1182 RESERVOI	$2,979.36
UNITED PARCEL SERVICE	S015521	000986641024	209172	GROUND PKG TO DEPT OF L & I FO	$7.81
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3100188/3110188	208907	UTILITIES LOCATE SERVICE FOR	$62.72
	P052199	3120188		UTILITIES LOCATE SERVICE FOR	$16.12
				WATER MAINTENANCE TOTAL****	**$24,500.42**
				WATER UTILITY FUND Total ***	**$97,128.14**
FUND 403	**WASTEWATER UTILITY FUND**				
Division: 420	SEWER ADMINISTRATION				
CH2M HILL ENGINEERS INC	P053254	38114001024	208849	WWTF HVAC Controls Replacement	$6,946.91
	P053254			MODIFICATION #1- EXTRA WORK TA	$2,046.43
				SEWER ADMINISTRATION TOTAL****	**$8,993.34**
Division: 421	SEWER CAPITAL PROJECTS				
APOLLO INC	P052237	C22-13/PYMT 10	209025	C/O 2-B SEWER FUNDING PER COU	$273,192.00
WESTECH INDUSTRIAL INC DBA	P053139	10586/10679/10819	208911	GAS EQUIPMENT- SEDIMENT TRAP,	$9,806.57
	P053139			LOW PRESSURE DRIP TRAP, VAREC	$1,507.54
	P053139			SHIPPING	$530.67
	P053139			SHIPPING CREDIT	($59.79)
	P053139			REMOVE SALES TAX	($907.78)
	P053448	10875		COVER POSITION INDICATOR	$7,951.00
				SEWER CAPITAL PROJECTS TOTAL****	**$292,020.21**
Division: 422	SEWER OPERATIONS				

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015336	208823	ACCO BRANDS DIRECT - Purchase	$51.96
		TXN00015356		AMAZON MKTPLACE PMTS - Purchas	$6.20
CITY OF RICHLAND		12/13-25	208946	#25-BIOSOLIDS-LANDFILL-DEC	$3,177.42
		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$19,925.97
COLUMBIA ANALYTICAL SERVICES INC DBA		51-246251-0	208949	AREVA SAMPLING 12/19/13	$40.00
FASTENERS INC		S3798089.001	208960	CORDLESS GREASE GUN	$216.59
MOTION INDUSTRIES INC		WA05-323385	209149	HI POWER V BELTS	$32.93
NORTHWEST BIOSOLIDS MGMT ASN	P053531	12182014001	209153	2014 MEMBERSHIP DUES- NORTHWES	$2,989.00
OXARC INC		R245064	208981	CYLINDER RENTAL	$15.17
PARADISE BOTTLED WATER CO		12/13-WASTEWATER	208982	BOTTLED WATER - DEC	$180.40
TRI CITY HERALD		186827/2014	209169	186827 1 YR SUBSCRIPTION	$196.52
WASTE MANAGEMENT		0088948-1819-7	209017	POL SRVCS-LANDFILL	$94.46
WONDRACK DISTRIBUTING INC		0435302	209021	CHEV SRI GREASE	$634.53
XEROX CORPORATION		071993851	209022	W5135 BASE CHRGS/PRNTS OCT-DEC	$170.96
				SEWER OPERATIONS TOTAL****	**$27,732.11**
Division: 423 SEWER MAINTENANCE					
CARAWAY, DON L		122313	208937	BEAVER REMOVAL	$200.00
FASTENERS INC		S3805157.001	208960	WATERPROOF GLOVES	$400.60
		S3816302.001		SREWDRIVERS/WRNCHS/MICRO TORCH	$282.21
		S3816328.001		SOCKETS/CLAMPS	$98.85
GEOLINE INC	P053484	322175	209130	SALES TAX @ 8.3%	$465.80
	P053484			Robotic Power Kit - part	$334.62
	P053484			Rod-Trimble standard telescopi	$71.82
	P053484			Trimble MultiTrack Target,	$516.60
	P053484			Trade-In Credit, S-Series/VX T	($900.00)
	P053484			TRIMBLE S6 3" Robotic (Global)	$5,589.00
GRAINGER		9321562127	208967	RELAY/CONTACTOR/AUXILARY	$484.67
		9324714709		BIMETALLIC O/L RELAY REM	$54.42
RICHLAND ACE HARDWARE		39653	208992	LIQUID PLUMMER	$8.11
TACOMA SCREW PRODUCTS INC		22087356	209002	WRENCHES/THREAD LOCKER	$120.61
UTILITIES UNDERGROUND LOCATION CENTER	P052199	3100188/3110188	208907	UTILITIES LOCATE SERVICE FOR	$62.73
	P052199	3120188		UTILITIES LOCATE SERVICE FOR	$16.13
VERIZON WIRELESS		9716893719	209014	BRDBND WRLSS 12/20/13-1/19/14	$40.01
				SEWER MAINTENANCE TOTAL****	**$7,846.18**
				WASTEWATER UTILITY FUND Total ***	**$336,591.84**
FUND 404		**SOLID WASTE UTILITY FUND**			
Division: 430 CAPITAL PROJECTS					
PARAMETRIX INC	P050796	01-72997	208891	MOD. #1 PRELIMININARY LF EXP A	$11,647.13
				CAPITAL PROJECTS TOTAL****	**$11,647.13**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 432 SOLID WASTE COLLECTION					
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$201.12
ROUTEWARE INC	P051374	95197	208916	C/O 1 ISSUED FOR TRAVEL EXPENS	$4,213.15
	P051374	95198		C/O #2 PROG PMT 7 FOR HARDWARE	$38,280.00
	P051374	95253		C/O 1 ISSUED FOR TRAVEL EXPENS	$226.50
		95302	208895	ROUTEWARE SW MAINT 8/1-12/31	$3,032.40
	P051374	95345	208916	C/O 1 ISSUED FOR TRAVEL EXPENS	$588.60
				SOLID WASTE COLLECTION TOTAL****	**$46,541.77**
Division: 433 SOLID WASTE DISPOSAL					
ANDERSON, MIKE		010714	209101	ANDERSON-CDL ENDORSEMENT FEE	$85.00
ARAMARK UNIFORM SERVICES INC		12/13-934962000	208921	LINEN CHARGES - DEC 2013	$104.40
BANK OF AMERICA		TXN00015209	208823	RANCH&HOME-HITCH PINS 1X1.25	$26.82
		TXN00015210		HEATHMAN LDG-K.EAGLES/WSRA	$111.30
		TXN00015226		STAPLES-LG.MAG.CLIP DISP.	$1.92
		TXN00015238		STAPLES-PAINT MKR,PENS, CALEND	$56.09
		TXN00015253		STAPLES-CHART TAPE	$18.02
		TXN00015263		GLOBALIND-STEEL STORAGE BINS	$250.43
		TXN00015269		OFFICE DEPOT-4'X8' BULLETIN BO	$649.79
		TXN00015275		WAL-MART-SHOP STORAGE BINS	$58.22
		TXN00015320		STAPLES-1/4" CHART TAPE	$7.53
		TXN00015322		STAPLES-PAINT MARKERS	$32.90
		TXN00015323		STAPLES-1/8" CHART TAPE	$6.44
		TXN00015342		NEWEGG-WIRELESS HEADSETS	$377.98
		TXN00015360		NEWEGG.-HEADSET HOOKSWITCH CON	$105.16
		TXN00015405		SEARS-TOOL BXS, 8PC TOOLS,MECH	$889.09
		TXN00015417		SEARS-TOOL BOXES,5&6 DRAWER	$766.74
		TXN00015427		COSTCO-WATER/SODA FOR SAFETY M	$20.46
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$2,607.48
FASTENAL COMPANY		WARIC41791	208959	3/8 PLUG	$23.57
FINLEY BUTTES LANDFILL		3926	208962	TIRE DISPOSAL FEES	$474.10
FOLLETT, LYNNE		DECEMBER 2013	208869	FOLLETT-MILEAGE DECEMBER 2013	$23.73
GEOLINE INC	P053484	322175	209130	Robotic Power Kit - part	$334.62
	P053484			SALES TAX @ 8.3%	$465.80
	P053484			TRIMBLE S6 3" Robotic (Global)	$5,589.00
	P053484			Rod-Trimble standard telescopi	$71.82
	P053484			Trade-In Credit, S-Series/VX T	($900.00)
	P053484			Trimble MultiTrack Target,	$516.60
GRAINGER		9323198458	208967	AIR NIBBLER/WRENCH/SHEARS	$1,027.10
		9323198466		AIR WRENCH/DIE GRINDER	$3,144.81
MITCHELL, FRANK		DECEMBER 2013	208883	MITCHELL-MILEAGE DECEMBER 2013	$59.33

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PARAMETRIX INC	P052493	01-72998	208891	LANDFILL ENVIRONMENTAL MONITOR	$3,131.37
TESTAMERICA LABORATORIES INC		58078442	208899	GROUNDWATER/GAS TESTING-NOV	$8,463.00
WASTE MANAGEMENT		0088946-1819-1	209092	POL SRVCS-LANDFILL-JAN	$116.95
XEROX CORPORATION		071945947	209022	W7120P BASE CHRG/PRINTS-DEC	$258.24
				SOLID WASTE DISPOSAL TOTAL****	**$28,975.81**
				SOLID WASTE UTILITY FUND Total ***	**$87,164.71**
FUND 405	**STORMWATER UTILITY FUND**				
Division: 440	STORMWATER CAPITAL PROJECTS				
URS CORPORATION	P053267	5757620	208906	STORMWATER OUTFALL RETROFIT PL	$5,477.72
	P053267	5761900		C/O #1 ADDITIONAL FOR EXTRA WO	$8,467.02
				STORMWATER CAPITAL PROJECTS TOTAL****	**$13,944.74**
Division: 441	STORMWATER				
BANK OF AMERICA		TXN00015194	208823	SPUDNUT SHOP - Purchase	$16.89
		TXN00015197		STARBUCKS #14483 W. RICHL - Pu	$25.00
		TXN00015218		THE HOME DEPOT #4746 - Purchas	$25.00
		TXN00015219		GRIGGS ACE HARDWARE - Purchase	$25.00
		TXN00015371		THE COUNTRY GENTLEMEN - Purcha	$43.14
CITY OF RICHLAND		12/13-11220	208946	#11220-DROPBOX/HAULING-DEC	$180.00
		12/13-17		#17-STREET SWEEP-DECANT FEE	$375.00
		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$279.31
HD FOWLER COMPANY INC		I3544095	208969	CLAY COUPLING-STORMPOND	$64.06
HOME DEPOT CREDIT SERVICES	S015524	1035485	209135	POST CAP, TERMINAL POST	$24.71
RICHLAND ACE HARDWARE		206994	208992	DIESEL ADDITIVE	$10.82
WESTERN STATES EQUIPMENT COMPANY		MR6301014935	209020	EXCAVATOR RENTAL 12/26-30/13	$1,199.57
				STORMWATER TOTAL****	**$2,268.50**
				STORMWATER UTILITY FUND Total ***	**$16,213.24**
FUND 407	**MEDICAL SERVICES FUND**				
Division: 121	AMBULANCE				
BENTON COUNTY FIRE DIST 1		13-42	209105	2014 ERS USER FEES-3 STATIONS	$1,666.80
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$789.13
COLUMBIA BASIN COLLEGE	P053560	24403	209034	ALS OTEP - PALS COURSE, FALL '	$52.20
	P053560			ALS OTEP - ACLS/PALS FEES, FAL	$417.60
	P053560	24416		ALS OTEP, ACLS/PALS FEES, FALL	$208.80
	P053560			ALS OTEP - PALS COURSE, FALL '	$156.60
	P053560			ALS OTEP, PALS FEES, FALL '13	($52.20)
	P053560	24418		ALS OTEP, ACLS FEES, FALL '13	($52.20)
	P053560	24432		ALS OTEP, ACLS FEES, FALL '13	($261.00)
EAGLE PRINTING & GRAPHIC DESIGN INC		38693	208954	EMS BILLING ENVELOPES	$215.30

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LIFE ASSIST INC		660678	208977	GLUCAGEN, LIDOCAINE, ALBUTEROL	$311.18
PHYSIO-CONTROL INC		414027404	208984	LUCAS 2 REPAIR PARTS	$117.83
POCKETINET COMMUNICATIONS INC		31310	209159	FIRE ST INTERNET 1/1-21/14	$46.75
PUBLIC SAFETY TESTING INC		2013-5495	208988	SUBSCRIPTION FEES-OCT-DEC 2013	$54.65
SPRINT		147658811-073	208998	LIFEPAKS-CARD DATA 11/15-12/14	$151.24
		891160522-118		CELL PHONE SRVC 11/18-12/17/13	$36.12
STERICYCLE INC		3002445222	209166	BIO WASTE MONTHLY FEE - CREDIT	($10.36)
		3002467901		BIO WASTE MONTHLY FEE NOV	$10.36
		3002499033		BIO WASTE MONTHLY FEE-DEC	$10.36
VERIZON WIRELESS		9716901269	209014	MDT WIRELESS CHRGS 12/20-1/19	$224.26
				AMBULANCE TOTAL****	**$4,093.42**
				MEDICAL SERVICES FUND Total ***	**$4,093.42**
FUND 408	**BROADBAND FUND**				
Division: 460	BROADBAND ADMINISTRATION				
ID CONSULTING SOLUTIONS LLC	P053138	2013-841	208874	MODIFICATION #7 - INSPECTION	$11,615.00
PARAMOUNT COMMUNICATIONS INC	P053154	30079	209068	PARAMOUNT COMMUNICATIONS FIBER	$69,149.12
	P053094	30120	209157	PARAMOUNT COMMUNICATIONS, GESA	$3,894.47
	P053089	30121		Paramount Communications - Ges	$4,433.80
				BROADBAND ADMINISTRATION TOTAL****	**$89,092.39**
				BROADBAND FUND Total ***	**$89,092.39**
FUND 501	**CENTRAL STORES FUND**				
Division: 000					
HORIZON DISTRIBUTION INC	P053425	778735	208873	QUICK LINK 5/16" THREADED	$7.81
	P053425			CHAIN 3/8", TRANSPORT, SYSTEM	$251.80
	P053425	782391		GRAB HOOK, 3/8", CLEVIS,	$141.11
	P053425			SHACKLE, 3/8" SCREW PIN, 2 TON	$103.32
	P053425			SHACKLE, 3/4" SCREW PIN, 7 TON	$71.28
	P053425			TWIN CLEVIS LINK, 1/4"-5/16"	$41.02
MARTIN BUSINESS SYSTEMS	S015458	14154	208880	ENVELOPE, UB, RETURN, GREEN	$8,252.46
	S015458			FREIGHT	$511.66
	S015458			PAPER,UTIL BILL STATEMENT	$6,411.36
	S015458			ENVELOPE, UB, WINDOW, WHITE	$7,407.72
				TOTAL****	**$23,199.54**
Division: 903	CENTRAL STORES				
CANON SOLUTIONS AMERICA INC		576807	208935	W6520 COLOR COPIER 8/13 PRTSHP	$892.48
		581290		W9220 BLACK COPIER 8/13 PRTSHP	$615.41
		592345		W6520 COLOR COPIER 9/13 PRTSHP	$3,023.10
		592354		W9220 BLACK COPIER 9/13 PRTSHP	$385.04

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				CENTRAL STORES TOTAL****	**$4,916.03**
				CENTRAL STORES FUND Total ***	**$28,115.57**
FUND 502		**EQUIPMENT MAINTENANCE FUND**			
Division: 214		EQUIPMENT MAINTENANCE			
AMERICAN WEST CHROME INC		54192	209100	REPAIRS VEH 3244 WO 34614	$817.70
ARAMARK UNIFORM SERVICES INC		12/13-934962000	208921	LINEN CHARGES - DEC 2013	$128.44
BANK OF AMERICA		TXN00015370	208823	OFFICE DEPOT#1080-Calndrs/NBks	$36.73
		TXN00015377		OF DEPOT#1078-Tners/EStplr/OfS	$555.99
		TXN00015462		HARBOR FREIGHT/MISC TOOLS	$780.50
BLACKS WHOLESALE DISTRIBUTING INC		1327707	209028	GASKET VEH 3247 WO 34382	$23.80
CITY OF RICHLAND		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$3,188.48
COLUMBIA RIGGING CORP		23529	209035	ROPE ASSEMBLY VEH 3225 34558	$36.76
COMMERCIAL TIRE INC		189030	209036	TIRES VEH 3309 WO 34593	$126.96
		189033		TIRES VEH 4111 WO 34594	$111.86
		189034		TIRES VEH 6566 WO 34595	$19.22
		189036		TIRES VEH 3311 WO 34596	$2,204.37
FINAL TOUCH UPHOLSTERY		24250	208868	ARMREST VEH 3309 WO 33876	$26.00
GRAINGER		9327172202	208967	REEL/CORD	$69.49
		9327507613		GOLIGHT MAGNETIC BASE	$28.35
GROVER DYKES AUTO GROUP INC DBA		338805	209048	ELEMENTS VEH 5040 WO 34643	$110.23
		549885	209132	SEAT BELT VEH 2406 WO 34588	$202.62
LESKOVAR LINCOLN MERCURY INC		06307	209058	FAN CLIPS VEH 2328 WO 34616	$7.28
MCCURLEY CHEVROLET		846099	209061	VAPOR CANISTER VEH 2366 34571	$228.23
		846110		BELT KIT VEH 2381 WO 34569	$223.37
		846133		BELT KIT VEH 2381 WO 34569	$84.96
		846150		SWITCH VEH 3231 WO 34592	$359.43
		846278		BRAKE PADS VEH 3268 WO 34661	$58.57
		846325		KEY FOB VEH 1369 WO 34650	$64.12
		846440		AIR CLEANER VEH 3268 WO 34661	$117.78
		846651		IGNITION SWITCH VEH 2386 34627	$72.01
MOBILE FLEET SERVICE INC		1240080009	209064	SEAL VEH 3222 WO 34611	$61.40
RMT EQUIPMENT		Q80832	209163	SPRINGS VEH 7145 WO 34591	$387.33
		Q81059		LIFT ARM VEH 6564 WO 34638	$609.85
		Q81086		FILTERS VEH 6580 WO 34645	$65.78
ROWAND MACHINERY CO		146920	209077	TIE RODS VEH 7097 WO 34541	$1,273.74
TEREX SERVICES		90161563	209082	ROD WELDMENT VEH 3219 34648	$137.51
TIRE FACTORY INC DBA		03-99034	209084	ALIGNMENT VEH 1102 WO 34652	$56.26
TRANSPORT EQUIPMENT CO INC DBA		154165	209085	FILTER KIT VEH 3283 WO 34602	$57.70
		154166		FILTER KIT VEH 3285 WO 34604	$57.70
		154214		ADAPTOR VEH 3222 WO 34611	$180.94

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TRANSPORT EQUIPMENT CO INC DBA		154236	209085	VALVE VEH 3222 WO 34611	$55.92
		154277		BRAKES VEH 3222 WO 34611	$1,106.98
		154331		HOSES VEH 3222 WO 34611	$20.05
TRI CITIES BATTERY & AUTO REPAIR		016045	209086	STARTER VEH 7126 WO 34647	$332.26
WESTERN PETERBILT INC		H216630	209094	REGULATOR VEH 3283 WO 34544	$335.56
WESTERN STATES EQUIPMENT COMPANY		PC110269803	209181	COUPLINGS VEH 7119 WO 34522	$24.47
WONDRACK DISTRIBUTING INC		0436594	209021	CREDIT FUEL TAX-723904&722885	($18.23)
		0436695	209182	OFF ROAD DYED DIESEL-LANDFILL	$4,031.48
		0436785	209021	CREDIT FUEL TAX/724502&724599	($56.06)
		0437065	209182	OFF ROAD DYED DIESEL/LANDFILL	$6,809.60
		0725076	208912	CARDLOCK FUEL 12/23-12/31/13	$17,553.29
		0725687	209182	CARDLOCK FUEL 1/1-1/8/14	$15,932.30
XEROX CORPORATION		071945942	209022	W5135PT COPIER LEASE-DEC	$199.01
				EQUIPMENT MAINTENANCE TOTAL****	**$58,898.09**
				EQUIPMENT MAINTENANCE FUND Total ***	**$58,898.09**

FUND 505 PUBLIC WORKS ADMIN & ENGINEER

Division: 450 PW ADMIN & ENGINEERING

AMERICAN WATER WORKS ASSOCIATION		7000746954	209099	AWWA 3/1/14-2/28/15-MARLOW	$83.00
		7000749267		AWWA 3/1/14-2/28/15-NELSON	$83.00
BANK OF AMERICA		TXN00015199	208823	STARBUCKS-WUTC HEARING	$14.95
		TXN00015201		YOKE'S FRESH MARKET - WUTC HEA	$9.18
		TXN00015204		NWETC -CESCL RECERT GILES	$250.00
		TXN00015206		STONE SOUP-WUTC HEARING LUNCH	$71.00
		TXN00015207		NWETC -CESCL RECERT THOMAS	$250.00
		TXN00015214		SAFEWAY - WUTC HEARING COOKIES	$10.47
		TXN00015216		BURGER KING-mtg @ Capital w/J.	$15.53
		TXN00015230		GA-CAMPUS PARKING 5 -Capital p	$4.50
		TXN00015231		DOME DELI - Capital mtg lunch	$7.09
		TXN00015254		STAPLES-INK CART	$67.57
		TXN00015267		STERLINGS -STP Project mtg	$17.07
		TXN00015271		STAPLES-RUBBANDS,INK CART,WIPE	$427.80
		TXN00015277		130 WA STATE PRINTER-STANDARD	$271.75
		TXN00015317		TONY ROMA'S - BFCoG TAC mtg	$13.32
		TXN00015382		STAPLES - DSKPAD,TONER,ENVLP	$344.96
		TXN00015384		STAPLES - DSKPAD	$10.12
		TXN00015392		STARBUCKS-AUTO CAD TRAINING	$43.81
		TXN00015464		Amazon.com -GIS books	$151.36
CITY OF RICHLAND		012014	209116	PUBLIC WORKS RECORDING FEES	$244.00
				PUBLIC WORKS RECORDING FEES	$77.00
		12/2013 DEC	208914	CITY UTILITY BILLS/DEC 2013	$840.24

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DKS ASSOCIATES	P053380	0053799	208863	STREET LIGHT STANDARD REVIEW &	$1,460.08
EVERGREEN RURAL WATER OF WASHINGTON		26050	209126	2014 ANNUAL MEMBERSHIP DUES	$350.00
GEOLINE INC	P053480	322273	209130	GeoXH Handheld (3.5G Edition,	$7,987.12
	P053480			GPScorrect extension for ESRI	$481.93
	P053480			TRADE-IN CREDIT PART #55910-20	($270.75)
	P053480			ArcPad: part #114454	$682.29
IMT INC		5098	208972	BRANTINGHAM HTS M13366	$737.58
NELSON, JULIE		14-009 NELSON	209151	PACIFICAD/SPOKANE/NELSON	$258.39
PENWELL, DAN		14-012 PENWELL	209070	MGMT COURSE/SPOKANE/PENWELL	$61.00
WA STATE DEPT OF TRANSPORTATION		02267CN	209183	INTRO TO MGMT CLASS/PENWELL	$100.00
XEROX CORPORATION	P052198	071945939	208913	COPIER LEASE FOR 2 MACHINES IN	$173.19
	P052198	071945940		COPIER LEASE FOR 2 MACHINES IN	$194.45
				PW ADMIN & ENGINEERING TOTAL****	**$15,523.00**
				PUBLIC WORKS ADMIN & ENGINEER Total ***	**$15,523.00**
FUND 520		**HEALTH CARE/BENEFITS PLAN**			
Division: 222		EMPLOYEE BENEFIT PROGRAM			
REHN & ASSOCIATES INC		DEC 2013	208893	DEC HRA ADMIN FEE	$273.00
				EMPLOYEE BENEFIT PROGRAM TOTAL****	**$273.00**
				HEALTH CARE/BENEFITS PLAN Total ***	**$273.00**
FUND 611		**FIREMAN'S PENSION**			
Division: 216		FIRE PENSION			
CANFIELD, HARRY R		011314HC	209111	7895 MEDICAL DOS 1/13/14	$175.00
LAHTI, ROGER P		121213RL	208877	NONCOVERED RX DOS 12/12/13	$73.69
				FIRE PENSION TOTAL****	**$248.69**
				FIREMAN'S PENSION Total ***	**$248.69**
FUND 612		**POLICEMEN'S RELIEF & PENSION F**			
Division: 217		POLICE PENSION			
ANGUS SQUARE DENTAL CLINIC		011713SM	208919	DENTAL DOS 1/17/13	$52.50
CLEAVENGER, WILL J		101013WC	208854	DENTAL DOS 10/10/13	$239.00
HEASTON & THOMPSON VISION CLINIC		120213CW	209134	156408 VISION DOS 12/2/13	$515.00
		120213-CW		156403 VISION DOS 12/2/13	$214.00
HIGGINS, DENNIS DDS PS		110713WC	208872	DENTAL DOS 11/07/13	$226.00
LARSON, SCOTT K		01814SL	209146	NON COVERED RX DOS 1/18/14	$548.60
UPTOWN VISION CENTER		010614LC	208905	LC7192 VISION DOS 1/6/14	$439.00
WENDLAND, WALTER		DEC 2013	209018	MEDICAL DOS 12/5-/23/13	$720.00
				POLICE PENSION TOTAL****	**$2,954.10**
				POLICEMEN'S RELIEF & PENSION F Total ***	**$2,954.10**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 641		**SOUTHEAST COMMUNICATIONS CTR**			
Division: 600		SECOMM OPERATIONS GENERAL			
AMERIGAS PROPANE LP		3024207876	208918	FILL PROPANE TANK 12/18/13	$1,228.49
APOLLO SHEET METAL INC		41416C	208920	HEATING MAINTENANCE/SRVC	$1,412.36
BANK OF AMERICA		TXN00015358	208823	AMAZON - SQUARE TRADE SOFTWARE	$718.88
		TXN00015376		SMARTDRAW.COM - SOFTWARE LICEN	$246.95
		TXN00015378		AMAZON - LENOVO SOFTWARE	$2,210.35
		TXN00015423		FRED-MEYER - SHARED VALUES	$300.00
BUILDERS HARDWARE & SUPPLY CO INC		S3289617.001	208934	RIBBON FOR ID CARD PRINTER	$83.22
CENTURYLINK		1/14-313896250	209113	GENERAL PHONE 1/6-2/5/14	$90.12
		12/13-5096243863	208941	GENERAL FOR 12/16/13-1/16/14	$7.31
CITY OF KENNEWICK		010817	209115	1ST QTR 2014 BI-PIN SUPPORT	$814.00
CITY OF RICHLAND		3014185	208945	UTILITIES - 12/02/13-01/02/14	$3,533.03
FRONTIER		1/14-206-188-2381	209128	GENERAL/E911 1/10-2/9/14	$223.32
		1/14-509-628-1472		GENERAL PHONE 1/4-2/3/14	$59.32
		1/14-509-628-2608		GENERAL PHONE 1/7-2/6/14	$77.82
		12/13-2061881060	208964	GENERAL FOR 12/19/13-1/18/14	$370.18
		12/13-5096282609		GENERAL FOR 12/25/13-1/24/14	$413.58
LANGUAGE LINE SERVICES LLC		3293416	208975	TRANSLATION SERVICES-DEC 2013	$243.43
NATIONAL EMERGENCY NUMBER ASSN		300014031	209150	2014 MEMBERSHIP/BARBER	$137.00
POCKETINET COMMUNICATIONS INC		34368	209159	INTERNET/WIRELESS TRANS-FEB	$346.50
RECALL SECURE DESTRUCTION SERVICES INC		4002924033	208989	SHREDDING-11/22-12/19/13	$29.04
THE PERSONAL TOUCH CLEANING INC		42141	209004	JANITORIAL SRVCS-BCES-DEC	$1,455.00
VERIZON WIRELESS		9717871136	209174	CELLPHONES 1/7-2/6/14	$277.45
WASHINGTON CITIES INSURANCE AUTHORITY		20151	209177	2014 INSURANCE ASSESSMENT	$40,295.00
WASHINGTON STATE PATROL		00052639	209016	ACCESS USER FEE OCT-DEC 2013	$5,331.00
WATER SOLUTIONS INC		7963	209180	WATER FILTRATION 1/7-2/6/14	$33.58
XO HOLDINGS LLC DBA		0264501140	209185	LONG DISTANCE 1/1-1/31/14	$1,215.27
				SECOMM OPERATIONS GENERAL TOTAL****	**$61,152.20**
Division: 601		E911 OPERATIONS			
FRONTIER		1/14-206-188-2381	209128	GENERAL/E911 1/10-2/9/14	$223.33
		1/14-509-735-2383		E911 1/7-2/6/14	$137.57
		12/13-2530120862	208964	E911 LINES 12/22/13-1/21/14	$35.00
NETCASTERS INC		45255	209152	ONLINE TRNG MGMT-JAN 2014	$220.00
POCKETINET COMMUNICATIONS INC		34368	209159	INTERNET/WIRELESS TRANS-FEB	$270.75
PUBLIC SAFETY TESTING INC		2013-5495	208988	SUBSCRIPTION FEES-OCT-DEC 2013	$125.00
				E911 OPERATIONS TOTAL****	**$1,011.65**
				SOUTHEAST COMMUNICATIONS CTR Total ***	**$62,163.85**
FUND 642		**800 MHZ PROJECT**			

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 610 800 MHZ					
BANK OF AMERICA		TXN00015378	208823	AMAZON - LENOVO SOFTWARE	$960.44
BENTON PUD		1/14-4843174575	209108	UTILITIES SERVICE 11/27-12/27	$531.49
		12/13-3423907365	208930	RATTLESNAKE MTN LEASE JUL-SEP	$2,845.08
KLICKITAT COUNTY PUD		1/14-69552623	209144	GOLGATHA UTILITIES 12/2-12/31	$211.13
LEGACY TELECOMMUNICATIONS INC		12440	208976	GENERATOR MAINTENANCE-ACTUATOR	$3,530.44
MOTOROLA	P053278	50099484	208884	SUAII 2014 ANNUAL MAINTENANCE	$331,246.38
	P053502	78250729		800 MHZ MAINTENANCE CONTRACT-J	$18,742.45
WASHINGTON CITIES INSURANCE AUTHORITY		20151	209177	2014 INSURANCE ASSESSMENT	$2,891.00
				800 MHZ TOTAL****	**$360,958.41**
Division: 611 MICROWAVE					
WASHINGTON CITIES INSURANCE AUTHORITY		20151	209177	2014 INSURANCE ASSESSMENT	$1,072.00
				MICROWAVE TOTAL****	**$1,072.00**
				800 MHZ PROJECT Total ***	**$362,030.41**
FUND 643 EMERGENCY MANAGEMENT					
Division: 620 STATE / LOCAL ASSISTANCE					
BANK OF AMERICA		TXN00015308	208823	WALMART.COM - WEATHER RADIOS	$166.51
VERIZON WIRELESS		9717871136	209174	CELLPHONES 1/7-2/6/14	$57.75
				CELLPHONES 1/7-2/6/14	$40.01
				STATE / LOCAL ASSISTANCE TOTAL****	**$264.27**
Division: 621 RADIOLOGICAL EMGCY PREPAREDNES					
BANK OF AMERICA		TXN00015287	208823	VIERA'S BAKERY - ENW CALENDAR	$18.20
POCKETINET COMMUNICATIONS INC		34368	209159	INTERNET/WIRELESS TRANS-FEB	$49.50
XEROX CORPORATION		071945976	209022	W7855 BASE CHRG/PRINTS-DEC	$68.13
				RADIOLOGICAL EMGCY PREPAREDNES TOTAL****	**$135.83**
Division: 622 DOE EMERGENCY PREPAREDNESS					
BANK OF AMERICA		TXN00015363	208823	BEST BUY - IPAD MINI CASE	$108.28
BUILDERS HARDWARE & SUPPLY CO INC		S3289617.001	208934	RIBBON FOR ID CARD PRINTER	$83.22
POCKETINET COMMUNICATIONS INC		34368	209159	INTERNET/WIRELESS TRANS-FEB	$49.50
VERIZON WIRELESS		9717871136	209174	CELLPHONES 1/7-2/6/14	$57.75
XEROX CORPORATION		071945976	209022	W7855 BASE CHRG/PRINTS-DEC	$68.12
				DOE EMERGENCY PREPAREDNESS TOTAL****	**$366.87**
Division: 623 JURISIDICTION					
APOLLO SHEET METAL INC		125270	208920	MAINTENANCE-SRVR RM-GLYCOL DRP	$531.28
				MAINTENANCE-SRVR RM-GLYCOL DRP	$172.60
		41416C		HEATING MAINTENANCE/SRVC	$1,412.37
AT&T LONG DISTANCE		12-0303010721001	208923	FAX LINES 11/26-12/02/13	$67.06
BANK OF AMERICA		TXN00015251	208823	B AND B TRAILERS, LLC - TRUCK	$406.13

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00015305	208823	STAPLES - COVER STOCK	$103.71
		TXN00015338		BEST BUY - IPAD MINI & CASE	$595.63
		TXN00015353		STAPLES - BINDER REFILLS	$8.65
		TXN00015355		BEST BUY - IPAD MINI CASE	($54.14)
CITY OF RICHLAND		3014185	208945	UTILITIES - 12/02/13-01/02/14	$888.91
MID COLUMBIA CONSTRUCTION INC DBA		1044645	208979	DE-ICER APPLICATION	$81.23
		1044740		DE-ICER APPLICATION	$70.40
POCKETINET COMMUNICATIONS INC		34368	209159	INTERNET/WIRELESS TRANS-FEB	$49.50
RECALL SECURE DESTRUCTION SERVICES INC		4002924033	208989	SHREDDING-11/22-12/19/13	$29.04
RIGGLE PLUMBING INC		25310	208995	RESTROOM REPAIRS-DIAPHRM KITS	$306.49
WASHINGTON CITIES INSURANCE AUTHORITY		20151	209177	2014 INSURANCE ASSESSMENT	$3,764.00
WATER SOLUTIONS INC		7963	209180	WATER FILTRATION 1/7-2/6/14	$33.57
XEROX CORPORATION		071945976	209022	W7855 BASE CHRG/PRINTS-DEC	$110.86
XO HOLDINGS LLC DBA		0264501140	209185	LONG DISTANCE 1/1-1/31/14	$1,215.28
				JURISIDICTION TOTAL****	**$9,792.57**
				EMERGENCY MANAGEMENT Total ***	**$10,559.54**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				Invoice Total: ****	$2,357,513.88

	Number of Invoices	Amount
Vouchers In Richland	44	$32,779.12
Vouchers In Tri Cities	119	$691,525.11
Vouchers In WA	173	$446,894.13
Vouchers Outside WA	675	$1,186,315.52
Vouchers Final Total.....	1011	$2,357,513.88

Ob ject Category	Title	Total	Percentage
1	SALARIES	$160.82	0.01%
2	BENEFITS	$4,462.29	0.19%
3	SUPPLIES	$321,495.92	13.64%
4	OTHER SERVICES & CHARGES	$1,105,237.44	46.88%
5	INTERGOVERNMENTAL SERVICES	$140,493.44	5.96%
6	CAPITAL PROJECTS	$516,630.43	21.91%
	MACHINERY & EQUIPMENT	$226,216.41	9.6%
9	INTERFUND SERVICES	$54.82	0%
	INVENTORY PURCHASES	$42,762.31	1.81%
	Total	$2,357,513.88	

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Items of Business

Agenda Item: B1

Key Element: Key 6 - Community Amenities

Subject: APPROVE AMENDMENT NO. 5 TO THE RPBI FACILITY USE AGREEMENT FOR THE FARMERS MARKET

Department: Community and Development Services

Ordinance/Resolution:

Reference:

Document Type: Contract/Agreement/Lease

Recommended Motion:

Approve Amendment No. 5 of the Richland Parkway Business Improvement (RPBI) to extend the Facility Use Agreement for the 2014-2016 Farmers Market seasons.

Summary:

On April 18, 2006, Council approved a contract with the RPBI, also known as the "Market at the Parkway" to organize and run a farmers market. The first market was held on a portion of the City owned parking lot at the southwest corner of Lee Boulevard and Jadwin Avenue. The next year, the contract was changed to allow the market to be held on The Parkway within the boundaries of the base market area as well as expansion areas (Attachment 2).

The market has grown steadily since its inception in 2006 and has become a much anticipated annual event. While the number of days the market is held has stayed fairly constant, the revenues, vendors and public attendance has grown dramatically (Attachment 3). Net proceeds from the market, after expenses, are invested back into The Parkway to continue the revitalization efforts of the area that began many years ago. The most recent contribution to the Parkway businesses is the “Tree of Seasons" a metal sculpture installed in the Parkway roundabout that promotes name recognition of the area.

Staff has relied on the Parkway Business Improvement District to provide feedback to the City on the Farmers Market and its impact to businesses. A survey was completed in January 2014 and the results are included (Attachment 5). Generally, 61% of BID members who responded to the survey support the farmers market being held at its current location. The BID has provided a letter supporting the proposed amendment (Attachment 4).

Fiscal Impact?

(●) Yes ( ) No

The Market at the Parkway (Richland Farmers Market) reported $599,377 in taxable sales in 2013. The market organization covers the cost of traffic control, clean up and market staff. City expenses are limited to minor staff time needed to administer the agreement.

Attachments:

1) Facility Use Agreement Amendment No 5
2) Farmers Market Boundary 2014-2016
3) Market Comparison 2006-2013
4) Parkway Business Improvement District Recommendation Letter
5) Parkway Merchant Survey and Comments

City Manager Approved: ECM Admin
Jan 31, 13:41:12 GMT-0800 2014

AMENDMENT NO. 5
To Facility Use Agreement Between Richland Parkway Business Improvement and the City of Richland for the Purpose of Holding a Farmers Market

This amendment, to that certain agreement entitled Facility Use Agreement (Contract Number C68-06) dated April 18, 2006, is herby entered into under the terms of said Agreement by and between the City of Richland (hereinafter called the "City"), a municipal corporation in the State of Washington, and Richland Parkway Business Improvement (hereinafter called the "User").

1. AUTHORITY

The parties are hereby authorized to enter into an amendment of the original Agreement based upon Section 2 of that agreement.

2. PURPOSE

The parties agree that it is necessary to enter into an amendment of the original Agreement to align business interests in the area with the operations of the Farmers Market. The User and the City have agreed to additional usage of a time-restricted expansion area.

The farmers market will consist of vendors that display and sell produce, prepared food and beverage, arts and crafts, packaged foods, flowers, herbs, wine, and other ancillary items and artistic displays and performances. Vendors may utilize portable tent and awning structures, tables, chairs, vehicles and trailers to conduct business.

3. AMENDMENTS

The following specific amendments shall replace the original sections of that Agreement dated April 18, 2006 and subsequent amendments made prior to this agreement:

> FACILITY USE LOCATION: The City hereby grants the User permission to exclusive use of The Parkway between the north intersection of Lee Boulevard and approximately 409 feet south of Knight Street, Lee Boulevard between George Washington Way and Jadwin Avenue, and the south Parkway between Lee Boulevard and 45 feet south of the southern crosswalk to also include the small pedestrian plaza east and adjacent to the trash enclosure (Attachment A). The City may additionally grant the User permission to exclusive use of the south Parkway as described as the 80' x 60' of the northeast corner of the central parking lot, referred to as the "~~2011-2013~~ 2014-2016 Market Expansion Area" in Attachment A. The "~~2011-2013~~ 2014-2016 Market Expansion Area" shall only be used upon demonstration that the remaining Market area is fully occupied by vendors. The City may additionally grant the User permission to exclusive use of the south half of the area between the center and south crosswalks of the north Parkway, referred to as the "~~2011-2013~~ 2014-2016 Market Expansion Area" in

Attachment A. The “2010 Expansion Area” shall only be used for a maximum of twelve events during a market year upon demonstration that the remaining market area is fully occupied by vendors. The User is responsible for all necessary traffic control, including barricades and signage, as well as a weekly road closure plan to be submitted to the Public Works Director or designee for review and comment at least seven days prior to a market event.

4. REMAINING TERMS

All terms and conditions of the original Agreement, except as amended or modified in Section 3 above, shall remain in full force and effect during the duration of the original Agreement.

Dated this ____day of _____, 2014.

CITY OF RICHLAND

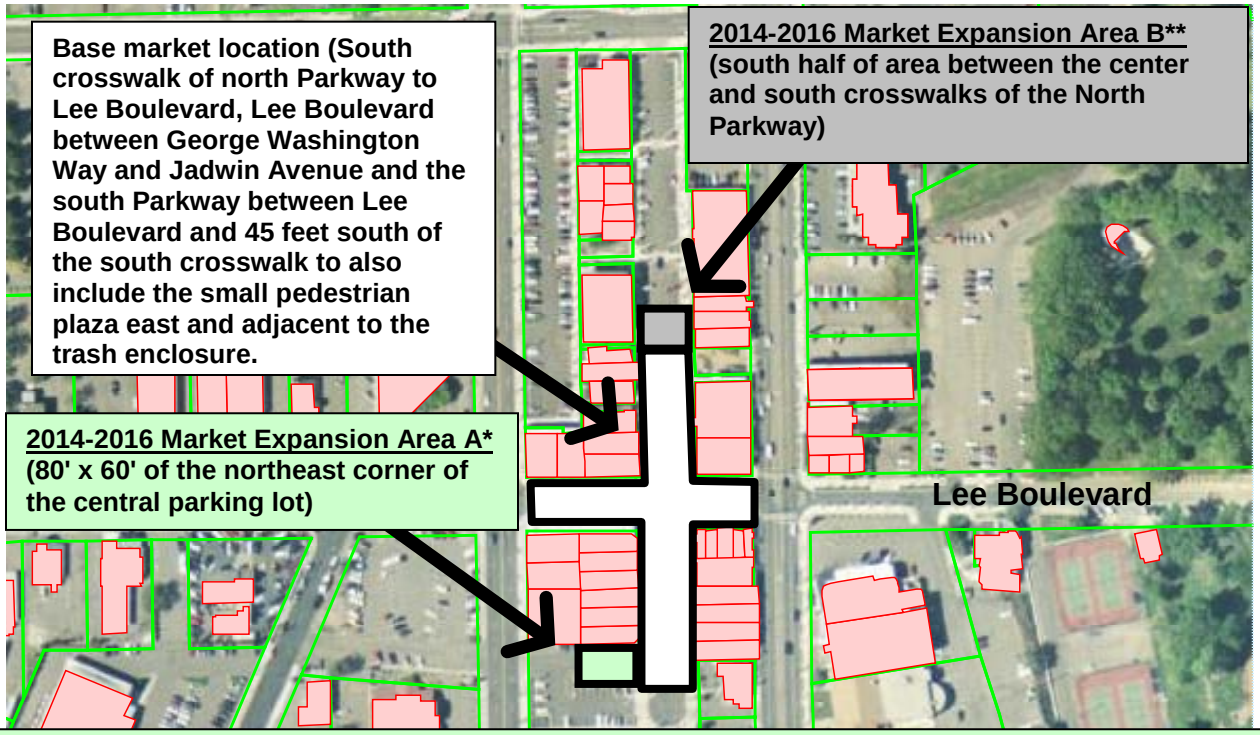
_____
CYNTHIA JOHNSON
City Manager

PARKWAY BUSINESS IMPROVEMENT

_____
TARA ERBEN
Richland Parkway
Business Improvement

APPROVED AS TO FORM

_____
Heather Kintzley
City Attorney



*** The 2014-16 Market Expansion Area "A" shall only be used upon demonstration that the remaining market area is fully occupied by vendors.**

**** The 2014-2016 Market Expansion Area "B" shall only be used for a maximum of twelve events during a market year upon demonstration that the remaining market area is fully occupied by vendors.**

Market at The Parkway
Comparison of years 2006 thru 2013

	2006	2007	2008	2009	2010	2011	2012	2013
# of Market Days	19	21	21	20	20	21	21	20
Total Season Sales $K*	$110K	$186K	$286K	$345K	$437K	$593K	$618K	$599
Ave Weekly Vendor Sales*	$5,800	$8,833	$13,632	$17,271	$21,850	$28,238	$29,438	$29,969
Ave Vendor Wkly Sales*	$227	$261	$368	$421	$465	$487	$481	$478
Ave No of Vendors Per Wk**	26	34	37	41	47	58	61	62
Peak No of Vendors/Date**	40/8-18	44/7-20	44/8-01	50/8-14	65/8-20	70/8-19	75/8-3	70/7-12
Peak No of Spaces used by vendors**	43	50	51	58	75	82	89	85
Season Attendance (headcount)	16,684	28,620	37,820	42,320	59,863	82,403	93,279	103,106
Ave Weekly Attendance	880	1,365	1,801	2,116	2,993	3,924	4,442	5,155
Peak Attendance/Date	1,200/8-18	2,140/6-29	2,515/7-04	2,970/7-03	4,127/8-06	6,370/6-24	6,270/6-29	8,471/6-28
Ave Purchases per attendee	$6.56	$6.50	$7.51	$8.16	$7.30	$7.20	$6.83	$6.07

*excludes participating Parkway Merchants
**excludes participating Parkway Merchants and non-profits
***109 total vendors for the season

RICHLAND DOWNTOWN BUSINESS IMPROVEMENT DISTRICT
713 GEORGE WASHINGTON WAY PHONE (509)943-1197
RICHLAND, WA 99352 FAX (509)946-5264

January 28, 2014

City Of Richland
505 Swift Blvd
Richland, WA 99352

RE: Market At The Parkway

Gentlemen:

Attached please find a copy of the results of the Richland Downtown Business Improvement District's 2013 Richland Parkway Farmer's Market Survey of the RDBID members. A meaningful discussion regarding this survey took place at our RDBID board meeting today with board members and several member business owners. There are strong opinions both for and against the market over parking, business access and market vender competition.

After much discussion a motion was made, approved and then amended for the following conditional approval of the Market's 3 year contract renewal.

1. As the Market has grown in attendance over the years, parking has become more difficult for district business regular customers and employees as well as market attendees. Many service businesses that work by appointment have constant complaints from their customers for lack of available regular as well as handicap parking. There needs to be some designated and monitored parking areas for these customers.

2. Market layout currently hides most businesses from the market attendees. The physical layout should encourage attendees to access the businesses by having the vendor booths facing the businesses and using the city sidewalks as much as possible.

3. Vendors that compete directly with district merchants should be limited and should not be located directly in front of a competing district business.

Some suggestions for the market to seriously consider were discussed and seemed to have general consensus, but were not part of the approval.

1. Most business in the survey wanted a shorter market season. Change the market to end the last Friday in September with a possible earlier starting date of the last two Fridays in May.

2. Change the day of the market to Sunday when all of the service businesses are closed, thereby, having more available parking for market attendees.

Most of the businesses in the district want to see the market continue for the atmosphere it provides and the benefit to the community. Some of the businesses definitely profit from the market exposure while others think that they should not have to pay a penalty in business being lost due to the market.

The RDBID board hopes that constructive changes in the market can be made to make the market more favorable for all of our business members.

Sincerely,

Gary L Scofield
Chairman

RICHLAND DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

713 George Washington Way
RICHLAND, WA 99352

PHONE: 509.943.1197
FAX: 509.946.5264
EMAIL: gary@garyscofield.com

2013 RICHLAND PARKWAY FARMER'S MARKET SURVEY

Business Name (optional): Results - 42 out of 53 surveys returned

1. How did your customers comment about the Farmers Market being held on the Parkway?
   14 Favorable 13 Unfavorable 9 Equal Favorable and Unfavorable

2. Overall do you believe that the Farmer Market caused a change in your actual business sales?
   9 Increased 13 Decreased 14 No Change

3. Overall do you believe that the Farmers Market increased the number of customers through the doors of your business?
   12 Yes 24 No

4. Do you believe that the Farmers Market increased the visibility of your business among the Market attendees?
   20 Yes 16 No

5. Do you think you lost customers permanently due *solely* to the lack of parking during the Farmers Market?
   8 Yes 24 No

6. Have you used the opportunities available (& listed in this packet) to market & advertise your business to the consumers at the Farmers Market?
   3 All 15 None 15 Some

7. In your opinion is the Farmers Market operating period from the first part of June through the last part of October:
   13 Just Right 23 Too Long 3 Too Short

8. Do you support the renewal of the Farmers Market being held in the Parkway for the 2014-2016 (3 Year Term) seasons?
   26 Yes 13 No (3 surveys returned unmarked on this question)
9. Is there anything else you would like to be taken into consideration?_____

*****Please return this Survey to Gary Scofield's office (712 The Parkway) BY January24th*****

Comments to each question (if any)

Question 3: Yes, "A little-not significant-because many regulars will not come on Fridays now."
Question 4: Yes they use our parking lot.
Question 5: We just schedule our appt. after 1 pm on market days.
Question 6: Used space, did not use announcements.
Question 7: The last couple markets were cold & wet. It could end a bit earlier.
Question 9: Put it in the park where there is room it is a huge disruption to our business.

Change the day to Sunday.

Change to Sunday or late afternoon.

FYI, any vehicle found parking on Casa Mia property will be towed at owners expense between 8am-11am Fridays should the market return.

Due to "angle" parking in front of our building, there are terrible traffic tie-ups because people need to back around to get out of the Parkway rather than driving through. We often have our off street lot blocked. This entire operation should be moved to Howard Amon where there is enough parking to handle it. The operation of the market cost us ½ day per week since we are unable to utilize the parking on Friday mornings.

Change to weekend, change location or shut it down.

Market hours Friday from 4-8 or Sundays.

Parking is terrible and the Farmers Market is too long and its getting to big! Tired of customers complaining.

The Sunday idea sounds OK.

Reduce the monthly fee for upkeep. The trees create pod debris. Keep the area clean & free of leaves, pods & trash. Also, the parking is limited to 2 hours, otherwise I am in violation of the law. I do not like the trees. We are also responsible for the Christmas decorations. This is a nuisance!

In polling my regular customers, the market is viewed as an asset. I have no Complaints.

The activity at the Market is a highlight of the week for many people. I feel the Market should expand, as well as, start earlier in the year-perhaps May. This has been a positive improvement for Richland's image.

Are we allowed to put out a table and sell for being affected at no charge?

Yes, but I would like a guaranteed 3 parking spots for my handicapped and elderly clients.

This is just an amazing event for the community & a great family day. It is not only good for the businesses on the Parkway but for the local growers.

More Handicap parking.

I think that something needs to be done to help protect parking for the businesses that have customers with physical limitations.

If the market moves, I will move my business. It was one of the primary Reasons we moved to the parkway.

Although it doesn't impact us, I feel its good for the community and want to see it continued.

Love The Market!

KARY CHIROPRACTIC CLINIC, PLLC
660 Jadwin Avenue, Suite A
Richland, WA 99352
Tel: (509) 943-5314
Fax: (509) 946-5132

December 26, 2013

Business Improvement District, City of Richland, Dan Houston
Richland Parkway

RE: Renewal of the Farmer's Market Contract

Dear Sirs and Madams:

If a problem is to be solved, it has to be correctly identified. After giving the matter of the Farmer's Market a great deal of thought, I have come to the conclusion that the squabbling over the Market renewal is NOT the real problem. It is a symptom. The REAL problem is this: *The business goals and strategies that work for retail businesses do not necessarily work for non-retail businesses.*

The stated goal of the Richland Business Improvement District is to bring more shoppers to the area. This goal is essential to retail businesses but may or may not have a positive impact on non-retail businesses. As we've seen with the Farmer's Market, bringing more traffic to the Parkway may have benefitted the retail businesses, but has had a negative or neutral impact to most of the non-retail businesses. While the Improvement District has been quite happy to accept the annual fees from the non-retail businesses, the focus has always been on promoting the retail businesses. We non-retail businesses are the ugly stepchildren of the Parkway, expected to pay our dues and taxes, but be silent while our businesses are being damaged. To make sweeping generalizations and assumptions that the current Improvement District strategies and Farmer's Market are benefitting ALL the Parkway businesses is inaccurate and misleading.

If the Farmer's Market was NOT damaging some of the businesses, we would not be having this discussion. The Farmer's Market management and the Improvement District insist that we are wrong, that the Market is actually helping our businesses. They must think we are incredibly stupid, that we can't tell when our businesses are being harmed. When I look at my appointment book and see 35-60% LESS appointments on a Friday morning, and then spend the morning listening to my patients complain about the parking, my business is being harmed. When customers and clients cannot wade through the tables and crowds to access a Parkway business entrance, that business is being harmed. What makes the Market management and District members think that they understand our businesses better than we do? It is this arrogant attitude that has caused the frustration many of the businesses are currently expressing. Over the past 5 years, we have been repeatedly told that our opinions don't count while the Farmer's Market management and the Improvement District have bulldozed over us.

Bringing this complicated situation to the court of social media/Facebook is a perfect example of this. Any opposing opinions were carefully deleted, slanting the information to favor the Market. Some of the comments were borderline slanderous, inferring that any of us not supporting the Farmer's Market were money grubbing profiteers. While I can't decide whether this social media page is demonstrating self-importance or immaturity, it is certainly NOT HELPFUL. I wonder how many of the people expressing their support for the Farmer's Market would do so if it cost them between $4000 and $7000 a year (as it did me) or additional days in pain (as it did for some of my patients).

Since the current Improvement District mandate is directed towards retail businesses, I think it should be changed. If the District cannot institute strategies that benefit retail and non-retail businesses, it should at least stick to strategies that do not harm the non-retail businesses. If it cannot do this, the Improvement District should be dissolved as a failed venture. It is unreasonable to ask the non-retail businesses to pay annual fees and support an organization that is actively interfering with our ability to conduct business.

Possible Solutions:

1. If the Improvement District wants only retail businesses in the Parkway, set up a relocation fund to assist the non-retail businesses with moving to a more hospitable business area. If we are to be driven from our current locations, we deserve financial compensation to cover relocation expenses. You should probably include subsidies to the building owners for the lost lease revenue.

2. Change the Improvement District mandate to support both retail and non-retail businesses and develop business strategies that will benefit both.

3. Farmer's Market:

   a. Most of the non-retail businesses are Monday-Friday operations. Moving the Farmer's Market to Saturday would be a good compromise. I realize that this might conflict with other Farmer's Markets, but those other markets are not footing the bills at the Parkway. Some vendors may have to choose between markets. But I do not think that vendors who sell goods off a table for 4 hours a week, 6 months a year should take priority over the businesses grinding it out 5 or more days a week, 12 months a year, year after year. I think the Parkway businesses deserve the primary consideration. Since most of the non-retail businesses would be closed on Saturday, there would be more parking for the Market patrons. (Just the fact that this has to spelled out is yet another example of what little value the Improvement District and Market management place on the non-retail businesses in the Parkway.)

   b. Move the Market to Friday evenings. Most of the non-retail businesses are closed by 5:00.

   c. If the Market is to continue at the Parkway, the vendors need to be placed farther away from the buildings so that business entrances are easily identified and accessed.

   d. Dissolve the non-profit status of the Farmer's Market and move it to Howard Amon Park. Proceeds can be donated back to the Parkway if desired. If the current management does not want to continue in a different location, I suspect someone else might come forward to run it since it apparently is a lucrative venture. Most Farmer's Markets run without all the amenities present in the Parkway.

It is unrealistic to expect the non-retail businesses to sacrifice their livelihood and income for the "community good". As long as I have a business, I am going to fight to protect it. My family has 33 years invested in our business, and consequently the Parkway. I do not remember my lease stating that for 6 months per year there would be no parking for my patients, my staff and myself during 20% of the work mornings. If the Market Contract is renewed in the Parkway for any weekday times, I will be seeking legal counsel to investigate my options.

Sincerely,

Andrea C. Kary, D.C.

Council Agenda Coversheet

Council Date: 02/04/2014

Category: Items of Business

Agenda Item: B2

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: 2014-2015 COUNCIL ASSIGNMENTS FOR VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES

Department: City Attorney

Ordinance/Resolution: 17-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 17-14, approving the 2014-2015 Council assignments for various boards, commissions and committees within the city, region, state and federal organizations.

Summary:

Section 2.04.125 of the Richland Municipal Code (RMC) states "biennially, in the meeting at which newly elected council members take office, the council shall choose from among its members a standing committee of three, from which the mayor and mayor pro tem shall excluded, known as the "council assignments committee," to assist in the selection of council liaison to the various boards, commissions and committees and outside agencies, council appointees to ad hoc committees, and all other council and non-council appointments not covered by RMC 2.04.120 by recommending appointees to the full city council for approval."

Council appointed Council Members Kent, Thompson, and Christensen to the Council Assignments Committee at their meeting on January 7, 2014.

The attached resolution and matrix are the same as provided at the City Council Retreat on January 23, 2014, by Council Member Kent, Chair of the Council Assignments Committee. It is anticipated that Council Members will want to discuss the proposed assignments, therefore it has been placed as a Business Item.

Fiscal Impact?

○ Yes ◉ No

Attachments:

1) Proposed Resolution
2) Proposed Council Assignments Matrix

City Manager Approved: Hopkins, Marcia
Jan 31, 14:48:30 GMT-0800 2014

RESOLUTION NO. 17-14

A RESOLUTION of the City of Richland relating to liaison/representatives to agencies, boards, commissions and committees in the City of Richland and superseding previous resolutions.

BE IT RESOLVED by the City of Richland, acting by and through its City Council, that the following Council Members shall act as liaison/representatives to the following agencies, boards, commissions, and committees in the City of Richland:

City Council Liaison/Representatives – 2014 through 2015

CITY BOARDS, COMMISSIONS AND COMMITTEES

Arts Commission	Council Member Lemley
Alternate -	Council Member Anderson
Code Enforcement Board	Council Member Christensen
Alternate -	Council Member Anderson
Economic Development Committee	Council Member Anderson
Alternate -	Council Member Christensen
Emergency Operations Board	Mayor Rose
Alternate -	Mayor Pro Tem Lemley
Fireman's Pension Board (Per RCW).....	Mayor Rose, Chair
Alternate -	Mayor Pro Tem Lemley
Housing & Community Development Advisory Committee	Council Member Anderson
Alternate -	Council Member Christensen
Library Board.....	Council Member Kent
Alternate -	Council Member Jones
Lodging Tax Advisory Committee.....	Council Member Christensen

Parks & Recreation Commission.....	Council Member Kent
Alternate -	Council Member Anderson
Planning Commission.....	Mayor Pro Tem Lemley
Alternate -	Council Member Jones
Police Pension Board (Per RCW)	Mayor Rose, Chair Mayor Pro Tem Lemley
Utility Advisory Committee	Mayor Pro Tem Lemley Council Member Jones

NON-CITY ORGANIZATION NON-PARTICIPANT (non-voting Liaison)

Confederated Tribes of Umatilla Indian Reservation.....	Mayor Rose
Port of Benton	Council Member Christensen
Alternate -	Council Member Anderson
Port of Kennewick	Council Member Anderson
Alternate -	Council Member Christensen
Richland Seniors Association.....	Mayor Pro Tem Lemley
Alternate -	Council Member Jones
Tri-Cities Regional Chamber of Commerce.....	Council Member Anderson Council Member Christensen

NON-CITY ORGANIZATION BOARD MEMBER

Ben Franklin Transit Board.....	Council Member Christensen
Alternate -	Council Member Thompson
Benton County 2060 Affordable Housing Steering Committee ..	Council Member Christensen
Alternate -	Mayor Pro Tem Lemley
Benton Franklin Community Action Committee.....	Mayor Pro Tem Lemley
Alternate -	Council Member Anderson
Benton Franklin Council of Governments Board	Mayor Rose
Alternate -	Mayor Pro Tem Lemley
Columbia Point Design Committee.....	As Needed

Tri-Cities Visitor & Convention Bureau	Mayor Pro Tem Lemley
Alternate -	Mayor Rose
Tri-Cities Development Council	Council Member Kent
Alternate -	Mayor Rose

LOCAL, REGIONAL, NATIONAL ORGANIZATIONS

Association of Washington Cities (AWC)	Mayor Pro Tem Lemley
Benton County Solid Waste Advisory Committee	Mayor Rose Staff Representative
Benton-Franklin Good Roads Association……	Council Member Anderson
Alternate -	Mayor Rose
Energy Communities Alliance	Council Member Thompson Mayor Rose Council Member Christensen
Hanford Area Economic Investment Fund Committee	Mayor Rose
Hanford Communities Governing Board.....	Council Member Thompson
Richland Public Facilities District.....	Mayor Rose
Alternate -	Council Member Kent
Tri-Cities Regional Public Facilities District	Council Member Kent Council Member Jones Richland PFD Appointee
Washington State Good Roads Association.....	Mayor Rose
Alternate -	Council Member Anderson

AD HOC COUNCIL COMMITTEES

Council Assignments Committee	Council Member Kent Council Member Thompson Council Member Christensen
Capital Facilities/Improvement Plan Annual Review	Mayor Pro Tem Lemley Mayor Rose Council Member Christensen
Alternate -	Council Member Jones

Operating Budget Annual Review		Council Member Kent
		Council Member Thompson
		Council Member Anderson
	Alternate -	Council Member Jones

BE IT FURTHER RESOLVED that this resolution shall supersede previous resolutions and shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 4th day of February 2014.

_____
DAVID ROSE
Mayor

ATTEST:

_____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

_____
HEATHER KINTZLEY
City Attorney

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Benton County 2060 Affordable Housing Steering Committee	Non-City Organization - Board Member	Interlocal Agreement - One Elected or Appointed Official	**Christensen**			**Lemley**	Annual Mtg. - Nov. or Dec. Each Year	8:30 AM 12:30 PM	Ben-Franklin Counties Dept. of Human Services	7207 W. Deschutes Ave.	Kennewick, WA 99336
Benton Franklin Council of Governments Board (BFCOG)	Non-City Organization - Board Member	BFCOG Bylaws - One Elected Official	**Rose**			**Lemley**	3rd Friday	Noon	Sandberg Event Center	331 41st St.	West Richland, WA 99353
Benton County Solid Waste Advisory Council	Local Regional State National	RCW 70.95.165- One Elected Official	**Rose**	**Staff**			As Called	TBD	TBD		
Benton Franklin Community Action Committee	Non-City Organization - Board Member	BFCAC Bylaws - One Elected Official	**Lemley**			**Anderson**	4th Thursday	5:30 PM	Ben-Franklin Community Boardroom	720 W. Court St.	Pasco, WA 99352
Ben Franklin Transit Board	Non-City Organization - Board Member	RCW 36.57A.050 - One Elected Official	**Christensen**			**Thompson**	2nd Thursday	7:00 PM	Ben-Franklin Transit Center	1000 Columbia Park Trail	Richland, WA 99352

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Council Assignments Committee	Ad Hoc	RMC 2.04.125 B. - 3 Council Members/Not Mayor or Mayor Pro Tem	**Kent**	**Thompson**	**Christensen**	N/A	As Called	TBD	TBD		
Emergency Operations Board	City of Richland	RMC 2.08.030 - Mayor and Mayor Pro Tem	**ROSE**			**LEMLEY**	As Called	TBD	TBD		
Firemen's Pension Board	City of Richland	RCW 41.16.020 - Mayor or His Designated Elected Appointee	**ROSE**			**LEMLEY**	3rd Thursday	8:30 AM	CM Conference Room	975 George Washington Way	Richland, WA 99352
Hanford Area Economic Investment Fund Advisory Committee	Local Regional State National	RCW 43.31.425 (b) One Elected Official	**Rose**				4th Monday	4:00 PM	Ben Franklin Transit Board Rm	1000 Columbia Park Trail	Richland, WA 99352
Hanford Communities Governing Board	Local Regional State National	Interlocal Agreement Section II (B) Elected Representative	**Thompson**				As Called	7:30 AM	Richland City Hall		

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Lodging Tax Advisory Committee	City of Richland	RMC 2.15.010 - One Council Member	~~Rose~~ CHRISTENSEN				As Called	TBD	CM Conference Room	975 George Washington Way	Richland, WA 99352
Police Pension Board	City of Richland	RCW 41.20.010 - Mayor or Designated Elected Appointee **and** Mayor Pro Tem	ROSE	LEMLEY			3rd Thursday	8:15 AM	CM Conference Room	975 George Washington Way	Richland, WA 99352
Tri-Cities Regional Public Facilities District	Local Regional State National	Interlocal Agreement - Two Council Members	**Kent**	~~Fox~~ JONES	**Richland Liaison, Frederick Rabb**		2nd Wednesday	5:45 PM	Rotating Cities		
Tri-City Development Council TRIDEC	Non-City Organization - Board Member	TRIDEC Byloaws - Mayor or One Council Member	~~Fox~~ KENT			**Rose**	4th Thursday	4:00 PM	TRIDEC	7130 W. Grandridge Blvd.	Kennewick, WA 99336
Tri-City Regional Chamber of Commerce	Non-City Organization - Non Participating	TCRCC Bylaws - Elected Official **or** Staff Member	**Anderson**			**Christensen**	3rd Wednesday	7:00 AM	Tri-Cities Regional Chamber of Commerce	7130 W. Grandridge Blvd.	Kennewick, WA 99336

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Arts Commission	City of Richland	RMC 2.04.125 (A)	**Lemley**			**Anderson**	Mtg 1st Wednesday & Workshop 3rd Wednesday	5:30 PM & 11:30 AM	City Hall Council Chamber & CM Conference Room	505 Swift Blvd & 975 George Washington Way	Richland, WA 99352
Code Enforcement Board	City of Richland	RMC 2.04.125 (A)	**~~Kent~~ CHRISTENSEN**			**Anderson**	2nd Tuesday	7:00 PM	City Hall Council Chamber	505 Swift Blvd	Richland, WA 99352
Economic Development Committee	City of Richland	RMC 2.04.125 (A)	**Anderson**			**Christensen**	4th Monday	4:00 PM	CM Conference Room	505 Swift Blvd	Richland, WA 99352
Housing and Community Development Advisory Committee	City of Richland	RMC 2.04.125 (A)	**Anderson**			**Christensen**	2nd Tuesday	4:00 PM	CM Conference Room	975 George Washington Way	Richland, WA 99352
Library Board	City of Richland	RMC 2.04.125 (A)	**Kent**			**~~Thompson~~ JONES**	2nd Tuesday	5:30 PM	Richland Library Board Room	955 Northgate	Richland, WA 99352
Parks and Recreation Commission	City of Richland	RMC 2.04.125 (A)	**Kent**			**Anderson**	2nd Thursday	7:00 PM	City Hall Council Chamber	505 Swift Blvd.	Richland, WA 99352
Planning Commission	City of Richland	RMC 2.04.125 (A)	**Lemley**			**~~Kent~~ JONES**	4th Wednesday & 2nd Wednesday	7:00 PM & 7:00 PM	City Hall Council Chamber & CM Conference	505 Swift Blvd. & 975 George Washington Way	Richland, WA 99352

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
									Room		
Utility Advisory Committee	City of Richland	RMC 2.04.125 (A)	**Lemley**	~~**Thompson**~~ **JONES**	~~**Christensen**~~		2nd Tuesday in Jan/Mar/May/Jul/Sept/Nov	3:00 PM	Richland Library Conference Room A	955 Northgate Drive	Richland, WA 99352
Columbia Point Design Committee	Non-City Organization - Board Member	RMC 2.04.125 (B)	**As Needed**				As Called	TBD	TBD		
Confederated Tribes of the Umatilla Indian Reservation	Non-City Organization - Non Participating	RMC 2.04.125 (B)	**ROSE**				As Called	TBD	TBD		
Port of Benton	Non-City Organization - Non Participating	RMC 2.04.125 (B)	**Christensen**			**Anderson**	2nd Wednesday	8:30 AM	Port of Benton	3100 George Washington Way	Richland, WA 99354
Port of Kennewick	Non-City Organization - Non Participating	RMC 2.04.125 (B)	**Anderson**			**Christensen**	2nd & 4th Tuesday	2:00 PM	Port of Kennewick	350 Clover Island, Suite 200	Kennewick, WA 99336
Richland Public Facilities District	Local Regional State National	RMC 2.04.125 (B)	**Rose**			**Kent**	3rd Monday	4:00 PM	The REACH Office	1766 Fowler St, Suite B	Richland, WA 99352

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Richland Seniors Association	Non-City Organization - Non Participating	RMC 2.04.125 (B)	**Lemley**			~~**Christensen**~~ **JONES**	2nd Thursday	9:00 AM	Richland Community Center	500 Amon Park Dr.	Richland, WA 99352
Association of Washington Cities (AWC)	Local Regional State National	RMC 2.04.125 (C)&(D)	**Lemley**				Varied Dates	Varied Times	Varied Locations	Varied Addresses	Varied Cities
Benton Franklin Good Roads Association	Local Regional State National	RMC 2.04.125 (C)&(D)	~~**Rose**~~ **ANDERSON**			~~**Anderson**~~ **ROSE**	3rd Wednesday every "even" month	5:30 PM	Crows Nest @ Clover Island Inn	435 Clover Island	Kennewick, WA 99336
Tri-Cities Visitor & Convention Bureau	Non-City Organization - Board Member	RMC 2.04.125 (C)&(D) TCVCB Bylaws - One paying member on Board -Not Council Member Specific	**Lemley**			**Rose**	4th Tuesday	7:30 AM	Tri-Cities Visitor & Convention Bureau	7130 W. Grandridge Blvd.	Kennewick, WA 99336
Washington State Good Roads Association	Local Regional State National	RMC 2.04.125 (C)&(D)	**Rose**			**Anderson**	Quarterly - Jan/Apr/July/Oct	TBD	TBD		

2014/2016 RCC ASSIGNMENT MATRIX -- REVIEW DRAFT

BCC/Outside Agency Name	BCC Category	REQ	Council Liaison 1	Council Liaison 2	Council Liaison 3	Alternate Council Member	Mtg. Date	Mtg. Time	Mtg. Location	Mtg. Address	Mtg. CityStZip
Energy Communities Alliance	Local Regional State National	RMC 2.04.125 (E)	**Thompson**	**Rose**	**Christensen**		As Called	TBD	TBD		
Capital Facilities/Improvement Plan Annual Review (Subcommittee)	City of Richland		**~~Fox~~ LEMLEY**	**Rose**	**Christensen**	**~~Kent~~ JONES**	As Called	TBD	TBD		
Operating Budget Annual Review (Subcommittee)	City of Richland		**~~Lemley~~ KENT**	**Thompson**	**Anderson**	**~~Kent~~ JONES**	As Called	TBD	TBD		