



**Agenda**  
**REGULAR CITY COUNCIL MEETING**  
**Richland City Hall ~ 505 Swift Boulevard**  
**Tuesday, December 02, 2014**

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**City Council Pre-Meeting, 7:00 p.m.**

*(Discussion Only - Annex Building)*

**Agenda Item:**

1. Discuss Riverfront Development Opportunities (20 Minutes)  
- Bill King, Deputy City Manager
2. Discuss Meeting Agenda Items

**City Council Regular Meeting, 7:30 p.m.**

*(City Hall Council Chamber)*

**Welcome and Roll Call**

**Pledge of Allegiance**

**Approval of Agenda:**

*(Approved by Motion)*

**Presentations:**

1. New Hire Introduction  
- Allison Jubb, Administrative Services Human Resources Director

**Public Comments:**

*(Please Limit Public Comments to 2 Minutes)*

**Consent Calendar:**

*(Approved in its entirety by single vote or Council may pull Consent items and transfer to Items of Business)*

**Minutes - Approval:**

1. Approve the Council Minutes of the Meeting Held November 18, 2014  
- Marcia Hopkins, City Clerk

**Ordinances - First Reading:**

2. Ordinance No. 31-14, Establishing the Final Assessment Roll for Delaware Local Improvement District No. 195  
- Pete Rogalsky, Public Works Director

**Ordinances - Second Reading/Passage:**

3. Ordinance No. 41-14, Extending Cable Franchise Agreement with Charter Communications  
- Heather Kintzley, City Attorney

4. Ordinance No. 42-14, Reducing the Size of the Planning Commission to Seven Members  
- Rick Simon, Development Services Manager

Resolutions - Adoption:

5. Resolution No. 145-14, Authorizing Contract No. 10-25 Modification No. 3 with Efficiency Solutions for 2015 Commercial Inspection Services  
- Bob Hammond, Energy Services Director
6. Resolution No. 146-14, Authorizing Contract No. 13-012 Modification No. 3 with Energy Incentives for 2015 Residential Energy Efficiency Inspections  
- Bob Hammond, Energy Services Director
7. Resolution No. 147-14, Authorizing Contract No. 54-12 Modification No. 4 with FCS Group  
- Bob Hammond, Energy Services Director
8. Resolution No. 171-14, Awarding Bid to Accelerated Construction and Excavation, LLC for the Water Treatment Plant Site Improvements  
- Pete Rogalsky, Public Works Director
9. Resolution No. 174-14, Appointments to the Americans with Disabilities Citizens Review Committee: David Carl and Michele Levenite  
- Marcia Hopkins, City Clerk
10. Resolution No. 180-14, Authorizing Grant Applications for Stormwater Retrofit Improvements  
- Pete Rogalsky, Public Works Director
11. Resolution No. 185-14, Expressing Appreciation to Cheryl Irwin for Service on the Americans with Disabilities Citizens Review Committee  
- Marcia Hopkins, City Clerk
12. Resolution No. 186-14, Approving the Final Plat of the Heights at Meadow Springs, Phase 5  
- Rick Simon, Development Services Manager
13. Resolution No. 187-14, Approving Application for National Endowment for the Arts Grant  
- Bill King, Deputy City Manager
14. Resolution No. 188-14, Reappointment to the Library Board: Sriram Somasundaram  
- Marcia Hopkins, City Clerk
15. Resolution No. 189-14, Reappointments to the Wine Science Center Development Authority Board: Tim Kennedy, Bruce Schwan and Coke Roth  
- Marcia Hopkins, City Clerk
16. Resolution No. 190-14, Approving an Amendment to the Ground Lease With Central Washington Corn Processors, Inc.  
- Bill King, Deputy City Manager
17. Resolution No. 191-14, Appointment to the Planning Commission: Kyle Palmer  
- Marcia Hopkins, City Clerk

18. Resolution No. 192-14, Reconfiguring the Planning Commission Position Numbers and Confirming the Assignment and Reassignment of Position Numbers with Commissioners  
- Heather Kintzley, City Attorney

Expenditures - Approval:

19. November 10, 2014 - November 21, 2014, for \$5,295,801.79 including Check Nos. 217687-218083, Wire Nos. 5770-5774, Payroll Check Nos. 99648-99663, and Payroll Wire/ACH Nos. 8758-8771  
- Cathleen Koch, Administrative Services Director

**Items of Business:**

Ordinances - First Reading:

1. Ordinance No. 43-14, Amending RMC Title 18: Water Rates  
- Pete Rogalsky, Public Works Director

**Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

**Adjournment**

THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 192 AND ON [WWW.CI.RICHLAND.WA.US/CITYVIEW](http://WWW.CI.RICHLAND.WA.US/CITYVIEW)

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## Council Agenda Coversheet

Council Date: 11/18/2014

Category: Consent Calendar

Agenda Item: C1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: APPROVE COUNCIL MEETING MINUTES

Department: City Attorney

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the minutes of the November 18, 2014, City Council meeting.

Summary:

None.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

1) Draft Minutes for the 111814 Council Meeting

City Manager Approved:

Hopkins, Marcia  
Nov 26, 10:00:58 GMT-0800 2014





**MINUTES**  
**RICHLAND CITY COUNCIL REGULAR MEETING**  
**Richland City Hall ~ 505 Swift Boulevard**  
**Tuesday, November 18, 2014**

**Draft**

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**Pre-Meeting Executive Session:**

Mayor Rose called the pre-meeting executive session to order at 6:30 p.m. in the City Manager's Conference Room in the City Hall Annex building.

**Attendance:**

Mayor Rose, Mayor Pro Tem Lemley, Council Members Christensen, Kent, Jones, and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch and Public Works Director Rogalsky.

1. Discuss Potential Litigation Per RCW 42.30.110 (1) (ii) (15 minutes)
  - Pete Rogalsky, Public Works Director
2. Discuss Legal Risks of Current Practice or Proposed Action with Legal Counsel Per RCW 42.30.110 (1) (iii) (15 minutes)
  - Cathleen Koch, Administrative Services Director

**COUNCIL MEMBER JONES MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:30 P.M. TO DISCUSS POTENTIAL LITIGATION PER RCW 42.30.110 (1) (II) FOR 15 MINUTES AND LEGAL RISKS OF CURRENT PRACTICE OR PROPOSED ACTION WITH LEGAL COUNSEL PER RCW 42.30.110 (1) (III) FOR 15 MINUTES. THE MOTION CARRIED 6-0.**

**COUNCIL MEMBER THOMPSON MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:00 P.M.**

**Agenda Items:**

3. Introduce the Hearing Examiner (15 minutes)
  - Bill King, Deputy City Manager

Mr. King introduced the new hearing examiner Gary McLean. Mr. McLean gave his background and experience, including his work as a hearing examiner. He thanked the Council for the opportunity to serve the City.

#### 4. Discuss Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda items scheduled for the regular meeting.

#### **Regular Meeting:**

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

#### **Welcome and Roll Call:**

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Christensen, Jones, Kent and Thompson were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director Baynes, Police Services Director Skinner, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

**MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO EXCUSE COUNCIL MEMBER ANDERSON. THE MOTION CARRIED 6-0.**

#### **Pledge of Allegiance:**

Mayor Rose invited Kevin, from Boy Scout Troop No. 229, to lead the Council and audience in the recitation of the Pledge of Allegiance.

#### **Approval of Agenda:**

**MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO APPROVE THE AGENDA. THE MOTION CARRIED 6-0.**

#### **Presentations:**

1. Columbia River Tour Boat Season Summary by John Fox and C. Mark Smith (5 minutes)

Former Mayor Fox gave the history on Council's decision to install a boat dock at Howard Amon Park. He introduced Mark Smith, Tri-City tour guide, who discussed the tour boat line that docks at Howard Amon and the Tri-Cities tourist destinations originating from the boat. He described the economic value of having the Columbia River Tour Boat dock at Richland.

2. TRIDEC Update by Carl Adrian, President/CEO (10 minutes)
  - Bill King, Deputy City Manager

Mr. Adrian reported on the businesses, industries and agencies TRIDEC has been working with to develop the Tri-Cities area, as well as, TRIDEC's programs to retain and grow businesses in the area.

3. CityView Video: Richland Firefighter's Operation Warm: Coats for Kids
  - Trish Herron, Communications and Marketing Manager

Ms. Herron introduced the video and described the Richland Firefighter's Operation Warm: Coats for Kids program and noted that Jefferson Elementary school was the recipient of this year's program. Ms. Herron acknowledged and thanked the sponsors of the program.

### **Public Hearing:**

City Clerk Hopkins read the Public Hearing and Public Comments Procedures.

1. Establishing the Final Assessment Roll for Delaware LID No. 195
  - Pete Rogalsky, Public Works Director

Mr. Rogalsky gave the background of the LID, including the purpose and location of the LID, the assessment method, the incentive funds contributions and the proposed assessments. He said the first reading of an ordinance adopting the final assessment roll is tentatively scheduled for the December 2, 2014, Council meeting, pending the outcome of this public hearing.

Mayor Rose opened the public hearing at 8:01 p.m. and closed the public hearing at 8:01:15 p.m. as there were no comments.

### **Public Comments:**

Max Faulkner, 624 Wellsian Way, Richland, WA. He said he is the General Manager of the Atomic Bowling Alley and its card room. He said when it was discovered that the business owed \$112,000 in gambling taxes, the City worked out a payment plan for him. He expressed his appreciation of the City's help and support to solve the problem by arranging a payment plan for him. He presented the City Manager with a check for the final payment on the debt.

### **Consent Calendar:**

City Clerk Hopkins read the Consent items.

### **Minutes - Approval:**

1. Approve the Minutes of the Council Meeting Held November 4, 2014
  - Marcia Hopkins, City Clerk

Ordinances - First Reading:

2. Ordinance No. 41-14, Extending the Cable Television Franchise Agreement with Falcon Video Communications, L.P. (Charter Communications) through September 30, 2015  
- Heather Kintzley, City Attorney
3. Ordinance No. 42-14, Amending RMC Chapter 2.26, Reducing the Size of the Planning Commission to Seven Members  
- Rick Simon, Development Services Manager

Ordinances - Second Reading/Passage:

4. Ordinance No. 34-14, Amending RMC Title 3: Finance, Approving Miscellaneous Accounting Funds  
- Cathleen Koch, Administrative Services Director
5. Ordinance No. 36-14, 2015 Budget and Capital Improvement Plan  
- Cathleen Koch, Administrative Services Director
6. Ordinance No. 37-14, 2014 Budget Amendments  
- Cathleen Koch, Administrative Services Director
7. Ordinance No. 38-14, Zoning Map Amendments to Implement the 2014 Comprehensive Plan Changes  
- Rick Simon, Development Services Manager
8. Ordinance No. 39-14, 2014 Amendments to the City Comprehensive Plan  
- Rick Simon, Development Services Manager

Resolutions - Adoption:

9. Resolution 155-14, Approving the Surplus of Real Property (former site of CREHST)  
- Bill King, Deputy City Manager
10. Resolution No. 172-14, Appointing Jerry Beach to the Tri-City Regional Hotel/Motel Commission  
- Marcia Hopkins, City Clerk
11. Resolution No. 173-14, Expressing Appreciation to Kathy Moore for Service on the Tri-City Regional Hotel/Motel Commission  
- Marcia Hopkins, City Clerk
12. Resolution No. 175-14, Approving Arts Commission Funding for Use of Public Art Fund Reserves – Winterfest 2014  
- Bill King, Deputy City Manager
13. Resolution No. 176-14, Amending Land Use Permit Application Fees  
- Rick Simon, Development Services Manager
14. Resolution No. 177-14, Contract with Gary McLean for Hearing Examiner Services  
- Rick Simon, Development Services Manager

Expenditures - Approval:

15. October 27, 2014 - November 7, 2014, for \$10,535,264.43 including Check Nos. 217335-217686, Wire Nos. 5759-5769, Payroll Check Nos. 99635-99647, and Payroll Wire/ACH Nos. 8738-8757

- Cathleen Koch, Administrative Services Director

**COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.**

**Reports and Comments:**

1. City Manager

Ms. Johnson commented on how the City and Mr. Faulkner worked out a solution suitable to the City and Atomic Bowl to pay the back gambling tax debt and complimented the City staff and Mr. Faulkner for their trust and cooperation.

Ms. Johnson said the new Fire Station No. 74 stem walls are poured and the underground plumbing will be installed next. She said she will plan a tour for Council of the new station in the near future.

Ms. Johnson said she will be on vacation next week and Assistant City Manager Amundson will be the acting City Manager and noted the City offices will be closed Thanksgiving Day and the day after to observe the holiday.

2. Council Members:

Council Member Kent praised the City staff on their work on the 2015 budget. She noted the on-going development in north Richland and how the City was growing.

Council Member Jones also praised the City staff on their work on the 2015 budget. He said he attended the Tri-City Regional Public Facilities District meeting and the work plan they are developing.

Council Member Thompson praised the Coats for Kids program and noted all the money donated, went to the purchase of the coats. He said he and Mayor Rose attend the Energy Community Alliance Inter-Governmental meeting and gave details on the Department of Energy (DOE) issues, including DOE's effort to redefine risk regarding the Hanford clean-up and the lawsuit involving the Hanford Communities, the State of Washington and the DOE.

Mayor Pro Tem Lemley said he attended Visit Tri-Cities event that presented plans for Vista Field, as well as attending the Veteran's Day parade in West Richland, the Richland Chili Cook-Off for United Way and the Wine Science Center's Sneak-Peek event.

The Mayor and Council Members wished the citizens a happy and safe Thanksgiving Holiday.

**Adjournment:**

Mayor Rose adjourned the meeting at 8:18 p.m.

Respectfully Submitted,

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Marcia Hopkins, City Clerk

**FORM APPROVED:**

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David W. Rose, Mayor

**DATE APPROVED:**



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C2

Key Element: Key 2 - Infrastructure & Facilities

Subject: ORD. NO. 31-14, DELAWARE AVENUE LOCAL IMPROVEMENT DISTRICT FINAL ASSESSMENT ROLL

Department: Public Works

Ordinance/Resolution: 31-14

Reference:

Document Type: Ordinance

### Recommended Motion:

Approve first reading by title only to Ordinance No. 31-14, establishing the final assessment roll for the Delaware Avenue Local Improvement District No. 195.

### Summary:

In September 2012, Council approved Ordinance No. 23-12, establishing the preliminary assessment roll for the Delaware Avenue Local Improvement District (LID) and approving a project budget. The LID was established in response to a petition of property owners to make street improvements on Delaware Avenue between Fowler Street and Geneva Street, including curbs, gutters, sidewalks, street lights and stormwater system improvements. The Public Works Department completed design and construction earlier this year.

The final project costs have been assembled, validated, and included in an assessment model that assigns cost according to the Delaware Street frontage for each participating property. The resulting assessments were checked against the value of benefit as determined by a special benefits appraisal and adjusted as necessary to conform with the constraint that assessments be no greater than the achieved benefit to the property. The City's LID Incentive fund budget is proposed to absorb project costs that are not assessed to participating property owners.

Participating property owners were notified of the proposed final assessments and the public hearing before Council. The hearing was held at the November 18, 2014, City Council meeting. There was no testimony provided at the hearing. Staff recommends approval of Ordinance No. 31-14 to complete the LID process and establish the payment amounts for each participating property owner.

### Fiscal Impact?

☒ Yes ☐ No

The total project costs are \$155,768.52, of which \$89,624.41 is to be assessed against five property owners. Staff proposes that the balance of \$66,144.11 be funded from the LID Incentive Fund budget within the Streets Fund. The current available balance in this budget is \$186,394.

### Attachments:

- 1) ORD 31-14 Delaware Ave LID 195 - Final Assessment Roll
- 2) Delaware Ave LID 195 - Final Assessment Roll

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:59:09 GMT-0800 2014

## ORDINANCE NO. 31-14

AN ORDINANCE of the City of Richland approving and confirming the assessments and assessment roll of Local Improvement District No. 195 for the improvement of Delaware Avenue between Fowler Street and Geneva Street, as provided by Ordinance No. 23-12, and levying and assessing the cost and expense thereof against the several lots, tracts, parcels of land and other property as shown on the assessment roll.

WHEREAS, by Ordinance No. 23-12 adopted September 4, 2012, the City Council approved the preliminary assessment roll of the Delaware LID and the appropriated budget of \$134,654; and

WHEREAS, the project construction is complete and the actual final project costs, including the special benefit feasibility study, right of way purchases, engineering, construction, and interest and closing are determined to be \$155,769; and

WHEREAS, the assessment roll levying the special assessments against the property located in Local Improvement District No. 195, commonly known as Delaware Avenue LID No. 195 in the City of Richland, Washington, has been filed with the City Clerk as provided by law; and

WHEREAS, notice of the time and place of hearing thereon and making objections and protests to the roll was published at and for the time and in the manner provided by law fixing the time and place of hearing thereon for the 18<sup>th</sup> day of November, 2014, 7:30 p.m. local time, in the Council Chambers in the City Hall, located at 505 Swift Boulevard in Richland, Washington, and further notice thereof was mailed by the City Clerk to each property owner shown on the roll; and

WHEREAS, at the time and place fixed and designated in the notice, of the hearing was held, all written protests received were considered and all persons appearing at the hearing who wished to be heard were heard, and the City Council, sitting and acting as a Board of Equalization for the purpose of considering the roll and the special benefits to be received by each lot, parcel and tract of land shown upon such roll, including the increase and enhancement of the fair market value of each such parcel of land by reason of the improvement, overruled all such protests.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 The City Council finds that the assessment methodology used by the City in the District is fair, equitable, accurate and ratable, and is the most appropriate means of assessing the properties in the District for special benefits resulting from the improvements. The assessments and assessment roll of Local Improvement District



No. 195, which has been created and established for the purpose of street reconstruction, installation of curbs, gutter, sidewalk, street lights and storm drainage facilities, as provided by Ordinance No. 23-12 as the same now stand shall be and the same are approved and confirmed in all things and respects in the total amount of \$ \$89,624.41.

Section 1.02 Each of the lots, tracts, parcels of land and other property shown upon the assessment roll is determined and declared to be specially benefited by this improvement in at least the amount charged against the same, and the assessment appearing against the same is in proportion to the several assessments appearing upon the roll. There is levied and assessed against each lot, tract or parcel of land and other property appearing upon the roll the amount finally charged against the same thereon.

Section 1.03 The assessment roll as approved and confirmed shall be filed with the Finance Director for collection and the Finance Director is authorized and directed to publish notice as required by law stating that the roll is in his/her hands for collection and that payment of any assessment thereon or any portion of such assessment can be made at any time within 30 days from the date of first publication of such notice without penalty, interest or cost, and that thereafter the sum remaining unpaid may be paid in 15 equal annual installments of principal and interest. The estimated interest rate is stated to be 5.5% per annum, with the exact interest rate to be fixed in the ordinance authorizing the issuance interfund loans or other financing for Local Improvement District No. 195. The first installment of assessments on the assessment roll shall become due and payable during the 30-day period succeeding the date one year after the date of first publication by the Finance Director of notice that the assessment roll is in his/her hands for collection and annually thereafter each succeeding installment shall become due and payable in like manner. If the whole or any portion of the assessment remains unpaid after the first 30-day period, interest upon the whole unpaid sum shall be charged at the rate as determined above, and each year thereafter one of the installments of principal and interest, together with interest due on the unpaid balance, shall be collected. Any installment not paid prior to expiration of the 30-day period during which such installment is due and payable shall thereupon become delinquent. Each delinquent installment shall be subject to a penalty charge in an amount equal to the bond or installment note interest rate plus five percent (5%), levied upon both principal and interest due on each installment. The collection of such delinquent installments shall be enforced in the manner provided by law.

Section 1.04 The City Council authorizes an increase in the budget appropriations for this project in the amount of \$21,115, so that the total appropriated budget is equal to the total final project costs of \$155,769.

Section 1.05 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland at a regular meeting on the \_\_\_\_\_ day of December, 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

Date Published: \_\_\_\_\_

## CERTIFICATION

I, the undersigned, City Clerk of the City of Richland, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. 31-14 (the "Ordinance") is a full, true and correct copy of an Ordinance duly adopted at a regular meeting of the City Council of the City held at the regular meeting place thereof on December \_\_\_\_, 2014, as that Ordinance appears on the minute book of the City; and the Ordinance will be in full force and effect immediately following its adoption; and

2. A quorum of the members of the City Council was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Ordinance.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF RICHLAND, WASHINGTON

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MARCIA HOPKINS  
City Clerk

**DELAWARE AVENUE LID #195**  
**FINAL ASSESSMENT ROLL - DECEMBER 2014**

<b>Owner / Mailing Address</b>	<b>Parcel ID #</b>	<b>Frontage Feet / Percentage</b>	<b>Street Construction</b>	<b>Engineering Costs</b>	<b>ROW Costs</b>	<b>Construction Subtotal</b>	<b>LESS LID Incentive Fund (25% Credit)</b>	<b>LESS LID Incentive Fund Special Benefit Diff</b>	<b>Interest &amp; Closing Costs (5%)</b>	<b>TOTAL</b>
1 Michael A Fleming 2348 Morency Drive Richland, WA 99352-9530	1-3099-103-0002-028	85.00 11.04%	10,772.84	2,909.40	2,695.71	16,377.95000	(4,094.48)	(10,542.37)	818.90	<b>\$2,560.00</b>
2 Martin & Maria Rodriguez 52929 E Kennedy Rd NE Benton City, WA 99320-6525	1-3099-103-0002-001	100.00 12.99%	12,675.66	3,423.28	3,171.85	19,270.78999	(4,817.70)	(12,386.63)	963.54	<b>3,030.00</b>
3 Gerald D & Deloris M Sleater 104105 E Badger Rd Kennewick, WA 99338-9100	1-3099-103-0002-022	50.00 6.49%	6,332.95	1,710.32	1,584.70	9,627.96999	(2,407.00)	(6,127.37)	481.40	<b>1,575.00</b>
4 Douglas M & Shelli A Oord 331 Adair Drive Richland, WA 99352-8563	1-3099-103-0002-016	150.00 19.48%	19,008.61	5,133.61	4,756.56	28,898.78000	(7,224.69)	-	1,444.94	<b>23,119.03</b>
5 Charles Stack 4204 S Olson Street Kennewick, WA 9937-2644	1-3099-103-0003-002	385.00 50.00%	48,790.05	13,176.61	12,208.82	74,175.48000	(18,543.87)	-	3,708.77	<b>59,340.38</b>
		<b>770.00</b>	<b>\$97,580.11</b>	<b>\$26,353.22</b>	<b>\$24,417.64</b>	<b>\$148,350.97</b>	<b>(\$37,087.74)</b>	<b>(\$29,056.37)</b>	<b>\$7,417.55</b>	<b>\$89,624.41</b>



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C3

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORD. NO. 41-14, EXTENDING THE CABLE TV FRANCHISE AGRMNT WITH CHARTER COMMUNICATIONS

Department: City Attorney

Ordinance/Resolution: 41-14

Reference:

Document Type: Ordinance

### Recommended Motion:

Give second reading and pass Ordinance No. 41-14, extending the Cable Television Franchise Agreement with Falcon Video Communications, L.P., locally known as Charter Communications, until the earlier of September 30, 2015, or when a new franchise agreement is agreed to and enacted by the City.

### Summary:

On September 20, 2011, City Council approved an interlocal agreement with the City of Pasco, and a consulting services contract with The Buske Group, for negotiation of a successor cable television franchise agreement with Charter Communications.

Richland's current cable franchise agreement is set to expire on December 31, 2014. The original term of this fifteen-year franchise was through September 30, 2013, but Council previously approved three extensions of the agreement to accommodate the negotiations process, and the impending transfer of the system from Charter Communications to Comcast.

In late October 2014, Council approved a transfer agreement giving conditioned consent to the transfer of the cable franchise from Charter Communications to Comcast. This transfer, if approved at the federal level by the Department of Justice (DOJ) and the Federal Communications Commission (FCC), is expected to take effect no later than June 30, 2015. Once the transfer is complete, Comcast will become the entity responsible for seeking renewal of the existing franchise agreement with the City of Richland.

Staff proposes to extend the current franchise through September 30, 2015, to allow time for the transfer to come to completion. Once Comcast takes ownership of the cable franchise, the parties will recommence with informal renewal negotiations.

An alternative to extending the current franchise agreement through September 30, 2015, is to accept the current renewal offer from Charter Communications, which is much less favorable than the existing franchise agreement.

Council gave first reading to Ordinance 41-14 on November 18, 2014, and no exceptions were noted.

### Fiscal Impact?

☒ Yes ☐ No

Extended provisions include Charter's \$12,500 quarterly capital contributions to the City supporting equipment purchases for the Cityview TV channel, and the requirement that the City repay any unspent contributions at the termination of the franchise agreement. The City will continue to receive 5% in franchise fees under the current agreement.

### Attachments:

ORD 41-14 Charter Franchise Ext

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:51:33 GMT-0800 2014

ORDINANCE NO. 41-14

AN ORDINANCE OF THE CITY OF RICHLAND  
extending the Cable Television Franchise Agreement with  
Falcon Video Communications L.P., locally known as Charter  
Communications, hereinafter referred to as "Grantee,"  
through September 30, 2015.

WHEREAS, cable providers are required to hold a franchise agreement with the City of Richland (the "City") to use the City's public rights-of-way to provide cable service; and

WHEREAS, the current cable franchise agreement ("Cable Franchise") was entered into pursuant to Cable Television Franchise Ordinance No. 17-98 on September 8, 1998, and was subsequently amended by Ordinance Nos. 33-99, 59-99, 14-00, 30-00, 24-13, and 23-14; and

WHEREAS, the Cable Franchise is due to expire December 31, 2014; and

WHEREAS, Grantee and the City have been engaged in informal renewal negotiations in accordance with Section 626(h) of Title VI of the Communications Act of 1934, as amended (the "Cable Act"); and

WHEREAS, the City has been conducting franchise renewal ascertainment in accordance with Section 626(a)(1) of the Cable Act; and

WHEREAS, the parties continue to reserve all rights under the formal procedures of Section 626 of the Cable Act, and do not waive any rights related thereto; and

WHEREAS, Grantee has filed timely notice of intent to renew its franchise agreement with the City pursuant to Section 626 of the Cable Act; and

WHEREAS, in late spring 2014, the City learned that, pursuant to a multi-step transaction described in the Comcast/Charter Transaction Agreement dated April 25, 2014 between Charter and Comcast, the cable television system located within the City currently operated by the Franchisee will become owned by a wholly-owned subsidiary of Comcast; and

WHEREAS, the transfer, if all matters relating to it are approved by the Department of Justice (DOJ) and the Federal Communications Commission (FCC), will become effective on or before June 30, 2015; and

WHEREAS, the City gave conditional consent to the transfer of the City's cable television system from Charter to Comcast by approving a transfer agreement at the regularly scheduled council meeting on October 21, 2014; and

WHEREAS, pursuant to the approved transfer agreement, once the transfer is complete, Comcast will assume ownership of the franchise and assume the renewal obligations once held by Charter, and

WHEREAS, the City is willing to grant an extension of the current Cable Franchise until September 30, 2015 to give the City additional time to complete the renewal process, and to allow Comcast to present its position in the renewal process as the new holder of the City's cable franchise.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 Extension of the Term of the Cable Franchise through September 30, 2015.

The Cable Franchise, as amended, is hereby extended, subject to the terms and conditions set forth below, until the earlier of September 30, 2015, or when a new franchise agreement is agreed to by the parties and enacted by the City.

Section 1.02 Terms and Conditions of Extension of the Cable Franchise.

The City's consent to the extension, described above, is subject to, and conditioned upon, the following terms and conditions:

- A. All terms and conditions of the existing Cable Franchise shall remain in full force and effect during the extension period.
- B. The extension shall have no adverse effect on Grantee's compliance, nor shall the extension be grounds for any change or modification in the remaining terms, conditions and obligations of the Cable Franchise.
- C. The City and Grantee's agreement to extend the Cable Franchise, as set forth herein, shall not be construed, in any manner whatsoever, to constitute a waiver or release of any rights that the City or the Grantee may have under the Cable Franchise.
- D. Both parties hereby reserve all rights under applicable provisions of the Cable Act, including, without limitation, Sections 626 and 635 of the Cable Act. Nothing herein shall be deemed or construed as a waiver, release or surrender of any right that either party may have under the Cable Act or any applicable law.
- E. Within twelve (12) days after passage of this Ordinance by the City Council, Grantee shall file with the City Clerk its written acceptance of this Ordinance, substantially in the form of Exhibit A, attached hereto.

Section 1.03 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

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DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

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MARCIA HOPKINS  
City Clerk

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HEATHER KINTZLEY  
City Attorney

Date Published: December 7, 2014



## EXHIBIT A

Acceptance of Ordinance No. 41-14

City of Richland, Washington  
ATTN: Heather Kintzley, City Attorney  
P.O. Box 190, MS-7  
Richland, WA 99352

This is to advise the City of Richland that Falcon Video Communications, L.P. (the "Grantee"), hereby unqualifiedly accepts Ordinance No. 41-14, passed by the City Council on December 2, 2014, regarding the extension of the Cable Television Franchise Agreement between Grantee and the City.

FALCON VIDEO COMMUNICATIONS, L.P.  
("Grantee")

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C4

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORDINANCE NO. 42-14, REDUCING THE SIZE OF THE PLANNING COMMISSION TO SEVEN MEMBERS

Department: Community and Development Services

Ordinance/Resolution: 42-14

Reference:

Document Type: Ordinance

**Recommended Motion:**

Give second reading and pass Ordinance No. 42-14, reducing the size of the Planning Commission from nine to seven members.

**Summary:**

Title 2 of the Richland Municipal Code specifies that the Planning Commission is to be comprised of a total of nine members. With the introduction of a hearing examiner system, the Commission's workload has been altered and nine members may no longer be necessary. Currently, there are three vacancies on the Commission, due to recent resignations, thus providing a good opportunity for Council to adjust the size of the Commission, should it choose to do so. A smaller Commission may provide for more efficient hearings, as fewer Commissioners would be involved in the discussion of the items that come before it. A possible downside would be that fewer Commissioners would perhaps provide a narrower range of perspectives during the deliberation of those issues.

The attached ordinance would make the necessary adjustments to Chapter 2.16 of the RMC in order to reduce the total members on the Commission to seven. Council gave first reading to this ordinance at their November 19, 2014, meeting.

Fiscal Impact?

☐ Yes ☒ No

**Attachments:**

1) Proposed Ordinance

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:59:51 GMT-0800 2014

## ORDINANCE NO. 42-14

AN ORDINANCE of the City of Richland amending Title 2: Administration and Personnel of the Richland Municipal Code relating to the number of members on the City of Richland Planning Commission.

WHEREAS, Chapter 35.63 RCW authorizes the City Council to establish a City Planning Commission and to set the size of the Commission to be anywhere between 3 and 12 members; and

WHEREAS, the City Council has determined that a reduction in the size of the Commission from nine to seven members is desirable; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 Sections 2.16.010 and 2.16.030 of the Richland Municipal Code, as enacted by Ordinance No. 23 and last amended by Ordinance No. 38-05, shall be amended to read as follows:

### **2.16.010 Membership.**

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There is created a planning commission (hereinafter referred to as the “commission”) composed of ~~nine~~ seven members appointed by the city council. Members shall be appointed for a term of six years and until their successors are appointed and confirmed. Members shall be selected without regard to political affiliation and shall serve without compensation. The terms of the three representatives from other city committees will be terminated at the end of 2005. Three new planning commission members will be appointed to the commission by January 2006. The three members shall have initial staggered terms of two, four and six years respectively based upon their time of appointment. Thereafter, all planning commission members shall be appointed for a term of six years. Selection of members shall follow established procedures as set forth in RMC 2.04.120. Each appointee shall commit to attending meetings and workshops and to do the necessary preparation for such position. General requirements of participation on the planning commission include:

A. General knowledge of the council’s community priorities;

B. A strong desire to be involved with land use development on behalf of the city of Richland;

C. The following backgrounds are desirable: urban planning, architecture, transportation, civil engineering, geology, or economic development;

D. Participation in community activities and time availability will also be considered.

#### **2.16.030 Meetings, officers, records, and quorum.**

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The commission at its first regular meeting of February of each year shall elect a chairperson and vice-chairperson and create and fill such other offices as it may determine it requires. The commission shall hold at least one regular meeting in each month of the year, unless cancelled by the chairperson as a result of having no business to conduct or for other good cause. The commission shall adopt rules for transaction of business, and shall keep a record of meetings, resolutions, transactions, findings and determinations, which record shall be open to public inspection. Each new commissioner will be required to participate in city-provided training for planning commissioners within the first six months of their appointment. Some travel for such training may be required.

~~Five~~ Four members of the commission shall constitute a quorum for the transaction of business. In the event of a vacancy (or vacancies), a quorum shall be not less than ~~four~~ three members, except as provided in RMC 23.70.210.

Section 1.02 This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland on this 2<sup>nd</sup> day of December, 2014.

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DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

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MARCIA HOPKINS  
City Clerk

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HEATHER KINTZLEY  
City Attorney

Date Published: December 7, 2014



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C5

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 145-14, AUTHORIZING CONTRACT NO. SC10-25 MOD. NO. 3 WITH EFFICIENCY SOLUTIONS

Department: Energy Services

Ordinance/Resolution: 145-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 145-14 authorizing the City Manager to sign and execute an amendment to Contract SC10-25 with Efficiency Solutions for professional services related to commercial energy efficiency programs in an amount not to exceed \$43,200.

### Summary:

Energy Services operates residential and commercial energy efficiency programs that help customers save energy, increase comfort and decrease electrical costs. Our programs include incentives, low-interest loans and educational information for all age groups. Residential programs provide financial incentives so customers can upgrade to energy efficient heat pumps, insulation and windows. Commercial and industrial programs provide financial incentives for commercial and industrial energy efficiency projects.

Energy Services contracts with Efficiency Solutions for professional services to advise staff and customers on technical issues and program implementation and provide monitoring and verification and other general support for commercial and industrial projects.

Staff recommends Council adopt Resolution No. 145-14 (Attachment 1) authorizing the City Manager to sign and execute Contract Modification 3 (Attachment 2) with Efficiency Solutions for continued program support from January 1, 2015 to December 31, 2015. The original contract (Attachment 3) was executed by the City's Purchasing, Warehouse, and Fleet Manager on June 30, 2012. Modification No. 1 (Attachment 4) was executed March 13, 2013 and extended the contract through December 31, 2015. Modification No. 2 (Attachment 5) extended the contract through December 31, 2014.

### Fiscal Impact?

☒ Yes ☐ No

This professional services contract amendment is for time and materials not to exceed \$43,200 and funding is included in the City's approved 2015 budget.

### Attachments:

- 1) Proposed RES 145-14 Efficiency Solutions
- 2) Proposed Contract SC10-25 Mod No. 3 - Efficiency Solutions
- 3) SC10-25 Efficiency Solutions Consulting Agreement
- 4) SC10-25 Mod No. 1 Efficiency Solutions
- 5) SC10-25 Mod No. 2 Efficiency Solutions

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:51:49 GMT-0800 2014

RESOLUTION NO. 145-14

A RESOLUTION of the City of Richland authorizing execution of Contract No. 10-25 Modification No. 3 with Efficiency Solutions for 2015 commercial inspection services.

WHEREAS, the City of Richland electric utility (RES) operates a residential, commercial and industrial energy efficiency program; and

WHEREAS, RES's energy efficiency program assists customers in saving energy, increasing comfort and decreasing electrical costs; and

WHEREAS, RES's energy efficiency program includes financial incentives, low interest loans and educational information for all groups; and

WHEREAS, the City currently contracts with Efficiency Solutions for professional services to advise staff and customers on technical issues and program implementation and provide monitoring, verification and general support for commercial and industrial projects; and

WHEREAS, the City and Efficiency Solutions wish to modify their existing contract to increase the contract amount, not to exceed \$43,200 for services from January 1, 2015, through December 31, 2015, and to increase the fee for services to \$106.09 per hour effective January 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Council authorizes the City Manager to execute and administer a modification to the consulting agreement with Efficiency Solutions for energy efficiency professional services and to fund this work from the electric utility funds approved in the City's 2015 Budget.

BE IT FURTHER RESOLVED that this resolution shall take effect January 1, 2015.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2nd day of December, 2014.

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DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

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MARCIA HOPKINS  
City Clerk

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HEATHER KINTZLEY  
City Attorney



**CITY OF RICHLAND  
AGREEMENT WITH EFFICIENCY SOLUTIONS  
CONTRACT NO. SC10-25**

**MODIFICATION NO. 3**

**I. RECITALS**

This is a modification to the professional services agreement related to energy efficiency program support between the contracting parties, the City of Richland, Washington (hereinafter "City") and **Efficiency Solutions** (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract #SC10-25 executed by the City on June 30, 2010.

The parties to this contract desire to modify said Agreement as follows;

**II. AGREEMENTS**

1. The Contract is increased in the amount of and not to exceed \$43,200 for services from January 1, 2015, through December 31, 2015, under this contract.
2. The Consultant's hourly rate for fee for services under this contract is established at \$106.09 per hour effective January 1, 2015, which reflects an annual 3% increase agreed upon in Modification No. 1 dated March 13, 2013.
3. This is the final contract renewal. The Contract will expire on December 31, 2015.
4. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

(signature page to follow)





**SIGNATURES:**

**CITY OF RICHLAND, WASHINGTON**

\_\_\_\_\_  
CYNTHIA D. JOHNSON, ICMA-CM  
City Manager

**ATTEST:**

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
HEATHER D. KINTZLEY  
City Attorney

**EFFICIENCY SOLUTIONS:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/18/2014

**PRODUCER**  
STATE FARM INSURANCE  
1901 GEORGE WASHINGTON WAY  
RICHLAND, WA 99354  
AGENT: JIM OSTRANDER



**INSURED**  
GREGORY SULLIVAN  
DBA:EFFICIENCY SOLUTIONS LLC  
1857 KINGSTON RD  
RICHLAND, WA. 99354

THIS CERTIFICATE IS ISSUED AS MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE****NAIC #**

INSURER A: State Farm Fire and Casualty Company 25143  
INSURER B: State Farm Mutual Auto Insurance Company 25178  
INSURER C:  
INSURER D:  
INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		<b>GENERAL LIABILITY</b>	98-BV-H146-0	02/02/2014	02/02/2015	EACH OCCURRENCE	\$ 1,000,000
	X	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
	X	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$ 5000
						PERSONAL & ADV INJURY	\$
	X	GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE	\$ 2,000,000
		<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG	\$ 2,000,000
		<b>AUTOMOBILE LIABILITY</b>	130-9405-F01-47C 2009 NISSAN MURANO	12/01/2013	06/01/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
		<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$ 1,000,000
		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$ 1,000,000
	X	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$ 1,000,000
		<input type="checkbox"/> HIRED AUTOS					
		<input type="checkbox"/> NON-OWNED AUTOS					
		<b>GARAGE LIABILITY</b>				AUTO ONLY - EA ACCIDENT	\$
		<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC	\$
						AUTO ONLY: AGG	\$
		<b>EXCESS/UMBRELLA LIABILITY</b>				EACH OCCURRENCE	\$
		<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
							\$
		<input type="checkbox"/> DEDUCTIBLE					\$
		<input type="checkbox"/> RETENTION \$					\$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATUTORY LIMITS	OTHER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	\$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$
		<b>OTHER</b>					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**CERTIFICATE HOLDER**

CITY OF RICHLAND  
ENERGY SERVICES DEPARTMENT  
840 NORTHGATE DRIVE  
RICHLAND, WA. 99352

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



PO Box 5000  
Dupont WA 98327-5000

DATE OF NOT  
CODE:

AT1 15 150A  
000525 0093

A

CITY OF RICHLAND  
ENERGY SERVICES DEPT  
840 NORTHGATE DR  
RICHLAND WA 99352-3550

NOTE: PLEASE NOTIFY STA  
ADDRESS LISTED AT THE TC  
OF THIS PAGE REGARDING  
ADDRESS INFORMATION.



### ADDITIONAL INSURED'S NOTICE OF COVERAGE

State Farm Mutual Automobile Insurance Company

213

**NAMED INSURED:**

SULLIVAN, GREGORY P  
DBA EFFICIENCY SOLUTIONS LLC  
1857 KINGSTON RD  
RICHLAND WA 99354-4940

**POLICY NO:**

130 9405-F01-47D

**YR/MAKE/MODEL:**

2009 NISSAN SPORT WG

**VIN/CAMPER:**

JN8AZ18W39W153222

**AGENT NAME:**

JIM OSTRANDER JR

**AGENT PHONE:**

(509)946-9625

**ENDORSEMENT NO:** 6028BL

**COVERAGE:**

BI AND PD LIA  
\$ 1 MIL / \$ 1 MIL  
\$100 DED. COI

POLICY EFFECTIVE

MAR 04 2014 UNTIL TERM

**POLICY MESSAGES:** This policy shown above supersedes policy# 1309405-47C.

The policy includes a loss payable clause protecting the additional insured's interest in the described car to the extent of the insurance provided and subject to all policy provisions. The additional insured will be given 10 days notice if the policy is terminated. Until such notice is provided, it shall be presumed that the required renewal premiums have been paid. The additional insured must notify us within 10 days any change of interest or ownership coming to their attention. Failure to do so will render this policy null and void.

Contract No. SC10-25

## **AGREEMENT FOR BETWEEN CITY AND CONSULTANT**

THIS AGREEMENT, entered into this 30<sup>th</sup> day of June 2010 by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter called the "City"), and Efficiency Solutions located at 1857 Kingston Road, Richland, WA 99354, (hereinafter called the "Consultant").

### **WITNESSETH:**

#### **1. GENERAL DESCRIPTION OF WORK**

Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work designated in this Agreement.

#### **2. SCOPE OF WORK**

Consultant agrees to perform for the City in a good and workmanlike manner the following specific services for the City's electric utility customers:

- a) Using generally acceptable engineering principles perform energy audits and prepare sufficiently detailed reports, including blower door and airflow testing when requested;
- b) Review and recommend approval of heating, ventilation and air conditioning sizing calculations in accordance with the City's Heat Pump Specifications using the City's submittal checklist;
- c) Preparation in sufficient detail of heating, ventilation and air conditioning sizing calculations using generally acceptable engineering principles;
- d) Inspection of energy efficiency improvements, including but not limited to, heat pumps including air flow and other measures using the City's inspection checklist; and,
- e) Other energy support services as mutually agreed.

#### **3. GENERAL REQUIREMENTS**

Consultant shall use qualified employee(s) to provide appropriate support services under this Agreement. For items in Section 2, items "a" through "e", Consultant employee qualifications shall at a minimum be current Bonneville Power Administration's Energy Analyst/Inspector certification. Consultant will provide the resumes of its employees performing work under this Agreement upon the City's request. Consultant will utilize its own vehicles and all other supplies under this agreement. Upon request by Consultant, the City may loan demand side management metering equipment for work performed under this Agreement (e.g., airflow hood and blower door).

Without advance City approval Consultant shall not market or advertise its relationship with the City or its products and services to Richland electric customers while performing work under this Agreement. All work performed under this agreement, including completed

reports and other documents, shall be promptly scheduled and normally completed within five (5) business days. Consultant shall not provide copies of its completed work and other documents to either City customers or to other City authorized Contractor, unless requested to do so by the City. The Consultant is not authorized to contact City customers or City-authorized Contractor after the City has accepted the services performed under this Agreement.

**4. TIME FOR BEGINNING AND COMPLETION**

The Term of this Agreement shall be from July 1<sup>st</sup>, 2010 through June 30<sup>th</sup>, 2011 and shall be automatically renewed annually unless terminated earlier as provided in Section 9 Termination.

**5. PAYMENT**

Consultant will be compensated for work done under this Agreement per the attached exhibit "A" which is part of this Agreement. Such payment shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section 2, Scope of Work.

Invoices not in dispute shall be paid net thirty (30) days.

**6. EMPLOYMENT**

Any and all employees of Consultant or other persons engaged in the performance of any work or services for Consultant under this Agreement, shall be considered employees of Consultant only and not of the City. Any and all claims arising under the state's Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of Consultant's employees or other persons while so engaged on any of the work or services provided herein, shall be the sole obligation and responsibility of Consultant

**7. OTHER PARTIES**

It is mutually agreed that this Agreement is not transferable by either signatory to a third party without the consent of the other principal party.

**8. EQUIPMENT AND MATERIALS / OWNERSHIP OF DOCUMENTS**

In the event of loss, damage or destruction of equipment and materials furnished by the City (except items necessarily expended by Consultant in the normal performance of its duties hereunder), Consultant shall reimburse the City for the replacement thereof and costs and expenses incidental thereto.

All designs, drawings, specifications, documents, and other work products prepared pursuant to this Agreement, will become the property of the City upon payment to the Consultant of his fees as set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and

payment in full of all payment due to the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

#### **9. TERMINATION AND SUSPENSION**

This Agreement may be terminated by either party upon thirty (30) days written notice, by registered mail, mail, parcel carrier, facsimile, email or hand delivered to the other party at their usual place of business. In the event this contract is terminated by the Consultant, the City will be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid for services performed up to the time of such termination or suspension an amount equal to the costs incurred at the date of termination as mutually agreed upon between the City and the Consultant.

#### **10. DISPUTE RESOLUTION**

The City and Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement or under law.

All disputes between the City and Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the Arbitration Rules of the American Arbitration Association.

#### **11. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

In the event either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Benton County.

#### **12. ATTORNEY'S FEES**

Reasonable attorney's fees and costs, including those incurred on appeal, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

### **13. INSURANCE**

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

**No Limitation.** Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

#### **A. Minimum Scope of Insurance**

Consultant shall obtain insurance of the types described below:

Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Consultants and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

Professional Liability insurance appropriate to the Consultant's profession.

#### **B. Minimum Amounts of Insurance**

Consultant shall maintain the following insurance limits:

Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

Professional Liability Insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

#### **C. Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

The Consultant's insurance shall be endorsed to state that the coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.



**D. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

**E. Verification of Coverage**

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

**14. INDEMNIFICATION / HOLD HARMLESS**

Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

**15. COMMUNICATIONS AND NOTICES**

Any notices to be given hereunder by either party shall be conveyed in writing either by United States mail, electronic mail or facsimile as follows:

To the City

Ms. Dawn Senger

Power and Resource Management MS 25

City of Richland

P.O. Box 190

Richland, WA. 99352

BUS (509) 942-7436

FAX (509) 942-7437

[dsenger@ci.richland.wa.us](mailto:dsenger@ci.richland.wa.us)

To Efficiency Solutions

Mr. Greg Sullivan

Principal Engineer

1857 Kingston Road

Richland, WA 99354

BUS (509) 521-4925

FAX (509)

[sullivan@clearwire.net](mailto:sullivan@clearwire.net)

**16. SUCCESSORS OR ASSIGNS**

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

**17. EQUAL OPPORTUNITY AGREEMENT**

Consultant agrees that it will not discriminate against any employee or job applicants for work on this Agreement for reasons of race, sex, nationality or religious creed.

## **18. PARTIAL INVALIDITY**

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

## **19. CHANGES OF WORK**

Consultant shall make such changes and revisions to the completed work performed under this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which Consultant is responsible for preparing or furnishing under this Agreement, when required to do so by the City, without additional compensation thereof.

Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 19, Extra Work.

## **20. EXTRA WORK**

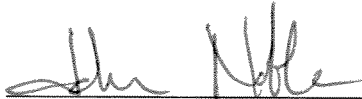
The City may desire to have Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as Extra Work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

## **21. TERMINATION OF PRIOR AGREEMENTS**

This Agreement cancels and terminates, as of its effective date, all prior Agreements between the parties hereto covering the services covered herein, whether written or oral or partly written and partly oral.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON



JOHN NOBLE  
Contracts Officer

CONSULTANT



(Name & Signature)

Greg Sullivan

APPROVED AS TO FORM:



THOMAS O. LAMPSON  
City Attorney

## **EXHIBIT A**

The City will pay to Efficiency Solutions, who will accept in full payment for all services, the following:

### **\*Travel Time**

Hourly Rate	\$68.00
From the Resource Management office to City customer locations	

### **Energy Audits**

Hourly Rate	\$68.00
Not to exceed	\$102 per residential building
Not to exceed	\$425.00 per non-residential building

### **HVAC submittal Review and Sizing Calculation**

½ Hourly Rate	\$68.00
Not to exceed	\$34.00 per residential building

### **Inspections**

Hourly Rate	\$68.00
Not to exceed	\$136.00 per inspection

### **Other Program Support**

Hourly Rate	\$68.00
-------------	---------

Charges for services shall not exceed the limits herein without advance City authorization. Efficiency Solutions cost of transportation: supplies and all other expenses are included in the hourly rates above. Efficiency Solutions shall not obligate the City to exceed the adopted annual budget for services. All charges are plus tax, where applicable.

\*Travel time included in audit rate.

# CERTIFICATE OF INSURANCE



This certifies that

- ☒ STATE FARM FIRE AND CASUALTY COMPANY, Bloomington, Illinois  
☐ STATE FARM GENERAL INSURANCE COMPANY, Bloomington, Illinois  
☐ STATE FARM FIRE AND CASUALTY COMPANY, Scarborough, Ontario  
☐ STATE FARM FLORIDA INSURANCE COMPANY, Winter Haven, Florida  
☐ STATE FARM LLOYDS, Dallas, Texas

insures the following policyholder for the coverages indicated below:

Policyholder Efficiency Solutions LLC  
 Address of policyholder 1857 Kingston Road, Richland, WA 99354  
 Location of operations Same  
 Description of operations Consultant

The policies listed below have been issued to the policyholder for the policy periods shown. The insurance described in these policies is subject to all the terms, exclusions, and conditions of those policies. The limits of liability shown may have been reduced by any paid claims.

POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	
98-BD-X259-5 F	Comprehensive Business Liability	02-02-2010	02-02-2011	BODILY INJURY AND PROPERTY DAMAGE
This insurance includes:	<input checked="" type="checkbox"/> Products - Completed Operations			Each Occurrence \$ 1,000,000
	<input type="checkbox"/> Contractual Liability			General Aggregate \$ 2,000,000
	<input type="checkbox"/> Personal Injury			Products - Completed Operations Aggregate \$ 2,000,000
	<input type="checkbox"/> Advertising Injury			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	EXCESS LIABILITY	POLICY PERIOD		BODILY INJURY AND PROPERTY DAMAGE (Combined Single Limit)
	<input type="checkbox"/> Umbrella	Effective Date	Expiration Date	Each Occurrence \$
	<input type="checkbox"/> Other			Aggregate \$
	Workers' Compensation and Employers Liability	POLICY PERIOD		Part I - Workers Compensation - Statutory
		Effective Date	Expiration Date	Part II - Employers Liability
				Each Accident \$ Disease - Each Employee \$ Disease - Policy Limit \$
POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

Name and Address of Certificate Holder

City of Richland  
 505 Swift Blvd.  
 Richland, WA 99352

If any of the described policies are canceled before their expiration date, State Farm will try to mail a written notice to the certificate holder days before cancellation. If however, we fail to mail such notice, no obligation or liability will be imposed on State Farm or its agents or representatives.

Signature of Authorized Representative

Agent Jim Ostrander 07-02-2010

Title \_\_\_\_\_ Date

Jim Ostrander

Agent Name

Telephone Number 509-946-9625

Agent's Code Stamp

Agent Code

AFO Code

JIM OSTRANDER

STATE FARM INSURANCE

1901 George Washington Way

Richland WA 99354

1-509-946-9625

# CERTIFICATE OF INSURANCE

SUCH INSURANCE AS RESPECTS THE INTEREST OF THE CERTIFICATE HOLDER WILL NOT BE CANCELED OR OTHERWISE TERMINATED WITHOUT GIVING 10 DAYS PRIOR WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED BELOW, BUT IN NO EVENT SHALL THIS CERTIFICATE BE VALID MORE THAN 30 DAYS FROM THE DATE WRITTEN. THIS CERTIFICATE OF INSURANCE DOES NOT CHANGE THE COVERAGE PROVIDED BY ANY POLICY DESCRIBED BELOW.

This certifies that: ☒ STATE FARM MUTUAL AUTOMOBILE INSURANCE COMPANY of Bloomington, Illinois, or  
☐ STATE FARM FIRE AND CASUALTY COMPANY of Bloomington, Illinois

has coverage in force for the following Named Insured as shown below:

Named Insured GREGORY P. SULLIVAN

Address of Named Insured 1857 KINGSTON ROAD  
RICHLAND, WA 99354

POLICY NUMBER	<u>130-9405-F01-47</u>			
EFFECTIVE DATE OF POLICY	<u>06-01-2010</u>			
DESCRIPTION OF VEHICLE	<u>2006 SUBARU</u>			
LIABILITY COVERAGE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
LIMITS OF LIABILITY				
a. Bodily Injury				
Each Person	<u>1,000,000</u>			
Each Accident	<u>1,000,000</u>			
b. Property Damage				
Each Accident	<u>1,000,000</u>			
c. Bodily Injury & Property Damage Single Limit				
Each Accident				
PHYSICAL DAMAGE COVERAGES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
a. Comprehensive	\$ <u>500</u> Deductible	\$ _____ Deductible	\$ _____ Deductible	\$ _____ Deductible
b. Collision	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
	\$ <u>500</u> Deductible	\$ _____ Deductible	\$ _____ Deductible	\$ _____ Deductible
EMPLOYER'S NON-OWNERSHIP COVERAGE	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
HIRED CAR COVERAGE	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

Jim Olsen Signature of Authorized Representative AGENT Title 2130-47 Agent's Code Number 07/02/10 Date

Name and Address of Certificate Holder Name and Address of Agent

CITY OF RICHLAND  
505 SWIFT BLVD  
RICHLAND, WA 99352

CERTIFICATE HOLDER COPY



**CITY OF RICHLAND  
AGREEMENT WITH EFFICIENCY SOLUTIONS  
CONTRACT No. SC 10-25**

**MODIFICATION # 1**

**I. RECITALS**

This is a modification to the professional services agreement related to energy efficiency program support between the contracting parties, the City of Richland, Washington (hereinafter "City") and Efficiency Solutions (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract #SC 10-25 executed by the City on June 30, 2010.

The parties to this contract desire to modify said Agreement as follows;

**II. AGREEMENTS**

1. Exhibit A is hereby deleted and the hourly rate for services under this contract is established at \$100.00 per hour effective March 1, 2013 with an annual percentage increase not to exceed 3% upon mutual agreement.
2. Section 13.B Minimum Amounts of Insurance is hereby modified to eliminate the requirement for Professional Liability Coverage for the current contract scope of work.
3. Contract period shall be extended and automatically renewed until December 31, 2015.
4. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

**III. SIGNATURES**

**CITY:**

By: John Noble  
John Noble, Purchasing Manager

Date: 3/13/13

**EFFICIENCY SOLUTIONS**

By: Pranab  
Signature

Pranab  
Title

Date: 3-12-13



**CITY OF RICHLAND  
AGREEMENT WITH EFFICIENCY SOLUTIONS  
CONTRACT No. SC 10-25**

**MODIFICATION NO. 2**

**I. RECITALS**

This is a modification to the professional services agreement related to energy efficiency program support between the contracting parties, the City of Richland, Washington (hereinafter "City") and **Efficiency Solutions** (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract No. SC10-25 executed by the City on June 30, 2010.


The parties to this contract desire to modify said Agreement as follows;

**II. AGREEMENTS**

1. The Consultant hourly rate for fee for services under this contract is established at \$103.00 per hour effective January 1, 2014, which reflects an annual 3% increase agreed upon in Modification #1.
2. The Contract is increased in the amount of and not to exceed \$40,000 for fee for services from January 1, 2014 through December 31, 2014 under this contract.
3. Contract period shall remain the same.
4. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.


**III. SIGNATURES**

**CITY:**

By:   
Cynthia D. Johnson  
City Manager


Date: 12-9-13

**EFFICIENCY SOLUTIONS:**

By:   
Signature

Title: PRESIDENT

**APPROVED AS TO FORM:**

By:   
Heather D. Kintzley  
City Attorney

Date: 12-6-13



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/25/2013

PRODUCER  
STATE FARM INSURANCE  
1901 GEORGE WASHINGTON WAY  
RICHLAND, WA 99354  
AGENT: JIM OSTRANDER



INSURED  
GREGORY SULLIVAN  
DBA: EFFICIENCY SOLUTIONS LLC  
1857 KINGSTON RD  
RICHLAND, WA. 99354

THIS CERTIFICATE IS ISSUED AS MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE****NAIC #**

INSURER A: State Farm Fire and Casualty Company 25143  
INSURER B: State Farm Mutual Auto Insurance Company 25178  
INSURER C:  
INSURER D:  
INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	98-BQ-J676-3	02/02/2013	02/02/2014	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$ 5000
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	130-9405-F01-47C 2009 NISSAN MURANO	12/01/2013	06/01/2014	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$ 1,000,000
						BODILY INJURY (Per accident)	\$ 1,000,000
						PROPERTY DAMAGE (Per accident)	\$ 1,000,000
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY: AGG	\$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
							\$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$
		<b>OTHER</b>					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**CERTIFICATE HOLDER**

CITY OF RICHLAND  
ENERGY SERVICES DEPARTMENT  
840 NORTHGATE DRIVE  
RICHLAND, WA. 99352

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.



ATTN: JACKIE CARPENTER

AUTHORIZED REPRESENTATIVE  
James Ostrander

## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C6

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 146-14, AUTHORIZING CONTRACT NO. C13-012 MOD. NO. 3 WITH ENERGY INCENTIVES

Department: Energy Services

Ordinance/Resolution: 146-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 146-14 authorizing the City Manager to sign and execute an amendment to Contract C13-012 with Energy Incentives for professional services related to residential energy efficiency programs in an amount not to exceed \$29,000.

### Summary:

Energy Services operates residential and commercial energy efficiency programs that help customers save energy, increase comfort and decrease electrical costs. Our programs include incentives, low-interest loans and educational information for all age groups. Residential programs provide financial incentives so customers can upgrade to energy efficient heat pumps, insulation and windows. Commercial and industrial programs provide financial incentives for commercial and industrial energy efficiency projects.

Energy Services contracts with Energy Incentives, Inc. for professional services to provide final energy efficiency and code inspections for residential HVAC, window and insulation weatherization measures and to advise staff and customers on technical issues and program implementation.

Staff recommends Council adopt Resolution 146-14 (Attachment 1) authorizing the City Manager to sign and execute contract modification 3 (Attachment 2) with Energy Incentives, Inc. for continued program support from January 1, 2015 to December 31, 2015. The original contract (Attachment 3) was executed by the City's Purchasing, Warehouse and Fleet Manager on February 21, 2013. Modification 1 (Attachment 4) was executed May 22, 2013 and expired December 31, 2013. Modification 2 (Attachment 5) was executed December 9, 2013 and expires December 31, 2014.

### Fiscal Impact?

☒ Yes ☐ No

This professional services contract amendment is for time and materials not to exceed \$29,000 and funding is included in the City's approved 2015 budget.

### Attachments:

- 1) Proposed RES 146-14 Energy Incentives
- 2) Proposed Contract No. C13-012 Modification No. 3
- 3) Contract No. C13-012
- 4) Contract No. C13-012 Modification No. 1
- 5) Contract No. C13-012 Modification No. 2

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:51:42 GMT-0800 2014

RESOLUTION NO. 146-14

A RESOLUTION of the City of Richland authorizing execution of Contract No. 13-012 Modification No. 3 with Efficiency Solutions for 2015 residential inspection services.

WHEREAS, the City of Richland electric utility (RES) operates a residential, commercial and industrial energy efficiency program; and

WHEREAS, RES's energy efficiency program assists customers in saving energy, increasing comfort and decreasing electrical costs; and

WHEREAS, RES's energy efficiency program includes financial incentives, low interest loans and educational information for all groups; and

WHEREAS, the City currently contracts with Energy Incentives Solutions for professional services to provide final inspections for windows, heat pumps and weatherization projects; and

WHEREAS, the City and Energy Incentives wish to modify their existing contract to increase the contract amount, not to exceed \$29,000 for services from January 1, 2015, through December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Council authorizes the City Manager to execute and administer a modification to the consulting agreement with Energy Incentives for energy efficiency professional services and to fund this work from the electric utility funds approved in the City's 2015 Budget.

BE IT FURTHER RESOLVED that this resolution shall take effect January 1, 2015.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney



**CITY OF RICHLAND  
AGREEMENT WITH ENERGY INCENTIVES, INC.  
CONTRACT NO. 13-012**

**MODIFICATION NO. 3**

**I. RECITALS**

This is a modification to the professional services agreement related to providing final inspections for windows, heat pumps and weatherization projects between the contracting parties, the City of Richland, Washington (hereinafter "City") and **Energy Incentives, Inc.** (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract No. 13-012 executed by the City on February 21, 2013.

The parties to this contract desire to modify said Agreement as follows;

**II. AGREEMENTS**

1. The Contract is increased in the amount of and not to exceed \$29,000 from January 1, 2015, through December 31, 2015, under this contract
2. Contract period shall remain the same with expiration on December 31, 2017.
3. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

(signature page to follow)



### III. SIGNATURES

#### CITY OF RICHLAND, WASHINGTON

\_\_\_\_\_  
CYNTHIA D. JOHNSON, ICMA-CM  
City Manager

ATTEST:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
HEATHER D. KINTZLEY  
City Attorney

#### ENERGY INCENTIVES

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Lori Sanders  
Printed Name

\_\_\_\_\_  
President  
Title

\_\_\_\_\_  
11/21/14  
Date





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/11/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
PAYNEWEST INSURANCE INC/PHS  
811668 P: F:  
PO BOX 33015  
SAN ANTONIO TX 78265

CONTACT NAME:	FAX (A/C, No):
PHONE (A/C, No, Ext):	
E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Hartford Casualty Ins Co	NAIC#
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

**INSURED**  
ENERGY INCENTIVES INC  
3517 W CANAL DR  
KENNEWICK WA 99336

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR W/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			52 SBM RX0366	01/21/2014	01/21/2015	EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
	<input checked="" type="checkbox"/> General Liab						MED EXP (Any one person)	\$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						GENERAL AGGREGATE	\$2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DEC							\$
	RETENTION \$						PER STATUTE	OTH-ER
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			52 SBM RX0366	01/21/2014	01/21/2015	E.L. EACH ACCIDENT	\$1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE/IN OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (EXORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations.

**CERTIFICATE HOLDER**

City of Richland  
Attn: Dawn Senger  
PO BOX 190  
RICHLAND, WA 99352

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  
AUTHORIZED REPRESENTATIVE

*Tac Tailor*

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DeluxeFile &gt; Quarterly Report List &gt; File a Report &gt; Confirmation

File a Report

Quarterly Report List

## ENERGY INCENTIVES INC - Q3/2014 Quarterly Report Confirmation Page

Confirmation #: 3187116  
Received on: 10/10/2014 12:44:21 PM  
Submitted by: Ellen Bowman  
Account ID: 536,319-04  
Account Manager: MARVIN GREEN 360-902-4967



Washington State Department of  
Labor & Industries

Submit Date: 10/10/2014  
Confirmation Number: 3187116

## Quarterly Report

3rd Quarter: July 1, 2014 - September 30, 2014

Due Date: 10/31/2014

ENERGY INCENTIVES INC  
3517 CANAL DR  
KENNEWICK, WA 99336

WA UBI: 602 109 334  
L&I Account ID: 536,319-04  
Phone Number: 509-727-0394 Ext. 0

Account Manager: MARVIN GREEN 360-902-4967

Class	Nature of Work	Payroll	Hours	Rate	Amount
4903-10	Inspection of Buildings	\$4,980.00	217	0.4290	\$93.09
4904-00	Clerical Office NOC & Draftsmn	\$0.00	0	0.1389	\$0.00
Total of Premiums					\$93.09
Previous Balance					\$0.00
Grand Total					\$93.09

## Preparer's Information

Preparer: Ellen Bowman  
DayTime Phone: 509-308-2232  
Email: 9milruger@gmail.com

## Payment Information

Method of Payment: EFT  
Bank routing information: 325181248  
Bank account information: XXXXXXXXXXXX0892  
Bank account Type: BusinessChecking  
Payment Amount: \$93.09  
Scheduled Payment Date: 10/31/2014



**PROGRESSIVE®**

Progressive  
P.O. Box 94739  
Cleveland, OH 44101  
1-800-895-2886

**Policy number: 03380478-0**

Underwritten by:  
United Financial Casualty Company  
November 21, 2014  
Page 1 of 1

## Certificate of Insurance

<b>Certificate Holder</b>	<b>Insured</b>	<b>Agent</b>
ENERGY INCENTIVES INC 3517 W CANAL DR KENNEWICK, WA 99336	ENERGY INCENTIVES INC 3517 W CANAL DR KENNEWICK, WA 99336	PROG COMMERCIAL PO BOX 94739 CLEVELAND, OH 44101

This document certifies that insurance policies identified below have been issued by the designated insurer to the insured named above for the period(s) indicated. This Certificate is issued for information purposes only. It confers no rights upon the certificate holder and does not change, alter, modify, or extend the coverages afforded by the policies listed below. The coverages afforded by the policies listed below are subject to all the terms, exclusions, limitations, endorsements, and conditions of these policies.

Policy Effective Date: Nov 21, 2014

Policy Expiration Date: May 21, 2015

<b>Insurance coverage(s)</b>	<b>Limits</b>
Bodily Injury/Property Damage	\$1,000,000 Combined Single Limit
Underinsured Motorist Bodily Injury	\$100,000/\$300,000
Underinsured Motorist Property Damage	\$25,000 w/\$100 Ded (\$300 if Hit & Run)
Personal Injury Protection	\$35,000

### Description of Location/Vehicles/Special Items

**Scheduled autos only**

2005 TOYOTA TUNDRA 5TBBT44175S461977	
Comprehensive	\$1,000 Ded
Collision	\$1,000 Ded

**Certificate number**

32514A09478





**AGREEMENT BETWEEN CITY AND ENERGY INCENTIVES CONSULTANT**

THIS AGREEMENT, entered into this 21<sup>st</sup> day of February, 2013 by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter called the "City"), and **Energy Incentives** (hereinafter called the "Consultant").

**WITNESSETH:**

**1) SCOPE OF WORK**

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide final inspections for windows, heat pumps and weatherization for the Energy Services Department
- b) The following Exhibits are attached hereto and made a part of this agreement:
  - (i) Exhibit "A": Services to be provided are detailed in the attached Proposal (email dated 2/13/13)

**2) GENERAL REQUIREMENTS**

- a) The Consultant shall attend coordination meetings, progress and presentation meetings with the City or such Federal, community, State, City, or County officials, groups or individuals as may be requested by the City. The City will provide the Consultant sufficient notice prior to meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

**3) TIME FOR BEGINNING AND COMPLETION**

- a) The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 31, 2013.

**4) PAYMENT**

- a) The Consultant shall be paid as detailed in the scope of work/schedule of values per attached as Exhibit "A" Total dollar amount is not to exceed Ten thousand dollars (\$10,000.00), by the City to complete the services rendered under this Agreement. Such payment shall be full compensation for all work performed or services rendered, and for all

labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section 1, Scope of Work.

- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) The Consultant will allow access to the City , the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

**5) INDEPENDENT CONTRACTOR**

- a) Any and all employees of the Consultant or other persons while engaged in the performance of any work or services required of the Consultant under this Agreement are independent contractors and shall not be considered employees of the City. Any and all claims that may or might arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

**6) OTHER PARTIES**

- a) It is mutually agreed that this Agreement is not transferable by either signatory to a third party without the consent of the other principal party.

**7) OWNERSHIP OF DOCUMENTS**

- a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, will become the property of the City upon payment to the Consultant of his fees as set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

**8) TERMINATION**

- a) This Agreement may be terminated by either party upon thirty (30) days written notice to Consultant. In the event this contract is terminated by the Consultant, the City will be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid for services performed down to the time of such termination or suspension an amount equal to the costs incurred at the date of termination as mutually agreed upon between the City and the Consultant.

**9) DISPUTE RESOLUTION**

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

**10) DEBARMENT CERTIFICATION**

- a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Contract by any Federal or State department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to this proposal with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

[www.epls.gov](http://www.epls.gov) and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

**11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

- a) In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Benton County.

**12) ATTORNEY'S FEES**

- a) Attorney's fees which are reasonable and costs, including those on appeal, if appeal is taken, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

**13) INSURANCE**

- a) The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.
- b) **No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

**Minimum Scope of Insurance**

- c) Consultant shall obtain insurance of the types described below:
  - (i) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
  - (ii) Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed by the City.
  - (iii) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

**Minimum Amounts of Insurance**

- d) Consultant shall maintain the following insurance limits:
  - (i) Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
  - (ii) Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

**Other Insurance Provisions**

- e) The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

**Acceptability of Insurers**

- f) Insurance is to be placed with insurers with a current A.M. best rating of not less than A: VII.

**Verification of Coverage**

- g) Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

**Notice of Cancellation**

- h) The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

**Failure to Maintain Insurance**

- i) Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

**14) INDEMNIFICATION / HOLD HARMLESS**

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

**15) STANDARD OF CARE**

- a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality. The Consultant makes no warranties express or implied, under this Agreement or otherwise, in connection with the Consultant's services.

**16) SUCCESSORS OR ASSIGNS**

- a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

**17) EQUAL OPPORTUNITY AGREEMENT**

- a) The Consultant agrees that he will not discriminate against any employee or job applicants for work on this Agreement for reasons of race, sex, nationality or religious creed.

**18) PARTIAL INVALIDITY**

- a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

**19) CHANGES OF WORK**


- a) The Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement, when required to do so by the City, without additional compensation thereof.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 20, Extra Work.

**20) EXTRA WORK**


- a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as Extra Work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

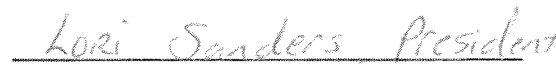
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON


  
JOHN NOBLE  
Purchasing Manager

ENERGY INCENTIVES INC

  
Signature

  
Printed Name & Title

  
3517 W. Canal Dr.


  
Kennewick, WA. 99336  
Address

Phone  509-727-0394

Fax:  509-783-7690

Email:  Lsanders@EnergyIncentivesInc.com

APPROVED AS TO FORM:

  
THOMAS O. LAMPSON  
City Attorney

2/21/13

Exhibit A

Proposal 2/13/13

The following is the scope of work for this contract.

1. Conduct final inspections for windows, heat pumps and weatherization - The contractor will conduct final code inspections for windows, heat pumps and weatherization using City of Richland building codes and BPA Implementation Manual requirements. The contractor will document findings using RES checklists and forms and provide them to Richland Energy Services (RES) staff, who will submit final documentation to BPA and the Richland Building Code Division.
2. Conduct flow hood testing for the wastewater treatment plant – Using RES equipment, the contractor will conduct quarterly flow hood tests to determine the treatment plant equipment is within operation specifications. The contractor will document test results in a letter report.
3. Advise staff and recommend energy efficiency (EE) program improvements - The contractor will consult with RES staff and recommend EE program improvements and best practices including recommendations for process efficiency. The contractor will document recommendations in a letter report.
4. Conduct PTCS QA inspections for duct seal and heat pump systems – The contractor may be asked to conduct PTCS QA inspections. If so, the contractor will inspect systems and document whether or not they meet the BPA PTCS program requirements as outlined in the BPA Implementation Manual. It is anticipated this support will not be needed until May 2013.

The contractor will be required to provide documentation demonstrating he/she is a BPA certified inspector for BPA residential and PTCS programs. The contractor may use RES or the contractor's equipment for inspections.

Contractor will invoice the City monthly. Contractor will invoice the City on an hourly rate billed to the nearest 6th of an hour. Rates are as follows:

Lead Consultant Hourly Rate \$90/hr (BPS Certified Auditor, PTCS Certified, Energy Star Verifier, HERS Rater).

Energy Auditor / Inspector \$50/hr (BPA certified Auditor or equivalent).

General Laborer \$35 /hr (supervised by Energy Auditor or Lead Consultant).

Administrative Assistant \$40/hr

The amount of this contract is NOT TO EXCEED \$10K.





**CITY OF RICHLAND  
AGREEMENT WITH ENERGY INCENTIVES  
CONTRACT No. 13-012**

**MODIFICATION # 1**

**I. RECITALS**

This is a modification to the professional services agreement related to providing final inspections for windows, heat pumps and weatherization between the contracting parties, the City of Richland, Washington (hereinafter "City") and Energy Incentives (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract # 13-012 executed by the City on February 21, 2013.

The parties to this contract desire to modify said Agreement as follows:

**II. AGREEMENTS**

1. The Contract is hereby increased in the amount of \$16,500.00 for a total contract value of \$26,500.00. Consultant shall provide services as described in the original scope of work.
2. Contract period shall remain the same.
3. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

**III. SIGNATURES**

**CITY:**

By: [Signature]  
John Noble, Purchasing Manager

Date: 5.21.13

**APPROVED AS TO FORM:**

By: [Signature]  
Thomas O. Lampson, City attorney

**Energy Incentives**

By: [Signature]  
Signature

Owner  
Title

Date: 5/18/13



**CITY OF RICHLAND  
AGREEMENT WITH ENERGY INCENTIVES, INC.  
CONTRACT NO. 13-012**

**MODIFICATION NO. 2**

**I. RECITALS**

This is a modification to the professional services agreement related to providing final inspections for windows, heat pumps and weatherization projects between the contracting parties, the City of Richland, Washington (hereinafter "City") and **Energy Incentives, Inc.** (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract #13-012 executed by the City on February 21, 2013.

The parties to this contract desire to modify said Agreement as follows;

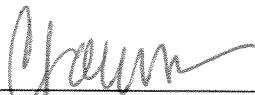
**II. AGREEMENTS**


1. The Contract is increased in the amount of and not to exceed \$29,000 for fee for services from January 1, 2014 through December 31, 2014 under this contract.
2. Contract period shall be extended to December 31, 2015.
3. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

**III. SIGNATURES**

**CITY:**

**ENERGY INCENTIVES, INC.:**


By:   
Cynthia D. Johnson  
City Manager

By:   
Signature

Date: 12-9-13

Title: President

**APPROVED AS TO FORM:**

By:   
Heather D. Kintzley  
City Attorney

Date: 12-6-13



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C7

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 147-14, AUTHORIZING CONTRACT NO. 54-12 MODIFICATION NO. 4 WITH FCS GROUP

Department: Energy Services

Ordinance/Resolution: 147-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 147-14, authorizing the City Manager to sign and execute an amendment to Contract SC54-12 with FCS Group for professional services related to cost of service analysis, rate design, and policy development in an amount not to exceed \$29,945.

### Summary:

Richland Energy Services staff conducts an annual process to determine the electric utility's rate revenue requirement for the next fiscal year. FCS Group has provided professional services related to the electric utility's cost of service analysis (COSA) and retail rate design under City Contract No. 54-12. These consulting services are part of a comprehensive process led by staff to develop recommendations to the City Council for revisions to the utility's retail rates and rate design policies. RES staff will also use the information provided through these consulting services in outreach to our customers and explain the financial status of the utility.

Deliverables from FCS Group's work will first be presented to the Utility Advisory Committee (UAC), and the resulting rate recommendations will then be presented for City Council consideration. Staff are presently working with the UAC to determine if a retail rate increase for a few of the customer classes will be required in 2015 and system-wide increases that may be required in future years.

Staff recommends Council authorize Resolution No. 147-14 (Attachment 1) authorizing the City Manager to sign and execute contract Modification 4 (Attachment 2) with FCS Group for continued program support from January 1, 2015 to December 31, 2015. Contract No. 54-12 (Attachment 3) was approved in April 2012. It was amended with Modification No. 1 (Attachment 4) in February 2013, Modification No. 2 (Attachment 5) in April 2013, and Modification 3 (Attachment 6) in January 2014.

### Fiscal Impact?

☒ Yes ☐ No

This professional services contract amendment is for time and materials not to exceed \$29,945 and funding is included in the City's approved 2015 budget.

### Attachments:

- 1) Proposed Resolution No. 147-14 - FCS Group
- 2) Proposed Contract No. C54-12 Modification No. 4
- 3) Contract No. C54-12
- 4) Contract No. C54-12 Modification No. 1
- 5) Contract No. C54-12 Modification No. 2
- 6) Contract No. C54-12 Modification No. 3

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:53:38 GMT-0800 2014

RESOLUTION NO. 147-14

A RESOLUTION of the City of Richland authorizing execution of Contract No. 54-12 Modification No. 4 with FCS Group for Cost of Service Analysis, Rate Design, and Policy Development

WHEREAS, the City of Richland operates a non-profit, public electric utility (RES) and provides retail electrical services to residential, commercial, and industrial customers; and

WHEREAS, RES conducts an annual cost of service analysis (COSA) to determine annual electric revenue required; and

WHEREAS, RES conducts an annual rate analysis and designs rates to collect the revenue required from individual rate classes to operate the utility in a safe, reliable, cost-effective way; and

WHEREAS, RES staff works with the Utility Advisory Committee, which serves as an advisory group to the City Council, to recommend to the City Council policies that ensure cost-effective rates and efficient operations; and

WHEREAS, the City currently contracts with FCS Group to provide COSA, rate analysis, rate design, and policy development professional services; and

WHEREAS, the City and FCS Group wish to modify their existing contract to increase the contract amount, not to exceed \$29,945 for services from January 1, 2015, through December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Council authorizes the City Manager to execute and administer a modification to the consulting agreement with FCS Group for professional services and to fund this work from the electric utility funds approved in the City's 2015 Budget.

BE IT FURTHER RESOLVED that this resolution shall take effect January 1, 2015.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney



**CITY OF RICHLAND  
AGREEMENT WITH FCS GROUP  
CONTRACT NO. 54-12**

**MODIFICATION NO. 4**

**I. RECITALS**

This is a modification to the professional services agreement related to COSA and rate design support between the contracting parties, the City of Richland, Washington (hereinafter "City") and **FCS Group** (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract No. 54-12 executed by the City on April 19, 2012.

The parties to this contract desire to modify said Agreement as follows:

**II. AGREEMENTS**

1. The Consultant shall provide services described in Attachment 1 and are made part of this Agreement. Fees for the services shall be \$29,945 from January 1, 2015, through December 31, 2015, under this contract.
2. Contract period shall remain the same with expiration on December 31, 2016.
3. It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

(signature page to follow)



### III. SIGNATURES

CITY OF RICHLAND, WASHINGTON

FCS Group

\_\_\_\_\_  
CYNTHIA D. JOHNSON, ICMA-CM  
City Manager

ATTEST:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
HEATHER D. KINTZLEY  
City Attorney

\_\_\_\_\_  
*Angie S. Virnoche*  
Signature

\_\_\_\_\_  
Angie S. Virnoche  
Printed Name

\_\_\_\_\_  
Principal  
Title

\_\_\_\_\_  
11/21/14  
Date

## **Attachment 1**

### **FCS Group 2015 Statement of Work**

City of Richland Energy Services (RES) is requesting on-call technical assistance in 2015 to support the electric utility cost of services analysis (COSA), rate analysis and other rate related assistance.

#### **Task 1: Cost of Service Analysis.**

Work with RES to establish the test year revenue requirements of the utility. The revenue requirement will then be used in the cost of service analysis to equitably allocate costs to customers. Key tasks include the following:

- a. Assist staff as requested with:
  - o Updating the COSA model to include the 2015 budget (revenue and expenses), debt service obligations, capital plans and reserve balances.
  - o Review load forecast developed by RES staff.
  - o Review power cost and revenue forecast based on the load forecast.
  - o Developing a rate strategy if a deficiency is present.
- b. Incorporate capital plan from 12-year system plan (anticipated completion in January 2015).
- c. Assist RES in the quality assurance/quality checking of up to 4 revenue requirement scenarios based on changing key factors (utility tax, growth, debt, capital, etc.)
- d. Refine a process to exchange and coordinate the data between Finance and RES for the COSA/rate analysis.
- e. Review and refine RES' internally developed cost of service results by class.
- f. Assist RES in the quality assurance/quality checking of up to 2 alternative policy based cost of service adjustment scenarios.

#### **Task 2: Rate Design**

Work with RES staff to develop alternative rate structures to address cost of service findings.

- a. Assist RES in the quality assurance/quality checking of staff developed rate changes that support revenue requirement and cost of service

#### **Task 3: On-Call Review of New Large Discrete Load (NLDL) Policy**

Work with RES staff to develop a policy that will further the objectives RES has established for NLDLs.

- a. Assist in furthering/changing the NLDL draft policy framework and key language
- b. Coordinate, as needed, with Cable Huston as they develop legal framework from which to administer the new policy
- c. Incorporate feedback from Utility Advisory Committee and other City departments.

**Task 4: Project Review Meetings**

RES and FCS GROUP will meet at key milestones to review task deliverables. Standing conference call and/or Internet meetings will be scheduled throughout the engagement to discuss current task deliverables and issues.

- a. Four (4) project review meetings for Task 1 – Cost of Service Analysis
- b. One (1) project review meeting for Task 2 – Rate Design Analysis
- c. Five (5) standing meetings. These can be scheduled as standing meetings every few weeks or as needed.

**Task 5: Meetings/Presentations**

RES may request the FCS GROUP project principal attend a UAC meeting, Council Workshop or Council Meeting to present the results of the analysis. The following meetings/presentations are included:

- a. One (1) onsite UAC/Council meeting attendance (no material preparation) – May 12, 2015, subject to change.
- b. One (1) onsite UAC/Council meeting with presentation development – July 28, 2015, subject to change.

**Schedule:**

The project analysis will be completed based on the following key milestone dates, subject to change:

- a. New Large Discrete Load Policy – February 26, 2015
- b. Preliminary Cost of Service – April 24, 2015
- c. Final Cost of Service – May 30, 2015
- d. Rate Design – June 26, 2015

Task 1-5 must be completed by December 31, 2015.



## Budget:

Task	CONSULTANT HOURS				Total Estimated Hours	Labor Budget
	Sanchez Managing Principal	Tarasov Asst. Proj Manager	Evancho Technical Advisor	Admin. Support		
Hourly Billing Rates:	\$220	\$165	\$185	\$75		
TECHNICAL TASKS						
Task 1   Cost of Service Analysis						
- Data Collection/Validation	-	2	-	2	4	\$480
- Review Update Revenue Requirement	2	4	-	-	6	1,100
- Review Load Forecast, Revenue and Power Costs	4	12	-	-	16	2,860
- Assist in Development of Rate Strategy	2	4	-	-	6	1,100
- Incorporate Capital Projects; Dev. Funding	1	4	-	-	5	880
- Review 4 Revenue Requirement Scenarios	4	8	-	-	12	2,200
- Develop Coordination Process RES/Finance	12	2	-	-	14	2,970
- Review internally Developed COSA	2	6	-	-	8	1,430
- Review 2 COSA Scenarios	2	8	-	-	10	1,760
Total Task 1 Cost of Service Analysis	29	50	-	2	81	\$14,780
Task 2   Rate Design						
- Review Developed Rate Designs for Target Revenue	2	4	-	-	6	\$1,100
Total Task 2 Rate Design	2	4	-	-	6	\$1,100
Task 3   On-Call Review of New Large Discrete Load Policy						
- Refine Language/Conference Calls/Edits	12	-	2	2	16	\$3,160
Total Technical Tasks	43	54	2	4	103	\$19,040
PROCESS TASKS						
Task 4   - Project Review Meetings (5/1hr -GoTo Meetings)						
- Standing Meetings (5/1hr -GoTo Meetings)	5	5	1	-	11	\$2,110
Task 5   - Onsite Meeting 2 (1 w/Presentation Dev; 1 w/o)						
	16	8	-	-	24	4,840
Total Labor All	69	72	4	4	149	\$28,100
Expenses						
Technology Charge						\$745
Travel Related Expenses:						
Per Meeting (air - per person round trip) - 2 trips						\$900
Per Meeting -car 2 trips						\$200
Total Project Labor and Expenses						\$29,945

## Direct Expenses

Major direct expenses, such as travel, mileage, and lodging, will be charged at cost. Other expenses will not be directly charged unless by mutual agreement of the client and FCS GROUP and specific terms will be established in advance prior to expenditure and billing.

## Technology Charge

FCS GROUP charges a \$5 per hour technology charge to cover overhead for IT systems, computers, communication devices and connectivity.

9/22/2014

## PRODUCER

SHINSTROM & NORMAN, INC.  
P.O. BOX 638  
KIRKLAND, WA 98083  
(425) 827-6200 FAX: 827-5040

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

## COMPANY

A AMERICAN STATES INSURANCE CO.

## COMPANY

B

## COMPANY

C

## COMPANY

D

## INSURED

FINANCIAL CONSULTING SOLUTIONS GROUP  
7525 166TH AVE. NE, STE #D-215  
REDMOND, WA 98052

## COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	02CE223291	09-20-14	09-20-15	GENERAL AGGREGATE \$2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$2,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$1,000,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> BLANKET				FIRE DAMAGE (Any one fire) \$1,000,000
	<input checked="" type="checkbox"/> CONTRACTUAL				MED EXP (Any one person) \$10,000
A	AUTOMOBILE LIABILITY	02CE223291	09-20-14	09-20-15	COMBINED SINGLE LIMIT \$1,000,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$
	<input checked="" type="checkbox"/> HIRED AUTOS				
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY: \$
					EACH ACCIDENT \$
					AGGREGATE \$
A	EXCESS LIABILITY	01SU425565	09-20-14	09-20-15	EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> UMBRELLA FORM				AGGREGATE \$1,000,000
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	02CE223291 WASH STOP GAP ONLY	09-20-14	09-20-15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	<input type="checkbox"/> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL EACH ACCIDENT \$1,000,000
					EL DISEASE - POLICY LIMIT \$2,000,000
					EL DISEASE - EA EMPLOYEE \$1,000,000
	OTHER				

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

THE CERTIFICATE HOLDER IS INCLUDED AS PRIMARY ADDITIONAL INSURED FORM CG7680 APPLIES. WAIVER OF SUBROGATION INCLUDED PER FORM CG7635.

## CERTIFICATE HOLDER

CITY OF RICHLAND  
ENERGY SERVICES DEPARTMENT  
840 NORTHGATE DR.  
RICHLAND, WA 99352

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 45 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

# ACORD<sup>TM</sup> CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

9/22/2014

**PRODUCER**

Shinstrom & Norman Inc.  
P.O. Box 638  
Kirkland, WA 98083  
(425) 827-6200

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE**

INSURER A: **TORUS NATIONAL INSURANCE COMPANY**  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:

**INSURED**

**FINANCIAL CONSULTING SOLUTIONS GROUP, INC**  
7525 166TH AVE. NE, SUITE D-215  
REDMOND, WA 98052

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>A</b>	<b>OTHER</b> <b>PROFESSIONAL LIABILITY</b>	09550B143APL <b>CLAIMS MADE FORM</b>	07/12/14	07/12/15	<b>\$2,000,000 EACH CLAIM</b> <b>\$4,000,000 AGGREGATE</b> <b>\$ 5,000 DEDUCTIBLE</b>

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

**RETROACTIVE DATE: 7/26/1988**

**CERTIFICATE HOLDER**

ADDITIONAL INSURED; INSURER LETTER:

**CANCELLATION**

**CITY OF RICHLAND**  
840 NORTHGATE DR.  
RICHLAND, WA 99352

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 45 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE





## **AGREEMENT BETWEEN CITY AND CONSULTANT**

---

THIS AGREEMENT, entered into this 19<sup>th</sup> day of April, 2012, by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter called the "City"), and FCS GROUP, (hereinafter called the "Consultant").

### **WITNESSETH:**

#### **1. GENERAL DESCRIPTION OF WORK:**

The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated elsewhere in this Agreement.

#### **2. SCOPE OF WORK**

The Consultant shall provide services to evaluate and recommend revisions to the City's Electric Utility's retail rate design policies. Services to be provided are detailed in the attached Proposal, Exhibit A, and are made part of this Agreement.

#### **3. GENERAL REQUIREMENTS**

The Consultant shall attend coordination, progress, and presentation meetings with the City or such Federal, community, State, City, or County officials, groups or individuals as may be requested by the City. The City will provide the Consultant sufficient notice prior to meetings requiring Consultant participation.

The Consultant shall prepare a monthly progress report, in a form approved by the City, that will outline in written and graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

#### **4. TIME FOR BEGINNING AND COMPLETION**

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by October 31, 2012.

#### **5. PAYMENT**

The Consultant shall be paid on a time and materials basis a total amount not to exceed \$51,000 Dollars by the City to complete the services rendered under this Agreement. Such payment shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section 2, Scope of Work.

The maximum total amount payable, by the City to the Consultant under this Agreement, shall not exceed the above lump sum amount.

Invoices not in dispute by the City will be paid net thirty (30) days.

Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month. To provide a means of verifying the invoiced salary costs for the Consultant's employees, the City may conduct employee interviews. These interviews may consist of recording the names, titles, salary rate, and present duties of those employees performing work on the Project at the time of the interview.

The Consultant and his/her sub consultants shall keep available for inspection by representatives of the City, the State and the United States for a period of three years after final payment the cost records and accounts pertaining to this Agreement and all items relating to or bearing upon these records with the following exception: if any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.

**6. EMPLOYMENT**

Any and all employees of the Consultant or other persons while engaged in the performance of any work or services required of the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

**7. OTHER PARTIES**

It is mutually agreed that this Agreement is not transferable by either signatory to a third party without the consent of the other principal party.

**8. OWNERSHIP OF DOCUMENTS**

All designs, drawings, specifications, documents, and other work products prepared pursuant to this Agreement, will become the property of the City upon payment to the Consultant of his fees as set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

9. **TERMINATION**

This Agreement may be terminated by either party upon thirty (30) days written notice, by registered mail, or mailed to the other party at his usual place of business. In the event the Consultant terminates this contract, the City will be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid for services performed down to the time of such termination or suspension an amount equal to the costs incurred at the date of termination as mutually agreed upon between the City and the Consultant.

10. **DISPUTE RESOLUTION**

The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the Arbitration Rules of the American Arbitration Association.

11. **VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Benton County.

12. **ATTORNEY'S FEES**

Legal fees, which are reasonable, and costs, including those on appeal, if appeal is taken, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

13. **INSURANCE**

The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in

connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

**No Limitation.** Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

**A. Minimum Scope of Insurance**

Consultant shall obtain insurance of the types described below:

1. Automobile Liability Insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

**B. Minimum Amounts of Insurance**

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability Insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

**C. Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant's insurance shall be endorsed to state that the coverage shall not be cancelled by either party, except after thirty (30) days prior

written notice by certified mail, return receipt requested, has been given to the City.

**D. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.

**E. Verification of Coverage**

Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

**14. INDEMNIFICATION / HOLD HARMLESS**

Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

**15. STANDARD OF CARE**

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality. The Consultant makes no warranties express or implied, under this Agreement or otherwise, in connection with the Consultant's services.

**16. SUCCESSORS OR ASSIGNS**

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

**17. EQUAL OPPORTUNITY AGREEMENT**

The Consultant agrees that he will not discriminate against any employee or job applicants for work on this Agreement for reasons of race, sex, nationality or religious creed.

**18. PARTIAL INVALIDITY**

Any provision of this Agreement, which is found to be invalid or unenforceable, shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

**19. CHANGES OF WORK**

The Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies



in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement, when required to do so by the City, without additional compensation thereof.

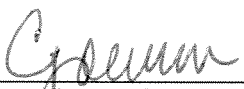
Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 20, Extra Work.

**20. EXTRA WORK**


The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as Extra Work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON

  
\_\_\_\_\_  
CYNTHIA D. JOHNSON  
City Manager


ATTEST:

  
\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
THOMAS O. LAMPSON  
City Attorney

FCS GROUP

  
\_\_\_\_\_  
Signature

Angie Sanchez Virnoche  
Printed Name

Principal  
Title

Redmond Town Center  
7525 166th Ave. NE, Suite D-215  
Address

Redmond, WA 98052  
City, State and Zip Code

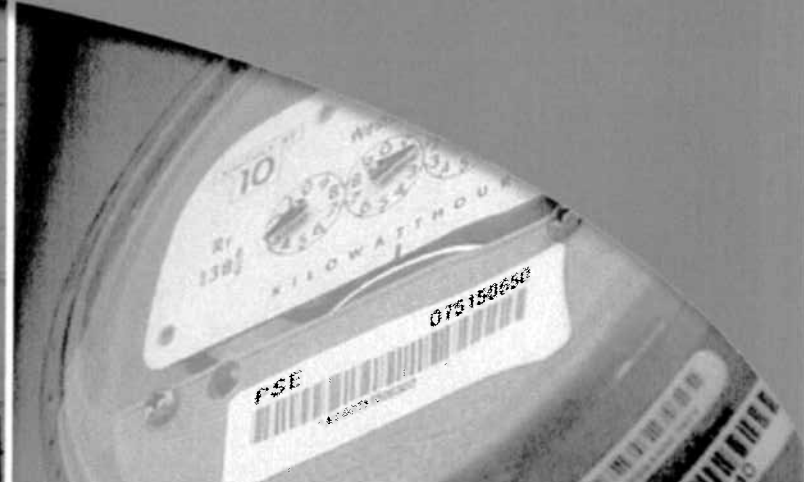
Phone: (425) 867-1802

Fax: (425) 867-1937

Email: angies@fcsgroup.com

**Proposal**  
**March 26, 2012**

# **Electric Utility Retail Rate Design**



 **FCS GROUP**

**City of Richland**  
**Energy Services**  
**Department**

This entire proposal is made of readily recyclable materials, including the bronze wire binding and the front and back cover, which are made from post-consumer recycled plastic bottles.

[www.fcsgroup.com](http://www.fcsgroup.com)



Redmond Town Center  
7525 166<sup>th</sup> Ave. NE., Suite D-215  
Redmond, Washington 98052  
T: 425.867.1802 F: 425.867.1937

225 Bush Street  
Suite 1825  
San Francisco, California 94104  
T: 415.445.8947 F: 415.398.1601

4380 SW Macadam Avenue  
Suite 220  
Portland, Oregon 97239  
T: 503.841.6543 F: 503.841.6573

March 23, 2012

City of Richland  
Energy Service Department  
Attn: Bob Hammond, Energy Services Director  
840 Northgate Drive  
Richland, WA 99352

**Subject: Electric Utility Retail Rate Design – FCS GROUP**

Dear Mr. Hammond:

The City of Richland's Energy Services Department (RES) is seeking a consultant to develop and present various retail rate design alternatives to City representatives and to participate in meetings the City will conduct with utility customers over the coming months.

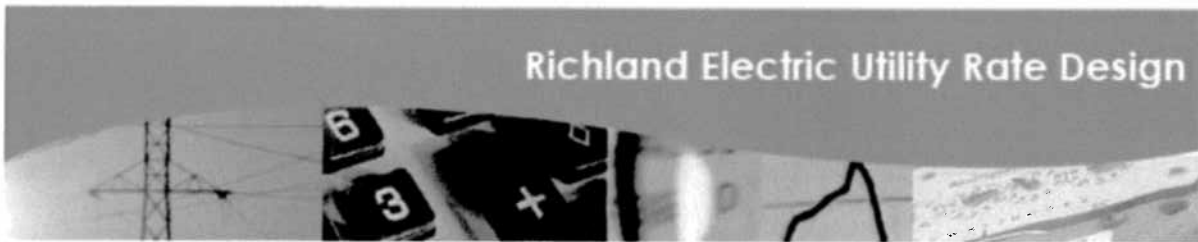
FCS GROUP's proposal has been carefully developed to consider not only the technical content of this scope of work, but also the practical aspects of conveying that same technical information to a diverse audience. Additionally, our scope and budget takes into consideration a short project schedule with several City milestones built-in.

To quickly and effectively address this project we have selected a focused team that is familiar with your specific technical needs, knows RES staff, and has the necessary experience and capacity to hit the ground running and complete the work within your timeframe. They include Angie Sanchez Virnoche, principal-in-charge and project manager; a former manager with Tacoma Public Utilities, Andy Evancho; and Sergey Tarasov, an FCS GROUP electric utility project consultant. Together with other firm resources, FCS GROUP possess not only a depth of electric retail rate development experience, but a breadth of strategic utility management experience that we commit to you as a value added service.

We look forward to discussing this opportunity with you. You may reach me by phone at (425) 867-1802, ext. 230, or by e-mail at [AngieS@fcsgroup.com](mailto:AngieS@fcsgroup.com)

Sincerely,  
FCS GROUP

  
Angie Sanchez Virnoche  
Principal



## INTRODUCTION AND SUMMARY

For this Electric Rate Design project, FCS GROUP has assembled a team of consultants that possess both the depth and breadth of related experience to bring forth innovative yet practical solutions to the City that will be reflected in both the integrity of the rate structure, and also the quality of results communication to the public and associated stakeholders.

Our proposed project manager, **Angie Sanchez Virnoche**, offers 19 years of targeted experience in the development of solutions that address electric utility cost of service and rate-setting needs. Angie also delivers high achievement in educating staff, Council and the public on technical issues by using an open and involved process to gain an understanding of community priorities and promoting alternatives that address these priorities.

**Andy Evanch** brings 30 years of public industry experience. He actively supported and participated in the public process used to establish rate and financial policies at Tacoma Power. Andy possesses the comprehensive technical knowledge of the electric rate study process, in addition to understanding the sensitivities surrounding political issues and implementation challenges.

Our team brings the elements needed for a successful rate design review process:

- technical depth
- regional electric understanding
- communication savvy
- value-added finance and strategy services



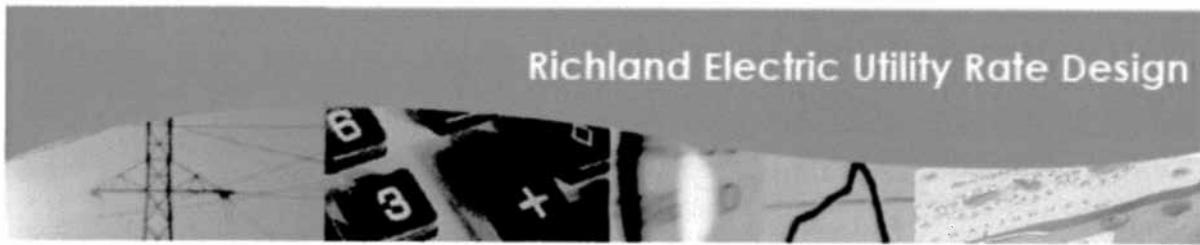
## FCS GROUP PROFILE AND BENEFITS

FCS GROUP, established in 1988, provides utility rate, financial, economic, and management consulting services to public sector clients inclusive of city and county governments, municipal corporations and ports, special service districts, and state agencies. Since the firm's inception, FCS GROUP has delivered high-quality, cost-effective consulting services in over 2,000 engagements and served more than 450 clients. Our staff serves clients throughout the western states and Canada from our offices in Redmond, Washington; San Francisco, California; and Portland, Oregon.

Our electric utility cost of service and rate analysis experience is defined by the following:

- ◆ **Evaluating the sufficiency of revenue levels** in meeting the overall financial needs of the system including fiscal policy achievement, power generation/purchase costs, operation and maintenance costs, capital costs and debt service obligations.
- ◆ **Reviewing load characteristics for the system** and establishing the total energy and demand requirements of each customer class to set the foundation for cost allocation.
- ◆ **Evaluating power costs** to understand how power resources are utilized and costs incurred to equitably allocate costs to those using the resource.
- ◆ **Development of cost allocations** such as total energy (seasonal/HLH/LLH), total demand (non coincident and coincident) and customer related costs. An understanding of alternative industry cost allocation approaches such as average embedded versus marginal cost allocation approaches.
- ◆ **Rate design** that aligns cost causation to the fixed and variable rates charged.
- ◆ **Experience educating staff**, Council and the Community on the electric rate-setting process.
- ◆ **Ability to communicate the results** of the analysis to both technical and non-technical personnel.

FCS GROUP also provides economic and financing strategies. Our strong utility, management consulting, and economic expertise provides a unique combination of skills and knowledge about public sector financial operations. These additional services offer us the distinct opportunity to look beyond the task at hand by considering the impacts that decisions in one area can have on other City services or departments. Particularly in this new environment of greater public scrutiny, it is not enough to simply develop a technical analysis. Today, it is imperative to offer process transparency, gain trust through community education and involvement, and offer consistency with other City services and policies. We have the depth of resources to deliver value-added strategies that will promote the long-term sustainability of your organization.



## RATE DEVELOPMENT APPROACH

The rate design review is intended to provide recommendations that will enable the City to sustain the electric utility's financial health and establish a model structure that links customer rates to their equitable share of the costs incurred to deliver electric service.

The following scope of services have been developed to complete a rate design review and develop alternative rate designs for consideration consistent with the City's financial objectives, and that reflect current northwest electric market trends. As illustrated in the task plan we follow a structured method to arrive at rate conclusions, which will enable us to perform the work in an orderly, efficient and results-oriented manner. Each aspect of the approach will be tailored to the City's policies, practices, and goals resulting in defensible and sustainable rates.

### Task Plan

#### Task 1 | Project Kickoff Meeting

FCS GROUP will schedule a project kickoff meeting with the City project team before the commencement of the technical analysis. Due to the short timeline of the project, setting a clear path for project progression and communication is critical. The meeting is intended to offer a formal introduction of the project team, identify project objectives and expectations, isolate community and stakeholder concerns, and confirm key project milestone dates.

##### Level of Effort/Data From RES Staff

##### Meeting attendance by required personnel

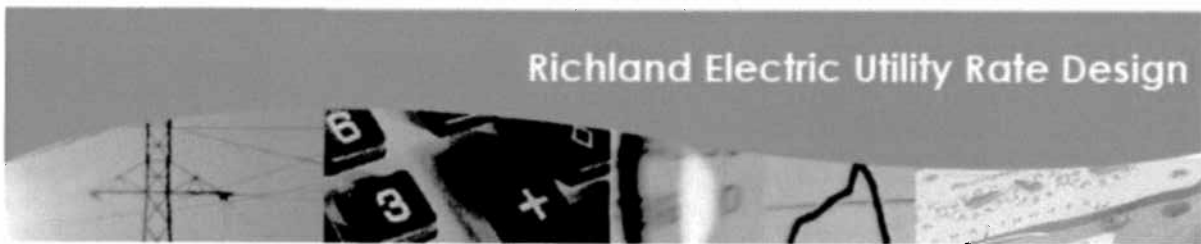
#### Task 2 | Review of Existing Documentation

It is our understanding that the Richland Energy Services (RES) staff will update the cost of service analysis to be used as the foundation for the development of rate design alternatives. Key tasks include the following:

- 2a. Review the cost of service results to understand the sales level, usage characteristics and target revenue level to collect from each customer class.
- 2b. Compare the unit cost (demand, energy and customer) results of the cost of service study to existing rates.
- 2c. Analyze incremental costs in the cost of service to ensure consistency of proposed alternative rate designs with those cost drivers.

##### Level of Effort/Data From RES Staff

- Cost of service information: line item detail of cost allocation, unit costs, target revenue by class
- Existing power purchase arrangement (sample power bill)
- Future power purchase arrangement (Tier 2)
- Load forecast (total and by class)
- Detailed rate ordinances



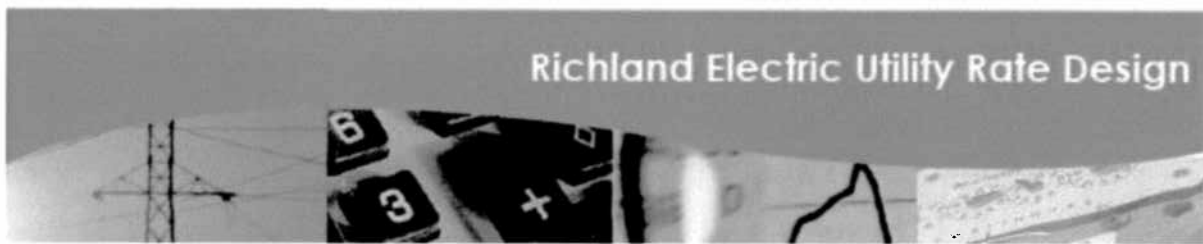
- 2d. Review the sales forecast to understand the composition of the existing customer base, key factor/inputs used to develop projections and identification of areas for new sales and customer growth.
- 2e. Review existing rate schedules and gain an understanding of applicable rules and definitions of each rate schedule. Discuss with City staff the pros/cons of each rate schedule (e.g. declining block rate structures, ease of administration).

### Task 3 | Review and Revise Rate Setting Policies

The existing RES rate setting policies will be reviewed and discussed. We would recommend that a preliminary set of meetings be held to ascertain critical community and stakeholder views concerning growth and the assignment of costs associated with that growth. Depending upon the results of those discussions alternative policies will be identified for consideration. Understanding the priority of the management team can clarify the City's specific goals, objectives and philosophy. This understanding is critical to the overall direction of the rate setting process. Key tasks include the following:

Level of Effort/Data From RES Staff
<ul style="list-style-type: none"> <li>• Rate-setting policies and other relevant policies</li> <li>• Identification of unwritten policies/practices</li> <li>• Complete survey questionnaire</li> </ul>

- 3a. Review existing RES rate-design and/or applicable policies, formal or informal.
- 3b. Evaluate rate design priorities. The evaluation can be accomplished with a survey questionnaire related to prioritizing the attributes of a sound rate structure (Bonbright, Principles of Public Utility Rates). This exercise can help all parties gain an understanding of the staff/council/committee/community priorities and develop rate alternatives that best meet the RES priorities. Attributes evaluated and discussed include:
  - ♦ Effective in yielding the total revenue requirements
  - ♦ Revenue stability and predictability in revenue generation and rate structure
  - ♦ Discourage wasteful use while promoting justifiable types and amounts of use
  - ♦ Reflect all of the present and future costs and benefits of providing utility service
  - ♦ Fairness of cost allocation to different ratepayers to attain equity
  - ♦ Avoidance of undue discrimination in rate relationships
  - ♦ Dynamic in responding economically to changing demand and supply patterns
  - ♦ Simplicity to understand, convenience and economy of collection, acceptance and feasibility of administration
  - ♦ Freedom from controversies as to proper interpretation
- 3c. Develop and/or revise rate-setting policies that align with RES goals and objectives. Proposed rate policies may encompass such areas as:
  - ♦ Economic development
  - ♦ Affordability



- New large single loads
- Cost responsibility of growth
- Rate adjustment frequency
- Rates levels sufficient to cover certain costs: O&M, capital, reserves
- Conservation and others

3d. Review rate setting policies with RES project team. Refine recommendations based on feedback.

#### Task 4 | Develop Alternative Rate Designs

Alternative rate design options for each customer class of the City will be developed for consideration. The rate designs will be developed to collect the target revenue level for each class of service, produce sufficient revenue to meet the overall financial requirements of the utility, are cost based and equitable, convey the appropriate price signals and meet the overall goals and objectives of the utility. Particular attention will be paid to the provisions of the New Large Single Load schedule. Potential impacts of power supply costs associated with load growth will be reviewed so that the implications of alternative definitions of NLSL can be analyzed. The project team will craft alternative rate designs for consideration based on industry standards and project team expertise and experience. Key tasks include the following:

##### Level of Effort/Data From RES Staff

- Discuss pros/cons of existing rate structure
- Documents related to any past effort/research related to rate structures
- Renew rate alternatives

- 4a. Develop up to two alternative rate structures per customer class for consideration
- 4b. Rate designs shall consider capturing the appropriate costs from the customer charge, energy charge and demand charge
- 4c. When possible, rate designs will align with the fixed and variable costs of the system and provide sufficient revenue stability during a planned critical water year.
- 4d. Development of a typical bill analysis for all customers based on alternative rate designs.
- 4e. Develop appropriate materials to illustrate intra-class rate impacts associated with alternative rate designs as compared to existing rates.
- 4f. Present the draft rate alternatives to RES staff and adjust as necessary

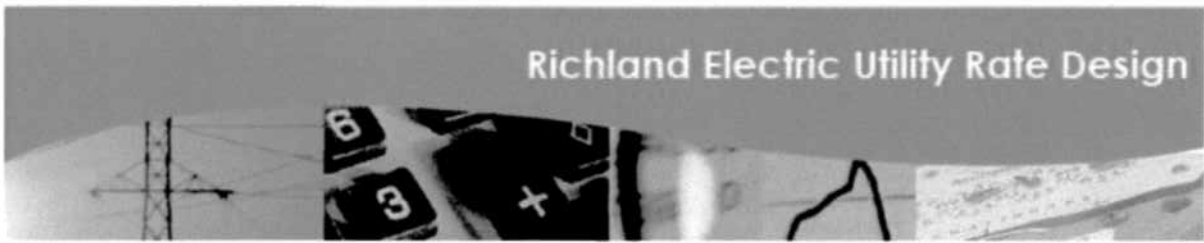
#### Task 5 | Project Team Review Meetings

It will be important to interact frequently with City staff throughout the project, to make certain that findings and recommendations reflect approaches that are understood by impacted parties and can be implemented within the RES' administrative practice. In addition, onsite interaction will make certain that the study develops work products collaboratively, reflecting the industry

##### Level of Effort/Data From RES Staff

- Availability of key staff to review drafts when submitted
- Attendance at review meetings





expertise of the project team and the specific needs and goals of RES staff and management. In addition to the schedule of public meetings identified in the request for proposal, we anticipate the following staff review meetings:

- 5a. Meeting one to review draft rate-setting policies and initial rate alternatives (Task 3d)
- 5b. Meeting two to finalize policies and discuss refined rate structure alternatives (Task 4d)
- 5c. Meeting 3 – finalize rate structure alternatives (Go-To-Meeting™)

An option for review meetings with the project team is via the interactive computer program “Go-To-Meeting™” over a conference call. Go-To-Meeting™ allows all parties to view documents via an Internet connection and see edits and changes made to a shared document in real time. Go-To-Meeting™ has been used with many of our clients with very positive results.

Task 6 | Presentations

The success of the rate structure review relies on an open and involved process for informing and educating the RES staff, Committee, Council and customers on the study process and to clearly define the cost basis and policy rationale for the rates established. This is accomplished by linking the financial requirements of the RES to the costs incurred and ultimately the rates charged. The City has outlined a list of five anticipated meetings for presentations and interaction with the customers, Committee and City Council. We acknowledge the meetings and dates identified in the RFP and commit the project manager to being available to attend these meeting. Key tasks include:

Level of Effort/Data From RES Staff

- Time for review of draft presentations

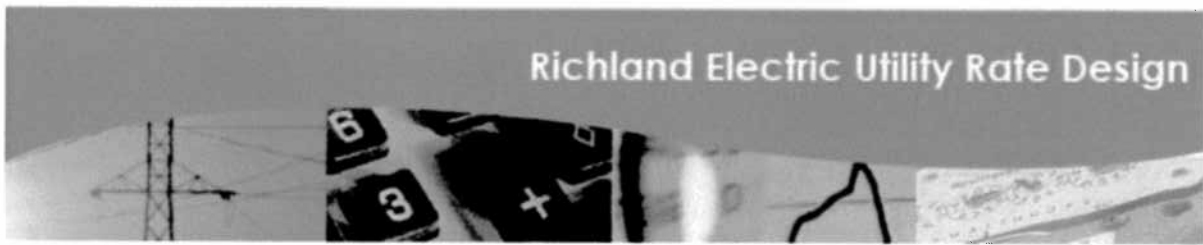
- 6a. Develop presentation material for each of the meetings as identified by the RES project team. Nearly all of the projects completed by FCS GROUP include presentation of the results and findings to a Committee, City Council or the public. We are asked to speak at many workshops and conferences regarding our technical analysis. The project team is well versed in this public education format and is familiar with developing material that is of appropriate detail for audiences of all levels.

Task 7 | Report

Upon completion of rate design study, an executive level report will be prepared that summarizing the project process, findings, results and recommendations. An electronic reproducible copy will also be provided.

Level of Effort/Data From RES Staff

- Time for review of executive level report



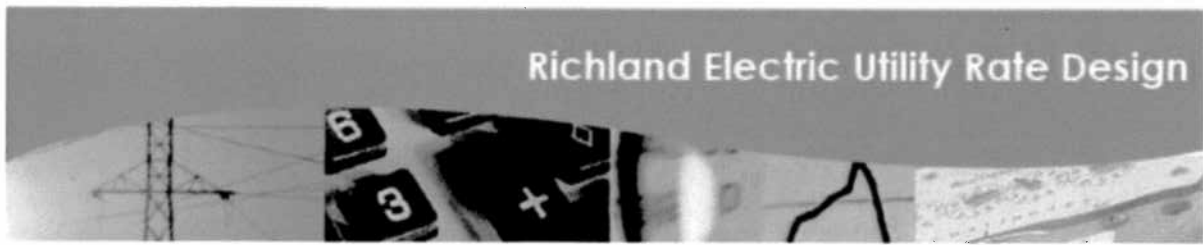
## EXPERIENCE

FCS GROUP's electric utility qualifications include the performance of rate forecasts, fiscal policy reviews, traditional and unbundling cost of service studies, rate design development, and other financial services for electric utilities.

Our specialty is working with municipal utilities such as cities, public utility districts, and cooperatives. Services range from review of user rates that support system operation and capital costs to the establishment of reserves that assist in managing cost fluctuations and revenue volatility. We have performed various cost allocation approaches based on the utility's power resource portfolio and customer load characteristics. We have also assisted in the development of alternative rate designs such as seasonal rates, monthly rates, time-of-use rates, and unbundled rates. Many times our services involve working with citizen advisory committees, helping to educate the public on the rate-setting process and gaining support for the proposed rate adjustments and rate structure alternatives. Our past clients have also used us as expert reviewers for internally developed rate models to ensure they comply with industry standard methodologies and approaches.

## Communication Case Study

Angie Sanchez Virnoche led a rate design review project with Flathead Electric Cooperative (FEC) that involved working with a Citizen's Advisory Committee in three separate meetings. The Committee was composed of a cross section of the utility's membership to ensure that varying issues and opinions would be shared and to promote recommendations that would be supported by a variety of members. The decision to convene a Committee was to gain member input and feedback regarding the current FEC rate designs, evaluate alternatives developed for consideration, which included a demand charge for the residential class and ultimately provide recommendation to the Board regarding proposed rate structure changes. There was positive feedback from the members regarding the process and although some issues were complex, they felt they had a better understanding of the difficult decisions that must be made during the rate process.



## Franklin County PUD, Washington

**Reference | Tim Nies, Auditor/Director of Administration Services, Ph. (509) 547-5591**

**Project Manager | Angie Sanchez Virnoche**

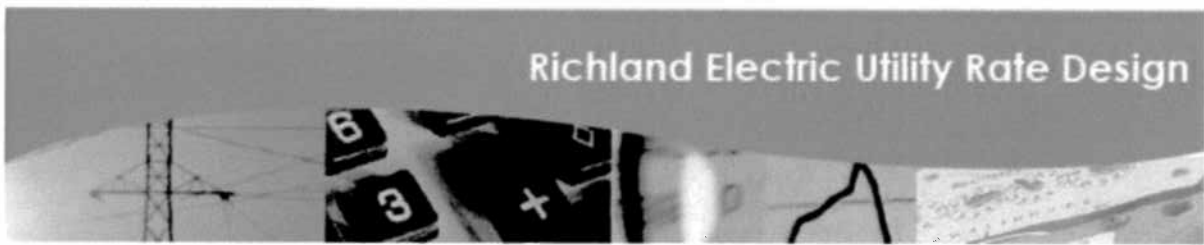
**Summary |** FCS GROUP has worked with Franklin County PUD for nearly 15 years. The most recent comprehensive cost of service study was completed in 2010. In 2011, we completed a revenue requirement update to determine the impacts of the Bonneville Power Administration (BPA) rate increase effective October 2011. FCS GROUP is retained annually to update the revenue requirement and rate projections for the District.

### Key Project Tasks

- ◆ Educate staff on the cost of service process and how the information from their jobs inform and affect the cost of service results.
- ◆ Prepared a 5-year revenue requirement analysis.
- ◆ Captured the BPA power cost increase, the reduction in wholesale power revenue, and depleting reserve balances due to capital needs.
- ◆ Developed multiple sensitivity analyses to determine the rate impact of changes to power costs and/or capital funding approaches (reserves, debt, and a combination of both).
- ◆ Worked with The Energy Authority (TEA) to capture power costs under the BPA Slice/Block contract and new rates effective October 1, 2011.
- ◆ Reviewed alternative rate implementation strategies for the District from four perspectives: a one-time increase; a one-time increase mid-year; a delay of increase by one year; and level, phased increase over time.
- ◆ Conducted a cost of service analysis that compared the previous study to the current study and documented changes by customer class.
- ◆ Unbundled unit costs by functional category (power, demand, energy, customer).
- ◆ Evaluated rate design structures for each rate class identifying pros and cons.
- ◆ Developed two tiered rate structure options for the residential class.
- ◆ Realigned the energy, demand and basic charge rates for all rate schedules based on the cost of service results.
- ◆ Presented results of the revenue requirements to the Rate Advisory Committee at two meetings to gain customer feedback and input.

### Related Project Experience

- Rate Advisory Committee involvement
- Rate schedule evaluation
- Development of tiered rate structure
- Recalibrate rates to current cost causation for all classes



## Benton County PUD, Washington

Reference | **Chris Johnson, Manager of Products and Services, (509) 582-2175**

**Tom Schumacher, Energy Services Supervisor, Ph. (509) 582-1268**

Project Manager | **Angie Sanchez Virnoche**

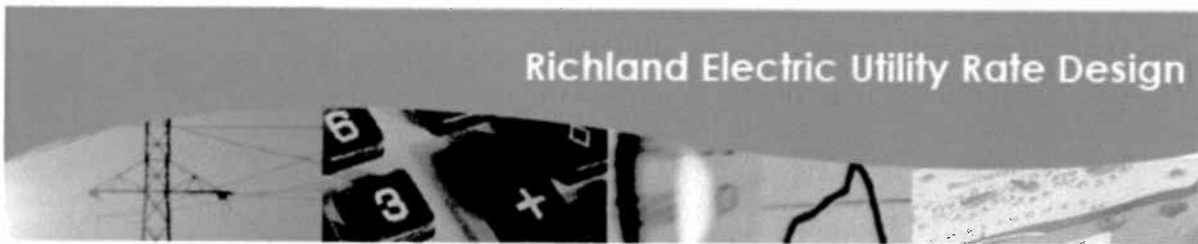
**Summary** | Ms. Sanchez Virnoche has been providing services to the PUD since 2001. In 2001, a comprehensive rate study was completed which included the design of a cost of service model that could be used internally by PUD staff in the future. Since that time, Ms. Sanchez has provided special on-call services to the District, including a 2011 module development to evaluate rate impacts to other classes of service of a new large single load.

### Key Project Tasks

- ◆ Designed cost of service model for future use by PUD staff.
- ◆ Set baseline for equitable allocation of costs among various customer classes.
- ◆ Reviewed alternative methods for allocating costs.
- ◆ On-call expert review of COSA results.
- ◆ Addition of new power cost module that accounts for new BPA tiered rate methodology and TEA power cost forecast model.
- ◆ Created functionality in COSA to allow staff to evaluate the impacts associated with the addition of varying sized new large single loads (NLSL) on the system.
- ◆ Small, Medium and Large General Service rate schedule review. Ran bill frequency analysis to evaluate customer characteristics (e.g. number of customers and total use at varying usage levels) to assess current definitions and if revisions/consolidation is warranted.
- ◆ Met with staff to review industry standards and comparable utility approaches to the general service rate schedule.
- ◆ Education of District staff regarding importance of consistency of data used in COSA by different departments; Finance, Engineering, Conservation, Power Resources, Customer Service and Administration.

### Related Project Experience

- Review of rate structures
- Module development to evaluate NLSL impacts
- Power module to evaluate new BPA rate structure



## City of Centralia, Washington

**Reference | Ed Williams, General Manager Randi Leach, Finance Officer, Ph. (360) 330-7512**  
**Project Manager | Angie Sanchez Virnoche**

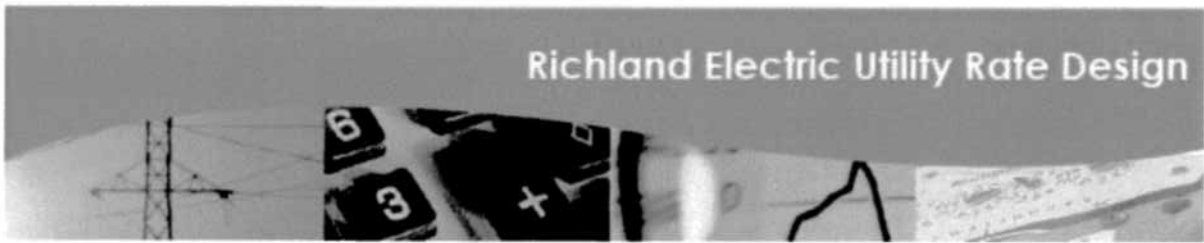
**Summary** | FCS GROUP has worked with the City of Centralia for over 10 years. Among our more recent tasks is a 2009/2010 comprehensive cost of service study that included revenue requirement, cost allocation, and rate design. FCS GROUP is currently (2012) updating the City's rates to evaluate the impact of the new BPA Tiered Rate Methodology and develop rate policies related to new load and load growth.

### Key Project Tasks

- ◆ Developed a 6-year revenue requirement forecast and rate transition plan.
- ◆ Prepared a cost analysis of purchased power incorporating the City's own hydroelectric facility costs and the BPA wholesale power supply cost increase.
- ◆ Evaluate capital needs (\$40.5 million) and develop a capital funding plan to address concerns of a very risk-averse Council. The study provided the rate impact under the \$40.5 million scenario along with varying reductions in capital based on priority of need.
- ◆ Conducted 36 sensitivity analyses evaluating different capital funding levels, project timing, project costs, and debt service coverage impacts.
- ◆ Prepared an issue paper on the role of long-term debt in capital financing.
- ◆ Conducted a cost of service analysis to equitably allocate system costs to specific customer classes.
- ◆ Developed two alternative customer classes from the existing large general service 50kW and greater class. Revised classes were 50 to 200 kW, 200 to 1,000 kW and > 1,000 kW. The class separation was determined by a detailed customer statistics and bill frequency analysis.
- ◆ Developed four alternative rate increases: 1) across the board, 2) higher fixed charges, 3) increase tied to fixed and variable cost increases, and 4) all increase captured in fixed charge.
- ◆ Compared sample customer bills for each rate option proposed.
- ◆ Compared neighboring system rates.
- ◆ Held three work sessions with the City Council to educate members on the rate study process, key inputs, and policy decisions required.
- ◆ Developed Q&A handout to answer common questions.

### Related Project Experience

- Council education (4 workshops held)
- Impacts of wholesale rate increase
- Evaluation of rate structures to determine new rate classes



## Cowlitz County PUD No. 1, Washington

Reference | **Brian Skeahan, General Manager, Ph. (360) 423-2210**

**Royce Hagelstein, CPA, (360) 577-7545**

Project Manager | **Angie Sanchez Virnoche**

**Summary** | Ms. Sanchez has been working with Cowlitz PUD on cost of service and rate-setting issues since 1998, including a 2011 cost allocation review and rate model update.

### Key Project Tasks

- ◆ Converted the existing District Lotus 1-2-3 cost of service model into Microsoft® Excel.
- ◆ Created a multi-year revenue requirement module incorporating the District's fiscal policy objectives for operating, capital, and rate stabilization funds.
- ◆ Reviewed the District's power resources (Swift Complex, Harvest Wind, Wanapum Priest Rapids, Nine Canyon and White Creek) and the allocation of power resources to demand and energy. Identified rate impact of reduction in lower cost, non-federal power that had historically been allocated 95 percent to residential customers.
- ◆ Reviewed capital funding plan for \$74 million of projects.
- ◆ Reviewed customer class designations to ensure they were appropriate.
- ◆ Reviewed and improved on existing internal modeling approach for the traditional cost of service analysis and unbundled cost of service analysis.
- ◆ Updated direct assignments and cost allocation for the District's two largest customers.
- ◆ Conducted cost of service analysis that showed that interclass adjustments are warranted.
- ◆ Conducted the 2010-2011 Industrial Cost Allocation Review.
- ◆ Incorporated into rate model the TEA power cost projections under new BPA rates effective October 1, 2011.
- ◆ Asked to organize and be key speaker at a 2-day Cost of Service and Rate-Setting workshop for a PUD Workshop hosted by the District in February 2012.
- ◆ Provided workshop to staff and commissioners on District specific cost of service assumptions, results and basis for interclass adjustments.

### Related Project Experience

- Evaluation of new power costs and impact on customer cost of service allocations
- Education of staff and commissioners
- Public presentation on Cost of Service and Rate-Setting



## Richland Electric Utility Rate Design

City of Port Angeles, Washington

Reference | **Phil Lusk, Power Resource Manager, Ph. (360) 417-4805**

Project Manager | **Angie Sanchez Virnoche**

**Summary** | Angie Sanchez Virnoche has been working with the City of Port Angeles for over 10-years. In 2009, FCS GROUP assisted the City of Port Angeles with a comprehensive rate study update of the 2005 study.

### Related Project Experience

- Cost allocation review
- UAC meetings

### Key Project Tasks

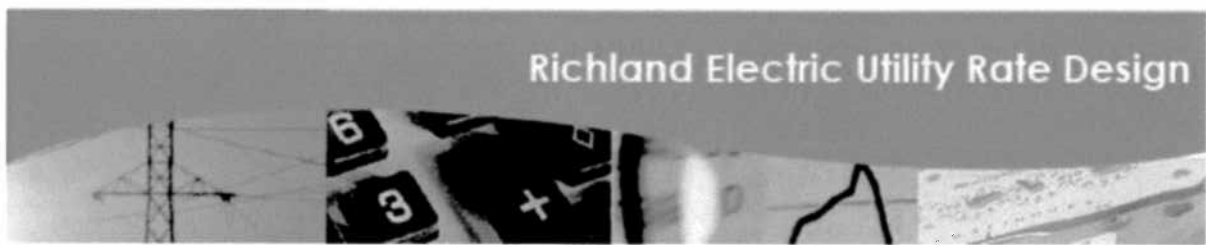
- ◆ Calculated Bonneville Power Administration purchased power costs. Ran alternative rate increase scenarios for City to determine effects of alternative power costs and rate impact.
- ◆ Forecasted load data based on historical year and anticipated growth rates by customer class.
- ◆ Projected revenue and power costs based on load data forecast.
- ◆ Reviewed pole attachment fees.
- ◆ Reviewed public utility codes for improvements and simplification.
- ◆ Reviewed the state utility excise tax returns for accuracy.
- ◆ Held multiple meetings with the Utility Advisory Committee (UAC) and City staff to review results, assumptions, and recommendations.

The following table illustrates our experience with providing cost of service and rate-setting services to other public utilities and governments.

Select Additional Electric Utility Clients	Model	Electric Cost of Service Rate Study	Rate Design Review	On-Call Consulting
Klickitat County PUD, WA*		✓	✓	
City of Tacoma, WA**	✓	✓	✓	
Grant County PUD, WA	✓	✓		
City of Mesa, AZ*	✓	✓	✓	
Nushagak Electric Cooperative, AK*			✓	✓
Idaho Falls Power, ID*	✓	✓		
Flathead Electric Cooperative, MT*			✓	
Mission Valley Power, MT*		✓	✓	
Midstate Electric Cooperative, OR*		✓		
United Electric Cooperative, MO*		✓		

\*Performed by Angie Sanchez Virnoche prior to joining FCS GROUP.

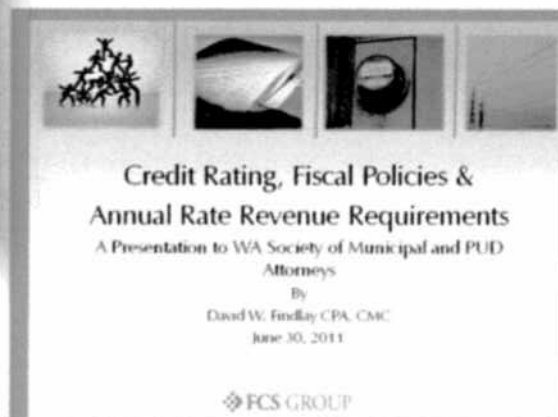
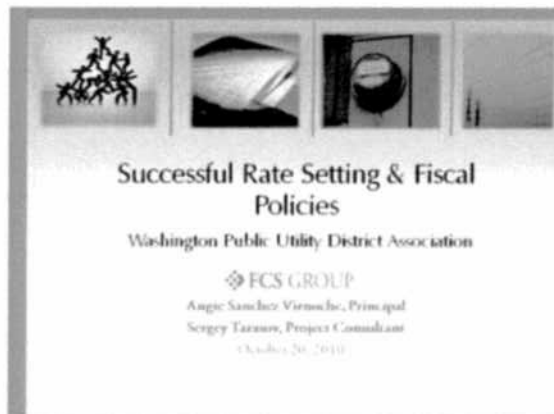
\*\*Performed by Andy Evancho prior to joining FCS GROUP



## Richland Electric Utility Rate Design

### ENGAGEMENT

As a demonstration of our previous performance in engaging with stakeholder audiences, please refer to the references offered in the previous section. We have also included the cover slide for recent electric rate presentations delivered at the Washington Public Utility District Association, Washington Society of Municipal and PUD Attorneys, and Public Utility District Workshop co-presented with prominent industry partners, The Energy Authority (TEA) and Seattle Northwest Securities (SNW).







## PERSONNEL

### ANGIE SANCHEZ VIRNOCHE | Principal-in-Charge/Project Manager **B.S., Business Administration, Oregon State University**

Angie Sanchez Virnoche is a principal and shareholder at FCS GROUP. She has 19 years of experience in utility rates and finance. She has provided financial services for electric, water, sewer, stormwater, and solid waste utilities. Her project work includes multi-year financial planning, cost of service studies, rate design restructuring, capital/infrastructure planning, funding alternatives, cost benefit analyses, reserve analysis, and community education and involvement.

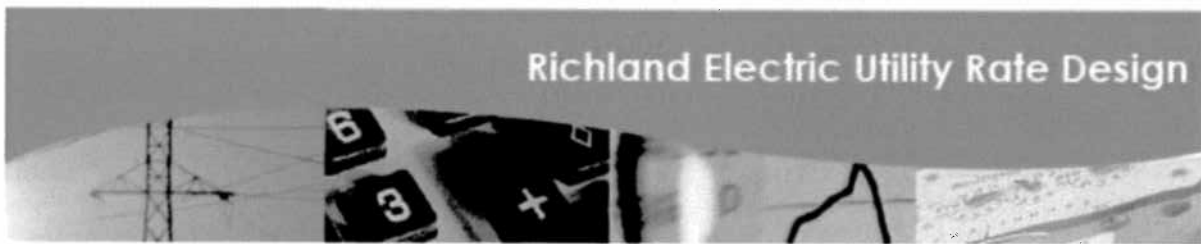
Ms. Sanchez's utility rate expertise is focused on offering the following services: developing self-supporting financial forecasts that meet the long-term operating and capital needs of utility systems; working in collaboration with bond advisors to develop creative funding plans; evaluating rate impact pros and cons of pursuing different funding tools and structures; evaluating revenue volatility and the importance of establishing appropriate reserves; and, equitably distributing utility costs among various customers based on their usage characteristics, cost allocation, and facility requirements.

Ms. Sanchez is qualified to perform traditional and unbundling cost of service studies, rate design development, and other financial services for electric utilities. She has reviewed various cost allocation approaches based on the utility's power resource portfolio and customer load characteristics. She has also assisted in the development of alternative rate designs such as seasonal rates, monthly rates, time-of-use rates and unbundled rate.

In addition to her project management and technical skills, Ms. Sanchez is successful at speaking in many forums. Whether it is addressing a City Council, Board of Commissioners, or a Citizens Advisory Committee, she is effective in engaging and educating participants in the benefits, costs, and decision-making process that will bring consensus and move participants towards the fulfillment of objectives. She is able to take very complex ideas and explain them in a simple and straightforward manner. Ms. Sanchez has recently given presentations on topics such as Utility Rate Strategies and Techniques, Comprehensive Financial Master Planning, Fiscal Health during Hard Economic Times, and Electric Cost of Service and Rate Setting.

#### Relevant Experience

- ◆ Franklin PUD #1, WA | Electric Revenue Requirement Update, Cost of Service Rate Study Update, Rate Advisory Committee
- ◆ Benton County PUD, WA | Cost of service model development, Electric Rate Model Review, and New Large Single Load (NLSL) Module
- ◆ City of Centralia, WA | Electric Rate Model Review, Electric Utility Rate Study and Cost of Service Update, and Rate Design Review
- ◆ Cowlitz County PUD #1, WA | Electric and Water Utility Cost of Service Rate Study; Industrial User Cost Allocation
- ◆ Grant County PUD, WA | Cost of Service Study
- ◆ City of Port Angeles, WA | Electric Utility Rate Study
- ◆ Flathead Electric Co-op | Rate Design Review and Citizen's Advisory Facilitation



## ANDY EVANCHO | Technical Advisor

**M.A., Economics, University of Washington, Seattle, 1974**

**B.A., Economics, University of Washington, Seattle, 1972**

Andy Evancho has been responsible for the development of retail rates for Tacoma Power and Water while serving as its senior utility economist. These responsibilities included basic rate studies, proposals and oversight of the public rate process. In addition he developed sales and load forecasts for both organizations. He was also responsible for preparing financial and other special studies used by senior management and policymakers for the development of strategic planning objectives for Tacoma Public Utilities.

During his 30 year tenure in the public industry, the last 27 spent at Tacoma Public Utilities, Mr. Evancho has managed the rate process for Tacoma Power and Water. He actively supported and participated in the public process used to establish rate and financial policies at Tacoma Power and Water including subsequent revisions of those policies which are used in the preparation of cost-of-service studies and final rate designs for each of the utilities. Other accomplishments included the development of the economic analysis used in the decision to develop Tacoma Water's Second Supply Project, creation of financial models used in the analysis for Tacoma Power and Water's business plans. In addition for 25 years he developed load and revenue forecasts which provided the basis of the Integrated Resource Plan for Tacoma Power to optimize its resource portfolio as well as the providing the basis for revenue projections used for budgeting at the utility.

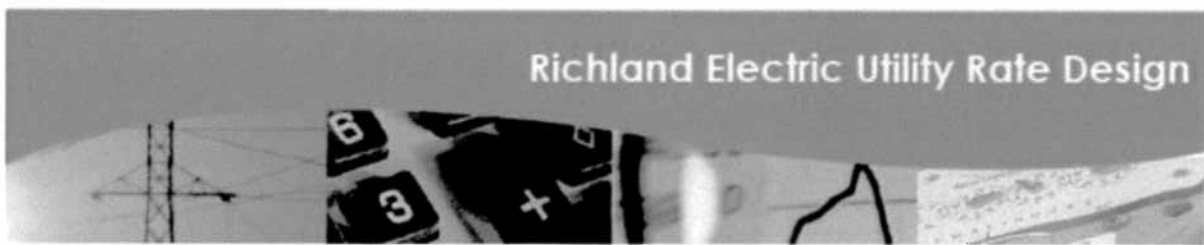
Mr. Evancho represented Tacoma Power during the Washington State legislative discussions and studies of electric utility deregulation.

Prior to joining Tacoma Power, from 1978 to 1983, Mr. Evancho worked for the San Diego Gas & Electric Company as a senior economist. From 1977 to 1978, he worked for the Convair Division of the General Dynamics Corporation in their advanced space concepts division.

Upon graduation in 1974, Mr. Evancho began his career as an analyst/intelligence officer in Washington, D.C.

### Relevant Experience with Tacoma Power and Water

- ◆ Rate and Financial Policy Development
- ◆ Rate studies, proposals, and oversight of public rate process
- ◆ Preparation of financial and other special studies for strategic planning
- ◆ Cost-of-service studies and final rate designs
- ◆ Development of economic analysis Financial models for business plans
- ◆ Load and revenue forecasts
- ◆ Project cost analysis
- ◆ Electric utility deregulation



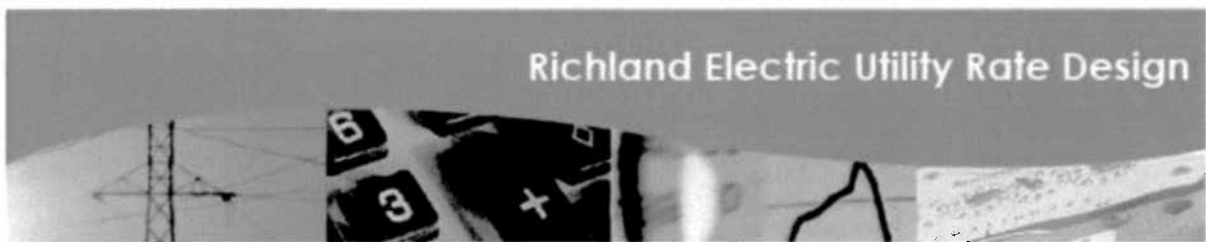
## SERGEY TARASOV | Project Consultant

**B.S., Economics, University of Washington**

Sergey Tarasov is a project consultant with FCS GROUP specializing in utility financial (rate) consulting for electric, water, sewer, and stormwater utilities. Mr. Tarasov will be the lead technical analyst for the project. His areas of expertise are in customer statistics analysis creating customer specific profiles to aid in detailed load forecasting, revenue requirement analysis, cost of service allocation, rate design analysis and unit cost determination. He has extensive modeling experience which allows for tailoring each model to meet individual client needs and facilitates the generation of sensitivity analysis to make sure the optimum rate strategy is selected. The analysis he develops from customer statistics has allowed clients to develop customized conservation rate structures unique to their system characteristics. His work includes projecting purchased power costs from the Bonneville Power Administration (BPA) under the existing wholesale rates and the new Tiered Rate Methodology. His experience includes developing presentation for Council/Board meetings, presenting finding to staff internally and at public hearings. He is a member of the Northwest Public Power Association.

### Recent Relevant Experience

- ◆ City of Centralia, WA | Electric Cost of Service Study
- ◆ City of Port Angeles, WA | Electric Cost of Service Study
- ◆ Franklin County PUD #1 | Electric Cost of Service Study



## OTHER PERSONNEL

In the event that RES requires additional technical, strategic, or communication support, FCS GROUP can make available any of our other 25 professionals, inclusive of the following resources.

### DAVID FINDLAY | Utility Strategic Advisor

**B.A., Accounting and Finance, University of Washington**

**Graduate Course Work, Mergers and Acquisitions, The Wharton School, University of Pennsylvania**

David Findlay is president of FCS GROUP and chairman of the board of directors. After serving 16 years in the professional services industry (management, accounting, and engineering), Mr. Findlay co-founded FCS GROUP in 1988 to fill a need for independent and objective specialization in the fields of municipal utility rates, finance and management consulting. Mr. Findlay has 40 years of business and professional experience. Having conducted over 700 significant consulting assignments, his experience includes: financial feasibility studies; infrastructure cost benefit analysis; park recreational cost/revenue impact and cost of service and fee analysis; land use and engineering plan review fee analysis; utility assumptions/mergers; utility appraisals; utility connection and capital program impact fees; utility financing; user charges; and indirect cost allocation plans.

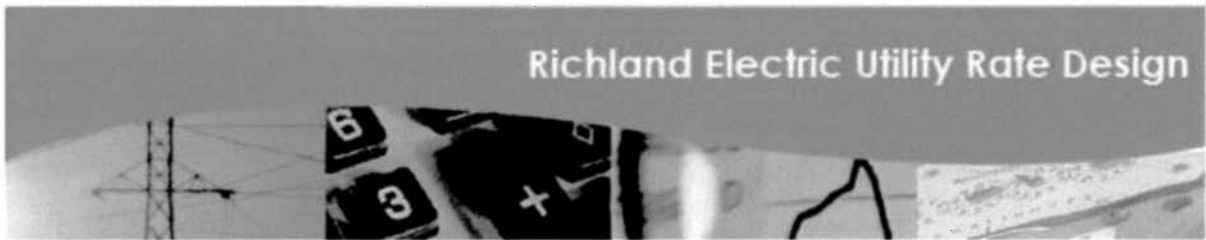
He has directed, managed and/or participated in over 70 management consulting engagements concerning utility assumptions, mergers, consolidations and valuations. In recent years, he has consulted with numerous agencies on institutional governance matters, such as regional solutions to financing urban services and infrastructure. He also has assisted clients on matters of organizational development and transition planning required after a utility was formed, merged, or acquired. Mr. Findlay has also served as an external board member for two regional environmental science consulting companies.

### SCOTT W. LESTER, MBA | Communication Specialist

**B.A., Journalism/Communications and Global Affairs, Pacific Lutheran University**

**MBA, University of Phoenix**

Scott W. Lester, MBA, is FCS GROUP's communications specialist and has 18 years of experience in the development content for use in public education, promotion, presentation and print materials. Mr. Lester has worked with both private and public entities to define and illustrate information in a manner that demystifies technically dense details and delivers "common ground" thought to diverse audiences. Scott holds bachelor's degrees in journalism and global affairs with a minor in anthropology from Pacific Lutheran University and a master's degree in business administration.



## COST

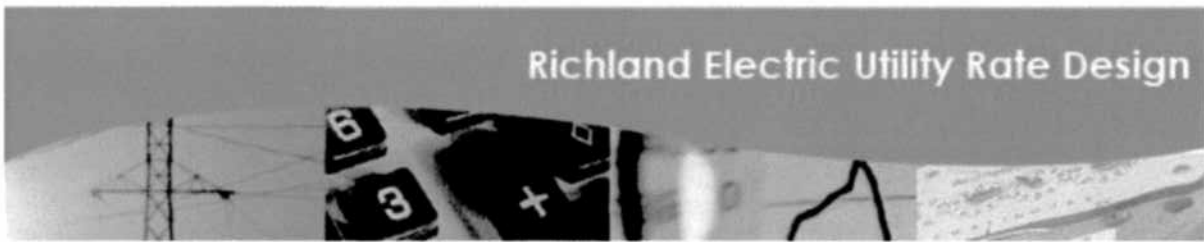
The proposed fee schedule contains a detail of each team member's hourly rate, estimated hours for each task, and total budget to complete each task that totals \$50,100.

It is important to note that the core technical elements represent 53% or \$23,680 of the total labor budget with the remaining 47% or \$20,000 representing the study process elements. The number of meetings can have a significant impact on the total budget. The study process element is an area that the City can control and adjust as desired. We would be more than happy to negotiate the appropriate level of effort in these process elements, if we have scaled our approach out of line with the City's expectations.

We trust the detailed fee schedule will convey the magnitude of elements and clearly illustrate the basis for our fee proposal. Our proposed fee schedule is included on the following page.

# Richland Electric Utility Rate Design

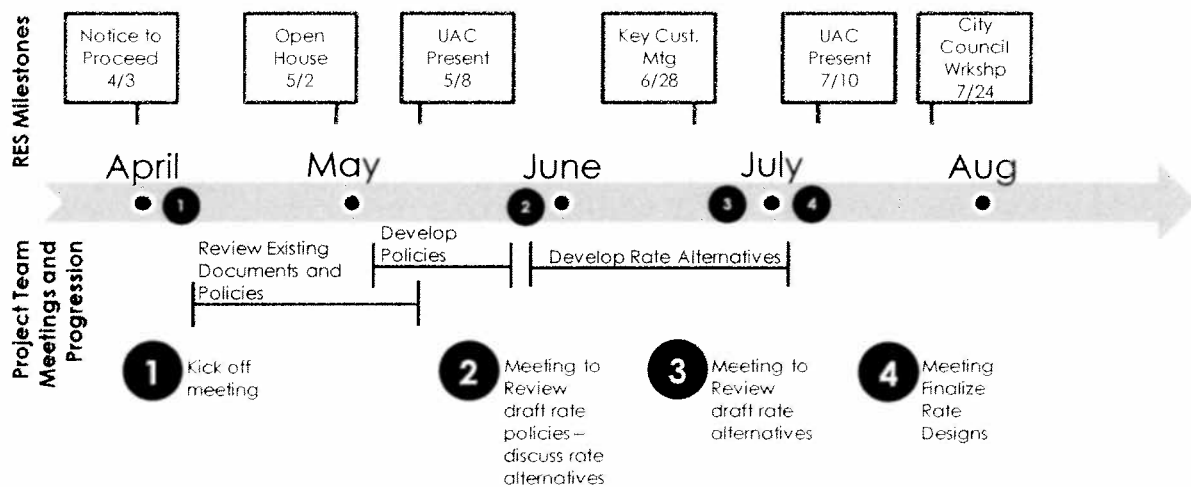
Task	Project Principal Sanchez	Project Consultant Evanchio	Project Consultant Tarasov	Admin. Support	Total Estimated Hours	Total Labor Budget
Hourly Billing Rates:	\$200	\$180	\$140	\$70		
	Total Hrs Labor Cost	Total Hrs Labor Cost	Total Hrs Labor Cost	Total Hrs Labor Cost		
Task 1 - Project Kick-off Meeting (on-site)	4 \$ 800	4 \$ 720	4 \$ 560	- -	12 \$ 2,080	
Task 2 - Review Existing Documentation	10 2,000	12 2,160	32 4,480	- -	54 8,640	
Task 3 - Review and Revise Rate Setting Policies	12 2,400	16 2,880	4 560	- -	32 5,840	
Task 4 - Develop Alternative Rate Designs	8 1,600	12 2,160	24 3,360	- -	44 7,120	
Total Technical Analysis	34 \$ 6,800	44 \$ 7,920	64 \$ 8,960	- -	142 \$ 23,680	
Task 5 - Project Team Review Meetings (3 meetings)						
- Task 3 Review Draft Policies and initial rate structures (on-site)	4 \$ 800	4 \$ 720	2 \$ 280	- \$ -	10 \$ 1,800	
- Task 4 Finalize Policies, Refine Rate Structure Alternatives (on-site)	4 900	4 720	2 280	- -	10 1,800	
- Finalize Rate Structure Alternatives (GoTo Meeting)	2 400	2 360	2 280	- -	6 1,040	
Total Task 5	10 \$ 2,000	10 \$ 1,800	6 \$ 840	- \$ -	26 \$ 4,640	
Task 6 - Public Meetings/Presentations (5 per RFP)						
- Attend UAC open house	8 \$ 1,600	- \$ -	- \$ -	- \$ -	8 \$ 1,600	
- Initial Presentation to UAC (incl. presentation material)	8 1,600	- -	8 1,120	- -	16 2,720	
- Participation in Key Customer Meeting	8 1,600	- -	- -	- -	8 1,600	
- Present Rate Design to UAC (includes presentation material)	8 1,600	- -	8 1,120	- -	16 2,720	
- Presentation of Final Report To Council (workshop, presentation)	8 1,600	- -	8 1,120	- -	16 2,720	
Total Task 6	40 \$ 8,000	- \$ -	24 \$ 3,360	- \$ -	64 \$ 11,360	
Task 7 - Executive Level Report	4 \$ 800	2 \$ 360	24 \$ 3,360	4 \$ 280	34 \$ 4,800	
<b>Subtotal Project Budget</b>	<b>88 \$ 17,600</b>	<b>56 \$ 10,080</b>	<b>118 \$ 16,520</b>	<b>4 \$ 280</b>	<b>266 \$ 44,480</b>	
Expenses: Travel (14 RT airfare; 8 day rental car)						\$ 5,620
<b>Total Project Budget</b>	<b>88 \$ 17,600</b>	<b>56 \$ 10,080</b>	<b>118 \$ 16,520</b>	<b>4 \$ 280</b>	<b>266 \$ 50,100</b>	
<b>Percent of Total Project Time</b>	<b>33%</b>	<b>21%</b>	<b>44%</b>	<b>2%</b>	<b>100%</b>	



## SCHEDULE

The City has identified a tight schedule of April through August 2012 in which the retail rate design review must be completed. We have provided a proposed work plan that identifies how we believe the work flow can be completed to meet the August 2012 deadline.

We believe we can meet the City's schedule so long as both parties work together to ensure timely receipt of requested data/information; quality of data; scheduling meetings in a timely manner; and the ability of the City to provide policy direction for the study to move forward at key study milestones. It is important for all parties to recognize that due to the expedited schedule there is little room for schedule slip on any of the tasks or planned review meetings. We are willing to work collaboratively to develop a schedule that meets the City's time constraints.





City Of Richland, Washington  
Agreement With FCS Group  
Contract 54-12  
Modification No. 1

**I RECITALS**

This is a modification to the agreement for the City of Richland, Washington (hereinafter "City") and FCS Group (herein after "Consultant").

There is now in full force and in effect between the parties City Contract No.54-12.

The parties to this contract desire to modify said agreement as follows:

**II AGREEMENTS**

1. The Consultant shall provide services in the attached Exhibit I described as Task 1 and Task 2 and 3 is made part of this Agreement. Professional fees for the services shall
2. Dollar amount for task 1, 2 and 3 shall not exceed Ten Thousand dollars (\$10,000.00).
3. Task 1 and Task 2 deliverables are due in an electronic letter report format on or before February 26, 2013.
4. The term for Contract 54-12 is hereby extended until 12/31/2016

It is understood and agreed that all other terms and conditions of the Contract shall remain the same.

**III SIGNATURES**

**City of Richland**

By: John Noble  
John Noble, Purchasing Manager

Date: 2/27/13

**FCS Group**

By: Angela S. Vienneche ~~2/27~~  
Name and Title Principal

Date: 2/21/2013



**CONTRACT 54-12**  
**EXHIBIT I**

City of Richland Energy Services (RES) requires services to support the 2014 electric utility cost of services analysis (COSA) and revisions to its electric utility retail rates. The following scope of work is to meet current RES needs through March 31, 2013.

**Task 1: Determine the proper way for RES to allocate Tier 1 (T1) power "rights" to RES customers.**

RES' objective is to not penalize customers when they change rate classes due to expanding or compressing in size and to administer a methodology and account for customer T1 allocations in a cost-effective manner.

- a. Provide a description of how BPA allocates T1 power to utilities and how customers retain T1 rights even if they move locations from one utility to another.
- b. Provide a narrative describing allocation options and pros and cons including RES administrative requirements for each. Identify the recommended option for RES.

**Task 2: Determine the proper way to allocate Tier 2 (T2) expenses to customers.**

RES based the T2 purchase on the load forecast that existed at the time we executed the BPA TRM Contract. RES' load has decreased due to mild weather conditions and an economic slowdown. As a result, we have an excess of T2 power for which we are incurring expenses but only partially recovering in revenue.

- a. Provide a narrative of the T2 power purchase process.
- b. Provide a narrative describing T2 expense allocation options and pros and cons including RES administrative requirements for each. Identify the recommended options for RES.

**TASK 3: DOCUMENTATION**

The Task 1 and Task 2 deliverables are due in an electronic letter report format. The electronic report deliverable shall be on or before February 26, 2013.



**Firm Headquarters**  
Redmond Town Center  
7525 166<sup>th</sup> Ave. NE., Suite D-215  
Redmond, Washington 98052

<b>Locations</b>	
Redmond, WA	425.867.1802
Portland, OR	503.841.6543
San Francisco, CA	415.445.8947

## SCOPE OF SERVICES CITY OF RICHLAND COST OF SERVICE (COS) AND RATE DESIGN SERVICES

The following scope of services has been developed to meet the needs expressed during the January 30, 2013 discussion regarding the City's needs. The City of Richland Energy Services (RES) requires services to support the 2014 electric utility cost of services analysis (COSA) and revisions to its electric utility retail rates. The following scope of work and budget is to meet current RES needs through March 31, 2013.

The tasks required to meet the needs expressed by RES include:

### TASK 1: DETERMINE THE PROPER WAY FOR RES TO ALLOCATE TIER 1 (T1) POWER "RIGHTS" TO RES CUSTOMERS.

- a. Provide a description of how BPA allocates T1 power to utilities and how customers retain T1 rights even if they move locations from one customer class to another.
- b. Provide a narrative describing allocation options and pros and cons including RES administrative requirements for each. Identify the recommended option for RES.

### TASK 2: DETERMINE THE PROPER WAY TO ALLOCATE TIER 2 (T2) EXPENSES TO CUSTOMERS.

RES based the T2 purchase on the load forecast that existed at the time the BPA TRM Contract was executed. RES' load has decreased due to mild weather conditions and an economic slowdown. As a result, we have an excess of T2 power for which we are incurring expenses but only partially recovering in revenue.

- a. Provide a narrative of the T2 power purchase process.
- b. Provide a narrative describing T2 expense allocation options and pros and cons including RES administrative requirements for each. Identify the recommended options for RES.

### TASK 3: DOCUMENTATION

The Task 1 and Task 2 deliverables are due in an electronic letter report format.

### SCHEDULE

The electronic report deliverable shall be on or before February 26, 2013.

## BUDGET

Our normal billing practice is to bill based on time and materials actually expended, not to exceed the total budget. We have made our best effort to determine the level of effort required to complete this review. However, due to some of the unknowns that can be revealed during this type of review additional scope and budget may be required to complete the study to the City's satisfaction. Should additional budget be required, we will alert the City project manager as soon as possible to obtain approval and agreement by both parties before additional work is completed. The level of effort anticipated for Task 1 - Task 3 is summarized below:

Task	Consultant Hours					Total Estimated Hours	Labor Budget
	Principal Sanchez	Project Consultant Tarasov	Technical Advisor Various	Admin. Support			
<i>Hourly Billing Rates:</i>	\$220	\$165	\$180	\$75			
Task 1 - Tier 1 Allocation	6	4	2	-		12	\$2,340
Task 2 - Tier 2 Allocation	6	4	2	-		12	2,340
Task 3 - Documentation	8	2	-	4		14	2,390
Total All Labor	20	10	4	4		38	\$7,070
Technology Charge \$5.00 per labor hour							\$190
<b>Total All</b>	<b>20</b>	<b>10</b>	<b>4</b>	<b>4</b>		<b>-</b>	<b>\$7,260</b>

## DIRECT EXPENSES

Major direct expenses, such as travel, mileage, and lodging, will be charged at cost. Other expenses will not be directly charged unless by mutual agreement of the client and FCS GROUP and specific terms will be established in advance prior to expenditure and billing.

## TECHNOLOGY CHARGE

FCS GROUP charges a \$5 per hour technology charge to cover overhead for IT systems, computers, communication devices and connectivity.



**CITY OF RICHLAND  
AGREEMENT WITH FCS GROUP  
CONTRACT No. 54-12**

**MODIFICATION # 2**

**I. RECITALS**

This is a modification to the Agreement between the contracting parties, the City of Richland, Washington and FCS Group; and,

There is now in full force and effect between the parties an Agreement, Contract No. 54-12; and,

The parties to this Contract desire to modify said Agreement as follows:

**II. AGREEMENTS**

1. City of Richland Energy Services (RES) requires services to support the electric utility cost of services analysis (COSA). The contract amount shall be increased by \$40,000.00 for a total contract value of \$50,000.00 for the fiscal year of 2013.
2. The following scope of work and deliverable dates are added to meet current RES needs through December 31, 2013:

**Task 1: Review 2014 Test Year COSA Output**

This task will include reviewing and validating the 2014 Test Year COSA results for four (4) independent analysis alternatives, namely;

1. Recalibrating FY2010 Tier 1 loads;
2. Full melding of power expenses across all customer classes;
3. Melding with a threshold value for new significant load;
4. Segmentation option(s) starting with residential and non-residential as two segments.

RES will provide FCS GROUP hard copy output and all required COSA assumptions and input by April 2, 2013 with the exception regarding alternative 3 above where FCS will provide additional assistance. See Task 2.

Deliverables will include FCS GROUP staff review and an electronic memo report documenting its initial review process and COSA results in by April 23, 2013 and an electronic memo by July 23, 2013 confirming the final review after BPA rates are incorporated July 22, 2013.

**Task 2: Propose with Justification a Threshold New Large Discrete Load Value to Apply to Alternative 3 listed in Task 1:**

For this COSA alternative, RES requires an analysis of the appropriate value for new large discrete load under which power costs will be fully melded across customer classes and above which the impacting customer will pay the full Tier 2 City cost of wholesale power. In determining this threshold value, consideration should be given to economic development implications, type of load, load profile, load quality, history of utility loads (histogram), and other applicable considerations.

FCS GROUP will conduct market research regarding new large discrete load approaches used by other entities. To help identify which approaches may be best for RES, FCS GROUP may prepare a questionnaire to be completed by City staff to narrow the viable options. FCS GROUP will propose justification criteria for the new significant load threshold value. An electronic memo report with this recommended criteria and value shall be delivered electronically to RES by April 26, 2013.

**Task 3: Develop Alternative Rate Designs**

RES requires updating the small and large irrigation rates so the horsepower charges reflect the actual costs of service for the rate component. FCS GROUP may also propose for RES consideration other rate design changes such as continuing to make adjustments to recover full costs associated with the customer charge component of the rates.

Deliverables will include an electronic memo outlining the potential rate design changes by May 3, 2013 for initial discussions with the Utility Advisory Committee (UAC) on May 14, 2013, and an electronic memo report by May 31, 2013 including FCS GROUP's recommended option(s).

**Task 4: Update the COR Electric Rate and Bill Calculator**

As part of its support to RES in 2012, FCS GROUP developed a rate calculator for residential; small, medium, and large general service; small and large industrial, and small and large irrigation customer classes. This was a very useful tool for customers to assess the different rate options and calculate their bills based on actual 2011 energy and demand for customers.

Deliverables will include two calculators incorporating utility occupation tax (UOT) for each. The first is a rate calculator with the new rate options delivered by May

31, 2013. The second is a bill calculator with the final rates delivered by July 26, 2013. RES will provide all of the customer data necessary for these updates.

**Task 5: Develop a New COSA Model**

RES requires development of an industry standard model for projecting future year retail rates. This may involve developing a new COSA model. This task will include discussing with RES the conceptual features and design of a new COSA model to include a multi-year financial plan and rate forecast in addition to the COSA allocation. An outline of key modules, functionality and protocols for determining out year load projections and cost input assumptions will be identified.

Deliverables will include an electronic memo by July 26, 2013 outlining the approach and proposed roles of both RES and FCS GROUP staff necessary for developing this new model for use by January 31, 2014.

**Task 6: Project Team Meetings**

The RES team meets weekly to discuss COSA updates and results, electric rate design options, and to troubleshoot rate implementation issues. We anticipate weekly one-hour meetings will continue through October 1 using the conference calls and the Internet.

Deliverables will include FCS GROUP staff participation in up to 15 hour-long meetings.

**Task 7: Presentations**

The success of the rate structure review relies on an open and involved process for informing and educating RES staff, UAC, Council, and customers on the study process and to clearly define the cost basis and policy rationale for the rates established. RES requires FCS GROUP's developing presentations for and participating in the following meetings.

1. May 14 UAC meeting – Final COSA and Initial Rate Design Considerations
2. June 25 Council workshop – Initial Rate Design Considerations
3. July 9 UAC meeting – Final Rate Recommendations
4. July 23 Council workshop – Final Rate Recommendations

Deliverables include participation of the FCS GROUP project manager and key staff in the meetings and presentation materials developed for each.

**Budget for COSA and Electric Retail Rate Design Support**

Task	Principal	Project	Technical	Admin.	Total	Labor
	Sanchez	Consultant	Advisor			
		Tarasov	Evancho	Support	Estimated	Budget
					Hours	
Hourly Billing Rates:	\$220	\$165	\$180	\$75		
Task 1 - Review Test Year COSA Output	8	20	8	-	36	\$6,500
Task 2 - Develop Significant Load Threshold	8	12	4	-	24	4,460
Task 3 - Develop Alternative Rate Designs	8	20	4	-	32	5,760
Task 4 - Update Electric Rate and Bill Calculator	8	16	-	-	24	4,400
Task 5 - Develop a New Cosa Model - Approach	8	8	-	-	16	3,080
Total Technical Tasks:	40	76	16	-	132	\$24,220
Process Tasks						
Task 6 - Project Review Meetings (15)	15	15	4	-	34	\$6,495
Task 7 - Presentations - 4 (incl. presentation development) - 2 onsite; 2 skype	24	32	-	8	64	11,160
Total Process Tasks	39	47	4	8	98	\$17,655
Total All Labor:	79	123	20	8	230	\$41,875
Technology Charge \$5.00 per labor hour						\$1,150
Expenses (airfare, car, hotel) - 2 meetings; 2 attendees					Estimate	\$2,500
Total All						\$45,525

3. The term for Contract 54-12 shall remain 12/31/2016.

It is understood and agreed that all other terms and conditions of the Agreement shall be and remain the same.

**III. SIGNATURES**

CITY:


FCS Group

By:



John Noble, Purchasing Manager

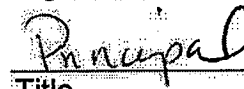
By:



Signature

Date:

4.25.2013



Title

**APPROVED AS TO FORM:**

By:



Thomas O. Lampson, City Attorney

Date:

April 18, 2013



**CITY OF RICHLAND  
AGREEMENT WITH FCS GROUP  
CONTRACT NO. 54-12**

**MODIFICATION NO. 3**

**I. RECITALS**

This is a modification to the professional services agreement related to COSA and Rate Design Support between the contracting parties, the City of Richland, Washington (hereinafter "City") and FCS Group (hereinafter the "Consultant")

There is now in full force and effect between the parties an Agreement, City Contract No. 54-12 executed by the City on April 19, 2012, and amended as follows:

- Modification No. 1, dated February 27, 2013: determine Tier 1 power allocation to City customers and Tier 2 expenses allocation.
- Modification No. 2, dated April 25, 2013: review Test Year 2014 COSA output, propose new large discrete load value threshold, develop alternative rate designs, update City electric rate and bill calculator, and develop a new COSA model.

The parties to this contract desire to modify said Agreement as follows:

**II. AGREEMENTS**

1. The Consultant shall provide services described in the tasks below to complete a Test Year 2015 electric utility cost of services (COSA) /rate analysis and other rate related assistance. Fees for the services associated with Modification No. 3 shall be \$69,660.
2. The following scope of work is to meet current RES needs through December 31, 2014.

**Task 1: Cost of Service Analysis**

Work with RES to establish the test year revenue requirements of the utility. The revenue requirement will then be used in the cost of service analysis to equitably allocate costs to customers. Key tasks include the following:

- a. Incorporate updated load forecast developed by RES staff.
- b. Project power costs and revenue based on the load forecast.
- c. Update the new COSA model to include:
  - 2014 budget (revenue and expenses), debt service obligations, capital plans and reserve balances;
  - Develop a rate strategy if a deficiency is present;
  - Provide up to 4 revenue requirement scenarios based on changing key factors (growth, debt, capital, etc.);





- Update the plant asset accounts for the utility;
  - Review with staff the classification of assets and expenses included in the new model;
  - Review allocation factors developed;
  - Calculate cost of service results by class and review and refine with staff; and
  - Provide up to 2 alternative policy based cost of service adjustment options.
- d. Reconcile the revenue requirement projections with financial statements to determine where discrepancy may exist.
  - e. Develop a process to assist in the exchange and coordination of data between finance and RES for the COSA/rate analysis.

### **Task 2: Rate Design**

Work with RES staff to develop alternative rate structures to address cost of service findings.

- a. At a minimum develop across the board increases for each rate class (equal increases to each rate class and each rate component) to collect the target revenue identified in the rate strategy;
- b. Provide one alternative rate option for each class that collects the target revenue (e.g. customer charge increase higher than other increase, etc.); and
- c. Revise the rate calculator with new rates and 2013 data.

### **Task 3: Develop New Large Discrete Load (NLDL) Policy**

Work with RES staff to develop a policy that will further the objectives RES has established for NLDLs.

- a. Research other written policy documents used in industry for NLDL;
- b. Work with RES to determine key language to include in policy;
- c. Identify threshold and service requirements; and
- d. Develop a framework and language for an NLDL contract between RES and customer.

### **Review Meetings:**

- a. Review meetings - two (2) per month, one (1) hour each to discuss or review tasks as needed.

### **Schedule:**

The project anticipates the analysis will be completed based on the following key milestones:

- a. New Large Discrete Load Policy – April 25, 2014
- b. Draft Cost of service – April 25, 2014
- c. Revenue requirement – May 23, 2014



- d. Final cost of service – May 23, 2014
- e. Rate Design – June 20, 2014

All tasks must be completed by December 31, 2014.

### Budget:

	CONSULTANT HOURS						
Task	Sanchez Managing Principal	Tarasov Asst. Proj Manager	Evancha Technical Advisor	Admin. Support	Total Estimated Hours		Labor Budget
Hourly Billing Rates:	\$220	\$165	\$185	\$75			
TECHNICAL TASKS							
Task 1   Cost of Service Analysis							
- Data Collection/Validation	-	4	-	2	6		\$810
- Incorporate Load Forecast	4	12	3	-	19		3,415
- Review and Project Sales and Power Costs	8	40	3	-	51		8,915
- Establish Revenue Requirements	6	30	2	-	38		6,640
- Cost of Service	10	32	2	-	44		7,850
- Reconcile Rate Study to Budget	4	8	1	-	13		2,385
Total Task 1 Cost of Service Analysis	32	126	11	2	171		\$30,015
Task 2   Rate Design							
- Develop Alternative Rate Structures	6	10	2	-	18		\$3,340
- Update Bill Calculator	8	16	-	-	24		4,400
Total Task 2 Rate Design	14	26	2	-	42		\$7,740
Task 3   Develop New Large Load Policy							
- Research/analysis/policy development	20	2	8	2	32		\$6,360
Total Technical Tasks	66	154	21	4	245		\$44,115
PROCESS TASKS							
Meetings							
- Review Meetings (2 monthly/1hr -GoTo Meetings)	16	16	8	-	40		\$7,640
- Onsite Meeting w/Present Dev (3 mtgs/2 attendees)	30	42	-	-	72		\$13,530
- UAC Conference Call March 11	2	2	-	-	4		\$770
Total Labor All	114	214	29	4	361		\$66,055
Expenses							
Technology Charge							\$1,805
Travel Related Expenses:							
Per Meeting (air - per person round trip) - 3 trips							\$1,500
Per Meeting -car 3 trips							\$300
Total Project Labor and Expenses							\$69,660

**Direct Expenses** - Major direct expenses, such as travel, mileage, and lodging, will be charged at cost. Other expenses will not be directly charged unless by mutual agreement of the client and FCS GROUP and specific terms will be established in advance prior to expenditure and billing.

**Technology Charge** - FCS GROUP charges a \$5 per hour technology charge to cover overhead for IT systems, computers, communication devices and connectivity.

3. It is understood and agreed that all other terms and conditions of the Agreement as amended shall be and remain the same.



**III. SIGNATURES**

**CITY:**

By: Cynthia D. Johnson  
Cynthia D. Johnson  
City Manager

Date: 1-16-14

**FCS GROUP:**

By: George S. Venzon  
Signature

Title: Principal

**APPROVED AS TO FORM:**

By: Heather D. Kintzley  
Heather D. Kintzley  
City Attorney

Date: 12/20/13



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C8

Key Element: Key 2 - Infrastructure & Facilities

Subject: RESOLUTION NO. 171-14, AWARD OF BID FOR THE WTP SITE IMPROVEMENTS PROJECT

Department: Public Works

Ordinance/Resolution: 171-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 171-14, authorizing the City Manager to sign and execute a contract with Accelerated Construction and Excavation, LLC for the amount of \$107,479.72 for the WTP Site Improvements project, and authorizing staff to make the necessary budget adjustments.

### Summary:

The City's main water treatment plant (WTP), located on Saint Street near Harris road, has been expanded and modified multiple times since the first reservoir and pump station were built in 1948. In 1962, the main WTP building was constructed, which included the current filter technology. The latest major expansion / upgrade of the building and site was completed in the mid 90's. In recent years, staff identified and recommended modifications to effect site upkeep and improve operational capabilities.

The scope of improvements includes expansion of on-site parking, improvements to site drainage, improvements to reservoir drain configuration, and abandonment of an obsolete pump station. The current reservoir drain system and obsolete pump station require confined space entry for staff work, which is an undesirable safety risk.

The contracted work is being supported by staff work to replace on-site effluent metering with more accurate reliable equipment. A future project will replace the obsolete pump station equipment with new equipment in the WTP's effluent pump station.

Public Works staff designed the proposed work. On November 24, 2014, six bids were open with a high bid of \$211,912.59 and a low bid of \$107,479.72. Engineer's estimate for the project is \$140,647.04.

### Fiscal Impact?

☒ Yes ☐ No

The total estimated cost for this project, including engineering and construction contingency, is \$134,350. The available budget in the Water Utility's Water Treatment, Pumping and Storage Facilities Renewal and Replacement program is \$315,622.

### Attachments:

- 1) Proposed Resolution
- 2) WTP Site Improvements Bid Tab
- 3) WTP Site Improvements Vicinity Map

City Manager Approved:

ECM Admin  
Nov 26, 11:36:16 GMT-0800 2014

## RESOLUTION NO. 171-14

A RESOLUTION of the City of Richland authorizing the award of bid and execution of a construction contract to Accelerated Construction and Excavating, LLC for Water Treatment Plant Site Improvements Project.

WHEREAS, the 2014–2030 Capital Improvement Plan includes a fully-funded project titled the Water Treatment Plant Site Improvements Project; and

WHEREAS, City staff has completed all project development and design work required to advance the project to construction; and

WHEREAS, City staff solicited bids in accordance with the City's purchasing policies, receiving and opening six (6) bids on November 24, 2014; and

WHEREAS, Accelerated Construction and Excavating, LLC submitted the lowest responsible bid of the six (6) received; and

WHEREAS, the project budget is adequate to complete the project using the lowest responsible bid; and

WHEREAS, it is in the City's best interest to proceed to complete the project in accordance with the Capital Improvement Plan, project design and the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to:

1. Sign and execute the Water Treatment Plant Site Improvements Project construction contract with Accelerated Construction and Excavating, LLC in accordance with their bid received on November 24, 2014; and
2. Direct Public Works Department staff to administer the construction contract and execute change orders as required fulfilling the design intent of the contract within the constraints of the approved budget.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

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DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

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MARCIA HOPKINS  
City Clerk

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HEATHER KINTZLEY  
City Attorney

# City of Richland

DATE BIDS OPENED: November 24, 2014	SB # 14-41 PW
WATER TREATMENT PLANT SITE IMPROVEMENTS	

				ENGINEER'S ESTIMATE		CCELERATED CNST & EX LL PLUMMER, ID		POW CONTRACTING INC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCHEDULE A: PARKING LOT & GENERAL SITE WORK								
A-1	Mobilization.	1	LS	\$5,000.00	5,000.00	10,000.00	10,000.00	14,000.00	14,000.00
A-2	SPCC plan.	1	LS	1,000.00	1,000.00	300.00	300.00	100.00	100.00
A-3	Erosion control.	1	LS	500.00	500.00	850.00	850.00	100.00	100.00
A-4	TESC / SWPP.	1	LS	500.00	500.00	600.00	600.00	100.00	100.00
A-5	Install & maintain temporary construction fence.	1	LS	1,500.00	1,500.00	850.00	850.00	750.00	750.00
A-6	Site restoration.	1	LS	4,000.00	4,000.00	5,800.00	5,800.00	3,000.00	3,000.00
A-7	Removal of structure & obstruction.	1	LS	7,500.00	7,500.00	3,000.00	3,000.00	2,500.00	2,500.00
A-8	Clearing & grubbing.	1	LS	2,500.00	2,500.00	1,800.00	1,800.00	1,000.00	1,000.00
A-9	Excavation for parking lot.	200	CY	10.00	2,000.00	10.00	2,000.00	30.00	6,000.00
A-10	Crushed surfacing base course (CSBC) at 4" thick.	270	TON	23.00	6,210.00	15.00	4,050.00	25.00	6,750.00
A-11	Crushed surfacing top course (CSTC) at 2" thick.	135	TON	25.00	3,375.00	15.00	2,025.00	30.00	4,050.00
A-12	HMA Cl. 1/2 in. Pg 64-28 (2" thick).	142	TON	85.00	12,070.00	100.00	14,200.00	103.00	14,626.00
A-13	Soil residual herbicide (parking lot area).	1,190	SY	2.50	2,975.00	0.50	595.00	0.50	595.00
A-14	Cement concrete curb & gutter (STD).	340	LF	15.00	5,100.00	14.00	4,760.00	18.00	6,120.00
A-15	Cement concrete curb & gutter - Reverse.	229	LF	15.00	3,435.00	14.00	3,206.00	18.00	4,122.00
A-16	Cement concrete valley gutter.	15	LF	45.00	675.00	30.00	450.00	18.00	270.00
A-17	Catch basin Type 1 (Storm Drain).	1	EA	1,500.00	1,500.00	1,800.00	1,800.00	1,500.00	1,500.00
A-18	PVC D3034-SDR35 pipe for storm drain, 12" diameter.	40	LF	30.00	1,200.00	40.00	1,600.00	50.00	2,000.00
A-19	Trench safety.	40	LF	2.00	80.00	1.00	40.00	0.50	20.00
A-20	Pipe bedding.	40	LF	2.00	80.00	4.00	160.00	5.00	200.00
A-21	Storm drain aluminum trash grate, 12" diameter.	1	EA	750.00	750.00	710.00	710.00	500.00	500.00
A-22	Cement concrete sidewalk, 4" thick.	30	SY	45.00	1,350.00	30.00	900.00	60.00	1,800.00
A-23	Cement concrete curb ramp Type 2A (at building).	1	EA	1,200.00	1,200.00	1,000.00	1,000.00	1,200.00	1,200.00
A-24	Cement concrete curb ramp Type 4B (at Saint / Harris).	1	EA	1,200.00	1,200.00	900.00	900.00	1,200.00	1,200.00
A-25	Asphalt patching (3: HMA & 4" CSTC).	30	SY	90.00	2,700.00	45.00	1,350.00	50.00	1,500.00
A-26	Cement concrete driveway, 6" thick.	28	SY	65.00	1,820.00	45.00	1,260.00	70.00	1,960.00
A-27	Cement concrete curb (12" extruded).	80	LF	20.00	1,600.00	16.00	1,280.00	18.00	1,440.00
A-28	Storm drain pond grading.	1	LS	2,500.00	2,500.00	2,500.00	2,500.00	2,700.00	2,700.00
A-29	Casting adjustment (water valve).	5	EA	200.00	1,000.00	130.00	650.00	100.00	500.00
SCHEDULE A: PARKING LOT & GENERAL SITE WORK SUBTOTAL					\$75,320.00	\$68,636.00		\$80,603.00	
8.3% SALES TAX					6,251.56	5,696.79		6,690.05	
SCHEDULE A: PARKING LOT & GENERAL SITE WORK TOTAL					\$81,571.56	\$74,332.79		\$87,293.05	

				ENGINEER'S ESTIMATE		ACCELERATED CNST & EX LL PLUMMER, ID		POW CONTRACTING INC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>									
B-1	High Bay pump station removal.	1	LS	\$20,000.00	20,000.00	4,000.00	4,000.00	4,500.00	4,500.00
B-2	Backfill for High Bay pump station area.	200	CY	15.00	3,000.00	15.00	3,000.00	10.00	2,000.00
B-3	Re-grading High Bay pump station area.	1	LS	2,000.00	2,000.00	2,500.00	2,500.00	1,000.00	1,000.00
B-4	Grout plug existing 24" pipe & floor drains.	1	LS	500.00	500.00	300.00	300.00	500.00	500.00
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL SUBTOTAL</b>					<b>\$25,500.00</b>		<b>\$9,800.00</b>		<b>\$8,000.00</b>
<b>8.3% SALES TAX</b>					<b>2,116.50</b>		<b>813.40</b>		<b>664.00</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL TOTAL</b>					<b>\$27,616.50</b>		<b>\$10,613.40</b>		<b>\$8,664.00</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>									
C-1	Vault top removal.	1	LS	\$750.00	750.00	800.00	800.00	1,000.00	1,000.00
C-2	Backfill for vault.	42	CY	15.00	630.00	15.00	630.00	10.00	420.00
C-3	Grout plug 24" pipe & concrete headwall.	1	LS	1,500.00	1,500.00	500.00	500.00	1,500.00	1,500.00
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$2,880.00</b>		<b>\$1,930.00</b>		<b>\$2,920.00</b>
<b>8.3% SALES TAX</b>					<b>239.04</b>		<b>160.19</b>		<b>242.36</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$3,119.04</b>		<b>\$2,090.19</b>		<b>\$3,162.36</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>									
D-1	Removal of piping, valves, etc.	1	LS	\$4,000.00	4,000.00	800.00	800.00	2,500.00	2,500.00
D-2	DI Class 50 pipe for drain, 10" diameter.	14	LF	75.00	1,050.00	85.00	1,190.00	100.00	1,400.00
D-3	Grout & headwall for new 10" drain.	1	LS	1,200.00	1,200.00	500.00	500.00	2,000.00	2,000.00
D-4	Gate valve, 10", (RJ x FL) including valve stem extensions, valve stem host pipe & pipe support.	1	EA	2,200.00	2,200.00	3,300.00	3,300.00	3,500.00	3,500.00
D-5	Concrete channel at bottom of vault.	1	LS	1,500.00	1,500.00	1,000.00	1,000.00	750.00	750.00
D-6	Vault lid modifications.	1	LS	750.00	750.00	600.00	600.00	500.00	500.00
D-7	Grout plug 24" pipe.	1	LS	500.00	500.00	180.00	180.00	500.00	500.00
D-8	Modifications to existing 12" drain pipe.	1	LS	750.00	750.00	300.00	300.00	500.00	500.00
D-9	Stainless steel access ladder.	1	LS	1,250.00	1,250.00	1,000.00	1,000.00	500.00	500.00
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$13,200.00</b>		<b>\$8,870.00</b>		<b>\$12,150.00</b>
<b>8.3% SALES TAX</b>					<b>1,095.60</b>		<b>736.21</b>		<b>1,008.45</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$14,295.60</b>		<b>\$9,606.21</b>		<b>\$13,158.45</b>



				ENGINEER'S ESTIMATE		ACCELERATED CNST & EX LL PLUMMER, ID		POW CONTRACTING INC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	<b>SCHEDULE E: PRESURE SEWER LINE</b>								
E-1	Manhole 48" diameter (cast-in-place), shallow.	1	EA	\$2,500.00	2,500.00	1,800.00	1,800.00	2,000.00	2,000.00
E-2	PVC pressure sanitary sewer pipe (C900), 4" diameter.	466	LF	14.00	6,524.00	13.00	6,058.00	10.00	4,660.00
E-3	Pipe bedding.	466	LF	2.00	932.00	2.00	932.00	3.00	1,398.00
E-4	Trench safety.	466	LF	2.00	932.00	0.10	46.60	0.50	233.00
E-5	Underground utility crossings - marked & unmarked.	4	EA	150.00	600.00	100.00	400.00	50.00	200.00
E-6	Connection to existing pressure sewer.	1	EA	500.00	500.00	350.00	350.00	500.00	500.00
E-7	Grout plug existing pressure sewer.	1	LS	500.00	500.00	150.00	150.00	370.00	370.00
E-8	Asphalt patching (2" HMA & 4" CSTC).	6	SY	80.00	480.00	45.00	270.00	60.00	360.00
<b>SCHEDULE E: PRESURE SEWER LINE SUBTOTAL</b>					<b>\$12,968.00</b>		<b>\$10,006.60</b>		<b>\$9,721.00</b>
<b>8.3% SALES TAX</b>					<b>1,076.34</b>		<b>830.55</b>		<b>806.84</b>
<b>SCHEDULE E: PRESURE SEWER LINE TOTAL</b>					<b>\$14,044.34</b>		<b>\$10,837.15</b>		<b>\$10,527.84</b>
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK</b>					<b>\$81,571.56</b>		<b>\$74,332.79</b>		<b>\$87,293.05</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>					<b>27,616.50</b>		<b>10,613.40</b>		<b>8,664.00</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>					<b>3,119.04</b>		<b>2,090.19</b>		<b>3,162.36</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>					<b>14,295.60</b>		<b>9,606.21</b>		<b>13,158.45</b>
<b>SCHEDULE E: PRESURE SEWER LINE</b>					<b>14,044.34</b>		<b>10,837.15</b>		<b>10,527.84</b>
<b>GRAND TOTAL</b>					<b>\$140,647.04</b>		<b>\$107,479.74</b>		<b>\$122,805.70</b>

# City of Richland

DATE BIDS OPENED: November 24, 2014	SB # 14-41 PW
WATER TREATMENT PLANT SITE IMPROVEMENTS	

RAY POLAND & SONS INC KENNEWICK, WA	BIG D's CNST OF TRI-CITIES PASCO, WA	C & E TRENCHING LLC PASCO, WA
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Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK</b>									
A-1	Mobilization.	1	LS	5,800.00	5,800.00	3,150.00	3,150.00	6,386.30	6,386.30
A-2	SPCC plan.	1	LS	250.00	250.00	200.00	200.00	447.13	447.13
A-3	Erosion control.	1	LS	250.00	250.00	975.00	975.00	1,128.92	1,128.92
A-4	TESC / SWPP.	1	LS	450.00	450.00	575.00	575.00	508.50	508.50
A-5	Install & maintain temporary construction fence.	1	LS	1,000.00	1,000.00	2,000.00	2,000.00	514.73	514.73
A-6	Site restoration.	1	LS	14,500.00	14,500.00	6,850.00	6,850.00	16,506.20	16,506.20
A-7	Removal of structure & obstruction.	1	LS	6,200.00	6,200.00	2,000.00	2,000.00	5,850.83	5,850.83
A-8	Clearing & grubbing.	1	LS	2,300.00	2,300.00	3,750.00	3,750.00	776.40	776.40
A-9	Excavation for parking lot.	200	CY	26.00	5,200.00	47.50	9,500.00	8.49	1,698.00
A-10	Crushed surfacing base course (CSBC) at 4" thick.	270	TON	28.00	7,560.00	24.50	6,615.00	28.04	7,570.80
A-11	Crushed surfacing top course (CSTC) at 2" thick.	135	TON	35.00	4,725.00	24.50	3,307.50	26.66	3,599.10
A-12	HMA Cl. 1/2 in. Pg 64-28 (2" thick).	142	TON	100.00	14,200.00	95.00	13,490.00	114.95	16,322.90
A-13	Soil residual herbicide (parking lot area).	1,190	SY	0.30	357.00	0.25	297.50	0.11	130.90
A-14	Cement concrete curb & gutter (STD).	340	LF	18.00	6,120.00	16.25	5,525.00	25.05	8,517.00
A-15	Cement concrete curb & gutter - Reverse.	229	LF	18.00	4,122.00	16.25	3,721.25	25.05	5,736.45
A-16	Cement concrete valley gutter.	15	LF	25.00	375.00	40.00	600.00	56.31	844.65
A-17	Catch basin Type 1 (Storm Drain).	1	EA	650.00	650.00	850.00	850.00	1,730.25	1,730.25
A-18	PVC D3034-SDR35 pipe for storm drain, 12" diameter.	40	LF	26.00	1,040.00	62.50	2,500.00	27.60	1,104.00
A-19	Trench safety.	40	LF	1.00	40.00	1.00	40.00	1.51	60.40
A-20	Pipe bedding.	40	LF	2.00	80.00	2.50	100.00	2.78	111.20
A-21	Storm drain aluminum trash grate, 12" diameter.	1	EA	435.00	435.00	1,200.00	1,200.00	497.57	497.57
A-22	Cement concrete sidewalk, 4" thick.	30	SY	50.00	1,500.00	60.25	1,807.50	105.22	3,156.60
A-23	Cement concrete curb ramp Type 2A (at building).	1	EA	875.00	875.00	1,600.00	1,600.00	1,331.03	1,331.03
A-24	Cement concrete curb ramp Type 4B (at Saint / Harris).	1	EA	875.00	875.00	1,600.00	1,600.00	1,331.03	1,331.03
A-25	Asphalt patching (3: HMA & 4" CSTC).	30	SY	68.00	2,040.00	45.00	1,350.00	60.93	1,827.90
A-26	Cement concrete driveway, 6" thick.	28	SY	75.00	2,100.00	70.00	1,960.00	99.04	2,773.12
A-27	Cement concrete curb (12" extruded).	80	LF	18.00	1,440.00	22.50	1,800.00	21.78	1,742.40
A-28	Storm drain pond grading.	1	LS	1,500.00	1,500.00	2,550.00	2,550.00	1,276.88	1,276.88
A-29	Casting adjustment (water valve).	5	EA	150.00	750.00	350.00	1,750.00	218.68	1,093.40

<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK SUBTOTAL</b>	<b>\$86,734.00</b>	<b>\$81,663.75</b>	<b>\$94,574.59</b>
<b>8.3% SALES TAX</b>	<b>7,198.92</b>	<b>6,778.09</b>	<b>7,849.69</b>
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK TOTAL</b>	<b>\$93,932.92</b>	<b>\$88,441.84</b>	<b>\$102,424.28</b>

				RAY POLAND & SONS INC KENNEWICK, WA		BIG D's CNST OF TRI-CITIES PASCO, WA		C & E TRENCHING LLC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>									
B-1	High Bay pump station removal.	1	LS	7,250.00	7,250.00	7,650.00	7,650.00	12,706.66	12,706.66
B-2	Backfill for High Bay pump station area.	200	CY	14.50	2,900.00	11.50	2,300.00	16.19	3,238.00
B-3	Re-grading High Bay pump station area.	1	LS	1,200.00	1,200.00	725.00	725.00	1,619.55	1,619.55
B-4	Grout plug existing 24" pipe & floor drains.	1	LS	650.00	650.00	1,050.00	1,050.00	1,228.17	1,228.17
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL SUBTOTAL</b>					<b>\$12,000.00</b>		<b>\$11,725.00</b>		<b>\$18,792.38</b>
<b>8.3% SALES TAX</b>					<b>996.00</b>		<b>973.18</b>		<b>1,559.77</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL TOTAL</b>					<b>\$12,996.00</b>		<b>\$12,698.18</b>		<b>\$20,352.15</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>									
C-1	Vault top removal.	1	LS	125.00	125.00	1,450.00	1,450.00	547.13	547.13
C-2	Backfill for vault.	42	CY	25.00	1,050.00	18.65	783.30	17.01	714.42
C-3	Grout plug 24" pipe & concrete headwall.	1	LS	2,000.00	2,000.00	850.00	850.00	4,396.03	4,396.03
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$3,175.00</b>		<b>\$3,083.30</b>		<b>\$5,657.58</b>
<b>8.3% SALES TAX</b>					<b>263.53</b>		<b>255.91</b>		<b>469.58</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$3,438.53</b>		<b>\$3,339.21</b>		<b>\$6,127.16</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>									
D-1	Removal of piping, valves, etc.	1	LS	750.00	750.00	2,100.00	2,100.00	5,377.81	5,377.81
D-2	DI Class 50 pipe for drain, 10" diameter.	14	LF	49.00	686.00	98.50	1,379.00	114.93	1,609.02
D-3	Grout & headwall for new 10" drain.	1	LS	1,050.00	1,050.00	1,800.00	1,800.00	3,695.00	3,695.00
D-4	Gate valve, 10", (RJ x FL) including valve stem extensions, valve stem host pipe & pipe support.	1	EA	3,600.00	3,600.00	3,600.00	3,600.00	3,545.89	3,545.89
D-5	Concrete channel at bottom of vault.	1	LS	1,000.00	1,000.00	750.00	750.00	3,005.64	3,005.64
D-6	Vault lid modifications.	1	LS	505.00	505.00	1,850.00	1,850.00	290.40	290.40
D-7	Grout plug 24" pipe.	1	LS	1,600.00	1,600.00	850.00	850.00	1,228.17	1,228.17
D-8	Modifications to existing 12" drain pipe.	1	LS	250.00	250.00	1,450.00	1,450.00	1,789.97	1,789.97
D-9	Stainless steel access ladder.	1	LS	750.00	750.00	1,500.00	1,500.00	1,348.74	1,348.74
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$10,191.00</b>		<b>\$15,279.00</b>		<b>\$21,890.64</b>
<b>8.3% SALES TAX</b>					<b>845.85</b>		<b>1,268.16</b>		<b>1,816.92</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$11,036.85</b>		<b>\$16,547.16</b>		<b>\$23,707.56</b>

				RAY POLAND & SONS INC KENNEWICK, WA		BIG D's CNST OF TRI-CITIES PASCO, WA		C & E TRENCHING LLC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	<b>SCHEDULE E: PRESURE SEWER LINE</b>								
E-1	Manhole 48" diameter (cast-in-place), shallow.	1	EA	1,600.00	1,600.00	3,000.00	3,000.00	2,208.32	2,208.32
E-2	PVC pressure sanitary sewer pipe (C900), 4" diameter.	466	LF	11.85	5,522.10	10.00	4,660.00	18.45	8,597.70
E-3	Pipe bedding.	466	LF	0.50	233.00	2.50	1,165.00	0.96	447.36
E-4	Trench safety.	466	LF	0.25	116.50	1.00	466.00	0.13	60.58
E-5	Underground utility crossings - marked & unmarked.	4	EA	100.00	400.00	200.00	800.00	273.14	1,092.56
E-6	Connection to existing pressure sewer.	1	EA	150.00	150.00	350.00	350.00	546.56	546.56
E-7	Grout plug existing pressure sewer.	1	LS	100.00	100.00	850.00	850.00	351.19	351.19
E-8	Asphalt patching (2" HMA & 4" CSTC).	6	SY	55.00	330.00	65.00	390.00	52.18	313.08
<b>SCHEDULE E: PRESURE SEWER LINE SUBTOTAL</b>					<b>\$8,451.60</b>		<b>\$11,681.00</b>		<b>\$13,617.35</b>
<b>8.3% SALES TAX</b>					<b>701.48</b>		<b>969.52</b>		<b>1,130.24</b>
<b>SCHEDULE E: PRESURE SEWER LINE TOTAL</b>					<b>\$9,153.08</b>		<b>\$12,650.52</b>		<b>\$14,747.59</b>
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK</b>					<b>\$93,932.92</b>		<b>\$88,441.84</b>		<b>\$102,424.28</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>					<b>12,996.00</b>		<b>12,698.18</b>		<b>20,352.15</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>					<b>3,438.53</b>		<b>3,339.21</b>		<b>6,127.16</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>					<b>11,036.85</b>		<b>16,547.16</b>		<b>23,707.56</b>
<b>SCHEDULE E: PRESURE SEWER LINE</b>					<b>9,153.08</b>		<b>12,650.52</b>		<b>14,747.59</b>
<b>GRAND TOTAL</b>					<b>\$130,557.38</b>		<b>\$133,676.91</b>		<b>\$167,358.74</b>

# City of Richland

DATE BIDS OPENED: November 24, 2014	SB # 14-41 PW
WATER TREATMENT PLANT SITE IMPROVEMENTS	

ALLSTAR CNST GROUP WEST RICHLAND, WA		
-----------------------------------------	--	--

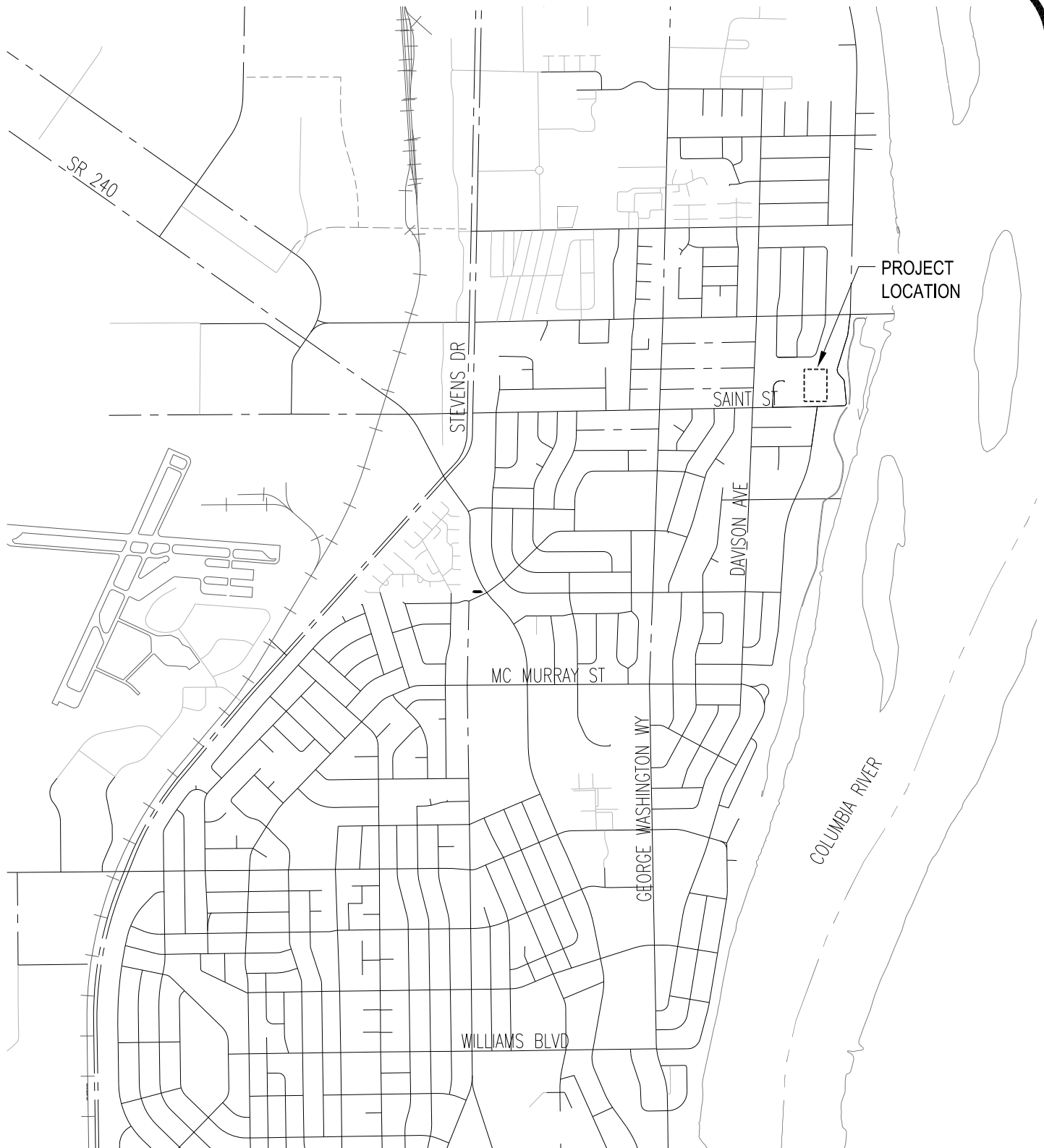
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK</b>									
A-1	Mobilization.	1	LS	6,326.00	6,326.00		-		-
A-2	SPCC plan.	1	LS	257.00	257.00		-		-
A-3	Erosion control.	1	LS	5,477.00	5,477.00		-		-
A-4	TESC / SWPP.	1	LS	315.00	315.00		-		-
A-5	Install & maintain temporary construction fence.	1	LS	1,337.00	1,337.00		-		-
A-6	Site restoration.	1	LS	8,933.00	8,933.00		-		-
A-7	Removal of structure & obstruction.	1	LS	16,588.00	16,588.00		-		-
A-8	Clearing & grubbing.	1	LS	1,441.00	1,441.00		-		-
A-9	Excavation for parking lot.	200	CY	14.25	2,850.00		-		-
A-10	Crushed surfacing base course (CSBC) at 4" thick.	270	TON	25.07	6,768.90		-		-
A-11	Crushed surfacing top course (CSTC) at 2" thick.	135	TON	47.45	6,405.75		-		-
A-12	HMA Cl. 1/2 in. Pg 64-28 (2" thick).	142	TON	102.48	14,552.16		-		-
A-13	Soil residual herbicide (parking lot area).	1,190	SY	0.52	618.80		-		-
A-14	Cement concrete curb & gutter (STD).	340	LF	27.54	9,363.60		-		-
A-15	Cement concrete curb & gutter - Reverse.	229	LF	27.33	6,258.57		-		-
A-16	Cement concrete valley gutter.	15	LF	71.45	1,071.75		-		-
A-17	Catch basin Type 1 (Storm Drain).	1	EA	789.00	789.00		-		-
A-18	PVC D3034-SDR35 pipe for storm drain, 12" diameter.	40	LF	23.92	956.80		-		-
A-19	Trench safety.	40	LF	0.29	11.60		-		-
A-20	Pipe bedding.	40	LF	2.66	106.40		-		-
A-21	Storm drain aluminum trash grate, 12" diameter.	1	EA	451.00	451.00		-		-
A-22	Cement concrete sidewalk, 4" thick.	30	SY	92.61	2,778.30		-		-
A-23	Cement concrete curb ramp Type 2A (at building).	1	EA	1,044.00	1,044.00		-		-
A-24	Cement concrete curb ramp Type 4B (at Saint / Harris).	1	EA	3,072.00	3,072.00		-		-
A-25	Asphalt patching (3: HMA & 4" CSTC).	30	SY	107.19	3,215.70		-		-
A-26	Cement concrete driveway, 6" thick.	28	SY	101.57	2,843.96		-		-
A-27	Cement concrete curb (12" extruded).	80	LF	25.95	2,076.00		-		-
A-28	Storm drain pond grading.	1	LS	1,188.00	1,188.00		-		-
A-29	Casting adjustment (water valve).	5	EA	100.77	503.85		-		-
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK SUBTOTAL</b>					<b>\$107,600.14</b>		-		-
<b>8.3% SALES TAX</b>					<b>8,930.81</b>		-		-
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK TOTAL</b>					<b>116,530.95</b>		-		-

**ALLSTAR CNST GROUP  
WEST RICHLAND, WA**

Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>									
B-1	High Bay pump station removal.	1	LS	20,173.00	20,173.00		-		-
B-2	Backfill for High Bay pump station area.	200	CY	11.30	2,260.00		-		-
B-3	Re-grading High Bay pump station area.	1	LS	420.00	420.00		-		-
B-4	Grout plug existing 24" pipe & floor drains.	1	LS	899.00	899.00		-		-
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL SUBTOTAL</b>					<b>\$23,752.00</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>8.3% SALES TAX</b>					<b>1,971.42</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL TOTAL</b>					<b>\$25,723.42</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>									
C-1	Vault top removal.	1	LS	6,869.00	6,869.00		-		-
C-2	Backfill for vault.	42	CY	53.63	2,252.46		-		-
C-3	Grout plug 24" pipe & concrete headwall.	1	LS	8,674.00	8,674.00		-		-
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$17,795.46</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>8.3% SALES TAX</b>					<b>1,477.02</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$19,272.48</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>									
D-1	Removal of piping, valves, etc.	1	LS	10,948.00	10,948.00		-		-
D-2	DI Class 50 pipe for drain, 10" diameter.	14	LF	427.77	5,988.78		-		-
D-3	Grout & headwall for new 10" drain.	1	LS	7,458.00	7,458.00		-		-
D-4	Gate valve, 10", (RJ x FL) including valve stem extensions, valve stem host pipe & pipe support.	1	EA	4,921.00	4,921.00		-		-
D-5	Concrete channel at bottom of vault.	1	LS	2,555.00	2,555.00		-		-
D-6	Vault lid modifications.	1	LS	655.00	655.00		-		-
D-7	Grout plug 24" pipe.	1	LS	518.00	518.00		-		-
D-8	Modifications to existing 12" drain pipe.	1	LS	374.00	374.00		-		-
D-9	Stainless steel access ladder.	1	LS	1,435.00	1,435.00		-		-
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS SUBTOTAL</b>					<b>\$34,852.78</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>8.3% SALES TAX</b>					<b>2,892.78</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS TOTAL</b>					<b>\$37,745.56</b>		<b>\$0.00</b>		<b>\$0.00</b>

ALLSTAR CNST GROUP  
WEST RICHLAND, WA

Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE E: PRESURE SEWER LINE</b>									
E-1	Manhole 48" diameter (cast-in-place), shallow.	1	EA	1,346.00	1,346.00		-		-
E-2	PVC pressure sanitary sewer pipe (C900), 4" diameter.	466	LF	13.33	6,211.78		-		-
E-3	Pipe bedding.	466	LF	2.90	1,351.40		-		-
E-4	Trench safety.	466	LF	0.03	13.98		-		-
E-5	Underground utility crossings - marked & unmarked.	4	EA	182.33	729.32		-		-
E-6	Connection to existing pressure sewer.	1	EA	118.00	118.00		-		-
E-7	Grout plug existing pressure sewer.	1	LS	580.00	580.00		-		-
E-8	Asphalt patching (2" HMA & 4" CSTC).	6	SY	213.15	1,278.90		-		-
<b>SCHEDULE E: PRESURE SEWER LINE SUBTOTAL</b>					<b>\$11,629.38</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>8.3% SALES TAX</b>					<b>965.24</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE E: PRESURE SEWER LINE TOTAL</b>					<b>\$12,594.62</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>SCHEDULE A: PARKING LOT &amp; GENERAL SITE WORK</b>					<b>\$116,530.95</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>SCHEDULE B: HIGH BAY PUMP STATION REMOVAL</b>					<b>25,723.42</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE C: WEST DRAIN VAULT MODIFICATIONS</b>					<b>19,272.48</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE D: EAST DRAIN VAULT MODIFICATIONS</b>					<b>37,745.56</b>		<b>-</b>		<b>-</b>
<b>SCHEDULE E: PRESURE SEWER LINE</b>					<b>12,594.62</b>		<b>-</b>		<b>-</b>
<b>GRAND TOTAL</b>					<b>\$211,867.03</b>		<b>\$0.00</b>		<b>\$0.00</b>

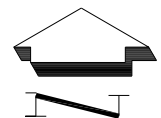


DATE: 10-20-2014  
DRAWN BY: LD  
SCALE: NTS  
CAD DWG: wtp\_site\_cover

CITY OF RICHLAND

## CITY WATER PLANT FACILITY EXPANSION

VICINITY MAP  
CONTRACT #: SB 14-41



NOT TO  
SCALE





## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C9

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES NO. 174-14 APPOINTMENTS TO AMERICANS WITH DISABILITIES CITIZENS REVIEW COMMITTEE

Department: City Attorney

Ordinance/Resolution: 174-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 174-14, reappointing David Carl and appointing Michele Levenite to the Americans with Disabilities Citizens Review Committee to Position Nos. 1 and 2, respectively.

### Summary:

The term for Position Nos. 1 and 2 on the Americans with Disabilities Citizens Review Committee expired on November 30, 2014. Position No. 2 was previously held by Cheryl Irwin.

Chair Bowman is recommending the reappointment of David Carl to Position No. 1 and the appointment of Michele Levenite to Position No. 2. The terms for the new appointments are until November 30, 2017.

Candidate Timothy Dove was also considered for appointment.

Fiscal Impact?

☐ Yes ☒ No

### Attachments:

- 1) Proposed Resolution
- 2) Recommendation and Applications

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:57:47 GMT-0800 2014

RESOLUTION NO. 174-14

A RESOLUTION of the City of Richland confirming the reappointment of David Carl and appointment of Michele Levenite to the Americans with Disabilities Act (ADA) Citizens Review Committee.

BE IT RESOLVED by the City Council of the City of Richland that the following reappointment and appointment to the ADA Citizens Review Committee are hereby confirmed.

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
David Carl	1	11/30/2017
Michele Levenite	2	11/30/2017

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 2<sup>nd</sup> day of December 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

**Barham, Debby**

---

**From:** rbcrown@frontier.com  
**Sent:** Thursday, November 20, 2014 4:34 PM  
**To:** Barham, Debby  
**Cc:** Fulton, Toni; Kintzley, Heather  
**Subject:** ADA Committee Vacancies

Ms. Barham,

I recommend that David Carl and Michele Levenite be appointed to the vacant positions on the Americans with Disabilities Act Review Committee. Should you have any questions about this matter, please call me at the number identified below.

Thanks,

Roger Bowman  
Chair  
Americans with Disabilities Act Review Committee

375-0711



# APPLICATION FORM

## BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: Americans with Disabilities Citizens Review Committee

NAME: Dave Carl Contact Telephone: 438-8032

ADDRESS: 484 Meadow Hills Dr. Alternate Telephone: \_\_\_\_\_

CITY, STATE, ZIP: Richland WA 99352 E-mail: daveac12@yahoo.com

Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: \_\_\_\_\_ Youth / Grade: \_\_\_\_\_

LENGTH OF RESIDENCE IN RICHLAND: Since 2007

OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Social worker, Bachelor's Degree in social work

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:

I have over 20 years working with individuals with disabilities on various Independent Living issues

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:  
(An individual is limited to serve on two boards, commissions or committees at the same time)

Americans with Disabilities Citizens Review Committee

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH:

Americans with Disabilities Citizens Review Committee

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☐ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

### A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media.

*In addition, I certify that I am in compliance with the qualification requirements of this appointment.*

Date: 10/13/14 Signature: Dave Carl

RECEIVED

OCT 13 2014

Return to:

Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352

Phone: 942-7388 Fax: 942-7379 Email: [dbarham@ci.richland.wa.us](mailto:dbarham@ci.richland.wa.us)

RICHLAND CITY CLERK

RECEIVED

INDIANAPOLIS CITY CLERK

**DAVID A. CARL**  
484 Meadow Hills Dr.  
Richland, WA 99352  
(509) 438-8032  
daveac12@yahoo.com

**QUALIFICATIONS:**

- 20 years training people with and without disabilities how to set and achieve personal goals needed to live independent
- 20 years local and national public speaker
- 20 years advocating for individuals with disabilities to local, state and national politicians

**EMPLOYMENT:**

***Instructor*** Community Action Connections Pasco, WA 6/13-present

- Teach decision making, employment readiness, budgeting and goal setting classes to individuals who are homeless or in danger of becoming homeless
- Meet individually with people to assist them with becoming more self sufficient
- Facilitate monthly group sessions to help people resolve various housing problems

***Case Manager*** Columbia Industries/Shop CI Kennewick, WA 4/07-2/13

- provided job training skills to individuals with disabilities to become more employable/marketable, communicate, follow directions and resolve conflicts
- Provided job supervision and independent living training
- Teach self advocacy increasing confidence needed when asking for work accommodations
- facilitated independent living trainings to the clients with the concentration on employment
- Trained staff on better ways to communicate with individuals with disabilities and teach self confidence

***Independent Living Consultant*** Richland, WA 2009-present

- Provide solutions to individuals throughout the country via email and phone who are having various personal problems affecting their independent living
- Teach agencies and associations around the country how to help their clients with various obstacles with independent living
- Give motivational speeches/trainings about overcoming obstacles and setting goals
- Write magazine and blog articles about various independent living topics

Superior Alliance for Independent Living Marquette, MI 4/01-11/06

### ***Independent Living Coordinator***

- Assisted consumers applying for services to live independent
- Taught consumers daily independent living skills
- Attended hearings of consumers who were denied services as their representative
- Facilitated monthly “RICC” Regional Interagency Coordinating Committee meetings working with individuals with developmental disabilities regarding current issues individuals with disabilities were facing
- Met with state legislature in Lansing to discuss issues the committee brought up

### **EDUCATION**

***Bachelor of Social Work***      Buffalo State College,      Buffalo New York      1999

### **COMMITTEES AND BOARDS:**

***ADA Citizens Review Committee***, Richland, WA 2009-present

- Discuss ADA issues regarding policies, procedures, equipment and property for the City of Richland

***Citizens Advisory Committee*** for Ben Franklin Transit: 2009-present (2010, 2011 Vice Chair)

- Advocate for the public transit, and served as a resource for the Board of Directors and General Manager

***Dial A Ride Subcommittee*** for Ben Franklin Transit: 2009-present

- Serve as a resource to staff and management local Para-Transit system

***Spina Bifida Association of Washington State Board of Directors***: 2011-present

***Benton County Disability Advisory Committee***: 2010-present

- Help maintain accessibility for voter with disabilities in Benton County

### **PUBLICATIONS:**

***Workplace Communication Tips for People Living with Mental Illness***

Published in February 2011 edition of E-Advocate, National Alliance on Mental Illness

***Transitioning into Residential Living: Independent Living at a Whole New Level***

Published in March 2011 edition of Exceptional Parent

***Current Blog: Share Knowledge of Independent Living and Learn Skills***

Gives an opportunity for the followers to read stories about independent living as well as share their own personal and professional independent living stories

***“Super Cyclist”*** children’s book, published 2010





# APPLICATION FORM

## BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: ADA Citizens Review Committee  
NAME: Michele R Levenite Contact Telephone: 509 375 0392  
ADDRESS: 637 Lynnwood Loop Alternate Telephone: \_\_\_\_\_  
CITY, STATE, ZIP: Richland WA 99354 E-mail: mlevenit@msn.com

Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: \_\_\_\_\_ Youth / Grade: \_\_\_\_\_

LENGTH OF RESIDENCE IN RICHLAND: 11 years

OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Retired - former Customer Service, Survivor Advocate, Para legal / Legal Assistant, Bachelor of Science - Sociology, Associates of Business - Legal Assistant

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:

I am now permanently disabled and face the obstacles daily.

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:  
(An individual is limited to serve on two boards, commissions or committees at the same time)

No

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: No

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☒ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

### A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media.

**In addition, I certify that I am in compliance with the qualification requirements of this appointment.**

Date: 10/13/14 Signature: Michele R Levenite **RECEIVED**

### Return to:

Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352  
Phone: 942-7388 Fax: 942-7379 Email: [dbarham@ci.richland.wa.us](mailto:dbarham@ci.richland.wa.us)

**RICHLAND CITY CLERK**



**Michele Levenite**  
637 Lynnwood Loop  
Richland, WA 99354  
(509) 375-0392  
[mlevenit@msn.com](mailto:mlevenit@msn.com)

## EDUCATION

### BACHELOR OF SCIENCE - SOCIOLOGY

College of Charleston, Charleston, South Carolina  
Presented paper at the Undergraduate Sociological Symposium  
Inducted into Alpha Kappa Delta Honor Society

### ASSOCIATE OF ARTS

Trident Technical College, Charleston, South Carolina  
Elected to Who's Who of American Two Year Colleges  
Inducted into Phi Theta Kappa Honor Society

### ASSOCIATE OF BUSINESS - LEGAL ASSISTANT

Trident Technical College, Charleston, South Carolina  
Graduated Magna Cum Laude  
Recipient of Adele Franzblau Scholarship

## EXPERIENCE

Amazon.com, Kennewick, Washington  
Customer Service Associate  
2006-2013

Provided timely, accurate and professional customer service on behalf of Amazon.com and other contracted companies  
Responded to customer email contacts via Outlook  
Seasonal Human Relations new seasonal hires liason  
Organization of current and past employee records

Starplex Corporation, Yakima, Washington  
Crowd Management Services  
2006-2008

Perform security related duties at various venues including the Gorge, Benton Franklin County Fair, Washington State University Football games.

#### Duties include:

Inspection/searching of patron and their belongings per venue's guidelines  
Maintaining a safe environment for attendees and performers  
Alcoholic beverage control

CH2M HILL, Richland, Washington  
Temporary Paralegal  
2003

Reviewed, organized and summarized discovery materials  
Created electronic database of discovery material with hyperlinks to scanned images  
Researched and cite checked articles

PRESTON GATES & ELLIS LLP, Seattle, Washington  
CONTRACT CODER  
2002-2003

Reviewed, organized and summarized discovery materials  
Prepared documents for production

Assisted with electronic document review  
Maintained case notebooks and files

**WESTFARM FOODS, Seattle, Washington**  
**LEGAL ASSISTANT to Vice President, Legal & Public Affairs**  
**2000 - 2002**

Conducted preliminary trademark searches  
Prepared trademark, business license, annual registrations  
Assembled documents relating to due diligence inquiry  
Reviewed historical corporate investment files and real estate records  
Conducted research of various federal and state laws  
Compiled documents relating to litigation  
Researched real estate holdings  
Prepared and maintained corporate and subsidiary minute books

**PARKER SERVICES, INC., Seattle, Washington**  
**TEMPORARY LEGAL ASSISTANT**  
**1999 - 2000**

Reviewed, organized and summarized discovery materials  
Drafted Requests for Admissions, Interrogatories, Motions to Compel,  
Authorizations, Stipulations and Answers to Interrogatories

**J&E ASSOCIATES, Silver Spring, Maryland**  
**VICTIM SERVICES SPECIALIST for US NAVY**  
**1998 - 1999**

Provided crisis intervention for victims of domestic violence using  
resources available in the civilian and military community  
Accompanied victims to domestic violence related appointments  
Provided safety planning with victim  
Advocated for the victim within the military community to Command,  
Housing, and Law Enforcement Agencies

**INTERIM LEGAL PROFESSIONALS, San Francisco, California**  
**TEMPORARY LEGAL ASSISTANT**  
**1996 - 1997**

Reviewed, organized and summarized discovery materials  
Compiled and prepared exhibits for depositions, motions and hearings  
Maintained case notebooks (including production, deposition and  
exhibit indices)  
Confirmed case and legal citations

**OFFICE SKILLS**

Microsoft Word, Excel, Access, DBase 4, InMagic, Summation,  
Discovery Pro, Word Perfect 5.1, Power Point

**REFERENCES**

Available upon request



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C10

Key Element: Key 2 - Infrastructure & Facilities

Subject: RES NO. 180-14 AUTHORIZING GRANT APP. FOR STORMWATER QUALITY IMPROVEMENT PROJECTS

Department: Public Works

Ordinance/Resolution: 180-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 180-14, authorizing preparation and submittal of grant applications to the Washington State Department of Ecology for stormwater quality improvement projects.

### Summary:

The vast majority of the City's storm drainage infrastructure constructed before 1990 was designed to reduce the risk of property damage from storm runoff. This infrastructure did not include features to reduce the transport of pollutants in storm runoff.

Since 1998, state and federal regulations have held the City responsible for managing and mitigating the pollutant loading in storm runoff transported by the City's infrastructure. Since 2007 the City has been subject to a state-issued National Pollution Discharge Elimination System (NPDES) permit imposing requirements on this responsibility. The current NPDES permit requires programmatic and regulatory approaches to stormwater pollutant management, but does not require infrastructure retrofit improvements. Even though infrastructure improvements are not required by regulation at the present time, Washington state has created grant funding programs to encourage these type of improvements. The grants are awarded on a competitive basis and cover seventy-five percent (75%) of project costs. City staff recommends seeking these grant funds and implementing stormwater quality improvement projects to proactively improve the quality of discharged storm runoff.

A 2014 consultant study identified a number of projects as the highest priority for implementation. The selection criteria included the availability of City-owned property on which to install a water quality improvement feature and the size of pollutant-generating area that could be mitigated. The three projects that were selected for grant applications were:

1. Swift Boulevard Low Impact Development Improvements - This project would modify the existing landscaped medians on Swift Boulevard to act as infiltration features.
2. Richardson and 6th Street Infiltration Pond - This project would install an infiltration pond on Port of Benton-owned property.
3. Columbia Park Trail Low Impact Development Improvements - This project would install stormwater quality features along the road on Columbia Park Trail and make parking lot improvements at the park located on Columbia Park Trail. It is planned that these grant funds could leverage street improvement funding to make planned improvements to Columbia Park Trail.

### Fiscal Impact?

☒ Yes ☐ No

The total budget for all three projects is estimated at \$978,578. If all three grants were awarded the twenty-five percent matching funds requirement would be \$244,645, of which \$215,478 would be the City's responsibility. The Port of Benton would cover the \$29,167 matching funds requirement for the Richardson Road project under the terms of an interlocal agreement. The Stormwater Utility has a current undesignated reserve balance of \$1,248,353 in excess of recommended operating reserves.

### Attachments:

1) RES 180-14 Stormwater Grant Authorization

City Manager Approved:

Hopkins, Marcia  
Nov 26, 10:00:43 GMT-0800 2014

## RESOLUTION NO. 180-14

A RESOLUTION of the City of Richland authorizing the preparation and submittal of grant applications to the Washington State Department of Ecology Water Quality Combined Financial Assistance Program for three projects.

WHEREAS, in February 2007, the Washington State Department of Ecology issued the National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Permit; and

WHEREAS, in August 2014, the Washington State Department of Ecology issued the latest renewal of the National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Permit; and

WHEREAS, the Washington State Department of Ecology has announced a grant program to distribute \$66,000,000 under their Water Quality Combined Financial Assistance Program; and

WHEREAS, the Department of Ecology's grant program will cover up to seventy-five percent (75%) of project costs; and

WHEREAS, staff analysis indicates that the Stormwater Utility holds sufficient reserves to support the City's share of the project costs; and

WHEREAS, Public Works staff has identified three projects to improve water quality in stormwater runoff; and

WHEREAS, those projects are the Swift Boulevard Stormwater Low Impact Development Project, the Richardson & 6<sup>th</sup> Street Stormwater Retrofit Project and the Columbia Park Trail Stormwater Low Impact Development Project; and

WHEREAS, staff recommends submittal of these grants to effect water quality improvements and leverage the grant funds to the City's maximum benefit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland authorizes City staff to prepare and submit the three (3) applications described above to the Washington State Department of Ecology Water Quality Combined Financial Assistance Program.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C11

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 185-14 APPRECIATION FOR SERVICE ON AMERICANS W/ DISABILITIES CITIZENS REVIEW CMT

Department: City Attorney

Ordinance/Resolution: 185-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 185-14, expressing appreciation to Cheryl Irwin for her service on the Americans with Disabilities Citizens Review Committee.

### Summary:

Ms. Irwin was appointed to the Americans with Disabilities Citizens Review Committee December 2009 and served until her term expired November 30, 2014.

Fiscal Impact?

☐ Yes ☒ No

### Attachments:

1) Proposed Resolution

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:55:52 GMT-0800 2014

RESOLUTION NO. 185-14

A RESOLUTION expressing the appreciation of the City of Richland and its citizens to Cheryl Irwin for the service she rendered to the City as a member of the Americans with Disabilities Citizens Review Committee.

BE IT RESOLVED by the City Council of the City of Richland, Washington, that the City and its citizens express publicly and formally to Cheryl Irwin, their appreciation for the service she rendered to the City during her tenure as a member of the Americans with Disabilities Citizens Review Committee.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December 2014.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C12

Key Element: Key 7 - Housing and Neighborhoods

Subject: RES NO. 186-14, THE FINAL PLAT APPROVAL OF THE HEIGHTS AT MEADOW SPRINGS PHASE V

Department: Community and Development Services

Ordinance/Resolution: 186-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 186-14, approving the final plat of The Heights at Meadow Springs Phase V.

Summary:

Final plat approval of The Heights at Meadow Springs Phase V consisting of 34 single family residential lots located east of the Plat of The Heights at Meadows Springs Phase IV, west of Steptoe Street, north of Tiger Lane and south of the intersection of Tiger Lane and Stewart Drive. The lots will be served by the extension of Tiger Lane which with this final plat completes a looped road. The lots are served by power, water, sewer, irrigation and communications services. All frontage improvements and infrastructure have been constructed and meets City standards.

Fiscal Impact?

☒ Yes ☐ No

As with all new construction, the 34 future homes will add to the City's tax base but also create additional demand on City services.

Attachments:

RES 186-14 Heights at Meadow Springs V  
RES 186-14 Plat Map Heights at Meadows Springs V  
RES 186-14 TAC Conditions-Pre-Plat Heights at Meadow Springs  
RES 186-14-Vicinity Map Heights at Meadow Springs V

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:59:37 GMT-0800 2014



## RESOLUTION NO. 186-14

A RESOLUTION of the City of Richland approving the final plat of the Heights at Meadow Springs Phase Five subject to the conditions of approval of the Technical Advisory Committee Report, and adopting the findings of the Richland Planning Commission as the findings of the City Council.

WHEREAS, on March 23, 2005, the Planning Commission held an open record public hearing to consider the preliminary plat application of the Heights at Meadow Springs subdivision as submitted by Ron Asmus; and

WHEREAS, the Planning Commission recommended to the City Council that it conditionally approve the preliminary plat of the Heights at Meadow Springs; and

WHEREAS, the City Council held a closed record hearing on the proposed Heights at Meadow Springs preliminary plat application on April 5, 2005 to consider the recommendation of the Planning Commission and approved the preliminary plat request; and

WHEREAS, phases one, two, three and four of the Heights at Meadow Springs plat have been previously developed and accepted by the City Council as final plat phases and recorded as legal lots of record in accordance with the approved plat of the Heights at Meadow Springs as recorded on July 6, 2007, February 17, 2011, December 15, 2011 and November 7, 2013 respectively; and

WHEREAS, the final plat application for the Heights at Meadow Springs Phase 5 consisting of 34 lots has been constructed in accordance with the approved preliminary plat and consistent with previously-approved final plat phases one, two, three and four.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland hereby approves the final plat of the Heights at Meadow Springs Phase Five, a copy of which is attached and incorporated herein by reference, subject to the conditions of approval as contained in the Technical Advisory Committee Report S2005-100 Revision, dated March 18, 2005.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the  
2<sup>nd</sup> day of December, 2014.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

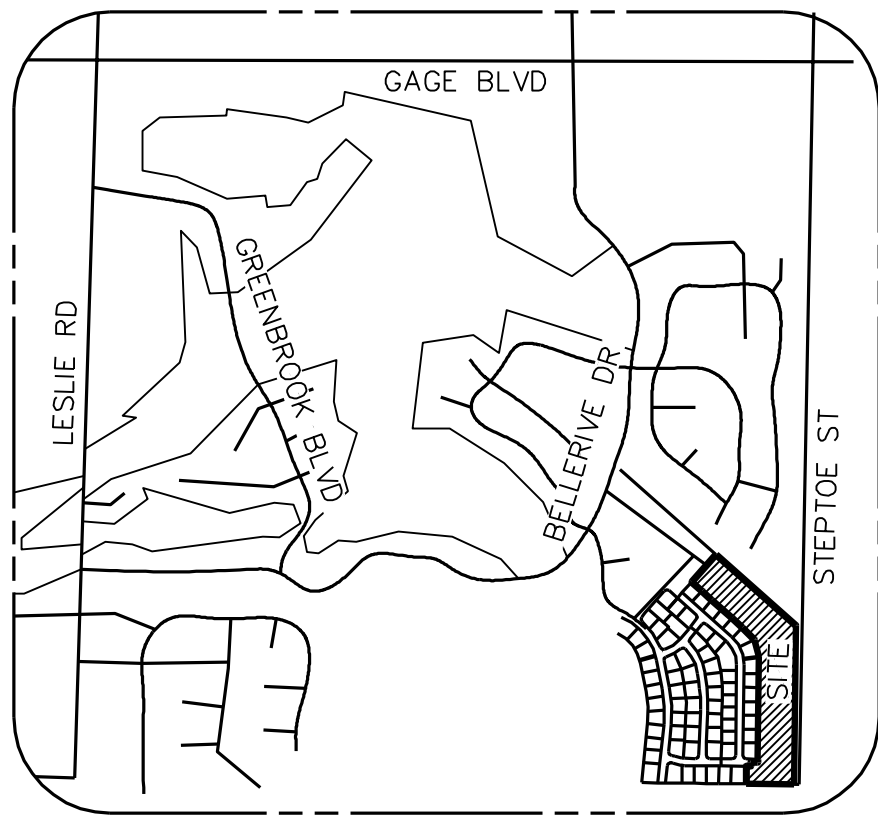
MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney

THE FINAL PLAT OF  
THE HEIGHTS AT  
MEADOW SPRINGS  
PHASE 5

S.E. 1/4 OF SEC. 36, T.9N., R.28E., W.M.,  
CITY OF RICHLAND,  
BENTON COUNTY, WASHINGTON

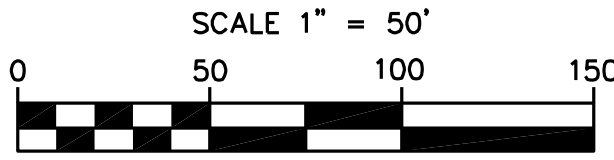
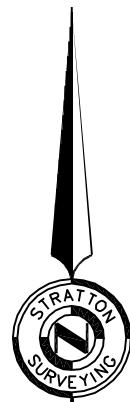


VICINITY SKETCH  
NOT TO SCALE

LINE	LENGTH	BEARING
L1	10.00	N00°40'13"E
L2	10.00	S00°40'11"W
L3	10.09	N00°40'11"E
L4	10.09	S00°40'11"W
L5	28.00	N00°36'55"E
L6	26.00	N00°36'55"E
L7	4.16	N89°23'04"W

CURVE	LENGTH	RADIUS	DELTA	CHORD	CH. DIRECTION
C1	7.98	127.00	3°35'55"	7.98'	N02°28'08"E
C2	8.34	227.00	2°06'20"	8.34'	N00°22'59"W

PLAT CLOSURE						
BEARING	DISTANCE	NORTH	SOUTH	EAST	WEST	
N 00°40'11"E	1370.28	1370.186	0.0000	16.0299	0.0000	
S 48°23'33"W	701.01	465.488	0.0000	0.0000	524.1527	
S 41°36'27"W	260.00	0.0000	194.4050	0.0000	172.6461	
S 48°23'33"E	39.02	0.0000	25.9102	29.1757	0.0000	
S 41°36'27"W	159.00	0.0000	118.8861	0.0000	105.5798	
S 48°23'33"E	400.00	0.0000	265.6099	299.0843	0.0000	
S 48°14'26"E	103.63	0.0000	69.0181	77.3025	0.0000	
S 43°33'35"E	124.47	0.0000	90.1980	85.7735	0.0000	
S 15°16'16"E	129.19	0.0000	124.6284	34.0269	0.0000	
S 00°40'11"W	788.16	0.0000	788.1062	0.0000	9.2125	
S 89°23'05"W	52.82	0.5673	0.0000	0.0000	52.8170	
S 00°36'55"W	26.00	0.0000	25.9985	0.0000	0.2792	
S 89°23'05"W	31.15	0.3345	0.0000	0.0000	31.1482	
S 00°36'59"W	130.00	0.0000	129.9925	0.0000	1.3985	
S 89°23'04"E	355.84	0.0000	3.8234	355.8195	0.0000	
		1836.58	1836.58	897.21	897.22	



BASIS OF BEARING  
THE PLAT OF  
THE HEIGHTS AT MEADOW SPRINGS  
PHASE 4

EQUIPMENT USED  
A THREE-SECOND TOTAL STATION  
TOPCON RTK GPS

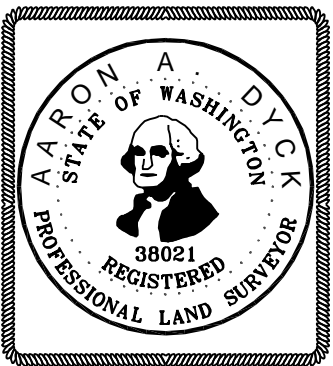
LEGEND

- = SET 5/8" REBAR W/ ORANGE PLASTIC CAP MARKED "STRATTON AAD 38021"
- = SET CASED BRASS CAP MARKED "38021"
- = FOUND AS INDICATED
- B.O.B. = BASIS OF BEARING
- = FOUND CASED BRASS CAP
- OP = OVERHEAD POWER, B.P.A. LINE
- = FENCE
- [ ] = ADDRESSES
- = POLE STRUCTURE WITH GUY WIRES

SURVEYOR'S CERTIFICATE:

I, AARON A. DYCK, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY CERTIFY THAT THE PLAT OF "THE HEIGHTS AT MEADOW SPRINGS PHASE 5", AS SHOWN HEREON, IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED, AND THAT ALL COURSES AND DISTANCES ARE CORRECTLY SHOWN, AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

DATE



AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014 AT \_\_\_\_\_ MINUTES PAST \_\_\_\_\_ M., AND RECORDED IN VOLUME \_\_\_\_\_ OF PLATS PAGE \_\_\_\_\_, AT THE REQUEST OF AARON A. DYCK, P.L.S.

BENTON COUNTY AUDITOR INDEX NO. \_\_\_\_\_  
DEPUTY FEE NO. \_\_\_\_\_

INDEX

1/4	1/4	SEC	T.	R.
		36	9 N	28E

FINAL PLAT FOR  
RON ASMUS



STRATTON SURVEYING  
& MAPPING, PC  
7525 W. DESCHUTES PL. UNIT 1C  
KENNEWICK, WA 99336  
(509) 735-7364  
FAX: (509) 735-6560  
stratton@strattonsurvey.com

4486PL3.DWG

© 2014

DATE: 11/24/14

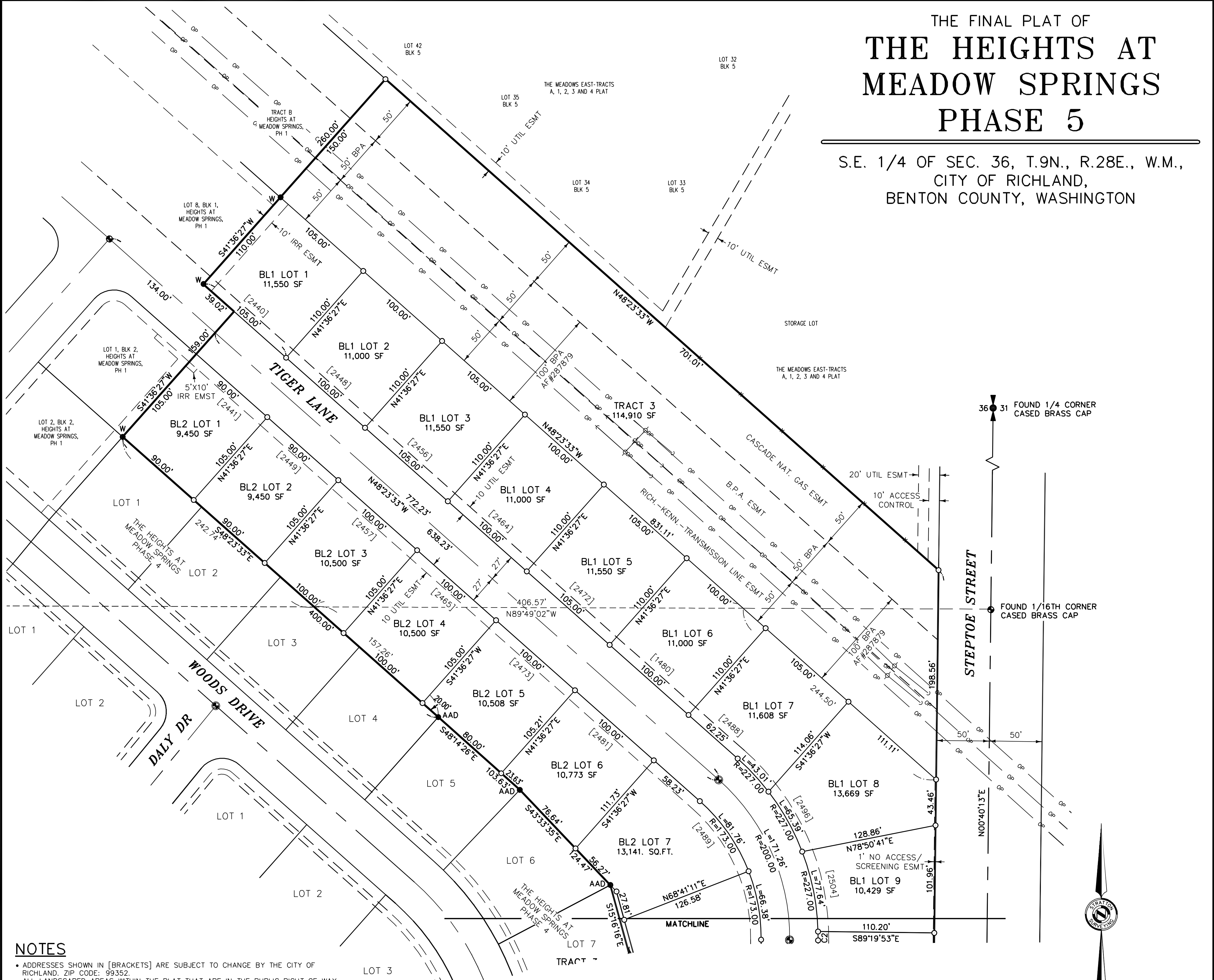
SHT. 1 OF 2

DRAWN BY: DCI

JOB # 4486

THE FINAL PLAT OF  
**THE HEIGHTS AT  
MEADOW SPRINGS  
PHASE 5**

S.E. 1/4 OF SEC. 36, T.9N., R.28E., W.M.,  
CITY OF RICHLAND,  
BENTON COUNTY, WASHINGTON



**NOTES**

- ADDRESSES SHOWN IN [BRACKETS] ARE SUBJECT TO CHANGE BY THE CITY OF RICHLAND, ZIP CODE: 99352.
- ALL LANDSCAPED AREAS WITHIN THE PLAT THAT ARE IN THE PUBLIC RIGHT OF WAY SHALL BE THE RESPONSIBILITY OF THE HOMEOWNERS TO MAINTAIN.
- ALL SIDEWALKS INSTALLED IN THE HEIGHTS AT MEADOW SPRINGS PHASE 5 THAT ARE ADJACENT TO CITY STREETS SHALL BE 5-FEET WIDE.
- CENTRALIZED DELIVERY UNITS (CDB/MAILBOX) TO BE INSTALLED PRIOR TO ISSUANCE OF ANY BUILDING PERMIT.
- THIS PLAT LIES WITHIN THE BOUNDARY OF THE 'SOUTH RICHLAND COLLECTOR STREET FINANCING PLAN'. FEES SHALL BE PAID AS REQUIRED BY RICHLAND MUNICIPAL CODE CHAPTER 12.03 BY THE PROPERTY OWNER AT THE TIME OF THE BUILDING PERMIT ISSUANCE FOR THE CONSTRUCTION OF A HOME ON ANY LOT WITHIN THIS SUBDIVISION.
- TRACTS 1 AND 2 ARE FOR THE PURPOSE OF A PEDESTRIAN EASEMENT AND ARE TO BE MAINTAINED BY THE CITY OF RICHLAND.
- LOTS REQUIRE GEOTECHNICAL ENGINEER'S OBSERVATION DURING EXCAVATION OF ANY AND ALL FOOTINGS AND FOUNDATIONS FOR ANY AND ALL STRUCTURES, TO ENSURE MOISTURE-CONDITIONING TO 2% OPTIMUM AND COMPACTION TO 92% OF ASTM D 1557 AT BOTH NATIVE SUBGRADE SOIL EXCAVATIONS AND EXCAVATIONS INTO STRUCTURAL FILL. SOIL PLACED DURING MASS GRADING OF THE SUBDIVISION, THE REQUIRED COMPACTION SHALL BE TESTED BY AN APPROVED AGENCY WITH TEST LOCATIONS AS DIRECTED BY THE GEOTECHNICAL ENGINEER DURING THE OBSERVATION, AND A WRITTEN REPORT OF THE OBSERVATIONS AND THE COMPACTION REPORTS SUBMITTED TO THE CITY OF RICHLAND BUILDING PERMIT OFFICE PRIOR TO REQUIRED BUILDING CODE INSPECTIONS.

**DEDICATION**

WE, RON ASMUS, AS HIS SEPARATE ESTATE AND COLUMBIA RIVER BANK AS DEED OF TRUST BENEFICIARY, HEREBY CERTIFY THAT WE ARE THE OWNER'S OF THE TRACT OF LAND DESCRIBED HEREON AND THAT WE HAVE CAUSED SAID LAND TO BE SURVEYED AND PLATTED INTO LOTS AND TRACTS AND THAT TRACTS 1 AND 2, ALL STREETS, ROAD RIGHTS-OF-WAY, UTILITY EASEMENTS, SHOWN HEREON ARE HEREBY DEDICATED TO THE PUBLIC AND THAT THIS SUBDIVISION SHALL HEREAFTER BE KNOWN AND DESIGNATED BY THE NAME THE HEIGHTS AT MEADOWS SPRINGS PHASE 5.

RON ASMUS

COLUMBIA RIVER BANK

BY: TITLE:

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT RON ASMUS IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT HE SIGNED THIS INSTRUMENT AND ACKNOWLEDGED IT TO BE HIS FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED: \_\_\_\_\_

NOTARY PUBLIC MY APPOINTMENT EXPIRES \_\_\_\_\_

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT \_\_\_\_\_ IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT (HE/SHE) SIGNED THIS INSTRUMENT, ON OATH STATED THAT (HE/SHE) WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE \_\_\_\_\_ TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED: \_\_\_\_\_

NOTARY PUBLIC MY APPOINTMENT EXPIRES \_\_\_\_\_

**DESCRIPTION**

THAT PORTION OF TRACTS 2 AND 3, THE PLAT OF THE MEADOWS EAST-TRACTS 'A', 1, 2, 3 AND 4 PLAT, AND THE 150.00 FOOT WIDE STRIP OF LAND SHOWN AS RICHLAND-KENNEWICK TRANSMISSION LINE EASEMENT, B.P.A. EASEMENT AND CASCADE NATURAL GAS CORPORATION EASEMENT ON SAID PLAT, RECORDED SEPTEMBER 22, 1977, IN VOLUME 12 OF PLATS, PAGE 4, UNDER AUDITOR'S FEE NO. 737764; RECORDS OF BENTON COUNTY, WASHINGTON, AND THAT PORTION OF THE SOUTH 40.00 FEET OF SECTION 36, TOWNSHIP 9 NORTH, RANGE 28 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

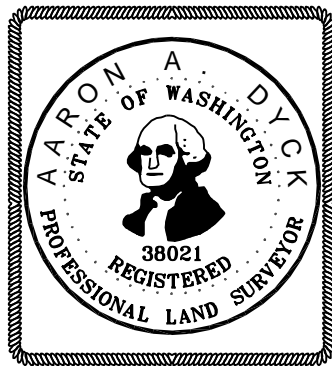
COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION THENCE NORTH 89°23'04" WEST 50.00 FEET TO THE TRUE POINT OF BEGINNING;

THENCE NORTH 00°40'13" EAST ALONG THE EASTERLY LINE OF SAID TRACT 3 A DISTANCE OF 1370.28 FEET; THENCE NORTH 48°23'33" WEST ALONG THE NORTHERLY LINE OF THE CASCADE NATURAL GAS LINE EASEMENT AS SHOWN ON SAID PLAT 701.01 FEET TO THE NORTHEAST CORNER OF TRACT B, THE HEIGHTS AT MEADOW SPRINGS, PHASE 1; THENCE THE FOLLOWING COURSES AND DISTANCES ALONG THE EASTERLY LINE OF SAID PLAT;  
SOUTH 41°36'27" WEST 260.00 FEET;  
THENCE SOUTH 48°23'33" EAST 39.02 FEET;  
THENCE SOUTH 41°36'27" WEST 159.00 FEET TO THE MOST NORTHERLY CORNER OF THE PLAT OF THE HEIGHTS AT MEADOW SPRINGS PHASE 4; THENCE THE FOLLOWING COURSES AND DISTANCES ALONG THE EASTERLY LINE OF SAID PLAT;  
SOUTH 48°23'33" EAST 400.00 FEET;  
SOUTH 48°14'26" EAST 103.63 FEET;  
SOUTH 43°33'35" EAST 124.47 FEET;  
SOUTH 15°16'16" EAST 129.19 FEET;  
SOUTH 00°40'11" WEST 760.16 FEET;  
SOUTH 00°36'55" WEST 28.00 FEET;  
NORTH 89°23'05" WEST 52.82 FEET;  
SOUTH 00°36'55" WEST 26.00 FEET;  
NORTH 89°23'05" WEST 31.15 FEET;  
SOUTH 00°36'59" WEST 130.00 FEET TO A POINT ON THE SOUTHERLY LINE OF ABOVE SAID SECTION 36;  
THENCE SOUTH 89°23'04" EAST ALONG SAID LINE 355.84 FEET TO THE SAID TRUE POINT OF BEGINNING.

CONTAINS 14.53 ACRES

NOTARY STAMP  
BLACK INK ONLY

NOTARY STAMP  
BLACK INK ONLY



**AUDITOR'S CERTIFICATE**

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014 AT \_\_\_\_\_ MINUTES PAST \_\_\_\_\_ M, AND RECORDED IN VOLUME \_\_\_\_\_ OF PLATS PAGE \_\_\_\_\_, AT THE REQUEST OF AARON A. DYCK, P.L.S.

BENTON COUNTY AUDITOR INDEX NO. \_\_\_\_\_  
DEPUTY FEE NO. \_\_\_\_\_

**APPROVALS:**

THE PLAT THE HEIGHTS AT MEADOW SPRINGS PHASE 5, IS HEREBY APPROVED BY AND FOR THE CITY OF RICHLAND, STATE OF WASHINGTON. ANY EXISTING EASEMENTS LYING WITHIN THE BOUNDARIES OF THIS PLAT THAT ARE UNDER THE JURISDICTION OF THE CITY AND NOT SHOWN HEREON ARE HEREBY RELINQUISHED.

CHAIRMAN, RICHLAND PLANNING COMMISSION DATE \_\_\_\_\_

CITY ENGINEER, RICHLAND DATE \_\_\_\_\_

CITY MANAGER, RICHLAND DATE \_\_\_\_\_

CLERK, CITY OF RICHLAND DATE \_\_\_\_\_

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND INCLUDING THE YEAR \_\_\_\_\_ PARCEL NO. 136981020007003 & 136984000002001.

TREASURER, BENTON COUNTY DATE \_\_\_\_\_

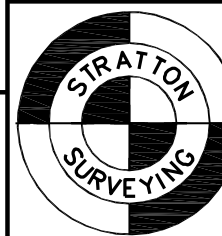
ATTEST: \_\_\_\_\_  
BENTON COUNTY ASSESSOR DATE \_\_\_\_\_

**IRRIGATION**

I HEREBY CERTIFY THE PROPERTY DESCRIBED HEREIN IS LOCATED WITHIN THE BOUNDARIES OF THE KENNEWICK IRRIGATION DISTRICT, BUT THE PROPERTY IS NOT CLASSIFIED AS IRRIGABLE LAND AND IS NOT ENTITLED TO IRRIGATION WATER UNDER THE EXISTING OPERATING RULES AND REGULATIONS OF THE DISTRICT. I FURTHER CERTIFY THE IRRIGATION EASEMENTS SHOWN ON THE FINAL PLAT ARE ADEQUATE TO SERVE ALL LOTS SHOWN HEREON PER THE REQUIREMENTS OF RCW 58.17.310.

KENNEWICK IRRIGATION DISTRICT DATE \_\_\_\_\_

FINAL PLAT FOR  
**RON ASMUS**



**STRATTON SURVEYING  
& MAPPING, PC**

7525 W. DESCHUTES PL. UNIT 1C  
KENNEWICK, WA 99336  
(509) 735-7364  
FAX: (509) 735-6560  
stratton@strattonsurvey.com

4486PL3.DWG © 2014

DATE: 11/24/14 SH. 2 OF 2

DRAWN BY: DCI JOB # 4486



**RICHLAND PLANNING COMMISSION  
TECHNICAL ADVISORY COMMITTEE REPORT (S2005-100)  
MARCH 18, 2005 - *AMENDED***

Note: The original Report was dated January 20, 2005 and has been modified to include the changes reflected in the revised plat map submitted by the applicant which eliminated the extension of Meadows East Drive. Changes are indicated by the underlined typestyle.

APPLICANT: RON ASMUS

REQUEST: PRELIMINARY PLAT APPROVAL TO SUBDIVIDE AN APPROXIMATELY 52-ACRE PARCEL INTO 155 RESIDENTIAL LOTS (HEIGHTS AT MEADOW SPRINGS).

LOCATION: GENERALLY SOUTH OF THE PLAT OF MEADOWS EAST AND SOUTHEAST OF BELLERIVE DRIVE.

SURVEYOR: WORLEY SURVEYING SERVICES, INC.

TECHNICAL ADVISORY COMMITTEE RECOMMENDATIONS

The Technical Advisory Committee conducted a review of the subject request and recommends that if the preliminary plat is approved, such approval be subject to the following conditions:

1. Preliminary plat approval is contingent on Richland City Council approval of the request to rezone the site from the existing Low Density Single Family Residential (R-1L) zoning district to a Medium Density Single Family Residential (R-1M) zoning district.
2. Prior to final plat approval, complete engineering plans indicating street design and grading, utility plans including water and sewer, electrical, street lighting, telephone, television cable, natural gas, and irrigation system shall be approved by the Richland Civil and Utility Engineering Division and shall be consistent with the requirements of the responsible departments or companies.
3. Prior to final plat approval all improvements required by Richland Municipal Code (RMC) Title 24 Plats and Subdivisions shall be installed and accepted by the City or the developer shall provide bonding or other sufficient security acceptable to the City ensuring their installation.
4. The street names and addresses shall be finalized at time of final plat submittal and review. Street naming and addressing shall be in conformance with RMC Chapter 12.01.

5. Pedestrian walkways a minimum of 10-feet in width shall be provided between "A" Street and the Steptoe Street extension corridor near the "E" Street alignment and between Meadows Drive South and the Amon Wasteway right of way near the Meadows Drive East alignment. The mid-block walkways shall be improved to the specifications of the Richland City Engineer concurrent with other public infrastructure prior to final plat approval of the phases of development they are located in.
6. Approval is subject to compliance with provisions of RMC Section 9.16.046 pertaining to dust control during construction.
7. A common screening and landscaping treatment shall be provided along the property lines of all lots with frontage along Bellerive Drive and frontage along the proposed Center Boulevard extension. The design for the landscaping/screening treatment along Bellerive Drive shall be similar to that currently constructed along Bellerive Drive in the Meadows East subdivision. The fence/screening designs shall be submitted for review and approval by the Richland Planning and Development Services Division and shall be constructed or construction otherwise financially secured prior to approval of any final plat phase that includes lots adjacent to said streets.
8. Prior to first phase final plat approval the developer shall submit a plan for the ongoing maintenance and ownership of all common tracts including the open space tracts (Tracts A and B). It is the intent that the ownership and maintenance responsibilities of Tracts A and B should be shared between the homeowners in the Meadows East subdivision and the future homeowners in the Heights at Meadow Springs subdivision.
9. If ultimate development plans include a recreational vehicle storage area, said storage area shall be screened with a six-foot high sight-obscuring fence or wall consisting of wood, concrete block, or fencing with solid sight-obscuring evergreen landscape treatment. Plans for the required screening shall be reviewed and approved by the Richland Planning and Development Services Division prior to installation.
10. The proposed recreational vehicle storage area shall be limited to use by homeowners within the boundaries of the Heights at Meadow Springs subdivision. Storage shall be limited to licensed and operable automobiles and recreational vehicles.
11. Concurrent with submittal of construction plans for any phase of development that includes lots adjacent to the Amon Wasteway, developer shall submit detailed erosion control plans to ensure that sediments from erosion do not reach wetland or riparian areas.

12. Preliminary plat approval is subject to all conditions of approval set forth in the attached memorandums from the Civil and Utility Engineering Division dated January 18, 2005 and from the Richland Fire and Emergency Services Department dated January 13, 2005.
13. A paved pedestrian pathway connection shall be provided from the plat boundary at the end of Meadows East Drive right-of-way, across Tract A and onto Street "A".

**CITY OF RICHLAND  
CIVIL AND UTILITY ENGINEERING  
DEVELOPMENT COMMENTS**

DATE: January 18, 2005

TO: JEFF ROLPH, SENIOR PLANNER

PLAT REVIEW BY: JASON REATHAFORD, ENGINEERING TECH 4  
MARK NOGA, CIVIL ENGINEER II

PROJECT NAME: THE HEIGHTS AT MEADOW SPRINGS (S2005-100) 155 LOTS

PROJECT LOCATION: SOUTH OF MEADOWS EAST, SOUTHEAST OF BELLERIVE DRIVE

The Civil and Utility Engineering Division has reviewed the plat received in this office on December 29, 2004, for the above referenced property and has the following conditions.

1. All final plans for public improvements shall be submitted on a 24" x 36" format. When construction of the infrastructure has been substantially completed, the applicant shall provide 3 mil mylar record drawings to the City. The record drawings shall be submitted and approved by the City before the final punchlist inspection will be performed. All final punchlist items shall be completed or financially guaranteed prior to recording of the final plat. Mylar record drawings of the street lights are also required prior to the final inspection.
2. Any work within the public right-of-way or easements or involving public infrastructure will require the applicant to obtain a right-of-way permit prior to construction. A plan review and inspection fee in the amount equal to 5% of the construction costs of the work within the right-of-way or easement will be collected at the time the permit is issued. A stamped, itemized Engineers estimate (Opinion of probable cost) shall be submitted along with the final submittal.
3. A pre-construction conference will be required prior to the start of any work within the public right-of-way or easement. Contact the Civil and Environmental Engineering Division at 942-7500 to schedule a pre-construction conference.
4. Any public access and utility easements, such as water, sewer, electrical etc., must be provided prior to final acceptance by the City.
5. *Site plan drawings which involve the construction of public infrastructure shall be drawn on a standard 24" x 36" drawing format to a scale which shall not be less than 1"= 40'.*
6. All plan sheets involving construction of public infrastructure shall have the stamp of a current Washington State licensed professional engineer.
7. All construction plan sheets shall include the note "CALL TWO WORKING DAYS BEFORE YOU DIG 1-800-424-5555."
8. An irrigation source and distribution system, entirely separate from the City's domestic water system, shall be provided for this development south of the parcel line between tracts 2 and 3 of the plat of Meadows East (the area identified as Tract 3 of the plat of Meadows East will require a separate source of irrigation water). *Construction plans will not be accepted for review until adequate and viable proof of an irrigation source is made available by the developer.* The designing Engineer shall submit plans for the proposed irrigation system to the Irrigation District with jurisdiction over the property at the same time that they are submitted to the City for construction review. Plans shall be



reviewed and accepted by said irrigation district prior to issuance of a Right-of-Way permit by the City. Easements shall be provided on the final plat for this system where needed.

9. A storm sewer system shall be designed to contain or pass a 25-year storm. Provide storm drainage calculations based on a 25-year storm using the Benton County Hydrology Manual. Calculations shall be stamped by a professional Civil Engineer. Prior to discharging any storm drainage waters from paved surfaces into drainage ditches, groundwater or a public system, an oil/water separator must be installed. The applicant's design shall provide runoff protection to downstream property owners. The project will require detailed erosion control plans.
  - A. Prior to or concurrent with the submittal of the first phase the developer shall provide a Geotechnical report including the percolation rate of the soils in the area of any storm retention ponds.
  - B. Any discharge of storm water into the Amon creek will have to be permitted by any or all agencies with jurisdiction over Amon creek. These agencies may include (but not be limited to); Kennewick Irrigation District, Bureau of Reclamation, National Marine Fisheries Service, U.S. Fish and Wildlife, State of Washington Dept. of Fish and Wildlife, Department of Ecology, and Army Corps of Engineers. The amount of post-development storm runoff from the proposed site shall not exceed the amount of pre-development runoff.
10. If the storm drain ponds slopes are greater than 25%, then a fence will be required around the perimeter of the pond with a minimum 12-foot wide gate for maintenance vehicles. A maintenance road from the public Right of Way to the bottom of the pond is also needed (2-inches of compacted gravel, minimum). The city's maintenance of the pond in the future will consist of trimming weeds to keep them below 6-inches, and maintaining the pond for functionality. If the developer wishes for the pond to be landscaped and visually appealing, then the homeowners association should be considered for maintenance responsibilities. This will require an irrigation meter and sprinkler system (including a power source), and responsibility for maintaining the landscaping.
11. If any existing storm drainage empties onto the proposed site, said storm drainage shall be considered an existing condition, and it shall be the responsibility of the property developer to design a system to contain or treat and release the off-site storm drainage.
12. If there are any natural drainage ways across the proposed pre-plat, the engineered construction plans shall address it in accordance with Richland Municipal code 24.16.170 ("Easements-watercourses").
13. Any grading to take place within this preliminary plat shall be in accordance with the standards of and subject to approval of all agencies with jurisdiction over Amon creek. The applicant is required to *contact all interested agencies involved prior to beginning grading procedures.*
14. All Geotechnical recommendations pertaining to this site shall conform to the requirements of any or all agencies with jurisdiction over Amon creek. These agencies may include (but not be limited to); State of Washington Dept. of Fish and Wildlife, Kennewick Irrigation District, Bureau of Reclamation, National Marine Fisheries Service, U.S. Fish and Wildlife, the Department of Ecology, and the Army Corps of Engineers.
15. Public improvement design shall follow the following general format:
  - A. Sanitary sewer shall be aligned on the north and west side of street centerlines.
  - B. Storm sewer shall be aligned on the south and east side of street centerlines.
  - C. Any sewer or storm manholes that are installed outside of public Right of Way shall have an acceptable 12-foot wide gravel access road (minimum) provided from a public street for maintenance vehicles.
  - D. 10-foot horizontal spacing shall be maintained between domestic water and sanitary sewer mainlines and service lines.

- E. Water lines shall be aligned on the south and east side of street centerlines.
  - F. Watermains larger than 8-inches in diameter shall be ductile iron.
  - G. Watermains installed outside of City Right of Way shall be ductile iron and may need restrained joints.
  - H. All watermains outside areas zoned R1 shall be ductile iron.
  - I. Fire hydrant location shall be reviewed and approved by the City Fire Marshal.
  - J. Sewer mains over 15-feet deep shall be constructed out of C900 PVC or ductile iron. The entire main from manhole to manhole shall be the same material. Private sewer service lines over 15-feet deep shall also be constructed of the same material, then transition to regular sewer piping above 15-feet.
  - K. All utilities shall be extended to the adjacent property (properties) at the time of construction.
  - L. The minimum centerline finish grade shall be no less than 0.30 % and the maximum centerline finish grade shall be no more than 10.0 % for local streets.
  - M. The minimum centerline radius for local streets shall be 100-feet.
  - N. Any filling of low areas that may be required within the public Right of Way shall be compacted to City standards.
  - O. A composite utility plan shall be included in the submitted plan set.
  - P. A detailed grading plan shall be included in the submitted plan set.
  - Q. For public utilities not located within public street rights-of-way the applicant shall provide maintenance access acceptable to the City and the applicant shall provide an exclusive 10-foot wide public utility easement (minimum) to be conveyed to the City of Richland.
  - R. Final design of the public improvements shall be approved at the time of the City's issuance of a Right-of-way Construction Permit for the proposed construction.
  - S. All public improvements shall comply with the State of Washington and City of Richland requirements, standards and codes.
  - T. All cul-de-sacs shall have a minimum radius of 45 feet to the face of curb to allow for adequate turning radius of fire trucks and solid waste collection vehicles.
  - U. All public streets shall meet design requirements for sight distance (horizontal, vertical and intersectional).
  - V. The final engineered construction plans shall identify locations for irrigation system, street lighting, gas service, power lines, telephone lines, cable television lines, street trees and mail boxes.
  - W. Construction plans shall provide or reference all standard drawings or special details that will be necessary to construct all public improvements which will be owned, operated, maintained by the City or used by the general public (Commercial Driveway, Curb, Gutter, Sidewalk, Water, Sewer, Storm, Street and Street lighting etc.).
  - X. The contractor shall be responsible for any and all public infrastructure construction deficiencies for a period of one year from the date of the letter of acceptance by the City of Richland.
16. If the project will be built in phases the applicant shall submit a master plan for the sanitary sewer, domestic water, storm drainage, electrical, street lighting and irrigation system for the entire project prior to submitting plans for the first phase to assure constructability of the entire project. This includes the location and size of any storm retention ponds that may be required to handle runoff.
  17. Sidewalks shall be installed along all public Right of Way frontages that building lots do not front on during construction of those phases (e.g., storm drainage ponds, pedestrian walkways, etc.).
  18. If the project is to be constructed in phases, all dead-end streets longer than 150-feet that will be continued later need to have temporary turn-arounds built at the end of them. The radius of these turn-arounds shall be 45-feet minimum, and shall be constructed of 2-inches of compacted top course gravel for slopes less than 5%, or of 2-inches of asphalt atop 2-inches of gravel for slopes greater than 5%. If the temporary turn around is not located within the final plat an easement with a 50-foot radius will be required.

19. If the Fire Marshal requires a secondary emergency vehicle access, it shall be included in the construction plan set and be designed to the following standards:
  - A. 2-inches compacted gravel, minimum.
  - B. 2% cross-slope, maximum.
  - C. 5% slope, maximum. Any access road steeper than 5% shall be paved or be approved by the Fire Marshal.
  - D. Be 20-feet in width.
  - E. Have radii that are accommodating with those needed for City Fire apparatus.
20. The applicant has submitted a traffic analysis which has been reviewed and accepted by the City's Traffic Engineer. The traffic analysis states that the intersection of "Meadows Drive South" with Bellerive Drive, the intersection of "A Street" and Bellerive Drive, and the intersection of Broadmoor Street and Leslie Road will continue to operate at an acceptable level of service (above a level of service "D"). It was determined prior to the study being completed that the new traffic signal at the intersection of Bellerive Drive & Gage Boulevard would accommodate all future traffic for this area.
21. The proposed "Meadows Drive East" shall be built across "Tract A" to connect to the existing "Meadows Drive East" road stub as intended by the original preliminary plat of the Meadows East. This connection shall be made when the phase that constructs the "Meadows Drive East" & "A Street" intersection is built. This off-site road shall be built 36-feet wide with curb, gutter and sidewalks. Any warning signs or pedestrian crosswalks that may be needed for this section of roadway through Tract A shall be the responsibility of the developer to install. If it is determined that this street connection is not required, then the developer of the proposed preliminary plat shall construct a City standard cul-de-sac within Tract A at the South end of the existing "Meadows Drive East" road stub in accordance with City standards. This is consistent with other developments in South Richland. The roads and lot layout in the proposed preliminary plat will also have to be re-drawn to accommodate this change. The multiple utility connections across Tract A mentioned below will also have to be made, regardless of whether or not the "Meadows Drive East" connection is made.
22. In accordance with City of Richland Municipal Code, the Bellerive Drive frontage adjacent to the preliminary plat shall be completed (sidewalk and possibly street lighting) when the phase that fronts on Bellerive Drive is constructed.
23. A note will be shown on the face of the final plat stating that the future Steptoe Street and Center Boulevard corridors are Principal Arterials and Arterial Collectors, respectively.
24. An "Access control / screening easement" shall be provided on the future final plats along the Bellerive Drive, Steptoe Street and Center Boulevard frontages.
25. The intersection of "E" Street and "A" Street creates an intersection that does not meet AASHTO standards (American Association of State Highway Transportation Officials) and could potentially be unsafe. Removal of "E" Street from the pre-plat would alleviate this problem. If this option is chosen, a mid-block pedestrian walkway would be required in accordance with Municipal Code.
26. The curve at the south end of "A" Street where it changes to "F" Street may require the installation of warning signs. The need for additional signage will be determined at the time of construction plan review. Street signs shall be installed by the developer.
27. The developer and the City's Transportation Engineer have previously agreed that the Center Boulevard Right of Way along the South side of the preliminary plat will be dedicated to the City, and that the Center Blvd. half street improvements shall be constructed or financed by this development. This is in accordance with Municipal Code. The developer's engineer shall provide an estimate of the construction costs of the half street improvements at the time of the submittal of the first phase of construction plans. The total dollar amount for the improvements shall be

divided amongst the phases and paid incrementally by the developer at the time of each final plat. If Steptoe Street is constructed to the Center Blvd. intersection prior to the phases of this preliminary plat that abut Center Blvd. are built, then the funds will be returned to the developer and the half street improvements for Center Blvd. will be required to be constructed at that time. The Center Blvd. Right of Way shall be 60-feet wide (30-feet on this property), with a 36-foot curb-to-curb width. The proposed preliminary plat shows 40-feet of Right of Way on this property, this needs to be corrected.

28. City standard 8-inch domestic water stubs shall be provided at the following locations:
  - To the future Steptoe corridor to the east. A 10-foot easement shall be provided on a lot line over the watermain where installed
  - To the plat of Meadows East through the Meadows Drive East corridor. This water connection shall be made when the phase that builds this road connection is constructed
  - To the edge of the Center Blvd. Right of Way corridor to the South in "Meadows Drive South"
29. Given the existing topography, the proposed preliminary plat could drain a portion of its sanitary sewer to the existing gravity-flow sanitary sewer main stub located in the south end of Meadows Drive East (across Tract "A"). The remaining flow will have to be routed to the existing sanitary sewer stub in Meadows Drive South (across Bellerive Drive). This main in turn drains to the existing Meadows South sewer lift station. There is currently capacity available in this lift station, however the developer's engineer will have to determine if the existing equipment is adequately sized to handle the additional flow from the lots in the proposed pre-plat. If the existing lift station cannot handle the additional flow, the developer will have to upgrade or modify the lift station. All improvements shall be to City standards. Please contact the City of Richland Engineering Dept. for additional lift station information.
30. Ten foot wide public utility easements will be required along both sides of all Right-of-Ways within the proposed plat.
31. The intended use and ownership of all tracts within the plat shall be noted on the final plat.
32. Property with an unpaid L.I.D. assessment towards it must be paid in full or segregated per Richland Municipal Code 3.12.095.
33. Any and all necessary permits that may be required by jurisdictional entities outside of the City of Richland shall be the responsibility of the developer to obtain.
34. A copy of the preliminary plat shall be supplied to the Post Office and all locations of future mailbox clusters approved prior to final platting.
35. **SURVEY MONUMENT DESTRUCTION:**

All permanent survey monuments existing on the project site shall be protected. If any monuments are destroyed by the proposed construction, the applicant shall retain a professional land surveyor to replace the monuments and file a copy of the record survey with the City.

  - A. No survey monument shall be removed or destroyed (*the physical disturbance or covering of a monument such that the survey point is no longer visible or readily accessible*) before a permit is obtained from the Department of Natural Resources (DNR). WAC 332-120-030(2) states "It shall be the responsibility of the governmental agency or others performing construction work or other activity (including road or street resurfacing projects) to adequately search the records and the physical area of the proposed construction work or other activity for the purpose of locating and referencing any known or existing survey monuments." (RCW 58.09.130).
  - B. Any person, corporation, association, department, or subdivision of the state, county or municipality responsible for an activity that may cause a survey monument to be removed or

destroyed shall be responsible for ensuring that the original survey point is perpetuated. (WAC 332-120-030(2)).

- C. Survey monuments are those monuments marking local control points, geodetic control points, and land boundary survey corners. (WAC 332-120-030(3)).

***When a monument must be removed during an activity that might disturb or destroy it, a licensed Engineer or Land Surveyor must complete, sign, seal and file a permit with the DNR.***

It shall be the responsibility of the designing Engineer to identify the affected monuments on the project plans and include a construction note directing them to the DNR permit.

# **TAC PLAN REVIEW COMMENTS**

<b>AD #</b>	<i>The Heights At Meadow Springs</i>
<b>ADDRESS</b>	
<b>BUSINESS</b>	
<b>CONSTRUCTION TYPE</b>	
<b>OCCUPANCY TYPE</b>	<i>Residential</i>
<b>AREA</b>	
<b>FIRE FLOW REQ.</b>	
<b>DATE</b>	<i>13 January 2005</i>
<b>REVIEWED BY</b>	<i>krh</i>

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The Richland Fire & Emergency Services, Fire Marshal's Office, has reviewed the above-referenced plans. More development information can be found at <http://www.ci.richland.wa.us/richland/fire/>.

Maintain secondary emergency vehicle access during all phases of construction.

Fire resistive construction shall be required as follows:

- All structures within thirty (30) feet of the property line shall have non-combustible siding/soffit/skirting on the side adjacent to the undeveloped are in excess of five (5) contiguous acres. Exception: Interior lots of platted parcels and development phases whose streets are accessible and water system is operational.
- Decks of porches thirty-six (36) inches or less in height shall have skirting if within thirty (30) feet of adjacent undeveloped areas of natural vegetation in excess of five (5) contiguous acres. Skirting shall be sufficiently constructed so as not to allow the accumulation of combustible material under the deck.
- When determined by the Fire Chief non-combustible siding/soffit material shall be required on the downhill side(s) of the structure, if within thirty (30) feet of a fifteen percent (15%) or greater grade. The grade will be determined by the predominant slop on the downhill side, within a maximum of three hundred (300) feet.

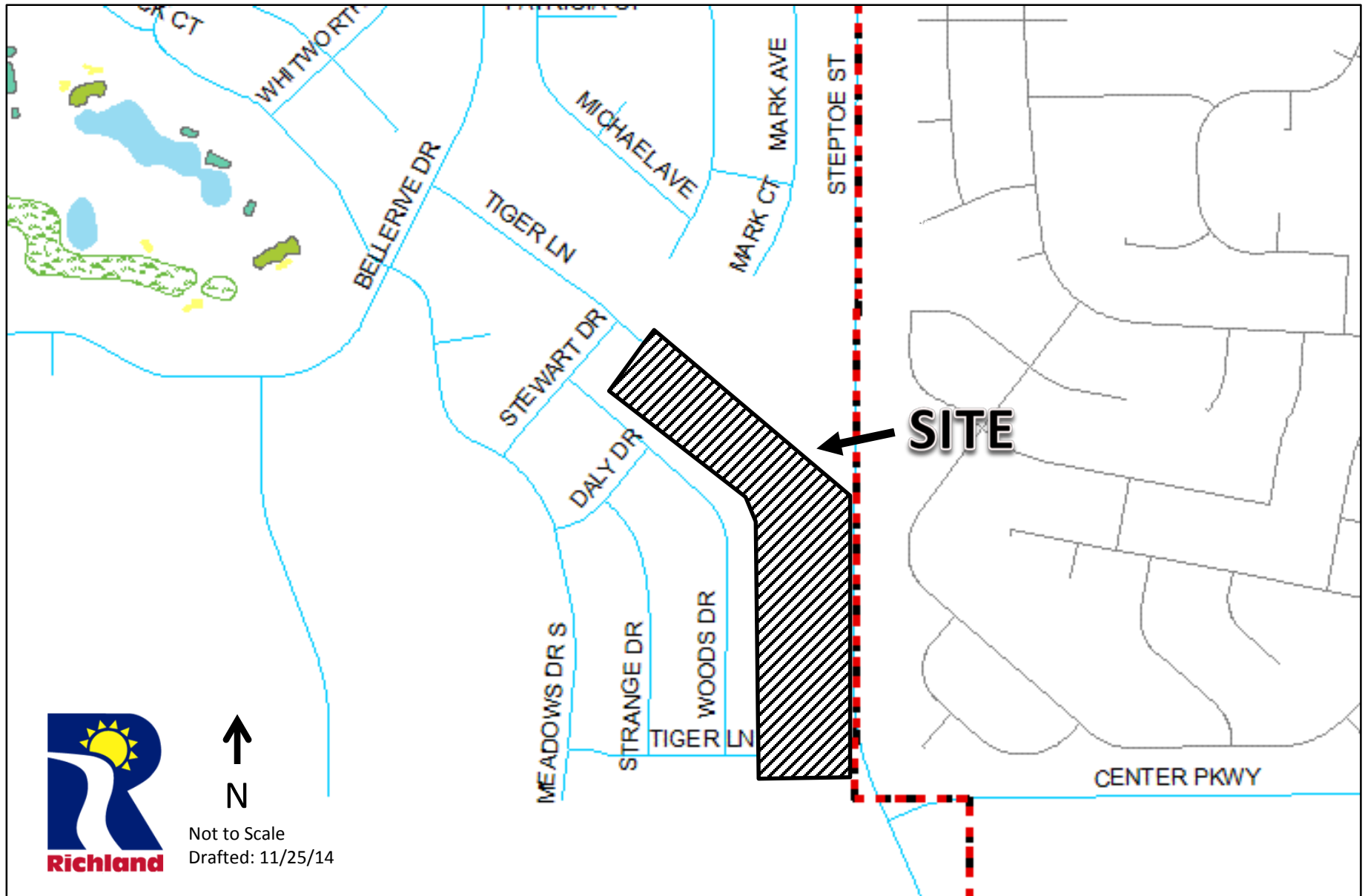
Fire hydrants capable of delivering the required fireflow shall be provided prior to combustible construction. Hydrants shall be installed per City specifications at locations approved by this Department. Water lines shall be looped.

Shrubs, etc., shall not be installed within 3 feet of any hydrant, nor shall any plant that grows higher than 12 inches be installed within 5 feet. Trees shall be 10 feet from hydrant.

Recessed blue reflective hydrant markers shall be installed per City specifications.

A fire hydrant is required within 600 feet travel distance to the structure. The minimum fire flow for single-family dwellings, having a square footage less than 3,600 square feet, shall be 1000 gallons per minute.

# VICINITY MAP — Resolution No. 186-14, Heights at Meadow Springs Phase V Final Plat







## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C13

Key Element: Key 6 - Community Amenities

Subject: RES. NO. 187-14, APPROVE APPLICATION TO THE NATIONAL ENDOWMENT FOR THE ARTS GRANT

Department: Community and Development Services

Ordinance/Resolution: 187-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution number 187-14 authorizing the City Manager to sign and execute an application to the National Endowment for the Arts for design costs associated with outdoor performance and community gathering spaces.

### Summary:

The National Endowment for the Arts provides grant opportunities on an annual basis. Their "Our Town" grants are intended to help local jurisdictions with the design of outdoor performance and gathering spaces. Staff is currently planning projects of this type in both John Dam Plaza and Howard Amon Park. Funds originally budgeted for design of the space in John Dam Plaza and Howard Amon Park could instead go toward construction.

This is the first step in a two-step process for applying for this grant.

Fiscal Impact?

☒ Yes ☐ No

Applying for the NEA "Our Town" grant does not have any immediate fiscal impact. However, if selected, a one to one match requirement must be met. This match can be satisfied with the \$500,000 Lodging Tax (Hotel/Motel) grant awarded to Parks & Facilities and reallocated to the John Dam Plaza project by Council at its November 4, 2014, meeting, and by in-kind donations of materials and employee and volunteer time.

### Attachments:

1) Proposed Resolution

City Manager Approved:

ECM Admin  
Nov 26, 11:36:28 GMT-0800 2014

## RESOLUTION NO. 187-14

A RESOLUTION of the City of Richland authorizing the preparation and submittal of an application to the National Endowment for the Arts (NEA) for a 2015 Creative Placemaking grant to provide funding towards the design of performance and community gathering spaces in John Dam Plaza and Howard Amon Park.

WHEREAS, the master plans for both John Dam Plaza and Howard Amon Park include gathering and performance spaces; and

WHEREAS, the City of Richland is in the process of updating its outdoor performance spaces in John Dam Plaza and Howard Amon Park; and

WHEREAS, the National Endowment for the Arts (NEA) offers competitive grants for creative placemaking; and

WHEREAS, the City is eligible to apply for this grant and has budgeted funds available for this project that could be used as matching funds; and

WHEREAS, a grant from NEA would reduce the design costs that would otherwise be borne by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

The Richland City Manager is authorized to make formal application to the National Endowment for the Arts for grant assistance.

Section 1.01 Any grant assistance received will be used solely for the purpose of designing performance and community gathering spaces in John Dam Plaza and Howard Amon Park.

Section 1.02 The City hereby certifies that its matching share of project funding will be derived from in-kind services and materials from local businesses and community organizations as well as grant funds previously awarded to the Parks & Facilities department for improvements to John Dam Plaza, and that it is responsible for supporting all non-cash commitments to this project should they not materialize.

Section 1.03 The City provided appropriate opportunity for public comment on this application.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December 2014.

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DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

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MARCIA HOPKINS  
City Clerk

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HEATHER KINTZLEY  
City Attorney



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C14

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 188-14 REAPPOINTMENT TO THE LIBRARY BOARD

Department: City Attorney

Ordinance/Resolution: 188-14

Reference:

Document Type: Resolution

Recommended Motion:

Adopt Resolution No. 188-14, reappointing Sriram Somasundaram to the Library Board to Position No. 4.

Summary:

The term for Position No. 4 on the Library Board expires December 31, 2014. Library Board Chair is recommending the reappointment of Sriram Somasundaram. The term for the reappointment is five years or until December 31, 2019.

No other applications were received for this position posting.

Fiscal Impact?

☐ Yes ☒ No

Attachments:

- 1) Proposed Resolution
- 2) Recommendation and Application

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:53:30 GMT-0800 2014

RESOLUTION NO. 188-14

A RESOLUTION of the City of Richland confirming the position reappointment of Sriram Somasundaram to the Library Board.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointment to the Library Board is hereby confirmed.

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Sriram Somasundaram	2	12/31/2019

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 2<sup>nd</sup> day of December 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

**Barham, Debby**

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**Subject:** FW: Summary of Library Board Member Application

**From:** Jana Kay Lunstad [mailto:jana.kay@live.com]  
**Sent:** Wednesday, November 19, 2014 4:52 PM  
**To:** Roseberry, Ann; Schiessl, Joe; Barham, Debby; Kent, Sandra  
**Cc:** Hudson, Robin  
**Subject:** RE: Summary of Library Board Member Application

Ann,

I fully support reappointing Sriram without conducting an interview. Please let me know if you need anything else from me.

Thanks,  
Jana Kay



# APPLICATION FORM

## BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: RICHLAND LIBRARY BOARD  
NAME: SRIRAM SOMASUNDARAM Contact Telephone: (509) 628-6225  
ADDRESS: 301 ADAIR DR., Alternate Telephone: (509) 375-6842  
CITY, STATE, ZIP: RICHLAND, WA 99352 E-mail: sriramsonnam@gmail.com

Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: \_\_\_\_\_ Youth / Grade: \_\_\_\_\_

LENGTH OF RESIDENCE IN RICHLAND: 13 years

OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Chief Engineer and Team Lead of  
The Advanced Building Controls Team at the Pacific Northwest  
National Laboratory (Ph.D. in Mechanical & Aerospace Engg.)

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:  
3 years on the Board as member and now Vice-Chair of Library Board.

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:  
(An individual is limited to serve on two boards, commissions or committees at the same time)  
Yes, on the Library Board since 2012.

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: \_\_\_\_\_  
No.

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☒ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

### A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media.  
***In addition, I certify that I am in compliance with the qualification requirements of this appointment.***

Date: Nov. 7, 2014 Signature: Sriram Somasundaram

**RECEIVED**

### Return to:

Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352  
Phone: 942-7388 Fax: 942-7379 Email: [dbarham@ci.richland.wa.us](mailto:dbarham@ci.richland.wa.us)

**RICHLAND CITY CLERK**

Dr. SRIRAM SOMASUNDARAM  
FASME, FASHRAE  
(509) 375-6842 (phone)  
E-mail: sriram.somasundaram@pnnl.gov

Chief Engineer and Team Lead  
Advanced Building Controls Team  
Energy & Environment Directorate  
Pacific Northwest National Laboratory

### CAREER GOAL

Being a Systems-level thinker, to develop and lead inter-disciplinary research project teams in the areas of Energy and Environmental sectors.

### EDUCATION

Ph.D.	Case Western Reserve University, Cleveland, Ohio	1981
B. Tech.	Aeronautical Engineering, I.I.T. Madras, India	1976

### EXPERIENCE

Dr. Somasundaram joined Pacific Northwest National Laboratory, in September 1989. As the Chief Engineer and team lead of the Advanced Building Controls team since 2013, he has been working on the buildings-to-grid integration area and helping DOE develop a vision for the future of Transactive Energy Framework. As the technical group manager (2008-2013) of one of the fastest-growing groups in the Directorate, he was responsible for hiring and assimilating over 30 staff members of different levels and capabilities to meet increasing project needs and funding opportunities in the building technologies and energy systems areas for a group strength of over 50 staff members.

As a Staff Engineer prior to that, he was involved in the following program activities involving, among other capabilities, energy systems modeling and simulation studies:

- Waste Heat Recovery Opportunities. Attended the ALCOA Summit meeting, held discussions with Rio-Tinto staff and developed white paper for submission to POSCO staff identifying systems and technologies to recover and use waste heat from various industrial processes in Aluminum, mining and steel industries.
- Commercial Equipment Standards Program. Multi-year, multi-project U.S. Department of Energy (DOE) program, establish equipment test procedures, make recommendations for a new certification and labeling program and establish energy efficiency standards for commercial HVAC and refrigeration equipment.
- Develop a Hydrogen Fueling Infrastructure in the Pacific Northwest region. Led a proposal team across the PNW region to establish a hydrogen fueling infrastructure for use from California to British Columbia (Canada) through Oregon and Washington.
- Building Energy Standards Program. Multi-year, multi-project U.S. Department of Energy (DOE) program, responsible for the development and implementation of Commercial Building Energy Standards and Codes for the Federal Sector.



- Industrial Energy Efficiency Upgrade projects in Ukraine. U.S. Department of Energy (DOE) program to identify energy efficiency opportunities in the industrial and natural gas transmission sectors of the Ukrainian economy.
- Emerging Opportunities in the Combined Heat and Power (CHP) Systems and Technologies. Identify opportunities combining CHP systems and thermal energy storage (TES) technologies for peak power generation techniques.
- Thermal Energy Storage (TES) Program. U.S. DOE program to explore Thermal Energy Storage (TES) opportunities in simple- and combined-cycle cogeneration power plants, and for cooling inlet air to combustion turbines.

From September 1981 through August 1989, Dr. Somasundaram was employed at Texas A&M University, College Station, Texas, as an Assistant Professor in the Mechanical Engineering Department, where he conducted research and taught in the areas of energy conservation, thermodynamics, fluid mechanics and heat transfer.

#### HONORS AND AWARDS

- ASHRAE-Homer Addams Award, June 1978
- ASME Fellow, 1998
- ASME Dedicated Service Award, 2004
- ASHRAE Distinguished Service Award, 2006
- 2005 Tri-Cities Engineer of the Year Award
- ASHRAE Fellow, 2007
- 2010 Outstanding DOE-Office of Science Mentor Award
- ABET Mechanical Engineering Program Evaluator (PEV) since 2010
- Member-elect of the ASME Board of Governors (2014-2015)

#### PROFESSIONAL SOCIETIES AND ACTIVITIES

- Chair of the Executive Committee of the Advanced Energy Systems Division (AESD) of ASME (2003-2004)
- An invited presentation on "Energy Efficiency Standards for HVAC Equipment: DOE's Rulemaking Process" on February 9, 2005 to the South India chapter of ASHRAE, Chennai, India.
- Associate Technical Editor, Journal of Energy Resources Technology (JERT), ASME, 2000-2007
- Co-Chair, Energy Sustainability Conferences in 2007 and 2008, held in Long Beach, CA (June 2007) and Jacksonville, Florida (August 2008)
- Member, ASME National Nominating Committee (2006-2007)
- Chair, ASME Obert Award Committee (2007-2010)
- Group Leader of ASME Energy Conversion Group (ECG) (2009-2012)

- Chair of the ASME Energy-Water Nexus Task Force (2009-2011)
- ABET ME Program Evaluator (PEV) (2010- )
- Member of the ASHRAE Research Administration Committee (RAC) (2006-2011)

#### BOOK CHAPTERS

S. Somasundaram. 2010. A Foreword to *Sustainable On-Site CHP Systems*, by Meckler, M. and Hyman, L.B. McGraw-Hill Companies, Inc.

S. Somasundaram. 2010. "Energy Efficiency & Conservation." Section 5.0 in *Energy Choices: A Guide to Facts and Perspectives*, ASME, 3 Park Avenue, New York, NY 10016.

S. Somasundaram, D. R. Brown and M.K. Drost. 1997. "Diurnal Thermal Energy Storage for Cogeneration Applications." Chapter 21 in *Cogeneration Management Reference Guide*, Edited by F. W. Payne, Association of Energy Engineers (AEE), Atlanta, Georgia.

D. R. Brown and S. Somasundaram. 1997. "Recuperators, Regenerators, and Storage: Thermal Energy Storage Applications in Gas-Fired Power Plants." Chapter 13B in *CRC Handbook of Energy Efficiency*, Eds. Frank Kreith and Ronald E. West, CRC Press, Boca Raton, Florida.

#### SELECTED PEER-REVIEWED PUBLICATIONS

Zhu, Y., S. Somasundaram and J.W. Kemp. 2010. "Energy and Exergy Analysis of Gasifier-Based Coal-to-Fuel Systems," *Journal of Energy Resources Technology (JERT)*, 132(2): Art. No. 021008, ASME, New York, NY 10016.

Zhu, Y., S. Somasundaram and J.W. Kemp. 2008. "Energy and Exergy Analysis of Gasifier-Based Coal-to-Fuel Systems". *Proceedings of ES 2008 Energy Sustainability 2008*, Paper No. ES2008-54106, ASME, New York, NY.

Reddy, T.A., S. Somasundaram, A. Neumann, and M. Rahman. 2007. (Editors). *Proceedings of the ASME Energy Sustainability 2007 Conference*, jointly organized by the Solar Energy Division and the Advanced Energy Systems Division, about 140 refereed technical papers, Long Beach, CA, June 27-30, 2007.

S. Somasundaram, D.W. Winiarski, R.E. Jarnagin and Z.T. Taylor. 2006. "Energy Simulations of Commercial Buildings for DOE's Standards Development Projects". *Proceedings of the 18<sup>th</sup> National & 7<sup>th</sup> ISHMT-ASME Heat and Mass Transfer Conference* (January 4-6, 2006), Paper No. HMT-2006-C315, IIT Guwahati, India.

S. Somasundaram and D.W. Winiarski. 2005. "Development of a U.S. Northwest Hydrogen Initiative". *Proceedings of the First International Conference on Solid State Hydrogen Storage* (January 31-February 1, 2005), Paper # HE-3, Hyderabad, India.

S. Somasundaram, D.W. Winiarski and D.B. Belzer. June 2002. "Screening Analysis for EPACT-Covered Commercial HVAC and Water-Heating Equipment", Journal of Energy Resources Technology, Volume 124, pp. 116-124, Transactions of the American Society of Mechanical Engineers (ASME), New York, New York.

J. Busch, S. Somasundaram and J.F. McMahon. 2001. "Commercial HVAC and service water-heating equipment minimum energy efficiency standards in the U.S.". Proceedings of the 2001 European Council for Energy Efficient Economy, Vol. 1, Paper No. 157, Paris, France.

S. Somasundaram, et al., Technical Editors. 2001. Proceedings of the 36th Intersociety Energy Conversion Engineering Conference, Volumes 1 & 2, American Society of Mechanical Engineers, New York, N.Y.

C. H. Nasser, and S. Somasundaram. 2001. "Commercial HVAC and Water-Heating Equipment Minimum Efficiency Standards in the United States". Proceedings of the 36<sup>th</sup> Intersociety Energy Conversion Engineering Conference (IECEC), Savannah, Georgia, Vol. 2, pp. 679-688, American Society of Mechanical Engineers (ASME), New York, New York.

S. Somasundaram, D.W. Winiarski and D.B. Belzer. 2000. "Screening Analysis for EPACT-Covered Commercial HVAC and Water Heating Equipment". TS-Vol. 5/MGT-Vol. 3, *Successfully Managing the Risk and Development of Your Business and Technology*, American Society of Mechanical Engineers (ASME), New York, New York.

A.H. Fanney, R.R. Zarr, S. Somasundaram and S.L. Freeman. 1999. "Performance Testing of Alternative Blowing Agents for Foam Insulation of Residential Water Heaters" 1999 *Appliance Manufacturers Conference and Exposition (AMCE)*, pp. 293-303, September 27-29, Nashville, Tennessee.

S. Somasundaram, S.A. Parker, M. Evans and D.R. Brown. 1999. "Industrial Energy Efficiency Opportunities in Ukraine". Paper RAES99-7620, Proceedings of the Renewable and Advanced Energy Systems for the 21<sup>st</sup> Century, April 11-15, 1999, Maui, Hawaii, American Society of Mechanical Engineers, New York, New York.

S. Somasundaram, S.A. Parker, M. Evans and D.R. Brown. 1999. "Ukraine: Emerging Market for Industrial Energy Efficiency Opportunities" Energy Engineering, Vol. 96, No. 2, pp. 6-18.

M. Evans and S. Somasundaram. 1999. "Transforming the Ukrainian Market for Industrial Energy Efficiency", Proceedings of the European Council for an Energy-Efficient Economy (ECEEE), Paris, France.

## SELECTED TECHNICAL REPORTS

Somasundaram, S. et al., 2014. Reference Guide for a Transaction-Based Building Controls Framework. PNNL-23302, Pacific Northwest National Laboratory, Richland, WA.

Whalen, Scott, S. Somasundaram and R.G. Pratt. 2014. A Framework for Characterizing Connected Equipment. Presentation and Report to DOE for a Public Meeting, July 11, 2014.

Evans M, B Shui, and S Somasundaram. 2009. Country Report on Building Energy Codes in India. PNNL-17925, Pacific Northwest National Laboratory, Richland, WA.

Shui B, M Evans, H Lin, W Jiang, B Liu, B Song, and S Somasundaram. 2009. Country Report on Building Energy Codes in China. PNNL-17909, Pacific Northwest National Laboratory.

S. Somasundaram, M. Evans, B. Shui and B. Liu. 2008. "Qualitative Assessment of India's Energy Conservation Building Code (2007)". PNNL-17604, Pacific Northwest National Laboratory.

A.M. Borbely-Bartis, J.G. DeSteele and S. Somasundaram. 2000. "U.S. Installation, Operation, and Performance Standards for Microturbine Generator Sets". PNNL-13277, Pacific Northwest National Laboratory.

S. Somasundaram, P.R. Armstrong, D.B. Belzer, S.C. Gaines, D.L. Hadley, S. Katipamula, D.L. Smith and D.W. Winiarski 2000. "Screening Analysis for EPACT-Covered Commercial HVAC and Water Heating Equipment". PNNL-13232, Pacific Northwest National Laboratory.

D.R. Brown, V. Derij, M. Evans, V. Laskarevsky, S.A. Parker, A. Popelka and S. Somasundaram. 1998. "Cogeneration and Energy Efficiency at Avdeevka: Recommendations and Energy Audit Report for Avdeevka Coke Chemical Plant". PNNL-11889, Advanced International Studies Unit (AISU), Pacific Northwest National Laboratory.

S. Somasundaram, S., M.A. Halverson, C.C. Jones, and D.L. Hadley. 1995. "Technical Support Document for the Proposed Federal Commercial Building Energy Code". PNL-10477, Pacific Northwest Laboratory.

S. Katipamula, S. Somasundaram and H.R. Williams. 1994. "Simulation of Diurnal Thermal Energy Storage Systems: Preliminary Results", PNL-10222, Pacific Northwest Laboratory.



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C15

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 189-14 REAPPOINTMENTS TO WINE SCIENCE CENTER DEVELOPMENT AUTHORITY BOARD

Department: City Attorney

Ordinance/Resolution: 189-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 189-14, Reappointing Tim Kennedy, Bruce Schwan and Coke Roth to the Wine Science Center Development Authority Board to Position Nos. 5, 6 and 7 respectively.

### Summary:

The terms for Position Nos. 5, 6 and 7 on the Wine Science Center Development Authority (WSCDA) Board expire December 6, 2014.

The WSCDA Board is close to completing the Wine Science Center and initially had hoped to dissolve the board by the end of 2014. Since the project is taking a bit longer than anticipated, its dissolution is extended to first quarter of 2015. Therefore, WSCDA Board Chair Rob McKinney recommends the reappointment of Tim Kennedy, Bruce Schwan and Coke Roth to Position Nos. 5, 6, and 7.

Per Article VII, Section 1, Paragraph 3, of the WSCDA Charter states, "Except as otherwise provided above, all appointments to the Board shall be recommended by the Board and made by the City Council. The Board may seek recommendation for the appointments from representatives of Washington State University, the wine and grape growing industry, and local economic development organizations and form other members of the Board."

Fiscal Impact?

☐ Yes ☒ No

### Attachments:

1) Proposed Resolution

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:53:48 GMT-0800 2014

RESOLUTION NO. 189-14

A RESOLUTION of the City of Richland confirming the position reappointments of Tim Kennedy, Bruce Schwan and Coke Roth to the Wine Science Center Development Authority Board.

BE IT RESOLVED by the City Council of the City of Richland that the following appointments to the Wine Science Center Development Authority Board are hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Tim Kennedy	5	12/6/17
Bruce Schwan	6	12/6/17
Coke Roth	7	12/6/17

BE IT FURTHER RESOLVED that this resolution shall take effect December 7, 2014.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 2<sup>nd</sup> day of December 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C16

Key Element: Key 3 - Economic Vitality

Subject: RES. NO. 190-14 APPROVING LEASE AMENDMENT WITH CENTRAL WASHINGTON CORN PROCESSORS

Department: Community and Development Services

Ordinance/Resolution: 190-14

Reference:

Document Type: Resolution

### Recommended Motion:

Adopt Resolution No. 190-14, authorizing the City Manager to execute an amendment to the ground lease (Contract #136-13) with Central Washington Corn Processors, Inc, (CWCP) allowing additional time to complete improvements.

### Summary:

In November 2013, Council approved five agreements related to the development of a large rail loop to be funded and built by Central Washington Corn Processors in the Horn Rapids Industrial Park. One of the agreements leases 21 acres of City land to CWCP for the construction of the loop. The lease required completion of the rail and other improvements by mid-December of this year. However, this work was delayed by unexpected environmental and permitting issues. While significant progress has now been made, an extension is needed to allow CWCP time to complete the required work. The proposed lease amendment will allow an additional six months to complete the required improvements. All other requirements of the original lease will remain the same.

Fiscal Impact?

☐ Yes ☒ No

### Attachments:

- 1) RES 190-14 Ground Lease Amendment
- 2) First Amendment to Ground Lease Amendment With Central Washington Corn Processors

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:59:23 GMT-0800 2014

## RESOLUTION NO. 190-14

A RESOLUTION of the City of Richland authorizing execution of an Amendment to Contract No. 136-13, Ground Lease between the City of Richland and Central Washington Corn Processors, Inc.

WHEREAS, the City of Richland entered in to a Ground Lease Agreement with Central Washington Corn Processors, Inc. on December 12, 2013; and

WHEREAS, under the terms of the conditions of the ground lease, Central Washington Corn Processors, Inc. is required to maintain a certain schedule for construction on the leased property; and

WHEREAS, extenuating circumstances warrant a limited extension of the timeline under which Central Washington Corn Processors, Inc. is to complete construction of certain components of the project; and

WHEREAS, the Parties agree to amend the Ground Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1.01 City agrees to extend the completion date specified in Section 2.6.3 (Additional Track and Minimum Standards) of the ground lease an additional six (6) months for a total of eighteen months (18) from the effective date of this Lease, to correspond with the completion date of the Rail Loop.

Section 1.02 City agrees to extend the completion date specified in Section 2.6.4 (Service Road) of the ground lease an additional six (6) months for a total of eighteen months (18) from the effective date of this Lease, to correspond with the completion date of the Rail Loop.

Section 1.03 All other requirements of the Lease shall remain in effect with no changes.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.



ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney

**FIRST AMENDMENT**  
**To the**  
**GROUND LEASE AGREEMENT**  
**Between the**  
**CITY OF RICHLAND**  
**And**  
**CENTRAL WASHINGTON CORN PROCESSORS, INC.**

**This amendment** to the December 12, 2013 Ground Lease Agreement is entered into on this \_\_\_\_ day of December, 2014 by and between the **CITY OF RICHLAND**, a municipal corporation and political subdivision of the State of Washington, hereafter referred to as "City," and **CENTRAL WASHINGTON CORN PROCESSORS, INC.**, a Washington corporation, hereafter referred to as "Lessee."

WHEREAS, Lessee entered into a Ground Lease Agreement (Contract #136-13) with the City of Richland on December 12, 2013; and

WHEREAS, under the terms and conditions of the ground lease, Lessee is required to maintain a certain schedule for construction on the leased property; and

WHEREAS, extenuating circumstances warrant a limited extension of the timeline under which Lessee is to complete construction of certain components of the project; and

WHEREAS, the City of Richland will not be prejudiced in any way by agreeing to Lessee's request for a limited extension of time to perform.

NOW, THEREFORE, the Parties hereby agree to amend the Ground Lease Agreement as follows:

1. City agrees to extend the completion date specified in Section 2.6.3 Additional Track and Minimum Standards an additional six (6) months, for a total of eighteen (18) months of construction time from December 12, 2013, the effective date of the Ground Lease Agreement.



STATE OF WASHINGTON               )  
                                                        ) ss.  
County of Benton                     )

On this day personally appeared before me CYNTHIA D. JOHNSON, known to be the CITY MANAGER for the CITY OF RICHLAND and the person who executed the within and foregoing Ground Lease Assignment and acknowledged that the said instrument is to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that she was authorized to execute said instrument.

GIVEN under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2014.

NOTARY PUBLIC in and for the State of  
Washington, residing at: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C17

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RESOLUTION NO. 191-14 APPOINTMENT TO THE PLANNING COMMISSION: KYLE PALMER

Department: City Attorney

Ordinance/Resolution: 191-14

Reference:

Document Type: Resolution

**Recommended Motion:**

Adopt Resolution No. 191-14, Appointing Kyle Palmer to the Planning Commission to Position No. 5.

**Summary:**

Planning Commission Chair Madsen is recommending the appointment of Kyle Palmer to Position No. 5 with a term expiring March 1, 2016.

Candidates also considered for this position included Jefferson Coulter, Eldon Eskeli, Jason Risk, Daniel Rutherford, Tom Sackett and James Watson.

Fiscal Impact?

☐ Yes ☒ No

**Attachments:**

- 1) Proposed Resolution
- 2) Recommendation and Application PC

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:55:59 GMT-0800 2014

RESOLUTION NO. 191-14

A RESOLUTION of the City of Richland confirming the position reappointment of Kyle Palmer to the Planning Commission.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointment to the Planning Commission is hereby confirmed.

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Kyle Palmer	5	3/1/2016

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 2<sup>nd</sup> day of December 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

**Barham, Debby**

---

**From:** W Kent Madsen <wkmadsen@msn.com>  
**Sent:** Tuesday, November 25, 2014 10:05 AM  
**To:** Barham, Debby  
**Cc:** mboring001; Simon, Rick  
**Subject:** Planning Commission Appointment

Debbie, please submit for council consideration the appointment of Mr. Kyle Palmer to the Richland Planning Commission. Mr. Palmer would be filling the seat vacated by Mr. James Utz to expire on March 1, 2016.

Best regards,  
Kent Madsen

## Board Commission or Committee Application

Select the Board, Commission or Committee applying for:\*

Planning Commission

**RECEIVED**

**AUG 25 2014**

**RICHLAND CITY CLERK**

### Personal Information

First Name\*

Kyle

Last Name\*

Palmer

Street Address\*

2066 Hoxie

City\*

Richland

State\*

WA

Zip\*

99352

Length of Residency in  
the City of Richland\*

20 years

Email:\*

Kyle@windermere.com

Contact Phone:\*

509-539-2061

Occupation:\*

Real Estate Broker

Education: \*

Graduate School: Portland State University - Real Estate Development

Undergraduate : Washington State University - Social Science (business, political science, psychology)

Experience Applicable to the City Board, Commission or Committee to which you are applying\*

Born and raised in Richland - familiar with existing market culture and cities development goals.

Are you currently  
serving on a Board,  
Commission or  
Committee\*

( ) Yes

(X) No

Have you served on a  
Board, Commission or  
Committee before?\*

( ) Yes

(X) No

Are you a City of Richland Employee?\*

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

( ) Yes

(X) No



By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media. In addition, I certify that I am in compliance with the qualification requirements.\*

☒ I accept

**A resume is required to complete the application.\***

[        ]

Uploaded: Resume 2014.docx

Please login to view the uploaded file.

# Kyle Palmer

2066 Hoxie  
Richland, WA 99354  
Phone: (509) 539-2061  
E-mail: Kylewpalmer@gmail.com

## Education

07/2007, **B.A. Social Sciences**, Washington State University, Pullman, WA  
Concentrations in (Business, Psychology, and Political Science)

03/2011, **Graduate Certificate in Real Estate Development**, Portland State University,  
Portland, OR

## Course Work

Real Estate Development I&II	Housing Economics
Real Estate Finance I&II	Real Estate Valuation
Real Estate Law	Real Estate Development Workshop
Management Operations	Business Internship

## Licenses & Certifications

03/2014, Washington Real Estate Salesperson license (inactive)  
10/2011, University of Washington Business & Economic Development Certificate

## Software Qualifications

Software Proficient - Microsoft Office, Chief Architect 10 (BIM), Primavera P3, ARGUS

## Work Experience

04/2014 – present	Real Estate Broker	Richland, WA
Windermere Group One		
Real estate sales		
03/2012 – 02/2014	Project Coordinator	Richland, WA
Built Construction and Electric LLC		
Strategic planning, project management, advertising/marketing		
12/2008 – 12/2009	Planning Specialist	Spokane, WA
SNAP Financial Access (Spokane Neighborhood Action Programs)		
Strategic Planning, Project Evaluation, Project Development, Loan Approval Panel		
06/2007 – 09/2010,	Owner	Spokane, WA
Palmer Development Group LLC		
Property Acquisition, Management, Disposition		
Summer 2006,	Project Controls Analyst (Intern)	Richland, WA
Fluor Hanford		
Schedule building/modification, Spread sheets, Consult with Engineers and Project Leads		
Summer 2005,	Analyst	Richland, WA
NEWFTEK		
Produce, assemble, and package high tech electronic equipment		



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: C18

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: RES. NO. 192-14, RECONFIGURATION OF PLANNING COMMISSION POSITION NUMBERS

Department: City Attorney

Ordinance/Resolution: 192-14

Reference:

Document Type: Resolution

**Recommended Motion:**

Adopt Resolution No. 192-14, approving the reconfiguration of the Planning Commission position numbers and confirming the commissioners assignment/reassignment to specific position numbers.

**Summary:**

The Planning Commission changed from a nine-member board to a seven-member board by Ordinance No. 42-14.

Resolution No. 192-14, confirms the reconfiguration of the position numbers, the commissioners assigned/reassigned to a position and the current terms of each position.

Fiscal Impact?

☐ Yes ☒ No

**Attachments:**

1) Proposed Resolution

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:57:57 GMT-0800 2014

RESOLUTION NO. 192-14

A RESOLUTION of the City of Richland approving the reconfiguration of the Planning Commission position numbers and commission member assignment/reassignment to specific position numbers.

WHEREAS, the Planning Commission changed from a nine-member board to a seven-member board by Ordinance No. 42-14; and

WHEREAS, two commissioners were reassigned different position numbers as a result of the reduction; and

WHEREAS, it is appropriate to reestablish consecutive position numbers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the current Planning Commission positions and terms are amended as follows:

Name	Former Position No.	New Position No.	Term Expiration
Clifford Clark	1	1	March 1, 2017
James Wise	2	2	March 1, 2018
Kent Madsen	3	3	March 1, 2019
Marianne Boring	4	4	March 1, 2020
Kyle Palmer	5	5	March 1, 2016
Amanda Wallner	7	6	March 1, 2020
Debbie Berkowitz	9	7	March 1, 2018

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 2<sup>nd</sup> day of December, 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney



## Council Agenda Coversheet

Council Date: 12/16/2014

Category: Consent Calendar

Agenda Item: C19

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: EXPENDITURES FROM NOVEMBER 10, 2014 TO NOVEMBER 21, 2014 IN THE AMOUNT OF \$5,295,801.79

Department: Administrative Services

Ordinance/Resolution:

Reference:

Document Type: General Business Item

Recommended Motion:

Approve the expenditures from November 10, 2014, to November 21, 2014, in the amount of \$5,295,801.79.

Summary:

Breakdown of Expenditures:

Check Nos.	217687 - 218083	2,601,470.46
Wire Nos.	5770 - 5774	484,626.25
Payroll Check Nos.	99648 - 99663	24,133.73
Payroll Wires/ACH	8758 - 8771	2,185,571.35
TOTAL		\$5,295,801.79

Fiscal Impact?

☒ Yes ☐ No

Total Disbursements: \$5,295,801.79.

Attachments:

- 1) Wire Transfers
- 2) Voucher Listing Report

City Manager Approved:

Hopkins, Marcia  
Nov 26, 09:53:22 GMT-0800 2014

VOUCHER LISTING REPORT  
SUMMARY OF WIRE TRANSFERS  
NOVEMBER 10, 2014 - NOVEMBER 21, 2014

Payee	Wire Description	Amount
<b>Claim Wires - Wire No. 5770 to 5774</b>		
Conover	Section 125	4,099.35
Richland Public Facilities District	Transfer to PFD Operating Acct	28,501.00
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	<u>452,025.90</u>
	Total Claim Wire Transfers	\$ 484,626.25
<b>Payroll Wires &amp; Direct Deposits (ACH) - Wire No. 8758 to 8771</b>		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	<u>\$ 2,185,571.35</u>
<b>Total Claim &amp; Payroll Wires/ACH</b>		<u><b>\$ 2,670,197.60</b></u>

\*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>FUND 001 GENERAL FUND</b>					
<b>Division: 000</b>					
BANK OF AMERICA		TXN00018473	217788	DOLRTREE - Senior Picnic Decor	\$24.91
		TXN00018503		HOBBY-LOBBY - Senior Picnic Su	\$61.66
		TXN00018624		WAL-MART #3261 -	\$61.52
		TXN00018761		FRED-MEYER #0286 -Senior Picni	\$21.98
BEN FRANKLIN TRANSIT		20140396	217883	DIAL A RIDE TICKETS-OCT	\$36.00
BENTON COUNTY TREASURER		OCT 2014-BCT	217696	CRIME VICTIMS COMP BCDC-OCT'14	\$1,223.10
		REFUND INV 23698	217884	HANFORD COMMUNITIES OVERCHARGE	\$506.04
BENTON FRANKLIN COMMUNITY ACTION COMMITTEE		3RD QTR 2014	217697	HELPING HANDS 7/1-9/30/14	\$1,455.14
CITY OF KENNEWICK		REFUND INV 23696	217895	HANFORD COMMUNITIES OVERCHARGE	\$1,147.07
CITY OF PASCO		REFUND INV 23697	217897	HANFORD COMMUNITIES OVERCHARGE	\$985.36
FRANKLIN COUNTY		REFUND INV 23700	217926	HANFORD COMMUNITIES OVERCHARGE	\$197.73
LE BLANC, AMANDA		ANIMAL LICENSE	218046	REFUND-PET ALTERED	\$25.00
M HOTEL AND CONFERENCE CENTER		BL REFUND	217954	REFUND-SHOULD BE HOTEL RENTAL	\$390.00
RECWARE REFUND		110414	217719	REFUND DAMAGE DEPOSIT	\$200.00
			217736	REFUND DAMAGE DEPOSIT	\$200.00
		110714	218053	REFUND-ENTRY ERROR	\$70.00
		111014	218032	REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
			218069	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
		111714	218066	REFUND-CANCELLED EVENT	\$433.75
		111914	218008	REFUND-CANCELLED	\$59.69
RED LION HOTEL		BL REFUND	218058	REFUND BUSINESS LICENSE FEE	\$298.00
WASHINGTON STATE TREASURER		1014WS	217769	FINES & FORFEITURES BC-OCT'14	\$56,529.15
WEBCHECK INC		5026	217772	WEBCHECK SRVCS-OCT 2014	\$961.70
<b>TOTAL ****</b>					<b>\$65,587.80</b>
<b>Division: 001 CITY COUNCIL</b>					
BANK OF AMERICA		TXN00018600	217788	FEDEX-ECA-CLM-BT	\$8.19
		TXN00018668		UNITED-ECA-NWORLNS-BT#14-500	\$460.20
		TXN00018673		UNITED-ECA-NWORLNS-DR#14-501	\$460.20
		TXN00018678		YAKIMA-CHBR-TRANSP SYM-PL_10-8	\$20.00
		TXN00018823		NATL GOV ASSN-REG-ECA-DR	\$245.00
		TXN00018828		NATL GOV ASSN-REG-ECA-BT	\$245.00
		TXN00018863		FAT OLIVES-CM-EE MO LNCH	\$37.06
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$8.70
<b>CITY COUNCIL TOTAL ****</b>					<b>\$1,484.35</b>
<b>Division: 100 CITY MANAGER</b>					



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018664	217788	STERLINGS-CM-CC-MO-MTG_10-2	\$33.39
		TXN00018696		TRAVEL RES_L-ICMA-JMA-PHXP-K-HT	\$610.20
		TXN00018700		DELTA AIR_L-ICMA-JMA-DC	\$900.20
		TXN00018752		CASA MIA-ED STRAT-CJ-BK-BM	\$22.04
		TXN00018780		ANTHONY'S-ANIML CNTRL-3CMS	\$11.16
ICMA		322210	217940	ICMA LEADERSHIP CLASS-AMUNDSON	\$4,150.00
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$46.12
<b>CITY MANAGER TOTAL ****</b>					<b>\$5,773.11</b>
<b>Division:</b>	101	CITY CLERK			
CITY OF RICHLAND		111014	217902	ORD 33-14 COMM DEV	\$74.00
				ORD 15-14 PW	\$81.00
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$2.17
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$30.07
<b>CITY CLERK TOTAL ****</b>					<b>\$187.24</b>
<b>Division:</b>	102	CITY ATTORNEY			
BANK OF AMERICA		TXN00018507	217788	STONE SOUP-RES-ORD-TRNG_9-19	\$121.40
		TXN00018510		WA SOS - DOCUMENTS	\$15.00
		TXN00018702		FEDEX 14976430 - Purchase	\$8.03
		TXN00018710		STAPLES - OFFICE SUPPLIES	\$155.23
		TXN00018711		STAPLES - OFFICE SUPPLIES	\$17.57
		TXN00018776		WA SECRETARY OF STATE - Credit	(\$5.00)
		TXN00018786		SUNCADIA - WSAMA CONF - KINTZL	\$240.50
		TXN00018798		PACER - INFO CHARGES	\$40.72
		TXN00018837		PARKING - WCIA - FULTON	\$10.00
		TXN00018854		PARKING - WAPRO - FULTON	\$5.00
		TXN00018866		VEHICLE RENTAL - WCIA/WAPRO -	\$178.37
		TXN00018870		SHELL OIL - FUEL - FULTON	\$40.01
		TXN00018874		HAMPTON INNS - WCIA/WAPRO - F	\$242.62
BELL BROWN & RIO PLLC		574	217882	2035 GW WAY ABATEMENT	\$2,730.38
COLUMBIA INDUSTRIES SUPPORT LLC		158822	217906	SHREDDING SRVCS 10/13/14	\$41.04
KENYON DISEND PLLC		283-10200M	217949	NEW CINGULAR WIRELESS II	\$102.90
MENKE JACKSON LAW FIRM		10/2014-021	217957	DUANE SMITH-SITE PLAN	\$752.10
		10/2014-065		GENERAL-CITY ATTORNEY	\$862.30
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$2.17
PRONTO PROCESS SERVICE INC		PTO-2014005219	217968	MESSANGER SRVCS-JULY	\$40.00
		PTO-2014007985		MESSANGER SRVC-OCT	\$40.00
SUMMIT LAW GROUP PLLC		69755	217978	INVESTIGATION 2014	\$8,505.00
WEST PUBLISHING CORPORATION DBA		830620020	218078	INFORMATION CHARGES-OCT	\$2,158.27
XEROX CORPORATION		076741457	217999	W7855 PRINTS-9/21-10/21/14	\$26.68
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$47.83





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>CITY ATTORNEY TOTAL ****</b>					<b>\$16,378.12</b>
<b>Division:</b>	110	ASSISTANT CITY MANAGER			
BANK OF AMERICA		TXN00018537	217788	RADIOSHACK-PPT-PNTR-WIRLS	\$32.48
		TXN00018549		SUBWAY-SuiteOne-JMA-MH-TCC	\$37.63
		TXN00018573		OFFICE DEPOT-OFCSPLY-RLR-BAT	\$18.39
		TXN00018595		SAFEWAY-MTG-SPLY-RFRSHMT-CNDY	\$87.89
		TXN00018692		SQ_BRAD FAULK_ITGC_10-6	\$145.76
		TXN00018877		PODNAH'S PIT BBQ-TH-JMA-ELGL	\$36.75
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$2.17
XEROX CORPORATION		076741457	217999	W7855 BASE CHRG-OCT	\$236.04
				W7855 PRINTS-9/21-10/21/14	\$26.69
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$31.44
<b>ASSISTANT CITY MANAGER TOTAL ****</b>					<b>\$655.24</b>
<b>Division:</b>	111	COMMUNICATIONS & MARKETING			
BANK OF AMERICA		TXN00018491	217788	MYBINDING COM-BDGT-BNDGS	\$85.18
		TXN00018505		MYBINDING COM-BNDGS-SPLY	\$379.24
		TXN00018547		UNITED-TRIP#14-411-GE-BAGS	\$25.00
		TXN00018588		YELLOW CRD SVCS-T#14-411-GE-CAR	\$49.20
		TXN00018590		UNITED-TRIP#14-411-GE-BAGS	\$25.00
		TXN00018592		MARINES MEMRLCLUB-HOTL-T#14-41	\$798.63
		TXN00018826		WCP SOLS-80#COVR-500/CTN	\$47.46
		TXN00018859		CITY FACEBOOK & TWITTER	\$4.99
ETHOS BAKERY		1/2014	217916	GREEN AWARDS CATERING SRVCS	\$352.00
EVERETT, GAIL		GREEN AWARDS	217917	EVERETT-GREEN AWARDS SUPPLIES	\$150.55
		MILEAGE 2014		EVERETT-MILEAGE 6/24-10/14/14	\$75.04
HARRINGTON'S TROPHIES		73287	217730	GREEN AWARD PLAQUES	\$81.23
HERRON, TRISHA		MILEAGE 2014	217935	HERRON-MTG W/COK COMM STRATEGY	\$11.05
				HERRON-GREEN AWARDS MATERIALS	\$35.00
				HERRON-MILEAGE 6/14-11/13/14	\$185.92
				SHARED VALUES-JACKETS	\$43.30
MACHART, KELLY			217955	MACHART-MILEAGE 10/15-10/30/14	\$21.28
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$11.65
				TELEPHONE CHARGES 10/23-11/22	\$0.26
				TELEPHONE CHARGES 10/23-11/22	\$23.06
<b>COMMUNICATIONS &amp; MARKETING TOTAL ****</b>					<b>\$2,405.04</b>
<b>Division:</b>	112	CABLE COMMUNICATIONS			
BANK OF AMERICA		TXN00018527	217788	DSLPROSCOM/CINEMA P2 AERIAL K	\$1,958.26
		TXN00018631		INTL XACTION FEE-MOVAVI	\$0.24
		TXN00018640		AVG8.COM MOVAVI-SCRN CAPTR	\$29.95
		TXN00018726		FRED-MEYER-CAMCRDRS	\$324.89



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018781	217788	RENT-A-CTR-PLSMA TVS-3	\$226.10
		TXN00018811		DSLRPROSCOM-ECS-CAMSYSTEM	\$1,215.47
CHARBONEAU, MICHAEL		101514	218016	CHARBONEAU-DOCK CONNECTOR	\$32.48
				CHARBONEAU-MILEAGE 9/12-9/30	\$48.72
ETHOS BAKERY		1/2014	217916	GREEN AWARDS CATERING SRVCS	\$351.91
INGHAM, MARK		MILEAGE 2014	217942	INGHAM-MILEAGE 9/8-10/21/14	\$58.80
THE BUSKE GROUP		13841	217982	CABLE FRANCHISE CONSULTING	\$2,957.50
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$12.83
<b>CABLE COMMUNICATIONS TOTAL ****</b>					<b>\$7,217.15</b>
<b>Division:</b>	113	HANFORD COMMUNITIES			
BANK OF AMERICA		TXN00018565	217788	UNITED-PLARSEN DOE CONF FL	\$717.20
		TXN00018579		TRAVEL AGENT FEE-PLARSEN DOE C	\$35.00
		TXN00018581		DOE CONFERENCE REG PLARSEN	\$995.00
		TXN00018585		OMNI AIP RESORT - PLARSEN DOE	\$231.99
		TXN00018609		UNITED -PLARSEN DOE CONF NEW O	\$482.20
		TXN00018610		TRAVEL AGENT FEE-PLARSEN DOE C	\$35.00
		TXN00018619		NATL GOVERNORS ASSOC-PLARSEN C	\$245.00
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$1.09
XEROX CORPORATION		076741457	217999	W7855 PRINTS-9/21-10/21/14	\$26.68
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$8.41
<b>HANFORD COMMUNITIES TOTAL ****</b>					<b>\$2,777.57</b>
<b>Division:</b>	120	FIRE			
BANK OF AMERICA		TXN00018511	217788	MAIL BY THE MALL - CERT MAIL	\$57.75
		TXN00018545		CHEAPER THAN DIRT - HLMT STRAP	\$129.34
		TXN00018608		MAIL BY THE MALL - CERT MAIL	\$57.75
		TXN00018638		ACTIVE911 INC - 1 YR SBSCRPTN	\$110.00
		TXN00018652		ACTIVE911 INC - 1 YR SBSCRPTN	\$12.00
		TXN00018659		CITRIX - GOTOMEETING RENEWAL	\$354.79
		TXN00018750		COSTCO - JUV'L FIRESTTR SUPP'S	\$67.71
		TXN00018799		EVENTBRITE - CREW RESRCE MGT	\$80.00
		TXN00018849		S KITSAP F&R - CREW RSRCE MGT	\$80.00
		TXN00018859		RFD_F&EMS-FACEBOOK	\$3.75
BLUMENTHAL UNIFORM CO	S015962	94891	217699	ADJUST FOR TAX	(\$0.01)
	S015962			SHIPPING	\$13.00
	S015962			RUSH DELIVERY	\$64.98
	S015962			#S511 SIL-RAY BADGE, PER FOLLO	\$243.03
CASCADE FIRE EQUIPMENT CORP DBA	S015958	113185	217704	STRIP OF HELMET TETRAHEDRONS	\$70.34
	S015958			STRIP OF HELMET TETRAHEDRONS	\$70.34
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$2,493.93
LANDON, KEVIN		14-517	217950	WSCP CONF/FUEL/LANDON	\$57.05



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UNITED PARCEL SERVICE	S016060	000986641464	218074	GROUND PKG TO THE KNOX COMPANY	\$5.49
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$169.58
<b>FIRE TOTAL ****</b>					<b>\$4,140.82</b>
<b>Division:</b>	130	POLICE			
BANK OF AMERICA		TXN00018474	217788	STAPLES - ROLLING LAPTOP CASE	\$64.97
		TXN00018482		UPS INV 0000002654EE374	\$34.15
		TXN00018485		STAPLES-CD ENVELOPES	\$32.47
		TXN00018497		INTOXIMETERS - MOUTHPIECE/WRIS	\$485.20
		TXN00018498		STAPLES - CD SLEEVES	\$39.25
		TXN00018501		L A POLICE GEAR INC -MOLLE MED	\$31.44
		TXN00018508		POLICE TECHNICAL TRAINING - FL	\$350.00
		TXN00018525		WAL-MART -CAR CHARGERS	\$21.57
		TXN00018528		ULINE -EVIDENCE BAGS	\$187.50
		TXN00018551		UNITED-CROUCH #14-454	\$326.20
		TXN00018552		UNITED-HESLA #14-456	\$326.20
		TXN00018555		AT&T-PHONE CASE/CHARGER	\$86.64
		TXN00018557		STAPLES - EVIDENCE GLOVES	\$140.25
		TXN00018558		BRATWEAR INC- RABY JUMPSUIT	\$106.68
		TXN00018566		UPS INV #0000002654EE384	\$17.45
		TXN00018578		AT&T/PHONE FOR COBB	\$162.44
		TXN00018593		IABTI - CROUCH 14-454/HESLA 14	\$900.00
		TXN00018618		STAPLES -CD ALBUM	\$29.84
		TXN00018626		UPS INV #0000002654EE394	\$17.45
		TXN00018627		STAPLES -PENS/5x8 NOTEPADS	\$32.71
		TXN00018628		FRED-MEYER-HOSE FOR GARAGE	\$27.06
		TXN00018655		Best Buy - SCU ROUTER	\$153.78
		TXN00018658		STAPLES - BINDERS (4)	\$55.10
		TXN00018671		STAPLES - USB STICKS	\$218.12
		TXN00018674		COLTS -ARMORER COURSE WOODHOUS	\$900.00
		TXN00018680		ZTOONE.COM-POSTCARDS	\$189.86
		TXN00018703		STAPLES -WIRELESS MOUSE	\$126.03
		TXN00018712		SUNWEST SPORTSWEAR -EMBROIDERY	\$129.01
		TXN00018714		KATANA FORENSICS-ANNUAL MAINT	\$300.00
		TXN00018719		THE HOME DEPOT-TRAINING DAY MA	\$70.17
		TXN00018728		STAPLES - Credit	(\$32.01)
		TXN00018731		SAFARILAND - FINGERPRINT INK/E	\$224.98
		TXN00018732		RITE AID STORE -LINT ROLLERS	\$4.33
		TXN00018763		ATT/PHONE + CASE	\$210.96
		TXN00018765		LAW ENFORCEMENT TARGETS -TARGE	\$91.08
		TXN00018766		OFFICE DEPOT -PHOTO PAPER	\$16.78
		TXN00018767		UPS INV #0000002654EE404	\$17.74



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018768	217788	ATT/EXCHANGE PHONE CASE	\$21.22
		TXN00018791		LEED - MAG POUCH	\$30.07
		TXN00018792		ALLEGiant AIR 14-379 BERGER	\$291.00
		TXN00018802		REI -WOODHOUSE BOOTS	\$249.09
		TXN00018832		WAL-MART -SANITIZER/WIPES/SHOE	\$63.81
		TXN00018840		STAPLES - CD ALBUM	\$29.84
		TXN00018844		STAPLES - SHT PROTECT/INDEX TA	\$187.44
		TXN00018859		RPD_POLICE-FACEBOOK	\$3.75
		TXN00018867		Amazon-FLASH DRIVES	\$183.80
		TXN00018868		AMAZON-FLASH DRIVES	\$152.32
		TXN00018873		STAPLES -PENS/DIVIDERS/BOOKEND	\$255.63
		14-379	217887	EXP BREACHER/RENTAL CAR/BERGER	\$462.79
BERGER-OLSSON, KEVIN	P054268	85439-01	217699	ADJUST FOR TAX	(\$0.01)
BLUMENTHAL UNIFORM CO	P054268			LAPD/FWPD HAT 2 EYELET 1.25"	\$54.10
	P054268			SHIPPING	\$13.27
	P054426	91693		64360-162 PANT WOMENS KHAKI	\$54.14
	P054426			ADJUST FOR TAX	(\$0.01)
	P054426			SEW BADGE EMBLEM ON GARMENT	\$2.17
	P054426			SEW BADGE EMBLEM ON GARMENT	\$2.17
	P054426			SEW EMBLEM EACH SLEEVE	\$2.17
	P054426			SEW NAME EMBLEM ON GARMENT	\$2.17
	P054426			SEW NAME EMBLEM ON GARMENT	\$2.17
	P054426			1"x5" NAMETAG DRK NAVY BKGRD &	\$15.05
	P054426			SEW EMBLEM EACH SLEEVE	\$4.33
	P054426		217888	62065-750 SHIRT WMNS PDU LS TW	\$108.28
	P054426			1"x5" NAMETAG DARK NAVY BKGRD	\$15.05
	P054426			SHIPPING	\$15.16
	P054426			64306-750 PANT WOMENS NAVY PDU	\$108.28
	P054426			104W66-86 SHIRT LS DEL/TROP LA	\$67.09
	P054426			32278-86 PANT MENS DK NAVY	\$97.42
	P054426			61159-750 SHIRT WOMENS SS NAVY	\$108.28
	P054426			SEW EMBLEM EACH SLEEVE	\$4.33
	P054497	93862		71177-750 SHIRT MENS SS PDU CL	\$162.42
	P054497			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P054497			SEW NAME EMBLEM ON GARMENT	\$3.25
	P054497			SEW EMBLEM EACH SLEEVE	\$6.50
	P054497		217699	SHIPPING	\$14.62
	P054497			74326-750 PANT MENS CARGO PDU	\$162.42
	P054497			1"x5" DARK NAVY BKGRD & BRDR T	\$22.58
	P054497			ADJUST SALES TAX	(\$0.01)
	P054484	96844		APPLY ACADEMY NAME TO GARMENT	\$32.49



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BLUMENTHAL UNIFORM CO	P054484	96844	217699	74003-724 PANT MENS DKNVY TDU	\$146.17
	P054484			2" BLACK BLOCK FILM NAMES TO R	\$54.15
	P054484			ST-310 O/S SHORT JERSEY KNIT O	\$38.94
	P054484			562M ASH O/S ACADEMY SWEATSHIR	\$16.22
	P054484			ADJUST SALES TAX	\$0.01
	P054484			5180 WHITE TSHIRT BEEFY-T WHIT	\$43.23
	P054484	96844-01		SHIPPING	\$13.00
	P054484			SEW IN MILITARY CREASES IN SHT	\$40.61
	P054484			SEW EMBLEM EACH SLEEVE	\$16.25
	P054484			7M76SNV/ST62NVOS SHIRT SS TWIL	\$74.56
	P054484	96847		SEW BADGE EMBLEM ON GARMENT	\$3.25
	P054484			SEW NAME EMBLEM ON GARMENT	\$3.25
	P054484			SEW NAME EMBLEM ON GARMENT	\$3.25
	P054484			SEW EMBLEM EACH SLEEVE	\$6.50
	P054484			SEW EMBLEM EACH SLEEVE	\$6.50
	P054484			NAMETAG 1"X5" DARK NAVY BKGRD	\$22.58
	P054484			ADJUST SALES TAX	(\$0.01)
	P054484			NAMETAG 1"X5" DRK NAVY BKGRD &	\$22.58
	P054484			71177-750 SHIRT MENS SS PDU CL	\$162.42
	P054484			72345-750 SHIRT MENS LS PDU CL	\$162.42
	P054484			74326-750 PANT MENS CARGO PDU	\$162.42
	P054484			SHIPPING	\$18.41
	P054484			SEW BADGE EMBLEM ON GARMENT	\$3.25
	P054542	99564		75431 STINGER LED HL W/AC CHAR	\$281.47
	P054542	99567		SHIPPING	\$16.25
	P054542			53157-019 FLASHLIGHT BLACK TPT	\$485.14
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$2,438.01
		14-248 TAYLOR	217903	IAC CONF/ORLANDO/TAYLOR	\$1,193.00
		14-368 SKINNER		IACP CONF/ORLANDO/SKINNER	\$1,338.00
		14-379 BERGER		EXP BREACHER/LAS VEGAS/BERGER	\$1,815.74
CLARK, ATHENA		14-523 CLARK	217904	RECRUITING/SPOKANE/CLARK	\$33.00
GRAINGER	S016043	9574795218	217729	STANDARD CABLE TIE ITEM #36J15	\$163.41
	S016043	9580418896		BARRIER ISOLATION GOWN ITEM #1	\$167.39
	S016043	9584101837		DISPOSABLE RESPIRATOR ITEM #21	\$51.72
INTOXIMETERS INC	S015985	481055	217944	REPAIR FOR A METER UNIT #40-00	\$273.51
SKINNER, CHRIS		14-368	217973	IACP CONF/BAGGAGE/MEAL/SKINNER	\$93.64
TAYLOR, JEFFERY M		14-248	217981	IACP CONF/TAXI/BAGGAGE/TAYLOR	\$223.64
VER STEEG, CARMEN K		103114	217990	VER STEEG-TRUNK OR TREAT CANDY	\$44.96
		14-524 VER STEEG		RECRUITING/SPOKANE/VERSTEEG	\$33.00
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$285.92
				TELEPHONE CHARGES 10/23-11/22	\$6.37



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>POLICE TOTAL ****</b>					<b>\$19,073.42</b>
<b>Division:</b>	210	ADMINISTRATIVE SERVICES			
BANK OF AMERICA		TXN00018562	217788	COMFORT SUITES-KOCH LEVY TRAIN	\$228.32
		TXN00018641		ISLA BONITA-BUDGET MEETING	\$31.98
		TXN00018676		STONE SP-PFD TM MTG_10-3	\$83.93
		TXN00018778		BOBS BURGERS-CK/CJ/AJ-HR ITEMS	\$54.82
BOTTINEAU, IRMA J		2014 MILEAGE	218010	BOTTINEAU-MILEAGE 2/12-11/14	\$104.83
PARADISE BOTTLED WATER CO		10/14-ADMIN SRVCS	217963	BOTTLED WATER-OCT	\$9.78
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$18.64
<b>ADMINISTRATIVE SERVICES TOTAL ****</b>					<b>\$532.30</b>
<b>Division:</b>	211	FINANCE			
BANK OF AMERICA		TXN00018571	217788	STAPLES - TONER	\$150.53
				STAPLES-CALCULATOR/STAPLER	\$186.79
		TXN00018734		WFOA-KISON FED GRANTS CLASS	\$125.00
CITY OF RICHLAND		111314	218017	CASHIER SHORTAGE-ZEPEDA	\$66.05
		111414		COIN ROLL SHORTAGE	\$0.20
PARADISE BOTTLED WATER CO		10/14-ADMIN SRVCS	217963	BOTTLED WATER-OCT	\$45.87
				BOTTLED WATER-OCT	\$19.55
PITNEY BOWES INC		361361	217965	POSTAGE METER-BLK/RED INK	\$422.33
POSTMASTER		BULK PERMIT 2014	217749	BULK MAIL OERMIT #153-STD MAIL	\$220.00
		PERMIT 153-11/05	217748	POSTAGE 10/14-11/05/14	\$8,042.30
REDSSON LTD		188781	217751	PORTAL SERVICE LOCATES-OCT	\$258.00
RETAIL LOCKBOX INC		1410-4812	217752	UB PYMT PROCESSING OCT'14	\$2,147.80
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$59.39
				TELEPHONE CHARGES 10/23-11/22	\$123.70
				TELEPHONE CHARGES 10/23-11/22	\$0.21
<b>FINANCE TOTAL ****</b>					<b>\$11,867.72</b>
<b>Division:</b>	212	PURCHASING			
BANK OF AMERICA		TXN00018564	217788	PAYPAL NAPMCOLUMBI - Purchase	\$180.00
		TXN00018772		STAPLES/FOOTREST,NOTEBOOKS	\$40.14
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$690.91
XEROX CORPORATION	S015763	076741473	217999	BLACK PRINT COPY CHARGE	\$38.26
	S015763			XEROX 7845 COPIER MONTHLY LEAS	\$204.80
	S015763			COLOR COPY CHARGE	\$16.52
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$40.41
				TELEPHONE CHARGES 10/23-11/22	\$55.64
<b>PURCHASING TOTAL ****</b>					<b>\$1,266.68</b>
<b>Division:</b>	213	INFORMATION TECHNOLOGY			
APOLLO SHEET METAL INC	P054618	138456	217875	Replacement of Digital Control	\$103.43
BANK OF AMERICA		TXN00018515	217788	WEBEX-SUBSCRIPTION WEB MEETING	\$25.99



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018523	217788	NEWEGG-ENTERPRISE HARD DRIVE	\$89.95
		TXN00018612		THE HOME DEPOT #4746 -Cable Ma	\$24.55
		TXN00018682		DELL-EPORT REPLICATOR	\$185.83
		TXN00018683		MICROSOFTSTORE/SERVICE PLAN	\$484.11
		TXN00018685		CABLES FOR LESS - 10 Meter Fib	\$14.45
		TXN00018687		MICROSOFTSTORE/DOCKING/COVERS	\$1,072.11
		TXN00018720		BARRACUDA NETWORKS-EMAIL ARCHI	\$2,449.00
		TXN00018735		DELL-Port Replicator Customer	\$1,363.87
		TXN00018770		ADOBE SYSTEMS-CREATIVE CLOUD	\$54.14
		TXN00018790		HAMPTON INNS-JMA-BB-14-336	\$201.12
		TXN00018845		GODADDY-SSL Corcompass	\$247.16
		TXN00018858		KENNEDY SCHL-ELGL-JMA_14-416	\$143.13
		TXN00018865		SIMPLILEARN/CLASS FOR I/T DEPT	\$1,394.25
		TXN00018880		STAPLES -PAPER FOR SHOPS 11X14	\$142.47
CASELLE INC	P053512	61208	217891	CONTRACT SUPPORT & MNTNC FOR 2	\$169.33
HEWLETT PACKARD COMPANY	P054547	55010075	217936	HARD DRIVE, HP 450GB 6G SAS 10	\$355.77
	P054547	55012846/55013940		ADJUST SALES TAX	\$0.01
	P054547			HARD DRIVE, HP 300GB SAS 10K R	\$498.07
MID COLUMBIA ENGINEERING INC	P053520	ST006919	217958	RICH AUSTILL, AS400 MNTNC SERV	\$411.13
SOURCECODE NORTH AMERICA INC	P054557	16615	217974	STAFF TRAINING ON BLACK PEARL	\$20,160.00
	P054564	16616		K2 SERVICES INCLUDING:	\$15,000.00
	P054564			K2 SERVICES INCLUDING:	\$9,840.00
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$232.89
ZAYO GROUP HOLDINGS INC DBA	P053571	11/2014-008113	218000	INTERNET ACCESS CHARGES, ANNUA	\$757.49
<b>INFORMATION TECHNOLOGY TOTAL ****</b>					<b>\$55,420.25</b>
<b>Division:</b>	220	HUMAN RESOURCES			
BANK OF AMERICA		TXN00018478	217788	STONE SOUP - SEWTG NEGOTIATIO	\$77.14
		TXN00018516		STONE SOUP - IAFF NEGOTIATIONS	\$86.53
		TXN00018606		FRED-MEYER - ELT FLMA TRAINING	\$12.99
		TXN00018607		STONE SOUP - ELT'S FMLA TRAINI	\$95.93
		TXN00018613		ALASKA AIR-JMA-BAG-FEE-ICMA	\$25.00
		TXN00018630		STONE SOUP - IUOE NEGOTIATIONS	\$38.57
		TXN00018637		MONTE CARLO-NEOGOV-HTL#14-383	\$219.36
		TXN00018690		NATL PUBLIC EMPLOYER - MEMBERS	\$200.00
		TXN00018694		ALASKA AIR 0272156291898 - Pu	\$25.00
		TXN00018699		STONE SOUP - POLICE GUILD NEG	\$95.93
		TXN00018748		WAL-MART - OPER SUP CAREER FAI	\$82.41
		TXN00018779		STAPLES - TOP TAB FOLDERS POST	\$45.26
		TXN00018803		STONE SOUP - IBEW NEGOTIATIONS	\$77.14
		TXN00018853		STONE SOUP - CUS SVCS SUP INTE	\$22.03
		TXN00018860		STONE SOUP - CUS SVC SUP INTER	\$23.38





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VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018878	217788	STAPLES - FOLDERS MANILA FASTE	\$149.70
		TXN00018879		STAPLES - SPR STCK POPUP LINED	\$12.48
		TXN00018881		TARGET - OPERATING SUPPLIES	\$18.58
CABOT DOW ASSOCIATES INC		C14-11-SEPT	217890	C14-011 LABOR NEGOTIATIONS-SEP	\$7,169.10
MID COLUMBIA ENGINEERING INC	P054370	ST006922	217958	CATHY ADKISSON, HR GENERALIST	\$939.60
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$67.12
<b>HUMAN RESOURCES TOTAL ****</b>					<b>\$9,483.25</b>
<b>Division:</b>	300	COMMUNITY &DEVELOPMENT SERVICE			
BANK OF AMERICA		TXN00018644	217788	PAYPAL TRICITYDEVE - BKING TR	\$35.00
		TXN00018833		ALSCTC-BKING LUNCH MTG SUSTAIN	\$25.00
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$2.17
XEROX CORPORATION		076741457	217999	W7855 PRINTS-9/21-10/21/14	\$26.68
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$18.89
<b>COMMUNITY &amp;DEVELOPMENT SERVICE TOTAL ****</b>					<b>\$107.74</b>
<b>Division:</b>	301	DEVELOPMENT SERVICES			
BANK OF AMERICA		TXN00018479	217788	HEATHMAN LDG-KRex NW FireSprkl	\$133.38
		TXN00018753		CAMPBELLS LODGE - Purchase	\$131.22
MID COLUMBIA ENGINEERING INC	P054016	ST006902	217744	MCE CONTRACT: SHAUN SCHLUTER	\$1,654.45
	P054016	ST006921	217958	MCE CONTRACT: SHAUN SCHLUTER	\$1,319.50
WATER SOLUTIONS INC	P053569	9802	217994	DSC (703) BLDG WATER UNIT RENT	\$39.52
	P053569			DSC (703) BLDG WATER UNIT RENT	\$16.25
XEROX CORPORATION		076741458	217999	W7855 BASE CHRG/PRINTS-OCT	\$32.60
				W7855 BASE CHRG/PRINTS-OCT	\$32.61
	P054364	076741460		COPIER IN BASEMENT-#LX5-692207	\$66.21
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$18.94
				TELEPHONE CHARGES 10/23-11/22	\$104.32
<b>DEVELOPMENT SERVICES TOTAL ****</b>					<b>\$3,549.00</b>
<b>Division:</b>	302	REDEVELOPMENT			
ARTS FOUNDATION OF THE MID COLUMBIA		ROI-2014	217877	REC157-174 RIVERS OF INK EVENT	\$1,200.00
BANK OF AMERICA		TXN00018500	217788	ACTION REGISTRATION INC. - Pur	\$275.00
		TXN00018580		URBAN LAND INSTITUTE - BMOORE	(\$775.00)
		TXN00018594		TUMBLEWEEDS MEXICAN FLAIR - Lu	\$15.14
		TXN00018841		7-ELEVEN GAS-BMOORE WA-APA SPO	\$25.15
		TXN00018846		THE DAVENPORT HOTEL SPOKANE-BM	\$270.56
		TXN00018861		THE DAVENPORT HOTEL PARKING-BM	\$43.48
BLUE MOUNTAIN WILDLIFE		TCA-06-2014	218009	WILD BIRDS PRESENTATION	\$100.00
CITY OF RICHLAND		14-428 MOORE	217903	ULI MTG/NEW YORK/MOORE	\$361.62
		14-447 MOORE		APA CONF/SPOKANE/MOORE	\$122.00
XEROX CORPORATION		076741458	217999	W7855 BASE CHRG/PRINTS-OCT	\$209.98





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$18.59
				TELEPHONE CHARGES 10/23-11/22	\$5.77
<b>REDEVELOPMENT TOTAL ****</b>					<b>\$1,872.29</b>
<b>Division:</b>	330	PARKS & RECREATION ADMIN			
BANK OF AMERICA		TXN00018575	217788	ACT Kennewick Rec - P&R Meetin	\$156.00
<b>PARKS &amp; RECREATION ADMIN TOTAL ****</b>					<b>\$156.00</b>
<b>Division:</b>	331	PARKS & REC - RECREATION			
BANK OF AMERICA		TXN00018471	217788	WM SUPERCENTER - Interview Foo	\$33.46
		TXN00018538		YOKE'S FRESH MARKET -Interview	\$59.04
		TXN00018666		LINCOLN AQUATICS/POOL COVER DO	\$86.10
		TXN00018689		ALBERTSONS #213 - Snacks for S	\$16.98
		TXN00018691		ALBERTSONS #213 - Snacks for I	\$21.34
		TXN00018749		NEWEGG-KeyBoard and Mouse	\$81.98
		TXN00018809		C&C SMART FOOD52305752 - Pie S	\$19.02
		TXN00018814		STAPLES - door stops, tape, wh	\$54.01
		TXN00018822		STAPLES - Packing Tape	\$22.78
		TXN00018859		P&R_PARKS-N-REC-FACEBOOK	\$3.75
		TXN00018864		STAPLES - Office Supplies	\$68.77
CAMARENA, DANA		SC08-006/OCT 2014	217703	SALSA INSTRUCTOR-OCT 2014	\$701.92
CHARTER COMMUNICATIONS		10/14-80070321633	217708	RCC INTERNET SRVCS 10/10-11/9	\$137.04
MID COLUMBIA ENGINEERING INC	P053647	ST006920	217958	RP2 FITNESS INSTRUCTOR	\$1,557.48
TREASURE VALLEY COFFEE CO		101496	217764	RCC COFFEE DELIVERY	\$107.22
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$89.56
				TELEPHONE CHARGES 10/23-11/22	\$34.59
				TELEPHONE CHARGES 10/23-11/22	\$5.77
<b>PARKS &amp; REC - RECREATION TOTAL ****</b>					<b>\$3,100.81</b>
<b>Division:</b>	335	PARKS & REC - PARKS&FACILITIES			
AIREFCO INC		3331347	217688	PUMP END COVER	\$1,259.97
BANK OF AMERICA		TXN00018476	217788	ACE HARDWARE - tape, wire	\$37.86
		TXN00018477		AMAZON/GAUGES	\$163.24
		TXN00018481		ACE HARDWARE - gauge	\$25.97
		TXN00018483		ACE HARDWARE - irrigation supp	\$128.90
		TXN00018484		ACE HARDWARE - irrigation supp	\$54.04
		TXN00018487		THE HOME DEPOT #4746 - weed fa	\$29.21
		TXN00018488		U-HAULABC MINI STORAGE - Senio	\$17.98
		TXN00018492		EQUIPMENT TRADE SERVICES - Cre	(\$187.42)
		TXN00018493		ACE HARDWARE - irrigation supp	\$29.20
		TXN00018494		THE HOME DEPOT #4746 - stakes	\$43.19
		TXN00018495		U-HAULABC MINI STORAGE - van r	\$104.85
		TXN00018502		PLN PRICELINE HOTELS/SM TRAVEL	\$596.00



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018504	217788	THE HOME DEPOT #4746 - deck sc	\$32.47
		TXN00018506		OFFICE DEPOT #2766 - stamps	\$238.15
		TXN00018514		IRRIGATION SPECIALISTS IN - co	\$241.18
		TXN00018517		IRRIGATION SPECIALISTS IN - ai	\$75.09
		TXN00018518		IRRIGATION SPECIALISTS IN - PV	\$199.73
		TXN00018521		ACE HARDWARE - patio block	\$12.35
		TXN00018533		PROBUILD NORTHWEST #713 - mani	\$11.36
		TXN00018570		GRIGGS ACE HARDWARE - irrigati	\$35.26
		TXN00018598		ARCO#82880 - Fuel	\$55.00
		TXN00018614		ACE HARDWARE - crayon lumber	\$6.99
		TXN00018617		SIEMENS INDUSTRY INC - registr	\$1,995.00
		TXN00018642		AIREFCO, INC KENNEWICK - Dlx s	\$28.48
		TXN00018643		GRIGGS ACE HARDWARE - sawzal b	\$21.65
		TXN00018649		GRIGGS ACE HARDWARE - batterie	\$12.97
		TXN00018661		WAL-MART #3261 - supplies	\$82.80
		TXN00018701		FASTENAL COMPANY01 - PH Pan	\$4.77
		TXN00018718		AIREFCO, INC KENNEWICK - filte	\$60.69
		TXN00018729		KIE SUPPLY- IRRIGATI - nozzle,	\$357.00
		TXN00018730		THE HOME DEPOT #4746 - stakes	\$108.71
		TXN00018737		LOWES #00249 - peat moss	\$103.71
		TXN00018743		YOKE'S FRESH MARKET - cards	\$57.90
		TXN00018744		AIREFCO, INC KENNEWICK - Vbelt	\$20.88
		TXN00018746		BUILDERS HARDWARE AND SUP - ke	\$399.29
		TXN00018747		EWING IRRIGATION PRD#181 - rai	\$363.31
		TXN00018751		ACE HARDWARE - paint	\$74.65
		TXN00018759		GRIGGS ACE HARDWARE - drill bi	\$19.46
		TXN00018775		GRIGGS ACE HARDWARE - irrigati	\$36.35
		TXN00018782		GRIGGS ACE HARDWARE - irrigati	\$26.47
		TXN00018785		EWING IRRIGATION PRD#181 - sta	\$18.51
		TXN00018796		ACE HARDWARE - paint	\$44.92
		TXN00018805		TACOMA SCREW PRODUCTS - Steel	\$33.00
		TXN00018806		JMAC SUPPLY/FIRE ALARM PARTS	\$1,149.75
		TXN00018810		THE HOME DEPOT #4746 - box fan	\$105.92
		TXN00018820		ACE HARDWARE - irrigation supp	\$40.29
		TXN00018825		KIE SUPPLY- IRRIGATI - irrigat	\$16.21
		TXN00018835		GRIGGS ACE HARDWARE - spray pa	\$8.11
		TXN00018838		THE HOME DEPOT #4746 - stakes	\$32.60
		TXN00018847		GRIGGS ACE HARDWARE - tote, de	\$83.88
		TXN00018851		ACE HARDWARE - knife, blades	\$37.69
		TXN00018855		ACE HARDWARE - fix flat	\$21.64
		TXN00018869		ACE HARDWARE - Drill bit	\$17.31



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018875	217788	GRIGGS ACE HARDWARE - latching	\$35.71
		TXN00018876		GRIGGS ACE HARDWARE - hinge, f	\$38.31
		TXN00018883		ACE HARDWARE - tote latching c	\$120.12
BASIN SOD INC		12482	217695	SOD DELIVERY	\$108.47
BUILDERS HARDWARE & SUPPLY CO INC		S3363661.001	217889	ACCESS CONTROL SERVICE CALL	\$308.61
CASCADE NATURAL GAS CORP		10/14-51897100007	217705	NAT GAS 1005 SWIFT 9/18-10/21	\$1,856.20
		10/14-73638100005		NAT GAS 500 AMON 9/18-10/21	\$224.41
		10/14-96738100005		NAT GAS 505 SWIFT 9/18-10/21	\$12.79
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$45.40
				CITY UTILITY BILLS/OCT 2014	\$46.07
				CITY UTILITY BILLS/OCT 2014	\$350.95
				CITY UTILITY BILLS/OCT 2014	\$241.45
				CITY UTILITY BILLS/OCT 2014	\$250.00
				CITY UTILITY BILLS/OCT 2014	\$84.20
				CITY UTILITY BILLS/OCT 2014	\$33.85
				CITY UTILITY BILLS/OCT 2014	\$351.80
				CITY UTILITY BILLS/OCT 2014	\$50.44
				CITY UTILITY BILLS/OCT 2014	\$31.80
				CITY UTILITY BILLS/OCT 2014	\$36.08
				CITY UTILITY BILLS/OCT 2014	\$36.19
				CITY UTILITY BILLS/OCT 2014	\$37.37
				CITY UTILITY BILLS/OCT 2014	\$239.60
				CITY UTILITY BILLS/OCT 2014	\$35.88
				CITY UTILITY BILLS/OCT 2014	\$43.70
				CITY UTILITY BILLS/OCT 2014	\$357.39
				CITY UTILITY BILLS/OCT 2014	\$40.37
				CITY UTILITY BILLS/OCT 2014	\$231.27
				CITY UTILITY BILLS/OCT 2014	\$30.10
				CITY UTILITY BILLS/OCT 2014	\$58.67
				CITY UTILITY BILLS/OCT 2014	\$74.92
				CITY UTILITY BILLS/OCT 2014	\$329.83
				CITY UTILITY BILLS/OCT 2014	\$62.68
				CITY UTILITY BILLS/OCT 2014	\$323.88
				CITY UTILITY BILLS/OCT 2014	\$77.70
				CITY UTILITY BILLS/OCT 2014	\$71.97
				CITY UTILITY BILLS/OCT 2014	\$344.61
				CITY UTILITY BILLS/OCT 2014	\$20.28
				CITY UTILITY BILLS/OCT 2014	\$22.08
				CITY UTILITY BILLS/OCT 2014	\$25.00
				CITY UTILITY BILLS/OCT 2014	\$331.79
				CITY UTILITY BILLS/OCT 2014	\$230.98



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$25.85
				CITY UTILITY BILLS/OCT 2014	\$29.82
				CITY UTILITY BILLS/OCT 2014	\$23.87
				CITY UTILITY BILLS/OCT 2014	\$72.96
				CITY UTILITY BILLS/OCT 2014	\$24.72
				CITY UTILITY BILLS/OCT 2014	\$395.94
				CITY UTILITY BILLS/OCT 2014	\$56.58
				CITY UTILITY BILLS/OCT 2014	\$293.15
				CITY UTILITY BILLS/OCT 2014	\$258.30
				CITY UTILITY BILLS/OCT 2014	\$55.29
				CITY UTILITY BILLS/OCT 2014	\$48.03
				CITY UTILITY BILLS/OCT 2014	\$77.78
				CITY UTILITY BILLS/OCT 2014	\$26.82
				CITY UTILITY BILLS/OCT 2014	\$27.16
				CITY UTILITY BILLS/OCT 2014	\$62.40
				CITY UTILITY BILLS/OCT 2014	\$133.35
				CITY UTILITY BILLS/OCT 2014	\$154.17
				CITY UTILITY BILLS/OCT 2014	\$153.05
				CITY UTILITY BILLS/OCT 2014	\$152.90
				CITY UTILITY BILLS/OCT 2014	\$1,126.80
				CITY UTILITY BILLS/OCT 2014	\$1,125.66
				CITY UTILITY BILLS/OCT 2014	\$152.05
				CITY UTILITY BILLS/OCT 2014	\$1,086.81
				CITY UTILITY BILLS/OCT 2014	\$145.85
				CITY UTILITY BILLS/OCT 2014	\$139.69
				CITY UTILITY BILLS/OCT 2014	\$137.60
				CITY UTILITY BILLS/OCT 2014	\$1,028.46
				CITY UTILITY BILLS/OCT 2014	\$666.55
				CITY UTILITY BILLS/OCT 2014	\$136.05
				CITY UTILITY BILLS/OCT 2014	\$162.25
				CITY UTILITY BILLS/OCT 2014	\$877.35
				CITY UTILITY BILLS/OCT 2014	\$871.35
				CITY UTILITY BILLS/OCT 2014	\$860.16
				CITY UTILITY BILLS/OCT 2014	\$129.25
				CITY UTILITY BILLS/OCT 2014	\$85.79
				CITY UTILITY BILLS/OCT 2014	\$841.45
				CITY UTILITY BILLS/OCT 2014	\$797.95
				CITY UTILITY BILLS/OCT 2014	\$784.00
				CITY UTILITY BILLS/OCT 2014	\$230.63
				CITY UTILITY BILLS/OCT 2014	\$126.70
				CITY UTILITY BILLS/OCT 2014	\$675.00



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$915.39
				CITY UTILITY BILLS/OCT 2014	\$210.70
				CITY UTILITY BILLS/OCT 2014	\$17,726.05
				CITY UTILITY BILLS/OCT 2014	\$3,235.27
				CITY UTILITY BILLS/OCT 2014	\$2,875.90
				CITY UTILITY BILLS/OCT 2014	\$2,413.30
				CITY UTILITY BILLS/OCT 2014	\$2,206.84
				CITY UTILITY BILLS/OCT 2014	\$226.57
				CITY UTILITY BILLS/OCT 2014	\$2,114.03
				CITY UTILITY BILLS/OCT 2014	\$2,080.23
				CITY UTILITY BILLS/OCT 2014	\$216.80
				CITY UTILITY BILLS/OCT 2014	\$1,600.02
				CITY UTILITY BILLS/OCT 2014	\$1,443.39
				CITY UTILITY BILLS/OCT 2014	\$158.85
				CITY UTILITY BILLS/OCT 2014	\$1,144.32
				CITY UTILITY BILLS/OCT 2014	\$160.89
				CITY UTILITY BILLS/OCT 2014	\$1,134.42
				CITY UTILITY BILLS/OCT 2014	\$205.85
				CITY UTILITY BILLS/OCT 2014	\$202.96
				CITY UTILITY BILLS/OCT 2014	\$199.00
				CITY UTILITY BILLS/OCT 2014	\$194.85
				CITY UTILITY BILLS/OCT 2014	\$192.45
				CITY UTILITY BILLS/OCT 2014	\$187.78
				CITY UTILITY BILLS/OCT 2014	\$177.70
				CITY UTILITY BILLS/OCT 2014	\$170.88
				CITY UTILITY BILLS/OCT 2014	\$168.49
				CITY UTILITY BILLS/OCT 2014	\$165.65
				CITY UTILITY BILLS/OCT 2014	\$852.83
				CITY UTILITY BILLS/OCT 2014	\$1,203.70
				CITY UTILITY BILLS/OCT 2014	\$15.61
				CITY UTILITY BILLS/OCT 2014	\$399.60
				CITY UTILITY BILLS/OCT 2014	\$10.29
				CITY UTILITY BILLS/OCT 2014	\$19.54
				CITY UTILITY BILLS/OCT 2014	\$11.28
				CITY UTILITY BILLS/OCT 2014	\$86.10
				CITY UTILITY BILLS/OCT 2014	\$442.91
				CITY UTILITY BILLS/OCT 2014	\$662.75
				CITY UTILITY BILLS/OCT 2014	\$857.98
				CITY UTILITY BILLS/OCT 2014	\$95.00
				CITY UTILITY BILLS/OCT 2014	\$452.10
				CITY UTILITY BILLS/OCT 2014	\$116.80



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$6.29
				CITY UTILITY BILLS/OCT 2014	\$366.89
				CITY UTILITY BILLS/OCT 2014	\$379.20
				CITY UTILITY BILLS/OCT 2014	\$16.28
				CITY UTILITY BILLS/OCT 2014	\$91.85
				CITY UTILITY BILLS/OCT 2014	\$16.59
				CITY UTILITY BILLS/OCT 2014	\$18.07
				CITY UTILITY BILLS/OCT 2014	\$18.71
				CITY UTILITY BILLS/OCT 2014	\$18.91
				CITY UTILITY BILLS/OCT 2014	\$370.50
				CITY UTILITY BILLS/OCT 2014	\$366.33
				CITY UTILITY BILLS/OCT 2014	\$515.85
				CITY UTILITY BILLS/OCT 2014	\$640.45
				CITY UTILITY BILLS/OCT 2014	\$634.31
				CITY UTILITY BILLS/OCT 2014	\$124.17
				CITY UTILITY BILLS/OCT 2014	\$46.25
				CITY UTILITY BILLS/OCT 2014	\$618.10
				CITY UTILITY BILLS/OCT 2014	\$113.99
				CITY UTILITY BILLS/OCT 2014	\$110.24
				CITY UTILITY BILLS/OCT 2014	\$607.05
				CITY UTILITY BILLS/OCT 2014	\$591.34
				CITY UTILITY BILLS/OCT 2014	\$567.10
				CITY UTILITY BILLS/OCT 2014	\$96.89
				CITY UTILITY BILLS/OCT 2014	\$482.62
				CITY UTILITY BILLS/OCT 2014	\$457.89
				CITY UTILITY BILLS/OCT 2014	\$108.30
				CITY UTILITY BILLS/OCT 2014	\$471.75
				CITY UTILITY BILLS/OCT 2014	\$510.84
				CITY UTILITY BILLS/OCT 2014	\$107.21
DESERT GREEN TURF INC	P054349	544061/PYMT 5	217900	ANNUAL LEASE/RENTAL FEE 544061	\$500.00
		5884	217716	SOD FOR BADGER PLAYFIELD	\$662.73
		54349A	217918	REMOVE GRINDER PUMP AND INSTAL	\$10,288.50
		135114	217723	AIR FILTER	\$17.98
		WARIC46285	217724	GAUGES	\$35.05
		212031029	217735	FERTILIZER	\$340.90
		881016	217737	DE-LIMER	\$27.03
		881491		DIELECTRIC UNIONS	\$8.38
LAKELAND RESTORATION SERVICES LLC	P054437	882456	217948	BALL VALVES/ADAPTORS	\$34.37
		07-373	217738	APPLY MILFOIL TREATMENT TO COL	\$15,842.67
		735886	217959	BASIC FIRE MONITORING-NOV	\$297.00
OXARC INC		PST4153	217961	CO2 BULK	\$144.53



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PAINTMASTER SERVICES INC	P054385	2014-162	217747	PAINT EXTERIOR OF FIRE STATION	\$12,757.74
REXEL INC DBA		F414895	217970	CIRCUIT BREAKER	\$37.75
RICHLAND ACE HARDWARE		208505	217971	SOCKET	\$6.49
		208537		FASTENERS	\$7.69
		43367		SPRAY PAINT	\$14.06
		43858		WORK GLOVES	\$7.57
		43859		FASTENERS	\$3.25
STEEBER'S LOCK SERVICE		3474	218071	SCHLAGE BOLT LOCK	\$34.66
		3502		SCHLAGE DEADBOLT	\$56.32
STONEWAY ELECTRIC SUPPLY		S101029912.001	217976	WIRE CONNECTORS	\$45.04
		S101035388.001		WIRE CONNECTORS	\$30.03
		S101041582.001		FLUORESCENT LAMPS	\$754.13
		S101042798.001		LINEAR FLUORESCENT LAMPS	\$216.60
				RETURNED FLUORESCENT LAMPS	(\$700.26)
		S101051038.001		LOAD CENTER/50 AMP UTILITY BOX	\$135.47
		S101055633.001		METAL HALIDE LAMP	\$246.00
		S101056602.001		CU BLACK WIRE	\$26.09
		S101057669.001		COMPACT FLUORESCENT LAMPS	\$84.47
SUNBELT RENTALS INC		48139837-001	217758	SAFETY GLASSES	\$43.10
WILBUR ELLIS COMPANY		8550580	218081	FERTILIZER	\$2,863.71
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$90.87
<b>PARKS &amp; REC - PARKS&amp;FACILITIES TOTAL ****</b>					<b>\$130,495.91</b>
<b>Division:</b> 900 NON-DEPARTMENTAL					
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$40.32
<b>NON-DEPARTMENTAL TOTAL ****</b>					<b>\$40.32</b>
<b>GENERAL FUND Total ***</b>					<b>\$343,572.13</b>
<b>FUND 101 CITY STREETS</b>					
<b>Division:</b> 401 STREETS MAINTENANCE					
ADVANCED SIGNAL & CONTRACTING LLC	P053855	2332	217871	RAILROAD CROSSING INSPECTIONS	\$310.00
	P053855			C/O #3 90LB END POST	\$31.41
BANK OF AMERICA		TXN00018576	217788	RAILROAD EDUCATION - TRAINING	\$45.00
		TXN00018716		STAPLES - CALENDAR	\$25.24
		TXN00018741		OFFICE DEPOT - CALENDARS	\$29.52
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$78.84
				CITY UTILITY BILLS/OCT 2014	\$915.37
INLAND ASPHALT CO		32-2039796	217943	ASPHALT	\$181.94
SUN RENTAL CENTER		203325-3	217979	EXCAVATOR RENTAL 10/23-10/29	\$973.62
TRAFFIC SAFETY SUPPLY CO INC	S016021	990214	217986	FREIGHT	\$29.15
	S016021			8" PAVEMENT MARKER BUTTOIN, YE	\$127.85



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TRAFFIC SAFETY SUPPLY CO INC	S016021	990214	217986	8" PAVEMENT MARKER BUTTON, WHI	\$123.30
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$23.06
<b>STREETS MAINTENANCE TOTAL ****</b>					<b>\$2,894.30</b>
<b>Division:</b>	402	ARTERIAL STREETS			
ABADAN INC		ARIN051511	217687	AUX TRACK ADDITION ENG COPIES	\$545.83
AMERICAN ROCK PRODUCTS INC		216230	217873	CONCRETE	\$736.44
		216504		CONCRETE	\$767.63
		216771		CONCRETE	\$506.31
		216867		TOP COURSE	\$87.94
FOSTER PEPPER PLLC	P054587	1086065	217726	CENTER PARKWAY EXTENSION - MAT	\$695.50
	P054587	1086084		CENTER PARKWAY EXTENSION - MAT	\$344.00
IMT INC		5905	217941	LOGSTON BLVD-M14285	\$2,285.00
INLAND ASPHALT CO		32-2039796	217943	ASPHALT	\$434.85
PRO BUILD COMPANY LLC		71450446	217967	SMARTSIDE SIDING	\$56.09
		71452247		LUMBER	\$40.05
WA STATE DEPT OF TRANSPORTATION	P054588	RE-45A6136YBL004	217768	CENTER PARKWAY EXTENSION - WSD	\$127.70
WATTS CONSTRUCTION INC	P054113	C106-14/PYMT 4	217771	ROBERTSON DR EXTENSION, ROAD A	\$533,616.11
	P053983	C94-14/PYMT 5	218077	CANYON ST RECONSTRUCTION - 94-	\$3,199.54
	P054412	PE#1-FINAL 153-14	217868	LOGSTON BLVD CONSTRUCTION - 15	\$410,664.54
<b>ARTERIAL STREETS TOTAL ****</b>					<b>\$954,107.53</b>
<b>CITY STREETS Total ***</b>					<b>\$957,001.83</b>
<b>FUND</b>	110	<b>LIBRARY</b>			
<b>Division:</b>	303	LIBRARY			
BANK OF AMERICA		TXN00018480	217788	INGRAM BOOKS	\$176.66
		TXN00018486		PHONE	\$274.90
		TXN00018512		OVERDRIVE DIGITAL BOOKS	\$1,006.64
		TXN00018519		INGRAM BOOKS	\$205.93
		TXN00018524		BAKER & TAYLOR BOOKS	\$144.67
		TXN00018526		INGRAM BOOKS	\$43.53
		TXN00018544		INGRAM BOOKS	\$136.25
		TXN00018546		INGRAM BOOKS	\$527.68
		TXN00018553		INGRAM BOOKS	\$1,453.47
		TXN00018554		LIBRARY & RCC GET TOGETHER	\$88.32
		TXN00018563		INGRAM BOOKS	\$459.51
		TXN00018568		INGRAM BOOKS	\$11.03
		TXN00018577		INGRAM BOOKS	\$181.27
		TXN00018582		REGISTRATION WALE CONF DPA	\$285.00
		TXN00018584		DISC CLEANER REPAIR	\$713.90
		TXN00018596		INGRAM BOOKS	\$276.25





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018599	217788	REGISTRATION WALE CONF DS	\$165.00
		TXN00018602		INGRAM BOOKS	\$1,472.38
		TXN00018604		REGISTRATION WALE CONF LA	\$165.00
		TXN00018620		INGRAM BOOKS	\$153.18
		TXN00018623		R&L PUBLISHING GROUP BOOKS	\$64.75
		TXN00018634		STAPLES - Credit	(\$292.40)
		TXN00018646		INGRAM BOOKS	\$471.15
		TXN00018647		STAPLES - Credit	(\$71.33)
		TXN00018660		INGRAM BOOKS	\$107.80
		TXN00018677		REGISTRATION WALE CONF DPA - R	(\$265.00)
		TXN00018681		INGRAM BOOKS	\$103.40
		TXN00018684		BOOK MARKS	\$365.52
		TXN00018707		INGRAM BOOKS	\$150.22
		TXN00018708		INGRAM BOOKS	\$141.49
		TXN00018721		INGRAM BOOKS	\$124.02
		TXN00018724		INGRAM BOOKS	\$1,462.02
		TXN00018736		INGRAM BOOKS	\$404.69
		TXN00018745		INGRAM BOOKS	\$304.49
		TXN00018758		INGRAM BOOKS	\$364.06
		TXN00018764		RECORDED BOOKS	\$917.63
		TXN00018769		RECORDED BOOKS	\$508.08
		TXN00018771		MCGRAW HILL BOOKS	\$103.19
		TXN00018773		INGRAM BOOKS	\$18.84
		TXN00018793		INGRAM BOOKS	\$203.41
		TXN00018818		INGRAM BOOKS	\$644.45
		TXN00018821		INGRAM BOOKS	\$19.48
		TXN00018824		WHITE BOARDS	\$378.00
		TXN00018836		INGRAM BOOKS	\$184.80
		TXN00018856		INGRAM BOOKS	\$3,136.74
		TXN00018857		INGRAM BOOKS	\$38.93
		TXN00018859		RPL_LIBRARY-FACEBOOK	\$3.75
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$4,174.84
UNITED PARCEL SERVICE	S016060	000986641464	218074	GROUND PKG TO INGRAM FOR LIBRA	\$4.53
XEROX CORPORATION		076443933	217778	W7225 BASE CHR/COPIES-SEPT	\$176.27
		076443934		W7225 BASE CHR/COPIES-SEPT	\$357.11
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$140.41

LIBRARY TOTAL \*\*\*\* \$22,385.91

LIBRARY Total \*\*\* \$22,385.91

FUND 112 INDUSTRIAL DEVELOPMENT FUND

Division: 305 ECONOMIC DEVELOPMENT



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018542	217788	IEDC ONLINE - Webinar - Crowdf	\$95.00
CITY OF KENNEWICK		011281	217896	ICSC BOOTH RENTAL FEE	\$298.33
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$370.16
PARADISE BOTTLED WATER CO		10/14-ATTORNEY	217963	BOTTLED WATER-OCT	\$3.26
XEROX CORPORATION		076741457	217999	W7855 PRINTS-9/21-10/21/14	\$26.68
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$25.62
<b>ECONOMIC DEVELOPMENT TOTAL ****</b>					<b>\$819.05</b>
<b>Division:</b>	306	ECONOMIC DEVELOPMENT PROJECTS			
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$44.42
ENDURIS WASHINGTON		R15578-R	217915	WSCDA LIABILITY INSURANCE	\$880.00
HDR ENGINEERING INC		00424302-H	217731	C14-09 HR TRACK E/C SUPPORT	\$12,371.90
<b>ECONOMIC DEVELOPMENT PROJECTS TOTAL ****</b>					<b>\$13,296.32</b>
<b>INDUSTRIAL DEVELOPMENT FUND Total ***</b>					<b>\$14,115.37</b>
<b>FUND</b>	<b>113</b>	<b>I-NET</b>			
<b>Division:</b>	202	CABLE COMMUNICATIONS/I-NET			
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$108.59
<b>CABLE COMMUNICATIONS/I-NET TOTAL ****</b>					<b>\$108.59</b>
<b>I-NET Total ***</b>					<b>\$108.59</b>
<b>FUND</b>	<b>150</b>	<b>HOTEL/MOTEL FUND</b>			
<b>Division:</b>	307	HOTEL/MOTEL TAX			
ATOMIC HERITAGE FOUNDATION		886	217878	C116-14 PIONEERING HISTORY PRG	\$25,000.00
<b>HOTEL/MOTEL TAX TOTAL ****</b>					<b>\$25,000.00</b>
<b>HOTEL/MOTEL FUND Total ***</b>					<b>\$25,000.00</b>
<b>FUND</b>	<b>153</b>	<b>COMMUNITY DEV BLOCK GRANT</b>			
<b>Division:</b>	308	CDBG PROGRAM			
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$5.77
				TELEPHONE CHARGES 10/23-11/22	\$6.04
<b>CDBG PROGRAM TOTAL ****</b>					<b>\$11.81</b>
<b>COMMUNITY DEV BLOCK GRANT Total ***</b>					<b>\$11.81</b>
<b>FUND</b>	<b>154</b>	<b>HOME FUND</b>			
<b>Division:</b>	309	HOME PROGRAM			
CITY OF KENNEWICK		102314	217709	HOME DPA 8/1-9/30/14	\$132,933.33
CITY OF PASCO		OCT-14	217710	PASCO HOME DPA 9/1-9/30/14	\$30,847.95
ESCROW & TITLE SERVICES INC DBA		DPA 14-13	217721	HOME DPA-VAN CORBACH-1713 GRAY	\$10,000.00
TU DECIDES MEDIA INC		2014-20794	217766	HOME FUNDING/CPS AD	\$300.00



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$6.04
<b>HOME PROGRAM TOTAL ****</b>					<b>\$174,087.32</b>
<b>HOME FUND Total ***</b>					<b>\$174,087.32</b>
<b>FUND 317</b>	<b>FIRE STATION 74 CONSTRUCTION</b>				
<b>Division:</b>	900	NON-DEPARTMENTAL			
HILL INTERNATIONAL INC	S015907	C14-021/0000008	217938	DESIGN-BUILD OVERSIGHT SERVICE	\$1,662.50
LEONE & KEEBLE INC	P054395	C127-14/PYMT 2	217952	FIRE STATION NO. 74-DESIGN-BUI	\$13,089.59
<b>NON-DEPARTMENTAL TOTAL ****</b>					<b>\$14,752.09</b>
<b>FIRE STATION 74 CONSTRUCTION Total ***</b>					<b>\$14,752.09</b>
<b>FUND 380</b>	<b>PARK PROJECT CONSTRUCTION</b>				
<b>Division:</b>	337	PARKS & REC PROJECTS			
BANK OF AMERICA		TXN00018530	217788	ACE HARDWARE - drill	\$227.41
		TXN00018569		GRIGGS ACE HARDWARE - fastener	\$11.91
		TXN00018848		ACE HARDWARE - bushings, elbow	\$52.44
FAMILY FARMS DBA	P054450	C14-37/PYMT 1	217722	CONSTRUCT SIDEWALKS AT GALA PA	\$16,188.68
SWCA INC	P053766	34382	217759	CONTRACT WITH SWCA FOR HOWARD	\$10,829.80
<b>PARKS &amp; REC PROJECTS TOTAL ****</b>					<b>\$27,310.24</b>
<b>PARK PROJECT CONSTRUCTION Total ***</b>					<b>\$27,310.24</b>
<b>FUND 401</b>	<b>ELECTRIC UTILITY FUND</b>				
<b>Division:</b>	000				
AMERICAN CASTING & MANUFACTURING CORP	P054433	242975	217872	METER PADLOCK SEAL,	\$240.00
	P054433			METER,PADLOCK SEAL WP101	\$1,500.00
BANK OF AMERICA		TXN00018663	217788	WESCO/4ACRS AL SPLICE	\$25.72
GRAINGER	S016043	9574795218	217729	STANDARD CABLE TIE ITEM #36J15	\$28.60
HD SUPPLY POWER SOLUTIONS LTD	S015990	2684890-00	217932	INSULATOR STRAIN 78"FIBERGLASS	\$314.94
	S015990			BOLT DOUBLE ARMING 3/4 X 26	\$691.39
	S015990			BOLT DOUBLE ARMING, 3/4 X 30,	\$2,696.67
SAFETYCAL INC	S015955	24720	217754	TAGS, REFLECTIVE NUMBER/LETTER	\$972.42
WESCO DISTRIBUTION INC	P054428	567290	217773	LUMINAIRE HPS, 400 WATT MULTI-	\$2,287.30
<b>TOTAL ****</b>					<b>\$8,757.04</b>
<b>Division:</b>	501	<b>BUSINESS SERVICES</b>			
BANK OF AMERICA		TXN00018583	217788	EUCI COURSE REGISTRATION-HAMMO	\$2,195.00
		TXN00018670		AGENT FEE-WHITNEY EUCI TRAININ	\$35.00
		TXN00018675		AGENT FEE-HAMMOND EUCI TRAININ	\$35.00
		TXN00018686		ALASKA AIR-HAMMOND EUCI TRAINI	\$309.20
		TXN00018795		SHUTTLE-TRANSPORTATION/HAMMOND	\$35.00
		TXN00018797		GOTOCITRIX-GOTOMTG SUBSCRIPTIO	\$20.58



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018801	217788	THE ISLAND HOTEL-HOTEL-14-497	\$213.76
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$543.44
		14-449 LARKIN	217903	NRU-RMC MTGS/PORTLAND/LARKIN	\$400.09
		14-451 HAMMOND		NRU-PPC MTGS/PORTLAND/HAMMOND	\$539.14
DEPARTMENT OF LABOR & INDUSTRIES		317306256	217911	L&I WAC VIOLATION PENALTY FEE	\$900.00
EDGEMON, SANDI		14-465 EDGEMON	217913	PPC MTGS/PORTLAND/EDGEMON	\$411.05
UNITED PARCEL SERVICE	S016060	000986641464	218074	GROUND PKG TO SECUCONTROL INC	\$5.76
XEROX CORPORATION	P054187	076741463	217999	XEROX LEASES FOR 2014:	\$265.32
	P054187	076741464		XEROX LEASES FOR 2014:	\$271.34
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$50.47
				TELEPHONE CHARGES 10/23-11/22	\$116.52
				TELEPHONE CHARGES 10/23-11/22	\$111.42
				TELEPHONE CHARGES 10/23-11/22	\$96.09
				TELEPHONE CHARGES 10/23-11/22	\$51.15
<b>BUSINESS SERVICES TOTAL ****</b>					<b>\$6,605.33</b>
<b>Division:</b>	502	ELECTRICAL ENGINEERING			
BANK OF AMERICA		TXN00018499	217788	APPA-POLE ATTACHMENTS WORKBOOK	\$318.00
		TXN00018650		EUCI COURSE REGISTRATION-WHITN	\$2,195.00
		TXN00018672		ALASKA AIR-WHITNEY EUCI TRAINI	\$328.20
		TXN00018697		IEEE-MEMBERSHIP-SCHENNUM	\$252.00
		TXN00018800		SHUTTLE-TRANSPORTATION/WHITNEY	\$35.00
		TXN00018804		THE ISLAND HOTEL-HOTEL-TRIP 14	\$213.76
		TXN00018827		SUPERSHUTTLE-TRANSPORT/HILL	\$56.00
		TXN00018850		DELTA AIR-CONF TRAVEL-TRIP 14-	\$467.20
		TXN00018852		IEEE-MEMBERSHIPS	\$270.32
DLT SOLUTIONS LLC	P054499	S1270386	217718	Autodesk AutoCAD Map 3D 2015	\$730.90
	P054499			TAX	\$145.46
	P054499			Autodesk AutoCAD Map 3D 2015	\$1,021.65
GRAINGER	S016043	9583934881	217729	MARKING FLAG, RED ITEM #3JUR9	\$11.76
WATER SOLUTIONS INC	P053569	9802	217994	DSC (703) BLDG WATER UNIT RENT	\$13.55
<b>ELECTRICAL ENGINEERING TOTAL ****</b>					<b>\$6,058.80</b>
<b>Division:</b>	503	POWER OPERATIONS			
BANK OF AMERICA		TXN00018520	217788	ENERGY JOBS - ELEC DISPATCHER	\$285.00
		TXN00018522		LINEAR FOOT FENCE/DROP ROD	\$13.97
		TXN00018534		ENERGY JOBS PORTAL - ELEC DISP	\$285.00
		TXN00018586		FARWEST LINE/LINEMAN WRENCH	\$90.18
		TXN00018693		HORIZON DIST/SAFETY GLASSES	\$70.18
		TXN00018872		HD SUPPLY UTILITIES/END CAP/TH	\$56.48
BOYD'S TREE SERVICE LLC	P053496	3664	217700	TREE PRUNING SVC-JAN 1 THRU AP	\$7,189.60
	P053496	3674		TREE PRUNING SVC-JAN 1 THRU AP	\$7,189.60



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$2,271.98
				CITY UTILITY BILLS/OCT 2014	\$232.04
		10/2014-1901	217901	#1901 DROP BOX DISP/HAULING	\$506.72
		10/2014-28		#28 RHLD COMM TONS	\$30.00
				#28 RHLD COMM TONS	\$77.56
				#28 RHLD COMM TONS	\$41.90
		14-393 GILL	217903	ESRI CONF/MEMPHIS/GILL	\$597.73
COLUMBIA RIGGING CORP		25163	217713	CHAIN SLING REPAIR	\$133.80
CONSTRUCTION AHEAD INC DBA		24042-06	217908	STEVENS DRIVE TRAFFIC CONTROL	\$676.25
GILL, KELLEY		14-393	217929	ESRI CONF/TAXI/PARKING/GILL	\$90.03
HERTZ EQUIPMENT RENTAL CORP		27720813-002	217732	SAW RENTAL 10/28-10/30	\$126.17
		27730231-001		SOD CUTTER RENTAL 11/3/14	\$81.23
HI-LINE HOLDING COMPANY LLC DBA	S016031	1/632470	217937	DELIVERY	\$21.56
	S016031			DOUBLE EYE HANDLINE HOOK #HL1	\$60.00
	S016031			NYLON HANDLINE BLOCK W/MEAT HO	\$600.00
	S016012	1/G19310	217733	SHIPPING	\$17.45
	S016012			TRAVELING GROUND #BS1590C	\$408.51
PARADISE BOTTLED WATER CO		10/14-POWER OPS	217963	BOTTLED WATER-OCT	\$14.20
REXEL INC DBA		F353170	217753	CIRCUIT BREAKER	\$11.60
	S016019	F384582		LOCKBACK KNIFE, 2-3/8" SHEEPFO	\$199.60
	S016019			ADJUST FOR TAX	(\$0.01)
	S016019			LOCKBACK KNIFE, 2-5/8" SHEEPFO	\$212.24
		F426310	217970	LED LAMP/LAMPHOLDERS	\$156.07
RICHLAND ACE HARDWARE		208509	217971	FASTENERS	\$4.33
		208549		FOGGERS/FASTENERS	\$23.40
		43912		ADAPTER/NIPPLE	\$2.04
STONEWAY ELECTRIC SUPPLY		S101052281.001	217976	PHOTO CONTROLS-5	\$18.27
				PHOTO CONTROLS-5	\$27.40
WOOD'S NURSERY INC		0017730	217777	4 ROLLS SOD	\$21.63
<b>POWER OPERATIONS TOTAL ****</b>					<b>\$21,843.71</b>
<b>Division:</b>	504	SYSTEMS DIVISION			
BANK OF AMERICA		TXN00018509	217788	TARGET-BLUETOOTH B. COBB	\$54.14
		TXN00018794		HOME DEPOT-TOUGH BIN	\$30.26
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$1,446.93
FASTENAL COMPANY		WARIC46329	217724	HAND CHUCK KEY	\$5.39
NetIG LLC	P054407	650913-01	217746	OM1, MM DUPLEX PATCH CABLE, PL	\$30.27
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$63.68
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$63.68
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$31.84
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$31.84
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$95.52



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
NetIG LLC	P054407	650913-01	217746	OM1, MM DUPLEX PATCH CABLE, PL	\$60.54
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$151.35
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$60.54
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$159.20
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$60.54
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$30.27
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$63.68
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$30.27
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$95.52
	P054407			FREIGHT	\$9.37
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$31.84
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$90.81
	P054407			OM1, MM DUPLEX PATCH CABLE, PL	\$90.81
SCHWEITZER ENGINEERING LABORATORIES INC	S015970	6055-607798	217755	5 PORT ETHERNET SWITCH, SCHWEI	\$1,949.40
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$974.70
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$2,924.10
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$2,924.10
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$1,949.40
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$974.70
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$974.70
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$974.70
	S015970			5 PORT ETHERNET SWITCH, SCHWEI	\$1,949.40
STONEWAY ELECTRIC SUPPLY		S101035325.001	217976	MACHINE SCREWS/WASHERS	\$5.22
		S101036845.001		CORNER ANGLES	\$51.89
		S101039863.001		BUSHINGS	\$5.14
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4100189	217988	UTILITIES LOCATE SERVICE FOR	\$236.07
WASTE MANAGEMENT		00912221-1819-2	217770	POL SRVCS 1032 UNIVERSITY DR	\$108.01
<b>SYSTEMS DIVISION TOTAL ****</b>					<b>\$18,789.82</b>
<b>Division:</b>	505	ENERGY POLICY MGMT			
APOLLO SHEET METAL INC	P054136	137894	217692	EE LOAN: 2361 MICHAEL AVE, HEA	\$8,768.91
	P054372	138260		EE LOAN: S BRINES, 412 DELAFIE	\$8,898.36
BANK OF AMERICA		TXN00018513	217788	NEWEGG-LOGITECH ERGO KEYBOARD	\$81.98
		TXN00018567		APPA-CUSTOMER CONNECTIONS EVEN	\$1,290.00
		TXN00018574		SUPERSHUTTLE-APPA CONFERENCE-J	\$60.00
		TXN00018698		DOLRTREE-PUBLIC POWER WEEK BAL	\$10.83
		TXN00018738		NEWEGG-Presentation Mouse	\$42.98
BI STATE SIDING & WINDOWS INC		1404 DUPORTAIL	217698	1404 DUPORTAIL-REBATE-WINDOWS	\$431.96
CITY OF RICHLAND		102440	217711	1404 DUPORTAIL-REBATE-HP	\$1,000.00
		14-450 BOOTH	217903	NEMS RMC MTG/PORTLAND/BOOTH	\$400.09
		181940	217711	1003 WILLARD-REBATE-HP	\$1,000.00
		251302		1318 POTTER-REBATE-DHP	\$800.00



## City Of Richland

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From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		610660	217711	1842 MCMURRAY-REBATE-HP/PTCS	\$1,400.00
		62120		412 DELAFIELD-REBATE-HP	\$1,000.00
		693880		132 SPENGLER-REBATE-HP/PTCS	\$1,400.00
		772060		2361 MICHAEL-REBATE-HP	\$1,000.00
		772440		2428 MICHAEL-REBATE-HP	\$1,000.00
		820440		1833 PEACHTREE 1&2-REBATE-HP	\$2,000.00
		831080		1250 BRENTWOOD-REBATE-HP	\$1,000.00
DELTA HEATING & COOLING INC		22807	218022	94 WLADRON-REBATE- HEAT PUMP	\$1,000.00
		22867	217715	2644 EASTWOOD-REBATE-HP	\$1,000.00
	P054472	22868		EE LOAN: S PARKER, 1404 DUPORT	\$7,272.35
EDGEMON, SANDI		14-460 EDGEMON	217912	APPA CONF/JACKSONVILLE/EDGEMON	\$1,353.15
EFFICIENCY SOLUTIONS LLC	P053492	10-14	218027	PROF SERVICES FOR 2014 ENERGY	\$3,038.50
EMBERTEC USA LLC	P054369	SI-00000042	217720	POWER SAVING STRIP, EMBERSTRIP	\$6,000.00
	P054369			PLUGLOAD MANAGEMENT DEVICE,	\$6,000.00
GLASS NOOK INC		65127	217728	1000 CATSKILL#3-REBATE-WINDOWS	\$600.54
		65129		2500GW WAY#129-REBATE-WINDOWS	\$199.56
IWI INC		67558	218036	1741 APRIL LP-REBATE-INSULATIO	\$1,851.45
M CAMPBELL & COMPANY INC		675571	217740	1029 MOONSTONE-REBATE-HP	\$1,000.00
PERFECTION GLASS		9936414007	218055	400 GOETHALS-REBATE-WINDOWS	\$108.00
ROBERTS CONSTRUCTION INC	P054352	3323	218062	EE LOAN: P NORMAN, 1212 BIRCH	\$4,286.78
SMITH INSULATION INC		13226-CofR	217757	321 GULF-REBATE-INSULATION	\$1,046.48
		13231CofR		123-125 GW WAY-REBATE-WIN/INS	\$2,091.70
		13236CofR		517-519 BARTH-REBATE-INSULATIO	\$1,210.24
		13255CofR		1421 MAHAN-REBATE-WINDOWS	\$753.96
		13278CofR	218070	600 MILLWOOD-REBATE-INSULATION	\$367.38
TOTAL ENERGY MANAGEMENT INC		51529WWR	217762	612 BASSWOOD-REBATE-HP	\$1,000.00
		51692WWR	218072	1600 MCMURRAY-REBATE-H PUMP	\$1,000.00
WATER SOLUTIONS INC	P053569	9802	217994	DSC (703) BLDG WATER UNIT RENT	\$17.33
<b>ENERGY POLICY MGMT TOTAL ****</b>					<b>\$72,782.53</b>
<b>Division:</b>	506	TECHNICAL SERVICES			
BANK OF AMERICA		TXN00018561	217788	DELL-23 Computer LCD Monitor	\$599.75
		TXN00018572		DELL-DELL USB Soundbar-	\$30.01
		TXN00018601		OFFICE DEPOT-TONER	\$37.01
		TXN00018695		JADE LEARNING-MCMAHON TRAINING	\$85.00
		TXN00018713		TARGET-BLUETOOTH:AL SCOTT	\$27.06
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$1,156.93
<b>TECHNICAL SERVICES TOTAL ****</b>					<b>\$1,935.76</b>
<b>ELECTRIC UTILITY FUND Total ***</b>					<b>\$136,772.99</b>
<b>FUND</b>	<b>402</b>	<b>WATER UTILITY FUND</b>			



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division: 410 WATER CAPITAL PROJECTS</b>					
CITY OF RICHLAND		10/2014-26	217901	#26 GREEN WASTE-LANDFILL	\$150.75
HD SUPPLY WATERWORKS LTD	S016022	D142055	217933	30" FLANGED COUPLING ADAPTER,	\$3,583.82
STEEBER'S LOCK SERVICE		10432	218071	LOCK REPAIR	\$86.64
STONEWAY ELECTRIC SUPPLY		S101046264.001	217976	CONDUIT CLAMPS/BODIES	\$19.34
<b>WATER CAPITAL PROJECTS TOTAL ****</b>					<b>\$3,840.55</b>
<b>Division: 412 WATER OPERATIONS</b>					
BANK OF AMERICA		TXN00018717	217788	STAPLES - CALENDARS	\$41.26
		TXN00018740		OFFICE DEPOT - FAX INK - TALLE	\$248.16
		TXN00018757		OFFICE DEPOT - CALENDARS	\$45.54
		TXN00018784		GREEN RIVER COMM - TALLENT CLA	\$185.00
		TXN00018871		FURROW PUMP/PUMP REPAIR PARTS	\$394.23
BENTON RURAL ELECTRIC ASSOCIATION		10/14-38510	217886	KENNEDY BOOSTER STATION	\$1,261.04
BUILDERS HARDWARE & SUPPLY CO INC		S3342842.001	217889	WWTP ACCESS CONTROL UPDATES	\$774.20
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$87.05
				CITY UTILITY BILLS/OCT 2014	\$53,170.25
CORRECT EQUIPMENT INC	S016002	30410	217714	ESTIMATED FREIGHT	\$275.00
	S016002			CHLORINATION TABLETS, 55LB PAI	\$5,755.20
ENERGY NORTHWEST		ENV02447	218029	WATER SAMPLES	\$1,004.00
		ENV02448		WATER SAMPLES	\$420.00
FINCH, JOHN		14-436 FINCH	217924	DOH CERT COMM/OLYMPIA/FINCH	\$171.56
OXARC INC		PSS5935	217961	CHLORINE	\$3,530.96
		PSS5939		CHLORINE	\$3,215.46
REXEL INC DBA		F370385	217753	STRAIN RELIEF GRIP	\$42.97
		F378933		HEATER ELEMENT	\$148.64
		F395865		DP CONTACTOR	\$57.18
STONEWAY ELECTRIC SUPPLY		S101049200.001	217976	FUSES	\$19.73
VERIZON WIRELESS		9733991844	217991	WTP SCADA LINE 10/20-11/19	\$25.46
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$58.29
<b>WATER OPERATIONS TOTAL ****</b>					<b>\$70,931.18</b>
<b>Division: 413 WATER MAINTENANCE</b>					
AMERICAN ROCK PRODUCTS INC		216503	217873	TOP COURSE	\$112.29
BADGER METER INC	S016032	1019153	217694	ADJUST TAX	\$0.01
	S016032			SUMMATOR FOR 4" COMPOUND METER	\$196.02
	S016032			SUMMATOR FOR 6" COMPOUND METER	\$196.02
	S016032			NEXT DAY AIR FREIGHT	\$245.88
	S016032			ERT FOR COMPOUND SERIES METERS	\$324.03
	S016029	1020189	217879	BATTERY PACK FOR 4" M5000 MAG	\$142.69
	S016029			FREIGHT	\$42.38
	S016029			AMPLIFIER COVER FOR 4" M5000 M	\$322.19





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018472	217788	WETRC TRAINING - SIEFKEN	\$175.00
		TXN00018489		OFFICE DEPOT - OFFICE SUPPLIES	\$90.18
		TXN00018496		OFFICE DEPOT - STAPLER	\$47.64
		TXN00018559		PAYPAL - TABLET SCREEN PROTEC	\$12.99
		TXN00018657		M2M COMM - OCT BATTELLE BOOSTE	\$9.95
		TXN00018727		STAPLES - CALENDARS	\$24.45
		TXN00018742		OFFICE DEPOT - CALENDARS	\$75.19
		TXN00018783		STAPLES - CALENDAR	\$32.25
BEAVER BARK & ROCK		645336	217881	CONCRETE	\$128.86
CENTRAL HOSE & FITTINGS INC		398555	217706	WATER DISCHARGE HOSE	\$800.39
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$370.28
				CITY UTILITY BILLS/OCT 2014	\$62.54
				CITY UTILITY BILLS/OCT 2014	\$12,436.43
				CITY UTILITY BILLS/OCT 2014	\$440.60
				CITY UTILITY BILLS/OCT 2014	\$812.98
				CITY UTILITY BILLS/OCT 2014	\$4.26
				CITY UTILITY BILLS/OCT 2014	\$4.21
				CITY UTILITY BILLS/OCT 2014	\$650.07
				CITY UTILITY BILLS/OCT 2014	\$1,795.58
		WARIC46385	217724	BOLTS	\$15.95
		I3782517	217931	FLANGES	\$177.07
		1128964-01	217945	GALVANIZED PLUGS	\$10.16
PRO BUILD COMPANY LLC		71450452	217967	WOOD STAKES	\$64.96
		71450478		WOOD LATH	\$20.56
		71450479		WOOD STAKES	\$64.96
		71450480		RETURNED WOOD LATH	(\$20.56)
		208527	217971	PICK UP TOOL	\$3.78
		208535		SANDING DISC	\$8.65
RICHLAND ACE HARDWARE		43835		18V BATTERIES	\$108.29
		43836		POLY PIPE	\$13.27
		S101040629.001	217976	FIXED POSITION PHOTO CONTROL	\$18.27
		S101044434.001		SLIM WALL PACK LIGHT	\$193.65
STONEWAY ELECTRIC SUPPLY		6133-6	217983	EXTENSION PAINT POLE	\$25.31
		6630-1	217760	PAINT PAILS	\$19.47
		6742-4		EXTERIOR PAINT	\$158.52
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4100189	217988	UTILITIES LOCATE SERVICE FOR	\$39.34
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$18.37

WATER MAINTENANCE TOTAL \*\*\*\* \$20,495.38

WATER UTILITY FUND Total \*\*\* \$95,267.11

FUND 403 WASTEWATER UTILITY FUND



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division: 420 SEWER ADMINISTRATION</b>					
WA STATE DEPARTMENT OF ECOLOGY	P054585	L1000013/PYMT 6	217992	WWTF AERATION BASIN 2 MOD - LO	\$19,972.27
	P054585			WWTF AERATION BASIN 2 MOD - LO	\$31,390.75
<b>SEWER ADMINISTRATION TOTAL ****</b>					<b>\$51,363.02</b>
<b>Division: 421 SEWER CAPITAL PROJECTS</b>					
CENTRAL HOSE & FITTINGS INC		398728	217706	DISCHARGE HOSES/SHANKS/CLAMPS	\$202.03
CH2M HILL ENGINEERS INC	P054283	381002413	217823	WWTF SOLIDS UPGRADE DESIGN - 9	\$49,171.45
	P054283	381008523		MOD. #1 PILOT TESTING OF THE	\$8,639.07
	P054283			WWTF SOLIDS UPGRADE DESIGN - 9	\$57,430.90
COLUMBIA ELECTRIC SUPPLY	P054518	5858-728464	218019	FREIGHT	\$18.95
	P054518			WIRE CABLE, FOR DOME LEVEL	\$584.82
POW CONTRACTING	P054566	C158-14 PE#1	217852	2014 B-BASIN SEWER REHABILITAT	\$54,552.68
	P054566	C158-14/PYMT 2	218056	2014 B-BASIN SEWER REHABILITAT	\$36,099.21
RICHLAND ACE HARDWARE		43933	217971	HEX BUSHINGS	\$15.14
<b>SEWER CAPITAL PROJECTS TOTAL ****</b>					<b>\$206,714.25</b>
<b>Division: 422 SEWER OPERATIONS</b>					
BANK OF AMERICA		TXN00018468	217788	OWPSACSTATE - Purchase	\$109.00
		TXN00018469		OWPSACSTATE - Purchase	\$109.00
		TXN00018529		WAL-MART #3261 - Purchase	\$58.90
		TXN00018532		ARBY'S #6732 - Purchase	\$11.52
		TXN00018540		COSTCO WHSE #0486 - Purchase	\$19.29
		TXN00018543		FRED-MEYER #0286 - Purchase	\$13.53
		TXN00018591		USA BLUE BOOK - Purchase	\$267.46
		TXN00018621		AMAZON MKTPLACE PMTS - Purchas	\$433.63
		TXN00018625		STAPLES - Purchase	\$39.04
		TXN00018636		AMAZON MKTPLACE PMTS - Purchas	\$130.93
		TXN00018704		THE HOME DEPOT #4746 - Purchas	\$62.68
		TXN00018706		STOREDENERGYPRODUCT - Purchase	\$83.70
		TXN00018725		AMAZON MKTPLACE PMTS - Purchas	\$160.00
		TXN00018762		AMAZON MKTPLACE PMTS - Purchas	\$16.63
		TXN00018815		AMAZON MKTPLACE PMTS - Purchas	\$11.66
		TXN00018829		FIVE GUYS #WA-1596 - Purchase	\$28.63
		TXN00018882		STOREDENERGYPRODUCT - Purchase	\$85.22
CH2O INC	P054486	226989	218015	BOILER TREATMENT CHEMICAL, 5	\$1,118.13
	P054486			FREIGHT	\$113.38
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$18,529.24
COLUMBIA ANALYTICAL SERVICES INC DBA	P054337	51-276819-0	218018	WATER- 624 VOLATILE ORGANIC CO	\$400.00
	P054337			WATER- 200.8 TRACE ELEMENTS	\$130.00
	P054337			WATER- 625 SEMIVOL. ORGANIC CO	\$215.00
	P054337			WATER- 420.1 PHENOLICS	\$45.00



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COLUMBIA ANALYTICAL SERVICES INC DBA	P054337	51-276819-0	218018	WATER- 608 ORGANOCHLOR. PEST./	\$160.00
	P054337			WATER- 335.4 TOTAL CYANIDE	\$40.00
	P054337			WATER- 1631E TOTAL MERCURY	\$60.00
	P054337			PSF SAMPLING 9/09/14- WATER- G	\$60.00
FERRELLGAS		1084458581	217922	PROPANE-WASTEWATER	\$226.39
FISHER SCIENTIFIC COMPANY, LLC	P054535	0891131	218031	FREIGHT	\$5.96
	P054535			ALUMINUM WEIGHING DISHES W/O T	\$57.80
	P054535			PH PLASTIC STRIP, RANGE 0-14,	\$12.10
	P054535	0983934		NON STERILE PIPETTE, 400/PK,	\$36.27
GRAINGER	S016043	9573345411	217729	TUBING, FLEXIBLE ITEM #4HL98	\$30.28
	S016043	9578155302		TUBING, FLEXIBLE ITEM #4HL98	\$151.41
HERTZ EQUIPMENT RENTAL CORP		27628651-TAX	217732	REMIT SALES TAX 27628651-001	\$2.02
KAMAN INDUSTRIAL TECHNOLOGIES		Y351037	217947	HI POWER V BELTS	\$115.36
MOON SECURITY SERVICES INC	P054070	717835	217959	PERMIT	\$32.49
	P054070			DMP XR150 142 ZONE CONTROL PAN	\$197.65
	P054070			INSTALLATION, WIRING, PROGRAMM	\$406.13
	P054070			2 GRAPHIC TOUCH KEYPADS	\$319.49
	P054070			4 MOTION DETECTORS	\$228.52
	P054070			5 DOOR TRANSMITTERS WITH SWITC	\$201.71
	P054070			AES RADIO COMMUNICATOR	\$121.84
	P054070			1 HI POWER WIRELESS RECEIVER	\$81.23
	P054070			PRICE ADJUSTMENT	(\$0.56)
NORCO INC	P054548	14659757	218052	MSHA O2 SENSOR FOR ITX, ITE #I	\$189.53
PARAMOUNT SUPPLY COMPANY		048347	217964	STAINLESS STEEL TEES	\$8.22
REXEL INC DBA		F366227	217753	MOTOR SWITCH	\$61.24
RICHLAND ACE HARDWARE		43755	217971	TARP	\$17.32
		43791		ALUM SCREEN/SCREEN ROLLER	\$22.17
		43951		BALL VALVE/BUSHINGS	\$38.72
STONEWAY ELECTRIC SUPPLY		S101033829.001	217976	CF BULBS	\$152.80
		S101042834.001		BASE BULBS	\$32.94
		S101042845.001		RETURN CF BULBS	(\$143.22)
		S101047064.001		CONNECTOR	\$15.60
		S101057081.001		INSULATED CONNECTORS	\$45.96
UNITED PARCEL SERVICE	S016060	000986641464	218074	COLLECT PKG FROM HACH FOR WWTP	\$4.62
	S016060			COLLECT PKG FROM DETCON/OLDHAM	\$6.14
WASTE MANAGEMENT		0091223-1819-0	217770	POL SRVCS -COMPOST PAD	\$108.01
WONDRACK DISTRIBUTING INC		0449128	217776	CHEV SRI GREASE	\$640.65
XEROX CORPORATION		076741438	217999	W5135 BASE CHRQ-OCT	\$120.51
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$94.34

SEWER OPERATIONS TOTAL \*\*\*\*

\$26,153.21

Division: 423 SEWER MAINTENANCE



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN ROCK PRODUCTS INC		216149	217690	TOP COURSE GRAVEL	\$413.70
		216325		TOP COURSE GRAVEL	\$321.95
		216326		CONCRETE	\$376.19
				CONCRETE	\$96.00
		216418		TOP COURSE GRAVEL	\$244.59
		216419		TOP COURSE GRAVEL	\$307.20
BANK OF AMERICA		TXN00018605	217788	BEST BUY 00005900 - Purch	\$54.13
		TXN00018622		OWPSACSTATE - Purchase	\$109.00
		TXN00018705		TARGET 00023143 - Purch	\$17.33
		TXN00018715		WAL-MART #3261 - Purchase	\$32.40
		TXN00018760		STAPLES - Purchase	\$85.54
		TXN00018839		NEWEGG-Wireless Ergo Keyboard	\$101.98
BARNES, LEAH		110314	217880	BARNES-RETIREMENT CAKE	\$18.99
CENTRAL HOSE & FITTINGS INC		399223	217892	CABLE TIES	\$26.61
		399301		BALL VALVE/BUSHINGS/SHANKS	\$520.97
		399333		BALL VALVE/DISCHARGE HOSES	\$341.49
		399450		FLEXWINGS/SHANK	\$204.69
		227570	217893	BOILER TESTING-OCT'14 BW LABOR	\$62.43
CH2O INC COLUMBIA RIGGING CORP		25080	217713	ANCHOR SHACKLES	\$81.99
		25082		S/S ANCHOR SHACKLES	\$215.46
		25084		ROPE SLINGS	\$416.48
		S4072729.001	217921	REUSABLE EAR PLUGS	\$119.41
FASTENERS INC		S4089329.001	217725	CAP SCREWS/BANDSAW KIT	\$686.08
		S4090428.001		STRETCH FILM	\$16.23
MOON SECURITY SERVICES INC	P054070	717835	217959	4 MOTION DETECTORS	\$228.51
	P054070			AES RADIO COMMUNICATOR	\$121.84
	P054070			1 HI POWER WIRELESS RECEIVER	\$81.22
	P054070			DMP XR150 142 ZONE CONTROL PAN	\$197.65
	P054070			2 GRAPHIC TOUCH KEYPADS	\$319.48
	P054070			5 DOOR TRANSMITTERS WITH SWITC	\$201.71
	P054070			INSTALLATION, WIRING, PROGRAMM	\$406.12
	P054070			PERMIT	\$32.49
		71452232	217750	LUMBER-2X4'S	\$9.16
PRO BUILD COMPANY LLC		71452289		CONCRETE MIX	\$18.41
		43767	217971	PIPE ENDS/CEMENT/ELBOW	\$38.92
		43809		QWIK FIX COUPLINGS/CEMENT	\$68.95
ROWAND MACHINERY CO	S016035	166056	218063	RENTAL OF 4000 GALLON WATER TR	\$1,624.50
STONEWAY ELECTRIC SUPPLY		S101020034.001	217976	INCANDESCENT BULBS	\$19.97
SUNBELT RENTALS INC		48725838-001	217758	SOD CUTTER RENTAL 10/21	\$132.51
TACOMA SCREW PRODUCTS INC		22105857	217980	CABLE TIES	\$37.42
		22105860		CABLE TIES	\$37.42



## City Of Richland

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From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4100189	217988	UTILITIES LOCATE SERVICE FOR	\$39.35
VERIZON WIRELESS		9733991843	217767	BROADBAND WIRELESS 10/20-11/19	\$111.61
WHITNEY EQUIPMENT COMPANY INC	P054517	77160	218080	N256 HARD IRON IMPELLER KIT, P	\$1,842.18
	P054517			AIR FREIGHT	\$71.08
	P054517			3102 BASIC REPAIR KIT, #601890	\$920.55
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$1.33
<b>SEWER MAINTENANCE TOTAL ****</b>					<b>\$11,433.22</b>
<b>WASTEWATER UTILITY FUND Total ***</b>					<b>\$295,663.70</b>

**FUND 404 SOLID WASTE UTILITY FUND****Division:** 432 SOLID WASTE COLLECTION

BANK OF AMERICA		TXN00018662	217788	STAPLES-INK CART.,MAILBOX	\$220.54
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$187.61
CLAYTON WARD COMPANY		1031002	217712	CURBSIDE RECYCLING-OCT	\$1,899.06
	P053652	1031005		2014 DROP-BOX RECYCLING SERVIC	\$7,000.00
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$19.89
<b>SOLID WASTE COLLECTION TOTAL ****</b>					<b>\$9,327.10</b>

**Division:** 433 SOLID WASTE DISPOSAL

BANK OF AMERICA		TXN00018470	217788	STAPLES-LABLE TAPE	\$20.12
		TXN00018475		NEW PIG-ABSORBENT BOOMS	\$147.76
		TXN00018490		STAPLES-SHELF DIVIDERS	\$170.68
		TXN00018531		ARBY'S-M.CHIDESTER/L.FOLLETT E	\$18.06
		TXN00018635		STAPLES-BINDERS,RECYCLE BIN	\$61.23
		TXN00018688		RED LION-J.MARLOW MOLO TRAININ	\$214.82
		TXN00018830		WALMART-BATTERY FOR PUMP	\$104.62
		TXN00018862		AMAZON-EAR MUFFS	\$509.88
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$1,118.91
FOLLETT, LYNNE		OCTOBER 2014	217925	FOLLETT-MILEAGE 10/1-10/31/14	\$31.36
GRAINGER	S016043	9570982372	217729	BATTERY PACK ITEM #38D765	\$401.83
	S016043	9580565530		DISPOSABLE RESPIRATOR ITM #3FU	\$41.11
PARADISE BOTTLED WATER CO		10/14-LANDFILL	217963	BOTTLED WATER-OCT	\$79.72
STONEMAN ELECTRIC SUPPLY		s101038547.001	217976	SECURITY WALL LIGHT	\$178.70
WASTE MANAGEMENT		0091220-1819-6	217770	POL SRVCS -LANDFILL	\$125.74
XEROX CORPORATION		076373445	217778	W7120/COPIES 8/21-9/30	(\$113.36)
		076373446		W7120/COPIES 8/21-9/30	\$106.20
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$40.77
<b>SOLID WASTE DISPOSAL TOTAL ****</b>					<b>\$3,258.15</b>
<b>SOLID WASTE UTILITY FUND Total ***</b>					<b>\$12,585.25</b>

**FUND 405 STORMWATER UTILITY FUND**



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division:</b> 440	STORMWATER CAPITAL PROJECTS				
WATTS CONSTRUCTION INC	P053983	C94-14/PYMT 5	218077	CANYON ST RECONSTRUCTION - 94-	\$391.48
<b>STORMWATER CAPITAL PROJECTS TOTAL ****</b>					<b>\$391.48</b>
<b>Division:</b> 441	STORMWATER				
BANK OF AMERICA		TXN00018669	217788	THE STEAKHOUSE AT MOSE - Purch	\$15.00
		TXN00018679		THE STEAKHOUSE AT MOSE - Purch	\$15.00
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$265.48
COLUMBIA ANALYTICAL SERVICES INC DBA	P054458	51-277140-0	218018	SOIL/OTHER- METALS (ARSENIC,	\$40.00
	P054458			SOIL/OTHER- TOTAL SOLIDS	\$10.00
	P054458			DECANT FACILITY COR VAC TRUCK	\$85.00
	P054458			SOIL/OTHER- PAH'S BY GC/MS (SI	\$260.00
	P054458			SOIL/OTHER- NWTPH-DX	\$85.00
	P054458			SOIL/OTHER- 8260 BVOC_FP	\$105.00
<b>STORMWATER TOTAL ****</b>					<b>\$880.48</b>
<b>STORMWATER UTILITY FUND Total ***</b>					<b>\$1,271.96</b>
<b>FUND 407</b>	<b>MEDICAL SERVICES FUND</b>				
<b>Division:</b> 121	AMBULANCE				
BANK OF AMERICA		TXN00018535	217788	MS TEDDY BEAR - TRAUMA TEDDIES	\$318.55
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$440.11
		14-517 LANDON	217903	WSCP CONF/SEATAC/LONDON	\$443.95
<b>AMBULANCE TOTAL ****</b>					<b>\$1,202.61</b>
<b>MEDICAL SERVICES FUND Total ***</b>					<b>\$1,202.61</b>
<b>FUND 408</b>	<b>BROADBAND FUND</b>				
<b>Division:</b> 460	BROADBAND ADMINISTRATION				
BUILDERS HARDWARE & SUPPLY CO INC	P054610	S3345197.003	217889	SMART READER INSTALL AND PARTS	\$6,617.47
	P054609	S3345877.004		SMART READER INSTALL AND PARTS	\$6,617.47
<b>BROADBAND ADMINISTRATION TOTAL ****</b>					<b>\$13,234.94</b>
<b>BROADBAND FUND Total ***</b>					<b>\$13,234.94</b>
<b>FUND 501</b>	<b>CENTRAL STORES FUND</b>				
<b>Division:</b> 000					
AMSAN	P054519	322015033	217691	CLEANER, NON-ACID DISINFECTANT	\$114.88
BANK OF AMERICA		TXN00018788	217788	MARCHA LABS/WHSE C STOCK	\$174.64
CONNELL OIL INC	P054492	0101317-IN	217907	GREASE CARTRIDGE, RED TAC #2	\$147.83
CROWN PAPER & JANITORIAL SUPPLY INC	P054516	187283/187314	217909	WIPES, 1/4 FOLD, POLY WRAPPED	\$1,083.09
	P054516			ADJUST SALES TAX	(\$0.01)
<b>TOTAL ****</b>					<b>\$1,520.43</b>



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From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CENTRAL STORES FUND Total ***					\$1,520.43
<b>FUND 502</b>	<b>EQUIPMENT MAINTENANCE FUND</b>				
<b>Division:</b>	214	EQUIPMENT MAINTENANCE			
1ST PRIORITY DETAIL		1701	217870	DETAIL VEH 7121 WO 37269	\$81.23
		1702		DETAIL VEH 7074 WO 37270	\$81.23
		1703		DETAIL VEH 7124 WO 37523	\$81.23
AMERICAN WEST CHROME INC		55545	217874	CYLINDER ASSY VEH 3219 WO37345	\$1,462.05
BANK OF AMERICA		TXN00018812	217788	WA DOL-NEW LIC PLATE/3204/3205	\$21.50
BRAUN NORTHWEST INC		17068	217701	STEP MOTOR VEH 5043 WO 37340	\$73.26
CENTRAL HOSE & FITTINGS INC		398913	217706	O-RINGS VEH 5029 WO 37055	\$17.81
		399073		PIPE WRENCH VEH6410 WO 36600	\$338.91
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$2,923.73
COEUR D'ALENE SERVICE STATION EQUIPMENT INC		0060895	217905	ENABLED PUMP FUELING POSITION	\$109.39
CONNELL OIL INC		0100992-IN	217907	LUBE PRODUCTS	\$1,752.59
FAST SIGNS		139-49909	217919	VINYL LETTERS VEH 2428 37507	\$643.30
FASTENAL COMPANY		WARIC46399	217920	1ST AID KIT VEH 2407 WO 37259	\$42.02
		WARIC46415		DISPOSABLE WIPERS	\$450.78
		WARIC46520		EYE BOLT VEH 0800 WO 37440	\$9.87
FASTENERS INC		S4089406.001	217725	TIE WRAP/WASHERS	\$127.10
FINAL TOUCH UPHOLSTERY		25597	217923	SEAT REPAIR VEH 1105 WO 36840	\$227.43
		25598		TARP REPAIR VEH 0800 WO 36879	\$77.98
		25636		BUCKET SEAT VEH 2284 WO 36862	\$254.51
		25677		SEAT VEH 3307 WO 36936	\$243.68
		25695		2 SEATS VEH 3295 WO 37090	\$758.10
		25710		ARM REST VEH 3252 WO 37254	\$92.06
GENUINE AUTO GLASS OF TRI CITIES LLC		605574	217928	WS REPAIR VEH 2358 WO 37472	\$54.15
		605575		WINDSHIELD VEH 2378 WO 37471	\$166.65
		605577		WS REPAIR VEH 3231 WO 37467	\$54.15
		605578		WS REPAIR VEH 2290 WO 37470	\$54.15
GROVER DYKES AUTO GROUP INC DBA		351044	217930	INDICATOR VEH 5041 WO 37086	\$10.88
JIM'S PACIFIC GARAGES INC		1145287	217946	AIR FILTER VEH 3269 WO 37532	\$63.84
		1146435		REGULATOR VEH 3291 WO 37452	\$310.26
		1146565	217734	BRAKES VEH 3309 WO 37267	\$368.00
		1146566	217946	DOOR STRAP VEH 3280 WO 37487	\$71.35
		1146567		DOOR STRAP VEH 3280 WO 37487	\$49.63
KAMAN INDUSTRIAL TECHNOLOGIES		Y228438	217947	BEARINGS VEH 3211 WO 37373	\$99.12
MCCURLEY CHEVROLET		860819	217956	SWITCH VEH 3234 WO 37529	\$91.62
		866887	217742	PIPE VEH 3235 WO 37415	\$59.96
		866936		SENSOR VEH 2382 WO 36544	\$37.84





## City Of Richland

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From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MCCURLEY CHEVROLET		867109	217742	TRANSFLUID COOLER V-3235 37415	\$142.14
		CM860819	217956	RETURN SWITCH VEH 3234 37529	(\$60.70)
MONARCH MACHINE & TOOL CO INC		A173655	217745	REPAIR PLOW BLADE V-6338 37095	\$1,031.70
		B173988	218050	LOAD HOOK VEH 0800 WO 37406	\$4,528.34
		B174049		BLADES VEH 6338 WO 37095	\$41.27
OXARC INC		PST7760	217961	BRACKET VEH 3317 WO 37354	\$37.47
		R303898		SHOP GASES	\$106.29
RMT EQUIPMENT		T00477	218061	ELEMENT VEH 7145 WO 37466	\$128.34
		T00650		TIE ROD VEH 7145 WO 37466	\$297.72
ROWAND MACHINERY CO		166210	218063	BOLTS VEH 7142 WO 37377	\$206.25
		166541		FILTER ELEMENTS VEH 7147 37535	\$38.93
		166816		HYD CYL ROD VEH 4000 WO 37582	\$2,472.83
		166931		BRACKETS VEH 7112 WO 37421	\$1,796.10
SIX STATES DISTRIBUTORS INC		06 216962	217756	JACK VEH 4143 WO 37444	\$37.43
STEEBER'S LOCK SERVICE		3470	217975	KEY VEH 2382 WO 36544	\$54.15
TACOMA SCREW PRODUCTS INC		22105746	217980	CAP SCREWS VEH 7141 WO 37182	\$318.30
TIM BUSH MOTOR COMPANY DBA		1123	217761	RPD VEHICLE WASHES-OCT	\$76.00
		123346	217984	DETAIL VEH 2369 WO 37526	\$187.85
		123368		DETAIL VEH 2369 WO 37526	\$187.85
TIRE FACTORY INC DBA		02-106538	217985	ALIGNMENT VEH 3332 WO 37424	\$234.90
TRANSPORT EQUIPMENT CO INC DBA		168452	217987	BRAKES VEH 3203 WO 37353	\$265.79
		168474		HUBCAP VEH 3203 WO 37353	\$6.78
		168508		BRAKE DRUMS VEH 3203 WO 37353	\$787.35
		168565		SEALS VEH 3203 WO 37353	\$75.24
		168588		BRAKES DRUMS VEH 3203 37353	\$396.29
		168601	217763	DOOR HANDLE VEH 3309 WO 37267	\$141.45
		168846		BRAKE KITS VEH 3309 WO 37267	\$238.56
		215642	217987	RETURN BRAKE DRUMS VEH 3203	(\$705.90)
UNITED PARCEL SERVICE	S016060	000986641464	218074	GROUND PKG TO WESTERN SYSTEMS	\$6.00
WASHINGTON COMMUNICATIONS LLC DBA		372311	217993	POWER CORD VEH 2409 WO 37407	\$152.04
		372440		REMOVE FLASHLIGHT VEH 2409	\$25.09
WESTERN PETERBILT INC		H230439	217995	SWITCH VEH 3308	\$29.01
		H230440		SWITCHES VEH 3309 WO 37267	\$58.01
WESTERN STATES EQUIPMENT COMPANY		PC110288312	217774	COUPLINGS VEH 3281 WO 37371	\$58.85
		PC110288449		COUPLINGS VEH 3283 WO 37394	\$35.65
		PC110288524	217996	PLUG KIT VEH 3310 WO 31368	\$13.99
WESTERN SYSTEMS & FABRICATION INC		9398	217775	BELT ASSY VEH 3282 WO 37200	\$437.84
		9403		BELT ASSY VEH 3281 WO 37265	\$141.18
		9451		GEAR ASSY VEH 3283 WO 37266	\$1,521.99
		9482	218079	ACUTATOR VALVES VEH 3311 37581	\$380.73
		9487	217775	TUBE VEH 3284 WO 37263	\$296.24





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN SYSTEMS & FABRICATION INC		9528	217997	CLAMP ASSY VEH 3284 WO 37395	\$129.40
		9529		ACTUATOR VEH 3311 WO 37271	\$213.18
		9545		JAM NUTS VEH 3283 WO 37266	\$104.38
		9548		CAMERA SYSTEM VEH 3203 37353	\$1,218.38
		9603		CABLE VEH 3308 WO 37252	\$63.58
		9607		CAMERA VEH 3309 WO 37267	\$440.40
WONDRACK DISTRIBUTING INC		0449518	217998	OFF ROAD DYED DIESEL/LANDFILL	\$6,121.48
		0449524		ON ROAD CLEAR DIESEL/LANDFILL	\$801.19
		0449895	218082	OFF ROAD DYED DIESEL/LANDFILL	\$5,844.98
		0742974	217776	CARD LOCK FUEL 10/23-10/31	\$21,319.27
		0743634	218082	CARDLOCK FUEL 11/1-11/8/14	\$16,879.25
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$65.51

EQUIPMENT MAINTENANCE TOTAL \*\*\*\*

\$80,787.70

EQUIPMENT MAINTENANCE FUND Total \*\*\*

\$80,787.70

## FUND 503

## EQUIPMENT REPLACEMENT FUND

## Division:

215

## EQUIPMENT REPLACEMENT

ALTEC INDUSTRIES INC	P053281	8140711	217689	RETAINING GATES 1" SQUARE TUBI	\$1,800.00
	P053281			ONE (1) NEW 2014 ALTEC MODEL T	\$240,654.00
	P053281			CABLE GRIP STRUT STEPS ILO RUB	\$830.00
	P053281			8.6% SALES TAX	\$20,922.42
BANK OF AMERICA		TXN00018656	217788	WA DOL-LIC/3332/PRKS PETE TRK	\$37.25

EQUIPMENT REPLACEMENT TOTAL \*\*\*\*

\$264,243.67

EQUIPMENT REPLACEMENT FUND Total \*\*\*

\$264,243.67

## FUND 505

## PUBLIC WORKS ADMIN &amp; ENGINEER

## Division:

450

## PW ADMIN &amp; ENGINEERING

ARNOLD, JACK		14-491	217876	WA SW CONF/MEAL/ARNOLD	\$17.00
BANK OF AMERICA		TXN00018536	217788	AMERICAN INST OF STEEL - KEENE	\$150.00
		TXN00018539		UNITED - Marc training-Marlow	\$753.20
		TXN00018541		PPI GROUP PORTLAND - Civil 3D	\$175.00
		TXN00018548		EXPEDIA - Marlow & Chidester t	\$14.00
		TXN00018550		UNITED-Marc trng-Chidester	\$753.20
		TXN00018603		FRED M FUEL - Duportail Tour g	\$5.02
		TXN00018615		THE HOME DEPOT-spikes,washers,	\$117.07
		TXN00018616		UNITED - Stewart-itcp-cipp trn	\$369.20
		TXN00018629		RAILROAD EDUCATION.COM-Nelson	\$30.00
		TXN00018632		STAPLES - plotter cart	\$71.38
		TXN00018645		STAPLES - AAAA batt, gel pens,	\$16.87
		TXN00018651		WSU PULLMAN -Strm Conf-Reathaf	\$20.00



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00018665	217788	TONY ROMA'S - BFCoG TAC MTG	\$16.89
		TXN00018709		WA PROFESSIONAL LICENSE - Roga	\$116.00
		TXN00018739		MISTER CAR WASH-2390 cleaning	\$21.65
		TXN00018754		EB 2014 LSAW FALL SEM - Sowar	\$120.00
		TXN00018756		THE SEMINAR GROUP - Easements	\$425.00
		TXN00018789		DIAMONDTRAFFIC - counter hose	\$228.86
		TXN00018807		STAPLES - plotter carts,screen	\$163.25
		TXN00018808		STAPLES - plotter cart	\$68.35
		TXN00018816		WSU PULLMAN - Strm Conf-Arnold	\$20.00
		TXN00018817		GRIGGS ACE HARDWARE - calc bat	\$34.61
		TXN00018819		STAPLES - chair - Cornell	\$240.40
		TXN00018842		CROWS NEST BAR & GRILL - GOOD	\$25.66
		TXN00018843		STERLINGS - PW Directors Lunch	\$18.15
CITY OF RICHLAND		10/2014 OCTOBER	217898	CITY UTILITY BILLS/OCT 2014	\$756.93
		14-491 ARNOLD	217903	WA SW CONF/PUYALLUP/ARNOLD	\$348.44
		14-512 SOWARDS		LSAW/VANCOUVER/SOWARDS	\$199.86
FOSTER PEPPER PLLC	P054589	1086049	217726	SOUTH RHLD SEWER LID - Legal	\$214.00
IMT INC		5892	217941	HTS@MEADOW SPRINGS M14203	\$997.50
		5907		WHITE BLUFFS TESTING M14293	\$405.00
		5916		BRANTINGHAM WC-M14311	\$1,050.00
		5919		GIBBON UTILITY EXT M14314	\$277.50
REID MIDDLETON		WSDOT COURSE	218059	WSDOT COURSE FEE-CORNELL	\$500.00
		WSDOT COURSE	217969	WSDOT COURSE FEE-NOGA	\$500.00
				WSDOT COURSE FEE-NELSON	\$500.00
WATER SOLUTIONS INC	P053569	9802	217994	DSC (703) BLDG WATER UNIT RENT	\$75.80
XEROX CORPORATION	P054364	076741460	217999	COPIER IN BASEMENT-#LX5-692207	\$66.22
	P054364	076741461		COPIER ON 2ND FLOOR #MX4-34319	\$372.40
XO HOLDINGS LLC DBA		0270707086	217779	TELEPHONE CHARGES 10/23-11/22	\$177.08
PW ADMIN & ENGINEERING TOTAL ****					\$10,431.49
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$10,431.49
<b>FUND 506</b>	<b>WORKERS COMPENSATION FUND</b>				
<b>Division:</b>	221	WORKERS COMP INSURANCE RESERVE			
DEPARTMENT OF LABOR & INDUSTRIES		3RD QTR 2014	217910	3RD QTR 2014 SELF INSURANCE	\$47,824.49
WORKERS COMP INSURANCE RESERVE TOTAL ****					\$47,824.49
WORKERS COMPENSATION FUND Total ***					\$47,824.49
<b>FUND 520</b>	<b>HEALTH CARE/BENEFITS PLAN</b>				
<b>Division:</b>	222	EMPLOYEE BENEFIT PROGRAM			
LIFE INSURANCE COMPANY OF NORTH AMERICA		11/2014-FLI051384	217953	FLI051384 PREMIUMS-NOV	\$9,462.74



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LIFE INSURANCE COMPANY OF NORTH AMERICA		11/2014-LK030278	217953	LK030278 PREMIUMS-NOV	\$11,181.81
		11/2014-OK807703		OK807703 PREMIUMS-NOV	\$2,488.88
MAGELLAN BEHAVIORAL HEALTH		NOV 2014	217741	EAP PREMIUMS-NOV	\$676.46
<b>EMPLOYEE BENEFIT PROGRAM TOTAL ****</b>					<b>\$23,809.89</b>
<b>HEALTH CARE/BENEFITS PLAN Total ***</b>					<b>\$23,809.89</b>
<b>FUND 521</b>		<b>UNEMPLOYMENT FUND</b>			
<b>Division:</b>	223	UNEMPLOYMENT COMPENSATION			
STATE OF WASHINGTON		3RD QTR 2014	217914	3RD QTR 2014 UNEMPLOYMENT	\$7,525.90
<b>UNEMPLOYMENT COMPENSATION TOTAL ****</b>					<b>\$7,525.90</b>
<b>UNEMPLOYMENT FUND Total ***</b>					<b>\$7,525.90</b>
<b>FUND 611</b>		<b>FIREMAN'S PENSION</b>			
<b>Division:</b>	216	FIRE PENSION			
PARADISE BOTTLED WATER CO		10/14-ADMIN SRVCS	217963	PENSION MEETING-WATER	\$16.25
<b>FIRE PENSION TOTAL ****</b>					<b>\$16.25</b>
<b>FIREMAN'S PENSION Total ***</b>					<b>\$16.25</b>
<b>FUND 612</b>		<b>POLICEMEN'S PENSION</b>			
<b>Division:</b>	217	POLICE PENSION			
PARADISE BOTTLED WATER CO		10/14-ADMIN SRVCS	217963	PENSION MEETING-WATER	\$16.25
<b>POLICE PENSION TOTAL ****</b>					<b>\$16.25</b>
<b>POLICEMEN'S PENSION Total ***</b>					<b>\$16.25</b>
<b>FUND 641</b>		<b>SOUTHEAST COMMUNICATIONS CTR</b>			
<b>Division:</b>	600	SECOMM OPERATIONS GENERAL			
AT&T LONG DISTANCE		10/14-03030107210	217693	FAX LINES 9/21-10/20/14	\$33.10
BANK OF AMERICA		TXN00018648	217788	WR RENTAL- Propane	\$7.22
		TXN00018787		BATTERIES- Badge locks	\$14.07
		TXN00018813		BATTERIES- Badge Locks	\$25.99
		TXN00018831		BATTERIES-Credit-Badge locks	(\$25.99)
		TXN00018834		BATTERIES- Badge locks	\$14.07
CENTURYLINK		10/14-509-6243863	217707	GENERAL 10/16-11/16/14	\$7.31
CITY OF RICHLAND		3327839	217899	BCES UTILITIES 10/1-11/3/14	\$2,500.31
DEVRIES BUSINESS SERVICES		0060156	217717	SHREDDING SRVCS 10/9/14	\$2.00
FRONTIER		10/14-206-1881060	217727	GENERAL 10/19-11/18/14	\$397.37
		10/14-509-6282609		GENERAL 10/25-11/24/14	\$420.06
		11/14-509-6281472	217927	GENERAL PHONE 11/4-12/3/14	\$65.31
		11/14-509-6282608		GENERAL PHONE 11/7-12/6	\$80.39
LANGUAGE LINE SERVICES LLC		3478552	217951	NON-EMERGENCY TRANSLATION SRVC	\$193.37



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MID COLUMBIA CONSTRUCTION INC DBA		1048959	217743	WINTERIZE SPRINKLER SYSTEM	\$42.78
POCKETINET COMMUNICATIONS INC		66901	217966	WIRELESS INTERNET FEES-DEC	\$268.01
TRI CITY HERALD		117649/2015	217765	TCH 1 YR RENEWAL TO 11/2015	\$93.58
VANGUARD CLEANING SYSTEM OF INLAND NW		46717	217989	BCES JANITORIAL SRVCS-NOV	\$375.00
VERIZON WIRELESS		9733254919	217767	CELLPHONES 10/7-11/6/14	\$275.76
WATER SOLUTIONS INC		9768	217994	WATER FILTRATION 11/7-12/6	\$33.58
XEROX CORPORATION		076741454	217999	W7855 BASE CHRGR/PRINTS-OCT	\$99.94
<b>SECOMM OPERATIONS GENERAL TOTAL ****</b>					<b>\$4,923.23</b>
<b>Division:</b>	601	E911 OPERATIONS			
BANK OF AMERICA		TXN00018587	217788	STAPLES-Notebooks	\$8.12
		TXN00018639		STAPLES- Scissors	\$8.64
		TXN00018654		STAPLES- NOTEBOOKS	\$34.84
		TXN00018667		NENA- MEMBERSHIP,BARBER	\$137.00
		TXN00018722		NENA- CONF, BARBER	\$225.00
		TXN00018723		PSTC- 911 CONF- BROWNING, LEE	\$578.00
		TXN00018733		NENA- CONF, HUSA	\$275.00
		TXN00018774		STAPLES- CARTRIDGE	\$139.46
		TXN00018777		KGH- CPR CARDS	\$8.93
BUSINESS TELECOM PRODUCTS INC	P054581	231116	217702	EAR CUSHION FOR DUOSET CS50, C	\$10.72
	P054581			DUOPRO CONVERTIBLE NC HEADSET,	\$285.91
	P054581			ESTIMATED SHIPPING	\$9.75
CITY OF RICHLAND		14-463 HUSA	217903	NENA DEV CONF/ORLANDO/HUSA	\$995.50
		14-502 FERRIS		SUPERVISOR TRNG/BURIEN/FERRIS	\$655.73
FRONTIER		10/14-253-0120862	217727	E911 LINES 10/22-11/21/14	\$35.00
		11/14-509-7352383	217927	E911 LINE 11/7-12/6/14	\$135.21
HUSA, E. IVAR		14-463	217939	NENA CONF/PARKING/BAGS/HUSA	\$134.88
LEGACY TELECOMMUNICATIONS INC		14844	218047	REPLACE WIRE SERVICE-COMM CTR	\$122.74
		14849		COMM CENTER-INSPECT GENERATOR	\$188.48
NETCASTERS INC		47805	217960	ONLINE TRNG MGMT-NOV	\$220.00
POCKETINET COMMUNICATIONS INC		66901	217966	WIRELESS INTERNET FEES-DEC	\$268.01
<b>E911 OPERATIONS TOTAL ****</b>					<b>\$4,476.92</b>
<b>SOUTHEAST COMMUNICATIONS CTR Total ***</b>					<b>\$9,400.15</b>
<b>FUND</b>	<b>642</b>	<b>800 MHZ PROJECT</b>			
<b>Division:</b>	610	800 MHZ			
BENTON PUD		11/14-4843174575	217885	RADIO SITE UTILITIES	\$602.84
LEGACY TELECOMMUNICATIONS INC		14844	218047	REPLACE WIRE SERVICE-COMM CTR	\$122.74
		14847		GOLGATHA-INSPECT GENERATOR	\$565.43
		14848		BADGER MTN-INSPECT GENERATOR	\$565.43
		14849		COMM CENTER-INSPECT GENERATOR	\$188.48



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LEGACY TELECOMMUNICATIONS INC		14850	218047	SILLUSI-INSPECT GENERATOR	\$565.43
800 MHZ TOTAL ****					\$2,610.35
800 MHZ PROJECT Total ***					\$2,610.35
<b>FUND 643</b>	<b>EMERGENCY MANAGEMENT</b>				
<b>Division:</b>	620	STATE / LOCAL ASSISTANCE			
BANK OF AMERICA		TXN00018633	217788	UNITED- IAEM CONF , BECK	\$1,367.20
		TXN00018653		INTNL ASSOC.- IAEM CONF,BECK	\$595.00
CHARTER COMMUNICATIONS		10/14-80070706114	217894	BCES CABLE SRVC 10/30-11/29	\$17.49
CITY OF RICHLAND		3327839	217899	BCES UTILITIES 10/1-11/3/14	\$288.96
LEGACY TELECOMMUNICATIONS INC		14844	218047	REPLACE WIRE SERVICE-COMM CTR	\$40.92
		14849		COMM CENTER-INSPECT GENERATOR	\$62.82
POCKETINET COMMUNICATIONS INC		66901	217966	WIRELESS INTERNET FEES-DEC	\$76.57
VERIZON WIRELESS		9733254919	217767	CELLPHONES 10/7-11/6/14	\$382.63
XEROX CORPORATION		076741454	217999	W7855 BASE CHRG/PRINTS-OCT	\$47.95
STATE / LOCAL ASSISTANCE TOTAL ****					\$2,879.54
<b>Division:</b>	621	RADIOLOGICAL EMGCY PREPAREDNES			
BANK OF AMERICA		TXN00018556	217788	WFOA- Gov Acct class/Aranda	\$125.00
		TXN00018560		WFOA- Gov Acct class/Aranda	\$125.00
		TXN00018589		STAPLES-boxes for EM kits	\$49.77
		TXN00018787		BATTERIES- Badge locks	\$14.07
		TXN00018813		BATTERIES- Badge Locks	\$25.99
		TXN00018831		BATTERIES-Credit-Badge locks	(\$25.99)
		TXN00018834		BATTERIES- Badge locks	\$14.07
CHARTER COMMUNICATIONS		10/14-80070706114	217894	BCES CABLE SRVC 10/30-11/29	\$17.49
CITY OF RICHLAND		3327839	217899	BCES UTILITIES 10/1-11/3/14	\$288.96
MID COLUMBIA ENGINEERING INC	S015827	ST006904	217744	BECKI COATS, SURVEY TAKER	\$185.90
	S015827	ST006923	217958	BECKI COATS, SURVEY TAKER	\$200.20
POCKETINET COMMUNICATIONS INC		66901	217966	WIRELESS INTERNET FEES-DEC	\$76.58
UNITED PARCEL SERVICE	S016060	000986641464	218074	2 GROUND PKGS TO LUDLUM FOR BC	\$24.17
	S016060			GROUND PKG W/INSURANCE TO	\$414.68
VERIZON WIRELESS		9733254919	217767	CELLPHONES 10/7-11/6/14	\$97.75
XEROX CORPORATION		076741454	217999	W7855 BASE CHRG/PRINTS-OCT	\$47.95
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$1,681.59
<b>Division:</b>	622	DOE EMERGENCY PREPAREDNESS			
BANK OF AMERICA		TXN00018597	217788	4IMPRINT-flashers/table kit	\$2,817.46
		TXN00018611		COFFEEMAKERS -Decantur	\$84.90
CHARTER COMMUNICATIONS		10/14-80070706114	217894	BCES CABLE SRVC 10/30-11/29	\$17.49
CITY OF RICHLAND		3327839	217899	BCES UTILITIES 10/1-11/3/14	\$288.96



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LEGACY TELECOMMUNICATIONS INC		14844	218047	REPLACE WIRE SERVICE-COMM CTR	\$40.91
		14849		COMM CENTER-INSPECT GENERATOR	\$62.83
PACIFIC OFFICE AUTOMATION		336228	217962	F551N FAX MAINT 11/25-2/25/15	\$17.76
POCKETINET COMMUNICATIONS INC		66901	217966	WIRELESS INTERNET FEES-DEC	\$76.58
XEROX CORPORATION		076741454	217999	W7855 BASE CHRG/PRINTS-OCT	\$47.96
<b>DOE EMERGENCY PREPAREDNESS TOTAL ****</b>					<b>\$3,454.85</b>
<b>Division:</b>	623	JURISIDICION			
AT&T LONG DISTANCE		10/14-03030107210	217693	FAX LINES 9/21-10/20/14	\$33.11
BANK OF AMERICA		TXN00018648	217788	WR RENTAL- Propane	\$7.21
CHARTER COMMUNICATIONS		10/14-80070706114	217894	BCES CABLE SRVC 10/30-11/29	\$42.15
CITY OF RICHLAND		3327839	217899	BCES UTILITIES 10/1-11/3/14	\$800.00
DEVRIES BUSINESS SERVICES		0060156	217717	SHREDDING SRVCS 10/9/14	\$2.00
LEGACY TELECOMMUNICATIONS INC		14844	218047	REPLACE WIRE SERVICE-COMM CTR	\$40.91
		14849		COMM CENTER-INSPECT GENERATOR	\$62.82
MID COLUMBIA CONSTRUCTION INC DBA		1048959	217743	WINTERIZE SPRINKLER SYSTEM	\$42.78
PACIFIC OFFICE AUTOMATION		336228	217962	F551N FAX MAINT 11/25-2/25/15	\$89.02
TRI CITY HERALD		117649/2015	217765	TCH 1 YR RENEWAL TO 11/2015	\$93.58
VANGUARD CLEANING SYSTEM OF INLAND NW		46717	217989	BCES JANITORIAL SRVCS-NOV	\$250.00
WATER SOLUTIONS INC		9768	217994	WATER FILTRATION 11/7-12/6	\$33.57
XEROX CORPORATION		076741454	217999	W7855 BASE CHRG/PRINTS-OCT	\$89.32
<b>JURISIDICION TOTAL ****</b>					<b>\$1,586.47</b>
<b>EMERGENCY MANAGEMENT Total ***</b>					<b>\$9,602.45</b>
<b>FUND</b>	803	<b>UTILITY BILL CLEARING FUND</b>			
<b>Division:</b>	000				
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9211	217816	Customer Refund	\$109.86
		CISPAY9212	217856	Customer Refund	\$63.40
		CISPAY9213	217838	Customer Refund	\$34.06
		CISPAY9214	217867	Customer Refund	\$5.13
		CISPAY9215	217855	Customer Refund	\$84.22
		CISPAY9216	217780	Customer Refund	\$56.54
		CISPAY9217	217861	Customer Refund	\$13.34
		CISPAY9218	217858	Customer Refund	\$68.92
		CISPAY9219	217826	Customer Refund	\$332.92
		CISPAY9220	217833	Customer Refund	\$170.17
		CISPAY9221	217850	Customer Refund	\$503.74
		CISPAY9222	217854	Customer Refund	\$8.86
		CISPAY9223	217787	Customer Refund	\$10.80
		CISPAY9224	217824	Customer Refund	\$92.79
		CISPAY9225	217837	Customer Refund	\$78.60



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9226	217859	Customer Refund	\$124.73
		CISPAY9227	217836	Customer Refund	\$109.98
		CISPAY9228	217834	Customer Refund	\$53.29
		CISPAY9229	217819	Customer Refund	\$122.61
		CISPAY9230	217846	Customer Refund	\$65.76
		CISPAY9231	217866	Customer Refund	\$94.51
		CISPAY9232	217851	Customer Refund	\$120.88
		CISPAY9233	217849	Customer Refund	\$91.13
		CISPAY9234	217785	Customer Refund	\$126.99
		CISPAY9235	217842	Customer Refund	\$8.75
		CISPAY9236	217865	Customer Refund	\$106.33
		CISPAY9237	217835	Customer Refund	\$114.48
		CISPAY9238	217841	Customer Refund	\$25.66
		CISPAY9239	217784	Customer Refund	\$116.44
		CISPAY9240	217827	Customer Refund	\$91.26
		CISPAY9241	217862	Customer Refund	\$100.29
		CISPAY9242	217822	Customer Refund	\$96.70
		CISPAY9243	217845	Customer Refund	\$26.49
		CISPAY9244	217844	Customer Refund	\$61.43
		CISPAY9245	217853	Customer Refund	\$133.24
		CISPAY9246	217863	Customer Refund	\$40.80
		CISPAY9247	217782	Customer Refund	\$98.03
		CISPAY9248	217869	Customer Refund	\$92.14
		CISPAY9249	217843	Customer Refund	\$136.32
		CISPAY9250	217831	Customer Refund	\$92.46
		CISPAY9251	217828	Customer Refund	\$104.87
		CISPAY9252	217832	Customer Refund	\$82.52
		CISPAY9253	217857	Customer Refund	\$117.99
		CISPAY9254	217781	Customer Refund	\$117.69
		CISPAY9255	217839	Customer Refund	\$92.99
		CISPAY9256	217830	Customer Refund	\$90.03
		CISPAY9257	217820	Customer Refund	\$125.73
		CISPAY9258	217818	Customer Refund	\$83.40
		CISPAY9259	217786	Customer Refund	\$80.07
		CISPAY9260	217829	Customer Refund	\$95.80
		CISPAY9261	217848	Customer Refund	\$93.31
		CISPAY9262	217864	Customer Refund	\$66.40
		CISPAY9263	217821	Customer Refund	\$78.08
		CISPAY9264	217860	Customer Refund	\$83.07
		CISPAY9265	217840	Customer Refund	\$87.35



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From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9266	217783	Customer Refund	\$115.36
		CISPAY9267	217825	Customer Refund	\$108.39
		CISPAY9268	218004	Customer Refund	\$30.00
		CISPAY9269	218006	Customer Refund	\$91.63
		CISPAY9270	218038	Customer Refund	\$18.57
		CISPAY9271	218012	Customer Refund	\$54.22
		CISPAY9272	218025	Customer Refund	\$10.94
		CISPAY9273	218035	Customer Refund	\$113.59
		CISPAY9274	218030	Customer Refund	\$180.24
		CISPAY9275	218034	Customer Refund	\$157.80
		CISPAY9276	218073	Customer Refund	\$78.95
		CISPAY9277	218037	Customer Refund	\$82.14
		CISPAY9278	218065	Customer Refund	\$6.85
		CISPAY9279	218048	Customer Refund	\$99.91
		CISPAY9280	218068	Customer Refund	\$6.71
		CISPAY9281	218083	Customer Refund	\$27.88
		CISPAY9282	218002	Customer Refund	\$43.97
		CISPAY9283	218028	Customer Refund	\$265.53
		CISPAY9284	218049	Customer Refund	\$162.25
		CISPAY9285	218060	Customer Refund	\$18.39
		CISPAY9286	218064	Customer Refund	\$50.54
		CISPAY9287	218051	Customer Refund	\$166.24
		CISPAY9288	218024	Customer Refund	\$44.05
		CISPAY9289	218014	Customer Refund	\$28.49
		CISPAY9290	218026	Customer Refund	\$86.43
		CISPAY9291	218007	Customer Refund	\$112.78
		CISPAY9292	218067	Customer Refund	\$53.16
		CISPAY9293	218044	Customer Refund	\$80.50
		CISPAY9294	218076	Customer Refund	\$48.22
		CISPAY9295	218057	Customer Refund	\$101.22
		CISPAY9296	218013	Customer Refund	\$35.37
		CISPAY9297	218040	Customer Refund	\$103.08
		CISPAY9298	218033	Customer Refund	\$7.00
		CISPAY9299	218005	Customer Refund	\$108.72
		CISPAY9300	218041	Customer Refund	\$14.89
		CISPAY9301	218011	Customer Refund	\$88.54
		CISPAY9302	218003	Customer Refund	\$100.64
		CISPAY9303	218075	Customer Refund	\$20.01
		CISPAY9304	218043	Customer Refund	\$150.00
		CISPAY9305	218042	Customer Refund	\$115.54





## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9306	218054	Customer Refund	\$332.02
		CISPAY9307	218039	Customer Refund	\$98.08
		CISPAY9308	218020	Customer Refund	\$81.16
		CISPAY9309	218023	Customer Refund	\$106.57
		CISPAY9310	218021	Customer Refund	\$117.02
		CISPAY9311	218001	Customer Refund	\$37.32
		CISPAY9312	218045	Customer Refund	\$93.33
TOTAL ****					\$9,337.59
UTILITY BILL CLEARING FUND Total ***					\$9,337.59



## City Of Richland

VL-1 Voucher Listing

From: 11/10/2014 To: 11/21/2014

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
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Invoice Total: \*\*\*\*

\$2,601,470.46

## Number of Invoices

## Amount

Vouchers In Richland	70	\$44,044.79
Vouchers In Tri Cities	116	\$1,176,269.93
Vouchers In WA	267	\$505,401.50
Vouchers Outside WA	1016	\$875,754.24
Vouchers Final Total.....	1469	\$2,601,470.46

Ob ject Category	Title	Total	Percentage
2	BENEFITS	\$82,021.94	3.15%
3	SUPPLIES	\$156,280.71	6.01%
4	OTHER SERVICES & CHARGES	\$675,488.72	25.97%
6	CAPITAL PROJECTS	\$1,221,146.23	46.94%
	MACHINERY & EQUIPMENT	\$329,731.23	12.67%
7	DEBT SERVICE PRINCIPAL	\$31,390.75	1.21%
8	INTEREST	\$19,972.27	0.77%
	REFUNDS	\$9,337.59	0.36%
9	INTERFUND SERVICES	\$235.75	0.01%
	INVENTORY PURCHASES	\$75,865.27	2.92%
	Total	\$2,601,470.46	



## Council Agenda Coversheet

Council Date: 12/02/2014

Category: Consent Calendar

Agenda Item: B1

Key Element: Key 1 - Financial Stability and Operational Effectiveness

Subject: ORDINANCE NO. 43-14, AMENDING RMC TITLE 18: WATER, RELATING TO WATER RATES

Department: Public Works

Ordinance/Resolution: 43-14

Reference:

Document Type: Ordinance

### Recommended Motion:

Give first reading, by title only, of Ordinance No. 43-14 amending Title 18: Water of the Richland Municipal Code to enact a water rate increase and modify provisions related to temporary service through fire hydrants.

### Summary:

In 2011, the City completed a detail Water Utility rate study, including a five year projection of revenue requirements and a detailed cost of service and rate design analysis. The City elected to implement the first four and one half percent (4.5%) of a recommended nine percent (9%) rate increase in January, 2012. Since early 2012, staff and the Utility Advisory Committee have periodically monitored the financial status of the Water Utility to assess the need to implement the remainder of the recommended rate increase. Increases in operating costs have been associated with labor and utilities. Staffing levels and rate-financed renewal and replacement capital spending have been maintained at levels planned for in the 2011 rate study.

While preparing the 2015 Water Utility budget, staff projected that revenues generated by current rates would fail to fully fund the proposed Water Utility expenses while maintaining the working capital reserves recommended by City financial policies. In addition, a correction to the method of calculating and remitting the Utility Occupation Tax applied to Water Utility revenues resulted in a cost increase to the Water Utility.

Staff completed an update to the Water Utility's financial model, including actual performance through June of 2014 and estimates for the coming two years. From this analysis, staff recommended a six percent (6%) revenue increase applied to all customer classes. At its November 12 meeting, the Utility Advisory Committee reviewed staff's recommendation and voted unanimously to recommend application of the recommended revenue increase to the base monthly charges for all customer classes and meter sizes. The proposed rate increase is to be effective with April's utility bills.

Staff is proposing clarifying language to the Municipal Code regarding the terms of service for temporary service provided through fire hydrants. The language clarifies the user's responsibility for damage to City equipment and facilities caused by their improper use of the fire hydrant.

### Fiscal Impact?

☒ Yes ☐ No

The proposed rate increase will cost most residential customers \$2.25 per month. The increase is estimated to generate \$608,330 in additional annual revenues to the Water Utility.

### Attachments:

1) Proposed Ordinance

City Manager Approved:

Hopkins, Marcia  
Nov 26, 10:01:11 GMT-0800 2014

## ORDINANCE NO. 43-14

AN ORDINANCE of the City of Richland amending  
Title 18: Water of the Richland Municipal Code, relating to  
rates and temporary fire hydrant service.

WHEREAS, the City of Richland desires to have equitable and cost-based rates for customers served by the City's potable water system; and

WHEREAS, water rates were last updated in January 2012; and

WHEREAS, additional revenues are needed to satisfy the requirements of the Water System's ongoing operations and recommended maintenance programs; and

WHEREAS, increased water rates will provide needed revenue for the purposes described above; and

WHEREAS, the Utility Advisory Committee, at its November 12, 2014 meeting, recommended Council approval of the proposed rate increase after reviewing the Water Utility's finances; and

WHEREAS, staff is proposing clarification to Municipal Code language regarding temporary water service via fire hydrant.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1.01 Chapter 18.12 Application for Services, of the Richland Municipal Code, as enacted by Ordinance No. 29-98 and last amended by Ordinance No. 07-05, is hereby amended to read as follows:

### **18.12.081 Temporary supply – Metered fire hydrant deposit/refund.**

Any persons making application for temporary construction water from a fire hydrant shall pay a deposit of \$750.00 for a hydrant meter; said deposit is to guarantee the return of the meter in good condition to the city ~~and pay for a \$30.00 monthly service charge.~~

When any person no longer needs temporary water service from a fire hydrant meter, notice shall be given to the department to have the meter recovered and a final reading taken. All final charges, [including those for monthly service charges, water consumption and repairs to damaged City property and equipment](#) ~~for water usage and any meter damage~~ will be deducted from the deposit amount and the balance refunded to the person. If charges exceed the amount deposited, the person will be billed for the remaining balance. [Ord. 29-98; Ord. 06-04; Ord. 07-05].

Section 1.02 Chapter 18.24 Domestic Water Rates and Charges, of the Richland Municipal Code, as enacted by Ordinance No. 80 and last amended by Ordinance No. 26-12, is hereby amended to read as follows:

**18.24.020 Water rate schedule (metered).**

A. Residential, multifamily, commercial and large user customers serviced through a water meter will be charged [monthly](#) for metered water consumption on the basis of Table 1 below, which includes applicable taxes:

**TABLE 1**

**Water Rates (Metered)**

**RESIDENTIAL, MULTIFAMILY & COMMERCIAL RATES**

<b>Meter Size</b>	<b>2012 Rate</b>	<b>Rate effective April 2015</b>
1" or less	<del>\$25.00</del>	<a href="#">\$27.25</a>
1 1/2"	<del>83.35</del>	<a href="#">90.85</a>
2"	<del>133.35</del>	<a href="#">145.35</a>
3"	<del>250.00</del>	<a href="#">272.50</a>
4"	<del>416.65</del>	<a href="#">454.15</a>
6"	<del>833.35</del>	<a href="#">908.35</a>
8" or larger	<del>1,333.35</del>	<a href="#">1,453.35</a>
<a href="#">Fire hydrant meter</a>		<a href="#">30.00</a>

<b>Additional charge per 100 cf</b>	<b>2012 Rate</b>
Residential <a href="#">and fire hydrant meter</a>	\$0.95
Multifamily and Irrigation	0.85
Commercial/Municipal	0.70

### LARGE USER RATES

Meter Size	2012 Rate	Rate effective April 2015
1" or less	<del>\$220.00</del>	<u>\$239.80</u>
1 1/2"	<del>733.33</del>	<u>799.33</u>
2"	<del>1,173.33</del>	<u>1,278.93</u>
3"	<del>2,200.00</del>	<u>2,398.00</u>
4"	<del>3,666.67</del>	<u>3,996.67</u>
6"	<del>7,333.33</del>	<u>7,993.33</u>
8" or larger	<del>11,733.33</del>	<u>12,789.33</u>
Additional charge per 100 cf:	0.67	

B. The city may furnish water to customers at locations outside the corporate limits of the city. The monthly rates for water furnished to out-of-city customers shall be the rates set forth in this title for the applicable class of service plus 50 percent of such rates.

C. Residential customers serviced through a single meter will be billed at the one-inch or less base rate per living unit, plus consumption charges. Consumption charges will be billed to the account to which the meter is addressed.

D. Commercial and mixed-use customers serviced through a single meter, where multiple units are served, will be billed the appropriate commercial rate, plus consumption charges. This utility charge, including all consumption charges, will be billed to the one account where the meter is addressed.

E. Condominiums and townhouses, which share a single meter, will be billed at the multifamily rate with the bill going to a homeowners' association or like account. Condos and townhouses which are individually metered will be billed at the residential rate with charges based on the meter size.

F. The rates for water supplied to the residential customers qualifying as low income senior citizens or low income disabled citizens shall be discounted by 60 percent. Additional rate information regarding low income senior citizens and low income disabled citizens can be found in Chapter 3.29 RMC (Utility Low Income Program).

G. Commercial customers utilizing the domestic water system for irrigation purposes as described in RMC 18.12.086 ~~and not having a nonpotable irrigation water source available as described in Chapters 18.36 and 18.37 RMC~~ will be charged the appropriate commercial rates for usage during the months of ~~March~~ April through October of each year. The appropriate commercial rates will be charged if consumption is detected outside of this time period. [Ord. 80; Ord. 609; Ord. 36-74; Ord. 62-77; Ord. 42-79; Ord. 63-82; Ord. 19-84; Ord. 43-84; Ord. 19-85; Ord. 29-90; Ord. 7-92; Ord. 19-93; Ord. 54-94; Ord. 29-95; Ord. 47-96; Ord. 29-98; Ord. 17-03; Ord. 06-04; Ord. 07-05; Ord. 05-06; Ord. 06-08; Ord. 29-08; Ord. 22-11 § 1.01; Ord. 26-12 § 1.01].

Section 1.03 This ordinance shall take effect on the first utility bill in April 2015.

PASSED by the City Council of the City of Richland, at a regular meeting on the \_\_\_\_\_ day of December, 2014.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS, CMC  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

Date Published: \_\_\_\_\_