



Agenda  
City Council Regular Meeting  
Tuesday, February 3, 2015  
City Hall Council Chamber | 505 Swift Boulevard

---

**City Council Pre-Meeting - 7:00 p.m.** (Discussion Only – Annex Building)

**Executive Session**

1. Per RCW 42.30.140 (4): Discuss Collective Bargaining Negotiations (10 minutes)
  - Allison Jubb, Human Resources Director

**Agenda Item:**

2. Discuss Meeting Agenda Items (20 minutes)
  - City Council Members

**City Council Regular Meeting - 7:30 p.m.** (City Hall Council Chamber)

**Welcome and Roll Call**

**Pledge of Allegiance**

**Approval of Agenda:** (Approved by Motion)

**Presentations:**

3. New Hire Introduction
  - Allison Jubb, Human Resources Director

**Reception for Fire and Emergency Services Director Baynes (10 minute recess)**

**Public Hearing:** (Please Limit Public Hearing Comments to 3 Minutes)

4. Dissolution of the Wine Science Center Development Authority - Resolution No. 03-15
  - Bill King, Community and Development Services Director

**Public Comments:** (Please Limit Public Comments to 2 Minutes)

**Consent Calendar:** (Approved by single vote or Council may pull items and transfer to Items of Business)

**Minutes:**

5. Approve the Minutes of the Council Meetings Held January 20 and 27, 2015
  - Marcia Hopkins, City Clerk

**Resolutions – Adoption:**

6. Resolution No. 03-15, Authorizing the Dissolution of the Wine Science Center Development Authority
  - Bill King, Community and Development Services Director

7. Resolution No. 07-15, Approving an Amendment to the Purchase and Sale Agreement Between the City of Richland and F&L Investments, LLC
  - Bill King, Community and Development Services Director
8. Resolution No. 09-15, Reappointment to the Board of Adjustment: Larry Lowry
  - Heather Kintzley, City Attorney
9. Resolution No. 18-15, Approving Amendment No. 1 to the 2014-2016 HOME Consortium Cooperative Agreement
  - Bill King, Community and Development Services Director
10. Resolution No. 19-15, Approving HOME Consortium Subrecipient Agreements
  - Bill King, Community and Development Services Director
11. Resolution No. 20-15, Awarding Bid to Culbert Construction, Inc. for Decant Facility Retrofit and Relocation Project
  - Pete Rogalsky, Public Works Director
12. Resolution No. 21-15, Approve an Agreement with Wildlands, Inc. for Amon Preserve Revegetation Plan
  - Pete Rogalsky, Public Works Director

Expenditures - Approval:

13. Expenditures from January 12, 2015 - January 23, 2015 for \$9,264,089.59 including Check Nos. 219480-219900, Wire Nos. 5816-5828, Payroll Check Nos. 99845-99859, and Payroll Wire/ACH Nos. 8822-8842
  - Cathleen Koch, Administrative Services Director

**Items of Business:**

**Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

**Adjournment**

City Council Meetings are broadcast live on CityView Channel 192 and online at [CI.RICHLAND.WA.US/CITYVIEW](http://CI.RICHLAND.WA.US/CITYVIEW)

Richland City Hall is ADA accessible. Council Chamber parking and access is available at the entrance facing George Washington Way. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the City Council Meeting by calling the City Clerk's Office at 942-7388.



# COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Executive Session

Key Element:

Subject:

Per RCW 42.30.140 (4): Discuss Collective Bargaining Negotiations (10 minutes)

Department:

Administrative Services

Ordinance/Resolution Number:

Document Type:

Executive Session Item

Recommended Motion:

Summary:

Per RCW 42.30.140 (4): Discuss Collective Bargaining Negotiations ( minutes)

Fiscal Impact:

Attachments:



# COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Agenda Item

Key Element:

Subject:

Discuss Meeting Agenda Items (20 minutes)

Department:  
City Manager

Ordinance/Resolution Number:

Document Type:  
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Presentations

Key Element: Key I - Financial Stability & Operational Effectiveness

---

**Subject:**

New Hire Introduction

---

**Department:**

Administrative Services

**Ordinance/Resolution Number:**

---

**Document Type:**

Presentation

---

**Recommended Motion:**

---

**Summary:**

Mr. Joshua Smith joined the City January 5 as a Fire Fighter. Joshua started his career in the fire service field at the age of 17 volunteering. Prior to coming to the City Joshua worked for Prosser Fire District #3 as a Training Captain since 2011. Prior to that he worked for Prosser Memorial Hospital in the EMS Division as an Advanced EMT.

---

**Fiscal Impact:**

---

**Attachments:**



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Public Hearing

Key Element: Key 2 - Infrastructure & Facilities

---

**Subject:**

Dissolution of the Wine Science Center Development Authority - Resolution No. 03-15

---

**Department:**

Community & Development Services

**Ordinance/Resolution Number:**

03-15

**Document Type:**

General Business Item

---

**Recommended Motion:**

---

**Summary:**

Per Ordinance 16-11, which created the Wine Science Center Development Authority, the dissolution of the Wine Science Center Development Authority requires a public hearing to notify members of the public of its intent to dissolve.

After hearing any public comments on this matter, Council may adopt Resolution No. 03-15, on tonight's consent agenda, which will allow the Wine Science Center Development Authority to take the dissolution action.

---

**Fiscal Impact:**

---

**Attachments:**



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Minutes

Key Element: Key I - Financial Stability & Operational Effectiveness

---

**Subject:**

Approve the Minutes of the Council Meetings Held January 20 and 27, 2015

---

**Department:**

City Attorney

**Ordinance/Resolution Number:**

**Document Type:**

Minutes

---

**Recommended Motion:**

Approve the minutes of the Council meeting(s) held on January 20 and 27, 2015

---

**Summary:**

None.

---

**Fiscal Impact:**

None.

---

**Attachments:**

1. Draft 012015 Council Meeting Minutes
2. Draft 012715 Council Meeting Minutes



## MINUTES

### RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, January 20, 2015

---

#### Pre-Meeting:

Mayor Rose called the pre-meeting executive session to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

#### Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Christensen and Kent were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, and City Attorney Kintzley. Human Resources Director Jubb attended Executive Session No. 1 only.

#### Executive Session:

1. Per RCW 42.30.140 (4): Discuss Collective Bargaining Negotiations (15 minutes)
  - Allison Jubb, Human Resources Director
2. Per RCW 42.30.110 (1) (ii): Discuss Current or Potential Litigation With Legal Counsel (10 minutes)
  - Heather Kintzley, City Attorney

**MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER KENT SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140 (4) AND DISCUSS CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL PER RCW 42.30.110 (1) (II) FOR 25 MINUTES. THE MOTION CARRIED 4-0.**

**COUNCIL MEMBER CHRISTENSEN MOVED AND MAYOR PRO TEM LEMLEY SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:25 P.M. THE MOTION CARRIED 4-0.**

#### Discussion of Meeting Agenda Items:

3. Discuss Meeting Agenda Items (5 minutes)

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.



**Regular Meeting:**

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

**Welcome and Roll Call:**

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Christensen and Kent were present.

Also present were City Manager Johnson, Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Police Services Director Skinner, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, and Deputy City Clerk Barham.

**MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO EXCUSE COUNCIL MEMBERS ANDERSON, JONES AND THOMPSON. THE MOTION CARRIED 4-0.**

**Pledge of Allegiance:**

Mayor Rose invited a representative from Boy Scout Troop No. 248 to lead the Council and audience in the recitation of the Pledge of Allegiance.

**Approval of Agenda:**

Mayor Rose stated that two presentations were added to the agenda.

**MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. THE MOTION CARRIED 4-0.**

**Presentations:**

1. CityView Video: Trailhead Park Master Plan
  - Trish Herron, Communication and Marketing Manager

Ms. Herron gave a brief overview of the Trailhead Park master planning efforts, which will include a community survey.

2. CityView Video: Police VIPS
  - Trish Herron, Communication and Marketing Manager

Ms. Herron introduced the VIPS Holiday Giving video by acknowledging the VIPS for all of their contributions to the City and the community.

3. Hanford Communities Annual Report (15 minutes)
  - Pam Brown-Larsen, Hanford Projects Manager

Ms. Brown-Larsen presented the Hanford Communities annual report, which included updates with the Department of Ecology contract, briefings of current Hanford topics, advocacy for issues of local concern, status of the combined intergovernmental working group with the Department of Energy headquarters and the Heritage Tourism and B Reactor preservation. She ended her report with an overview of the 2015 goals.

Mayor Pro Tem Lemley and Council Member Kent asked clarifying questions and provided comments about the Hanford projects.

#### 4. Finance Award

Mayor Rose announced that the City of Richland received a Comprehensive Annual Financial Report (CAFR) award from Government Finance Officers Association. Finance Director Marsh accepted the award and stated that it takes a team to successfully complete the City's annual financial report.

#### **Public Comments:**

Deputy City Clerk Barham read the Public Comments Procedures.

Elaine Chapman, 2625 Thoroughbred Way, Richland, WA, commented about Trailhead Park. She recommended that this park be permanently designated as an open natural space with upgrades to the parking area. She inquired about the upcoming park survey and asked if she would receive it.

Communications and Marketing Manager Herron stated that the survey will be mailed to a random sampling of 1,000 Richland residents.

#### **Consent Calendar:**

Deputy City Clerk Barham read the Consent items.

#### Minutes:

1. Approve the Minutes of the Council Meeting Held January 6, 2014
  - Heather Kintzley, City Attorney

#### Resolutions – Adoption:

2. Resolution No. 08-15, Authorizing the Preparation and Submittal of an Application to the National Recreation and Parks Association (NRPA) and the National Association of Chronic Disease Directors for a 2015 Walk With Ease (WWE) Grant
  - Joe Schiessl, Parks and Public Facilities Director

3. Resolution No. 10-15, Approving Solid Waste Collection Agreements with Ed's Disposal, Inc. Regarding LaPierre Annexation
  - Pete Rogalsky, Public Works Director
4. Resolution No. 11-15, Authorizing the City Manager to Sign and Execute a Co-location Agreement with Energy Northwest for the APEL Facility
  - Jon Amundson, Assistant City Manager
5. Resolution No. 12-15, Approving Solid Waste Collection Agreements with Waste Management of Washington, Inc. Regarding LaPierre Annexation
  - Pete Rogalsky, Public Works Director
6. Resolution No. 14-15, Approving Consultant Agreement with JUB Engineers, Inc. for George Washington Way I-182 Access Study Project
  - Pete Rogalsky, Public Works Director
7. Resolution No. 15-15, Authorizing the Preparation and Submittal of an Application to the Washington State Geocache Association for a Grant to Provide Funding Toward the Tri Cities 2015 Geocoin Challenge
  - Joe Schiessl, Parks and Public Facilities Director
8. Resolution No. 16-15, Authorizing the City Manager to Execute Fiber Optic Cable Lease Agreements for Entities Seeking to Utilize the City's Fiber Optic Telecommunication Cable Infrastructure Within the City of Richland
  - Jon Amundson, Assistant City Manager
9. Resolution No. 17-15, Consultant Agreement for Architectural Services for a Performance Stage at John Dam Plaza
  - Phil Pinard, Planning and Capital Projects Manager

Items for Approval:

10. Authorize Travel for Mayor Pro Tem Phillip Lemley, and Council Members Terry Christensen and Brad Anderson
  - Cindy Johnson, City Manager

Expenditures - Approval:

11. Expenditures from December 29, 2014 - January 9, 2015 for \$6,980,954.53 including Check Nos. 219085- 219479, Wire Nos. 5804-5815, Payroll Check Nos. 99796-99844, and Payroll Wire/ACH Nos. 8810-8821
  - Cathleen Koch, Administrative Services Director

**COUNCIL MEMBER KENT MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 4-0.**

**Reports and Comments:**

1. City Manager Johnson thanked staff and the Richland Police VIPS for the video shown earlier and stated it was indicative of the type of citizens living within Richland. She stated this is a very generous community. Ms. Johnson updated Council regarding a contest that the Parks and Public Facilities Department entered to receive a creative play foam block kit valued at \$7,000. She encouraged everyone to vote online on a daily basis until the contest closes on March 11, 2015.

2. Council Members:

Council Member Kent stated the Library Board will be scheduling a survey in the near future and encouraged the audience to get involved in their community.

Council Member Christensen also thanked the volunteers that serve in many different capacities within Richland. He also encouraged all residents to provide feedback to the City about the use of Trailhead Park or any other park, whether or not they receive the City survey.

Mayor Pro Tem Lemley attended a new business ribbon cutting on Friday, January 16, for Critical Nurse Staffing, Inc.

3. Mayor Rose  
No Comments.

**Adjournment:**

Mayor Rose adjourned the meeting at 8:21 p.m.

Respectfully Submitted,

---

Debby Barham, Deputy City Clerk

**FORM APPROVED:**

---

David W. Rose, Mayor

**DATE APPROVED:**



## MINUTES

### CITY COUNCIL WORKSHOP

Richland City Hall ~ 505 Swift Boulevard

Tuesday, January 27, 2015

---

#### Call to Order:

Mayor Rose called the Council workshop to order at 6:00 p.m. in the Council Chamber.

#### Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent and Thompson were present.

Also present were City Manager Johnson, Deputy City Manager King, Assistant City Manager Amundson, City Attorney Kintzley, Public Works Director Rogalsky, Energy Services Director Hammond and City Clerk Hopkins.

#### Workshop Items:

1. Proposed Amendments to the Badger Mountain South LUDR
  - Rick Simon, Development Services Manager

Mr. Simon said the Nor Am, LLC, the owners and developers of the Badger Mountain South Master Planned Community, are requesting some amendments to the Master Agreement and Land Use and Development Regulations (LUDR) that are in place to guide the future development of the community. He said the goal of this workshop is to provide an opportunity for Council to become familiar with the proposed amendments before the item comes before Council for action.

The Planning Commission held a public hearing to consider the LUDR amendments on January 14, 2015, and have recommended their adoption. Proposed changes to the master agreement would mirror those in the LUDR as they relate to required park improvements, would provide some minor clarifications and corrections and would provide some additional flexibility in siting a future electrical substation needed to serve the development.

Council Members and staff had a thorough question and answer period on the Badger Mountain South LUDR.

2. Electric Utility Retail Rates Update
  - Bob Hammond, Energy Services Director
  - Mr. Hammond said the Richland Energy Services Department (RES) staff

have been working with the Utility Advisory Committee (UAC) since last March 2014 on a five-year, forward retail rate program for the City's electric utility. Mr. Hammond introduced UAC Chairman Dave Larkin, who said he will help provide a summary of the 2015 retail rate recommendations.

Mr. Hammond said in past years, the cost of service analysis (COSA) has been performed just on a one-year basis and was very limited in being able to provide City Council and utility customers with good planning information.

He gave a detailed Power Point Presentation on the proposed 2015 electric utility retail rates and also noted that since the status update he gave Council at their June 24, 2014, workshop, the RES / UAC have further refined the forward rate program and are ready to recommend 2015 retail rate increases for Council consideration.

Council Members and staff had a thorough question and answer period on the rates.

4. Interview Process for Richland Public Facilities District Vacancy (10 minutes)
  - Cindy Johnson, City Manager

Mayor Rose asked Council if they would like the opportunity to participate in interviewing the three candidates for the open Richland Public Facilities District position or if they would like to create a Council subcommittee to attend the interviews and report back to full Council. After discussion, Council Members decided to schedule the interviews before a regular Council Meeting Pre-Meeting and be a part of the interviews.

#### **Other Business:**

Mayor Rose said he received a letter from TRIDEC asking for the City to make an appointment to a steering committee for the B Reactor National Park. They are asking for an appointment from each local jurisdiction.

**COUNCIL MEMBER THOMPSON MOVED TO APPOINT MAYOR ROSE AND HANFORD PROJECTS MANAGER LARSON AS MEMBERS OF THE B REACTOR NATIONAL PARK SUBCOMMITTEE. MAYOR PRO TEM LEMLEY SECONDED. THE MOTION CARRIED 6-0.**

Mayor Rose said Mr. King added an agenda item regarding the proposed 650 George Washington Way development plan.

Mr. King introduced Mr. Lambert, from the Crown Group and Mr. Brault, from &Yet, who gave a presentation of their development plans for the 650 George Washington Way property that is being discussed by Council in the Executive Session.

#### **Executive Session:**

**Attendance:**

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Kent and Thompson were present.

Also present were City Manager Johnson, Deputy City Manager King, City Attorney Kintzley and Redevelopment Project Supervisor Moore.

1. Per RCW 42.30.110 (1) (c): Determine Minimum Offering Price For Sale or Lease if Disclosure Would Decrease Price (15 minutes)
  - Brian Moore, Business and Economic Development Manager
2. Per RCW 42.30.110 (1) (c): Determine Minimum Offering Price For Sale or Lease if Disclosure Would Decrease Price (15 minutes)
  - Bill King, Community and Development Services Director

**COUNCIL MEMBER ANDERSON MOVED AND MAYOR PRO LEMLEY SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 8:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (C): DETERMINE MINIMUM OFFERING PRICE FOR SALE OR LEASE IF DISCLOSURE WOULD DECREASE PRICE, FOR 30 MINUTES. THE MOTION CARRIED 6-0.**

**COUNCIL MEMBER CHRISTENSEN MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 8:30 P.M. THE MOTION CARRIED 6-0.**

**Adjournment:**

Mayor Rose adjourned the workshop at 8:30 p.m.

**Respectfully Submitted,**

\_\_\_\_\_  
Marcia Hopkins, City Clerk

**FORM APPROVED:**

\_\_\_\_\_  
David W. Rose, Mayor

**DATE APPROVED:**

\_\_\_\_\_



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

**Subject:**

Resolution No. 03-15, Authorizing the Dissolution of the Wine Science Center Development Authority

**Department:**

Community & Development Services

**Ordinance/Resolution Number:**

03-15

**Document Type:**

Resolution

**Recommended Motion:**

Adopt Resolution No. 03-15, authorizing the dissolution of the Wine Science Development Authority.

**Summary:**

The Wine Science Center Development Authority was created with the intent to disband upon completion of the Wine Science Center. Formation Ordinance No. 16-11 called for the Authority to complete construction, retire or transfer any outstanding debt, and transfer the facility to Washington State University. The Authority deems that the duties of the Authority are complete, and the attached Resolution provides specifics regarding completion of each duty. Ordinance No. 16-11 lays out the dissolution procedure, which calls for City Council to hold a public hearing and adopt a Resolution making an affirmative finding that dissolution is warranted. On passage of the Resolution affirming the appropriateness of dissolution, the Authority will take action at its next meeting to file a dissolution statement. The Authority's last meeting will be on February 4, 2015.

**Fiscal Impact:**

The City currently holds approximately \$98,000 in a Fiduciary Fund on behalf of the Wine Science Center Development Authority (WSCDA). The source of this cash was the WSU Foundation, for the WSCDA's use in administering the project. Upon final dissolution, the City will release all unspent funds to the WSU Foundation.

**Attachments:**

- I. Res. No. 03-15 WSCDA Dissolution



RESOLUTION NO. 03-15

A RESOLUTION of the City of Richland  
affirming the completion of duties and dissolution of the  
Wine Science Center Development Authority.

WHEREAS, pursuant to RCW 35.21.730 through 35.21.755, the City Council of the City of Richland, Washington adopted Ordinance No. 16-11 on July 19, 2011 authorizing the creation of the Wine Science Center Development Authority, hereinafter the "Authority"; and

WHEREAS, Ordinance No. 16-11 detailed the duties of the Authority as constructing the Wine Science Center, retiring or transferring any outstanding debt, and transferring ownership of the facility to Washington State University at the earliest opportunity; and

WHEREAS, the Wine Science Center received a Temporary Certificate of Occupancy on December 12, 2014; and

WHEREAS, the Authority did not incur any debt in undertaking the construction of the Wine Science Center; and

WHEREAS, Washington State University took ownership of the Wine Science Center from the Design Build team on January 20, 2015 on acceptance of the Certificate of Substantial Completion.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, it is positively affirmed that the Authority has successfully completed the duties as provided in Ordinance No. 16-11 and that dissolution of the Authority is warranted.

BE IT FURTHER RESOLVED that the Authority shall approve a Dissolution Statement at its next meeting.

BE IT FURTHER RESOLVED that the City Manager is directed to review the Dissolution Statement and upon acceptance shall inscribe "charter cancelled" on the original Charter of the Authority, such action will terminate the Authority.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting  
on the 3<sup>rd</sup> day of February, 2015.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality

**Subject:**

Resolution No. 07-15, Approving an Amendment to the Purchase and Sale Agreement Between the City of Richland and F&L Investments, LLC

**Department:**

Community & Development Services

**Ordinance/Resolution Number:**

07-15

**Document Type:**

Resolution

**Recommended Motion:**

Adopt Resolution No. 07-15, authorizing the City Manager to sign and execute an amendment to the Purchase & Sale Agreement with F&L Investments to extend the closing date of property located in the Horn Rapids Business Center to February 27, 2015.

**Summary:**

F & L Investments LLC (F&L) entered into a Purchase and Sale Agreement (No. 145-14) with the City to purchase a 1.18 acre city-owned lot along the south side of Henderson Loop in the Horn Rapids Business Center, for the construction of a light industrial facility. Per the original Purchase and Sale Agreement, F & L was to close on the property by October 31, 2014. On October 30, 2014, Farrell Clontz of F & L notified the City that his bank was taking longer than expected to process the loan and that another week would be needed to complete closing. On December 18, 2014, Mr. Clontz submitted to the City a written request for an extension of the closing deadline as his local bank is in the process of being bought out by another firm, which has significantly delayed approval of all loans. Given Mr. Clontz's positive performance with other land sales and the circumstances relating to his bank's delay in approving financing to purchase the property, staff proposes an amendment to extend the closing deadline to February 27, 2015. All other terms of the existing Purchase and Sale Agreement will remain in effect.

The Economic Development Committee reviewed the proposed extension and on January 12, recommended City Council approval.

**Fiscal Impact:**

The City is selling the 1.18-acre Horn Rapids Business Center property for \$89,775, less closing costs, which will be deposited in the City's Economic Development Fund.

**Attachments:**

1. Res. No. 07-15, Approving an Amendment to the Purchase & Sale Agreement with F&L Investments
2. First Amendment to Purchase & Sale Agreement with F&L Investments (C145-14)
3. Request to Amend F&L Investments Purchase & Sale Agreement
4. Purchase & Sale Agreement with F&L Investments (C145-14)

## RESOLUTION NO. 07-15

A RESOLUTION of the City of Richland approving an amendment to that certain Purchase and Sale Agreement by and between the City of Richland and F & L Investments LLC.

WHEREAS, on August 19, 2014, the City of Richland entered into a Purchase and Sale Agreement (Contract No. 145-14) with F & L Investments LLC; and

WHEREAS, pursuant to said Purchase and Sale Agreement, F & L Investments LLC agreed to purchase 1.18 acres of city-owned property, known as Lot G of the Horn Rapids Business Center; and

WHEREAS, pursuant to said Purchase and Sale Agreement, F & L Investments LLC was to close on the purchase of Lot G of the Horn Rapids Business Center no later than October 31, 2014; and

WHEREAS, F & L Investments LLC has provided a written request to amend the closing deadline to February 27, 2015, to purchase said Lot G of the Horn Rapids Business Center as they continue to wait for review and approval of financing from their bank; and

WHEREAS, the Economic Development Committee reviewed the request for an extension and at their January 12, 2015 meeting and recommended that City Council grant an extension to the closing deadline providing F & L Investments LLC additional time to secure financing for the purchase and development of Lot G of the Horn Rapids Business Center.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1.1 Extension of the closing deadline of the Purchase and Sale Agreement (Contract No. 145-14) between the City of Richland and F & L Investments LLC is hereby extended, subject to the terms and conditions set forth below, to February 27, 2015 for the purchase of Lot G of the Horn Rapids Business Center.

Section 1.2 Terms and Conditions of the Purchase and Sale Agreement (Contract No. 145-14):

- A. All terms and conditions of the existing Purchase and Sale Agreement shall remain in full force and effect during the extension period.
- B. The extension shall have no adverse effect for any change or modification in the remaining terms, conditions and obligations of said Purchase and Sale Agreement.
- C. The agreement between the City and F & L Investments LLC to extend the closing deadline pursuant to the Purchase and Sale Agreement (Contract No. 145-14) to February 27, 2015, as set forth herein, shall not be construed, in any

manner whatsoever, to constitute a waiver or release of any rights that the City or F & L Investments LLC may have under said Purchase and Sale Agreement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20<sup>th</sup> day of January, 2015.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney

**First Amendment to**  
**Purchase and Sale Agreement – Contract No. 145-14**

This First Amendment to Contract No. 145-14 (the "Amendment") is dated and effective as of February \_\_\_\_, 2015, and amends the terms of the Purchase and Sale Agreement between the City of Richland and F&L Investments LLC, dated August 19, 2014, (the "Agreement").

For valuable consideration, the receipt of which is acknowledged, Seller and Purchaser agree that the following sections of the Purchase and Sale Agreement is modified as follows:

**2. Purchase Price.** Purchaser shall pay to Seller as the Purchase Price for the Property, at \$1.75 per square foot, the sum of eighty nine thousand one hundred eighty eight dollars and seventy five cents (\$89,188.75) for approximately 50,965 square feet (1.17 acres), and other good and valuable consideration. Seller shall pay for all survey costs, prepare all land transfer documents, and complete all legal transaction documents.

**4.2. Closing Date.** The closing of this transaction and delivery of all items shall occur at Cascade Title Company, and shall occur no later than February 27, 2015. If Closing has not occurred by this date, this agreement will automatically be terminated.

This Amendment does not change, waive or extend any of the other provisions of the Agreement.

THE CITY OF RICHLAND –  
SELLER

F & L INVESTMENTS, LLC –  
PURCHASER

\_\_\_\_\_  
By: Cynthia D. Johnson    Date  
Its: City Manager

\_\_\_\_\_  
By: Farrell Clontz    Date  
Its: Member

Reviewed:

\_\_\_\_\_  
By: Heather Kintzley    Date  
Its: City Attorney

F & L Investments, LLC  
4361 Northlake Dr.  
West Richland, WA 99353  
(509) 521-1517

---

December 18, 2014

Darin K. Arrasmith, Planner  
Economic Development  
P.O. Box 190, MS #19  
Richland, WA 99352

Re: Purchase and Sale Contract No. 145-14

Dear Mr. Arrasmith,

The purpose of this letter is to request an extension of the closing date on Contract No. 145-14, Agreement for Purchase and Sale of Real Property, between the City of Richland (Seller) and F & L Investments, LLC (Purchaser).

Site plans and building elevations have been prepared by a licensed architect/engineer and I am prepared to provide those to the city; however I have encountered an obstacle securing financing because my bank was bought out mid-way through the loan process. I originally applied at Yakima National Bank, and was given a verbal green light. Unfortunately, Yakima National Bank was purchased by Homestreet Bank during the time my loan application was in the pipeline and their policy does not allow them to lend to owner/builders for construction. Because of this, I had to go back to square one and look for a new lender.

I have three different banks very eager to back me on this project and am confident that the loan will be approved within the next 30-45 days. Please consider extending this contract until

~~January 31, 2015.~~

February 27,

Sincerely,



Farrell Clontz  
F & L Investments, LLC

**AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY**

This Agreement for Purchase and Sale of Real Property ("Agreement") is made and entered into this 19<sup>th</sup> day of August, 2014, between **F & L Investments, LLC**, ("Purchaser"), and the **CITY OF RICHLAND**, a Washington municipal corporation, ("Seller").

**1. Purchase and Sale of Property.** Seller agrees to sell and Purchaser agrees to purchase, on the terms hereafter stated, all of the following described property (collectively, the "Property"):

**1.1. The Property.** The land involved in this transaction is located in the City of Richland, Benton County, Washington, and is legally described as follows:

(See **Exhibit A**)

**1.2. Scrivener's Errors.** In the event of an error in the legal description, the parties agree that either party or a scrivener may correct the error.

**1.3. Laws and Rights.** It is understood that the sale and conveyance to be made pursuant to this Agreement shall be subject to any and all applicable federal, state and local laws, orders, rules and regulations, and any and all outstanding rights of record or which are open and obvious on the ground.

**1.4. Timing of Conveyance.** The Property described in Section 1.1. shall be conveyed to Purchaser by a Statutory Warranty Deed ("Deed") subject to the permitted exceptions and at the time of payment. The Deed shall be delivered to Purchaser at closing.

**2. Purchase Price.** Purchaser shall pay to Seller as the Purchase Price for the Property, at \$1.75 per square foot, the sum of eighty nine thousand seven hundred and seventy-five dollars (\$89,773.25) for approximately 51,299 square feet (1.177 acres), and other good and valuable consideration. Purchaser shall pay for all survey costs, prepare all land transfer documents, and complete all legal transaction documents.

**2.1. Earnest Money Deposit.** As consideration for Seller's execution and delivery of this Agreement, Purchaser will deposit with Cascade Title ("Title Company") a check in the amount of two thousand five hundred dollars (\$2,500) in form and content of attached hereto within five (5) business days after both parties have signed this Agreement. Hereafter, the term "Earnest Money Deposit" shall be used to refer, when appropriate, to the Earnest Money Check and, when paid, to the principal thereof and any interest thereon. Purchaser shall be entitled to direct the Title Company to place the Earnest Money Deposit in an interest bearing account of Purchaser's choice. Earnest Money Deposit will be returned if Purchaser cannot close on the conditions set in this



Agreement. If for any reason, the Purchaser terminated this purchase and sale agreement and items specified in 6.1.6 have been completed, the costs incurred for these services will be deducted from the earnest money deposit.

**3. Conditions Precedent to Sale.** This Agreement is made and executed by the parties hereto subject to the following conditions precedent:

**3.1. Executed Contract.** The "executed contract" date is the date that both parties have signed the purchase and sale agreement. If the purchase and sale agreement are signed on different days, the "executed contract" date is the most recent date noted. Both Purchaser and Seller must sign this purchase and sale agreement within fifteen (15) business days of approval from the City Council. If signatures are not received by both parties within fifteen (15) business days, this agreement is automatically terminated.

**3.2. Legal Description.** Seller shall survey the property and develop a legal description for the property and other easements that may be needed for the completion of the project. Said legal description shall be provided to the Purchaser for review. The Purchaser shall have five (5) business days to complete said review and provide comments back to the Purchaser. The accepted legal description shall be attached to this Agreement as **Exhibit A**, and to all other legal documents necessary to lawfully execute this land transfer.

**3.3. Title Review.** Within five (5) days after the Acceptance Date, Purchaser, at its sole cost and expense, shall obtain from Cascade Title Company ("Title Company") a preliminary title report on the Property, and copies of all documents referred to therein, and furnish same to Seller.

**3.4. Due Diligence.** Purchaser is granted a due diligence period until and including thirty (30) business days after receipt of the title report described in Section 3.2. above. Said due diligence period may be extended an additional ten (10) business days upon written agreement by the Purchaser and Seller. Purchaser may conduct, at its own expense, a full review of legal, title, environmental, archaeological, and any other related issues. Seller will promptly provide to Purchaser copies of all available documentation and reports relating to the Property, including, but not limited to, soils tests, environmental reports and similar reports. If the results of said review are unsatisfactory in Purchaser's opinion, Purchaser's may, at its option, terminate this Agreement by giving Seller written notice of termination prior to the end of the due diligence period. In the event of termination by Purchaser under this section, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

During the Due Diligence period, Purchaser will provide to Seller site plans and building elevations provided by a licensed architect for Seller's review. If, upon review, the Seller determines that the site plans will not meet the standards of the Horn Rapids Master Plan Development Standards in Seller's opinion Seller may, at its option, elect to

terminate this Agreement by giving Purchaser written notice of termination prior to the end of the due diligence period.

**3.5. Council Approval.** The closing of this transaction is contingent upon approval of this Agreement by the City Council of the City of Richland. In the event the Richland City Council determines not to approve this Agreement, this Agreement shall immediately terminate and be without any further force and effect, and without further obligation of either party to the other.

**4. Closing.** On or before the date of closing, Purchaser shall deliver to the escrow company, Cascade Title Company, all closing costs, including the Purchase Price for the Property. Purchaser shall deliver the Deed, as approved by Seller, to the Title Company for placing in escrow. Title Company shall be instructed that when it is in a position to issue a standard owner's policy of title insurance in the full amount of the Purchase Price, insuring fee simple title to the Property in Purchaser, Title Company shall record and deliver to Purchaser the Deed; and issue and deliver to Purchaser the standard owner's policy of title insurance.

**4.1. Closing Costs.** Each party shall pay its own attorney's fees. Seller shall pay one half of all recording costs, escrow closing costs, if applicable, and the full premium for a standard owner's policy of title insurance. Purchaser shall pay one half of all transfer taxes, recording costs and escrow closing costs.

**4.2. Closing Date.** The closing of the transaction and delivery of all items shall occur at Cascade Title Company, and shall occur on a date specified by Seller and communicated in writing to Purchaser. Closing shall occur no later than fifteen (15) business days after the last day of the due diligence period. If closing has not occurred by this date, this agreement will automatically be terminated.

**5. Title.** Upon closing of escrow as set forth in Section 4, title to the Property shall be conveyed by Seller to Purchaser by a duly-executed Statutory Warranty Deed. **Closing Agent shall record on the deed the Buyers' agreement to develop within the Development Standards described in the City of Richland Horn Rapids Master Plan and this agreement.**

**6. Covenants, Representations and Warranties.**

**6.1. Seller's Covenants.** Seller hereby covenants and agrees as follows:

**6.1.1.** From the date of this Agreement through the closing date, the Seller shall not make any material alterations to the Property or to any of the licenses, permits, legal classifications or other governmental regulations relating to the Property, nor enter into any leases or agreements pertaining to the Property without the Purchaser's prior written consent.

**6.1.2.** During the contract period, Seller shall not voluntarily cause to be

recorded any encumbrance, lien, deed of trust, easement or the like against the title to the Property without Purchaser's prior consent.

**6.1.3.** Seller shall use its best efforts to remove all disapproved exceptions within the preliminary title report.

**6.1.4.** During the contract period, Seller will operate and maintain the Property in a manner consistent with Seller's past practices relative to the Property and so as not to cause waste to the Property.

**6.1.5.** Seller shall reasonably cooperate with Purchaser to obtain approvals and permits for the development of the Property.

**6.2. Seller's Representations and Warranties.** Seller hereby makes the following representations and warranties to Purchaser, each of which shall be true on the date hereof, throughout the contract period, and on the date of closing. Seller shall immediately provide Purchaser with written notice of any event which would make any representation or warranty set forth below incorrect or untrue.

**6.2.1.** Seller has full power and authority to enter into and carry out the terms and provisions of this Purchase Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Seller necessary to confer such authority upon the persons executing this Purchase Agreement and such other documents have been, or will be, taken.

**6.2.2.** Seller has not received any written notice from any governmental authorities or regulatory agencies that eminent domain proceedings for the condemnation of the Property are pending or threatened.

**6.2.3.** Seller has not received any written notice of pending or threatened investigation, litigation or other proceeding before a local governmental body or regulatory agency which would materially and adversely affect the Property.

**6.2.4.** Seller has not received any written notice from any governmental authority or regulatory agency that Seller's use of the Property is presently in violation of any applicable zoning, land use or other law, order, ordinance or regulation affecting the Property.

**6.2.5.** No special or general assessments have been levied against the Property except those disclosed in the preliminary title report, and Seller has not received written notice that any such assessments are threatened.

**6.2.6.** Seller is not a "foreign person" for purposes of Section 1445 of the Internal Revenue Code.

**6.2.7.** Seller is a Washington municipal corporation, duly formed and organized, validly existing and in good standing under the laws of the State of Washington.

**6.3. Purchaser's Representations.** Purchaser hereby makes the following representations to Seller, each of which shall be true on the date hereof and on the date of closing:

**6.3.1.** Purchaser has full power and authority to enter into and carry out the terms and provisions of this Purchase Agreement and to execute and deliver all documents which are contemplated by this Agreement, and all actions of Purchaser necessary to confer such authority upon the persons executing this Purchase Agreement and such other documents have been, or will be, taken. In the event the purchaser states that it is a corporation or a limited liability company, and this statement is false, the person or person signing on behalf of the company shall be personally liable under this contract. This agreement is contingent upon purchaser obtaining financing sufficient to close within the thirty (30) business days allowed per the Due Diligence period in section 3.4 of this purchase and sale agreement.

**6.3.2.** Purchaser represents that it has sufficient funds to close this transaction.

**6.3.3.** Purchaser further represents that the property will be developed as a light industrial building with office space and laydown yard, and with required landscaping throughout per the Horn Rapids Master Plan, the Horn Rapids Development Standards, and the additional landscaping requirements provided in **Exhibit B**. Deviation from this intended use and landscaping requirements must be authorized by the Seller in writing or be subject to the Reversionary Clause in Section 10.13. This agreement does not alleviate the Purchaser from obtaining the necessary approvals, authorizations or permits required for the development of property for said use.

**6.4 Survival of Covenants.** The covenants, representations, and warranties contained in Section 6 of this Agreement shall survive the delivery and recording of the Deed from the Seller to the Purchaser.

**7. Casualty and Condemnation.**

**7.1. Material Casualty or Condemnation.** If, prior to the closing date: (i) the Property shall sustain damage caused by casualty which would cost ten thousand dollars (\$10,000.00) or more to repair or replace; or (ii) if a taking or condemnation of any portion of the Property has occurred, or is threatened, which would materially affect the value of the Property, either Purchaser or Seller may, at its option, terminate this Agreement by providing written notice to the other party within two (2) days' notice of such event. If, prior to the closing date, neither party provides said termination notice within such two-day period, the closing shall take place as provided herein with a credit against the Purchase Price in an amount equal to any insurance proceeds or condemnation awards actually collected by Seller. At closing, Seller shall assign to

Purchaser Seller's full interest in any insurance proceeds or condemnation awards which may be due but unpaid to Seller on account of such occurrence.

**7.2. Immaterial Casualty or Condemnation.** If, prior to the closing date, the Property shall sustain damage caused by casualty which is not described in Section 7.1, or a taking or condemnation has occurred, or is imminently threatened, which is not described in Section 7.1., neither Purchaser nor Seller have the right to terminate this Agreement. Closing shall take place as provided herein with a credit against the Purchase Price equal to the cost to repair that portion of the Property so damaged by insured casualty, or an amount equal to the anticipated condemnation award, as applicable. At closing, Purchaser shall assign to Seller all rights or interest in and to any insurance proceeds or condemnation awards which may be due on account of any such occurrence.

**8. Purchasers' Remedies.** In the event of material breach of this Agreement by Seller, Purchaser shall have, as their sole remedies: (a) the right to pursue specific performance of this Agreement, (b) the right to terminate this Agreement and (c) all remedies presently or hereafter available at law or in equity. Purchaser hereby waives all other remedies on account of a breach hereof by Seller.

**9. Miscellaneous.**

**9.1. Finder's Fee.** Purchaser and Seller each agree that a real estate finder's fee ("Real Estate Compensation") is not due to each other or to any third party. Each party hereby agrees to indemnify and defend the other against and hold the other harmless from and against any and all loss, damage, liability or expense, including costs and reasonable attorney's fees, resulting from any claims for Real Estate Compensation by any person or entity other than provided herein. The provisions of this section shall survive the closing.

**9.2. Time of the Essence.** Time is of the essence of every provision of this Agreement.

**9.3. Notices.** Whenever any party hereto shall desire to give or serve upon the other any notice, demand, request or other communication, each such notice, demand, request or other communication shall be in writing and shall be given or served upon the other party by personal delivery (including delivery by written electronic transmission) or by certified, registered or express United States mail, or Federal Express or other commercial courier, postage prepaid, addressed as follows:

**TO SELLER:**

City of Richland  
Attn: Economic Development  
505 Swift Boulevard, P.O. Box 190  
Richland, WA 99352  
Phone: (509) 942-7582

**TO PURCHASER:**

F and L Investments, LLC  
4361 Northlake Drive  
West Richland, WA 99353  
Phone: (509) 521-1517

Any such notice, demand, request or other communication shall be deemed to have been received upon the earlier of personal delivery thereof or two (2) business days after having been mailed as provided above, as the case may be.

**9.4. Assignments and Successors.** Purchaser may not assign this Agreement without Seller's consent. Any assignment made without Seller's consent is null and void, and does not relieve the Purchaser of any liability or obligation hereunder.

**9.5. Captions.** Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Agreement.

**9.6. Exhibits.** All exhibits attached hereto shall be incorporated by reference as if set out in full herein.

**9.7. Binding Effect.** Regardless of which party prepared or communicated this Purchase Agreement, this Purchase Agreement shall be of binding effect between Purchaser and Seller only upon its execution by an authorized representative of each such party.

**9.8. Construction.** The parties acknowledge that each party and its counsel have reviewed and revised this Purchase Agreement, and that the normal rule of construction providing that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Purchase Agreement or any amendment or exhibits hereto.

**9.9. Counterparts.** This Purchase Agreement may be executed in several counterparts, each of which shall be an original, but all of such counterparts shall constitute one such Agreement.

**9.10. Cooperation and Further Assurances.** Each party shall cooperate with the other in good faith to achieve the objectives of this Agreement. The parties shall not unreasonably withhold responses to requests for information, approvals, or consents provided for in this Agreement. The parties agree to take further action and execute further documents, both jointly or within their respective powers and authority, as may be reasonably necessary to implement the intent of this Agreement.

**9.11. Merger.** The delivery of the Deed and any other documents and instruments by Seller and the acceptance and recordation thereof by Purchaser shall

effect a merger, and be deemed the full performance and discharge of every obligation on the part of Purchaser and Seller to be performed hereunder, except those clauses, covenants, warranties and indemnifications specifically provided herein to survive the closing.

**9.12. Governing Law.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington. The parties agree that Benton County is the appropriate venue for filing of any civil action arising out of this Agreement, and both parties expressly agree to submit to personal jurisdiction in Benton County Superior Court.

**9.13. Reversionary Clause and Option to Repurchase/Reclaim.** This Property is being sold to Purchaser in anticipation of a light industrial building with office space and lay-down yard. If Purchaser fails to submit an application to Seller for approval of building plans within six (6) months of Closing, the Seller reserves the right to reclaim title to this Property. If Purchaser does not initiate construction within eighteen (18) months of Closing, Seller reserves the right to reclaim title to this Property. The Seller shall reclaim this Property by refunding the original Purchase Price of eighty nine thousand seven hundred and seventy five dollars (\$89,775) for approximately 51,300 square feet (1.18) acres of property (the "Purchase Price"), without interest. The Purchaser will pay for all closing costs related to the repurchase of the property. Other than closing costs, the Seller will not assume any liability for expenses incurred by Purchaser in conducting this transaction. Purchaser agrees to reconvey title to the Seller within sixty (60) days of receipt of notification of Seller's decision to seek reconveyance of Property. This reversionary right is exclusive to the Seller and shall be exercised at the sole discretion of the Seller. This reversionary right survives forty-eight (48) months after closing or until such time as building commences, whichever is earlier. The Seller shall be under no obligation to exercise this reversionary right. Purchaser agrees that Seller must grant approval to any resale of the Property by Purchasers to any third party within the thirty-six month (36)-month reversionary period. This reversionary clause shall survive the delivery of the Deed.

**9.14. Landscaping Requirements.** This property is being sold to Purchaser in anticipation that all required landscaping will be provided and maintained on the property. Purchaser's application for approval of building plans shall include a landscaping plan indicating required landscaping per the requirements provided in **Exhibit B.**

**9.15. Scrivener.** The party drafting this Agreement is the City of Richland. The City of Richland makes no representations regarding the rights or responsibilities of Seller under this Agreement. Seller is encouraged to review the completed contract with counsel before signing this Agreement.

*[Signature page to follow]*

IN WITNESS WHEREOF, the Purchaser has executed this Agreement on the date shown next to its signature, and Seller has accepted on the date shown next to its signature.

**CITY OF RICHLAND - SELLER**

Cynthia D. Johnson 8-28-14  
By: Cynthia D. Johnson Date  
Its: City Manager

**F & L INVESTMENTS - PURCHASER**

Farrell Clontz 8/21/14  
By: Farrell Clontz Date  
Its: Member

**APPROVED AS TO FORM:**

Heather Kintzley 8-22-14  
By: Heather Kintzley Date  
Its: City Attorney

\_\_\_\_\_  
By: Name Date  
Its: Member



## **EXHIBIT A**

### **LEGAL DESCRIPTION FOR**

#### **LOT G – HORN RAPIDS BUSINESS CENTER**

---

A portion of Parcel 14 Block 1, of Record Survey No. 2056 (Binding Site Plan #95-100), as recorded in Vol. 1 of surveys, Page 2056, Records of Benton County, located in Section 27, Township 10 North, Range 28 East, W.M., City of Richland, Benton County, Washington, described more particularly as follows:

Commencing at the centerline intersection of Robertson Drive and Logston Blvd.; thence south  $54^{\circ}53'52''$  east, along the centerline of Robertson Drive, a distance of 1799.90 feet, to the beginning of a curve to the right, the radius point of which bears south  $35^{\circ}06'08''$  west, along said radial line, a distance of 50.00 feet, to a point on the southerly right of way line of said Robertson Drive, said point being the northwest corner of Parcel 2, as shown on Record of Survey Number 1862, as recorded in Volume 1 of Surveys, Page 1862, Benton County Auditor's File Number 94-24336; thence north  $54^{\circ}53'52''$  west, along the south right of way line of said Robertson Drive, a distance of 110.83 feet to the northeast – southwest centerline of the 40.00 foot wide access easement created by deed recorded under Auditor's File Number 2003-041936; thence south  $35^{\circ}06'22''$  west, along said centerline a distance of 322.68 feet to a point of intersection with the northwest-southeast centerline of the 40.00 foot wide access easement called Point "A" in deed recorded under Auditor's File Number 2003-041936, thence north  $54^{\circ}54'16''$  west, along said centerline, a distance of 819.06 feet, said point being a point on a line parallel and 820.00 feet east of the east right of way line of Logston Blvd. and the true point of beginning;

Thence south  $35^{\circ}06'22''$  west, along said parallel line, a distance of 380.00 feet to a point on the north line of the 100 foot electric easement as shown on said Record Survey No. 2056, thence north  $54^{\circ}54'16''$  west, along said north line, a distance of 135.00 feet to a point on a line parallel and 685.00 feet east of the east right of way line of said Logston Blvd.; thence north  $35^{\circ}06'22''$  east, along said parallel line, a distance of 380.00 feet to the centerline of the aforesaid northwest-southeast centerline of the 40.00 foot wide access easement; thence south  $54^{\circ}54'16''$  east, along said centerline, a distance of 135.00 to said true point of beginning.

Subject to and together with said 40.00 access easement per Auditor's File No. 2003-041936.

Contains 1.17 acres more or less.

Subject to and together with easements, right of ways, reservations, restrictions, Covenants of Record.

## **EXHIBIT B**

### **ADDITIONAL LANDSCAPING REQUIREMENTS FOR LOT G – HORN RAPIDS BUSINESS CENTER**

---

(1) Laydown yards shall not be located adjacent to the west or south property lines of the property of Lot G of the Horn Rapids Business Center.

(2) All lighting shall be shielded to prevent intrusive glare onto adjacent properties.

(3) Colors of building materials, including roofing, shall blend with the natural landscape and be non-reflective. All roof mounted equipment shall be screened in a manner that protects the views from adjacent properties.

(4) The landscaping along the west property line shall, at a minimum, consist of a combination of trees, shrubs, grasses or ground cover materials. The City may, however, allow a combination of hardscape and landscape to satisfy landscape requirements where the visual quality and screening functions of the hardscape/landscape area are maintained. Landscape buffering and screening shall be designed to create compatible relationships of scale and appearance with adjacent properties.

(5) The planting of invasive plant species shall not be permitted; and the removal of invasive species will be required as part of landscape requirements.

(6) Utilities (e.g., transformer cabinets, pads, water check valves) shall not be placed within required landscaped areas, except where they will not preclude required planting of landscaping, and shall be predominantly screened from public view and from the adjacent property to the west of Lot G.



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key I - Financial Stability & Operational Effectiveness

---

**Subject:**

Resolution No. 09-15, Reappointment to the Board of Adjustment: Larry Lowry

---

**Department:**

City Attorney

**Ordinance/Resolution Number:**

09-15

**Document Type:**

Resolution

---

**Recommended Motion:**

Adopt Resolution No. 09-15, reappointing Larry Lowry to the Board of Adjustment.

---

**Summary:**

The term for Position No. 4 on the Board of Adjustment expires on February 7, 2015. Board of Adjustment Chair Boring is recommending the reappointment of Larry Lowry. Mr. Lowry has served on the BOA for one term starting in February 2010. The term for Position No. 4 is five years or until February 7, 2020.

The applications of Joe Guyette, C. Robert Huntington and Steve Snyder were also considered for appointment.

---

**Fiscal Impact:**

None.

---

**Attachments:**

1. Proposed Resolution
2. Recommendation and Application

RESOLUTION NO. 09-15

A RESOLUTION of the City of Richland confirming the position reappointment of Larry Lowry to the Board of Adjustment.

BE IT RESOLVED by the City Council of the City of Richland that the following position reappointment to the Board of Adjustment is hereby confirmed:

<u>NAME</u>	<u>POSITION NO.</u>	<u>TERM ENDING</u>
Larry Lowry	3	2/7/20

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, at a regular meeting on the 3<sup>rd</sup> day of February 2015.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

**Barham, Debby**

---

**Subject:** FW: Recommendation for Position No. 4 vacancy for BOA

**From:** [mboring001@aol.com](mailto:mboring001@aol.com) [mailto:[mboring001@aol.com](mailto:mboring001@aol.com)]

**Sent:** Friday, January 16, 2015 3:05 PM

**To:** Lambert, Aaron

**Cc:** Howard, Penny

**Subject:** Recommendation for Position No. 4 vacancy for BOA

Hi Aaron:

Thank you again for your time yesterday with the interview. While I truly believe Mr. Guyette would make a terrific candidate, I would like to recommend reappointment of Larry Lowry for Position No. 4 to the Board of Adjustment.

I do hope you concur, and if you do, please pass along this recommendation to the City Council so that it may be placed on the next available agenda.

Any questions, please let me know.

My best,  
Marianne Boring  
509.531.5475



# APPLICATION FORM

## BOARD ~ COMMISSION ~ COMMITTEE

BOARD/COMMISSION/COMMITTEE FOR WHICH APPLYING: Board of Adjustment  
NAME: Larry K. Lowry Contact Telephone: 554-0524  
ADDRESS: 1300 Westgate way Alternate Telephone: 627-5074 hm  
CITY, STATE, ZIP: Richland WA 99352 E-mail: debandlar968@G-mail.com  
Arts Commission or Parks & Recreation Commission Applicants Only: → Adult: \_\_\_\_\_ Youth / Grade: \_\_\_\_\_  
LENGTH OF RESIDENCE IN RICHLAND: 1300 Westgate way  
OCCUPATIONAL AND EDUCATIONAL BACKGROUND: Plumbing and junior college

EXPERIENCE RELATED TO THE BOARD/COMMISSION/COMMITTEE, WHICH YOU ARE APPLYING FOR:  
Have served the past 5 years on the Board of adjustment

ARE YOU CURRENTLY SERVING ON A BOARD, COMMISSION, OR COMMITTEE? IF YES, WHICH:  
(An individual is limited to serve on two boards, commissions or committees at the same time)

yes, Board of Adjustment

HAVE YOU SERVED ON A BOARD, COMMISSION, OR COMMITTEE BEFORE? IF YES, WHICH: NO

ARE YOU CURRENTLY AN EMPLOYEE OF THE CITY OF RICHLAND? ☒ No ☐ Yes (if yes, see exemption below)

Per Richland Municipal Code Section 2.28.520, no employee, during his or her term of service in City employment, shall be eligible, or be appointed, to serve on any City board, committee or commission performing an advisory function to the City Council.

### A RESUME IS REQUIRED – PLEASE ATTACH IT TO THIS APPLICATION

By submitting this application, I hereby waive my right to privacy with respect to the information contained in my application and any supporting documents attached thereto. The City, its officials, or employees are authorized to make my application and supporting documents available for public inspection, including inspection by members of the media.

**In addition, I certify that I am in compliance with the qualification requirements of this appointment.**

Date: 12-10-14

Signature: Larry Lowry

**RECEIVED**

Return to:

Office of the City Clerk, P.O. Box 190 MS-05, 975 George Washington Way, Richland, WA 99352  
Phone: 942-7388 Fax: 942-7379 Email: [dbarham@ci.richland.wa.us](mailto:dbarham@ci.richland.wa.us)

**DEC 15 2014**

**RICHLAND CITY CLERK**

Larry Lowry  
1300 Westgate Way  
Richland, WA 99352  
509-554-0524  
[debandlar968@gmail.com](mailto:debandlar968@gmail.com)

Objective: To maintain my position on the Board of Adjustment and to assist citizens of Richland to expand, beautify, and make safe their properties.

Summary of Qualifications: 1) Have worked on installing, repairing of household, commercial sewer systems, septic tanks and plumbing.

- 2) Have some construction experience.
- 3) Worked for 11 years in California.

Professional experience. 1) Obtained and held journeyman plumbers license for 28 years.  
2) Passed class and still hold certificate for lead mitigation.  
3) Been certified by WA ST to sit on a public commission or board.

Schooling. 1) High school graduate  
2) Completed almost 2 years in Community College.

Community Involvement. 1) Member of Richland Rotary club (1983 to present)  
2) Member of All Saints Episcopal church

Present. Been retired for 2 years.



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 7 - Housing and Neighborhoods

---

**Subject:**

Resolution No. 18-15, Approving Amendment No. 1 to the 2014-2016 HOME Consortium Cooperative Agreement

---

**Department:**

Community & Development Services

**Ordinance/Resolution Number:**

18-15

**Document Type:**

Resolution

---

**Recommended Motion:**

Adopt Resolution No. 18-15, authorizing the City Manager to sign and execute the First Amendment to the HOME Consortium Cooperative Agreement with the Cities of Kennewick and Pasco.

---

**Summary:**

Beginning in 1995, the Cities of Richland, Kennewick and Pasco entered into a cooperative agreement forming a Consortium to help increase the local supply of decent affordable housing to low income residents as authorized by Public Law 101-625, the National Affordable Housing Act of 1990 (NAHA).

It has been determined that the current Cooperative Agreement between the Cities needs to be amended to address issues of administrative shortfalls for the Lead Entity (Richland). Language is also being proposed strengthening the limitations of activities and timelines performed by Consortium Members.

The Cities of Kennewick and Pasco will be taking the amendment of the Cooperative Agreement to their Councils for approval prior to execution by the Richland City Manager.

---

**Fiscal Impact:**

No

---

**Attachments:**

1. Res. No. 18-15 Amendment No. 1 to 2014-2016 HOME Consortium
2. 2014-2016 Cooperative Agreement
3. HOME Consortium Cooperative Agreement, Amendment No. 1



RESOLUTION NO. 18-15

A RESOLUTION authorizing Amendment No. 1 to the 2014-2016 HOME Cooperative Agreement for Tri-Cities HOME Consortium of Richland, Kennewick and Pasco under the National Affordable Housing Act.

WHEREAS, the Cities of Richland, Kennewick and Pasco entered into a cooperative agreement to form a consortium to increase the local supply of decent affordable housing to low income residents as authorized by Public Law 101-625, the National Affordable Housing Act of 1990 (NAHA); and

WHEREAS, the members of the Consortium desire to limit activities performed under the HOME Consortium Cooperative agreement, address funding timelines, administrative shortfalls and negative interest; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute Amendment No. 1 to the HOME Consortium Cooperative Agreement with the Cities of Kennewick and Pasco.

ADOPTED by the City Council of the City of Richland at a regular meeting this 3rd day of February, 2015.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney

85-13 CONTRACT NO. \_\_\_\_\_

*Please return to:*  
**City of Richland, Housing and Redevelopment**  
**Attn: Deborah F. Blucher**  
**P.O. Box 190, MS**  
**Richland, WA 99352**

**COOPERATIVE AGREEMENT  
THE TRI-CITIES HOME CONSORTIUM  
FORMED UNDER THE  
NATIONAL AFFORDABLE HOUSING ACT  
PROGRAM YEAR 2014-2015-2016**

This agreement is entered into between the Cities of Kennewick, Pasco, and Richland, municipal corporations of the State of Washington (Members), for the purpose of continuing participation in a Consortium originally formed in 1996 under the HOME Investments Partnership (HOME) Program. This Agreement replaces the previous, automatically-renewing HOME consortium cooperative agreement and will be renewed automatically for participation in successive three-year qualification periods. This Agreement will become effective upon adoption of the parties and final approval by the U.S. Department of Housing and Urban Development (HUD).

**WITNESSETH**

WHEREAS, the Federal Government has enacted the national Affordable Housing Act (NAHA), the primary objective of which is to increase the supply of decent affordable housing to low and very low income families, which created the HOME Investment Partnerships Program (HOME Program) administered by the U.S. Department of Housing and Urban Development (HUD) through regulations at Title 24, Code of Federal Regulations, Part 92 (HOME Regulations); and

WHEREAS, said regulations allow units of general local governments to form consortia for purposes of obtaining funds under the HOME Program; and WHEREAS, the Members are geographically contiguous units of local government eligible to form a consortium under said regulations; and WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 RCW permits local governmental units to enter into agreements to cooperate for certain beneficial purposes; and

WHEREAS, The Members have determined that continuing as a consortium will increase the level of HOME Program funds potentially available for use within their combined jurisdictions, and thereby increase the combined ability of the Cities to assist in meeting the affordable housing needs of the population:

NOW, THEREFORE, the parties agree as follows:

**SECTION 1: DEFINITIONS**

- a. "Consortium" means the arrangement formed by this agreement, and "HOME Program" means all of the activities assisted with HOME funds received from HUD pursuant to the Consortium.
- b. "Member" means the Cities of Kennewick, Pasco, and Richland municipal corporations of the State of Washington and units of local government.

- c. "Tri-Cities HOME Consortium" means the particular Consortium operating under the HOME Program consisting of the Cities of Kennewick, Pasco, and Richland.
- d. "Lead Entity" means the unit of local government designated by the Tri-Cities HOME Consortium to act in a representative capacity of all members for the purposes of this agreement. The Lead Entity will assume overall responsibility for ensuring that the Tri-Cities HOME Consortium is administered and operates in compliance with the requirements of the HOME Program. The Lead Entity serves as the official and primary contact between HUD and the Tri-Cities HOME Consortium.
- e. "Subrecipient Administrator" refers to Members other than the non-Lead Entity who performs some HOME administrative roles as delineated under separate, specific HOME Written Agreements.
- f. "Consolidated" means jointly developed with unity from a regional perspective of the Members.
- g. "Program Year" means the annual fiscal year of January 1<sup>st</sup> to December 31<sup>st</sup>.
- h. "CHDO" means a Community Housing Development Organization as defined by the HOME Investment Partnership program.

## SECTION 2: GENERAL PROVISIONS

- a. The Members agree to cooperate to undertake housing assistance activities in compliance with the federal HOME statute and regulations as identified at Title 24, Code of Federal Regulations, Part 92.
- b. The Members agree to cooperate in maintaining compliance by the Tri-Cities HOME Consortium with federal Consolidated Plan regulations at Title 24, Code of Federal Regulations, Part 91. Each member shall also cooperate with the Lead Entity in conducting citizen participation, planning, and programming, as necessary for the Lead Entity to submit to HUD the Consortium's Consolidated Plan. Each member shall assure that its separate processes and procedures comply with the Consolidated Plan regulations.

- c. The Members agree to jointly develop a combined Consolidated Planning Strategy (CPS) for each of the Federal fiscal years covered by this cooperative agreement for submission to HUD. The CPS will be comprised of a consolidated Market Analysis and Housing Needs Assessment, consolidated Five-Year Planning Strategy, and annual Plans for implementation of the strategy for the Tri-Cities HOME Consortium. The Housing Strategy will be developed to address needs over the three-city area with components identified that are unique to each Member; however, each Member will independently address non-housing community needs.

- d. The Members agree to affirmatively further fair housing in compliance with all applicable statutes and regulations.

- e. This agreement provides for automatic renewals of participation in successive three-year qualification periods in perpetuity by the date specified in HUD's consortia designation notices or listed on HOME's Consortia web page. The Lead Entity will notify each consortium member in writing of its right to not participate for the successive three-year qualification period, with a copy of the notification forwarded to the U.S. Department of Housing and Urban Development field office. Each member that does not intend to participate in the next qualification period

with the consortium must submit written notification to the Lead Entity within 30 days of request. The Lead Entity will provide copies of these communications to its HUD Field Office to provide notification of any change in consortium membership.

This automatic renewal provision requires all Members of the Consortium to formally adopt by Council resolution any amendments to the agreement that incorporate future changes necessary to meet the requirements for consortia agreements in subsequent qualification periods.

The automatic renewal provision will be void if the lead entity fails to notify a consortium member of its right not to participate for the next qualification period, or the lead entity fails to submit a copy to HUD of each amendment to the agreement as required.

### SECTION 3: COMPLIANCE WITH FEDERAL REGULATIONS

All Members of the Consortium agree to comply with the applicable portions of: CFR Title 24, Part 92 HOME Investment Partnerships Program; the Housing and Community Development Act of 1974 as amended; CFR Title 24, Chapter V, Part 570; CFR Title 24, Part 58; Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1968; Section 109 of the Housing and Community Development Act of 1974; Section 3 of the Housing and Urban Development Act of 1968; Executive Orders 11246, 11063, and 11593, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970; OMB Circular A-122 and attachments A, B, C, F, H, N and O, The Archeological and Historical Preservation Act of 1974; the Architectural Barriers Act of 1968; the Hatch Act, Chapter 15 of Title 5 U.S.C.; the Flood Disaster Protection Act of 1974; the Clean Air Act (42 U.S.C., Section 1251 et seq.); and the Drug-Free Workplace Act of 1988.

### SECTION 4: PROGRAM ADMINISTRATION

a. **Lead Entity.** The City of Richland is hereby designated the Lead Entity for the Consortium. The Cities of Kennewick and Pasco are Consortium Members who act as Subrecipient Administrators.

b. **Lead Entity Responsibilities.** The Lead Entity shall assume overall responsibility for ensuring the Consortium's HOME Program activities are carried out in compliance with HOME Rules in CFR Title 24, Part 92, including requirements concerning a Consolidated Plan in accordance with HUD Regulations in CFR Title 24, Part 91.

The Lead Entity shall be specifically responsible for the following:

- i. Establish a local HOME Investment Trust Fund Account
- ii. Receive, disburse, and account for all HOME Program and matching funds.
- iii. Collect all required reports and data from the members, subrecipient administrators, CHDOs, and developers, and submit them to HUD
- iv. Send Members a copy of correspondence from HUD within 48 hours of receipt, and copy members on correspondence from Lead Entity to HUD.
- v. Provide written procedures for Integrated Disbursement and information system (IDIS) reporting, including explanations of who has access to the system, how funds are sub-allocated in the system, who is required and allowed to make entries in the system, and at what times.
- vi. Provide written procedures for the disbursement of funds to include:

- how Members or their sub-recipients request HOME funds from the Lead Entity
  - processing time needed by the Lead Entity
  - description of documentation required to accompany requests.
  - vii. Provide written procedures for record keeping, reporting and monitoring.
  - viii. Description of the system and format for keeping records of program delivery, and meeting all HUD reporting requirements, including:
    - marketing activities
    - environmental reviews
    - application and award activities
    - incurred obligation and contribution of required match funds
    - federal cross-cutting activities
    - Community Housing Development Organization (CHDO) designations and
    - CHDO activities when applicable under Section 4.f below.
  - ix. Description of the intended system and format for monitoring projects through applicable period, including:
    - listing of staff responsible for monitoring duties
    - procedures for monitoring HOME rents, eligible residents, resale by homeowner
    - properties, Fair Housing and Equal Opportunity, and property standards
    - procedures for notifying HOME recipients about monitoring schedules
    - steps and recourse that can be taken to ensure compliance by recipients HOME funds.
  - x. Enter into HOME Written Agreements, administer, and monitor activities of sub-recipients who have contracted with a Member to deliver a specific HOME program, including Members acting as Subrecipient Administrators.
  - xi. Prepare and submit HOME performance reports for Consortium activities.
- c. Member Responsibilities.** Each Member shall be specifically responsible for the following:
- i. To supply to the Lead Entity, within 14 days after request, copies of all documents which the Lead Entity is required to submit to HUD, including, but not limited to, the Member's housing CPS and Annual Action Plan.
  - ii. To supply to the Lead Entity a written description(s) of their HOME program(s) prior to contracting with another entity to deliver the program(s). Lead Entity retains final approval and contracting authority. Descriptions should include:
    - copies of program description
    - listing of responsible staff for each step in the delivery of the program
    - methods of affirmative marketing
    - methods of procurement
    - steps taken and standards imposed for the application and review process leading to the award of funds
    - to utilize Consortium approved forms, policies, and procedures.

- iii. To affirmatively further fair housing in their jurisdictions. Such actions may include planning, education, outreach, and enforcement activities.
- iv. Quarterly and annual performance reports regarding HOME activities.
- v. Other documents as required by separate HOME written agreements governing relationship between the Lead Entity and Members acting as Subrecipient Administrators.

d. **Allocation of HOME Funds.** HOME funds will be allocated between the Members in the following manner:

- i. Ten percent (10%) of the overall allocation, or a higher amount if allowed by the HOME program, will remain with the Lead Entity for administrative costs.
- ii. Fifteen percent (15%) of the overall allocation will remain with the Lead Entity to be utilized for CHDO Set-Aside activities. CHDO projects will be identified by Members on a rotating basis, as described in section 4.f below.
- iii. The remaining balance of the overall allocation shall be invested in down payment assistance and affordable housing development. These funds shall be divided among Members based on the HOME Program's formula for weighting allocations, described in the HOME Final Rule at 24 CFR Part 92.50, c (1-6).

Each member is entitled to plan for the expenditure of funds in an amount equal to their share of the HOME grant award, as is determined during each fiscal year of this agreement. Members may choose to pool their funds to collaborate in funding projects or activities or may choose to pursue projects independently as current housing needs change and opportunities arise.

If desired and applicable, the Cities of Kennewick and Pasco may serve as Subrecipient Administrators to the Lead Entity to oversee investment of their respective portion of HOME funds in down payment assistance and/or affordable housing development.

e. **Funding Timelines.** Any HOME funds set aside for a Member and not committed to a project within 18 months, or expended within 42 months of the award of HOME funds to the Tri-Cities HOME Consortium, will be made available to other projects across the Consortium. Reallocation will be executed by the Lead Entity with written notification of affected member(s). Members are aware that if funds are not committed and expended according to effective HUD deadlines, that HUD will recapture the funds. Such a recapture will reduce the availability of funds for that individual member by the amount determined by HUD to be in non-compliance.

f. **CHDO Set Aside.** Fifteen percent (15%) of the overall allocation will remain with the Lead Entity to be utilized for CHDO Set-Aside activities. Members will work together to identify CHDO projects, and funding will be based primarily on community impact, developer capacity, project feasibility, and readiness to proceed. Members will aim to rotate the location of CHDO projects when possible. After Members identify CHDO project(s), the Lead Entity will perform required administrative duties to assess, approve, and fund projects.

g. **Program Income.** Program income must be remitted to the Lead Entity within 30 days of receipt. HOME Program Income, as defined in federal regulations, generated by a Member shall be added to the amount of HOME funds constituting the Member's share as defined in Section 4.d.iii: *Allocation of HOME Funds* above, and the approved Annual Action Plan. At the Member's option the allowable percentage of program income may

be used by individual member to be applied towards eligible and allowable administrative costs incurred by the Member. Administrative costs over the allowable percentage are the responsibility of the member. Each Member acting as a Subrecipient Administrator will be responsible for providing a recap of expenditures, and other documentation as may be requested by the Lead Entity, within 30 days to the Lead Entity and will submit to Lead Entity any interest earned on the retained HOME dollars.

h. **Administrative Costs.** Each Member will be independently responsible for any administrative costs each incurs associated with the 1) development and implementation of the CPS, 2) the annual re-examination of needs prior to setting each year's Action Plan, and 3) the awarding of HOME program funds to sub-recipients, CHDOs, and/or other developers.

i. **HOME Match.** Each member is responsible for tracking & reporting HOME Match for the projects they fund, implement and/or oversee.

Should the Consortium's accrued Match balance fall below one full year's Match obligation, each Member shall be responsible for generating the required match based on their share of HOME funds. If the Match cannot be supplied by the responsible Member, then HOME funds and associated match obligation may be transferred to another Member by Lead Entity. If a member fails to supply sufficient match, their share of HOME funding may be reduced commensurate with the match deficiency, as delineated in any related Subrecipient Agreements.

j. **Repayment of HOME Funds.** The Lead Entity has the responsibility to repay any HOME funds to the HOME Investment Trust Account that HUD determines were not used in accordance with the HOME regulations. To the extent a Member acting as Subrecipient Administrator, was the entity that did not use the funds in compliance with regulations, then upon the repayment of funds by the Lead Entity, the above said Member will immediately reimburse the Lead Entity. To the extent that a sub-recipient or CHDO with the entity did not use the funds in compliance with regulations, then the sub-recipient will be responsible for reimbursing the Lead Entity.

Should any member fail to meet any of the obligations or exceed any of the limitations described herein or as provided in written agreements, and should such failure jeopardize compliance of the Consortium as a whole, the Lead Entity has final control over re-distribution of funds among members in order to insure that all grant requirements are met.

k. **Reporting & Records.** Each member agrees to immediately make available to the Lead Entity upon request, all records and access concerning the activities carried out under this agreement for inspection by the Lead Entity, State or Federal Officials.

l. **Expiration.** Upon failure to renew this Cooperative Agreement or extend its term as defined in Section 6.a., the balance of funds, which have not been committed, will be returned to HUD for reallocation. Committed but incomplete projects and activities will be completed by the respective Member who, acting as a Subrecipient Administrator, initiated such project or activity.

m. **Long-Term HOME Requirements.** Members acknowledge they each may have obligations to abide by HOME requirements throughout a project's long-term period of affordability that may extend well beyond the expiration of this Cooperative Agreement. The Lead Entity is responsible for long-term requirement per HOME regulations, and Subrecipient

Administrators will be responsible as delineated in their individual HOME written agreements with the Lead Entity.

**SECTION 5: DISTRIBUTION OF FUNDS**

The Lead Entity shall issue a Notification of Fund Availability (NOFA) indicating the amount of funds available to each Member no later than 30 calendar days from notification by HUD that HOME funds have been awarded to the consortium. An activity shall be considered eligible if it conforms to the requirements of CFR Title 24, Part 92.

**SECTION 6: TERM OF THE COOPERATIVE AGREEMENT**

- a. The Members agree that the term of this Cooperative Agreement is the length of time necessary to carry out all activities that will be funded from funds awarded for three federal fiscal years [NEW YEARS]. Program year start date for the Consortium is January 1.
- b. The Members also agree that they will remain Members of the Tri-Cities HOME Consortium for the entire period.
- c. This Cooperative Agreement provides for automatic renewals of participation in successive three-year qualification periods, per Section 2.e: General Provisions of this Agreement.

**SECTION 7: ADMINISTRATIVE FEES**

The HOME Consortium will retain ten (10) percent of the grant or the maximum allowed by the program regulations for administration and management of the HOME program. Only The Lead Entity will oversee an annual process to budget administrative fees. Only costs associated with the management and administration of the HOME program may be charged against HOME administrative allocations. Program income generated by other member programs will not be included in the 10% calculation unless agreed upon by the respective Member.

**SECTION 8: AMENDMENTS**

Amendment to the Cooperative Agreement for the Tri-City HOME Consortium shall be by unanimous agreement of the Members. This includes an amendment to add new Consortium Members. Members agree to jointly develop amendment language for approval by the respective Member's City Council.

**SECTION 9: POSTING OF DOCUMENT**

Upon execution of this document by the entities involved and approval by HUD, this document shall be posted on the Lead Entity's website for purposes of meeting the recording requirements of RCW 39.34 Interlocal Cooperation Act.



COOPERATIVE AGREEMENT SIGNATURE PAGE  
THE TRI-CITIES HOME CONSORTIUM

City of Kennewick  
Title: Mayor

City of Pasco  
Title: City Mayor

City of Richland  
Title: City Manager

APPROVED AS TO FORM:

Thomas O. Lampson, City Attorney, City of Richland

Lisa Beaton, City Attorney, City of Kennewick

Leland B. Kerr, City Attorney, City of Pasco

6.19.13 Date

6/19/2013 Date

6.21.13 Date

6/20/13 Date

6.19.13 Date

6/19/2013 Date

*After recording please return to:*  
**City of Richland, Housing and Redevelopment**  
**Attn: Michelle Burden**  
**P.O. Box 190 MS 19**  
**Richland, WA 99352**

---

**AMENDMENT #1 TO  
COOPERATIVE AGREEMENT  
THE TRI-CITIES HOME CONSORTIUM  
FORMED UNDER THE  
NATIONAL AFFORDABLE HOUSING ACT  
PROGRAM YEAR 2014-2015-2016**

This Amendment is entered into between the Cities of Kennewick, Pasco, and Richland, municipal corporations of the State of Washington (Members), for the purpose of amending the Cooperative Agreement of the Tri-Cities HOME Consortium originally formed in 1996 under the HOME Investments Partnership (HOME) Program and restated in a replacement agreement executed in 2013. This Amendment will become effective upon execution by the parties and approval by the U.S. Department of Housing and Urban Development (HUD).

The following sections of the Cooperative Agreement executed in 2013 are hereby amended as follows:

**SECTION 4: PROGRAM ADMINISTRATION**

- d. **Allocation of HOME Funds.** HOME funds will be allocated between the Members in the following manner:
  - i. (omitted; remains as written)
  - ii. Fifteen percent (15%) or more of the overall allocation will remain with the Lead Entity to be utilized for CHDO Set-Aside activities. CHDO projects will be identified by Consortium Members as described in Section 4.f below.
  - iii. The remaining balance of the overall allocation shall be invested in down payment assistance. These funds shall be divided equally among Members. Each member is entitled to plan for the expenditure of funds in an amount equal to their share of the HOME grant award, as is determined during each fiscal year of this Agreement and identified in the Annual Action Plan. If desired and applicable, the Cities of Kennewick and Pasco may serve as Subrecipient Administrators to the Lead Entity to oversee investment of their respective portion of HOME funds in down payment assistance.
- e. **Funding Timelines.** Any HOME funds set aside for a Member and not committed to a project within 18 months, or expended within 24 months of the award of HOME funds to the Tri-Cities HOME Consortium, will be made available to other projects across the Consortium. Reallocation will be executed by the Lead Entity with

written notification of affected member(s). Members are aware that if funds are not committed and expended according to effective HUD deadlines, that HUD will recapture the funds. Such a recapture will reduce the availability of funds for that individual member by the amount determined by HUD to be in non-compliance.

- f. **CHDO Set Aside.** Fifteen percent (15%) or more of the overall allocation will remain with the Lead Entity to be utilized for CHDO Set-Aside activities. Members will work together to identify CHDO projects, and funding will be based primarily on community impact, developer capacity, project feasibility, and readiness to proceed. Members will aim to rotate the location of CHDO projects when possible. After Members identify CHDO project(s), the Lead Entity will perform required administrative duties to assess, approve, and fund projects.

## **SECTION 7: ADMINISTRATIVE FEES**

The HOME Consortium will retain ten (10) percent of the grant or the maximum allowed by the program regulations for administration and management of the HOME program. The Lead Entity will oversee an annual process to budget administrative fees. Only costs associated with the management and administration of the HOME program may be charged against HOME administrative allocations. Program income generated by other member programs will not be included in the 10% calculation unless agreed upon by the respective Member.

- a. **Administrative Shortfalls.** Administrative shortfalls by the Lead Entity shall be addressed annually. Member Cities shall agree to split such shortfalls equally. Members may agree to utilize the 10% administrative funds generated by their program income to use toward administrative shortfalls experienced by the Lead Entity.
- b. **Negative Interest.** In the event that negative interest occurs as a result of the action(s) of a particular Member, then that Member is fully responsible for reimbursing the Lead Entity; PROVIDED, however, that if negative interest occurs that is not directly related to a single Member's actions, then each Member shall equally share in the cost of the negative interest. Note that negative interest earnings cannot be claimed as an administrative cost and must be reimbursed from non-federal funds.

All other terms and conditions of the Cooperative Agreement executed in 2013 not specifically referenced in this Amendment remain unchanged and in full force and effect.

*[Signature Page to Follow]*

# COOPERATIVE AGREEMENT – THE TRI-CITIES HOME CONSORTIUM

## AMENDMENT #1 SIGNATURE PAGE

\_\_\_\_\_  
Marie E. Mosley, City Manager  
City of Kennewick

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dave Zabell, City Manager  
City of Pasco

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cynthia D. Johnson, City Manager  
City of Richland

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather Kintzley, City Attorney  
City of Richland

\_\_\_\_\_  
Lisa Beaton, City Attorney  
City of Kennewick

APPROVED AS TO FORM:

\_\_\_\_\_  
Lee B. Kerr, City Attorney  
City of Pasco



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 7 - Housing and Neighborhoods

---

**Subject:**

Resolution No. 19-15, Approving HOME Consortium Subrecipient Agreements

---

**Department:**

Community & Development Services

**Ordinance/Resolution Number:**

19-15

**Document Type:**

Resolution

---

**Recommended Motion:**

Adopt Resolution No. 19-15, authorizing the City Manager to sign and execute the Administrative and the Down Payment Assistance Subrecipient Agreements with the City of Kennewick and the City of Pasco.

---

**Summary:**

Beginning in 1995, the Cities of Richland, Kennewick and Pasco entered into a cooperative agreement forming a Consortium to increase the local supply of decent affordable housing to low income residents as authorized by Public Law 101-625, the National Affordable Housing Act of 1990 (NAHA).

As part of the HOME federal rule, Subrecipient Agreements must be in place with consortium members to carry out a down payment assistance program, expend funds and execute Homebuyer agreements.

The Cities of Kennewick and Pasco will be taking the agreements to their Council for approval and signature prior to City Manager signing.

---

**Fiscal Impact:**

No

---

**Attachments:**

1. Res. No. 19-15 HOME Consortium Sub-recipient Agreement
2. HOME Consortium Sub-recipient Agreement Admin Activities
3. HOME Consortium Sub-recipient Agreement Down Payment Assistance

RESOLUTION NO. 19-15

A RESOLUTION authorizing the City Manager to execute HOME Consortium Subrecipient Agreements with the Cities of Kennewick and Pasco for HOME program year 2014.

WHEREAS, the HOME Program was created under Title II of the National Affordable Housing Act of 1990; and

WHEREAS, the Cities of Richland, Kennewick and Pasco entered into a cooperative agreement to form a consortium to increase the local supply of decent affordable housing to low income residents as authorized by Public Law 101-625, the National Affordable Housing Act of 1990 (NAHA); and

WHEREAS, City Council previously approved the HOME programs to be carried out by each City, contained in Annual Action Plan, program year 2014; and

WHEREAS, the Department of Housing and Urban Development (HUD) regulations require subrecipient agreements between the HOME Consortium Lead Agency and the Cities of Kennewick and Pasco, authorizing each of the Cities to carry out programs, expend funds and execute agreements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of the Richland that the City Manager is authorized to sign and execute subrecipient agreements with the City of Pasco and City of Kennewick HOME programs for program year 2014 to increase the supply of decent and affordable housing to low income residents.

ADOPTED by the City Council of the City of Richland at a regular meeting this 3<sup>rd</sup> day of February, 2015.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney

**TRI-CITIES HOME CONSORTIUM**  
**SUBRECIPIENT WRITTEN AGREEMENT**  
**GOVERNING ADMINISTRATIVE FUNDS**

This HOME Program Subrecipient Agreement, hereinafter called "Agreement," has been made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the City of Richland, Lead Entity of the Tri-Cities HOME Consortium, 505 Swift Avenue, Richland, Washington, hereinafter referred to as "Consortium" or "Lead Entity", and \_\_\_\_\_, a member City of the Consortium, whose address is \_\_\_\_\_, hereinafter referred to as "Subrecipient." This Agreement is authorized by Title II, Sections 216 and 217 of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and the correlating federal regulations found at 24 CFR Part 92, together known as the HOME Investment Partnerships (HOME) Program.

W-I-T-N-E-S-S-E-T-H:

**I. RECITALS**

WHEREAS, the Federal Government has made funds available to the Consortium pursuant to the HOME Program CFDA 14.239 to increase the number of families, especially low income families, served with decent, safe, sanitary and affordable housing, and to expand the long term supply of affordable housing; and

WHEREAS, the HOME Program authorizes contracts with public agencies to carry out the objective identified above; and

WHEREAS, the City of Richland has been designated as the Lead Entity of the Tri-Cities HOME Consortium as delineated in the "Tri-Cities HOME Consortium Agreement"; and

WHEREAS, projects overseen by a Consortium Member acting as a Subrecipient may generate HOME Program Income, ten percent (10%) of which may be utilized for administrative costs incurred by the Subrecipient; and

WHEREAS, Consortium Members will be equally responsible for Lead Entity administrative shortfalls; and

WHEREAS, the Lead Entity is responsible for the distribution of administrative funds generated by HOME Program Income to the subrecipient when the Subrecipient's HOME activities generate program income; and

WHEREAS, the Lead Entity is also responsible for monitoring, reporting, and record-keeping to assure compliance with federal regulations of the HOME Investment Partnership Program; and

WHEREAS, HUD requires the Lead Entity to execute Subrecipient Agreements when applicable;

NOW, THEREFORE, the parties, for and in consideration of the promises and mutual obligations set forth below, agree as provided for in this Agreement.

## **II. Definitions**

### **Section 1 – Definitions (92.2)**

Consortium Agreement - An executed written agreement governing how the Consortium operates and outlining the roles and responsibilities of the Lead Entity and Consortium Members.

HOME Funds - The total amount of HOME Program dollars being provided to the Subrecipient under this Agreement.

Lead Entity - The unit of local government designated by the Tri-Cities HOME Consortium to act in a representative capacity of all members for the purposes of this Agreement (City of Richland). The Lead Entity will assume overall responsibility for ensuring that the Tri-Cities HOME Consortium is administered and operates in compliance with the requirements of the HOME Program. The Lead Entity serves as the official and primary contact between HUD and the Tri-Cities HOME Consortium.

Program Income - Funds received by the Lead Entity or Subrecipient Administrators that are directly generated by the use of HOME funds or matching contributions. Program income includes, but is not limited to:

- Proceeds from the sale or long-term lease of real property acquired, rehabilitated or constructed with HOME funds or matching contributions;
- Income from the use or rental of real property owned by the Lead Entity or Subrecipient that was acquired, rehabilitated, or constructed with HOME funds or matching contributions, minus the costs incidental to generating that income;
- Payments of principal and interest on loans made with HOME or matching funds, and proceeds from the sale of loans or obligations secured by loans made with HOME or matching contributions;
- Interest or other return on investment of HOME and matching funds;
- Interest on program income;
- Any other interest or return on the investment of HOME and matching funds.

Note: Recaptured HOME funds are the repayment of original HOME investments, and are not technically program income.

Project Delivery Costs - Reasonable and necessary costs incurred by the Subrecipient and/or Lead Entity associated with the development and/or financing of housing assisted with HOME funds. These may include, but are not limited to, direct staff costs for work associated with a specific address and costs for services required by private lenders.

Regulations - The requirements in 24 CFR Part 92 which govern the HOME Investment Partnership Program and the use of HOME Funds, and all related and applicable OMB



Circulars, Codes, Regulations, State of Washington, and local requirements. Subrecipient agrees to comply, and, as applicable, to require all third parties to comply with the requirements of the regulations. Should anything in this Agreement be construed to conflict with HOME regulations, the regulations shall prevail.

Subrecipient Administrator - HOME Consortium member(s) other than the non-Lead Entity who perform some HOME administrative roles as delineated under separate, specific HOME written Agreements. This term refers to the City of Kennewick and/or the City of Pasco.

Tri-Cities HOME Consortium - The particular Consortium operating under the HOME Program consisting of the Cities of Kennewick, Pasco, and Richland. These three cities are each "Consortium Members."

### III. Agreement

#### Section 2 – Use & Amount of HOME Funds

<b>Use of HOME Funds:</b> Administrative & planning costs related to administering the HOME Program and HOME projects	<p>At the Member's option, the allowable percentage (10%) of program income generated by the Subrecipient HOME activities may be used by the Subrecipient to be applied towards eligible and allowable administrative costs.</p> <p><b>Eligible administrative costs include:</b></p> <p><b>Staff Costs:</b> Salaries, wages, and related costs of Subrecipient staff persons responsible for HOME Program administration.</p> <p><b>Other Administrative Costs:</b></p> <ul style="list-style-type: none"><li>• Goods and services necessary for administration (such as utilities, office supplies, etc.);</li><li>• Administrative services under third party agreements (such as legal services);</li><li>• Providing public information;</li><li>• Fair housing activities;</li><li>• Indirect costs under a cost allocation plan prepared in accordance with applicable OMB Circular requirements;</li><li>• Preparation of the Consolidated Plan; and</li><li>• Complying with other Federal requirements;</li></ul> <p><b>NOTE:</b> Some of the costs described above can be categorized as either a project-related soft cost or an administrative cost. Subrecipients must count each cost as either a project-related cost or an administrative cost, but may not count a cost as both. In other words, the Subrecipient cannot be reimbursed twice for the same costs.</p>
--	--

<b>Amount of HOME Funds:</b>	The Subrecipient may receive up to ten percent (10%) of the program income generated by HOME activities overseen and/or implemented by the Subrecipient.
<b>Administrative Costs Exceeding the Allowable 10%</b>	Administrative costs over the allowable percentage of program income are the responsibility of the Subrecipient.

### **Section 3 – Disbursement of Funds (85.22)**

The Subrecipient may request funds under this Agreement only when a written agreement (24 CFR 92.504(c)) has been fully executed, the funds are needed for payment of specific allowable costs (24 CFR 92.206), and only in amounts needed to pay such costs as identified in 24 CFR 85.22. The Subrecipient shall provide clear documentation of administrative costs to be reimbursed by the HOME program. Documentation may include, but is not limited to, staff timesheets, description of administrative activities conducted by staff, and receipts for supplies and/or office rent. The Subrecipient shall be reimbursed for eligible administrative costs after review and approval by the Lead Entity of invoices, statements, billings, and other supportive documentation. Upon prior approval by the Lead Agency, the Consortium may pay a vendor or contractor directly.

### **Section 4 – Subrecipient Administrator Responsibilities.**

The Subrecipient Administrator shall be responsible for the following:

- To supply to the Lead Entity, within fourteen (14) days after request, copies of all documents which the Lead Entity is required to submit to HUD, including, but not limited to, the Consortium Member's HOME-related Consolidated Planning Strategy and Annual Action Plan.
- To supply to the Lead Entity a written description(s) of their HOME program(s) prior to contracting with another entity to deliver the program(s). Lead Entity retains final approval and contracting authority. Descriptions should include:
  - copies of program description
  - listing of responsible staff for each step in the delivery of the program
  - methods of affirmative marketing
  - methods of procurement
  - steps taken and standards imposed for the application and review process leading to the award of funds
- To utilize Consortium-approved forms, policies, and procedures.
- To affirmatively further fair housing in their jurisdictions. Such actions may include planning, education, outreach, and enforcement activities.
- To provide quarterly and annual performance reports to the Lead Entity regarding HOME activities.
- To provide other documents as required by separate HOME written agreements governing relationship between the Lead Entity and Members acting as Subrecipient Administrators.

## **Section 5 – Relationship**

The relationship of the Subrecipient to the Consortium shall be that of an independent agency. Nothing herein shall be deemed to create the relationship of employer/employee or principal/agent between the parties.

## **Section 6 – Modifications and Amendments**

This Agreement may only be amended in writing signed by the Consortium and the Subrecipient. All modifications and amendments to this Agreement shall be in writing; such modification or amendment shall not take effect until specifically approved in writing by the Lead Entity of the Consortium and signed by all parties to this Agreement.

## **Section 7 – Waivers**

No conditions or provisions of this Agreement shall be waived unless approved by the Consortium in writing.

## **Section 8 – Assignment**

The Subrecipient shall not assign any interest in this Agreement, and shall not transfer any interest in this Agreement to any party (whether by assignment or novation) without prior written consent of the Consortium.

## **Section 9 – Severability**

If any provision of this Agreement, or portion thereof, is held invalid by any court of rightful jurisdiction, the remainder of this Agreement shall not be affected, providing the remainder continues to conform to applicable Federal and State law(s) and regulations and can be given effect without the invalid provision.

## **Section 10 – Insurance and Bonds**

The Subrecipient and its employees, volunteers, contractors or consultants shall carry throughout the life of this Agreement, General Liability Insurance, Comprehensive Automobile Liability Insurance and other such coverage as may be appropriate or required by State or Federal law, for the services to be performed. This insurance shall include the following:

1. Professional Legal Liability: Subrecipient shall maintain Professional Legal Liability or Professional Errors and Omissions coverage appropriate to the Subrecipient's profession and shall be written subject to limits of not less than \$1 million per claim and \$1 million policy aggregate limit. The coverage shall apply to liability for a professional error, act, or omission arising out of the scope of the work for this Agreement. Coverage shall not exclude bodily injury, hazards, or property damage related to the work in this Agreement, including testing, monitoring, measuring operations, or laboratory analysis where such services are rendered as part of the Agreement.

2. Worker's Compensation (Industrial Insurance): Workers' Compensation insurance as required by Title 51 RCW shall be maintained, and Subrecipient shall provide evidence of coverage if so required.
3. Commercial General Liability: Commercial General Liability coverage shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, personal injury and advertising injury. The insurance shall include the Consortium, its members, officers, officials, employees and agents with respect to performance of services, and shall contain no special limitations on the scope of protection afforded as an additional insured. If this Agreement is over \$50,000 then Employers Liability Coverage shall also be maintained. Coverage shall include limits of not less than \$1 million per occurrence, and \$2 million aggregate.
4. Automobile Liability: Business Automobile Liability insurance with a minimum combined limit no less than \$1 million per accident for bodily injury and property damage shall be maintained. Coverage shall include owned, hired, leased, and non-owned automobiles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If deemed necessary, the policy shall be endorsed to provide contractual liability coverage.

Insurance is to be placed with insurers with a current A.M. best rating of not less than A: VII. Subrecipient shall furnish the Consortium with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements prior to the commencement of the work.

The insurance coverage shall be primary with respect to any insurance or self-insurance covering the Consortium, its members, elected and appointed officers, officials, employees and agents. Any insurance, self-insurance, or insurance pool coverage maintained by the Consortium shall be excess of the Subrecipient's insurance and shall not contribute with it. Subrecipient shall give 30 days' prior written notice by certified mail, return receipt requested, to the Consortium prior to any attempt to cancel any insurance policy maintained under this Agreement.

## **Section 11 – Procurement Standards (84.40-48 Non Profit or 85.36(b) Government)**

If applicable to its HOME administration activities, the Subrecipient will establish procurement procedures to ensure that materials and services are obtained in a cost-effective manner. At a minimum, the Subrecipient shall comply with the nonprofit procurement standards at 24 CFR 84.40-48, or 24 CFR 85.36(b) for governmental entities.

## **Section 12 – Conflict of Interest (92.356)**

Generally, no employee, agent, member, consultant, officer or elected or appointed official of the members in the Consortium or Subrecipient who exercises or has exercised any functions or responsibilities with respect to any activities that are in any way connected with the decision to provide the HOME Funds may obtain a financial interest, reside in, or benefit from those activities, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business

ties, during their tenure or for one year thereafter as stated in 24 CFR 92.356, and the Subrecipient must take appropriate steps to assure compliance.

### **Section 13 – Records (92.508)**

Records documenting time and costs related to HOME administration must be kept which demonstrate compliance with this Agreement and related regulations of the HOME Program 24 CFR 92.

Records must be kept by the Subrecipient and be made available to the Consortium that demonstrate compliance with this Agreement and with 24 CFR 92.508. Records must be maintained for at least five (5) years after expenditure of administrative funds, except when any of the following apply:

1. Records that are the subject of audit findings must be retained for three (3) years after such findings have been resolved;
2. Records for non-expendable property (as defined in OMB Circular #A-110 for non-profit organizations) shall be retained for three (3) years after final disposition of the property.

If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required period, whichever is later.

Upon request, the Subrecipient agrees to immediately provide to the Lead Entity any and all information to document compliance with the HOME Program and related laws, rules, regulations and policies.

### **Section 14 – Public Records**

The Subrecipient understands that this Agreement is subject to public records disclosure pursuant to RCW 42.56 and agrees to timely provide documents as required by law. The Subrecipient shall indemnify, defend and hold harmless the Lead Entity of the Consortium for any liability arising out of the Subrecipient's failure to produce public records as required.

### **Section 15 – Monitoring**

At least annually, or more often if deemed necessary, the Lead Entity will monitor the performance of the Subrecipient to assure compliance with the requirements of this Agreement. The review may include on-site inspections and review of records to determine compliance with this Agreement through the contract period. Monitoring forms primarily used can be found at:

[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/administration/hudclips/handbooks/cpd/6509.2](http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/6509.2)  
Chapter 7 for the HOME Investment Partnership Program.

The Subrecipient agrees to provide any and all information to the Consortium to assist in meeting administrative and monitoring requirements. The Subrecipient agrees to work cooperatively with the Consortium to assist in meeting its obligations to HUD.

Any duly authorized representative of the U.S. Department of Housing and Urban Development, authorized federal or state agent, or the Consortium shall at all reasonable times have access to and the right to inspect, copy, audit, and examine all books, records and other documents relating directly to the Subrecipient's receipt and disbursement of the HOME funds. The Subrecipient agrees to immediately correct any deficiencies as noted by the Lead Entity, HUD, and/or other authorized entities.

## **Section 16 – Financial Responsibility & Timeliness of Reimbursement Requests**

The Subrecipient agrees that it is financially and legally responsible for any monitoring/audit exception which occurs due to its negligence or failure to comply with the terms of this Agreement and/or HOME regulations. The Subrecipient acknowledges that failure to submit reimbursement requests with all appropriate supportive documentation within 120 days of incurring administrative costs shall result in those costs becoming the financial responsibility of the Subrecipient.

## **Section 17 – Indemnification**

The Subrecipient will save and hold harmless and indemnify the Lead Entity against any and all liability, claims and costs of whatever kind and nature for injury to or death of any person or persons, and for loss or damage to any property, occurring in connection with or in any way incident to or arising out of activities undertaken under this Agreement. Further, Subrecipient shall reimburse the Lead Entity for all costs incurred in connection with a negative audit finding resulting from Subrecipient's negligent or willful mismanagement of HOME funds, or its negligent or willful disregard for the laws, rules and regulations governing the HOME Investment Partnership Program.

## **Section 18 – Corrective and Remedial Action**

Subrecipient will immediately correct or cause to be immediately corrected any and all actions or performance deficiencies in the project as may be determined by the Lead Entity, or the U.S. Department of Housing and Urban Development (HUD). Failure to correct such actions or performance deficiencies within thirty (30) days from written notification from the Lead Entity may result in suspending the disbursement of HOME administrative funds, suspending all HOME funded projects, cancellation of this contract and other HOME Program contracts, reprogramming of HOME funds to other eligible activities, and/or repayment of the HOME funds by the Subrecipient from non-federal sources.

## **Section 19 – Attorney's Fees-Costs**

In the event of a lawsuit between the parties to this Agreement, the prevailing party shall be entitled to recover judgment against the other party for reasonable attorney's fees and other costs either at trial or on appeal. If either party exercises any non-judicial right or remedy to enforce such party's rights hereunder, it shall be a condition for the cure of the default that the defaulting party will pay the non-defaulting party's reasonable attorney's fees incurred and all reasonable costs. Failure to pay such costs and reasonable attorney's fees shall constitute an event of default under this Agreement.

## **Section 20 – Venue and Law**

Except where federal law controls, this Agreement shall be governed by the laws of the State of Washington. Venue for any action under this contract shall be in Benton County, Washington.

## **Section 21 – Suspension or Termination of Agreement**

The Consortium may cancel this Agreement “for cause” or “not for cause” by providing written 30 days’ notice by certified mail, return receipt requested, to the other signatory members of this Agreement.

There are three (3) separate methods of suspension or termination of this Agreement:

- i. By fulfillment. The Agreement will be considered to be terminated upon fulfillment of its terms and conditions.
- ii. By mutual consent. The Agreement may be terminated or suspended in whole or in part, at any time, if both parties consent to such termination or suspension. The conditions of the suspension or termination shall be documented by giving a minimum of 30 days’ written notice.
- iii. For cause. The Consortium may suspend or terminate this Agreement in whole or in part, for cause, when the Subrecipient has failed in whole or in part to meet its commitments and obligations as outlined, and when the Consortium deems continuation to be detrimental to its interest. Failure to carry out the project as described and in compliance with HOME Program regulations found at 24 CFR 92 will be deemed a failure to perform, and cause the immediate relinquishment of any interest in future HOME funds and/or require repayment of expended HOME funds.

In the event of suspension, the Consortium will notify the Subrecipient in writing of the corrective action required. Further payment may be withheld at the Consortium’s discretion until the Subrecipient causes corrective action or the Agreement is terminated.

“For cause” includes:

- a. failure to comply with the terms and conditions of this Agreement, or to substantiate compliance;
- b. Improper or illegal use of project funds or resources;
- c. Any illegal act by the Subrecipient and its representatives.
- d. Failure to submit required reports on or before due date or failure to document compliance with the terms and conditions contained herein.

In the event of termination, the Lead Entity will notify the Subrecipient in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Payments made to the Subrecipient or recoveries by the Consortium will be in accordance with the legal rights and liabilities of the parties. Recoveries include all HOME funds

on hand at the time of Agreement termination, any accounts receivable attributable to the use of HOME funds, and any other assets acquired with HOME funds.

Actions by either party under this article shall not constitute a waiver of any claim by either party arising from conditions or situations leading to such suspension or termination.

HOME funds not committed to specific projects as of the cancellation date will be relinquished to the Consortium for redistribution to other qualified projects.

## **Section 22 – Dispute Resolution**

The Lead Entity and the Subrecipient agree to negotiate in good faith for a period of 30 days from the date of notice of all disputes between them prior to exercising their legal rights under this Agreement or other law. All disputes not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the parties. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the RCW 7.04A and the mandatory rules of arbitration with venue being placed in Benton County, Washington. Arbitration shall include an award to the prevailing party of its reasonable attorney fees and costs in action against the other.

## **Section 23 - Debarment and Suspension (2 CFR 2424)**

The Subrecipient may not award or permit an award of a contract to any party which is debarred, suspended or ineligible to participate in a federal program. The Subrecipient certifies that it is not debarred, suspended or ineligible to participate in a federal program. The Subrecipient will submit to the Consortium the names of contractors and any subcontractors prior to signing contracts to ensure compliance with 24 CFR Part 24, “Debarment and Suspension.” The Subrecipient will also assure that language pertaining to debarred, suspended or ineligibility to participate is inserted in all contract agreements. If, during the time of this Agreement, the Subrecipient is debarred, suspended or ineligible to participate in a federal program, the Consortium may terminate this Agreement for cause.

## **Section 24 – Financial Management and Audits (92.506)**

The Subrecipient shall adhere to the generally accepted accounting principles and procedures issued by the American Institute of Certified Public Accountants, and will utilize adequate internal controls and maintain necessary source documentation for all costs incurred. The Subrecipient shall comply with cost principles as established by OMB Circulars A-87, relocated to 2 CFR, Part 225, and with administrative requirements at A-102 if a state, local government, or Indian tribe. If the Subrecipient is a non-profit organization, it will comply with cost principles of OMB Circular A-122, relocated to 2 CFR, Part 230, and administrative requirements established at OMB Circular A-110. All costs must be reasonable and necessary.

The Subrecipient shall also comply with auditing standards issued by the Comptroller General of the United States and be conducted in accordance with 24 CFR 84.26 and 85.26. All subrecipients who expend \$500,000 or more in a year in federal awards, whether a direct subrecipient of this Agreement or a sub-subrecipient receiving federal funds through a pass-through entity, shall have a single audit conducted for that year in accordance with the provision of OMB A-133, Subpart B. When a Subrecipient expends federal awards under only one federal



program, excluding Research and Development performed by a non-federal entity, and the program's laws, regulations, or grant agreements do not require a financial statement audit, the subrecipient may elect to have a program-specific audit conducted in accordance with Subpart B, Section 235. A program-specific audit may not be elected for Research and Development unless all of the federal awards expended were received from the same federal agency, or the same federal agency and the same pass-through entity, and that federal agency, or pass-through entity approves in advance a program-specific audit. The audit must be conducted within 60 days of completion of this Agreement.

Non-federal entities who expend less than \$500,000 a year in federal awards are exempt from federal audit requirements for that year, except this does not limit the authority of federal agencies, including HUD, Inspectors General, or General Accounting Office to conduct or arrange for additional audits. All records shall be made available for review or audit by appropriate local, state and federal entities.

## **Section 25 – DUNS Number**

A Dun and Bradstreet Data Universal Numbering System (DUNS) number is required for any business or agency that receives federal assistance per the Federal Funding Accountability and Transparency Act of 2006 (FFATA). The Subrecipient will provide information on itself, will assure that all assisted agencies/businesses have been assigned a DUNS number, and shall provide this information to the Lead Entity. A free DUNS number may be requested via the web at <http://fedgov.dnb.com/webform/index.jsp> or by calling 1-866-705-5711.

## **Section 26 – SAM Registration**

The Federal Funding Accountability and Transparency Act of 2006, as amended (FFATA) requires the Office of Management and Budget (OMB) to maintain a single, searchable website that contains information on all federal spending awards. As part of this, all agencies/businesses that meet the following thresholds must register in SAM and report to the Consortium if they had:

- a) A gross income from all sources over \$300,000 in the agency's previous tax year; and
- b) Are awarded HOME funds of \$25,000 and over.

This information must be reported to the Consortium within five (5) days of signing this Agreement. Free registration can be obtained at <https://www.sam.gov/portal/public/SAM/>. Because this registration expires annually, it must be updated and kept current during the contract period. The Subrecipient will provide information on itself and will assure that all assisted agencies/businesses have registered and remain current in SAM. Additional information is required if more than 80% of annual gross revenues of \$25 million or more come from the federal government, and employee and compensation information is not already available through reporting to the SEC.

## **Section 27 – Reversion of Assets**

Upon expiration of this Agreement, any HOME funds or accounts receivable that can be attributed to the use of HOME funds will revert to the Lead Entity of the Consortium. Should the

Consortium Member stop participating in consortium programs or fail to perform in compliance with program requirements, assets are subject to reversion to the Lead Entity.

## **Section 28 – Drug Free Workplace**

In accordance with the Drug Free Workplace Act of 1988, Subrecipient will, or will continue to, provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
  - a) The dangers of drug abuse in the workplace;
  - b) The Subrecipient/employer's policy of maintaining a drug-free workplace;
  - c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
  - a) Abide by the terms of the statement; and
  - b) No later than five (5) calendar days after such conviction, notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace;
5. Notifying the agency in writing within ten (10) calendar days after receiving notice under subparagraph 4(b) from an employee, or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace by implementation and enforcement of this article while carrying out all HOME Program-related activities.

## **Section 29 – Anti-Lobbying Certification**

To the best of the signatory party's knowledge and belief:

No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

The language of the above paragraphs of this anti-lobbying certification must be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all subrecipients/sub-subrecipients shall certify and disclose accordingly.

The signatory parties are in compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms, if required by that part.

## **Section 30 – Uniform Administrative Requirements (92.505)**

Governmental subrecipients must comply with OMB Circular A-87 for determining allowable costs and the following sections of 24 CFR Part 85:

- 85.60 Additions and Exceptions
- 85.12 Special Grant or Subgrant Conditions for “high-risk” Grantees
- 85.20 Standards for financial management systems
- 85.22 Allowable costs
- 85.26 Non-Federal Audit
- 85.32 Equipment
- 85.33 Supplies
- 85.34 Copyrights
- 85.36 Procurement

85.44 Termination for Convenience  
85.51 Later Disallowances and Adjustments  
85.52 Collection of Amounts Due

The Agreement will be effective upon the date of signing by the City of Richland, Lead Entity of the Tri-Cities HOME Consortium.

SUBRECIPIENT: City of [Pasco/Kennewick]

CONSORTIUM:

Tri-Cities HOME Consortium  
P.O. Box 190, MS 19  
Richland, WA 99352

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Cynthia D. Johnson, City Manager Date  
City of Richland

\_\_\_\_\_  
Print Name and Title

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather Kintzley, City Attorney  
City of Richland

**TRI-CITIES HOME CONSORTIUM**  
**SUBRECIPIENT WRITTEN AGREEMENT**  
**DOWNPAYMENT ASSISTANCE MANAGED BY SUBRECIPIENT**

This HOME Program Subrecipient Agreement is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the City of Richland, Lead Entity of the Tri-Cities HOME Consortium, 505 Swift Avenue, Richland, Washington, hereinafter referred to as "Consortium," and \_\_\_\_\_, a member City of the Consortium, whose address is \_\_\_\_\_, hereinafter referred to as "Subrecipient." This Agreement is authorized by Title II, Sections 216 and 217 of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and the correlating federal regulations found at 24 CFR Part 92, together known as the HOME Investment Partnerships (HOME) Program.

W-I-T-N-E-S-S-E-T-H:

**I. RECITALS**

WHEREAS, the Federal Government has made funds available to the Consortium pursuant to the HOME Program CFDA 14.239 to increase the number of families, especially low income families, served with decent, safe, sanitary and affordable housing, and to expand the long term supply of affordable housing; and

WHEREAS, the Consortium seeks to invest a portion of its HOME allocation to support affordable home ownership opportunities through the provision of Downpayment Assistance to eligible homebuyers; and

WHEREAS, the HOME Program authorizes contracts with public agencies to carry out the objective identified above; and

WHEREAS, the City of Richland has been designated as the Lead Entity of the Tri-Cities HOME Consortium as delineated in the "Tri-Cities HOME Consortium Agreement;" and

WHEREAS, the Lead Entity is responsible for the distribution of funds to the Subrecipient(s) who manage projects utilizing said HOME funds; and

WHEREAS, the Lead Entity is also responsible for monitoring, reporting, and record-keeping to assure compliance with federal regulations of the HOME Investment Partnership Program; and

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") requires the Lead Entity to execute Subrecipient Agreements when applicable;

NOW, THEREFORE, the parties, for and in consideration of the promises and mutual obligations set forth below, agree as provided for in this Agreement.

## **II. Definitions**

### **Section 1 – Definitions (92.2)**

Downpayment Assistance - HOME funds provided to assist eligible buyers in purchasing eligible homes. Up to \$10,000 in direct assistance will be used to assist eligible buyers purchase eligible homes.

HOME Funds - The total amount of HOME Program dollars being provided to the Subrecipient under this Agreement.

HOME Assisted Unit - Those units in the Project, which are assisted with the use of HOME Funds in the form of Downpayment Assistance

Lead Entity - The unit of local government designated by the Tri-Cities HOME Consortium to act in a representative capacity of all members for the purposes of this Agreement (City of Richland). The Lead Entity will assume overall responsibility for ensuring that the Tri-Cities HOME Consortium is administered and operates in compliance with the requirements of the HOME Program. The Lead Entity serves as the official and primary contact between HUD and the Tri-Cities HOME Consortium.

Project - The activity and result for which HOME Funds are being provided under this Agreement. Under this Agreement, "Project" refers exclusively to HOME Downpayment Assistance.

Project Delivery Costs - Reasonable and necessary costs incurred by the Subrecipient and/or Lead Entity associated with the financing housing assisted with HOME funds. These may include, but are not limited to, direct staff costs for work associated with a specific address and costs for services required by private lenders.

Regulations - The requirements in 24 CFR Part 92 which govern the HOME Investment Partnership Program and the use of HOME Funds, and all related and applicable OMB Circulars, Codes, Regulations, State of Washington, and local requirements. Subrecipient agrees to comply, and, as applicable, to require all third parties to comply with the requirements of the regulations. Should anything in this Agreement be construed to conflict with HOME regulations, the regulations shall prevail.

Subrecipient Administrator - HOME Consortium member(s) other than the non-Lead Entity who perform some HOME administrative roles as delineated under separate, specific HOME written Agreements. This term refers to the City of Kennewick and/or the City of Pasco.

Tri-Cities HOME Consortium - The particular Consortium operating under the HOME Program consisting of the Cities of Kennewick, Pasco, and Richland. These three cities are each "Consortium Members."

### III. Agreement

#### Section 2 – The Project (92.205)

HOME Funds are being made available to the Subrecipient for the purpose of promoting affordable housing to very low (50% and below median), and low-income (51% to 80% median) households through the provision of Downpayment Assistance, hereinafter called the “Project.”

#### **Project Description and Schedule of Completion:**

Use of HOME funds:	Provision of direct assistance to buyers - down payment grant, selling a home at a price below fair market value, principal reduction, and/or prepay and closing cost assistance. Program may be city-wide or limited to areas targeted for revitalization.
Role of Subrecipient:	Program marketing, intake and screening of prospective homebuyers, thorough buyer underwriting, income calculation and documentation, executing required agreements with buyers, recordkeeping, and ensuring long-term compliance.
Role of Lead Entity:	Final buyer underwriting and approval. Data entry into IDIS.
Date funds must be committed:	December 31, 2015
Date funds must be expended:	June 30, 2016

The Subrecipient acknowledges and agrees that time is of the essence in this Agreement. HOME funds uncommitted as of December 31, 2015 will be reallocated by the Lead Entity to a CHDO development project or Downpayment Assistance in 2016.

All project work will be completed no later than June 30, 2016. Failure to complete the project as agreed upon, or to comply with HOME Program and other applicable local, state or federal requirements, can result in a breach of this Agreement and cause any HOME funds drawn or incurred to become immediately due and repayable to the City of Richland, Lead Entity for the Tri-Cities HOME Consortium.

#### Section 3 – Sources and Uses of Funds (92.504)

The total amount of HOME Funds to be allocated to this Downpayment Assistance Project is \$200,000 plus Program Income earned in fiscal year. The Project will use a combination of HOME Funds from consortium fiscal year (Jan-Dec) 2014 and unallocated HOME Funds.

The Subrecipient will grant up to a maximum of \$10,000 in funds to individuals in an amount sufficient to make the homes affordable per underwriting guidelines established by the Consortium. The Subrecipient, and/or Consortium Member, will be named as mortgagee on the properties secured by a recorded Deed and Note as required by 24 CFR 92.254 for a period not less than the period of affordability. The HOME funds shall be no lower in priority than second position on the property unless prior written authorization is granted by the Consortium. The property must be used as the household's primary residence during the term of the HOME Program period of affordability for both homebuyer and homeowner projects.

#### **Section 4 – Income Eligibility (5.609)**

Homebuyers assisted with HOME funds must have household incomes at or below 80% of Area Median Income, as published annually by the Department of Housing and Urban Development. Income documentation will be in a form consistent with HOME requirements as stated in the HUD handbook “Technical Guide for Determining Income and Allowances Under the HOME Program,” 24 CFR Part 5. Documentation of household income must be examined in accordance with Consortium HAP guidelines and projected for the next 12-month period to determine income eligibility. Household income must be re-examined to determine continued eligibility for the HOME Program if the loan closing or recordation of the Deed of Trust occurs later than 6 months from initial income verification. All household members aged 18 or older must certify their gross annual income, including household members who declare no income and non-related adults sharing a household.

#### **Section 5 – Minimum HOME Investment (92.205(c))**

Homeownership projects must meet the minimum per-unit subsidy amount at 24 CFR 92.205(c), currently established as a minimum of one percent of the purchase price or \$1,000, whichever is greater.

#### **Section 6 – Maximum HOME Investment (92.250)**

The Consortium’s maximum allowed Downpayment Assistance is \$10,000 per household.

If Consortium HOME assistance is provided to a household that is receiving HOME assistance, total HOME investment must not exceed the HOME subsidy limits set at 240% of the per unit dollar limits established under Section 221(d)(3)(ii) of the National Housing Act (12 USC 17151(d)(3)(ii)) for elevator-type projects that apply to Area 4 Benton and Franklin counties (per 24 CFR 92.250). HUD periodically establishes this amount, and once known, the Lead Entity is responsible for forwarding these limits to Subrecipient.

If Downpayment Assistance is provided to a buyer purchasing a home developed with HOME funds, this activity must fall under the provisions of a HOME written agreement between the Subrecipient and the Lead Entity separate from this Agreement.

#### **Section 7 – Maximum Purchase Price (92.254(a)(2))**

HOME funds are intended to provide modest housing. The maximum purchase price for existing standard housing cannot exceed 95% of the median area purchase price for single family housing in the jurisdiction as determined annually by HUD, or as determined by the Consortium with written approval from HUD. A newly-constructed home may not exceed the maximum purchase price limit as established annually by HUD. In addition, the purchase price of a property may not exceed the appraised value of the property.

#### **Section 8 – Displacement/Relocation Requirement (92.353) and URA**

Any project that might displace a person, family, business, non-profit organization, or farm must be approved by the Consortium prior to any commitment of HOME funds for the project, or of entering into any type of agreement, whether verbal or written, with another party. Failure to receive prior approval may cause the forfeiture/repayment of any and all sums under this Agreement by the Subrecipient.



## **Section 9 – Environmental Review (92.352)**

The effects of each activity related to the Project must be assessed in accordance with the provisions of the National Environmental Policy Act of 1969 and the related authorities in 24 CFR Parts 50 and 58, and as detailed in 24 CFR 92.352. The Subrecipient must, **prior** to committing or undertaking any activity that has physical impacts or limits the choice of alternatives with respect to the Project, regardless of whether such activity is to be funded by the HOME Program or other funds, comply, to the extent applicable, with the regulations found at 24 CFR Part 58. For HOME activities involving only Downpayment Assistance, the 58.6 “Short Form” shall be completed to ensure that there is no environmental impact to the project.

Although the Consortium assumes overall responsibility for the environmental review, the Subrecipient agrees to assist in providing information relating to the environmental review. All applicable environmental review and mitigation requirements as provided in 24 CFR 58.5 must be completed by the Lead Entity and approved by the U.S. Department of Housing and Urban Development. The Subrecipient will abide by any special conditions, procedures and requirements of the environmental review, and will advise the Consortium of any proposed change in the scope of the Project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

The Subrecipient may not use any of the HOME Funds for acquisition or construction in identified special flood hazard areas unless the Project is subject to the mandatory purchase of flood insurance as required by Section 102(a) of the Flood Disaster Protection Act of 1973.

Failure to comply with this provision will cause an immediate cancellation of this Agreement and forfeiture/repayment of HOME funds.

## **Section 10 – Disbursement of Funds (85.22)**

The Subrecipient may request funds under this Agreement only when a written agreement (per 24 CFR 92.504(c)) has been fully executed, the funds are needed for payment of specific allowable costs (per 24 CFR 92.206), and only in amounts needed to pay such costs as identified in 24 CFR 85.22. The Subrecipient shall be reimbursed for eligible project costs after review and approval by the Consortium of invoices, statements and other billings, supporting documentation, and property inspection, if applicable. Upon prior approval from the Lead Entity, the Consortium may pay a vendor or contractor directly.

## **Section 11 – Relationship**

The relationship of the Subrecipient to the Consortium shall be that of an independent agency. Nothing herein shall be deemed to create the relationship of employer/employee or principal/agent between the parties.

## **Section 12 – Modifications and Amendments**

This Agreement may only be amended in writing signed by the Consortium and the Subrecipient. All modifications and amendments to this Agreement shall be in writing; such modification or amendment shall not take effect until specifically approved in writing by the Lead Entity of the Consortium and signed by all parties to this Agreement.

### **Section 13 – Waivers**

No conditions or provisions of this Agreement shall be waived unless approved by the Consortium in writing.

### **Section 14 – Assignment**

The Subrecipient shall not assign any interest in this Agreement, and shall not transfer any interest in this Agreement to any party (whether by assignment or novation) without prior written consent of the Consortium.

### **Section 15 – Severability**

If any provision of this Agreement, or portion thereof, is held invalid by any court of rightful jurisdiction, the remainder of this Agreement shall not be affected, providing the remainder continues to conform to applicable Federal and State law(s) and regulations and can be given effect without the invalid provision.

### **Section 16 – Insurance and Bonds**

The Subrecipient and its employees, volunteers, contractors or consultants shall carry throughout the life of this Agreement General Liability Insurance, Comprehensive Automobile Liability Insurance, and other such coverage as may be appropriate or required by State or Federal law, for the services to be performed. This insurance shall include the following:

1. Professional Legal Liability: Subrecipient shall maintain Professional Legal Liability or Professional Errors and Omissions coverage appropriate to the Subrecipient's profession and shall be written subject to limits of not less than \$1 million per claim and \$1 million policy aggregate limit. The coverage shall apply to liability for a professional error, act, or omission arising out of the scope of the work for this Agreement. Coverage shall not exclude bodily injury, hazards, or property damage related to the work in this Agreement, including testing, monitoring, measuring operations, or laboratory analysis where such services are rendered as part of the Agreement.
2. Worker's Compensation (Industrial Insurance): Workers' Compensation insurance as required by Title 51 RCW shall be maintained, and Subrecipient shall provide evidence of coverage if so required.
3. Commercial General Liability: Commercial General Liability coverage shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, personal injury and advertising injury. The insurance shall include the Consortium, its members, officers, officials, employees and agents with respect to performance of services, and shall contain no special limitations on the scope of protection afforded as an additional insured. If this Agreement is over \$50,000 then Employers Liability Coverage shall also be maintained. Coverage shall include limits of not less than \$1 million per occurrence, and \$2 million aggregate.
4. Automobile Liability: Business Automobile Liability insurance with a minimum combined limit no less than \$1 million per accident for bodily injury and property damage shall be maintained. Coverage shall include owned, hired, leased, and non-owned automobiles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute

form providing equivalent liability coverage. If deemed necessary, the policy shall be endorsed to provide contractual liability coverage.

Insurance is to be placed with insurers with a current A.M. best rating of not less than A: VII. Subrecipient shall furnish the Consortium with original certificates and a copy of the amendatory endorsements, including, but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements prior to the commencement of the work.

The insurance coverage shall be primary with respect to any insurance or self-insurance covering the Consortium, its members, elected and appointed officers, officials, employees and agents. Any insurance, self-insurance, or insurance pool coverage maintained by the Consortium shall be excess of the Subrecipient's insurance and shall not contribute with it. Subrecipient shall give 30 days' prior written notice by certified mail, return receipt requested, to the Consortium prior to any attempt to cancel any insurance policy maintained under this Agreement.

#### **Section 17 – Procurement Standards (84.40-48 Non Profit or 85.36(b) Government)**

If applicable to its Downpayment Assistance program, the Subrecipient will establish procurement procedures to ensure that materials and services are obtained in a cost-effective manner. At a minimum, the Subrecipient shall comply with the nonprofit procurement standards at 24 CFR 84.40-48, or 24 CFR 85.36(b) for governmental entities.

#### **Section 18 – Program Income (92.503) and Administrative Funds (92.207)**

Program income must be remitted to the Lead Entity within thirty (30) days of receipt to assist the Consortium from drawing additional funds from the U.S. Treasury. The Subrecipient will provide information as to the Project that generated the funds. Subrecipient will be eligible to use 10% of its own generated program income for administrative purposes, and the balance of 90% will be distributed to projects in accordance with the approved Annual Action Plan.

#### **Section 19 – Match Requirement (92.218)**

The HOME program requires a non-federally funded 25% match to funds drawn from the federal government. The Subrecipient is required to document sources of match, both cash and in kind, and submit this information quarterly to the Lead Entity. The Subrecipient is responsible for tracking and reporting any HOME Match generated by its Downpayment Assistance Program. As written in the Tri-Cities HOME Consortium Agreement:

Should the Consortium's accrued HOME Match balance fall below one full year's Match obligation, each Member shall be responsible for generating the required match based on their share of funds. If the Match cannot be supplied by the responsible Member, then HOME funds and associated match obligation may be transferred to another Member by Lead Entity. If a member fails to supply sufficient match, their share of HOME funding may be reduced commensurate with the match deficiency, as delineated in any related Subrecipient Agreements.

#### **Section 20 – Period of Compliance/Period of Affordability (92.254(b)4 Owner or 92.252(e) Rental**

The HOME-assisted housing must meet the affordability requirements established at 24 CFR 92.254(4) for owner-occupied units, or for a period not less than specified in the following table:

<b>Homeownership Assistance HOME amount per unit*</b>	<b>Minimum Period of Affordability In Years</b>
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000 or rehabilitation involving refinancing	15

This period of compliance is called the “Period of Affordability” for the Project, beginning after the Project is completed and occupied by an eligible household, and without regard to the term of the loan or the transfer of ownership, except as noted below. The terms of affordability and reporting requirements must be conveyed to the owner.

### **Section 21 – Termination of Period of Affordability (92.254(a)(5)(i)(A))**

The applicability of the regulations may be terminated upon foreclosure or transfer in lieu of foreclosure. The applicability of the affordability regulations shall be revived according to the original terms if during the original Period of Affordability, the owner of record, before the foreclosure or deed in lieu of foreclosure, or any entity that includes the former owner or those with whom the former owner has or had family or business ties, obtains an ownership interest in the project or property. Subrecipient may use purchase options, rights of first refusal, or other preemptive rights to purchase the housing before foreclosure in order to preserve affordability.

### **Section 22 – Recapture Requirements (92.254)**

Section 215 of the HOME statute requires that to be classified as affordable housing, the property must have an initial purchase price that does not exceed 95% of the median purchase price for the area, the house must be the principal residence of an owner who qualifies as low income (80% or below median as established annually by HUD) at the time of purchase, and be subject to either resale or recapture provisions. The Consortium uniformly applies the recapture provision to ensure affordability as set forth in 24 CFR 92.254(a)(4), and 24 CFR 92.254(a)(5)(ii)(A)(1) and (A)(2), and (A)(5). Homebuyer direct assistance including downpayment, closing costs and other direct subsidies such as principal reduction, interest buy-downs, etc. are subject to recapture provisions. It also includes any HOME investment that reduced the initial purchase price from fair market value to an affordable price (direct subsidy), and/or principal and interest balance.

Deed of Trust restrictions, promissory notes, and written agreements are required on each HOME assisted unit during the period of affordability, with specific loan terms and conditions established by the Consortium. These documents enforce the recapture provision throughout the period of affordability, which starts when all funds have been drawn, information has been entered into HUD’s Integrated Disbursement and Information System (IDIS), and the Project has been closed in IDIS.

Recapture is triggered by any transfer of title, either voluntary or involuntary, or if the housing does not continue to be the principal residence of the family during the period of affordability. This period is not contingent on loan terms and an amortization period.

If the property is not used as the primary residence yet is held in ownership by the HOME-assisted owner, under recapture provisions the entire HOME investment must be repaid, less any HOME Program principal repayments already made, but is not subject to prorated or other reductions during the period of affordability.

Recaptured funds from the sale are determined by the amount of net proceeds available from the sale. Net proceeds are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The amount recaptured will not exceed the total net proceeds available. Funds that are recaptured from the sale or transfer of property during the period of affordability must be immediately returned to the City of Richland, as Lead Agency of the Consortium.

## **Recapture Provisions**

The method the Tri-Cities HOME Consortium will use to structure its recapture provisions is as follows:

1. **Direct HOME Subsidy.** The PJ recaptures the entire amount of the direct HOME subsidy provided to the homebuyer before the homebuyer receives a return. The recapture amount is limited to the net proceeds available from the sale of the property during the period of affordability. If there are insufficient net proceeds available at sale, the homebuyer is not required to repay the difference between the total direct HOME subsidy and the amount that is available from net proceeds, and the PJ is not required to pay the difference to HUD.

*Example: A homebuyer receives \$5,000 of direct HOME Downpayment Assistance to purchase a home at zero percent interest. The homebuyer sells the home after three years, during the required 5-year period of affordability. The PJ would recapture, assuming there are sufficient net proceeds, the entire \$5000 direct HOME subsidy. The homebuyer would receive any net proceeds in excess of \$5,000.*

The HOME Consortium will provide up to \$10,000 in direct assistance to an eligible homeowner for an eligible property. The direct assistance will be forgiven at the end of the five year period of affordability.

The loan will become immediately due and payable to the HOME Consortium if any of the following occurs during the duration of the loan: (1) the transfer or attempted transfer of an interest in a portion or all of the Property, whether by sale, refinance, contract, assignment or otherwise; (2) the death of all persons comprising the Borrower; (3) a default on any terms of the First Subordinate Deed of Trust, the First Promissory Note or the First Deed of Trust; (4) failure of the Borrower to use the Property continuously as the Borrower's principal or primary residence; (5) the renting, leasing or subletting of the Property to any third party for any purpose.

To preserve affordability, Consortium members may use purchase options, rights of first refusal, or other preemptive rights to purchase previous HOME assisted housing prior to foreclosure or at a foreclosure sale. HOME funds may not be used to repay a HOME loan or investment. The additional HOME assistance, combined with the initial HOME investment, may not exceed the maximum per unit subsidy limits established at 221(d)(3) for elevator construction. The affordability restrictions may terminate upon foreclosure, transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD. However, affordability restrictions must be revived per the original terms if during the original affordability period, the owner of record, before the termination event, obtains an ownership interest in the housing.

## **Section 24 – Property Standards (92.251)**

All existing housing assisted with Homebuyer/Downpayment Assistance must be decent, safe, sanitary, and in good repair. Acquisition of existing housing must be decent, safe, and sanitary, meet Housing Quality Standards (HQS), pass a visual paint assessment if constructed prior to 1978, and meet local ordinances and zoning at the time of project completion. Homes must meet all applicable Washington State and local City housing quality standards and code requirements. If the property is new construction and not assisted with HOME funds during the construction activities, it must have a Certificate of Occupancy issued prior to HOME Homebuyer/Downpayment Assistance and loan closing.

Under the New HOME Final Rule, released in July 2013, homes must be free of any deficiencies identified by HUD in the UPCS (pursuant to 24 CFR 5.705) based on the inspectable items and inspected areas in HUD-determined physical inspection procedures. If the housing does not meet these standards, the housing must be rehabilitated to meet the standards or it cannot be acquired using HOME Downpayment Assistance funds. *Note: Until HUD issues specific guidance on UPCS standards, the property standard requirements in the paragraph above will apply to all Projects.*

## **Section 25 – Non-Discrimination and Equal Opportunity**

The Subrecipient agrees that it will utilize and make available the HOME funds in conformity with the non-discrimination and equal opportunity requirements set out in the HUD regulations in the National Housing Affordability Act. These regulations include:

1. The requirements of the Fair Housing Act, 42 U.S.C. 3601-20, and implementing regulations at 24 CFR Part 100; Executive Order 11063 (Equal Opportunity in Housing) as amended by Executive Order 12259 and implementing regulations at 24 CFR 107; and Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, and implementing regulations at 24 CFR Part 1 (Nondiscrimination in Federally Assisted Programs);
2. The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and the regulations at 24 CFR 146;
3. The prohibitions against discrimination on the basis of handicap under Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at 24 CFR, Part 8;
4. The requirements of the Executive Order 11246 (Equal Employment Opportunity) and the regulations issued under the Order at 41 CFR Chapter 60;
5. The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1702u (Employment Opportunities for Business and Lower Income Persons in Connection with Assisted Projects); and
6. The requirements of Executive Orders 11625 and 12432 regarding Minority Business Enterprise, and 12138 regarding women's Business Enterprise, and regulations S.85.36(e) of Section 281 of the National Housing Affordability Act.
7. The requirements of Washington State law as found at RCW 49.60.

8. Equal Access to Housing in HUD Program Regardless of Sexual Orientation and Gender Identity FR-5359 February 2012. Through this final rule, HUD implements policy to ensure that its core programs are open to all eligible individuals and families based on their need regardless of sexual orientation, gender identity, or marital status. This rule follows a January 24, 2011 proposed rule which noted evidence suggesting that lesbian, gay, bisexual, and transgender (LGBT) individuals and families are being arbitrarily excluded from housing opportunities in the private sector. The rule clarifies that individuals and families may not be excluded from participation because one or more members of the household may be an LGBT individual, have an LGBT relationship, or be perceived to be such an individual or in such relationship. Owners and operators of HUD assisted housing or housing financed or insured by HUD may not inquire about the sexual orientation or gender identity of the applicant for, or occupant of, the dwelling, whether renter or owner occupied.

### **Section 26 – Affirmative Marketing (92.351(a), MBE/WBE Records (92.351(b) and 85.36(e) and Reports)**

The Consortium's policy is to provide information and attract eligible persons to available housing without regard to race, color, national origin, sex, religion, familial status (persons with children under 18 years of age, including pregnant women), or disability. The procedures followed are intended to further the objectives of Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), and Executive Order 11063, which prohibits discrimination in the sale, leasing, rent and other disposition of properties and facilities owned or operated by the federal government or provided with federal funds.

In accordance with the Affirmative Marketing regulations of the HOME Program 24 CFR §92.351, the Consortium has established an "Affirmative Marketing Plan" to ensure that all Subrecipient who are allocated HOME Funds employ a marketing plan that promotes fair housing and ensures outreach to all potentially eligible households, especially those least likely to apply for assistance.

Affirmative marketing steps will be taken by the Subrecipient to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status or disability. A detailed affirmative marketing plan must be submitted to the Lead Entity of the Tri-Cities HOME Consortium at the start of the Project. The Subrecipient will document and provide data on the outreach steps taken.

Reports will be provided in accordance with 92.508(3) that gives a description of each project assisted, including the location, form, and term of assistance.

### **Section 27 – Lead-Based Paint**

The Subrecipient must comply with the U.S. Department of Housing and Urban Development Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4821-4846, *et seq.*) and the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856) requiring elimination of immediate lead-based paint hazards in residential structures; and notification of the hazards of lead-based paint poisoning to purchasers and/or owners of residential structures constructed prior to 1978. Properties must pass the lead-based paint visual inspection (if home built prior to 1978). The Subrecipient will be responsible for conducting a visual inspection of any homes built prior to 1978 to identify any potential issues with lead-based paint. Should the visual inspection identify potential issues, the prospective buyer will be informed, and the buyer and/or seller shall be

responsible for all lead-based paint testing, required repairs using safe work practices or a certified lead-based paint abatement firm, and a clearance exam.

## **Section 28- Reimbursement for Project Costs**

The Lead Entity shall reimburse the Subrecipient for the following documented costs:

1. Direct Assistance to Eligible Homebuyers: The Lead Entity shall reimburse the Subrecipient for HOME Downpayment Assistance provided to eligible buyers for eligible home purchases as delineated in this Agreement.
2. Project Delivery Costs: The Lead Entity shall reimburse the Subrecipient for eligible project delivery costs as defined in Section II of this Agreement. Staff hours and all other costs must be thoroughly documented to be fully reimbursed.
3. Administrative Costs for Projects that do NOT go forward: If costs are incurred for a project/homebuyer that does not result in a HOME assisted unit those costs then become the financial responsibility of the Subrecipient and will not be reimbursed by the Lead Entity.

The Subrecipient shall submit requests for reimbursement of eligible costs, along with all appropriate documentation to the Lead Entity **within 60 days** of loan closing. Failure to submit requests for reimbursement shall result in those costs becoming the financial responsibility of the Subrecipient.

## **Section 29 – Conflict of Interest (92.356)**

Generally, no employee, agent, member, consultant, officer or elected or appointed official of the members in the Consortium or Subrecipient who exercises or has exercised any functions or responsibilities with respect to any activities that are in any way connected with the decision to provide the HOME Funds may obtain a financial interest, reside in, or benefit from those activities, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter as stated in 24 CFR 92.356, and the Subrecipient must take appropriate steps to assure compliance.

## **Section 30 – Records (92.508)**

Project beneficiary information pertaining to household size, income levels, racial/ethnic characteristics, disability status, household composition, female head of household composition, and any other information required by the Consortium and HUD, will be collected and documented in an individual and cumulative manner. Project management records must be kept which demonstrate compliance with this Agreement and related regulations of the HOME Program 24 CFR 92.

Records must be kept by the Subrecipient and be made available to the Consortium that demonstrate compliance with this Agreement and with 24 CFR 92.508. Records must be maintained for at least five (5) years after the Project completion date, except for documents imposing recapture restrictions, which must be retained for five (5) years after the expiration of the period of affordability, as specified above, or as any of the following apply:



1. Records that are the subject of audit findings must be retained for three (3) years after such findings have been resolved;
2. Records for non-expendable property (as defined in OMB Circular #A-110 for non-profit organizations) shall be retained for three (3) years after its final disposition.

If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required period, whichever is later.

Upon request, the Subrecipient agrees to immediately provide to the Lead Entity any and all information to document compliance with the HOME Program and related laws, rules, regulations and policies.

### **Section 31 – Public Records**

The Subrecipient understands that this Agreement is subject to public records disclosure pursuant to RCW 42.56 and agrees to timely provide documents as required by law. The Subrecipient shall indemnify, defend and hold harmless the Lead Entity of the Consortium for any liability arising out of the Subrecipient's failure to produce public records as required.

### **Section 32 – Monitoring**

At least annually, or more often if deemed necessary, the Lead Entity will monitor the performance of the Subrecipient to assure compliance with the requirements of this Agreement. The review may include on-site inspections and review of records to determine compliance with this Agreement through the contract period. Monitoring forms primarily used can be found at:

[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/administration/hudclips/handbooks/cpd/6509.2](http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/6509.2)  
Chapter 7 for the HOME Investment Partnership Program.

The Subrecipient agrees to provide any and all information to the Consortium to assist in meeting administrative and monitoring requirements, including reporting progress of the Project in IDIS. The Subrecipient agrees to work cooperatively with the Consortium to assist in meeting its obligations to HUD.

Any duly authorized representative of the U.S. Department of Housing and Urban Development, authorized federal or state agent, or the Consortium shall at all reasonable times have access to and the right to inspect, copy, audit, and examine all books, records and other documents relating directly to the Subrecipient's receipt and disbursement of the HOME funds, as well as access to the project site(s) and all project records. The Subrecipient agrees to immediately correct any deficiencies as noted by the Lead Entity, HUD, and/or other authorized entities.

The Subrecipient agrees to assist and cooperate with the Consortium in monitoring each housing unit for principal residency as provided in 24 CFR 92.254(a)(3) upon completion of the project and during the period of affordability.

### **Section 33 – Financial Responsibility and Timeliness of Reimbursement Requests**

The Subrecipient agrees that it is financially and legally responsible for any monitoring/audit exception which occurs due to its negligence or failure to comply with the terms of this Agreement

and/or HOME regulations. As provided in Section 28 regarding Reimbursement, the Subrecipient acknowledges that failure to submit reimbursement requests with all appropriate supportive documentation within 60 days of loan closing and direct assistance to the homebuyer shall result in those costs becoming the financial responsibility of the Subrecipient.

The Subrecipient further acknowledges that if costs are incurred for a project/homebuyer that does not result in a HOME assisted unit, those expenditures may be reimbursed from the Subrecipient's administration funds derived from program income generated by other HOME projects. If the Subrecipient has no balance of HOME program income from which such costs can be reimbursed, those costs then become the financial responsibility of the Subrecipient and will not be reimbursed by the Lead Entity.

#### **Section 34 – Indemnification**

The Subrecipient will save and hold harmless and indemnify the Lead Entity against any and all liability, claims and costs of whatever kind and nature for injury to or death of any person or persons, and for loss or damage to any property, occurring in connection with or in any way incident to or arising out of activities undertaken under this Agreement. Further, Subrecipient shall reimburse the Lead Entity for all costs incurred in connection with a negative audit finding resulting from Subrecipient's negligent or willful mismanagement of HOME funds, or its negligent or willful disregard for the laws, rules and regulations governing the HOME Investment Partnership Program.

#### **Section 35 – Corrective and Remedial Action**

Subrecipient will immediately correct or cause to be immediately corrected any and all actions or performance deficiencies in the Project as may be determined by the Lead Entity, or the U.S. Department of Housing and Urban Development (HUD). Failure to correct such actions or performance deficiencies within thirty (30) days from written notification from the Lead Entity shall result in suspending all HOME-funded projects, the cancellation of this Agreement and other HOME Program contracts, the reprogramming of HOME funds to other eligible activities, and/or the repayment of the HOME funds from non-federal sources.

#### **Section 36 – Attorney's Fees and Costs**

In the event of a lawsuit between the parties to this Agreement, the prevailing party shall be entitled to recover judgment against the other party for reasonable attorney's fees and other costs either at trial or on appeal. If either party exercises any non-judicial right or remedy to enforce such party's rights hereunder, it shall be a condition for the cure of the default that the defaulting party will pay the non-defaulting party's reasonable attorney's fees incurred and all reasonable costs. Failure to pay such costs and reasonable attorney's fees shall constitute an event of default under this Agreement.

#### **Section 37 – Venue and Law**

Except where federal law controls, this Agreement shall be governed by the laws of the State of Washington. Venue for any action under this contract shall be in Benton County, Washington.

#### **Section 38 – Suspension or Termination of Agreement**

The Consortium may cancel this Agreement “for cause” or “not for cause” by providing written 30 days’ notice by certified mail, return receipt requested, to the other signatory members of this Agreement.

There are three (3) separate methods of suspension or termination of this Agreement:

- i. By fulfillment. The Agreement will be considered to be terminated upon fulfillment of its terms and conditions.
- ii. By mutual consent. The Agreement may be terminated or suspended in whole or in part, at any time, if both parties consent to such termination or suspension. The conditions of the suspension or termination shall be documented by giving a minimum of thirty (30) days’ written notice.
- iii. For cause. The Consortium may suspend or terminate this Agreement in whole or in part, for cause, when the Subrecipient has failed in whole or in part to meet its commitments and obligations as outlined, and when the Consortium deems continuation to be detrimental to its interest. Failure to carry out the project as described and in compliance with HOME Program regulations found at 24 CFR 92 shall be deemed a failure to perform, and cause the immediate relinquishment of any interest in future HOME funds and/or require repayment of expended HOME funds.

In the event of suspension, the Consortium will notify the Subrecipient in writing of the corrective action required. Further payment may be withheld at the Consortium’s discretion until the Subrecipient causes corrective action or the Agreement is terminated.

“For cause” includes:

- a. Failure to comply with the terms and conditions of this Agreement, or to substantiate compliance;
- b. Improper or illegal use of project funds or resources;
- c. Any illegal act by the Subrecipient and its representatives;
- d. Failure to submit required reports on or before the due date or failure to document compliance with the terms and conditions contained herein.

In the event of termination, the Lead Entity will notify the Subrecipient in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Payments made to the Subrecipient or recoveries by the Consortium will be in accordance with the legal rights and liabilities of the parties. Recoveries include all HOME funds on hand at the time of Agreement termination, any accounts receivable attributable to the use of HOME funds, and any other assets acquired with HOME funds.

Actions by either party under this article shall not constitute a waiver of any claim by either party arising from conditions or situations leading to such suspension or termination.

HOME funds not committed to specific projects as of the termination date will be relinquished to the Consortium for redistribution to other qualified projects.

## **Section 39 – Dispute Resolution**

The Lead Entity and the Subrecipient agree to negotiate in good faith for a period of 30 days from the date of notice of all disputes between them prior to exercising their legal rights under this Agreement or other law. All disputes not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the parties. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the RCW 7.04A and the mandatory rules of arbitration with venue being placed in Benton County, Washington. Arbitration shall include an award to the prevailing party of its reasonable attorney fees and costs in action against the other.

## **Section 40 – Written Agreement with Homebuyers (92.504(a))**

In accordance with the provisions of 24 CFR 92.504(c)(5), when assistance is provided to a homebuyer or homeowner, a written agreement separate from deeds, promissory notes, or other security instruments must be entered into that includes, at a minimum:

For homebuyers, the agreement must conform to the requirements in 92.254(a) and specify the value of the property, principal residence, recapture provisions, and lease-purchase, if applicable. The agreement must specify the amount of HOME funds, the term and form of assistance whether grant or loan, the use of the funds for down payment, closing costs, rehabilitation, etc., and the date by which the housing must be acquired.

For homeowners, the written agreement must conform to the requirements in 92.254(b) and specify the amount, term, and form of HOME assistance, rehabilitation work to be undertaken, roles and responsibilities, date for completion, and property standards to be met.

The approved written agreement shall be provided to the Subrecipient by the Lead Entity.

## **Section 41 - Debarment and Suspension (2 CFR 2424)**

The Subrecipient may not award or permit an award of a contract to any party which is debarred, suspended or ineligible to participate in a federal program. The Subrecipient certifies that it is not debarred, suspended or ineligible to participate in a federal program. The Subrecipient will submit to the Consortium the names of contractors and any subcontractors prior to signing contracts to ensure compliance with 24 CFR Part 24, "Debarment and Suspension." The Subrecipient will also assure that language pertaining to debarred, suspended or ineligibility to participate is inserted in all contract agreements. If, during the time of this Agreement, the Subrecipient is debarred, suspended or ineligible to participate in a federal program, the Consortium may terminate this Agreement for cause.

## **Section 42 – Financial Management and Audits (92.506)**

The Subrecipient shall adhere to the generally accepted accounting principles and procedures issued by the American Institute of Certified Public Accountants, and will utilize adequate internal controls and maintain necessary source documentation for all costs incurred. The Subrecipient shall comply with cost principles as established by OMB Circulars A-87, relocated to 2 CFR, Part 225, and with administrative requirements at A-102 if a state, local government, or Indian tribe. If the Subrecipient is a non-profit organization, it will comply with cost principles of OMB Circular A-

122, relocated to 2 CFR, Part 230, and administrative requirements established at OMB Circular A-110. All costs must be reasonable and necessary.

The Subrecipient shall also comply with auditing standards issued by the Comptroller General of the United States and be conducted in accordance with 24 CFR 84.26 and 85.26. All subrecipients who expend \$500,000 or more in a year in federal awards, whether a direct subrecipient of this Agreement or a sub-subrecipient receiving federal funds through a pass-through entity, shall have a single audit conducted for that year in accordance with the provision of OMB A-133, Subpart B. When a Subrecipient expends federal awards under only one federal program, excluding Research and Development performed by a non-federal entity, and the program's laws, regulations, or grant agreements do not require a financial statement audit, the subrecipient may elect to have a program-specific audit conducted in accordance with Subpart B, Section 235. A program-specific audit may not be elected for Research and Development unless all of the federal awards expended were received from the same federal agency, or the same federal agency and the same pass-through entity, and that federal agency, or pass-through entity approves in advance a program-specific audit. The audit must be conducted within 60 days of completion of this Agreement.

Non-federal entities who expend less than \$500,000 a year in federal awards are exempt from federal audit requirements for that year, except this does not limit the authority of federal agencies, including HUD, Inspectors General, or General Accounting Office to conduct or arrange for additional audits. All records shall be made available for review or audit by appropriate local, state and federal entities.

### **Section 43 – Title Insurance**

The title policy will name the Consortium as a beneficiary. For acquisition projects not involving any type of construction, the Subrecipient may request a copy of the first lien right lender's title insurance policy. Ownership must be fee simple.

### **Section 44 – DUNS Number**

A Dun and Bradstreet Data Universal Numbering System (DUNS) number is required for any business or agency that receives federal assistance per the Federal Funding Accountability and Transparency Act of 2006 (FFATA). The Subrecipient will provide information on itself, will assure that all assisted agencies/businesses have been assigned a DUNS number, and shall provide this information to the Lead Entity. A free DUNS number may be requested via the web at <http://fedgov.dnb.com/webform/index.jsp> or by calling 1-866-705-5711.

## **Section 45 – SAM Registration**

The Federal Funding Accountability and Transparency Act of 2006, as amended (FFATA) requires the Office of Management and Budget (OMB) to maintain a single, searchable website that contains information on all federal spending awards. As part of this, all agencies/businesses that meet the following thresholds must register in SAM and report to the Consortium if they had:

- a) A gross income from all sources over \$300,000 in the agency's previous tax year; and
- b) Are awarded HOME funds of \$25,000 and over.

This information must be reported to the Consortium within five (5) days of signing this Agreement. Free registration can be obtained at <https://www.sam.gov/portal/public/SAM/>. Because this registration expires annually, it must be updated and kept current during the contract period. The Subrecipient will provide information on itself and will assure that all assisted agencies/businesses have registered and remain current in SAM. Additional information is required if more than 80% of annual gross revenues of \$25 million or more come from the federal government, and employee and compensation information is not already available through reporting to the SEC.

## **Section 46 – Assessment of Homebuyer Underwriting**

Before a Subrecipient enters into a legally binding written agreement to provide 2012 and later HOME funds for downpayment assistance, the Subrecipient will assist the Lead Entity in conducting an underwriting review to ensure adequate need for HOME assistance. For all 2012 projects, the Subrecipient must certify to the Consortium that it has fully executed a written agreement with a homebuyer that meets the requirements of the HOME regulations, and that all statements and claims made are true and correct.

## **Section 47 – Reversion of Assets**

Upon expiration of this Agreement, any HOME funds or accounts receivable that can be attributed to the use of HOME funds will revert to the Lead Entity of the Consortium. Should the Consortium Member stop participating in consortium programs or fail to perform in compliance with program requirements, assets are subject to reversion to the Lead Entity.

## **Section 48 – Drug Free Workplace**

In accordance with the Drug Free Workplace Act of 1988, Subrecipient will, or will continue to, provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
  - a) The dangers of drug abuse in the workplace;
  - b) The Subrecipient/employer's policy of maintaining a drug-free workplace;
  - c) Any available drug counseling, rehabilitation, and employee assistance programs;
  - and

- d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
  - a) Abide by the terms of the statement; and
  - b) No later than five (5) calendar days after such conviction, notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace;
- 5. Notifying the agency in writing within ten (10) calendar days after receiving notice under subparagraph 4(b) from an employee, or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace by implementation and enforcement of this article while carrying out all HOME Program-related activities.

## **Section 49 – Anti-Lobbying Certification**

To the best of the signatory party's knowledge and belief:

No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of

Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

The language of the above paragraphs of this anti-lobbying certification must be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all subrecipients/sub-subrecipients shall certify and disclose accordingly.

The signatory parties are in compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms, if required by that part.

### **Section 50 – Uniform Administrative Requirements (92.505)**

Governmental subrecipients must comply with OMB Circular A-87 for determining allowable costs and the following sections of 24 CFR Part 85:

- 85.6 Additions and Exceptions
- 85.12 Special Grant or Subgrant Conditions for “high-risk” Grantees
- 85.20 Standards for financial management systems
- 85.22 Allowable costs
- 85.26 Non-Federal Audit
- 85.32 Equipment
- 85.33 Supplies
- 85.34 Copyrights
- 85.36 Procurement
- 85.44 Termination for Convenience
- 85.51 Later Disallowances and Adjustments
- 85.52 Collection of Amounts Due

Nonprofit (nongovernmental) subrecipients must comply with OMB Circular A-122 and the following section of 24 CFR Part 84:

- 84.2 Definitions
- 84.5 Subawards
- 84.13 Debarment and suspension; Drug-Free Workplace
- 84.14 Special Award Conditions
- 84.15 Metric System of Measurements
- 84.16 Resource Conservation and Recovery Act
- 84.21 Standards for Financial Management Systems
- 84.22 Payment
- 84.26 Non-Federal Audits
- 84.27 Allowable Costs
- 84.28 Period of Availability
- 84.30 Purpose of Property Standards
- 84.31 Insurance Coverage
- 84.34 Equipment
- 84.35 Supplies and Other Expendable Property
- 84.36 Intangible Property



- 84.37 Property Trust Relationship
- 84.40 Purpose of Procurement Standards
- 84.41 Recipient Responsibilities
- 84.42 Codes of Conduct
- 84.43 Competition
- 84.44 Procurement Procedures
- 84.45 Cost and Price Analysis
- 84.46 Procurement Records
- 84.47 Contract Administration
- 84.48 Contract Provisions
- 84.51 Monitoring and Reporting Program Performance
- 84.52 Financial Reporting
- 84.53 Retention and Access Requirements for Records
- 84.60 Purpose of Termination and Enforcement
- 84.61 Termination
- 84.62 Enforcement
- 84.72 Subsequent Adjustments and Continuing Responsibilities
- 84.73 Collection of Amounts Due

## **Section 51 – Homeownership Assistance Program (HAP)**

Subrecipient agrees that it will follow and comply with Consortium-adopted HAP Guidelines 8.13 and forms, which may be modified periodically by Consortium members with Lead Entity final approval.

FORM #	FORM NAME:
01	Borrower(s) Application 01a-Non Borrower Certification of Income 01b- Borrower/Applicant Release of Information
02	Addendum to Sales Agreement Notice of Voluntary Arm's Length Transaction
03	Addendum to Sales Agreement 3a-HQS Inspection and Visual LBP Inspection (pre-1978) 3b-HQS Inspection (post-1978)
04	Seller Disclosure Fair Market Value
05	Needs Assessment
06	Financial Records Disclosure
07	Employment Security Department. Self-Request for Records
08	Verification of Employment (VOE)
09	4506-T Request for Transcript of Tax Return
10	Initial Disclosures/Final Disclosures
11	Initial Disclosure Letter
12	Protect Your Family From Lead In Your Home Notification Pamphlet (EPA)
13	Fair Housing – Equal Opportunity for All Notification Pamphlet
14	For Your Protection: Get a Home Inspection
15	Homebuyer Agreement
16	
17	HOME Activity Funding Certification
18a	Commitment Letter
18b	Denial Letter

19	Visual Inspection Form
20	HQS Inspection Form 20a-HQS Homebuyer Self-Certification for Kitchen Appliances
21	Lead Safe Housing Requirements Screening Worksheet
22	Escrow Closing Instructions
23	Correction Agreement
24	Deed of Trust
25	Promissory Note
26	Individual Loan Data Form
27	Subsidy Layering Review – Acquisition Only
28	Sources/Uses Statement

The Agreement will be effective upon the date of signing by the City of Richland, Lead Entity of the Tri-Cities HOME Consortium.

SUBRECIPIENT:

CONSORTIUM:

Tri-Cities HOME Consortium  
P.O. Box 190, MS 19  
Richland, WA 99352

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Cynthia D. Johnson, City Manager Date  
City of Richland

\_\_\_\_\_  
Print Name and Title

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather Kintzley, City Attorney  
City of Richland



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

**Subject:**

Resolution No. 20-15, Awarding Bid to Culbert Construction, Inc. for Decant Facility Retrofit and Relocation Project

Department:  
Public Works

Ordinance/Resolution Number:  
20-15

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 20-15, authorizing the City Manager to sign and execute an agreement with Culbert Construction, Inc. for \$438,788.55 for construction of the Decant Facility Retrofit and Relocation project.

**Summary:**

The City currently operates a 17+ year-old decant facility, located at the City's Shop site and used to dry out waste from street sweeping and storm drain vector activities. The facility is undersized for the City's current needs, including the existing truck routing layout that creates maneuvering problems for the vector trucks. Having both street sweeping and vector waste at the same location presents operational issues, including testing of material prior to disposal. By creating a second decant location for vector truck use, many of the operational problems will be solved.

The City obtained an Ecology stormwater loan (approved by Council on April 15, 2014) for the retrofit of the existing sludge lagoon at the waste water treatment plant and for some minor upgrades at the current shops decant site. Ecology has reviewed the project and gave the approval to bid and award the project.

The project includes adding new lights and an additional yard hydrant at the shops decant site. Also included in the retrofit of the existing sludge lagoon, is an impervious (concrete and asphalt) decant area of approximately 2330 SY, yard hydrants, street lights, and an oil / water separator. Two alternatives were also bid: 1) extending the existing roadway to the decant site (existing roadway is gravel); and 2) a material substitution to replace part of the decant pad area with concrete instead of the base bid asphalt.

On November 22, 2015, seven bids were open with a high bid (base bid) of \$539,936.39 and a low bid of \$390,039.58. Engineer's estimate for the project was \$478,809.26.

Based on the acceptable bid prices, it was determined to also award the material substitution. Final total low bid for the project (including material substitution) is \$438,788.55.

Construction should start in February and be completed by early summer. Only minor disruptions are expected at the shops and waste water treatment plant during construction. The general public and street traffic should not be impacted.

**Fiscal Impact:**  
Yes

Project funding has been previously approved with the 2014 Capital Facilities Plan adoption by Council, page 131. The approved budget of \$625,000 is funded by a \$400,000 Ecology Loan and \$225,000 from a portion of an Ecology grant totaling \$900,000. This funding will provide for construction, a 10% contingency, and in-house design and construction management by Public Works staff. The loan funds are required to be spent first and then the grant funds. Any remaining grant funds will go toward additional grant eligible expenses.

---

Attachments:

1. RES 20-15 - Decant Facility Retrofit & Relocation
2. Decant Facility Retrofit & Relocation - Bid tab
3. Decant Facility Retrofit & Relocation - Vicinity Map

## RESOLUTION NO. 20-15

A RESOLUTION of the City of Richland authorizing the award of bid and execution of a construction contract with Culbert Construction, Inc., for the City of Richland Decant Facility Retrofit and Relocation project.

WHEREAS, the 2014–2030 Capital Improvement Plan includes a fully-funded project titled Decant Facility Upgrades; and

WHEREAS, City staff has completed all project development and design work required to advance the project to construction; and

WHEREAS, City staff solicited bids in accordance with the City's purchasing policies, receiving and opening seven (7) bids on January 22, 2015; and

WHEREAS, Culbert Construction, Inc. submitted the lowest responsible bid of the seven (7) received; and

WHEREAS, the project budget is adequate to complete the project using the lowest responsible bid; and

WHEREAS, it is in the City's best interest to proceed to complete the project in accordance with the Capital Improvement Plan, project design, and the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to:

1. Sign and execute the City of Richland Decant Facility Retrofit and Relocation construction contract with Culbert Construction, Inc. in accordance with their bid received on January 22, 2015; and
2. Direct Public Works Department staff to administer the construction contract and execute change orders as required fulfilling the design intent of the contract within the constraints of the approved budget.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 3<sup>rd</sup> day of February, 2015.

\_\_\_\_\_  
DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MARCIA HOPKINS  
City Clerk

\_\_\_\_\_  
HEATHER KINTZLEY  
City Attorney

# City of Richland

DATE BIDS OPENED: January 22, 2015	SB # 15-001 PW
DECANT FACILITY RETROFIT & RELOCATION	

				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION PASCO, WA		POW CONTRACTING, INC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK								
A-1	Mobilization.	1	LS	\$5,000.00	5,000.00	27,362.11	27,362.11	33,000.00	33,000.00
A-2	SPCC Plan.	1	LS	1,500.00	1,500.00	71.62	71.62	500.00	500.00
A-3	Erosion control.	1	LS	1,000.00	1,000.00	546.31	546.31	500.00	500.00
A-4	TESC/SWPP.	1	LS	1,000.00	1,000.00	214.85	214.85	500.00	500.00
A-5	Site restoration.	1	LS	2,000.00	2,000.00	2,601.97	2,601.97	500.00	500.00
A-6	Removal of structure & obstruction.	1	LS	1,500.00	1,500.00	6,911.66	6,911.66	2,500.00	2,500.00
A-7	Clearing & grubbing.	1	LS	1,000.00	1,000.00	517.22	517.22	3,500.00	3,500.00
A-8	Borrow including haul.	1,500	CY	18.00	27,000.00	16.73	25,095.00	13.50	20,250.00
A-9	Excavation.	220	CY	15.00	3,300.00	2.66	585.20	13.00	2,860.00
A-10	Crushed surfacing base course (CSBC).	830	TON	20.00	16,600.00	24.40	20,252.00	19.50	16,185.00
A-11	Crushed surfacing top course (CSTC) [asphalt pad].	230	TON	25.00	5,750.00	27.06	6,223.80	19.00	4,370.00
A-12	Crushed surfacing top course (CSTC).	600	TON	25.00	15,000.00	35.48	21,288.00	18.50	11,100.00
A-13	HMA Cl. 1/2 in pg-64-28 (4" thick) [asphalt pad].	475	TON	120.00	57,000.00	76.87	36,513.25	105.00	49,875.00
A-14	HMA Cl. 1/2 in pg-64-28 (4" thick).	130	TON	120.00	15,600.00	76.87	9,993.10	105.00	13,650.00
A-15	Soil residual herbicide (decant surface area).	4,050	SY	2.00	8,100.00	0.13	526.50	0.15	607.50
A-16	Concrete apron, 4" thick with WWM.	550	SY	65.00	35,750.00	30.70	16,885.00	42.00	23,100.00
A-17	Concrete floor, 6" thick with WWM.	740	SY	85.00	62,900.00	44.67	33,055.80	51.00	37,740.00
A-18	Concrete ditch area, 6" thick with WWM.	310	SY	90.00	27,900.00	46.20	14,322.00	51.00	15,810.00
A-19	Concrete header wall.	175	SF	55.00	9,625.00	19.27	3,372.25	57.50	10,062.50
A-20	Ecology block wall.	210	SF	15.00	3,150.00	13.68	2,872.80	10.75	2,257.50
A-21	Cap existing sludge line pipe.	2	EA	500.00	1,000.00	305.21	610.42	250.00	500.00
A-22	Fiber rolls.	6	EA	500.00	3,000.00	135.08	810.48	95.00	570.00
A-23	Bollards for header wall.	12	EA	500.00	6,000.00	219.85	2,638.20	350.00	4,200.00
SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK SUBTOTAL					\$247,925.00		\$190,532.49		\$199,892.50
8.6% SALES TAX					21,321.55		16,385.79		17,190.76
SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK TOTAL					\$269,246.55		\$206,918.28		\$217,083.26
SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK					Less A-11 & A-13		Less A-11 & A-13		Less A-11 & A-13
B-1	Yard hydrant.	4	EA	\$1,250.00	5,000.00	1,433.69	5,734.76	315.00	1,260.00
B-2	Galvanized pipe for yard hydrant, 2".	31	LF	15.00	465.00	33.19	1,028.89	15.00	465.00
B-3	PVC conduit for streetlights, 1 ½".	1,450	LF	7.50	10,875.00	16.09	23,330.50	4.50	6,525.00
B-4	Electrical meter pedestal.	1	EA	3,500.00	3,500.00	983.06	983.06	650.00	650.00
B-5	Electrical power stand & switch control.	1	LS	2,500.00	2,500.00	1,127.37	1,127.37	750.00	750.00
B-6	J-box for streetlight.	8	EA	250.00	2,000.00	658.07	5,264.56	350.00	2,800.00

Less A-11 & A-13

Less A-11 & A-13

Less A-11 & A-13

Item	Description	Qty	Unit	ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION PASCO, WA		POW CONTRACTING, INC PASCO, WA	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B-7	Led streetlight including 30' pole & base.	8	EA	4,000.00	32,000.00	3,893.72	31,149.76	6,750.00	54,000.00
B-8	Concrete apron removal.	15	SY	25.00	375.00	37.90	568.50	10.00	150.00
B-9	Curbing removal.	91	LF	10.00	910.00	6.25	568.75	2.00	182.00
B-10	Cement concrete curb (12" extruded).	49	LF	40.00	1,960.00	22.55	1,104.95	45.00	2,205.00
B-11	Concrete apron, 4" thick.	15	SY	100.00	1,500.00	29.21	438.15	100.00	1,500.00
B-12	Settling basin discharge structure.	1	LS	2,000.00	2,000.00	2,252.41	2,252.41	4,100.00	4,100.00
B-13	Remove existing telescoping valve.	1	LS	1,000.00	1,000.00	406.13	406.13	250.00	250.00
B-14	Manhole 48" diameter (pre-cast) 13 feet deep.	1	EA	6,000.00	6,000.00	3,254.00	3,254.00	5,200.00	5,200.00
B-15	Manhole 48" diameter for oil water separator access 10 feet deep.	2	EA	4,500.00	9,000.00	1,918.96	3,837.92	4,100.00	8,200.00
B-16	1500 gal oil water separator.	1	EA	15,000.00	15,000.00	6,679.76	6,679.76	6,400.00	6,400.00
B-17	Remove cleanout castings.	5	EA	200.00	1,000.00	209.27	1,046.35	200.00	1,000.00

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK SUBTOTAL**  
**8.6% SALES TAX**

**\$95,085.00**  
**8,177.31**

**\$88,775.82**  
**7,634.72**

**\$95,637.00**  
**8,224.78**

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK TOTAL**

**\$103,262.31**

**\$96,410.54**

**\$103,861.78**

**SCHEDULE C: SHOPS DECANT SITE UPGRADES**

C-1	Mobilization.	1	LS	\$5,000.00	5,000.00	2,731.55	2,731.55	3,000.00	3,000.00
C-2	Site restoration.	1	LS	1,500.00	1,500.00	978.92	978.92	500.00	500.00
C-3	Removal of structure & obstruction.	1	LS	1,000.00	1,000.00	1,707.93	1,707.93	500.00	500.00
C-4	2" poly waterline.	180	LF	6.50	1,170.00	15.11	2,719.80	12.50	2,250.00
C-5	2" water fittings (miscellaneous).	5	EA	150.00	750.00	169.46	847.30	150.00	750.00
C-6	Yard hydrant.	1	EA	1,350.00	1,350.00	1,086.77	1,086.77	285.00	285.00
C-7	Galv. Pipe for yard hydrant, 2".	5	LF	15.00	75.00	37.63	188.15	20.00	100.00
C-8	Cap existing 1 1/12" water line	2	EA	250.00	500.00	169.82	339.64	350.00	700.00
C-9	Connect 2" water with 1 1/2" water.	1	EA	200.00	200.00	378.93	378.93	450.00	450.00
C-10	Bollards.	4	EA	350.00	1,400.00	336.61	1,346.44	300.00	1,200.00
C-11	Electrical meter pedestal.	1	EA	3,500.00	3,500.00	983.06	983.06	450.00	450.00
C-12	Electrical power stand & switch control.	1	LS	2,500.00	2,500.00	1,127.37	1,127.37	750.00	750.00
C-13	J-box for streetlight.	3	EA	250.00	750.00	698.86	2,096.58	300.00	900.00
C-14	Led floodlights (2) including 40' pole & base.	2	EA	4,500.00	9,000.00	5,525.93	11,051.86	4,500.00	9,000.00
C-15	PVC conduit for streetlights, 1 1/2".	65	LF	7.50	487.50	32.96	2,142.40	35.00	2,275.00
C-16	Connect existing streetlight conduit.	1	EA	200.00	200.00	1,732.05	1,732.05	350.00	350.00
C-17	Remove & salvage existing streetlight.	2	EA	250.00	500.00	983.88	1,967.76	250.00	500.00
C-18	Remove & dispose existing J-box.	2	EA	150.00	300.00	64.57	129.14	100.00	200.00
C-19	Asphalt patching (3" HMA & 6" CSTC).	66	SY	75.00	4,950.00	53.81	3,551.46	40.00	2,640.00

**SCHEDULE C: SHOPS DECANT SITE UPGRADES SUBTOTAL**  
**8.6% SALES TAX**

**\$35,132.50**  
**3,021.40**

**\$37,107.11**  
**3,191.21**

**\$26,800.00**  
**2,304.80**

**SCHEDULE C: SHOPS DECANT SITE UPGRADES TOTAL**

**\$38,153.90**

**\$40,298.32**

**\$29,104.80**



				ENGINEER'S ESTIMATE		CULBERT CONSTRUCTION PASCO, WA		POW CONTRACTING, INC PASCO, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1								
A1-1	Mobilization.	1	LS	\$2,500.00	2,500.00	512.44	512.44	500.00	500.00
A1-2	Crushed surfacing top course (CSTC).	154	TON	25.00	3,850.00	23.06	3,551.24	19.40	2,987.60
A1-3	HMA Cl. ½" pg-64-28 (4" thick).	158	TON	85.00	13,430.00	76.87	12,145.46	84.45	13,343.10
A1-4	Soil residual herbicide.	660	SY	2.00	1,320.00	0.19	125.40	0.15	99.00
A1-5	Crushed surfacing base course (CSBC).	154	TON	20.00	3,080.00	23.06	3,551.24	19.40	2,987.60
A1-6	Excavation.	220	CY	15.00	3,300.00	4.13	908.60	12.00	2,640.00
ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 SUBTOTAL					\$27,480.00		\$20,794.38		\$22,557.30
8.6% SALES TAX					2,363.28		1,788.32		1,939.93
ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 TOTAL					\$29,843.28		\$22,582.70		\$24,497.23
	ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2								
A2-1	Mobilization.	1	LS	\$1,500.00	1,500.00	512.44	512.44	500.00	500.00
A2-2	Crushed surfacing top course (CSTC).	215	TON	25.00	5,375.00	23.10	4,966.50	19.40	4,171.00
A2-3	HMA Cl. ½" pg-64-28 (4" thick).	220	TON	85.00	18,700.00	76.87	16,911.40	83.50	18,370.00
A2-4	Soil residual herbicide.	910	SY	2.00	1,820.00	0.17	154.70	0.15	136.50
A2-5	Crushed surfacing base course (CSBC).	215	TON	20.00	4,300.00	23.10	4,966.50	19.40	4,171.00
A2-6	Excavation.	300	CY	15.00	4,500.00	3.45	1,035.00	12.00	3,600.00
ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 SUBTOTAL					\$36,195.00		\$28,546.54		\$30,948.50
8.6% SALES TAX					3,112.77		2,455.00		2,661.57
ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 TOTAL					\$39,307.77		\$31,001.54		\$33,610.07
	ALTERNATIVE MATERIAL SUBSTITUTION								
AMS-1	Concrete floor, 6" thick with WWM.	1,970	SY	\$80.00	157,600.00	44.48	87,625.60	42.50	83,725.00
ALTERNATIVE MATERIAL SUBSTITUTION SUBTOTAL					\$157,600.00		\$87,625.60		\$83,725.00
8.6% SALES TAX					13,553.60		7,535.80		7,200.35
ALTERNATIVE MATERIAL SUBSTITUTION TOTAL					\$171,153.60		\$95,161.40		\$90,925.35
SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK					\$269,246.55		\$206,918.28		\$217,083.26
SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK					103,262.31		96,410.54		103,861.78
SCHEDULE C: SHOPS DECANT SITE UPGRADES					38,153.90		40,298.32		29,104.80
GRAND TOTAL					\$410,662.76		\$343,627.15		\$350,049.84
ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1					29,843.28		22,582.70		24,497.23
ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2					39,307.77		31,001.54		33,610.07
ALTERNATIVE MATERIAL SUBSTITUTION					171,153.60		95,161.40		90,925.35
BID AWARD - BASE BID + ALT MATERIAL SUBS					\$581,816.36		\$438,788.55		\$440,975.19

# City of Richland

DATE BIDS OPENED:	January 22, 2015	SB #	15-001 PW
DECANT FACILITY RETROFIT & RELOCATION			

ACCELERATED CNST & EXC PLUMMER, ID	WEST COMPANY, INC AIRWAY HEIGHTS, WA	ALLSTAR CONST GROUP WEST RICHLAND, WA
---------------------------------------	---	--

Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK</b>									
A-1	Mobilization.	1	LS	20,000.00	20,000.00	35,200.00	35,200.00	5,324.00	5,324.00
A-2	SPCC Plan.	1	LS	250.00	250.00	533.00	533.00	935.00	935.00
A-3	Erosion control.	1	LS	800.00	800.00	533.00	533.00	4,716.00	4,716.00
A-4	TESC/SWPP.	1	LS	600.00	600.00	533.00	533.00	1,034.00	1,034.00
A-5	Site restoration.	1	LS	5,000.00	5,000.00	2,500.00	2,500.00	2,075.00	2,075.00
A-6	Removal of structure & obstruction.	1	LS	5,000.00	5,000.00	2,750.00	2,750.00	544.00	544.00
A-7	Clearing & grubbing.	1	LS	8,200.00	8,200.00	1,568.00	1,568.00	3,853.00	3,853.00
A-8	Borrow including haul.	1,500	CY	15.00	22,500.00	20.00	30,000.00	12.01	18,015.00
A-9	Excavation.	220	CY	11.00	2,420.00	15.00	3,300.00	5.96	1,311.20
A-10	Crushed surfacing base course (CSBC).	830	TON	17.00	14,110.00	21.00	17,430.00	28.39	23,563.70
A-11	Crushed surfacing top course (CSTC) [asphalt pad].	230	TON	17.00	3,910.00	24.00	5,520.00	49.58	11,403.40
A-12	Crushed surfacing top course (CSTC).	600	TON	17.00	10,200.00	23.00	13,800.00	28.66	17,196.00
A-13	HMA Cl. 1/2 in pg-64-28 (4" thick) [asphalt pad].	475	TON	78.00	37,050.00	80.00	38,000.00	79.50	37,762.50
A-14	HMA Cl. 1/2 in pg-64-28 (4" thick).	130	TON	78.00	10,140.00	80.00	10,400.00	79.50	10,335.00
A-15	Soil residual herbicide (decant surface area).	4,050	SY	0.13	526.50	0.16	648.00	0.16	648.00
A-16	Concrete apron, 4" thick with WWM.	550	SY	48.00	26,400.00	32.00	17,600.00	84.70	46,585.00
A-17	Concrete floor, 6" thick with WWM.	740	SY	60.00	44,400.00	53.00	39,220.00	74.36	55,026.40
A-18	Concrete ditch area, 6" thick with WWM.	310	SY	70.00	21,700.00	47.00	14,570.00	74.29	23,029.90
A-19	Concrete header wall.	175	SF	25.00	4,375.00	30.00	5,250.00	24.84	4,347.00
A-20	Ecology block wall.	210	SF	15.00	3,150.00	14.00	2,940.00	13.80	2,898.00
A-21	Cap existing sludge line pipe.	2	EA	250.00	500.00	561.00	1,122.00	70.73	141.46
A-22	Fiber rolls.	6	EA	150.00	900.00	58.00	348.00	67.86	407.16
A-23	Bollards for header wall.	12	EA	625.00	7,500.00	430.00	5,160.00	184.29	2,211.48

**SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK SUBTOTAL**

**\$208,671.50**

**\$205,405.00**

**\$224,196.30**

**8.6% SALES TAX**

**17,945.75**

**17,664.83**

**19,280.88**

**SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK TOTAL**

**\$226,617.25**

**\$223,069.83**

**\$243,477.18**

## SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK

3

Less A-11 & A-13

Less A-11 & A-13

Less A-11 & A-1

B-1	Yard hydrant.	4	EA	1,000.00	4,000.00	1,499.00	5,996.00	1,205.87	4,823.48
B-2	Galvanized pipe for yard hydrant, 2".	31	LF	45.00	1,395.00	58.00	1,798.00	83.88	2,600.28
B-3	PVC conduit for streetlights, 1 1/2".	1,450	LF	17.00	24,650.00	17.00	24,650.00	17.14	24,853.00
B-4	Electrical meter pedestal.	1	EA	900.00	900.00	852.00	852.00	848.00	848.00
B-5	Electrical power stand & switch control.	1	LS	1,200.00	1,200.00	1,171.00	1,171.00	1,166.00	1,166.00
B-6	J-box for streetlight.	8	EA	600.00	4,800.00	599.00	4,792.00	596.25	4,770.00

Item	Description	Qty	Unit	ACCELERATED CNST & EXC PLUMMER, ID		WEST COMPANY, INC AIRWAY HEIGHTS, WA		ALLSTAR CONST GROUP WEST RICHLAND, WA	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B-7	Led streetlight including 30' pole & base.	8	EA	3,800.00	30,400.00	3,877.00	31,016.00	4,025.84	32,206.72
B-8	Concrete apron removal.	15	SY	100.00	1,500.00	17.00	255.00	42.06	630.90
B-9	Curbing removal.	91	LF	10.00	910.00	6.00	546.00	0.93	84.63
B-10	Cement concrete curb (12" extruded).	49	LF	20.00	980.00	24.00	1,176.00	29.67	1,453.83
B-11	Concrete apron, 4" thick.	15	SY	100.00	1,500.00	31.00	465.00	19.41	291.15
B-12	Settling basin discharge structure.	1	LS	2,100.00	2,100.00	4,200.00	4,200.00	2,116.00	2,116.00
B-13	Remove existing telescoping valve.	1	LS	300.00	300.00	892.00	892.00	701.00	701.00
B-14	Manhole 48" diameter (pre-cast) 13 feet deep.	1	EA	4,100.00	4,100.00	5,725.00	5,725.00	4,534.91	4,534.91
B-15	Manhole 48" diameter for oil water separator access 10 feet deep.	2	EA	3,000.00	6,000.00	6,775.00	13,550.00	3,560.81	7,121.62
B-16	1500 gal oil water separator.	1	EA	10,000.00	10,000.00	5,554.00	5,554.00	18,912.03	18,912.03
B-17	Remove cleanout castings.	5	EA	125.00	625.00	206.00	1,030.00	43.29	216.45

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK SUBTOTAL**  
**8.6% SALES TAX**

**\$95,360.00**  
**8,200.96**

**\$103,668.00**  
**8,915.45**

**\$107,330.00**  
**9,230.38**

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK TOTAL**

**\$103,560.96**

**\$112,583.45**

**\$116,560.38**

**SCHEDULE C: SHOPS DECANT SITE  
UPGRADES**

C-1	Mobilization.	1	LS	3,500.00	3,500.00	5,360.00	5,360.00	3,407.00	3,407.00
C-2	Site restoration.	1	LS	1,800.00	1,800.00	2,700.00	2,700.00	1,682.00	1,682.00
C-3	Removal of structure & obstruction.	1	LS	2,500.00	2,500.00	2,750.00	2,750.00	2,280.00	2,280.00
C-4	2" poly waterline.	180	LF	20.00	3,600.00	42.00	7,560.00	10.41	1,873.80
C-5	2" water fittings (miscellaneous).	5	EA	50.00	250.00	437.00	2,185.00	427.86	2,139.30
C-6	Yard hydrant.	1	EA	1,000.00	1,000.00	1,259.00	1,259.00	1,803.00	1,803.00
C-7	Galv. Pipe for yard hydrant, 2".	5	LF	100.00	500.00	116.00	580.00	5.45	27.25
C-8	Cap existing 1 1/12" water line	2	EA	250.00	500.00	349.00	698.00	175.24	350.48
C-9	Connect 2" water with 1 1/2" water.	1	EA	300.00	300.00	592.00	592.00	490.00	490.00
C-10	Bollards.	4	EA	600.00	2,400.00	1,088.00	4,352.00	474.83	1,899.32
C-11	Electrical meter pedestal.	1	EA	900.00	900.00	852.00	852.00	848.00	848.00
C-12	Electrical power stand & switch control.	1	LS	1,200.00	1,200.00	1,172.00	1,172.00	1,166.00	1,166.00
C-13	J-box for streetlight.	3	EA	600.00	1,800.00	600.00	1,800.00	596.25	1,788.75
C-14	Led floodlights (2) including 40' pole & base.	2	EA	5,400.00	10,800.00	5,488.00	10,976.00	5,630.39	11,260.78
C-15	PVC conduit for streetlights, 1 1/2".	65	LF	17.00	1,105.00	17.00	1,105.00	23.58	1,532.70
C-16	Connect existing streetlight conduit.	1	EA	1,800.00	1,800.00	1,800.00	1,800.00	1,792.00	1,792.00
C-17	Remove & salvage existing streetlight.	2	EA	900.00	1,800.00	916.00	1,832.00	911.60	1,823.20
C-18	Remove & dispose existing J-box.	2	EA	100.00	200.00	67.00	134.00	66.78	133.56
C-19	Asphalt patching (3" HMA & 6" CSTC).	66	SY	35.00	2,310.00	89.00	5,874.00	98.45	6,497.70

**SCHEDULE C: SHOPS DECANT SITE UPGRADES SUBTOTAL**  
**8.6% SALES TAX**

**\$38,265.00**  
**3,290.79**

**\$53,581.00**  
**4,607.97**

**\$42,794.84**  
**3,680.36**

**SCHEDULE C: SHOPS DECANT SITE UPGRADES TOTAL**

**\$41,555.79**

**\$58,188.97**

**\$46,475.20**

				ACCELERATED CNST & EXC PLUMMER, ID		WEST COMPANY, INC AIRWAY HEIGHTS, WA		ALLSTAR CONST GROUP WEST RICHLAND, WA	
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1</b>									
A1-1	Mobilization.	1	LS	2,000.00	2,000.00	2,550.00	2,550.00	530.00	530.00
A1-2	Crushed surfacing top course (CSTC).	154	TON	18.00	2,772.00	23.00	3,542.00	28.66	4,413.64
A1-3	HMA Cl. ½" pg-64-28 (4" thick).	158	TON	80.00	12,640.00	80.00	12,640.00	79.50	12,561.00
A1-4	Soil residual herbicide.	660	SY	0.25	165.00	0.16	105.60	0.16	105.60
A1-5	Crushed surfacing base course (CSBC).	154	TON	18.00	2,772.00	23.00	3,542.00	28.39	4,372.06
A1-6	Excavation.	220	CY	15.00	3,300.00	14.00	3,080.00	5.96	1,311.20
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 SUBTOTAL</b>					<b>\$23,649.00</b>		<b>\$25,459.60</b>		<b>\$23,293.50</b>
<b>8.6% SALES TAX</b>					<b>2,033.81</b>		<b>2,189.53</b>		<b>2,003.24</b>
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 TOTAL</b>					<b>\$25,682.81</b>		<b>\$27,649.13</b>		<b>\$25,296.74</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2</b>									
A2-1	Mobilization.	1	LS	3,000.00	3,000.00	2,550.00	2,550.00	530.00	530.00
A2-2	Crushed surfacing top course (CSTC).	215	TON	18.00	3,870.00	24.00	5,160.00	28.66	6,161.90
A2-3	HMA Cl. ½" pg-64-28 (4" thick).	220	TON	80.00	17,600.00	80.00	17,600.00	79.50	17,490.00
A2-4	Soil residual herbicide.	910	SY	0.25	227.50	0.16	145.60	0.16	145.60
A2-5	Crushed surfacing base course (CSBC).	215	TON	18.00	3,870.00	23.00	4,945.00	28.39	6,103.85
A2-6	Excavation.	300	CY	15.00	4,500.00	15.00	4,500.00	6.01	1,803.00
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 SUBTOTAL</b>					<b>\$33,067.50</b>		<b>\$34,900.60</b>		<b>\$32,234.35</b>
<b>8.6% SALES TAX</b>					<b>2,843.81</b>		<b>3,001.45</b>		<b>2,772.15</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 TOTAL</b>					<b>\$35,911.31</b>		<b>\$37,902.05</b>		<b>\$35,006.50</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION</b>									
AMS-1	Concrete floor, 6" thick with WWM.	1,970	SY	60.00	118,200.00	50.00	98,500.00	66.00	130,020.00
<b>ALTERNATIVE MATERIAL SUBSTITUTION SUBTOTAL</b>					<b>\$118,200.00</b>		<b>\$98,500.00</b>		<b>\$130,020.00</b>
<b>8.6% SALES TAX</b>					<b>10,165.20</b>		<b>8,471.00</b>		<b>11,181.72</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION TOTAL</b>					<b>\$128,365.20</b>		<b>\$106,971.00</b>		<b>\$141,201.72</b>
<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK</b>					<b>\$226,617.25</b>		<b>\$223,069.83</b>		<b>\$243,477.18</b>
<b>SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK</b>					<b>103,560.96</b>		<b>112,583.45</b>		<b>116,560.38</b>
<b>SCHEDULE C: SHOPS DECANT SITE UPGRADES</b>					<b>41,555.79</b>		<b>58,188.97</b>		<b>46,475.20</b>
<b>GRAND TOTAL</b>					<b>\$371,734.00</b>		<b>\$393,842.24</b>		<b>\$406,512.76</b>
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1</b>					<b>—25,682.81</b>		<b>—27,649.13</b>		<b>—25,296.74</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2</b>					<b>—35,911.31</b>		<b>—37,902.05</b>		<b>—35,006.50</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION</b>					<b>128,365.20</b>		<b>106,971.00</b>		<b>141,201.72</b>
<b>BID AWARD - BASE BID + ALT MATERIAL SUBS</b>					<b>\$500,099.20</b>		<b>\$500,813.24</b>		<b>\$547,714.48</b>

# City of Richland

DATE BIDS OPENED: January 22, 2015	SB # 15-001 PW
DECANT FACILITY RETROFIT & RELOCATION	

ANCHOR CNST CONTRACTORS OTHELLO, WA	BIG DS CNST PASCO, WA	
--	--------------------------	--

Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK</b>									
A-1	Mobilization.	1	LS	58,000.00	58,000.00	30,000.00	30,000.00		-
A-2	SPCC Plan.	1	LS	300.00	300.00	500.00	500.00		-
A-3	Erosion control.	1	LS	500.00	500.00	1,500.00	1,500.00		-
A-4	TESC/SWPP.	1	LS	500.00	500.00	1,500.00	1,500.00		-
A-5	Site restoration.	1	LS	2,500.00	2,500.00	8,500.00	8,500.00		-
A-6	Removal of structure & obstruction.	1	LS	6,000.00	6,000.00	10,500.00	10,500.00		-
A-7	Clearing & grubbing.	1	LS	1,000.00	1,000.00	4,250.00	4,250.00		-
A-8	Borrow including haul.	1,500	CY	8.00	12,000.00	20.00	30,000.00		-
A-9	Excavation.	220	CY	10.00	2,200.00	7.00	1,540.00		-
A-10	Crushed surfacing base course (CSBC).	830	TON	19.00	15,770.00	19.00	15,770.00		-
A-11	Crushed surfacing top course (CSTC) [asphalt pad].	230	TON	19.00	4,370.00	19.00	4,370.00		-
A-12	Crushed surfacing top course (CSTC).	600	TON	19.00	11,400.00	19.00	11,400.00		-
A-13	HMA Cl. 1/2 in pg-64-28 (4" thick) [asphalt pad].	475	TON	116.00	55,100.00	75.00	35,625.00		-
A-14	HMA Cl. 1/2 in pg-64-28 (4" thick).	130	TON	111.00	14,430.00	75.00	9,750.00		-
A-15	Soil residual herbicide (decant surface area).	4,050	SY	0.15	607.50	0.15	607.50		-
A-16	Concrete apron, 4" thick with WWM.	550	SY	52.00	28,600.00	75.00	41,250.00		-
A-17	Concrete floor, 6" thick with WWM.	740	SY	82.00	60,680.00	100.00	74,000.00		-
A-18	Concrete ditch area, 6" thick with WWM.	310	SY	86.40	26,784.00	105.00	32,550.00		-
A-19	Concrete header wall.	175	SF	200.00	35,000.00	135.00	23,625.00		-
A-20	Ecology block wall.	210	SF	12.00	2,520.00	37.50	7,875.00		-
A-21	Cap existing sludge line pipe.	2	EA	500.00	1,000.00	625.00	1,250.00		-
A-22	Fiber rolls.	6	EA	60.00	360.00	475.00	2,850.00		-
A-23	Bollards for header wall.	12	EA	500.00	6,000.00	375.00	4,500.00		-

<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK SUBTOTAL</b>	<b>\$286,151.50</b>	<b>\$313,717.50</b>	<b>\$0.00</b>
<b>8.6% SALES TAX</b>	<b>24,609.03</b>	<b>26,979.71</b>	<b>-</b>
<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK TOTAL</b>	<b>\$310,760.53</b>	<b>\$340,697.21</b>	<b>\$0.00</b>

3 Less A-11 & A-13 Less A-11 & A-13

<b>SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK</b>									
B-1	Yard hydrant.	4	EA	1,635.00	6,540.00	1,150.00	4,600.00		-
B-2	Galvanized pipe for yard hydrant, 2".	31	LF	50.00	1,550.00	50.00	1,550.00		-
B-3	PVC conduit for streetlights, 1 1/2".	1,450	LF	11.00	15,950.00	16.50	23,925.00		-
B-4	Electrical meter pedestal.	1	EA	1,654.00	1,654.00	945.00	945.00		-
B-5	Electrical power stand & switch control.	1	LS	1,654.00	1,654.00	1,300.00	1,300.00		-
B-6	J-box for streetlight.	8	EA	612.00	4,896.00	665.00	5,320.00		-

				ANCHOR CNST CONTRACTORS OTHELLO, WA		BIG Ds CNST PASCO, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
B-7	Led streetlight including 30' pole & base.	8	EA	5,519.00	44,152.00	3,850.00	30,800.00		-
B-8	Concrete apron removal.	15	SY	60.00	900.00	50.00	750.00		-
B-9	Curbing removal.	91	LF	12.00	1,092.00	6.50	591.50		-
B-10	Cement concrete curb (12" extruded).	49	LF	52.00	2,548.00	42.50	2,082.50		-
B-11	Concrete apron, 4" thick.	15	SY	132.00	1,980.00	90.00	1,350.00		-
B-12	Settling basin discharge structure.	1	LS	6,500.00	6,500.00	7,450.00	7,450.00		-
B-13	Remove existing telescoping valve.	1	LS	1,200.00	1,200.00	2,200.00	2,200.00		-
B-14	Manhole 48" diameter (pre-cast) 13 feet deep.	1	EA	2,200.00	2,200.00	2,450.00	2,450.00		-
B-15	Manhole 48" diameter for oil water separator access 10 feet deep.	2	EA	2,100.00	4,200.00	2,450.00	4,900.00		-
B-16	1500 gal oil water separator.	1	EA	6,000.00	6,000.00	5,000.00	5,000.00		-
B-17	Remove cleanout castings.	5	EA	300.00	1,500.00	75.00	375.00		-

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK SUBTOTAL**  
**8.6% SALES TAX**

**\$104,516.00**  
**8,988.38**

**\$95,589.00**  
**8,220.65**

**\$0.00**  
**-**

**SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK TOTAL**

**\$113,504.38**

**\$103,809.65**

**\$0.00**

**SCHEDULE C: SHOPS DECANT SITE  
UPGRADES**

C-1	Mobilization.	1	LS	3,000.00	3,000.00	1,500.00	1,500.00		-
C-2	Site restoration.	1	LS	1,500.00	1,500.00	4,250.00	4,250.00		-
C-3	Removal of structure & obstruction.	1	LS	2,500.00	2,500.00	6,000.00	6,000.00		-
C-4	2" poly waterline.	180	LF	12.00	2,160.00	25.00	4,500.00		-
C-5	2" water fittings (miscellaneous).	5	EA	195.00	975.00	45.00	225.00		-
C-6	Yard hydrant.	1	EA	1,500.00	1,500.00	1,150.00	1,150.00		-
C-7	Galv. Pipe for yard hydrant, 2".	5	LF	80.00	400.00	150.00	750.00		-
C-8	Cap existing 1 1/12" water line	2	EA	100.00	200.00	100.00	200.00		-
C-9	Connect 2" water with 1 1/2" water.	1	EA	400.00	400.00	100.00	100.00		-
C-10	Bollards.	4	EA	500.00	2,000.00	500.00	2,000.00		-
C-11	Electrical meter pedestal.	1	EA	1,654.00	1,654.00	945.00	945.00		-
C-12	Electrical power stand & switch control.	1	LS	1,654.00	1,654.00	1,300.00	1,300.00		-
C-13	J-box for streetlight.	3	EA	678.00	2,034.00	665.00	1,995.00		-
C-14	Led floodlights (2) including 40' pole & base.	2	EA	7,356.00	14,712.00	6,100.00	12,200.00		-
C-15	PVC conduit for streetlights, 1 1/2".	65	LF	44.00	2,860.00	18.50	1,202.50		-
C-16	Connect existing streetlight conduit.	1	EA	450.00	450.00	2,000.00	2,000.00		-
C-17	Remove & salvage existing streetlight.	2	EA	800.00	1,600.00	875.00	1,750.00		-
C-18	Remove & dispose existing J-box.	2	EA	800.00	1,600.00	100.00	200.00		-
C-19	Asphalt patching (3" HMA & 6" CSTC).	66	SY	58.00	3,828.00	85.00	5,610.00		-

**SCHEDULE C: SHOPS DECANT SITE UPGRADES SUBTOTAL**  
**8.6% SALES TAX**

**\$45,027.00**  
**3,872.32**

**\$47,877.50**  
**4,117.47**

**\$0.00**  
**-**

**SCHEDULE C: SHOPS DECANT SITE UPGRADES TOTAL**

**\$48,899.32**

**\$51,994.97**

**\$0.00**



				ANCHOR CNST CONTRACTORS OTHELLO, WA		BIG Ds CNST PASCO, WA			
Item	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1</b>									
A1-1	Mobilization.	1	LS	600.00	600.00	4,500.00	4,500.00		-
A1-2	Crushed surfacing top course (CSTC).	154	TON	20.00	3,080.00	19.00	2,926.00		-
A1-3	HMA Cl. ½" pg-64-28 (4" thick).	158	TON	113.00	17,854.00	85.00	13,430.00		-
A1-4	Soil residual herbicide.	660	SY	0.12	79.20	0.15	99.00		-
A1-5	Crushed surfacing base course (CSBC).	154	TON	20.00	3,080.00	19.00	2,926.00		-
A1-6	Excavation.	220	CY	12.00	2,640.00	7.50	1,650.00		-
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 SUBTOTAL</b>					<b>\$27,333.20</b>		<b>\$25,531.00</b>		<b>\$0.00</b>
<b>8.6% SALES TAX</b>					<b>2,350.66</b>		<b>2,195.67</b>		<b>-</b>
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1 TOTAL</b>					<b>\$29,683.86</b>		<b>\$27,726.67</b>		<b>\$0.00</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2</b>									
A2-1	Mobilization.	1	LS	500.00	500.00	4,500.00	4,500.00		-
A2-2	Crushed surfacing top course (CSTC).	215	TON	20.00	4,300.00	19.00	4,085.00		-
A2-3	HMA Cl. ½" pg-64-28 (4" thick).	220	TON	110.00	24,200.00	85.00	18,700.00		-
A2-4	Soil residual herbicide.	910	SY	0.12	109.20	0.15	136.50		-
A2-5	Crushed surfacing base course (CSBC).	215	TON	20.00	4,300.00	19.00	4,085.00		-
A2-6	Excavation.	300	CY	12.00	3,600.00	19.00	5,700.00		-
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 SUBTOTAL</b>					<b>\$37,009.20</b>		<b>\$37,206.50</b>		<b>\$0.00</b>
<b>8.6% SALES TAX</b>					<b>3,182.79</b>		<b>3,199.76</b>		<b>-</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2 TOTAL</b>					<b>\$40,191.99</b>		<b>\$40,406.26</b>		<b>\$0.00</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION</b>									
AMS-1	Concrete floor, 6" thick with WWM.	1,970	SY	79.20	156,024.00	86.50	170,405.00		-
<b>ALTERNATIVE MATERIAL SUBSTITUTION SUBTOTAL</b>					<b>\$156,024.00</b>		<b>\$170,405.00</b>		<b>\$0.00</b>
<b>8.6% SALES TAX</b>					<b>13,418.06</b>		<b>14,654.83</b>		<b>-</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION TOTAL</b>					<b>\$169,442.06</b>		<b>\$185,059.83</b>		<b>\$0.00</b>
<b>SCHEDULE A: WWTP Decant Retrofit - SURFACE WORK</b>					<b>\$310,760.53</b>		<b>\$340,697.21</b>		<b>\$0.00</b>
<b>SCHEDULE B: WWTP Decant Retrofit - UNDERGROUND UTILITY WORK</b>					<b>113,504.38</b>		<b>103,809.65</b>		<b>-</b>
<b>SCHEDULE C: SHOPS DECANT SITE UPGRADES</b>					<b>48,899.32</b>		<b>51,994.97</b>		<b>-</b>
<b>GRAND TOTAL</b>					<b>\$473,164.23</b>		<b>\$496,501.82</b>		<b>\$0.00</b>
<b>ALTERNATIVE 1: ASPHALT DRIVEWAY AREA 1</b>					<b>29,683.86</b>		<b>27,726.67</b>		<b>-</b>
<b>ALTERNATIVE 2: ASPHALT DRIVEWAY AREA 2</b>					<b>40,191.99</b>		<b>40,406.26</b>		<b>-</b>
<b>ALTERNATIVE MATERIAL SUBSTITUTION</b>					<b>169,442.06</b>		<b>185,059.83</b>		<b>-</b>
<b>BID AWARD - BASE BID + ALT MATERIAL SUBS</b>					<b>\$642,606.29</b>		<b>\$681,561.65</b>		<b>\$0.00</b>

# City of Richland

## 2014 DECANT FACILITY RETROFIT & RELOCATION

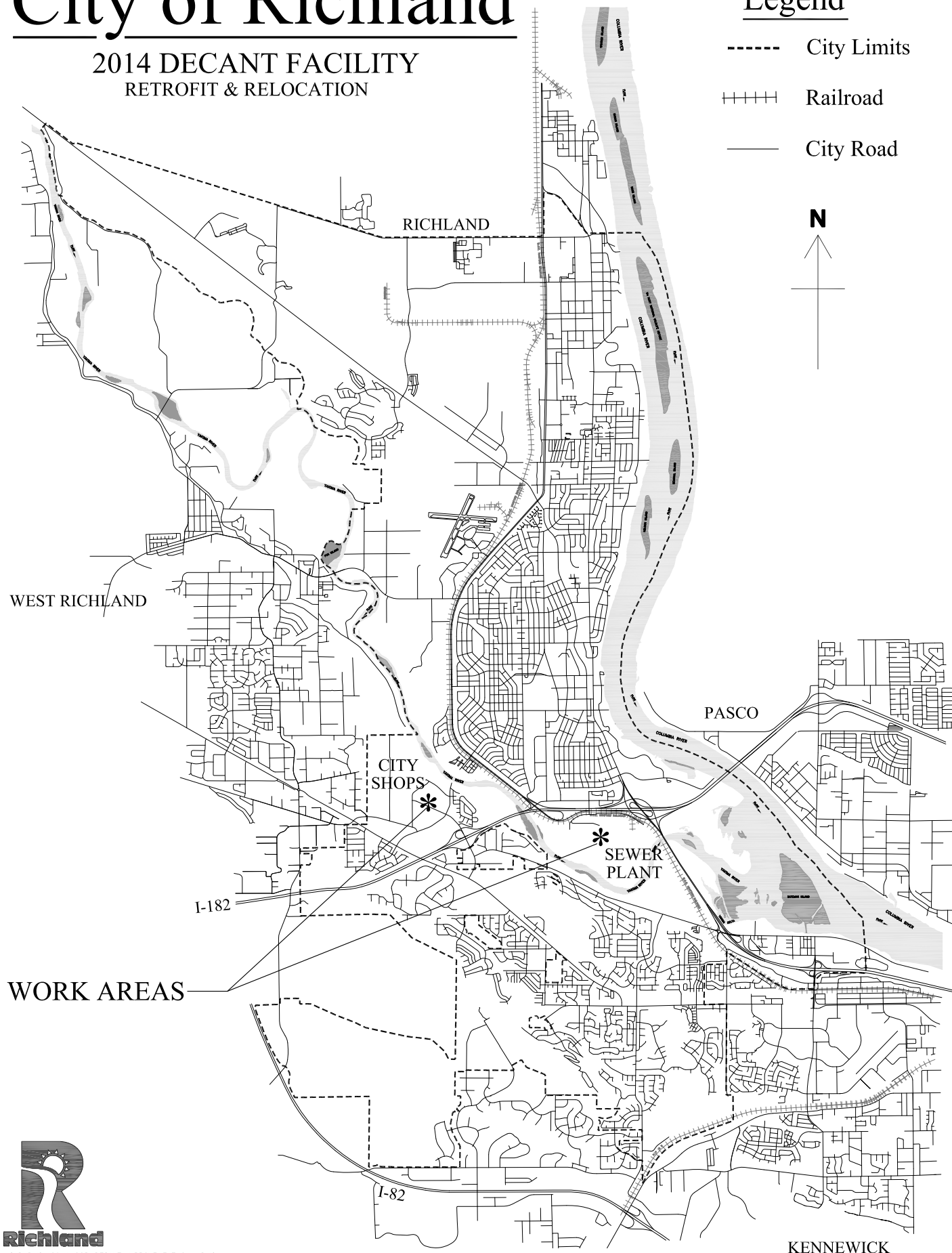
### Legend

----- City Limits

+++++ Railroad

— City Road

N



CAD DWG: 2014\_COR\_DECANT\_IMPROVEMENT\_8x11.DWG  
DATE: 11.19.2014  
DRAWN BY: SC NYBY  
SCALE: NONE





## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Resolutions – Adoption

Key Element: Key 5 - Natural Resources Management

**Subject:**

Resolution No. 21-15, Approve an Agreement with Wildlands, Inc. for Amon Preserve Revegetation Plan

Department:  
Public Works

Ordinance/Resolution Number:  
21-15

Document Type:  
Resolution

**Recommended Motion:**

Adopt Resolution No. 21-15, authorizing the City Manager to sign and execute an agreement with Wildlands, Inc. for analysis and planning of a revegetation program in the areas of the Amon Creek Properties disturbed by the City's 2011 sewer construction project.

**Summary:**

In 2007 and 2008, the City partnered with the Washington State Department of Transportation (WSDOT), the Washington State Energy Facility Site Evaluation Council (EFSEC), and the Tapteal Greenway (Tapteal) to purchase properties called the Amon Creek Property and the Amon Creek Phase II Property. The City took ownership of the properties and entered agreements to manage the properties for habitat conservation and passive recreation uses.

For several decades prior to the property acquisition, the City's Wastewater Utility Plans included a sewer pipeline through the Amon Creek Properties. In 2011, after extensive consultation with leadership of Tapteal and completion of a State Environmental Policy Act review, the City installed the planned sewer pipeline through the Amon Creek Properties. The City's construction contract included an extensive revegetation program and a soft surface walking path to restore and fulfill the Amon Creek Properties management goals. The revegetation program was successfully completed, including a one-year active management period by the subcontractor, Wildlands, Inc.

In November 2014, staff from WSDOT, the City, and Wildlands inspected the revegetation areas and observed poor survival rates for the upland shrubs planted, during the 2011 revegetation program. Neither WSDOT nor Wildlands experts could immediately determine the cause of the poor shrub survival. All those at this meeting recommended that a detailed analysis of the site conditions be completed in preparation for a second revegetation program. The proposed resolution authorizes the analysis and planning recommended by the three entities. Once this planning is complete, staff anticipates that a recommendation will come forward for a second revegetation program in the disturbed areas of the Amon Creek Properties.

Fiscal Impact:  
Yes

The analysis and planning project is estimated to cost less than \$5,000. This work will be funded from the approved 2015 Wastewater Utility operating budget. A future action, including budget increase approval, is anticipated to authorize a revegetation program.

**Attachments:**

I. Proposed Resolution No. 21-15

## RESOLUTION NO. 21-15

A RESOLUTION of the City of Richland authorizing the execution of a contract with Wildlands, Inc. to prepare a revegetation plan for previously-disturbed portions of the Amon Creek Properties.

WHEREAS, in March, 2007 the City of Richland (the City), Washington State Department of Transportation (WSDOT), Washington State Energy Facility Site Evaluation Council (EFSEC), and Tapteal Greenway entered in to agreements to fund and acquire the Amon Creek Property; and

WHEREAS, in March, 2008 the City, WSDOT, Washington State Energy Site Evaluation Council, and Tapteal Greenway entered in to agreements to fund and acquire the Amon Creek Phase II Property; and

WHEREAS, both acquisitions included an Agreement Regarding Future Use of Real Property that designated the property for habitat conservation and passive recreation uses; and

WHEREAS, the Agreement Regarding Future Use of Real Property includes a provision enabling the City to construct a public street across the Amon Creek Property under certain conditions; and

WHEREAS, in 2011, after detailed consultations with Tapteal Greenway leadership and public review through the State Environmental Policy Act procedures, the City constructed a sewer pipeline through a portion of the Amon Creek Properties to complete a facility long-included in the City's General Sewer Plans; and

WHEREAS, the 2011 sewer construction project included a substantial revegetation effort that was expanded after the project disturbed a larger footprint of the Amon Creek Properties than originally planned; and

WHEREAS, Wildlands, Inc. was the revegetation subcontractor on the 2011 sewer construction project; and

WHEREAS, in November, 2014 representatives from the City, WSDOT, and Wildlands, Inc. inspected the progress of the revegetation effort and determined that the survival rate for upland shrubs was less than anticipated and desirable; and

WHEREAS, all of those present suggested that a second revegetation project was desirable to fulfill the original intent of the Amon Creek Properties acquisition; and

WHEREAS, during the November, 2014 site assessment, revegetation experts from WSDOT and Wildlands, Inc. were unsure of the cause of the poor performance from the previous revegetation project and suggested that a site-specific evaluation and revegetation plan was desirable; and

WHEREAS, Wildlands, Inc. is a recognized expert in this region for this type of work and additionally has specific experience with the Amon Creek Properties; and

WHEREAS, the estimated cost of the proposed evaluation and revegetation plan development can be funded within the budget capacity of the 2015 Wastewater Utility operating budget; and

WHEREAS, the completed evaluation and revegetation plan is expected to recommend additional plantings and site management efforts that will be presented to City Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that City staff is authorized to sign and execute a contract with Wildlands, Inc. to evaluate the 2011 Amon Creek Properties revegetation project and develop a recommended scope of work for a future revegetation plan that will address the shortcomings of the 2011 project and produce thriving populations of native shrub species within the disturbed areas of the 2011 sewer construction project

ADOPTED by the City Council of the City of Richland at a regular meeting on the 3<sup>rd</sup> day of February, 2015.

---

DAVID W. ROSE  
Mayor

ATTEST:

APPROVED AS TO FORM:

---

MARCIA HOPKINS  
City Clerk

---

HEATHER KINTZLEY  
City Attorney



## COUNCIL AGENDA ITEM COVERSHEET

Council Date: 02/03/2015

Agenda Category: Expenditures - Approval

Key Element: Key I - Financial Stability & Operational Effectiveness

**Subject:**

Expenditures from January 12, 2015 - January 23, 2015 for \$9,264,089.59 including Check Nos. 219480-219900, Wire Nos. 5816-5828, Payroll Check Nos. 99845-99859, and Payroll Wire/ACH Nos. 8822-8842

**Department:**

Administrative Services

**Ordinance/Resolution Number:**

**Document Type:**

Expenditures

**Recommended Motion:**

Approve the expenditures from January 12, 2015, to January 23, 2015 in the amount of \$9,264,089.59.

**Summary:**

**Breakdown of Expenditures:**

Check Nos.	219480-219900	2,344,425.49
Wire Nos.	5816-5828	4,709,366.41
Payroll Check Nos.	99845-99859	27,621.62
Payroll Wires/ACH	8822-8842	2,182,676.07
<b>TOTAL</b>		<b>\$9,264,089.59</b>

**Fiscal Impact:**

Yes

Total Disbursements: \$9,264,089.59. Disbursement (wire transfers) includes Purchase Power Bill of \$3,227,607.00.

**Attachments:**

1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT  
SUMMARY OF WIRE TRANSFERS  
JANUARY 12, 2015 - JANUARY 23, 2015

Payee	Wire Description	Amount
<b>Claim Wires - Wire No. 5816 to 5828</b>		
AW Rehn Insurance	Fire Health Reimbursement Account	\$ 21,187.50
Bonneville Power Administration	Purchase Power	3,227,607.00
Cascade Title Company	ROW Purchase - Stevens Drive Ext.	371,371.86
Conover	Section 125	1,643.23
Department of Licensing	Firearms Online Pmt for Concealed Licenses	707.00
LEOFF Trust	Fire Health Premiums	72,595.79
Washington Cities Insurance Authority	2015 Premium for Liability and Property Insurance	786,704.00
Zenith Administrators/Matrix/Sedgwick	Insurance Claims	<u>227,550.03</u>
	Total Claim Wire Transfers	\$ 4,709,366.41
<b>Payroll Wires &amp; Direct Deposits (ACH) - Wire No. 8822 to 8842</b>		
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	<u>\$ 2,182,676.07</u>
<b>Total Claim &amp; Payroll Wires/ACH</b>		<u><b>\$ 6,892,042.48</b></u>

\*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>FUND 001</b>	<b>GENERAL FUND</b>				
<b>Division:</b>	000				
BANK OF AMERICA		TXN00019487	219481	DELTA AIR-Beck Travel	\$514.20
		TXN00019491		APA-MEMBERSHIP ONLINE - APA Me	\$638.00
		TXN00019512		WM SYMP-PLARSEN AZ	\$1,090.00
BENTON COUNTY TREASURER		1214BC	219517	CRIME VICTIMS COMP BCDC-DEC'14	\$1,172.05
RECWARE REFUND		010915	219578	REFUND DAMAGE DEPOSIT	\$400.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND-LEFT COURSE	\$4.00
				REFUND	\$50.00
			219581	REFUND	\$50.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$400.00
				REFUND-LEFT COURSE	\$4.00
			219610	REFUND DAMAGE DEPOSIT	\$400.00
				REFUND	\$50.00
				REFUND-LEFT COURSE	\$4.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$150.00
			219612	REFUND DAMAGE DEPOSIT	\$400.00
				REFUND	\$50.00
				REFUND-LEFT COURSE	\$4.00
				REFUND DAMAGE DEPOSIT	\$150.00
				REFUND DAMAGE DEPOSIT	\$200.00
			219625	REFUND DAMAGE DEPOSIT	\$150.00
				REFUND	\$50.00
				REFUND-LEFT COURSE	\$4.00
				REFUND DAMAGE DEPOSIT	\$200.00
				REFUND DAMAGE DEPOSIT	\$400.00
WASHINGTON STATE PATROL		115004609	219703	BACKGROUND CHECKS-DEC	\$1,122.00
WASHINGTON STATE TREASURER		1215WS	219630	FINES & FORFEITURES BC-DEC'14	\$52,772.34
				FINES & FORFEITURES BC-DEC'14	\$536.40
		3RD-4TH QTR 2014	219629	3RD-4TH QTR FORFEITED PROPERTY	\$35.50
WEBCHECK INC		5071	219633	WEBCHECK SRVC DEC 2014	\$701.78
<b>TOTAL ****</b>					<b>\$62,602.27</b>
<b>Division:</b>	001	<b>CITY COUNCIL</b>			
ASSOCIATION OF WASHINGTON CITIES		2015 DUES	219647	AWC 2015 MEMBERSHIP DUES	\$35,763.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$147.00



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019431	219481	Reorder of City Logo Pins	\$435.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$11.15
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$2.84
<b>CITY COUNCIL TOTAL ****</b>					<b>\$36,358.99</b>
<b>Division:</b>	100	CITY MANAGER			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$27.84
BANK OF AMERICA		TXN00019344	219481	GRIGGS ACE HARDWARE - xmas dec	\$172.89
		TXN00019348		THE HOME DEPOT #4746 - xmas de	\$39.95
		TXN00019361		ACE HARDWARE - xmas decoration	\$149.13
		TXN00019381		GRIGGS ACE HARDWARE - xmas dec	\$52.16
		TXN00019402		ACE HARDWARE - xmas decoration	\$4.86
		TXN00019406		GRIGGS ACE HARDWARE - xmas dec	\$20.30
		TXN00019413		GRIGGS ACE HARDWARE - xmas dec	\$39.63
		TXN00019446		FRED-MEYER #0286 - xmas lights	\$102.28
		TXN00019486		THE HOME DEPOT #4746 - Xmas li	\$36.22
		TXN00019542		RED LION PASCO-CMs MO LNCH_CJ	\$10.81
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$3.36
<b>CITY MANAGER TOTAL ****</b>					<b>\$659.43</b>
<b>Division:</b>	101	CITY CLERK			
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$2.78
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$18.85
TRI CITY HERALD		12/2014-824	219698	LEGAL AD 14-8027	\$37.64
				LEGAL AD 14-8034	\$97.81
				LEGAL AD 14-8016	\$53.04
				LEGAL AD 14-8017	\$49.62
				LEGAL AD 14-7970	\$47.91
				LEGAL AD 14-8090	\$42.77
<b>CITY CLERK TOTAL ****</b>					<b>\$350.42</b>
<b>Division:</b>	102	CITY ATTORNEY			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$55.68
BANK OF AMERICA		TXN00019374	219481	STONE SOUP - PRA Audit Meeting	\$64.04
		TXN00019426		BOUNDARY-EASEMENT CLE - KINTZL	\$349.00
		TXN00019479		AUDIO REDACTION SOFTWARE	\$59.00
		TXN00019578		Court Records - TCRY v WUTC	\$0.75
		TXN00019601		STAPLES - Misc. Supplies	\$958.86
		TXN00019609		STAPLES - Misc. Supplies	\$20.02
		TXN00019614		FAT OLIVES - Team Building Lun	\$50.35
		TXN00019617		Court Records - Final Order	\$6.75
BENTON COUNTY DISTRICT COURT		FILING FEES	219651	DDD APPEAL-FILING FEE	\$83.00
KENYON DISEND PLLC		283-20100M	219566	WCF MODEL CODE	\$511.50



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MENKE JACKSON LAW FIRM		12/2014-021	219574	DUANE SMITH SITE PLAN	\$857.50
		12/2014-065		BARKER RANCH	\$280.00
MICHAEL F CONNELLY ATTORNEY AT LAW PS		MFC0069	219575	PRA AUDIT SERVICES-DEC	\$1,400.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$2.78
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$44.25
WEST PUBLISHING CORPORATION DBA		830995731	219839	INFORMATION CHRGS-DEC 2014	\$2,158.27
XEROX CORPORATION		077647817	219706	W7855 BASE CHR/PRINTS-DEC'14	\$23.01
<b>CITY ATTORNEY TOTAL ****</b>					<b>\$6,924.76</b>
<b>Division:</b>	110	ASSISTANT CITY MANAGER			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$27.84
BANK OF AMERICA		TXN00019431	219481	Reorder of City Logo Pins	\$435.00
		TXN00019460		PAYPAL TRIDEC-PECKINPAUGH-JMA	\$25.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$2.78
XEROX CORPORATION		077647817	219706	W7855 BASE CHR/PRINTS-DEC'14	\$23.01
				W7855 BASE CHR/PRINTS-DEC'14	\$236.04
<b>ASSISTANT CITY MANAGER TOTAL ****</b>					<b>\$749.67</b>
<b>Division:</b>	111	COMMUNICATIONS & MARKETING			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$61.83
BANK OF AMERICA		TXN00019403	219481	DESIGN CUTS-INTRNTL-XACTN FEE	\$0.23
		TXN00019408		DESIGN CUTS LTD-SPCL FONTS	\$29.00
		TXN00019560		B&H PHOTO-QCPTR-BATRY	\$258.00
		TXN00019607		SURVEYMONKEY-CITY-WIDE SURVEYS	\$300.00
		TXN00019685		BACKUPIFY-CITY FB&TWITR	\$4.99
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$33.54
XEROX CORPORATION		077647834	219848	C95 PRINT SHOP COPIER USAGE	\$383.33
		077647835		C75 PRINT SHP COPIER LSE-FIERY	\$139.93
		077647836		C75-PRINT SHOP COPIER LEASE	\$423.83
<b>COMMUNICATIONS &amp; MARKETING TOTAL ****</b>					<b>\$1,634.68</b>
<b>Division:</b>	112	CABLE COMMUNICATIONS			
BANK OF AMERICA		TXN00019531	219481	VMI INC-CAMRA-PWR-SPLY	\$126.66
		TXN00019565		CONF-CALL-SVCS-12-10	\$144.31
THE BUSKE GROUP		13859	219824	CABLE FRANCHISE CONSULTING	\$240.00
VECTOR BROADCAST LLC	P054774	3682	219702	QUARTERLY MAINTENANCE CONTRACT	\$1,859.78
<b>CABLE COMMUNICATIONS TOTAL ****</b>					<b>\$2,370.75</b>
<b>Division:</b>	113	HANFORD COMMUNITIES			
BANK OF AMERICA		TXN00019442	219481	TRIDEC LUNCHEON-PLARSEN	\$25.00
		TXN00019497		DELTA AIR-PLARSEN WM CONF AZ	\$219.20
		TXN00019517		AGENT FEE-PLARSEN WM SYMP AZ	\$35.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$1.39
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$10.15





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WASHINGTON POLICY CENTER		EWSS-2015	219627	EWSS 2015 FEE-P LARSEN	\$75.00
XEROX CORPORATION		077647817	219706	W7855 BASE CHRGR/PRINTS-DEC'14	\$23.01
<b>HANFORD COMMUNITIES TOTAL****</b>					<b>\$388.75</b>
<b>Division:</b>	120	FIRE			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$27.84
BANK OF AMERICA		TXN00019311	219481	STAPLES - POST-IT'S, CALENDARS	\$120.35
		TXN00019316		STAPLES - FILE FRAME	\$21.64
		TXN00019317		STAPLES - DESK CALENDARS	\$32.68
		TXN00019320		STAPLES - CANNED AIR	\$6.74
		TXN00019340		STAPLES - DOOR HOOKS	\$15.18
		TXN00019365		STAPLES - DEODERIZER	\$8.64
		TXN00019415		PIZZA HUT - SHARED VALUES	\$86.64
		TXN00019489		STAPLES - ANTIBACTERIAL WIPES	\$11.13
		TXN00019533		STAPLES - BANKER BOXES, ENV'S	\$141.73
		TXN00019583		GRAINGER - APPARATUS BRUSHES	\$217.77
		TXN00019589		WEST COAST FIRE - SAW BLADES	\$97.47
		TXN00019638		COSTCO - BC'S TESTING	\$101.49
				COSTCO - REHAB SUPPLIES	\$169.77
				COSTCO - RETIREMENT BRKFST	\$202.98
		TXN00019645		COSTCO - RTRMNT/BDGNG BKFST	\$232.71
		TXN00019648		C&C SMART FOOD - BRKFST SUPPLI	\$112.35
		TXN00019649		STARBUCKS - BC TESTING COFFEE	\$32.38
		TXN00019652		SPUDNUT SHOP - BC TESTING	\$16.89
		TXN00019657		STONE SOUP - BC TESTING LUNCH	\$143.90
		TXN00019665		ALBERTSONS - RTRMNT BRKFST	\$11.10
		TXN00019666		SPUDNUT SHOP - RTRMNT BRKFST	\$50.68
		TXN00019685		BACKUPIFY-RFD-FACEBK	\$3.75
CALLBACK STAFFING SOLUTIONS LLC		2176	219655	STAFFING CALLBACK SRVCS-JAN	\$119.98
CHARTER COMMUNICATIONS		12/14-11253 SUB B	219745	PERRY MTN RD RENT - JAN	\$716.44
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$4,097.24
FIANDER & ASSOCIATES LLC DBA		141117-0006	219545	ELLIPTICAL MOTOR REPAIRS	\$886.65
FRONTIER		12/14-253-004-536	219547	SILVER CLOUD PHONE LINE	\$56.20
OXARC INC		CM39823	219798	CREDIT 2014 TAMPER SEALS	(\$23.39)
		F30982A		2014 TAMPER SEALS	\$3.90
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$10.60
POCKETINET COMMUNICATIONS INC		70422	219803	STATION INTERNET FEES-JAN 15	\$140.25
RICHLAND ACE HARDWARE		44471	219597	DESK STAPLER	\$7.03
SEA WESTERN INC	P054703	181246	219600	LION BDU1951P-30 TRI CERTIFIED	\$2,441.76
	P054703			HAIX FIRE HUNTER 'EXTREME' LEA	\$1,026.27
	P054703			HAIX XR1 STATION BOOTS	\$1,020.84
	P054703			SHIPPING	\$36.57



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SEA WESTERN INC	P054703	181291	219600	HAIX FIRE HUNTER 'EXTREME' LEA	\$684.18
	P054703			HAIX XR1 STATION BOOTS	\$255.21
	P054703			SHIPPING	\$15.31
UNITED PARCEL SERVICE	S016146	000986641035	219831	GROUND PKG TO ALL AMERICAN HOS	\$28.79
<b>FIRE TOTAL ****</b>					<b>\$13,389.64</b>
<b>Division:</b>	130	POLICE			
101 CLEANERS		12/14-9427360	219507	UNIFORM LAUNDRY SERVICE	\$397.02
ADVENTOS LLC		2168	219508	SMARTFORCE LICENSE FEES 2015	\$11,990.00
ALPHA PARTS & SUPPLY INC DBA		13806	219640	DUTY JACKETS	\$834.59
ANOVAWORKS		39140	219511	HAZMAT PHYSICAL	\$395.00
		39236		HEP B VACCINE	\$80.00
		39255		HAZMAT PHYSICAL	\$432.00
		39296		HAZMAT MEDICAL (HESLA,A)	\$358.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$2,658.01
BANK OF AMERICA		TXN00019364	219481	AMAZON -HARD DRIVE/USB SPLITTE	\$136.50
		TXN00019371		US CALVARY -NAME TAPES	\$13.99
		TXN00019375		SWATOOLS - POPULAR KIT	\$690.00
		TXN00019377		STAPLES -EXAM GLOVE/POST IT FL	\$284.63
		TXN00019379		HTCIA - Benson Membership	\$75.00
		TXN00019386		ANTHONY'S AT COLUMBIA PT - ICA	\$41.61
		TXN00019387		STAPLES -FLASH DRIVES/TAPE/SIG	\$539.02
		TXN00019388		WWW.DIGITAL-DETECTIVE. LICENSE	\$848.53
		TXN00019391		INTERNATIONAL TRANSACTION -AVA	\$6.79
		TXN00019392		UPS INV 0000002654EE454	\$44.97
		TXN00019394		BROWNELLS INC - TRAINING TOOLS	\$176.90
		TXN00019401		UPS INV 0000002654EE464	\$17.45
		TXN00019404		STAPLES - USB STICKS	\$327.24
		TXN00019407		STAPLES -MONITOR WIPES	\$14.98
		TXN00019412		UPS INV 0000002654EE474	\$47.10
		TXN00019424		AVANGATE-AVS4YOU SUBSCRIPTION	\$236.00
		TXN00019428		CRUCIAL.COM -UPGRADE FOR DELL	\$127.56
		TXN00019440		COSTCO-CERTIFICATE FRAME	\$22.00
		TXN00019457		MIZU SUSHI -SR STAFF LUNCH	\$58.24
		TXN00019461		HAMPTON INN RICHLAND-CONF ROOM	\$215.52
		TXN00019464		WAL MART -SANITIZER/PLATES	\$41.37
		TXN00019472		BIG LOTS-VIPS APPRECIATION	\$25.99
		TXN00019473		THE HOME DEPOT-POWER DRILL BAT	\$171.11
		TXN00019475		VIKING TACTICS-COBRA BELT	\$75.07
		TXN00019476		HARBOR FREIGHT TOOLS -TORQUE B	\$20.56
		TXN00019484		THE HOME DEPOT -TOOL KITS	\$775.08
		TXN00019488		NG REMOTEC INC - BOMB SQUAD MA	\$1,252.00



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019496	219481	THE HOME DEPOT-BOMB SQUAD TOOL	\$139.19
		TXN00019500		STAPLES -PADS/VIEW BINDERS/TYP	\$218.88
		TXN00019502		STAPLES - VIEW BINDERS	\$24.63
		TXN00019503		4IMPRINT-BUS CD PK	\$377.10
				4IMPRINT-STYLS	\$350.00
		TXN00019505		STAPLES - WIRELESS MOUSE	\$129.74
		TXN00019510		CABELA'S -TRAIL CAMERA/POCKET	\$262.01
		TXN00019511		A1 SHOES - BOOT REPAIR	\$59.57
		TXN00019519		ALBERTSONS-BADGING CEREMONY	\$45.27
		TXN00019524		LEED -VEST POUCH NELSON	\$30.04
		TXN00019535		UPS INV 0000002654EE484	\$46.79
		TXN00019544		BROWNELLS -FIREARMS TOOLS	\$180.96
		TXN00019546		ALA ALLEGIAN AIR -LUGGAGE MAT	\$30.00
		TXN00019550		UPS INV 0000002654EE494	\$47.43
		TXN00019564		SAFARILAND - METH KITS/PRINT	\$296.21
		TXN00019577		STAPLES -CALENDAR/CD SLEEVES	\$155.83
		TXN00019582		THE HOME DEPOT - shelving	\$473.27
		TXN00019586		ATBATT.COM - BETTERY TERMINAL	\$100.09
		TXN00019590		AMAZON -BATTERIES	\$112.23
		TXN00019595		STAPLES -SHARPIE PENS	\$6.81
		TXN00019597		STAPLES-9X4 FILE STORAGE	\$140.67
		TXN00019598		SAFARILAND-EVIDENCE BAGS	\$101.72
		TXN00019603		STAPLES - SHARPIE PENS	\$33.54
		TXN00019604		WALMART -TRIP SOCKET	\$15.12
		TXN00019606		FRED-MEYER -CALCULATOR	\$9.29
		TXN00019622		OFFICE DEPOT- CHECK STORAGE BO	\$15.53
		TXN00019633		AT&T -PHONE CASE/CHARGER	\$67.47
		TXN00019640		UPS INV 0000002654EE504	\$26.26
		TXN00019655		SIRCHIE -METH TESTS	\$48.30
		TXN00019673		MAGNETFOREN -IEF MODULE	\$275.00
		TXN00019685		BACKUPIFY-RPD-FACEBK	\$3.75
BENTON COUNTY PROSECUTOR'S OFFICE		4THQTR2014	219515	KIDS HAVEN 4TH QTR 2014	\$2,535.91
BENTON COUNTY SHERIFF'S OFFICE		10/14-MEDSUPPLIES	219516	MEDICAL SUPPLIES OCT 2014	\$929.11
		11/14-MEDICAL	219652	PROFESSIONAL SRVCS-NOV 2014	\$2,091.58
		9/14-MEDICAL	219516	MEDICAL SUPPLIES SEPT 2014	\$683.76
BLUMENTHAL UNIFORM CO	P054721	112287	219739	#64306-750 PANT WOMENS NAVY PD	\$54.29
	P054721			SHIPPING	\$13.03
	P054721			#59340-019 GLOVE BLACK TAC A2	\$30.40
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$2,161.32
FRONTIER	S016139	1/15-253-003-5792	219763	TELEPHONE CHAREGES 1/7/15 - 2/	\$641.77
INTL ASSN OF BOMB TECHS & INVESTIGATORS		2015 DUES-BERGER	219671	2015 IABTI DUES-BERGER	\$50.00



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LANGUAGE LINE SERVICES LLC		3516002	219568	TRANSLATION SRVCS-DEC 2014	\$14.57
LEEDWAY LLC		ML01101502	219786	GSMC-D45 MOLLE ATTACHMENT G21	\$48.82
LEIRA		2015 LEIRA	219787	2015 LEIRA DUES - CARPER	\$50.00
NATIONAL TACTICAL OFFICERS ASN		11236/2015 DUES	219795	NTOA 2015 MEMBERSHIP DUES	\$150.00
OXARC INC		R315713	219585	OXYGEN CYLINDER	\$7.93
PDR DISTRIBUTION LLC		78086	219588	PHYSICIANS DESK REFERENCE 2015	\$64.93
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$23.88
				POSTAGE 12/1-12/31/14	\$313.46
PORTLAND STATE UNIVERSITY		354	219804	2015 CAREER FAIR FEE	\$290.00
RIVER CITY TOWING INC		13783	219811	TOW SERVICE	\$48.87
		13784		TOW SERVICE	\$48.87
		13787		TOW SERVICE	\$48.87
STEEBER'S LOCK SERVICE		3713	219818	3 SPARE KEYS FOR FORD INTERCEP	\$12.87
THE ABY MFG GROUP INC DBA	P054670	0105087-IN	219823	INSURANCE / PACKING MATERIALS	\$17.90
	P054670			SHIPPING AND HANDLING	\$16.50
	P054670			DOMESTIC PIN CARLTONE BLUE LETTERI	\$510.00
TRI CITY HERALD		121947/2015	219619	1 YR RENEWAL 2015	\$196.52
TRITECH FORENSICS INC	P054720	113947	219830	ESTIMATED SHIPPING	\$15.00
	P054720			RE-3WA CUSTOM RAPE KITS	\$297.00
URM STORES INC		C30889372	219833	PAPER PLATES	\$17.89
WESTERN OREGON UNIVERSITY		60	219840	2015 CAREER FAIR FEE	\$75.00
WHITWORTH UNIVERSITY		20150107-00001	219844	2015 CAREER FAIR FEE	\$425.00
<b>POLICE TOTAL ****</b>					<b>\$39,137.58</b>
<b>Division:</b>	210	ADMINISTRATIVE SERVICES			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$31.59
BANK OF AMERICA		TXN00019358	219481	WALMART-GIFT CARD-SHARED VALUE	\$115.00
		TXN00019616		WMART-FINANCE SHARED VALUES	\$75.00
<b>ADMINISTRATIVE SERVICES TOTAL ****</b>					<b>\$221.59</b>
<b>Division:</b>	211	FINANCE			
BANK OF AMERICA		TXN00019315	219481	OFFICE DEPOT-FILE SORTER	\$11.90
		TXN00019389		RITE AID-UPHOLESTRY CLEANER	\$5.40
		TXN00019443		OFFICE DEPOT-PADS/PENCILS/FLAG	\$32.48
		TXN00019447		ISLA BONITA-CK/JM-FIN STAFFING	\$34.56
		TXN00019513		GFOA-CAAP WEBINAR-SUCHY	\$140.00
		TXN00019530		FRED-MEYER-NEW HIRES SUPPLIES	\$25.21
		TXN00019669		STAPLES-STD STAPLES	\$11.35
				STAPLES-STD STAPLES	\$11.34
		TXN00019671		STAPLES-BUDGET/CIP DIVIDERS	\$223.59
		TXN00019678		STAPLES-STRIPS/STAPLER/BOXES	\$182.05
				STAPLES-ENVELOPE/FOLDERS/BOXES	\$208.26



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COLLECTORSOLUTIONS INC		2014475	219530	MERCHANT SRVC CHRGS DEC 14	\$25,531.18
COLUMBIA INDUSTRIES SUPPORT LLC		260425	219754	ON SITE SHREDDING WO#185246	\$31.32
		260605		ON SITE SHREDDING WO#185236	\$10.44
GARDA CL NORTHWEST INC		20042458	219764	EXCESS LIABILITY 12/14	\$917.28
MARTIN BUSINESS SYSTEMS	S016091	14330	219677	SHIPPING CHARGES	\$19.92
	S016091			PRICE ADJUSTMENT	(\$0.01)
	S016091			1099M FORM, 2 UP WHITE, BLANK	\$17.76
	S016091			W-2 ENVELOPE, 4 UP 9" V2A DOUB	\$106.57
	S016091			100 ENVELOPE,2 UP DOUBLE WINDO	\$36.61
	S016091			W-2 FORM, WHITE, 20#, 4 UP VER	\$59.46
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$614.02
				POSTAGE 12/1-12/31/14	\$2,955.38
XEROX CORPORATION		077647830	219637	W7855PT-BASE CHRGP/PRINTS-DEC	\$302.22
<b>FINANCE TOTAL ****</b>					<b>\$31,488.29</b>
<b>Division:</b>	212	PURCHASING			
BANK OF AMERICA		TXN00019628	219481	NEWEGG/HDMI CABLE,ADAPTER	\$7.73
				NEWEGG/HDMI CABLE,ADAPTER	\$7.74
		TXN00019677		DELL/PROJECTOR	\$312.31
				DELL/PROJECTOR	\$312.29
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$728.74
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$7.04
<b>PURCHASING TOTAL ****</b>					<b>\$1,375.85</b>
<b>Division:</b>	213	INFORMATION TECHNOLOGY			
ACTIVE NETWORK LLC	P054767	4100092365	219638	CLASS-MAINTENANCE & SUPPORT	\$12,781.35
ADVANCED UTILITY SYSTEMS	P054777	MN00079905	219639	CIS Annual Mntnc support for t	\$64,853.95
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$309.15
AUTODESK INC	P054748	2015DEV1731	219648	ADN Membership Renewal 1/15-	\$1,520.40
BANK OF AMERICA		TXN00019325	219481	NEWEGG-EVGA DISPLAYPORT HUB	\$322.08
		TXN00019331		PROJECT MANAGEMENT INST-Exam F	\$405.00
		TXN00019356		Amazon-ARC GIS for Desktop Dev	\$36.75
		TXN00019357		HTTP://WEBEX.COM - MONTHLY WEB	\$25.99
		TXN00019366		BRENT OZAR UNLIM-TRAINING KIT	\$116.00
		TXN00019411		NEWEGG-ADAPTER CABLE	\$4.99
		TXN00019414		TARGET-MONTH & WEEKLY PLANNERS	\$36.78
		TXN00019416		SCHNEIDERELECTRIC-Network Mngm	\$1,095.59
		TXN00019423		HEADSETHOME-ACCESS ADAPTER PLU	\$13.90
		TXN00019434		MYPROJECTORLAMP-INFOCUS	\$527.98
		TXN00019439		Amazon-TRAINING MANUALS	\$29.20
		TXN00019444		PROJECTOR LAMP -REPLACEMENT PR	\$230.84
		TXN00019501		Amazon-Mini Display Port	\$22.19



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019520	219481	HEADSET PLUS-In-Use Busy Light	\$101.96
		TXN00019521		NEWEGG-APC UPS Replacement Bat	\$184.80
		TXN00019522		NEWEGG-WRLS HS AND SWITCH	\$622.73
		TXN00019526		NEWEGG-PLANTRONICS HOOKSWITCH	\$163.77
		TXN00019539		NEWEGG-HOOKSWITCH	\$54.59
		TXN00019549		QUICKSTART INTELLIGENC -COURSE	\$250.00
		TXN00019558		STAPLES -BIC HI LIGHTER ASSORT	\$20.36
		TXN00019562		STAPLES -OFFICE SUPPLIES	\$151.30
		TXN00019576		NEWEGG-HOOKSWITCH RMA REFUND	(\$9.00)
		TXN00019580		BestBuy698558000728 - INTERNAL	\$86.63
		TXN00019587		BestBuyCom698558000728 - Credi	(\$5.42)
		TXN00019613		STAPLES - OFFICE SUPPLIES	\$39.90
		TXN00019634		CRBC-PMI -PMP CERT PREP CLASS	\$1,197.00
		TXN00019636		PROJECT MANAGEMENT INSTIT -DUE	\$25.00
		TXN00019663		NEWEGG-HEADSET HOOKSWITCH RMA	(\$54.59)
		TXN00019675		SIMPLILEARN-ONLINE LEARNING	\$224.25
		TXN00019681		SIMPLILEARN-720 Day ONLINE LEA	\$779.40
BUILDERS HARDWARE & SUPPLY CO INC	P054569	S3359160.001	219740	SOFTWARE UPGRADE TO INCLUDE:	\$2,102.33
CASELLE INC	P054763	61839	219657	ANIMAL LICENSE FEE PAID MONTHL	\$169.33
CERIUM NETWORKS INC	P054481	043526	219744	Cisco Unified Communications	\$27,611.60
	P054615	043842	219658	Cisco Wireless Access Points a	\$7,344.80
	P054666	043848		FREIGHT	\$20.04
	P054666			WIRELESS EQUIPMENT FOR 200 BLD	\$747.11
DAKTRONICS INC	P054772	6622909	219663	READER BOARD ANNUAL MAINTENANC	\$955.68
GOVERNMENTJOBS.COM INC	P054744	07-13732	219667	HR INSIGHT AND PERFORMANCE SW	\$16,398.60
GRAYBAR ELECTRIC CO INC	P054678	976383965	219551	2 CABLES, ORTRONICS CATALOG #O	\$1,629.07
MICROFLEX INC	P054762	00022203	219792	TAX TOOLS ANNUAL ONLINE SERVIC	\$1,303.20
MID COLUMBIA ENGINEERING INC	P053520	ST007057	219577	RICH AUSTILL, AS400 MNTNC SERV	\$214.50
N HARRIS COMPUTER CORPORATION	P054791	MN00079751	219794	GEMS ANNUAL MNTNC FOR JANUARY	\$97,515.35
	P054764	MN00079768	219682	ANNUAL MNTNC SUPPORT, CAFR SUP	\$3,835.71
SHARESQUARED INC	P054785	1853	219815	KnowledgeLake Maintenance Rene	\$18,029.34
	P054785			COLLABWARE ANNUAL MNTNC	\$11,700.00
	P054785			ARX CoSign Support Maintenance	\$3,414.25
TELEMATE NET SOFTWARE	P054765	27343	219692	CALL MAINTENANCE SW ANNUAL RNW	\$2,796.00
UNITED PARCEL SERVICE	S016134	000986641025	219620	GROUND PKG TO HAVIS FOR IT	\$10.32
XEROX CORPORATION		077647822	219706	W7855 BASE CHRGR/PRINTS-DEC'14	\$96.00
ZAYO GROUP HOLDINGS INC DBA	P054784	1/2015-008113	219849	TELECOMMUNICATION SVC	\$828.67
<b>INFORMATION TECHNOLOGY TOTAL ****</b>					<b>\$282,886.72</b>
<b>Division:</b>	220	HUMAN RESOURCES			
ANOVAWORKS		30782	219511	DS-NIDA	\$57.00
		39140		AUDIOGRAM	\$28.00



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ANOVAWORKS		39397	219511	FITNESS TESTS	\$300.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$41.58
BANK OF AMERICA		TXN00019337	219481	STAPLES - SHEET PRO STAPLES	\$31.37
		TXN00019338		STAPLES -STAPLES STANDARD	\$12.09
		TXN00019373		PAYPAL HITECH ANS - HEALTHCAR	\$259.00
		TXN00019378		STAPLES - EVELOP SELF SEAL LAB	\$81.58
		TXN00019451		STONE SOUP - POLICE MEDIATION	\$58.04
		TXN00019626		BestBuyCom699521003043 - ERGO	\$76.01
		TXN00019674		TARGET - CHRISTMAS CARDS FOR V	\$15.16
HARRINGTON'S TROPHIES		73488	219556	RETIRE PLAQ(AARDAL/RICCI/HOHN	\$207.94
		73489		RETIREMENT PLQ (WINGFIELD,J)	\$69.31
		73522		RETIREMENT PLQ (MILLER, K)	\$69.31
MID COLUMBIA ENGINEERING INC	P054370	ST007060	219577	CATHY ADKISSON, HR GENERALIST	\$939.60
PARKER, RACHELL		MILEAGE2014	219587	MILEAGE 9/1-12/31/14	\$82.88
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$11.67
<b>HUMAN RESOURCES TOTAL ****</b>					<b>\$2,340.54</b>
<b>Division:</b>	300	COMMUNITY &DEVELOPMENT SERVICE			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$97.10
BANK OF AMERICA		TXN00019442	219481	TRIDEC LUNCHEON-BKING	\$25.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$2.78
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$8.40
XEROX CORPORATION		077647817	219706	W7855 BASE CHRQ/PRINTS-DEC'14	\$23.01
<b>COMMUNITY &amp;DEVELOPMENT SERVICE TOTAL ****</b>					<b>\$156.29</b>
<b>Division:</b>	301	DEVELOPMENT SERVICES			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$308.96
BANK OF AMERICA		TXN00019541	219481	WABO-KRex 2015 Membership	\$95.00
		TXN00019554		STAPLES - COFFEE MAKER	\$262.96
		TXN00019575		STAPLES-STAMP/HIGHLIGHT/KCUP	\$46.47
		TXN00019630		WABO-JOLIVER 2015 MEMBERSHIP	\$45.00
		TXN00019686		PAYPAL-NMILLER 2015 WSAPT DUES	\$35.00
MID COLUMBIA ENGINEERING INC	P054016	ST007073	219577	MCE CONTRACT: SHAUN SCHLUTER	\$974.40
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$67.15
TRI CITY HERALD		12/2014-824	219698	LEGAL AD 14-8021	\$49.62
				LEGAL AD 14-8108	\$56.46
				LEGAL AD 14-8088	\$92.39
				LEGAL AD 14-8020	\$94.10
WATER SOLUTIONS INC		10138	219838	3 WTR MACHINES - JAN 2015	\$39.63
				3 WTR MACHINES - JAN 2015	\$16.29
XEROX CORPORATION		077647820	219848	W7225 BASE CHRQ/PRINTS-DEC	\$68.55
<b>DEVELOPMENT SERVICES TOTAL ****</b>					<b>\$2,251.98</b>





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division:</b>	302	REDEVELOPMENT			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$61.83
BANK OF AMERICA		TXN00019651	219481	SQ STONE SOUP-REDEV WEBINAR M	\$95.93
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$11.52
<b>REDEVELOPMENT TOTAL ****</b>					<b>\$169.28</b>
<b>Division:</b>	303	LIBRARY			
EBSCO		1000009718	219538	DATABASES-2015	\$5,110.00
		1000009778		NOVELIST	\$4,054.04
INFOGROUP		10002675400	219560	DATABASES	\$1,729.00
MIDWEST TAPE		92447149	219579	DATABASES	\$12,000.00
SECRETARY OF STATE		00004724	219601	2015 WDLG CONTRACT #IC-4513	\$13,340.55
TRI CITY HERALD		109624/2015	219619	TCH 1 YR RENEWAL	\$177.80
<b>LIBRARY TOTAL ****</b>					<b>\$36,411.39</b>
<b>Division:</b>	330	PARKS & RECREATION ADMIN			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$129.48
<b>PARKS &amp; RECREATION ADMIN TOTAL ****</b>					<b>\$129.48</b>
<b>Division:</b>	331	PARKS & REC - RECREATION			
AMERICAN SOCIETY OF COMPOSERS & AUTHORS &		500579374/2015	219641	2015 ASCAP LICENSE FEE	\$335.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$12.20
BANK OF AMERICA		TXN00019346	219481	WAL-MART #3261 - Winterfest	\$16.26
		TXN00019380		STAPLES -office supplies	\$32.88
		TXN00019382		ALBERTSONS -Meeting	\$22.53
		TXN00019425		WM SUPERCENTER - Winterfest Su	\$95.57
		TXN00019441		FRED-MEYER - Winterfest	\$6.47
		TXN00019453		GRIGGS ACE KENNEWICK - lights	\$216.55
		TXN00019458		C&C SMART FOOD - Winterfest	\$9.52
		TXN00019465		JOANN FABRIC - Winterfest	\$6.90
		TXN00019469		FRED-MEYER - Winterfest	\$19.47
		TXN00019482		USPS 54714003535503580 - Retur	\$26.77
		TXN00019498		RED DOOR PARTY RENTALS - Santa	\$81.22
		TXN00019506		RED DOOR PARTY RENTALS - Santa	\$8.12
		TXN00019514		STAPLES -Toner for Printers	\$232.24
		TXN00019516		DOLRTREE -Candy for Winterfest	\$10.08
		TXN00019523		STAPLES	\$28.69
		TXN00019561		AMAZON MKTPLACE - Lights for W	(\$272.00)
		TXN00019571		AMAZON MKTPLACE PMTS - Postage	(\$12.65)
		TXN00019602		AMAZON MKTPLACE PMTS - Return	(\$558.53)
		TXN00019627		BATTERIES PLUS - Batteries	\$46.74
		TXN00019685		BACKUPIFY-PARKS&REC-FACEBK	\$3.75





## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF PASCO		2012	219748	SHARED CLASSES-FALL 2014	\$59.47
CITY OF RICHLAND		128898	219751	SCHOLARSHIP-DOG TRAINING-PARKE	\$71.00
CITY OF RICHLAND CO-OP PRESCHOOL		FALL 2014	219752	PRESCHOOL CLASS #9105	\$1,050.00
MID COLUMBIA ENGINEERING INC		ST007058	219577	RP2 INSTRUCTOR DEC 2014	\$1,030.44
MILESTONES ATHLETIC SUPPLY INC		81973	219678	BASKETBALLS/WHISTLES/LANYARDS	\$264.98
MILLER, JO ANN		DECEMBER 2014	219580	CLASS INSTRUCTOR-DEC 2014	\$400.59
OXARC INC		R315456	219585	HELIUM TANK RENTAL	\$7.93
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$1.38
SESAC INC		3973613	219814	MUSIC LICENSE 1/1-12/31/15	\$719.00
SZENDRE, JOLENE		DECEMBER 2014	219820	YOGA CLASS #9256-DEC	\$177.10
		NOVEMBER 2014		YOGA CLASS #9142-NOV	\$96.60
TEAM SIDELINE.COM		TS-INV-2997	219822	2015 TEAM SIDELINE MEMBERSHIP	\$499.00
TREASURE VALLEY COFFEE CO		102137	219697	RCC COFFEE DELIVERY	\$213.61
ZAYO GROUP HOLDINGS INC DBA	P054784	1/2015-008113	219849	TELECOMMUNICATION SVC	\$102.14
<b>PARKS &amp; REC - RECREATION TOTAL ****</b>					<b>\$5,061.02</b>
<b>Division:</b>	335	PARKS & REC - PARKS&FACILITIES			
ABM JANITORIAL NORTHWEST		6991863	219721	POOL CLEANING - JULY	\$887.41
		7542335		CARPET CLEANING-CITY HALL	\$135.00
		7542339		RECOAT HARDWOOD FLOORS-RCC	\$7,049.00
ACCENT SIGNS INC		14624	219722	LOGO DECALS	\$16.25
ALL DOORS INC		60162	219510	REMOVE/REPLACE OLD DOORS	\$1,954.82
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$254.57
				287243288881 11/27-12/26/14	\$123.47
BANK OF AMERICA		TXN00019314	219481	SHERWIN WILLIAMS #8461 - paint	\$119.66
		TXN00019318		FASTENAL COMPANY01 -	\$20.99
		TXN00019321		EWING IRRIGATION PRD#181 ice	\$677.71
		TXN00019333		PROBUILD NORTHWEST #713 - Diab	\$34.82
		TXN00019352		OASIS INTERNATIONAL - motor, b	\$160.95
		TXN00019369		GRIGGS ACE HARDWARE - carpet	\$47.61
		TXN00019372		WW GRAINGER - 24 VAC, filter	\$372.67
		TXN00019385		SIEMENS INDUSTRY INC - trainin	\$1,995.00
		TXN00019393		GRIGGS ACE HARDWARE - deck scr	\$31.40
		TXN00019396		CHEVRON 00097942 - propane	\$17.01
		TXN00019410		JOHNSTONE SUPPLY NO 2000 - pum	\$91.78
		TXN00019417		WSU PESTICIDE EDUCATION - Bols	\$90.00
		TXN00019418		WSU PESTICIDE EDUCATION - Till	\$90.00
		TXN00019419		WAL-MART #3261 - adapter	\$10.20
		TXN00019427		ACE HARDWARE - propane	\$21.65
		TXN00019430		ACE HARDWARE - concrete	\$58.42
		TXN00019432		ACE HARDWARE - strap	\$9.18
		TXN00019435		GRIGGS ACE HARDWARE - goof off	\$30.28



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019455	219481	PRINTER TECH SERVICE AND - pri	\$147.29
		TXN00019459		ACE HARDWARE - starting fluid	\$4.32
		TXN00019468		THE HOME DEPOT #4746 - 8" tie	\$17.26
		TXN00019481		FASTENAL COMPANY01 - Drill bit	\$33.53
		TXN00019483		GRIGGS ACE HARDWARE - kickdown	\$38.94
		TXN00019490		PLATT ELECTRIC 006 - liquid fl	\$82.31
		TXN00019493		FERGUSON ENTERPRISES 300 - air	\$24.17
		TXN00019494		FERGUSON ENTERPRISES 3005 - ba	\$65.15
		TXN00019507		GRIGGS ACE HARDWARE - tool org	\$17.27
		TXN00019508		BEAVER BARK LTD - scents	\$60.62
		TXN00019515		FARMERS EXCHANGE - chain saw b	\$63.33
		TXN00019527		EWING IRRIGATION PRD#181 - PVC	\$46.86
		TXN00019532		GRIGGS ACE HARDWARE - lights	\$6.49
		TXN00019534		FASTENAL COMPANY01 -	\$33.71
		TXN00019548		WW GRAINGER - 30'cord reel	\$72.72
		TXN00019568		GRIGGS ACE HARDWARE - concrete	\$32.43
		TXN00019569		AT&T S014 6333 -	\$5.41
		TXN00019572		SIEMENS INDUSTRY INC - cable	\$46.57
		TXN00019574		GRIGGS ACE HARDWARE - fastener	\$11.65
		TXN00019588		THE HOME DEPOT #4746 - equip.	\$219.37
		TXN00019596		ACE HARDWARE - keys	\$2.70
		TXN00019611		GRIGGS ACE HARDWARE - screws	\$11.90
		TXN00019621		THE HOME DEPOT #4746 - stencil	\$5.95
		TXN00019624		ACE HARDWARE - slip hook	\$16.98
		TXN00019631		THE HOME DEPOT #4746 - gloves,	\$74.28
		TXN00019635		THE HOME DEPOT #4746 - equip.	\$17.23
		TXN00019650		APPLIED IND TECH 0406 - Ball	\$293.89
		TXN00019654		ACE HARDWARE - fasteners	\$58.45
		TXN00019660		PROBUILD NORTHWEST #713 - 2x12	\$35.55
		TXN00019672		ACE HARDWARE - fasteners	\$7.35
		TXN00019676		SHERWIN WILLIAMS #8461 - paint	\$233.47
BEDROCK SPECIALTY STONE PRODUCTS		46705	219730	BASALT ROCK	\$97.47
BENTON COUNTY SHERIFF'S OFFICE		11/14-WORK CREW	219733	WORK CREW II-NOVEMEBER	\$19,519.69
CASCADE NATURAL GAS CORP		12/14-2863810000	219521	NATGAS-110SAINT-11/14-12/16/14	\$18.10
		12/14-5189710000		NAGAS-1005SWIFT-11/1412/16/14	\$10.85
		12/14-61897100006	219741	GAS-LIBRARY-11/14-12/16/14	\$2,157.83
		12/14-7363810000	219521	NATGAS-500 AMON-11/14-12/16/14	\$2,686.81
		12/14-7599710000		NAT GAS-871 GWW-11/14-12/16/14	\$1,997.38
		12/14-8057710000		NAT GAS-BLDG200-11/14-12/16/14	\$3,583.28
		12/14-9057710000		NATGAS-BLDG300-11/14-12/16/14	\$5,885.54
		12/14-9673810000		NATGAS-505SWIFT-11/14-12/16/14	\$3,320.34



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/14-24	219749	#24 LANDFILL CHRGS-DEC	\$4,729.91
		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$158.56
				CITY UTILITY BILLS/DEC 2014	\$163.13
				CITY UTILITY BILLS/DEC 2014	\$176.27
				CITY UTILITY BILLS/DEC 2014	\$194.85
				CITY UTILITY BILLS/DEC 2014	\$194.95
				CITY UTILITY BILLS/DEC 2014	\$218.49
				CITY UTILITY BILLS/DEC 2014	\$86.15
				CITY UTILITY BILLS/DEC 2014	\$221.75
				CITY UTILITY BILLS/DEC 2014	\$224.93
				CITY UTILITY BILLS/DEC 2014	\$229.00
				CITY UTILITY BILLS/DEC 2014	\$153.40
				CITY UTILITY BILLS/DEC 2014	\$230.43
				CITY UTILITY BILLS/DEC 2014	\$118.47
				CITY UTILITY BILLS/DEC 2014	\$117.52
				CITY UTILITY BILLS/DEC 2014	\$112.24
				CITY UTILITY BILLS/DEC 2014	\$110.24
				CITY UTILITY BILLS/DEC 2014	\$108.87
				CITY UTILITY BILLS/DEC 2014	\$103.60
				CITY UTILITY BILLS/DEC 2014	\$102.78
				CITY UTILITY BILLS/DEC 2014	\$101.49
				CITY UTILITY BILLS/DEC 2014	\$86.50
				CITY UTILITY BILLS/DEC 2014	\$84.52
				CITY UTILITY BILLS/DEC 2014	\$84.21
				CITY UTILITY BILLS/DEC 2014	\$83.77
				CITY UTILITY BILLS/DEC 2014	\$1,122.22
				CITY UTILITY BILLS/DEC 2014	\$95.00
				CITY UTILITY BILLS/DEC 2014	\$858.59
				CITY UTILITY BILLS/DEC 2014	\$2,701.03
				CITY UTILITY BILLS/DEC 2014	\$1,389.48
				CITY UTILITY BILLS/DEC 2014	\$1,197.82
				CITY UTILITY BILLS/DEC 2014	\$1,167.80
				CITY UTILITY BILLS/DEC 2014	\$1,144.23
				CITY UTILITY BILLS/DEC 2014	\$1,137.18
				CITY UTILITY BILLS/DEC 2014	\$345.67
				CITY UTILITY BILLS/DEC 2014	\$1,102.26
				CITY UTILITY BILLS/DEC 2014	\$82.80
				CITY UTILITY BILLS/DEC 2014	\$926.31
				CITY UTILITY BILLS/DEC 2014	\$897.82
				CITY UTILITY BILLS/DEC 2014	\$1,006.74
				CITY UTILITY BILLS/DEC 2014	\$864.69



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$244.34
				CITY UTILITY BILLS/DEC 2014	\$857.98
				CITY UTILITY BILLS/DEC 2014	\$774.91
				CITY UTILITY BILLS/DEC 2014	\$752.49
				CITY UTILITY BILLS/DEC 2014	\$599.55
				CITY UTILITY BILLS/DEC 2014	\$523.42
				CITY UTILITY BILLS/DEC 2014	\$514.62
				CITY UTILITY BILLS/DEC 2014	\$374.56
				CITY UTILITY BILLS/DEC 2014	\$315.74
				CITY UTILITY BILLS/DEC 2014	\$300.40
				CITY UTILITY BILLS/DEC 2014	\$273.76
				CITY UTILITY BILLS/DEC 2014	\$255.95
				CITY UTILITY BILLS/DEC 2014	\$881.19
				CITY UTILITY BILLS/DEC 2014	\$29.95
				CITY UTILITY BILLS/DEC 2014	\$19.70
				CITY UTILITY BILLS/DEC 2014	\$41.16
				CITY UTILITY BILLS/DEC 2014	\$10.29
				CITY UTILITY BILLS/DEC 2014	\$11.28
				CITY UTILITY BILLS/DEC 2014	\$36.30
				CITY UTILITY BILLS/DEC 2014	\$35.88
				CITY UTILITY BILLS/DEC 2014	\$33.85
				CITY UTILITY BILLS/DEC 2014	\$33.15
				CITY UTILITY BILLS/DEC 2014	\$13.74
				CITY UTILITY BILLS/DEC 2014	\$1.17
				CITY UTILITY BILLS/DEC 2014	\$15.61
				CITY UTILITY BILLS/DEC 2014	(\$558.35)
				CITY UTILITY BILLS/DEC 2014	\$29.82
				CITY UTILITY BILLS/DEC 2014	\$16.28
				CITY UTILITY BILLS/DEC 2014	\$16.64
				CITY UTILITY BILLS/DEC 2014	\$28.93
				CITY UTILITY BILLS/DEC 2014	\$18.38
				CITY UTILITY BILLS/DEC 2014	\$27.87
				CITY UTILITY BILLS/DEC 2014	\$27.16
				CITY UTILITY BILLS/DEC 2014	\$22.65
				CITY UTILITY BILLS/DEC 2014	\$19.60
				CITY UTILITY BILLS/DEC 2014	\$21.39
				CITY UTILITY BILLS/DEC 2014	\$31.36
				CITY UTILITY BILLS/DEC 2014	\$61.19
				CITY UTILITY BILLS/DEC 2014	\$79.01
				CITY UTILITY BILLS/DEC 2014	\$78.76
				CITY UTILITY BILLS/DEC 2014	\$77.78



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$76.85
				CITY UTILITY BILLS/DEC 2014	\$475.06
				CITY UTILITY BILLS/DEC 2014	\$6.29
				CITY UTILITY BILLS/DEC 2014	\$64.79
				CITY UTILITY BILLS/DEC 2014	\$58.09
				CITY UTILITY BILLS/DEC 2014	\$57.26
				CITY UTILITY BILLS/DEC 2014	\$48.03
				CITY UTILITY BILLS/DEC 2014	\$54.13
				CITY UTILITY BILLS/DEC 2014	\$52.33
				CITY UTILITY BILLS/DEC 2014	\$48.80
				CITY UTILITY BILLS/DEC 2014	\$79.98
				CITY UTILITY BILLS/DEC 2014	\$46.33
CRAFTSMAN CABINETS & FLOORCOVERING INC	P054478	7971	219532	FURNISH AND INSTALL FLOORING A	\$3,215.16
EFC EQUIPMENT LLC		35132	219539	MOTOR OIL	\$7.14
GENSCO INC	S016100	843843521	219548	REPLACEMENT COMPRESSOR KIT FOR	\$741.64
	S016100			ESTIMATED FREIGHT	\$173.76
KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY		901874	219784	3/4 FLUSH VALVE	\$95.05
		903300		A38A CLOSET KIT	\$105.23
MOON SECURITY SERVICES INC		742335	219582	LIBRARY FIRE MONTIORING-JAN	\$33.00
		742762		RPD RANGE MONITORING-JAN	\$59.90
		743278		WASTEWATER MONITORING-DEC	\$66.25
				WASTEWATER MONITORING-JAN	\$66.25
		743439		CRHST FIRE MONITORING-JAN	\$33.00
		745277		BASIC FIRE MONITORING-JAN	\$297.00
		745409		LANDFILL MONITORING04/14-12/14	\$297.00
		745410		LANDFILL BASIC MONITORING-JAN	\$33.00
OXARC INC		F309898	219585	FIRE EXTINGUISHER	\$229.60
		R315679	219798	CO2 LIQUID UNIT	\$128.18
		R315682		CO2 LIQUID UNIT	\$97.47
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$1.67
PLAYCORE WISCONSIN INC DBA	P054414	839016	219802	STURGEON COVE PLAYGROUND CONTR	\$38,517.54
PRO BUILD COMPANY LLC		71449192	219594	POWER BIT, PLYWOOD	\$47.86
REXEL INC DBA		F924345	219807	INCANDESCENT LAMPHOLDER	\$6.36
RICHLAND ACE HARDWARE		44640	219597	LIQUID DRAIN CLEANER	\$9.74
		44690	219809	DRILL BIT SET	\$31.92
		44726		FASTENERS, ROLLERS, SLEEVE COM	\$21.06
STONEWAY ELECTRIC SUPPLY		S101115058.001	219606	A LINE LED LAMPS	\$51.51
		S101123134.001	219819	LINEAR FLUORESCENT LAMPS	\$152.03
		S101124550.001		BALLASTS	\$474.26
		S101125197.001		FLOOD LIGHT BULBS	\$297.99
		S101125202.001		WIRE CONNECTORS	\$25.73



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
STONEMAN ELECTRIC SUPPLY		S101126380.001	219819	METAL HALIDE LAMP	\$59.08
THE SHERWIN WILLIAMS CO		7325-8	219611	PAINT/BLUE TAPE	\$164.14
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		0025235	219613	PUMP HOUSE AND SEWER MOTOR	\$2,545.05
		0025467	219695	CRANE INSPECTION/LOAD TESTS	\$118.05
WALLA WATER INC DBA		13737	219837	REPAIR BAY DOOR BLDG 200	\$863.42
		13741		REPAIR BAY DOOR 1 BLDG 300	\$1,754.46
<b>PARKS &amp; REC - PARKS&amp;FACILITIES TOTAL ****</b>					<b>\$138,437.86</b>
<b>Division:</b>	338	PARKS & REC - PROJECT ADMIN			
BANK OF AMERICA		TXN00019504	219481	SUNWEST SPORTSWEAR - Ranger Co	\$257.08
		TXN00019540		STAPLES DIRECT - chair	\$216.58
XEROX CORPORATION		077647822	219706	W7855 BASE CHR/PRINTS-DEC'14	\$78.56
<b>PARKS &amp; REC - PROJECT ADMIN TOTAL ****</b>					<b>\$552.22</b>
<b>Division:</b>	900	NON-DEPARTMENTAL			
ARBAUGH & ASSOCIATES INC		1400	219646	ARBAUGH CONTRACT FEES-DEC'14	\$1,470.00
BANK OF AMERICA		14120068158	219513	BANK ANALYSIS FEES-2014	\$29,174.24
CITY OF PASCO		M010715	219747	ANIMAL SHELTERING-JAN	\$19,943.67
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$363.78
STATE AUDITOR'S OFFICE		L106401	219817	AUDIT SERVICES - DEC 2014	\$11,669.52
<b>NON-DEPARTMENTAL TOTAL ****</b>					<b>\$65,041.21</b>
<b>GENERAL FUND Total ***</b>					<b>\$731,090.66</b>
<b>FUND</b>	<b>101</b>	<b>CITY STREETS</b>			
<b>Division:</b>	000				
JOHNSON, JERRY		GALA WAY CROSSING	219563	DEVELOPER DEPOSIT-KID CANAL	\$10,420.00
		STORM LINE	219562	DEVELOPER DEPOSIT-STORM SYSTEM	\$122,445.41
<b>TOTAL ****</b>					<b>\$132,865.41</b>
<b>Division:</b>	401	STREETS MAINTENANCE			
ADVANCED SIGNAL & CONTRACTING LLC	P053855	2344	219723	RAILROAD CROSSING INSPECTIONS	\$260.00
AMERICAN ROCK PRODUCTS INC		219837	219725	TOP COURSE	\$440.48
		219958		TOP COURSE	\$596.43
ANOVAWORKS		39255	219511	PPD	\$110.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$86.50
BANK OF AMERICA		TXN00019322	219481	ADVANCED CUTTING/REFUND OF OVE	(\$27.00)
		TXN00019336		MARRIOTT - PARKING CREDIT	(\$20.83)
		TXN00019438		LEX GO WIRELESS/CELL COVER	\$20.57
		TXN00019445		IMSA - DUES - RENZ	\$75.00
		TXN00019448		IMSA - DUES - BIRD	\$75.00
		TXN00019452		IMSA - DUES - LEE	\$75.00
		TXN00019454		IMSA - DUES - MORRIS	\$75.00



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019462	219481	IMSA - DUES - PARDINI	\$75.00
		TXN00019509		HME - HAZMAT FINGER PRINTING -	\$86.50
BC SALES CO INC		B319302	219649	WORK BOOTS-ADRIAN	\$150.00
BENTON PUD		72866300000-12/14	219736	WYE LIGHTS-BADGER REPEATER	\$54.82
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$921.77
				CITY UTILITY BILLS/DEC 2014	\$78.84
DENNY'S		01/01/15	219759	OT MEALS 01/04/15	\$31.90
METROPOLITAN TRANSPORTATION COMMISSION	P054734	4926-AR9483	219791	STREETSAVER SUBSCRIPTION RENEW	\$2,500.00
RICHLAND ACE HARDWARE		I05724	219809	DIGGER HANDLE	\$39.07
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		0025467	219695	CRANE INSPECTION/LOAD TESTS	\$118.05
XEROX CORPORATION		077647822	219706	W7855 BASE CHR/PRINTS-DEC'14	\$53.54
<b>STREETS MAINTENANCE TOTAL ****</b>					<b>\$5,875.64</b>
<b>Division:</b>	402	ARTERIAL STREETS			
BERGER ABAM ENGINEERS INC	P054546	309212	219737	DUPORTAIL BRIDGE - DESIGN	\$16,335.71
CASCADE TITLE COMPANY OF BENTON		200503	219522	STEVENS DR EXTENSION-TITLE REP	\$270.75
HERITAGE PROFESSIONAL LANDSCAPING INC	P053749	C55-14/PYMT 5	219558	C/O #3 ENTRNCE SIGN, LANDSCAP	\$4,700.22
JUB ENGINEERS INC	P054108	91749	219673	QUEENSGATE DRIVE CORRIDOR	\$5,115.00
PREMIER EXCAVATION INC	P054541	C169-14/PYMT 1	219593	AUXILIARY TRACK ADDITION - 169	\$103,658.96
<b>ARTERIAL STREETS TOTAL ****</b>					<b>\$130,080.64</b>
<b>CITY STREETS Total ***</b>					<b>\$268,821.69</b>
<b>FUND</b>	<b>110</b>	<b>LIBRARY</b>			
<b>Division:</b>	303	LIBRARY			
BANK OF AMERICA		TXN00019309	219481	INGRAM BOOKS	\$83.63
		TXN00019347		INGRAM BOOKS	\$120.72
		TXN00019367		INGRAM BOOKS	\$203.85
		TXN00019383		INGRAM BOOKS	\$1,246.68
		TXN00019384		INGRAM BOOKS	\$118.95
		TXN00019390		INGRAM BOOKS	\$157.63
		TXN00019397		INGRAM BOOKS	\$52.20
		TXN00019398		DEEP FREEZE - PC LOCKDOWN SOFT	\$30.97
		TXN00019399		INGRAM BOOKS	\$670.43
		TXN00019400		INGRAM BOOKS	\$1,067.99
		TXN00019405		DEEP FREEZE - PC LOCKDOWN SOFT	\$402.06
		TXN00019436		INGRAM BOOKS	\$79.24
		TXN00019437		INGRAM BOOKS	\$17.51
		TXN00019474		INGRAM BOOKS	\$271.34
		TXN00019477		INGRAM BOOKS	\$98.24
		TXN00019518		INGRAM BOOKS	\$779.07
		TXN00019529		INGRAM BOOKS	\$452.49



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019538	219481	INGRAM BOOKS	\$767.45
		TXN00019543		STAFFROOM SUPPLIES	\$60.91
		TXN00019555		INGRAM BOOKS	\$64.62
		TXN00019567		INGRAM BOOKS	\$191.30
		TXN00019581		INGRAM BOOKS	\$104.77
		TXN00019592		MEETING SUPPLIES	\$55.85
		TXN00019594		OVERDRIVE DIGITAL MATERIAL	\$664.96
		TXN00019615		INGRAM BOOKS	\$16.23
		TXN00019618		INGRAM BOOKS CREDIT	(\$55.59)
		TXN00019619		GALE BOOKS	\$1,263.95
		TXN00019623		OVERDRIVE DIGITAL MATERIAL	\$934.40
		TXN00019643		INGRAM BOOKS	\$272.87
		TXN00019653		INGRAM BOOKS	\$2,178.27
		TXN00019656		GALE BOOKS	\$144.74
		TXN00019680		INGRAM BOOKS	\$1,027.85
		TXN00019685		BACKUPIFY-RPL-LIBRARY-FACEBK	\$3.75
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$3,283.04
FRONTIER	S016140	1/15-509-943-3152	219763	TELEPHONE CHARGES 1/4/15-2/3/1	\$403.34
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$317.55
LIBRARY TOTAL ****					\$17,553.26
LIBRARY Total ***					\$17,553.26
<b>FUND 112</b>	<b>INDUSTRIAL DEVELOPMENT FUND</b>				
<b>Division:</b>	305	<b>ECONOMIC DEVELOPMENT</b>			
ARBAUGH & ASSOCIATES INC		1400	219646	ARBAUGH CONTRACT FEES-DEC'14	\$150.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$12.41
BANK OF AMERICA		TXN00019330	219481	GRIGGS ACE HARDWARE - Xmas lig	\$350.70
		TXN00019350		FRED-MEYER #0163 - xmas lights	\$629.16
		TXN00019642		THAT PLACE - EDC MTG	\$36.46
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$241.64
DEPARTMENT OF COMMERCE		CERB-1035	219536	CERB LOAN C2003-148 FERGUSON	\$6,826.02
				CERB LOAN C2003-148 FERGUSON	\$49,430.53
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
PARADISE BOTTLED WATER CO		12/14-ATTORNEY	219586	BOTTLED WATER-DEC	\$4.17
RGW ENTERPRISES PC	P053800	12/14-CWCP	219808	INCREASE TO PURCHASE ORDER PER	\$1,757.50
	P053800	12/14-HORN RAPIDS		INCREASE TO PURCHASE ORDER PER	\$475.00
	P053800	12/14-HRBC		INCREASE TO PURCHASE ORDER PER	\$380.00
	P053800	12/14-HRIP		INCREASE TO PURCHASE ORDER PER	\$380.00
	P053800	12/14-POLAR 2		INCREASE TO PURCHASE ORDER PER	\$1,857.50
	P053800	12/14-SUNRISE		INCREASE TO PURCHASE ORDER PER	\$997.50
XEROX CORPORATION		077647817	219706	W7855 BASE CHR/PRINTS-DEC'14	\$23.01





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>ECONOMIC DEVELOPMENT TOTAL****</b>					<b>\$65,971.60</b>
<b>Division:</b>	306	ECONOMIC DEVELOPMENT PROJECTS			
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$66.51
<b>ECONOMIC DEVELOPMENT PROJECTS TOTAL****</b>					<b>\$66.51</b>
<b>INDUSTRIAL DEVELOPMENT FUND Total ***</b>					<b>\$66,038.11</b>
<b>FUND 113</b>		<b>I-NET</b>			
<b>Division:</b>	202	CABLE COMMUNICATIONS/I-NET			
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$133.62
<b>CABLE COMMUNICATIONS/I-NET TOTAL****</b>					<b>\$133.62</b>
<b>I-NET Total ***</b>					<b>\$133.62</b>
<b>FUND 150</b>		<b>HOTEL/MOTEL FUND</b>			
<b>Division:</b>	307	HOTEL/MOTEL TAX			
TRI CITIES VISITOR & CONVENTION BUREAU		153005	219617	TCVCB MONTHLY DUES-DEC	\$15,753.04
<b>HOTEL/MOTEL TAX TOTAL****</b>					<b>\$15,753.04</b>
<b>HOTEL/MOTEL FUND Total ***</b>					<b>\$15,753.04</b>
<b>FUND 151</b>		<b>SPECIAL LODGING ASSESSMENT</b>			
<b>Division:</b>	339	TOURISM PROMOTION AREA			
TRI CITIES VISITOR & CONVENTION BUREAU		DEC 2014	219617	SPECIAL LODGING ACCESS DEC 14	\$35,831.87
<b>TOURISM PROMOTION AREA TOTAL****</b>					<b>\$35,831.87</b>
<b>SPECIAL LODGING ASSESSMENT Total ***</b>					<b>\$35,831.87</b>
<b>FUND 153</b>		<b>COMMUNITY DEV BLOCK GRANT</b>			
<b>Division:</b>	308	CDBG PROGRAM			
CASCADE TITLE COMPANY OF BENTON		RECONS 01/2015	219742	RECON RHA 2009-014557	\$135.00
ELIJAH FAMILY HOMES		224	219760	C154-14 GRANT REIMBURSEMENT	\$1,443.67
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$8.89
<b>CDBG PROGRAM TOTAL****</b>					<b>\$1,587.56</b>
<b>COMMUNITY DEV BLOCK GRANT Total ***</b>					<b>\$1,587.56</b>
<b>FUND 154</b>		<b>HOME FUND</b>			
<b>Division:</b>	309	HOME PROGRAM			
TRI CITY TITLE & ESCROW		DP15-01	219829	DPA-1016 WILLARD-BLAIR	\$6,700.00
<b>HOME PROGRAM TOTAL****</b>					<b>\$6,700.00</b>
<b>HOME FUND Total ***</b>					<b>\$6,700.00</b>
<b>FUND 216</b>		<b>LTGO BONDS</b>			



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division:</b>	971	LTGO IMPROVEMENT/REFUND 98 DS			
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
THE BANK OF NEW YORK MELLON		111-1636120	219609	2010 LTGO BONDS ADMIN FEES	\$54.61
		111-1636751		2006 LTGO BONDS ADMIN FEES	\$53.64
<b>LTGO IMPROVEMENT/REFUND 98 DS TOTAL ****</b>					<b>\$2,528.25</b>
<b>LTGO BONDS Total ***</b>					<b>\$2,528.25</b>
<b>FUND 217</b>		<b>FIRE STATION 74</b>			
<b>Division:</b>	976	FIRE STATION 74 DEBT SERVICE			
THE BANK OF NEW YORK MELLON		111-1636117	219609	2014 FIRE ST BONDS ADMN FEES	\$54.61
<b>FIRE STATION 74 DEBT SERVICE TOTAL ****</b>					<b>\$54.61</b>
<b>FIRE STATION 74 Total ***</b>					<b>\$54.61</b>
<b>FUND 224</b>		<b>RAISE AREA DEBT SERVICE</b>			
<b>Division:</b>	975	RAISE AREA DEBT SERVICE			
THE BANK OF NEW YORK MELLON		111-1635840	219609	2013-A LTGO BONDS ADMIN FEES	\$26.89
		111-1635880		2013 LTGO BONDS ADMIN FEES	\$26.90
<b>RAISE AREA DEBT SERVICE TOTAL ****</b>					<b>\$53.79</b>
<b>RAISE AREA DEBT SERVICE Total ***</b>					<b>\$53.79</b>
<b>FUND 301</b>		<b>STREETS CAPITAL CONSTRUCTION</b>			
<b>Division:</b>	402	ARTERIAL STREETS			
IMT INC		6054	219559	AUXILIARY TRACK M14380	\$1,732.50
<b>ARTERIAL STREETS TOTAL ****</b>					<b>\$1,732.50</b>
<b>STREETS CAPITAL CONSTRUCTION Total ***</b>					<b>\$1,732.50</b>
<b>FUND 317</b>		<b>FIRE STATION 74 CONSTRUCTION</b>			
<b>Division:</b>	900	NON-DEPARTMENTAL			
HILL INTERNATIONAL INC		S015907 C14-02/0000010	219774	DESIGN-BUILD OVERSIGHT SERVICE	\$1,877.50
LEONE & KEEBLE INC		P054395 C127-14/PYMT 3	219571	FIRE STATION NO. 74-DESIGN-BUI	\$154,291.79
		P054395 C127-14/PYMT 4	219788	FIRE STATION NO. 74-DESIGN-BUI	\$227,287.63
<b>NON-DEPARTMENTAL TOTAL ****</b>					<b>\$383,456.92</b>
<b>FIRE STATION 74 CONSTRUCTION Total ***</b>					<b>\$383,456.92</b>
<b>FUND 380</b>		<b>PARK PROJECT CONSTRUCTION</b>			
<b>Division:</b>	337	PARKS & REC PROJECTS			
BANK OF AMERICA		TXN00019342	219481	CITY OF RICHLAND - Plan review	\$49.25
FAMILY FARMS DBA		P054404 C14-36/PYMT 1	219544	REPLACE FENCE AND CONSTRUCT	\$43,724.82
		P054450 C14-37/PYMT 2		CONSTRUCT SIDEWALKS AT GALA PA	\$16,119.37



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FAMILY FARMS DBA	P054501	C14-38/PYMT 1	219544	CENTRAL HOWARD AMON PARK IRR	\$42,627.26
PLAYCORE WISCONSIN INC DBA	P054414	839016	219802	PERFORMANCE AND PAYMENT BOND	\$1,779.10
	P054414			CHANGE ORDER #1 PROVIDE MATERI	\$3,557.66
	P054414			GALA PARK PLAYGROUND CONTRACT	\$20,194.21
	P054561	839785	219591	GAMETIME #817424 3/8" FLAT WAS	\$1.30
	P054561			GAMETIME #304003 EXIT SECTION	\$707.20
	P054561			FREIGHT	\$334.42
	P054561			GAMETIME #812050 3/8" X 1" PIN	\$2.51
	P054561			GAMETIME #817334 3/8" LOCKWASH	\$0.45
	P054561			ADJUST SALES TAX	\$0.01
	P054561			GAMETIME #179493 FOOTBUCK ASSY	\$101.80
<b>PARKS &amp; REC PROJECTS TOTAL ****</b>					<b>\$129,199.36</b>
<b>PARK PROJECT CONSTRUCTION Total ***</b>					<b>\$129,199.36</b>
<b>FUND 385</b>	<b>GENERAL GOVT CONSTRUCTION</b>				
<b>Division:</b>	900	NON-DEPARTMENTAL			
STRATA INC	P054737	TR140448-IN	219607	FIELD PROFESSIONAL/DENSITY TES	\$2,725.50
<b>NON-DEPARTMENTAL TOTAL ****</b>					<b>\$2,725.50</b>
<b>GENERAL GOVT CONSTRUCTION Total ***</b>					<b>\$2,725.50</b>
<b>FUND 395</b>	<b>DELAWARE AVENUE LID 195</b>				
<b>Division:</b>	430	CAPITAL PROJECTS			
TRI CITY HERALD		12/2014-824	219698	LEGAL AD 14-8083	\$306.47
				LEGAL AD 14-8089	\$431.17
<b>CAPITAL PROJECTS TOTAL ****</b>					<b>\$737.64</b>
<b>DELAWARE AVENUE LID 195 Total ***</b>					<b>\$737.64</b>
<b>FUND 401</b>	<b>ELECTRIC UTILITY FUND</b>				
<b>Division:</b>	000				
CHEMSEARCH	P054646	1760708	219525	CLEANER DEGREASER & CONTACT	\$259.92
	P054646			SHIPPING CHARGES	\$19.87
GENERAL PACIFIC INC	P054467	1230617	219765	XFMR,PAD,3-PH 2500KVA 480Y/277	\$31,635.18
	P054467			XFMR,PAD,3-PH 750 KVA 480Y/277	\$29,052.67
HD SUPPLY POWER SOLUTIONS LTD	P054651	2727390-00	219770	PADLOCK EQUIPMENT FARGO GM-322	\$418.04
	P054651			COVER, CONNECTOR, UTILCO #CLL	\$100.85
	P054651	2727390-01		PADLOCK EQUIPMENT FARGO GM-322	\$836.08
PARAMOUNT SUPPLY COMPANY	S016051	074673/084953	219684	LUBRICANT, CORROSION-X	\$207.29
	S016051			SALES TAX ADJUSTMENT	(\$0.03)
	S016051			ADDITIONAL TAX ADJUSTMENT	(\$0.03)
PLASTIC DIP MOLDINGS	P054648	76893	219801	PRICE ADJUSTMENT	(\$0.01)



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PLASTIC DIP MOLDINGS	P054648	76893	219801	XFMR, BUSHING COVER, PDM4227	\$947.93
STONEMAN ELECTRIC SUPPLY	P054708	S101114549.001	219819	HANDHOLE LARGE, POLY CONCRETE,	\$3,648.96
	P054708	S101114549.002		VAULT COVER QUARTZITE SPLIT PAD,	\$1,433.52
<b>TOTAL ****</b>					<b>\$68,560.24</b>
<b>Division:</b>	501	BUSINESS SERVICES			
ARBAUGH & ASSOCIATES INC		1400	219646	ARBAUGH CONTRACT FEES-DEC'14	\$840.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$27.84
				287243288881 11/27-12/26/14	\$888.23
BANK OF AMERICA		TXN00019349	219481	SUBWAY -XFMR CLASS LUNCH	\$123.46
		TXN00019363		ABADAN-ELECTRICAL PRINTS	\$23.17
		TXN00019395		ROUND TABLE-XFMR CLASS LUNCH	\$115.33
		TXN00019480		ALBERTSONS-MEETING COFFEE	\$21.98
		TXN00019485		STARBUCKS-504/506 CITY MNGR MT	\$16.19
		TXN00019492		SPUDNUT-504/506 CITY MNGR MTG	\$16.89
		TXN00019495		AMAZON-WRITING PADFOLIO	\$14.99
		TXN00019499		NEWEGG-WRLS ERGONOMIC WAVE COM	\$169.66
		TXN00019556		OFFICE DEPOT-2015 CALNDRS,PENS	\$99.67
		TXN00019612		GOTOCITRIX-GOTOMEETING MO FEE	\$20.58
		TXN00019682		SHUTTLEFARE-REFUND TRIP NO 14-	(\$15.00)
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$638.48
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$4,840.00
NORTHWEST REQUIREMENTS UTILITIES INC		1773	219584	2015 NW RIVER PARTNERS SUPPORT	\$10,043.00
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$32.46
				POSTAGE 12/1-12/31/14	\$131.04
THE BANK OF NEW YORK MELLON		111-1635620	219609	2013 ELECTRIC BONDS ADMIN FEE	\$78.44
		111-1635623		2007 ELECTRIC BONDS ADMIN FEES	\$78.29
		111-1635626		2013 ELECTRIC SERIES A ADM FEE	\$78.44
		111-1636838	219694	2009 ELECTRIC BONDS ADMIN FEES	\$426.54
UNITED PARCEL SERVICE	S016134	000986641025	219620	GROUND PKG TO HJ ARNETT FOR PO	\$4.80
XEROX CORPORATION		077647822	219706	W7855 BASE CHRGS/PRINTS-DEC'14	\$76.32
		077647823	219637	W7845 BASE CHRGS/PRINTS - DEC	\$254.95
		077647824		W7855 BASE CHRGS/PRINTS - DEC	\$281.92
<b>BUSINESS SERVICES TOTAL ****</b>					<b>\$19,327.67</b>
<b>Division:</b>	502	ELECTRICAL ENGINEERING			
BANK OF AMERICA		TXN00019422	219481	IEEE-MEMBER DUES-HILL	\$192.00
		TXN00019566		CASA MIA-SHARED VALUES/502	\$175.00
		TXN00019632		TECHSTREET-ANSI ELECTRIC CODEB	\$227.43
		TXN00019670		SHUTTLEFARE-REFUND-TRIP NO 14-	(\$15.00)
HDR ENGINEERING INC	P054150	00196177-B	219772	C/O #1- INTERCONNECTION SUPPOR	\$783.69
	P054150			CONSULTING SERVICES FOR RES	\$4,727.24



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ISS-WONDERWARE	P054731	404924	219846	WONDERWARE CUSTOMER FIRST-STAN	\$9,529.65
REGULATORY COMPLIANCE SERVICES		M202/2015	219685	2015 PCB MGMT SUPPORT/CONSULT	\$395.00
SPIDAWEB LLC	P054760	511	219691	SW MNTNC&TECH SUPPORT(1SPIDA C	\$1,250.00
WATER SOLUTIONS INC		10138	219838	3 WTR MACHINES - JAN 2015	\$13.59
<b>ELECTRICAL ENGINEERING TOTAL ****</b>					<b>\$17,278.60</b>
<b>Division:</b>	503	POWER OPERATIONS			
ANOVAWORKS		39255	219511	DOT EXAM	\$110.00
BANK OF AMERICA		TXN00019328	219481	WAL-MART-CHIPS, SPOONS	\$13.06
		TXN00019376		HORIZON DIST/ICE CLEATS	\$236.85
		TXN00019450		GENERAL PACIFIC/XL BUSHING	\$181.24
		TXN00019600		GENERAL PACIFIC/BLANKET PINS	\$414.44
		TXN00019625		ALTEC CORP/ BLACK MATS	\$188.70
		TXN00019641		HORIZON/ICE CLEATS	\$78.95
		TXN00019661		ALTEC CORP/EYE BOLT,.ROLL PIN	\$62.74
BENTON PUD		72866300000-12/14	219736	WYE LIGHTS-BADGER REPEATER	\$11.95
BUILDERS HARDWARE & SUPPLY CO INC		S3376244.001	219654	CUT KEYS W/SYMBOL STAMPING	\$32.49
CITY OF RICHLAND		12/14-1901	219661	#1901 DROP BOX DISP/HAULING	\$456.72
		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$79.44
				CITY UTILITY BILLS/DEC 2014	\$2,439.01
		12/2014-28	219661	#28 RHLD COMM TONS-LANDFILL	\$102.56
DENNY'S		01/01/15	219759	OT MEALS 01/01/15	\$28.51
NORTHWEST PUBLIC POWER ASSOCIATION		112927	219797	LINEMAN TRANSFORMER TRNG-2014	\$4,738.18
TYNDALE ENTERPRISES INC		846583	219700	FIRE RETARDENT CLOTHING-2014	\$3,259.50
UNITED RENTALS INC		125004765-001	219701	WATER TRUCK RENTAL 12/15-1/12	\$5,060.54
<b>POWER OPERATIONS TOTAL ****</b>					<b>\$17,494.88</b>
<b>Division:</b>	504	SYSTEMS DIVISION			
ADVANCED UTILITY SYSTEMS	P054768	XT00093398	219639	MVRS FORMAT CHANGE	\$4,725.00
BANK OF AMERICA		TXN00019310	219481	HOME DEPOT-TRAILER STUDS, SCRW	\$142.66
		TXN00019327		HARBOR FREIGHT-POLY IND SVC	\$146.19
		TXN00019335		GENERAL PACIFIC-50 SENTINAL BA	\$368.22
		TXN00019409		JADE LEARNING-VER STEEG EL TRN	\$50.00
		TXN00019429		TARGET-CERTIFICATE FRAME	\$18.40
		TXN00019456		BEST BUY-MONITOR EXT CABLES	\$21.64
		TXN00019466		BEST BUY-MONITOR MNTS FL MOTIO	\$216.58
		TXN00019467		DELL-19 INCH MONITOR	\$189.51
		TXN00019470		BEST BUY-CRED MONITOR MNTS FL	(\$216.58)
		TXN00019471		BRUTZMANS-2 MONITR ARM MNTS	\$477.60
		TXN00019585		DELL-27 INCH MONITOR	\$337.88
		TXN00019605		HOME DEPOT-EYE WSH BUCKET	\$10.31
		TXN00019644		HORIZON/ICE CLEATS	\$171.26



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$1,458.77
OXARC INC		R315681	219683	MULTI GAS CYLINDER RENTAL	\$63.08
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4120189	219622	UTILITIES LOCATE SERVICE FOR	\$146.09
WASTE MANAGEMENT		0091639-1919-7	219631	POL SRVCS-1032 UNIVERSITY DR	\$107.22
<b>SYSTEMS DIVISION TOTAL****</b>					<b>\$8,433.83</b>
<b>Division:</b>	505	ENERGY POLICY MGMT			
AIR TIGHT REMODELING		170-102	219509	1111 LONG-REBATE-WINDOWS	\$240.00
ALL PHASE REFRIGERATION & HEATING	P054444	23117	219480	EE LOAN: A JACKSON, 303 GAGE #	\$7,039.50
BANK OF AMERICA		TXN00019463	219481	STAPLES-CORRECTION TAPE/TABS/S	\$68.19
BENTON COUNTY AUDITOR/WEATHERWISE	P054723	112180 RELEASE	219731	J SCHUG-RELEASE LIEN; AC# 1121	\$72.00
	P054723	141520 RELEASE		I EVENSON-RELEASE LIEN; AC# 14	\$72.00
	P054723	150220		I SAMPSON-RECORD LIEN; AC# 150	\$72.00
	P054723	161740		K PITTS-RECORD LIEN; AC# 16174	\$72.00
	P054723	280500		P GREEN-RECORD LIEN; AC# 28050	\$72.00
	P054723	422880 RELEASE		S YABUSAKI-LIEN RELEASE; AC#	\$72.00
	P054723	82400 RELEASE		W THOMSON-RELEASE LIEN; AC# 82	\$72.00
	P054723	840780 RELEASE		J LUKACS-RELEASE LIEN; AC# 840	\$72.00
	P054723	870140		T GAMMON-RECORD LIEN; AC# 8701	\$72.00
	P054723	880400 RELEASE		S SMITH-RELEASE LIEN; AC# 8804	\$72.00
BOB RHODES HEATING & A/C INC	P054605	080407	219519	EE LOAN: C CEARLOCK, 135 SHERM	\$8,806.92
		080781		1609 JADWIN-REBATE-HP	\$1,000.00
CHINOOK HEATING & AIR INC		21427	219526	118 BREMMER-REBATE-HP	\$1,000.00
CITY OF RICHLAND		100600	219529	416 WRIGHT-REBATE-INS/WIN	\$1,159.70
		15-007 SENGER	219750	BPA MTG/PORTLAND/SENGER	\$567.63
		150220	219662	709 WINSLOW-REBATE-WIN	\$962.04
		693300	219529	135 SHERMAN-REBATE-HP/PTCS	\$1,200.00
		71280		1416 AGNES-REBATE/WIN	\$528.12
		713960	219662	315 GULF CT-REBATE-HP/PTCS/WIN	\$2,507.42
		761560		303 GAGE BLVD #101-REBATE-HP	\$1,000.00
CONAGRA FOODS LAMB WESTON INC		11128-FY2015-0009	219756	2013 SAINT-REBATE-COMM LIGHTIN	\$3,355.00
DAYCO HEATING & AIR		40763	219534	1409 PERKINS-REBATE-HP	\$1,000.00
DELTA HEATING & COOLING INC		23042	219535	804 TORBETT-REBATE-HP	\$1,000.00
		23043		806 TORBETT-REBATE-HP	\$1,000.00
EDGEMON, SANDI		15-002 EDGEMON	219665	PPC MTG/PORTLAND/EDGEMON	\$211.05
EFFICIENCY SOLUTIONS LLC		12-14	219540	DEC/14 CONSERV INSPECTS	\$2,472.00
ENERGY INCENTIVES INC		CORDEC2014	219543	EE INSPECTIONS-DEC	\$1,310.00
		CORNOV2014		EE INSPECTIONS-NOV	\$1,742.50
		COROCT2014		EE INSPECTIONS-OCT	\$2,130.00
GLASS NOOK INC		64096	219550	503 STAGECOACH-REBATE-WINDOWS	\$90.00
	P054571	65297		EE LOAN: JERRY JOHNSON 315 GUL	\$5,107.03
	P054603	65305		EE LOAN: P SMITH, 1416 AGNES -	\$1,435.67



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GLASS NOOK INC		65645	219550	1612 JOHNSTON-REBATE-WINDOWS	\$1,024.50
IWI INC		69766	219561	517DELAFIELD-REBATE-INSULATION	\$999.00
		70280		147 SPENGLER-REBATE-INSULATION	\$378.56
M CAMPBELL & COMPANY INC		664246	219572	749 CANYON-REBATE-HP	\$1,000.00
		675372		1174 ENGLEWOOD-REBATE-HP	\$1,000.00
		688982		643 BIRCH-REBATE-HP	\$1,000.00
		689751		238 PIPER-REBATE-HP	\$1,000.00
		689895		1915 JONES RD-REBATE-HP	\$1,000.00
MR INSULATION CO INC		103963	219583	2237 DAVISON-REBATE-WINDOWS	\$462.00
PERFECTION GLASS		9936412563	219589	624 SAINT-REBATE-WINDOWS	\$1,248.06
		9936414966		1114MCPHERSON-REBATE-WINDOWS	\$990.42
		9936414968		1112 MCPHERSON-REBATE-WINDOWS	\$935.04
		9936415402		147 PATTON-REBATE-WINDOWS	\$1,768.68
		9936415454		2601APPALOOSAWAY-REBATE-WINDOW	\$476.76
		9936415565		70 MCMURRAY-REBATE-WINDOWS	\$763.56
		9936415599		201 BERNARD-REBATE-WINDOWS	\$254.94
ROBERTS CONSTRUCTION INC		3398	219598	1108 ELM-REBATE-WINDOWS	\$1,032.20
	P054719	3402	219812	EE LOAN: I SAMPSON, 709 WINSLO	\$9,173.01
SMITH INSULATION INC	P054563	13298-COFR	219602	EE LOAN: S NICKESON, 416 WRIGH	\$4,085.89
	P054559	13298-COFR-A		EE LOAN: S NICKESON, 416 WRIGH	\$1,100.60
TRANS UNION LLC		12402874	219614	CREDIT REPORT-GREEN & PITTS	\$19.56
TRI CITY GLASS INC		526733	219618	97 CULLUM-REBATE-WINDOWS	\$940.38
WATER SOLUTIONS INC		10138	219838	3 WTR MACHINES - JAN 2015	\$17.38
WHITNEY, CLINT		15-001 WHITNEY	219705	PPC MTG/PORTLAND/WHITNEY	\$211.05

## ENERGY POLICY MGMT TOTAL \*\*\*\*

\$78,534.36

Division: 506 TECHNICAL SERVICES

BANK OF AMERICA		TXN00019362	219481	LOWES-18V DRILL, LED FLD LTS,	\$250.35
		TXN00019433		JADE LEARNING- MCMAHON EL TRNG	\$185.00
		TXN00019662		IMSA-CARMONA MEMBER RENEWAL	\$75.00
		TXN00019664		IMSA-NEALEY MEMBER RENEWAL	\$75.00
		TXN00019683		IMSA-BLAIN MEMBER RENEWAL	\$75.00
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$1,168.77
TWIN CITY METALS INC		86047	219699	ALUMINUM FLAT BAR	\$19.88

## TECHNICAL SERVICES TOTAL \*\*\*\*

\$1,849.00

## ELECTRIC UTILITY FUND Total \*\*\*

\$211,478.58

FUND 402 WATER UTILITY FUND

Division: 000

RC OF WASHINGTON		2014 BROOKSHIRE	219595	BROOKSHIRE EST LATECOMER FEES	\$597.50
------------------	--	-----------------	--------	-------------------------------	----------

## TOTAL \*\*\*\*

\$597.50



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division: 410 WATER CAPITAL PROJECTS</b>					
AMERICAN ROCK PRODUCTS INC		219740	219725	CONCRETE-WTP	\$380.54
BEAVER BARK & ROCK		659608	219729	CONCRETE-WTP	\$129.21
FASTENAL COMPANY		WARIC47522	219761	HEX CAP SCREWS	\$81.04
HD FOWLER COMPANY INC		I3821772	219768	2" BRASS ELL	\$48.24
HD SUPPLY WATERWORKS LTD	S016095	D401025	219771	24" BLIND FLANGE, DUCTILE IRON	\$826.52
	S016095			FREIGHT	\$59.73
	S016095	D401157		24" FLANGED COUPLING ADAPTER,	\$1,551.14
	S016095			30" DOUBLE STRAP SERVICE SADDL	\$290.90
LINDSAY SALES HOLDING COMPANY DBA	P052094	4632	219676	HORN RAPIDS IRRIGATION PUMP	\$3,200.00
PRO BUILD COMPANY LLC		71454069	219594	12" WEDGES	\$13.02
RH2 ENGINEERING INC	P054457	61849	219689	FUTURE WATER TREATMETN PLANT S	\$984.40
STONEWAY ELECTRIC SUPPLY		S101129389.001	219819	ELBOWS, PVC COUPLING, DUCTTAPE	\$24.47
		S101130185.001		ELBOWS, PVC COUPLING	\$14.52
<b>WATER CAPITAL PROJECTS TOTAL ****</b>					<b>\$7,603.73</b>
<b>Division: 411 WATER ADMINISTRATION</b>					
ARBAUGH & ASSOCIATES INC		1400	219646	ARBAUGH CONTRACT FEES-DEC'14	\$540.00
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
LAW OFFICE OF THOMAS M PORS	P054539	390	219569	WATER RIGHTS MANAGEMENT STRATE	\$140.00
RH2 ENGINEERING INC		61848	219689	WATER HYDRAULIC MODELING-DEC	\$4,400.14
THE BANK OF NEW YORK MELLON		111-1635587	219609	2014 WATER BONDS ADMIN FEES	\$39.64
		111-1635605		2012 WATER SEWER BOND ADMN FEE	\$39.15
<b>WATER ADMINISTRATION TOTAL ****</b>					<b>\$7,578.93</b>
<b>Division: 412 WATER OPERATIONS</b>					
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$150.62
BANK OF AMERICA		TXN00019332	219481	GREEN RIVER COMM - TRAINING -	(\$280.00)
BENTON FRANKLIN HEALTH DISTRICT		6911	219653	WATER SAMPLES	\$2,512.00
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$25,663.96
GREEN RIVER COMMUNITY COLLEGE/WOW		B5274/2015 TEST	219553	BAT TEST - TALLENT	\$145.00
ISS-WONDERWARE	P054731	404924	219846	WONDERWARE CUSTOMER FIRST-STAN	\$2,858.90
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$10.29
UNITED PARCEL SERVICE	S016134	000986641025	219620	GROUND PKG TO XYLEM FOR WATER	\$6.81
<b>WATER OPERATIONS TOTAL ****</b>					<b>\$31,067.58</b>
<b>Division: 413 WATER MAINTENANCE</b>					
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$257.20
BANK OF AMERICA		TXN00019339	219481	CARROLL EMERSON - PUMP STATION	\$26.01
				CARROLL EMERSON - SHIPPING	\$10.95
		TXN00019421		M2M COMM - DEC BATTELLE BOOSTE	\$9.95
		TXN00019620		AWWA - SHIPPING	\$9.50
				AWWA - TRAINING MANUAL	\$87.00





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019646	219481	OFFICE DEPOT - OFFICE SUPPLIES	\$197.96
		TXN00019658		OFFICE DEPOT - INK CARTRIDGES	\$37.00
		TXN00019659		OFFICE DEPOT - TACKS	\$4.74
		TXN00019667		OFFICE DEPOT TRI-FOLD BOARDS	\$14.95
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$821.29
				CITY UTILITY BILLS/DEC 2014	\$63.18
				CITY UTILITY BILLS/DEC 2014	\$32.06
				CITY UTILITY BILLS/DEC 2014	\$27.16
				CITY UTILITY BILLS/DEC 2014	\$15.23
				CITY UTILITY BILLS/DEC 2014	\$4.26
				CITY UTILITY BILLS/DEC 2014	\$50.98
GREEN RIVER COMMUNITY COLLEGE/WOW		B3583/2015 TEST	219553	BAT TEST-LOVE	\$145.00
		B4096/2015 TEST		BAT TEST-CRATER	\$145.00
HARBOR FREIGHT TOOLS USA INC		672935	219555	TIE DOWN	\$14.07
KELLEY'S TELE-COMMUNICATIONS INC		276301012015	219783	ANSWERING SERVICE - JAN 2015	\$62.67
PORT OF BENTON		0036527-IN	219592	HORN RAPID IRRIGATION-2015	\$1,128.40
PRO BUILD COMPANY LLC		71454199	219805	WOOD STAKES	\$32.57
RICHLAND ACE HARDWARE		208876	219809	FLOORING KNIFE	\$9.22
		44735		18V BATTERY, MASON HAMMER	\$138.99
		44806		ROLLERS	\$3.79
STONEWAY ELECTRIC SUPPLY		S101131762.001	219819	WASHERS, BOLTS, NIPPLES	\$311.85
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		0025467	219695	CRANE INSPECTION/LOAD TESTS	\$236.09
UNITED PARCEL SERVICE	S016146	000986641035	219831	3 NDA PKGS TO EDGE ANALYTICAL	\$32.57
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4120189	219622	UTILITIES LOCATE SERVICE FOR	\$24.35
XEROX CORPORATION		077647822	219706	W7855 BASE CHRNG/PRINTS-DEC'14	\$51.71
WATER MAINTENANCE TOTAL ****					\$4,005.70
WATER UTILITY FUND Total ***					\$50,853.44
<b>FUND 403</b>	<b>WASTEWATER UTILITY FUND</b>				
<b>Division:</b>	000				
RC OF WASHINGTON		2014 BROOKSHIRE	219595	BROOKSHIRE EST LATECOMER FEES	\$5,239.08
<b>TOTAL ****</b>					<b>\$5,239.08</b>
<b>Division:</b>	420	<b>SEWER ADMINISTRATION</b>			
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
THE BANK OF NEW YORK MELLON		111-1635587	219609	2014 WATER BONDS ADMIN FEES	\$39.63
		111-1635605		2012 WATER SEWER BOND ADMN FEE	\$39.14
<b>SEWER ADMINISTRATION TOTAL ****</b>					<b>\$2,498.77</b>
<b>Division:</b>	421	<b>SEWER CAPITAL PROJECTS</b>			
ANDRITZ SEPARATION INC	S016004	8480051993	219643	RDT PILOT TESTING PER TECHNICA	\$16,200.00
BATE'S ROOFING LLC	P054362	14-34 RETAINAGE	219514	WWTF DIGESTER #1 INSULATION -	\$2,250.00



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ELECTRICAL RELIABILITY SERVICES INC	P054600	1113358	219541	30 DAY LOAD MONITORING- 2 CIRC	\$4,462.00
JUB ENGINEERS INC	P053972	91278	219565	WASTEWATER GENERAL PLAN - C76-	\$15,929.35
	P053972	91652		WASTEWATER GENERAL PLAN - C76-	\$18,885.60
LAMPSON INTERNATIONAL LLC	S016040	55407	219567	PERMITS	\$162.45
	S016040			CRANE SERVICES TO UNLOAD AND	\$1,218.38
<b>SEWER CAPITAL PROJECTS TOTAL****</b>					<b>\$59,107.78</b>
<b>Division:</b>	422	SEWER OPERATIONS			
ANOVAWORKS		39236	219511	HEP B SURFACE ANTIBODY	\$52.00
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$160.73
BANK OF AMERICA		TXN00019351	219481	ONLINE LABELS - weatherproof I	\$54.90
		TXN00019449		WOODS END LABS/COMPOST TEST KI	\$205.31
		TXN00019536		CARROLL EMERSON - heater motor	\$183.84
		TXN00019552		AMAZON - extension cable compo	\$41.98
		TXN00019553		AMAZON - 30amp fuse compost	\$11.33
		TXN00019559		AMAZON - solar panel kit compo	\$712.17
		TXN00019570		AMAZON - wave inverter compost	\$248.87
		TXN00019584		STAPLES - envelopes, binder cl	\$74.24
BENTON FRANKLIN HEALTH DISTRICT		6935	219735	TKN, NITRATE/NITRITE, PHOSPHAT	\$116.00
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$19,161.83
		12/2014-25	219528	#25 BIOSOLIDS	\$2,470.53
FASTENERS INC		S150829.001	219762	BANDING STRAPS	\$135.75
		S4150223.001		CHANNELLOCK TOOL SET	\$141.17
		S4150223.002		SWIVEL CASTERS	\$59.73
		S4150932.001		BORE BLADE, RECIP SAW PACK	\$49.27
		S4150932.002		BORE BLADES	\$14.15
		S4151081.001		SCREWS	\$90.93
HARBOR FREIGHT TOOLS USA INC		675022	219555	SOLAR POWER KIT	\$284.79
ISS-WONDERWARE	P054731	404924	219846	WONDERWARE CUSTOMER FIRST-STAN	\$6,670.75
JT AUTOMOTIVE PARTS INC DBA		324520	219776	VACUUM CAP KIT	\$3.03
OXARC INC		R315677	219798	CYLINDER RENTAL	\$15.51
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$19.43
RICHLAND ACE HARDWARE		44674	219809	HEAT LAMP BULB	\$9.76
		44694		BUCKET, SHOP TOWELS, SPONGE	\$67.80
		44844		CONNECTORS, COUPLINGS	\$29.83
ROGERS MACHINERY COMPANY INC		974536	219599	REMIT SALES TAX 16141635	\$2.48
STONEWAY ELECTRIC SUPPLY		S101121829.001	219819	CONDUCTOR CAPS	\$83.91
		S101123770.001		WIRING, COVER, WASHER	\$26.89
		S101130649.001		VAPOR LAMP BULBS	\$33.35
TACOMA SCREW PRODUCTS INC		22109288	219821	BALL VALVE, HOSE BARB	\$48.78
		22109693		SS NPLES, TAPE, LOCKING PLIERS	\$102.19
UNITED PARCEL SERVICE	S016146	000986641035	219831	NEXT DAY AIR PKG TO BDP INDUST	\$74.24



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UNITED PARCEL SERVICE	S016146	000986641035	219831	HANDLING CHARGE FOR PKG TO ALS	\$9.00
	S016146			GROUND PKG TO ALS FOR WWTP	\$10.38
	S016146			HANDLING CHARGE FOR PKG TO BDP	\$9.00
WASTE MANAGEMENT		0091640-1819-5	219631	POL SRVCS-COMPOST PAD	\$107.22
XEROX CORPORATION		077647790	219848	W5135 XEROX LEASE - DEC	\$164.66
<b>SEWER OPERATIONS TOTAL ****</b>					<b>\$31,757.73</b>
<b>Division:</b>	423	SEWER MAINTENANCE			
ABADAN INC		ARIN053059	219720	COLOR COPIES	\$16.49
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$168.38
BANK OF AMERICA		TXN00019341	219481	WAL-MART - PHONE CHARGER	\$16.20
		TXN00019354		FRED-MEYER - soda Schoenberg f	\$7.64
		TXN00019360		YOKE'S - schoenberg farewell/t	\$25.57
		TXN00019573		TMG SERVICES INC - flex tubing	\$203.60
FASTENERS INC		S4148692.001	219762	BANDSAW BLADE	\$27.63
		S4151122.001		SUPER STINGER BATTERY	\$93.37
GREEN RIVER COMMUNITY COLLEGE/WOW	P054740	B4721/2015	219552	BACKFLOW ASSEMBLY TESTER	\$42.00
HARBOR FREIGHT TOOLS USA INC		671329	219555	CIRCUIT TESTER	\$4.32
		672936		TOOL BOX/TOOL HOLDER	\$27.05
		674747		FLUID PUMP	\$10.82
		680146		PIN ASSORTMENT	\$9.52
JT AUTOMOTIVE PARTS INC DBA		324969	219776	BATTERIES, CLEANING CLOTH	\$34.48
KELLEY'S TELE-COMMUNICATIONS INC		276301012015	219783	ANSWERING SERVICE - JAN 2015	\$62.66
PRO BUILD COMPANY LLC		71454093	219805	2X4-LUMBER	\$16.06
		71454104		2X4-LUMBER	\$4.39
TACOMA SCREW PRODUCTS INC		22109243	219821	NITRILE GLOVES	\$45.09
		22109335		ELECTRICAL TAPE, GREASE GUN	\$53.55
		22109526		HEX BITS, SILICONE GASKET MKR	\$41.88
THE DRAIN SURGEON		32073	219825	SNAKE LINE - 1211 STEVENS	\$483.27
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		0025467	219695	CRANE INSPECTION/LOAD TESTS	\$118.05
UTILITIES UNDERGROUND LOCATION CENTER	P053568	4120189	219622	UTILITIES LOCATE SERVICE FOR	\$24.35
WHITNEY EQUIPMENT COMPANY INC	P054453	77476	219704	PUMP FOR COLUMBIA POINT LS - 6	\$6,723.73
	P054453			FREIGHT	\$159.38
<b>SEWER MAINTENANCE TOTAL ****</b>					<b>\$8,419.48</b>
<b>WASTEWATER UTILITY FUND Total ***</b>					<b>\$107,022.84</b>
<b>FUND</b>	<b>404</b>	<b>SOLID WASTE UTILITY FUND</b>			
<b>Division:</b>	431	SOLID WASTE ADMINISTRATION			
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
THE BANK OF NEW YORK MELLON		111-1636123	219609	2010 SOLID WASTE BOND ADM FEES	\$54.61
<b>SOLID WASTE ADMINISTRATION TOTAL ****</b>					<b>\$2,474.61</b>



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division:</b>	432	SOLID WASTE COLLECTION			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$61.83
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$189.53
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$2.63
<b>SOLID WASTE COLLECTION TOTAL ****</b>					<b>\$253.99</b>
<b>Division:</b>	433	SOLID WASTE DISPOSAL			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$30.82
BANK OF AMERICA		TXN00019323	219481	DELTA AIR-BAGGAGE FEE-J.MARLOW	\$25.00
		TXN00019345		GO EXPRESS-GROUND TRNSPT-M.CHI	\$20.00
		TXN00019355		TRICITIES AIRPT-PARKING FEE	\$36.00
BENTON COUNTY SHERIFF'S OFFICE		11/14-WORK CREW	219733	WORK CREW II-NOVEMBER	\$6,836.51
CAROLINA SOFTWARE	P054758	56660	219656	WASTEWORX SOFTWARE SUPPORT AN	\$250.00
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$2,693.41
HARBOR FREIGHT TOOLS USA INC		670087	219555	TAPE/AIR HOSE/COUPLERS	\$83.01
SUAREZ, VALERIE		MILEAGE2014	219608	MILEAGE 10/7-12/23/14	\$50.96
<b>SOLID WASTE DISPOSAL TOTAL ****</b>					<b>\$10,025.71</b>
<b>SOLID WASTE UTILITY FUND Total ***</b>					<b>\$12,754.31</b>
<b>FUND 405</b>	<b>STORMWATER UTILITY FUND</b>				
<b>Division:</b>	000				
RC OF WASHINGTON		2014 BROOKSHIRE	219595	BROOKSHIRE EST LATECOMER FEES	\$112.13
<b>TOTAL ****</b>					<b>\$112.13</b>
<b>Division:</b>	440	STORMWATER CAPITAL PROJECTS			
HDR ENGINEERING INC	P054264	00431328-H	219557	STORMWATER MANAGEMENT PLAN-123	\$8,068.96
URS CORPORATION	P054281	6135340	219621	STORMWATER OUTFALL IMPROVEMENT	\$11,534.79
<b>STORMWATER CAPITAL PROJECTS TOTAL ****</b>					<b>\$19,603.75</b>
<b>Division:</b>	441	STORMWATER			
AT&T WIRELESS		12/14-28724328888	219727	287243288881 11/27-12/26/14	\$14.22
BANK OF AMERICA		TXN00019478	219481	SPUDNUT - stormwater training	\$27.00
BENTON COUNTY SHERIFF'S OFFICE		11/14-WORK CREW	219733	WORK CREW II-NOVEMBER	\$304.64
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$381.75
		12/2014-17	219528	#17 STREET SWEEPINGS	\$920.00
<b>STORMWATER TOTAL ****</b>					<b>\$1,647.61</b>
<b>STORMWATER UTILITY FUND Total ***</b>					<b>\$21,363.49</b>
<b>FUND 406</b>	<b>GOLF COURSE FUND</b>				
<b>Division:</b>	336	GOLF COURSE			
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
<b>GOLF COURSE TOTAL ****</b>					<b>\$2,420.00</b>



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GOLF COURSE FUND Total ***					\$2,420.00
<b>FUND 407</b>	<b>MEDICAL SERVICES FUND</b>				
<b>Division:</b>	121	AMBULANCE			
BANK OF AMERICA		TXN00019308	219481	MARKETLAB - DRAWER, DIVIDERS	\$164.32
		TXN00019312		CONTERRA INC - AIRWAY KIT	\$284.47
		TXN00019313		THOMAS EMS - DRUG CASE	\$266.43
		TXN00019319		MARKETLAB - TRAY, WIRE RACK	\$99.44
		TXN00019324		THOMAS - ALS PACK, DRUG CASE	\$590.12
		TXN00019329		THOMAS EMS - DRUG CASE	\$94.91
		TXN00019343		AMAZON - QUANTUM BINS	\$74.16
		TXN00019353		AMAZON - QUANTUM DIVIDERS	\$75.95
		TXN00019359		AMAZON - QUANTUM BINS	\$74.16
		TXN00019368		AMAZON - QUANTUM BINS	\$74.16
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$723.04
COLUMBIA BASIN COLLEGE	P054745	25506	219753	ACLS FEES - FALL QTR '14	\$104.40
	P054745			ACLS/PALS FEES - FALL QTR '14	\$208.80
OXARC INC		PSV8956	219585	MEDICAL OXYGEN	\$10.82
		PSV8957		MEDICAL OXYGEN	\$29.88
		PSV8959		MEDICAL OXYGEN	\$40.70
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$237.35
POCKETINET COMMUNICATIONS INC		70422	219803	STATION INTERNET FEES-JAN 15	\$46.75
STERICYCLE INC		3002849784	219605	BIO WASTE DISPOSAL FEE	\$47.79
AMBULANCE TOTAL ****					\$3,247.65
MEDICAL SERVICES FUND Total ***					\$3,247.65
<b>FUND 408</b>	<b>BROADBAND FUND</b>				
<b>Division:</b>	460	BROADBAND ADMINISTRATION			
DAILY JOURNAL OF COMMERCE		3296028	219758	LEGAL AD 15-0002 FIBER BUILDS	\$147.40
FOSTER PEPPER PLLC		1091537	219546	BOND ISSUE-LEGAL SERVICES	\$2,420.00
HANFORD AREA ECONOMIC INVESTEMENT FUND		58-01-01/PYMT 1	219554	C120-13 FIBER LOAN 58-01-01	\$15,237.86
				C120-13 FIBER LOAN 58-01-01	\$706.80
THE BANK OF NEW YORK MELLON		111-1635840	219609	2013-A LTGO BONDS ADMIN FEES	\$26.90
		111-1635880		2013 LTGO BONDS ADMIN FEES	\$26.89
BROADBAND ADMINISTRATION TOTAL ****					\$18,565.85
BROADBAND FUND Total ***					\$18,565.85
<b>FUND 501</b>	<b>CENTRAL STORES FUND</b>				
<b>Division:</b>	903	CENTRAL STORES			
XEROX CORPORATION		077647834	219848	C95 PRINT SHOP COPIER USAGE	\$445.96



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XEROX CORPORATION		077647836	219848	C75-PRINT SHOP COPIER LEASE	\$941.58
<b>CENTRAL STORES TOTAL ****</b>					<b>\$1,387.54</b>
<b>CENTRAL STORES FUND Total ***</b>					<b>\$1,387.54</b>
<b>FUND 502</b>	<b>EQUIPMENT MAINTENANCE FUND</b>				
<b>Division:</b>	214	<b>EQUIPMENT MAINTENANCE</b>			
A & E TOWING LLC		3003	219719	TOW VEH 5039 WO 38035	\$452.86
ALAMO SALES CORPORATION		4776367-RI	219724	CEC .75X6X48 VEH 6581 WO38005	\$2,168.92
ASE		ORD-888209-G5J3G0	219726	ASE TESTING KIMBALL, JERRY	\$106.00
B AND B TRAILERS LLC		908	219728	TONGUE JACK VEH 4108 WO 38009	\$97.74
BANK OF AMERICA		TXN00019579	219481	HARBOR FREIGHT/FOLDABLE CRANE	\$305.33
		TXN00019608		E-ONE/DIMMER SWITCH	\$81.16
BLUELINE EQUIPMENT CO LLC		27620P	219738	ASSY SWITC VEH 6528 WO 38037	\$102.03
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$3,944.30
COMMERCIAL TIRE INC		204613	219755	ROTATE TIRES VEH 3280 WO38090	\$103.18
		204614		TIRE VEH 3310 WO 38091	\$412.95
		204615		TIRE VEH 2429 WO 38094	\$165.86
		204635		FLAT REPAIR VEH 3232 WO 38092	\$45.07
		204636		FLAT REPAIR VEH 3222 WO 38089	\$29.33
		204679		TIRE VEH 6567	\$100.01
		204680		TIRE VEH 7137 WO 38097	\$50.49
		204703		TIRE REPAIR VEH 7146 WO 38117	\$90.14
		204704		MT/DSMT TRUCK VEH 3212 WO38116	\$27.16
CONNELL OIL INC		0102452-IN	219531	LUBE AND OIL PRODUCTS	\$2,877.76
		0105945-IN	219757	OIL VEH 3320 WO 37945	\$307.88
		0106193-IN	219531	TURBINE OIL VEH 6545 WO 38026	\$570.02
FASTENERS INC		S4146740.001	219762	HAND CLEANER/CAP SCREWS	\$169.52
		S4152616.001		TIE WRAP	\$64.04
		S4152616.002		TIE WRAP	\$9.76
		S4154833.001		LATEX GLOVES	\$312.51
FINAL TOUCH UPHOLSTERY		25943	219666	SEATS VEH 3302 WO 37656	\$400.71
		25959		SEAT VEH 7112 WO 37460	\$81.23
		25977		SEATS VEH 7107 WO 37863	\$357.39
GENUINE AUTO GLASS OF TRI CITIES LLC		606274	219549	TINTED LAM VEH 7123 WO 38098	\$265.34
		606345	219766	GLASS VEH 3281 WO 38103	\$233.49
GROVER DYKES AUTO GROUP INC DBA		352412	219767	ELEMENT SP-O KIT 5037 WO 37772	\$132.30
		352494		SENSOR VEH 3329 WO 37771	\$81.25
		353400		MOULDING VEH 2399 WO 37941	\$87.16
		353606		SOR WIRE VEH 2414 WO 38018	\$40.52
		353621		216 MODULE VEH 3295 WO 38020	\$170.07
		353662		CLOCKSPRING VEH 3295 WO 38020	\$87.98



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
GROVER DYKES AUTO GROUP INC DBA		353889	219767	ARP STUDS/GASKETS V5040 W38095	\$2,247.42
		353931		VALVE CLIPS VEH 5040 WO 38095	\$21.81
		353939		PLATE MOUNTING VEH5040 W038095	\$1,277.77
		353965		ORING KIT VEH 5040 WO 38095	\$38.05
		354052		ELEMENT VHE 5040 WO 38147	\$26.50
		CM349865A		CORE RETURNS VEH 3265 WO 37145	(\$114.03)
		CM350111		CORE RETURN VEH 3265 WO 37145	(\$1,726.74)
HD INDUSTRIES INC		CM350128		CORE RETURN VEH 3265 WO 37145	(\$543.00)
		22262	219769	HYD OIL/PUMP VEH 3247 WO37990	\$373.30
HOTSY OF SPOKANE		20391	219775	CARBON-ATE PLUS SOAP	\$2,579.25
JT AUTOMOTIVE PARTS INC DBA		322899	219564	ELCT CONNCTR VEH 6585 WO 38106	\$14.35
		323128		BARRICADE HOSE VEH 7107 38104	\$33.30
		323129		HYDRAUL FIL VEH 7107 WO 38104	\$5.54
		324349	219776	UTIL LAMP VEH 3321 WO 38008	\$60.93
		324349-TAX		ADJ TAX VEH 3321 WO 38008	\$0.17
		324386		FILTERS VEH 6545 WO 38026	\$114.49
		324386-TAX		ADJ TAX VEH 6545 WO 38026	\$0.32
		324406		V-BELT VEH 6545 WO 38026	\$13.59
		324406-TAX		ADJ TAX VEH 6545 WO 38026	\$0.04
		324412		TRLR WIRE VEH 2345 WO 38028	\$16.28
		324412-TAX		ADJ TAX VEH 2345 WO 38028	\$0.04
		324420		FILTERS VEH 2369 WO 38030	\$16.29
		324420-TAX		ADJ TAX VEH 2369 WO 38030	\$0.04
		324435		BATTERY VEH 2369 WO 38045	\$217.26
		324435-TAX		ADJ TAX VEH 2369 WO 38045	\$0.60
		324440		AIR FILTER VEH 7090 WO 38102	\$101.66
		324440-TAX		ADJ TAX VEH 7090 WO 38102	\$0.28
		324465		RODENT REPEL VEH 2414 WO 38018	\$193.14
		324465-TAX		ADJ TAX VEH 2414 WO 38018	\$0.54
		324467		EXHAUST FLUID VEH 3313 WO38044	\$10.82
		324467-TAX		ADJ TAX VEH 3313 WO 38044	\$0.03
		324481		GASKET SEAL VEH 2369 WO 38046	\$5.62
		324481-TAX		ADJ TAX VEH 2369 WO 38046	\$0.02
		324482		THERMOSTAT VEH 2274 WO 38043	\$10.23
		324482-TAX		ADJ TAX VEH 2274 WO 38043	\$0.03
		324511		GASKET SEALER VEH2369 WO38046	\$33.01
		324511-TAX		ADJ TAX VEH 2369 WO 38046	\$0.09
		324513		FILTERS VEH 2314 WO 38059	\$11.99
		324513-TAX		ADJ TAX VEH 2314 WO 38059	\$0.03
		324527		BELTS VEH 7122 WO 37925	\$125.69
		324527-TAX		ADJ TAX VEH 7122 WO 37925	\$0.46



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		324546	219776	EXHAUST FLUD VEH 3332 WO 38084	\$10.82
		324546-TAX		ADJ TAX VEH 3332 WO38084	\$0.03
		324547		FILTERS VEH 1201 WO 38062	\$18.95
		324547-TAX		ADJ TAX VEH 1201 WO 38062	\$0.06
		324550		FILTERS VEH 2314 WO 38059	\$3.80
		324550-TAX		ADJ TAX VEH 2314 WO 38059	\$0.01
		324554		FUSE VEH 3329 WO 38085	\$9.83
		324554-TAX		ADJ TAX VEH 3329 WO 38085	\$0.03
		324583		FILTERS VEH 2420 WO 38087	\$16.08
		324583-TAX		ADJ TAX VEH 2420 WO 38087	\$0.05
		324592		FILTERS VEH 3282 WO 38051	\$134.70
		324592-TAX		ADJ TAX VEH 3282 WO 38051	\$0.38
		324612		FILTERS VEH 1209 WO 38070	\$18.95
		324612-TAX		ADJ TAX VEH 1209 WO 38070	\$0.06
		324637		SHOP SUPPLIES	\$520.80
		324640		FILTERS VEH 2411 WO 38079	\$16.29
		324640-TAX		ADJ TAX VEH 2411 WO 38079	\$0.04
		324641		FILTERS VEH 1211 WO 38071	\$20.09
		324641-TAX		ADJ TAX VEH 1211 WO 38071	\$0.06
		324642		FILTER VEH 1208 WO 38069	\$18.95
		324642-TAX		ADJ TAX VEH 1208 WO 38069	\$0.06
		324643		FILTERS VEH 1207 WO 38068	\$18.95
		324643-TAX		ADJ TAX VEH 1207 WO 38068	\$0.06
		324644		FILTERS VEH 1206 WO 38066	\$18.95
		324644-TAX		ADJ TAX VEH 1206 WO 38066	\$0.06
		324645		FILTERS VEH 1204 WO 38064	\$19.01
		324646		FILTERS VEH 1202 WO 38063	\$19.01
		324647		FILTERS VEH 1108 WO 38078	\$19.01
		324648		FILTERS VEH 1106 WO 38077	\$19.01
		324649		FILTERS VEH 1105 WO 38075	\$19.01
		324650		FILTERS VEH 1101 WO 38072	\$19.01
		324684		DUAL LINE HOSE SHOP SUPPLY	\$58.29
		324698		FILTERS VEH 3283 WO 38053	\$135.08
		324707		FILTERS VEH 2348 WO 38111	\$20.64
		324707-TAX		ADJ TAX VEH 2348 WO 38111	\$0.06
		324715		GEAR BOX VEH 2348 WO 38036	\$766.82
		324790		AIR FILTER VEH 3282 WO 38051	\$26.98
		324791		FILTERS VEH 5044 WO 38112	\$16.03
		324792		RELAY VEH 3281 WO 38103	\$13.99
		324793		FILTES VEH 3309 WO 38057	\$127.17
		324794		FILTERS VEH 3311 WO 38065	\$127.17





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		324795	219776	FILTERS VEH 3280 WO 38074	\$123.09
		324796		FILTERS VEH 3314 WO 38073	\$145.64
		324797		FILTERS VEH 3308 WO 38055	\$127.17
		324798		FILTERS VEH 3203 WO 38052	\$141.58
		324799		DISEL EXH FLD VEH 3325 WO38113	\$21.70
		324834		PENETRANT PLUS VEH 3222 38148	\$81.16
		324852		75W90 OIL VEH 3219 WO 38100	\$100.02
		324857		CAPSULE VEH 2371 WO 38120	\$3.90
		324882		HEX NIP VEH 3247 WO 38130	\$15.48
		324885		HYD HOSE VEH 3247 WO 38150	\$66.33
		324949		GASKET VEH 2369 WO 38046	\$5.42
		324950		PAINT VEH 4108 WO 38009	\$9.47
		324971		CAPSULE VEH 2408 WO 38128	\$9.56
		324973		BATTERY ACC VEH 2274 WO38129	\$32.11
		324974		TRL LAMP VEH 4108 WO 38008	\$17.92
		324989		LAMP VEH 3321 WO 38127	\$28.01
		324990		SHOCKS VEH 3283 WO 38105	\$148.01
		324992		AAA BATTERIES SHOP SUPPLY	\$15.38
		324999		TRNSFR CASE FLD VEH2348 38036	\$52.30
		325018		H7 BATTERY VEH 1202 WO 38131	\$203.03
		325021		BRAKE CLNR VEH 7141 WO 37993	\$69.88
		325039		FILTERS VEH 2346 WO 38133	\$19.77
		325054		DISC PAD VEH 2346 WO 38140	\$59.28
		325062		FILTER/GASKETS VEH2348 WO38036	\$82.75
		325066		PINION VEH 2346 WO 38140	\$529.52
		325072		OIL COOLER VEH 2348 WO 38036	\$4.33
		325076		WIPER BLADES VEH 2346 WO 38140	\$25.51
		325107		HYDRAULI FIL VEH 3292 WO 38125	\$12.48
MCCURLEY CHEVROLET		871378	219790	GASKET VEH 2369 WO 38046	\$42.27
MONARCH MACHINE & TOOL CO INC		A175049	219793	SOCKETS VEH 7141 WO 37993	\$47.38
OXARC INC		R297967	219683	SHOP GASSES	\$103.10
		R315680	219585	SHOP GASSES	\$118.91
PAPE' MATERIAL HANDLING		7366550	219799	WHEEL STUD VEH 7136 WO 37972	\$66.93
RDO EQUIPMENT CO		P39515	219596	CUSHION VEH 7117 WO 37961	\$274.19
		P39635	219806	LEVER VEH 7122 WO 37925	\$1,129.54
		P39636		SWITCH VEH 7122 WO 37925	\$58.65
		P39637		FILTERS VEH 7122 WO 38025	\$306.08
		P39692		RETURN TIE ROD VEH 7116 37946	(\$550.29)
		P39693		RETURN FILTER VEH 7122 WO37925	(\$23.38)
		P39694		RETURN CONTROL VEH 7122WO37925	(\$317.86)
		P39981		TIE ROD VEH 7116 WO 37946	\$672.58



## City Of Richland

## VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
REXEL INC DBA		F511699	219807	TOOL REPAIR VEH 3313 WO 37447	\$13.82
ROWAND MACHINERY CO		170007	219813	BEARING VEH 7122 WO 37925	\$528.80
		170015		RETRN FILTERS VEH 7144 WO37336	(\$197.48)
SIX STATES DISTRIBUTORS INC		06 013851	219816	CORE RETURN VEH 3230 WO 37855	(\$52.13)
		06 218015		DRAWBAR VEH 4118 WO 37870	\$95.49
		06 218145		VALVES VEH 3230 WO 37855	\$251.93
		06 218545		CLUTCH VEH 7141 WO 37993	\$2,031.55
		06-013831		RETURN HANGER KIT VEH 4118	(\$693.67)
STEEBER'S LOCK SERVICE		3636	219604	SHOP SUPPLIES	\$198.43
TACOMA SCREW PRODUCTS INC		22109088	219821	STEEL BOLTS VEH 6581 WO 38005	\$28.40
		22109089		STEEL BOLTS VEH 6584 WO 38004	\$26.98
		22109168		SCREWS VEH 3282 WO 38034	\$28.72
		22109169		BIT/ADAPTER VEH 7141 WO 37993	\$20.81
		22109170		PAINT MARKERS VEH 7141 WO37993	\$13.08
TIMKEN MOTOR AND CRANE SERVICES LLC DBA		0025467	219695	CRANE INSPECTION/LOAD TESTS	\$236.09
TIRE FACTORY INC DBA		03-104535	219826	RESET SERVICE VEH 5044 WO38145	\$32.53
TRANSPORT EQUIPMENT CO INC DBA		PASIN1183716	219615	HEADLAMP VEH 3310 WO 37992	\$6.87
		PASIN1191834	219827	FILTER VEH 3283 WO 38054	\$55.08
		PASIN1191834-TAX		TAX ADJUSTMENT VEH 3283 38054	\$0.15
		PASIN1193027		FILTER VEH 3203 WO 38109	\$55.23
		PASIN1193038		FILTER VEH 3308 WO 38056	\$55.23
		PASIN1193040		FILTER VEH 3309 WO 38061	\$55.23
		PASIN1193042		FILTER VEH 3311 WO 38067	\$55.23
		PASIN1194906		HEADLAMP VEH 3296 WO 38121	\$6.87
		PASIN1195598		AIR HOSE VEH 3282 WO 38034	\$26.95
		PASIN1197886		BRAKE VEH 3282 WO 38034	\$295.77
TRI CITIES BATTERY & AUTO REPAIR		0101137	219828	BATTERY VEH 4134 WO 38101	\$383.60
		101032	219616	BATTERY VEH 4107 WO 38019	\$345.32
WESTERN PETERBILT INC		H232942	219634	RESISTOR VEH 3282 WO 37978	\$9.12
		H233062		ABS VALVE VEH 3310 WO 38010	\$199.81
		H233110	219841	VALVE VEH 3308 WO 37567	\$35.18
		H233284		GASKET VEH 3283 WO 38105	\$115.31
		H233335		ISOLATOR VEH 3283 WO 38105	\$89.19
		H233388		GASKET VEH 3283 WO 38105	\$14.09
		H233400		HEATED MIRROR VEH3283 WO 38105	\$22.53
		H233476		SPEEDOMETER VEH 3284 WO 38124	\$602.71
		H233477		TOD-TORQUE VEH 3283 WO 38105	\$204.16
WESTERN STATES EQUIPMENT COMPANY		PC110292322	219842	MIRROR/GLASS VEH 7090 WO38107	\$608.40
		PC110292323		BOLTS/NUTS VEH 6584 WO 38004	\$246.74
		PC110292324		BOLTS/NUTS VEH 6581 WO 38005	\$246.74
		WO110101025	219635	MAINT VEH 6576 WO 38080	\$487.04



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN STATES EQUIPMENT COMPANY		WO110101032	219635	INSPECT GEN VEH 6591 WO 38083	\$169.47
WESTERN SYSTEMS & FABRICATION INC		10026	219636	SAFETY CABLE VEH 3309 WO 38118	\$50.48
		10070		SOLENOID VALV VEH 3310 WO38119	\$174.36
		10101		30MM SWITCHES VEH 3311 WO37822	\$569.19
		10102		ELEMENT VEH 3310 WO 37902	\$125.09
		10126		ELEMENT VEH 3296 WO 37558	\$137.66
		10128		BASE LIFT VEH 3284 WO 36714	\$14,898.60
		10185		SEAL KIT VEH 3382 WO 37888	\$54.01
		10204		ELEMENTS VEH 3308 WO 37567	\$210.04
		10205	219843	BELT ASSY GRIP VEH3281 WO37958	\$141.57
		10226		SAFETY CABLE VEH 3283 WO 37991	\$51.01
		10253		BELT VEH 3285 WO 37586	\$141.57
		10254		TEMP GAUGE VEH 3321 WO 37808	\$43.61
		10270		30MM SWITCH VEH 3282 WO 38034	\$280.95
		10274		ELEMENTS VEH 3282 WO 38051	\$125.43
		10275		ELEMENT VEH 3283 WO 38053	\$125.43
		10277		ELEMENT VEH 3308 WO 38055	\$125.43
		10278		ELEMENT VEH 3309 WO 38057	\$125.43
		10280		ELEMENT VEH 3311 WO 38065	\$125.43
		10281		ELEMENT VEH 3314 WO 38023	\$125.43
		10283		ELEMENT VEH 3280 WO 38074	\$125.43
		10284		ELEMENT VEH 3203 WO 38052	\$143.54
WONDRACK DISTRIBUTING INC		0451979	219847	OFF ROAD DIESEL LANDFILL	\$5,784.68
		0747111		CARD LOCK FUEL SYSTEM	\$12,408.99
XEROX CORPORATION		077647788	219706	W5135 BASE CHRGR/PRINTS-DEC'14	\$173.24

EQUIPMENT MAINTENANCE TOTAL \*\*\*\*

\$69,233.89

EQUIPMENT MAINTENANCE FUND Total \*\*\*

\$69,233.89

FUND 505

PUBLIC WORKS ADMIN &amp; ENGINEER

Division:

450

PW ADMIN &amp; ENGINEERING

AT&T WIRELESS  
BANK OF AMERICA

12/14-28724328888

219727

287243288881 11/27-12/26/14

\$610.46

TXN00019326

219481

RED LION HOTELS/INNS-FHWA ligh

\$110.58

TXN00019334

STERLINGS- PW Director lunch

\$18.15

TXN00019525

ILLUMINATING ENGINEERING -RP-8

\$73.00

TXN00019537

SQ ROASTERS COFFEE: RICH-desi

\$19.76

TXN00019551

APPLEBEES KENN54254123-TCRY vs

\$44.51

TXN00019557

STAPLES-desk pad, stapler, man

\$102.88

TXN00019563

INST OF TRANS ENGINEERS-Noga d

\$284.28

TXN00019593

SQ ROASTERS COFFEE: RICH-insp

\$15.70

TXN00019637

MISTER CAR WASH #575-clean veh

\$12.66

TXN00019668

LIGHTING ANALYSTS- ADVANCED SH

\$1,395.00



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019679	219481	STAPLES - post-it flags	\$8.72
		TXN00019684		STAPLES-post-it mrkr, wipes, s	\$84.49
		TXN00019687		CROWS NEST BAR & GRILL-Good Ro	\$50.24
BENTON COUNTY TREASURER		011518	219734	MILARS/SURVEYS-DEC 2014	\$12.12
		2530		IMAGES - JAN	\$5.61
		2536		MYLARS - JAN	\$44.60
		2548		MILARS/SURVEYS-JAN 2015	\$17.55
CITY OF RICHLAND		12/2014 DECEMBER	219527	CITY UTILITY BILLS/DEC 2014	\$889.31
IMT INC		6049	219559	ELEMENTARY #10 M14375	\$227.50
		6055		WESTCLIFFE PH 13 M14381	\$760.00
		6065	219669	CLEARWATER CREEK M14391	\$277.50
PETERS, JEFF		15-036 PETERS	219800	AGC-WSDOT MTG/SEATTLE/PETERS	\$156.05
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$33.00
WA STATE DEPT OF NATURAL RESOURCES		9096053	219836	DNR WEBSITE RENEWAL-2015	\$216.60
WA STATE GOOD ROADS & TRANSPORTATION ASSN		2015 WSGRTA	219624	LEGISLATIVE BRKFST	\$60.00
WATER SOLUTIONS INC		10138	219838	3 WTR MACHINES - JAN 2015	\$76.01
XEROX CORPORATION		077647819	219848	W7225 BASE CHRG/PRINTS-DEC	\$143.52
		077647820		W7225 BASE CHRG/PRINTS-DEC	\$68.56
		077647821		W7855 BASE CHRG/PRINTS-DEC	\$318.71
PW ADMIN & ENGINEERING TOTAL ****					\$6,137.07
PUBLIC WORKS ADMIN & ENGINEER Total ***					\$6,137.07
<b>FUND 520</b>	<b>HEALTH CARE/BENEFITS PLAN</b>				
<b>Division:</b>	222	EMPLOYEE BENEFIT PROGRAM			
LIFE INSURANCE COMPANY OF NORTH AMERICA		1/2015-FLI051384	219789	FLI051384 PREMIUMS - JAN	\$9,433.74
		1/2015-LK030278		LK030278 PREMIUMS-JAN	\$11,215.96
		1/2015-OK807703		OK807703 PREMIUMS-JAN	\$2,475.05
VERDE SERVICES INC		983615	219834	2015 FLEX BENEFITS PLAN RENEW	\$400.00
EMPLOYEE BENEFIT PROGRAM TOTAL ****					\$23,524.75
HEALTH CARE/BENEFITS PLAN Total ***					\$23,524.75
<b>FUND 522</b>	<b>POST EMP HEALTHCARE PLAN</b>				
<b>Division:</b>	224	POST EMPLOYMENT BENEFITS PRGM			
TRI CITY HERALD		12/2014-824	219698	LEGAL AD 14-7996	\$112.01
POST EMPLOYMENT BENEFITS PRGM TOTAL ****					\$112.01
POST EMP HEALTHCARE PLAN Total ***					\$112.01
<b>FUND 611</b>	<b>FIREMAN'S PENSION</b>				
<b>Division:</b>	216	FIRE PENSION			



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BLUE MOUNTAIN VISION CLINIC		011415DS	219708	VISON DOS 1/14/15	\$329.00
COLUMBIA INDUSTRIES SUPPORT LLC		260605	219754	ON SITE SHREDDING WO#185236	\$10.44
DOWNS, DANNY		122414DD	219718	NON-COVERED RX DOS 12/24/14	\$61.36
GOTTLIEB, ROBERT DDS		111914MB	219711	DENTAL DOS 11/19/14	\$5.00
JAMES M CAREY DMD		111714RL	219712	DENTAL DOS 11/17/14	\$37.00
		112114MB		DENTAL DOS 11/21/14	\$61.80
KROGER-FRED MEYER		122414DD	219713	NON-COVERED RX DOS 12/24/14	\$61.36
LAHTI, ROGER P		103114RL	219714	MEDICAL 10/31-1/6/15	\$360.00
		122114RL		NON-COVERED RX DOS 12/21/14	\$73.69
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$38.38
FIRE PENSION TOTAL ****					\$1,038.03
FIREMAN'S PENSION Total ***					\$1,038.03

## FUND 612 POLICEMEN'S PENSION

Division: 217 POLICE PENSION

COLUMBIA INDUSTRIES SUPPORT LLC	260605	219754	ON SITE SHREDDING WO#185236	\$10.44
EAST PORTLAND DENTISTRY	112514KB	219709	#10858 DENTAL DOS 11/25/14	\$1,122.00
GOLDWYN, DAVID A DDS	112114KB	219710	#18394 DENTAL DOS 11/21/14	\$28.00
LARSON, SCOTT K	123114SL	219715	NON-COVERED RX DOS 12/31/14	\$632.39
MALLEY'S PHARMACY	81414MC	219716	NON-COVERED RX DOS 8/14-12/12	\$285.00
PITNEY BOWES PURCHASE POWER	1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$38.37
WENDLAND, WALTER	DEC 2014-WW	219717	IN HOME CARE SRVCS-DEC 2014	\$3,976.50
POLICE PENSION TOTAL****				\$6,092.70
POLICEMEN'S PENSION Total ***				\$6,092.70

## FUND 632 UPTOWN BUSINESS IMP DISTRICT

Division: 000

UPTOWN BUSINESS IMPROVEMENT DISTRICT	UBID Q4-2014	219832	UBID Q4-2014 PAYMENT	\$2,720.25
	UBIDQ3-2014A		UBID Q3 2014 CORRECT PAYMENT	\$41.85
TOTAL ****				\$2,762.10
UPTOWN BUSINESS IMP DISTRICT Total ***				\$2,762.10

## FUND 633 DOWNTOWN BUSINESS IMP DISTRICT

Division: 000

RICHLAND DOWNTOWN BUSINESS IMPROVEMNT	DBID Q3-2014A	219810	DBID Q3 2014 CORRECT PAYMENT	\$167.40
	DBID Q4-2014		DBID Q4 2014 PAYMENT	\$1,785.60
TOTAL ****				\$1,953.00
DOWNTOWN BUSINESS IMP DISTRICT Total ***				\$1,953.00

## FUND 641 SOUTHEAST COMMUNICATIONS CTR



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
<b>Division:</b> 600	SECOMM OPERATIONS GENERAL				
AT&T LONG DISTANCE		12/14-03030107210	219512	FAX LINES 11/21-12/20/2014	\$32.95
BANK OF AMERICA		TXN00019370	219481	STAPLES-SECOMM Ink Cartridge	\$139.80
		TXN00019528		FRED-MEYER-12 Giftcards	\$300.00
		TXN00019545		STARBUCKS-Giftcards	\$66.00
		TXN00019547		STARBUCKS-Giftcards	\$528.00
CENTURYLINK		1/15-5097862112	219743	GENERAL-1/6-2/5/15	\$90.58
		12/14-509-6243863	219523	GENERAL 12/16/14-1/16/15	\$7.31
CITY OF KENNEWICK		011430	219746	1ST QTR 2015 BI-PIN S/W MAINT	\$691.00
CITY OF RICHLAND		3388717	219660	BCES UTILITIES 12/1/14-1/2/15	\$2,595.86
DEVRIES BUSINESS SERVICES		0061685	219537	SHREDDING SRVCS-DEC	\$4.00
FRONTIER		1/15-2061882381	219763	E911-1/10-2/9/2015	\$236.00
		1/15-5096281472		GENERAL FOR 1/4-2/3/15	\$66.80
		1/15-5096282600		LONG DISTANCE-1/10-2/9/15	\$803.59
		1/15-5096282608		GENERAL FOR 1/7-2/6/15	\$80.39
		12/14-2061881060	219547	GENERAL FOR 12/19/14-1/18/15	\$402.12
		12/14-5096282609		GENERAL FOR 12/25/14-1/24/15	\$421.27
LANGUAGE LINE SERVICES LLC		3515940	219675	NON-EMERGENCY TRANSLATION-DEC	\$114.44
MID COLUMBIA CONSTRUCTION INC DBA		1049867	219576	DE-ICER APPLICATION	\$85.02
POCKETINET COMMUNICATIONS INC		73616	219803	WIRELESS TRNSPRT/INTERNET-JAN	\$268.28
SPRAGUE PEST SOLUTIONS		2499577	219603	PEST CONTROL SRVCS-JAN	\$42.39
STATE AUDITOR'S OFFICE		L106486	219817	BCES AUDIT SERVICES - DEC	\$1,026.31
UNITED PARCEL SERVICE	S016146	000986641035	219831	GROUND PKG TO PLANTRONICS FOR	\$4.95
VANGUARD CLEANING SYSTEM OF INLAND NW		48284	219623	BCES JANITORIAL SRVCS-JAN	\$312.50
VERIZON WIRELESS		9738384089	219835	CELLPHONES-1/7-2/6/15	\$251.44
WASHINGTON CITIES INSURANCE AUTHORITY		30014	219626	2015 BCES INSURANCE ASSESSMENT	\$38,615.00
WASHINGTON STATE PATROL		00055997	219628	ACCESS USER FEE 10/1-12/31/14	\$5,331.00
WATER SOLUTIONS INC		10122	219632	WATER FILTRATION 1/7-2/6/15	\$33.66
XEROX CORPORATION		077647814	219706	W7855 BASE CHRG/PRINTS-DEC	\$103.27
<b>SECOMM OPERATIONS GENERAL TOTAL ****</b>					<b>\$52,653.93</b>
<b>Division:</b> 601	E911 OPERATIONS				
APOLLO SHEET METAL INC	P054771	42007C	219645	WINTER HVAC MAINTENANCE	\$706.19
FRONTIER		1/15-2061882381	219763	E911-1/10-2/9/2015	\$236.00
		1/15-5097352383		E911 FOR 1/7-2/6/15	\$137.05
		12/14-2530120862	219547	E911 FOR 12/22/14-1/21/15	\$35.00
NETCASTERS INC		48336	219796	ONLINE TRAINING MGMT-JAN	\$220.00
POCKETINET COMMUNICATIONS INC		73616	219803	WIRELESS TRNSPRT/INTERNET-JAN	\$268.27
<b>E911 OPERATIONS TOTAL ****</b>					<b>\$1,602.51</b>
<b>Division:</b> 602	SECOMM AGENCY				
APOLLO SHEET METAL INC	P054771	42007C	219645	WINTER HVAC MAINTENANCE	\$706.18



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BANK OF AMERICA		TXN00019420	219481	NEWEGG-Comp Cables	\$149.70
SECOMM AGENCY TOTAL ****					\$855.88
SOUTHEAST COMMUNICATIONS CTR Total ***					\$55,112.32
<b>FUND 642</b>	<b>800 MHZ PROJECT</b>				
<b>Division:</b>	610	800 MHZ			
BENTON PUD		01/15-4843174575	219518	ELECTRIC SRVCS-11/25-12/27/14	\$561.21
KLICKITAT COUNTY PUD		1/15-69552623	219785	GOLGATHA UTILITIES 11/26-12/31	\$248.45
LEGACY TELECOMMUNICATIONS INC		15394	219570	SULLUSI - ALARM FAIL	\$406.58
MCBRIDE HEREFORD RANCHES INC		2015 GOLGATHA LS	219573	CPI-GOLGATHA LEASE 2015	\$10,832.50
STATE AUDITOR'S OFFICE		L106486	219817	BCES AUDIT SERVICES - DEC	\$1,207.42
WASHINGTON CITIES INSURANCE AUTHORITY		30014	219626	2015 BCES INSURANCE ASSESSMENT	\$6,713.00
800 MHZ TOTAL ****					\$19,969.16
800 MHZ PROJECT Total ***					\$19,969.16
<b>FUND 643</b>	<b>EMERGENCY MANAGEMENT</b>				
<b>Division:</b>	620	STATE / LOCAL ASSISTANCE			
APOLLO SHEET METAL INC	P054771	42007C	219645	WINTER HVAC MAINTENANCE	\$470.79
CHARTER COMMUNICATIONS		12/14-80070706114	219524	RPD CABLE SRVCS 12/30-1/29/15	\$17.96
CITY OF RICHLAND		3388717	219660	BCES UTILITIES 12/1/14-1/2/15	\$1,200.00
EMERGENCY COMMUNICATIONS NETWORK LLC		ECN-018288	219542	CODE RED SRVCS 1/1-12/31/15	\$10,500.00
FRONTIER		1/15-5096282600	219763	LONG DISTANCE-1/10-2/9/15	\$401.80
POCKETINET COMMUNICATIONS INC		73616	219803	WIRELESS TRNSPRT/INTERNET-JAN	\$76.65
VANGUARD CLEANING SYSTEM OF INLAND NW		48284	219623	BCES JANITORIAL SRVCS-JAN	\$104.17
VERIZON WIRELESS		9738384089	219835	CELLPHONES-1/7-2/6/15	\$32.92
XEROX CORPORATION		077647814	219706	W7855 BASE CHRG/PRINTS-DEC	\$80.32
STATE / LOCAL ASSISTANCE TOTAL ****					\$12,884.61
<b>Division:</b>	621	RADIOLOGICAL EMGCY PREPAREDNES			
APOLLO SHEET METAL INC	P054771	42007C	219645	WINTER HVAC MAINTENANCE	\$470.79
CHARTER COMMUNICATIONS		12/14-80070706114	219524	RPD CABLE SRVCS 12/30-1/29/15	\$17.95
CITY OF RICHLAND		3388717	219660	BCES UTILITIES 12/1/14-1/2/15	\$265.28
FRONTIER		1/15-5096282600	219763	LONG DISTANCE-1/10-2/9/15	\$401.80
POCKETINET COMMUNICATIONS INC		73616	219803	WIRELESS TRNSPRT/INTERNET-JAN	\$76.65
VANGUARD CLEANING SYSTEM OF INLAND NW		48284	219623	BCES JANITORIAL SRVCS-JAN	\$104.17
VERIZON WIRELESS		9738384089	219835	CELLPHONES-1/7-2/6/15	\$15.01
XEROX CORPORATION		077647814	219706	W7855 BASE CHRG/PRINTS-DEC	\$80.32
RADIOLOGICAL EMGCY PREPAREDNES TOTAL ****					\$1,431.97
<b>Division:</b>	622	DOE EMERGENCY PREPAREDNESS			
APOLLO SHEET METAL INC	P054771	42007C	219645	WINTER HVAC MAINTENANCE	\$470.78





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CHARTER COMMUNICATIONS		12/14-80070706114	219524	RPD CABLE SRVCS 12/30-1/29/15	\$17.96
CITY OF RICHLAND		3388717	219660	BCES UTILITIES 12/1/14-1/2/15	\$265.29
POCKETINET COMMUNICATIONS INC		73616	219803	WIRELESS TRNSPRT/INTERNET-JAN	\$76.65
VANGUARD CLEANING SYSTEM OF INLAND NW		48284	219623	BCES JANITORIAL SRVCS-JAN	\$104.16
VERIZON WIRELESS		9738384089	219835	CELLPHONES-1/7-2/6/15	\$32.92
XEROX CORPORATION		077647814	219706	W7855 BASE CHRGR/PRINTS-DEC	\$80.32
<b>DOE EMERGENCY PREPAREDNESS TOTAL ****</b>					<b>\$1,048.08</b>
<b>Division:</b>	623	JURISDICTION			
AT&T LONG DISTANCE		12/14-03030107210	219512	FAX LINES 11/21-12/20/2014	\$32.95
BANK OF AMERICA		TXN00019591	219481	BATTERIES PLUS-Doorlocks	\$42.18
		TXN00019599		STAPLES-Projector, Mouse Pads	\$512.16
		TXN00019629		BESTBUY-Flash Drives,Cable,Scr	\$236.03
		TXN00019639		BEST BUY- Bluetooth	(\$108.31)
		TXN00019647		BONEFISH-4 Giftcards	\$100.00
BRASHEAR ELECTRIC INC		23802	219520	LIGHTING MAINTENANCE	\$730.73
CHARTER COMMUNICATIONS		12/14-80070706114	219524	RPD CABLE SRVCS 12/30-1/29/15	\$42.15
DEVRIES BUSINESS SERVICES		0061685	219537	SHREDDING SRVCS-DEC	\$4.00
EMERGENCY COMMUNICATIONS NETWORK LLC		ECN-018288	219542	CODE RED SRVCS 1/1-12/31/15	\$10,500.00
MID COLUMBIA CONSTRUCTION INC DBA		1049867	219576	DE-ICER APPLICATION	\$85.01
PITNEY BOWES PURCHASE POWER		1214-1127-9365	219590	POSTAGE 12/1-12/31/14	\$1.67
SPRAGUE PEST SOLUTIONS		2499577	219603	PEST CONTROL SRVCS-JAN	\$42.39
STATE AUDITOR'S OFFICE		L106486	219817	BCES AUDIT SERVICES - DEC	\$784.83
WASHINGTON CITIES INSURANCE AUTHORITY		30014	219626	2015 BCES INSURANCE ASSESSMENT	\$1,144.00
WATER SOLUTIONS INC		10122	219632	WATER FILTRATION 1/7-2/6/15	\$33.67
<b>JURISDICTION TOTAL ****</b>					<b>\$14,183.46</b>
<b>Division:</b>	630	HOMELAND SECURITY PREPARDNESS			
BENTON COUNTY FIRE DIST 1		13-82	219732	2006 FREIGHTLINER BUS/TAXES	\$20,000.00
				2006 FREIGHTLINER BUS/TAXES	\$4,350.25
<b>HOMELAND SECURITY PREPARDNESS TOTAL ****</b>					<b>\$24,350.25</b>
<b>EMERGENCY MANAGEMENT Total ***</b>					<b>\$53,898.37</b>
<b>FUND</b>	<b>644</b>	<b>MICRO-WAVE</b>			
<b>Division:</b>	611	MICROWAVE			
DAY MANAGEMENT CORPORATION DBA		374202	219533	MICROWAVE RECEIVER REPAIRS	\$1,574.68
<b>MICROWAVE TOTAL ****</b>					<b>\$1,574.68</b>
<b>MICRO-WAVE Total ***</b>					<b>\$1,574.68</b>
<b>FUND</b>	<b>803</b>	<b>UTILITY BILL CLEARING FUND</b>			
<b>Division:</b>	000				





## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9466	219707	Customer Refund	\$28.99
		CISPAY9467	219659	Customer Refund	\$95.26
		CISPAY9468	219690	Customer Refund	\$154.32
		CISPAY9469	219696	Customer Refund	\$21.11
		CISPAY9470	219672	Customer Refund	\$36.74
		CISPAY9471	219664	Customer Refund	\$355.00
		CISPAY9472	219680	Customer Refund	\$191.51
		CISPAY9473	219674	Customer Refund	\$32.18
		CISPAY9474	219688	Customer Refund	\$32.88
		CISPAY9475	219670	Customer Refund	\$608.62
		CISPAY9476	219679	Customer Refund	\$77.91
		CISPAY9477	219681	Customer Refund	\$63.36
		CISPAY9478	219687	Customer Refund	\$925.00
		CISPAY9479	219668	Customer Refund	\$1,045.21
		CISPAY9480	219644	Customer Refund	\$32.68
		CISPAY9481	219686	Customer Refund	\$61.27
		CISPAY9482	219693	Customer Refund	\$124.45
		CISPAY9483	219642	Customer Refund	\$44.86
		CISPAY9484	219650	Customer Refund	\$30.27
		CISPAY9485	219890	Customer Refund	\$105.08
		CISPAY9486	219861	Customer Refund	\$77.42
		CISPAY9487	219871	Customer Refund	\$502.61
		CISPAY9488	219860	Customer Refund	\$117.58
		CISPAY9489	219872	Customer Refund	\$25.39
		CISPAY9490	219880	Customer Refund	\$185.58
		CISPAY9491	219858	Customer Refund	\$173.23
		CISPAY9492	219888	Customer Refund	\$51.19
		CISPAY9493	219875	Customer Refund	\$99.21
		CISPAY9494	219896	Customer Refund	\$138.78
		CISPAY9495	219867	Customer Refund	\$18.40
		CISPAY9496	219862	Customer Refund	\$93.65
		CISPAY9497	219852	Customer Refund	\$108.59
		CISPAY9498	219882	Customer Refund	\$1,469.75
		CISPAY9499	219869	Customer Refund	\$4.31
		CISPAY9500	219874	Customer Refund	\$64.56
		CISPAY9501	219866	Customer Refund	\$168.96
		CISPAY9502	219851	Customer Refund	\$79.17
		CISPAY9503	219854	Customer Refund	\$11.49
		CISPAY9504	219900	Customer Refund	\$111.59
		CISPAY9505	219877	Customer Refund	\$95.69



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ADVANCED UTILITY ACCOUNTS PAYABLE INVOICES		CISPAY9506	219881	Customer Refund	\$122.64
		CISPAY9507	219870	Customer Refund	\$47.61
		CISPAY9508	219886	Customer Refund	\$53.27
		CISPAY9509	219878	Customer Refund	\$85.41
		CISPAY9510	219899	Customer Refund	\$102.45
		CISPAY9511	219898	Customer Refund	\$37.86
		CISPAY9512	219868	Customer Refund	\$81.96
		CISPAY9513	219893	Customer Refund	\$90.46
		CISPAY9514	219856	Customer Refund	\$95.77
		CISPAY9515	219865	Customer Refund	\$82.82
		CISPAY9516	219885	Customer Refund	\$9.38
		CISPAY9517	219895	Customer Refund	\$90.46
		CISPAY9518	219889	Customer Refund	\$67.21
		CISPAY9519	219883	Customer Refund	\$23.13
		CISPAY9520	219876	Customer Refund	\$106.81
		CISPAY9521	219879	Customer Refund	\$59.94
		CISPAY9522	219853	Customer Refund	\$12.77
		CISPAY9523	219863	Customer Refund	\$119.21
		CISPAY9524	219892	Customer Refund	\$64.23
		CISPAY9525	219859	Customer Refund	\$104.35
		CISPAY9526	219894	Customer Refund	\$163.85
		CISPAY9527	219887	Customer Refund	\$75.18
		CISPAY9528	219884	Customer Refund	\$127.71
		CISPAY9529	219873	Customer Refund	\$85.77
		CISPAY9530	219855	Customer Refund	\$34.67
		CISPAY9531	219850	Customer Refund	\$5.88
		CISPAY9532	219857	Customer Refund	\$52.95
		CISPAY9533	219891	Customer Refund	\$92.81
		CISPAY9534	219897	Customer Refund	\$47.76
		CISPAY9535	219864	Customer Refund	\$117.16
TOTAL ****					\$9,925.33
UTILITY BILL CLEARING FUND Total ***					\$9,925.33



## City Of Richland

VL-1 Voucher Listing

From: 1/12/2015 To: 1/23/2015

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
--------	-------------	----------------	---------	---------------------	----------------

Invoice Total: \*\*\*\*

\$2,344,425.49

## Number of Invoices

## Amount

Vouchers In Richland	173	\$207,381.00
Vouchers In Tri Cities	156	\$377,969.76
Vouchers In WA	255	\$920,087.75
Vouchers Outside WA	923	\$838,986.98
Vouchers Final Total.....	1507	\$2,344,425.49

Ob ject Category	Title	Total	Percentage
1	SALARIES	\$60.41	0%
2	BENEFITS	\$37,328.20	1.59%
3	SUPPLIES	\$407,264.48	17.37%
4	OTHER SERVICES & CHARGES	\$674,808.47	28.78%
5	INTERGOVERNMENTAL SERVICES	\$25,760.05	1.1%
6	CAPITAL PROJECTS	\$733,760.53	31.3%
	MACHINERY & EQUIPMENT	\$108,353.61	4.62%
7	DEBT SERVICE PRINCIPAL	\$64,668.39	2.76%
8	INTEREST	\$7,749.47	0.33%
	REFUNDS	\$9,925.33	0.42%
9	INTERFUND SERVICES	\$54.82	0%
	INVENTORY PURCHASES	\$274,691.73	11.72%
	Total	\$2,344,425.49	