



Agenda  
City Council Regular Meeting  
Tuesday, October 6, 2020 - 6:00 p.m.  
Join the Zoom meeting [here](#)  
Public Telephone Access: (206) 337-9723 or (253) 215-8782  
Meeting ID No. 979 0686 1224

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Pursuant to Resolution No. 100-20, this meeting will be conducted remotely via Zoom and broadcast live on CityView Channel 192 and at [ci.richland.wa.us](http://ci.richland.wa.us). If you wish to provide comments for the Public Hearing and/or Public Comments portion of the meeting, please register [here](#) by 4:00 p.m. on the day of the meeting. Only those who register by the 4:00 p.m. deadline will be permitted to speak or have their comments read into the record during the meeting. Written comments that exceed two minutes when read aloud may not be read in their entirety, but will be available in the record for Council review.

### **City Council Regular Meeting - 6:00 p.m.**

#### **Welcome and Roll Call**

#### **Pledge of Allegiance**

#### **Approval of Agenda:** (Approved by Motion)

#### **Resolution for Adoption:**

1. Resolution No. 140-20, Confirming the Appointment of Marianne Boring as Interim Councilmember to Position No. 2 on the Richland City Council
  - City Council

#### **Presentations:**

2. Swearing-In of Interim Councilmember Marianne Boring to Position No. 2 on the Richland City Council
  - Cindy Reents, City Manager
3. Proclamation of Appreciation and Plaque for Former Councilmember Brad Anderson
  - Ryan Lukson, Mayor
4. Proclamations of Appreciation with Plaques to David Larkin, Kim Shugart and Douglas Sako
  - Ryan Lukson, Mayor
5. Tri-Cities Regional Hotel-Motel Commission Annual Budget and Marketing Plan
  - Michael Novakovich
6. 2021 City Manager's Preliminary Budget
  - Cindy Reents, City Manager

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk.

7. Authorizing a Franchise Agreement with New Cingular Wireless PCS, LLC d/b/a AT&T Mobility, Ordinance No. 32-20
  - Heather Kintzley, City Attorney

8. Proposed Vacation of a Portion of Robertson Drive, Ordinance No. 33-20
  - Pete Rogalsky, Public Works Director
9. Relinquishment of a Portion of a Utility Easement at 1375 Kensington Way, Resolution No. 134-20
  - Clint Whitney, Energy Services Director
10. Relinquishment of a Portion of Utility Easements at 2705 Fermi Drive, Resolution No. 138-20
  - Pete Rogalsky, Public Works Director

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk.

**Consent Calendar:** Approved by single vote; Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

11. Approval of the following Richland City Council Meeting Minutes:
  - September 8, 2020 City Council Special Workshop
  - September 14, 2020 City Council Special Workshop
  - September 15, 2020 Regular City Council Meeting
  - September 22, 2020 City Council Special Workshop
  - September 25, 2020 City Council Special Meeting
  - Heather Kintzley, City Attorney

Ordinances - First Reading:

12. Ordinance No. 32-20, Authorizing a Franchise Agreement with New Cingular Wireless PCS, LLC d/b/a AT&T Mobility
  - Heather Kintzley, City Attorney
13. Ordinance No. 33-20, Authorizing the Vacation of a Portion of Robertson Drive
  - Pete Rogalsky, Public Works Director
14. Ordinance No. 34-20, Amending Chapter 12.02 of the Richland Municipal Code related to the Street Functional Classification Plan
  - Pete Rogalsky, Public Works Director

Ordinances - Second Reading & Passage:

15. Ordinance No. 29-20, Amending Richland Municipal Code Title 9: Crime
  - Heather Kintzley, City Attorney
16. Ordinance No. 30-20, Amending Richland Municipal Code Section 12.04.100 related to Driveways in the Industrial Districts
  - Pete Rogalsky, Public Works Director

17. Ordinance No. 31-20, Amending Richland Municipal Code Section 13.06.330 related to Billing for Ambulance Transport  
- Heather Kintzley, City Attorney.

Resolutions - Adoption:

18. Resolution No. 134-20, Authorizing Relinquishment of a Portion of a Utility Easement at 1375 Kensington Way  
- Clint Whitney, Energy Services Director
19. Resolution No. 135-20, Approving the 2021 Shoreline Master Program Periodic Review Public Participation and Work Plan  
- Kerwin Jensen, Development Services Director
20. Resolution No. 136-20, Setting a Date for a Public Hearing to Consider the Zinsli Annexation Petition  
- Kerwin Jensen, Development Services Director
21. Resolution No. 137-20, Renewing the Temporary Waiver Authority Granted by Resolution No. 102-20  
- Kerwin Jensen, Development Services Director
22. Resolution No. 138-20, Authorizing Relinquishment of a Portion of Utility Easements at 2705 Fermi Drive  
- Pete Rogalsky, Public Works Director
23. Resolution No. 141-20, Authorizing Utilization of Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds to provide Utility Billing Relief  
- Cathleen Koch, Administrative Services Director

Items - Approval:

24. Appointments to the Board of Adjustment: Brad Bricker and Michael Simpson  
- Heather Kintzley, City Attorney.

Expenditures - Approval:

**Items of Business:**

25. Ordinance No. 36-20, Amending Title 23 and the Official Zoning Map to Change Zoning on 7.4 Acres from Retail Business (C-2) to Limited Business (C-LB) (closed record)  
- Kerwin Jensen, Development Services Director
26. Consulting Services for City Manager Annual Evaluation Process  
- Ryan Lukson, Mayor

**Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

**Executive Session:**

27. Executive Session Per RCW 42.30.110(1)(b): Discuss Lease or Purchase of Real Estate if Disclosure Would Increase Price (15 minutes)  
- Kerwin Jensen, Development Services Director

**Adjournment**

City Council meetings are broadcast live on CityView Channel 192 and online at [ci.richland.wa.us](http://ci.richland.wa.us)

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.