



## **AGENDA**

**City of Richland Parks and Recreation Commission #8-2012**  
**Richland City Hall ~ 505 Swift Boulevard ~ City Council Chambers**  
**Thursday, September 13, 2012, 7:00 PM**

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**Commission** Chair Fyall, Vice-Chair Gutierrez

**Members:** Commissioners Doran, Valentino, Maya, Johnson, Katipamula, Jones, Bern

**Liaisons:** Council Liaison Kent, Alternate Council Liaison Anderson

**Welcome and Roll Call**

**Pledge of Allegiance**

**Approval of Agenda**

**Approval of July Minutes**

**Recreation Report**

**Presentations**

**Public Hearing**

**Comments:**

1. Public Comments
2. Council Liaison

**Unfinished Business:**

**New Business:**

1. Urban Greenbelt Trail \$10,000 from Undesignated Park Reserve Fund
2. Use of Undesignated Park Reserve and Park District 5 Funds for Claybell Park
3. Selection of Commissioners to Participate on Arts Commission Subcommittee

**Commission Comments**

**Adjournment**

***The Next Parks and Recreation Commission Meeting is Thursday, October 11, 2012***

**THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 13 AND ON [WWW.CI.RICHLAND.WA.US/CITYVIEW](http://WWW.CI.RICHLAND.WA.US/CITYVIEW)**

*Richland City Hall is ADA Accessible with Access and Special Parking Available at the Entrance Facing George Washington Way. Requests for Sign Interpreters, Audio Equipment, or Other Special Services Must be Received 48 Hours Prior to the Meeting Time by Calling the City Clerk's Office at 509-942-7388.*



## MINUTES

Richland Parks and Recreation Commission Meeting #7-2012

Richland City Hall – 505 Swift Boulevard – Council Chambers

Thursday, July 12, 2012 ~ 7:00 pm

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**CALL TO ORDER:** Chair Fyall called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

### ATTENDANCE:

Chair Fyall, Vice-Chair Gutierrez, Commissioners Valentino, Doran, Maya and Jones were present. Commissioners Johnson and Katipamula were excused and Commissioner Bern was absent. Recreation Program and Facilities Manager Strand was present and acting as Interim Director for Phil Pinard who was absent.

### APPROVAL OF THE AGENDA:

Chair Fyall amended the agenda to include Item #3 – Workshop with Marnie Green and Item #4 – Future Workshop under New Business.

### APPROVAL OF THE MINUTES FROM THE JOINT PUBLIC HEARING WITH PLANNING COMMISSION:

Commissioner Nancy Doran **moved** to approve the June 14, 2012, Joint Public Hearing with Planning Commission minutes. Vice-Chair Gutierrez **seconded** the motion. Motion carried.

### APPROVAL OF THE JUNE 14, 2012, MINUTES:

Commissioner Doran noted that the Fun, Fit and Over Fifty Club's did not participate in a weekly meeting, but a weekly hike on Badger Mountain. Commissioner Jones **moved** to approve the June 14, 2012, with noted changes. Commissioner Valentino **seconded** the motion. Motion carried.

### RECREATION REPORT:

Recreation Program and Facilities Manager Strand updated the Commission on the Summer Movie Series in the park and its success. She also reported that the annual Sizzlin' Beach Party was July 20 and Art in the Park, Friday and Saturday, July 27 and 28. Ms. Strand added that the Geocoin Challenge was attended by several hundred and still receiving great feedback.

### PRESENTATIONS:

None

## **PUBLIC HEARING:**

None

## **COMMENTS:**

### 1. Public Comments:

Luke Erickson – Interim Tanglewood Subdivision Homeowners Association President – asked for direction to bring forth a park request. Chair Fyall suggested forwarding request to staff.

Scott Woodward – Tapteal Greenway Association – suggested to Parks and Recreation Commission, in regards to revisions to Claybell Park, to not recommend the removal of any natural open space.

Nat Cowell – North Richland Little League – proposed expanding baseball diamond by 10' from home plate to pitcher mound to protect defensive players. By expanding the distance will increase the number of teams participating in local tournaments.

### 2. Council Liaison:

Council Member Kent was absent.

## **UNFINISHED BUSINESS:**

None

## **NEW BUSINESS:**

### 1. Tri-Cities Rivershore Master Plan Phase II

Parks and Recreation Senior Planner Dave Bryant asked if there were any concerns or questions. Commissioner Doran addressed the adoption of the master plan and its specifics and are the identified recommendations for each city done in a certain manner and would suggest that the Parks and Recreation Commission have that information. Mr. Bryant responded that it is a conceptual plan and roles are identified for each city with individual regulations. Commissioner Jones asked if the appropriate plans are returned to the Parks and Recreation Commission for further discussion and approval. Mr. Bryant noted that the plans are returned to the Commission for approval. Chair Fyall added that it is a very good product. Vice Chair Gutierrez **moved** to recommend that City Council adopt the 2012 Tri-Cities Rivershore Master Plan Phase II. Commissioner Doran **seconded** the motion. Motion carried.

### 2. Claybell Park Master Plan Amendment

Parks and Recreation Senior Planner Dave Bryant presented the Claybell Park Master Plan Amendment showing the addition of Bellerive Drive extending south through the park. Mr. Bryant explained that the extension of Bellerive Drive has been on the Transportation Improvement Program (TIP) for several years. Even though there is some uncertainty as to

the development of the area south of Clay bell Park, Belle rive Drive is necessary to provide sufficient transportation corridors in this area. With the addition of Belle rive Drive extending through the park property, the proposed sports fields and parking lot will need to be moved further to the west than what was approved in the adopted Master Plan. This will result in the disturbance of some of the area that was reserved for natural open space along the westerly boundary of the park development. Mr. Bryant also pointed out that there would be additional natural open space along the easterly boundary of the improvements that would be saved thus resulting in a net 0.45 acres more natural open space than originally Master Plan showed.

Mr. Bryant added as this portion of Clay bell Park is developed, the design and construction of Belle rive Drive will be completed through the entire length of the park and the new parking lot will be connected to the new street. Discussion ensued on the reduction of the size of the parking lot to eliminate encroaching onto natural open space. Mr. Bryant stated that there are city codes that regulate the number of off-street parking spaces required for the development of parks so the parking lot could not be made any smaller.

Additional discussion ensued regarding the on-going encroachment onto the natural open space of Clay bell Park along with the difference between the Amon Basin being designated as a waste way or wetlands.

It was asked what happens to the funds identified for development if the grant is not accepted and Mr. Bryant responded that perhaps a restroom would be built along with the parking lot and access road leading to the parking.

He further explained that there is no fiscal impact associated with the adoption of the revised master plan, but the implementation of this portion of the master plan is estimated to cost \$1,200,000. The City has been notified it will receive a \$500,000 RCO grant and there is currently \$330,000 in the budget and a commitment of \$50,000 has been received from Ron Asmus Homes.

Commission Member Jones **moved** to approve Clay bell Park Master Plan Amendment. Chair Fyall **seconded** the motion. Motion failed.

### 3. Workshop with Marine Green

Commissioners thanked the City and staff for providing the opportunity to participate at the City sponsored workshop. Vice Chair Gutierrez applauded the Parks and Recreation Commissioners for their dedication and effort to explore future workshops dates. Commissioner Doran indicated that the workshop gave a better understanding of roles.

### 4. Future Workshop

Ms. Strand suggested a future Parks and Recreation Commission workshop and asked Commissioners to forward potential meeting dates to Chair Fyall by Monday, July 16. Chair Fyall suggested the following as potential discussion items: a) liaison assignments, b)



workshop schedules, and c) parliamentary procedures. Vice Chair Gutierrez suggested adding staff goals and Ms. Strand indicated that they had not been finalized.

**PARKS AND RECREATION COMMISSION COMMENTS:**

- **Commissioner Maya** – attended Cool Desert Nights.
- **Commissioner Valentino** – indicated that she and Commissioners Jones and Doran attended Live@5.
- **Commissioner Doran** – suggested reviewing Yoke's position on wetlands and landscaping requirements.
- **Vice Chair Gutierrez** – is enjoying the City's water parks and swimming pool.
- **Chair Fyall** – noted that the parking lots at Badger Mountain are full.

The meeting was adjourned at 8:39 pm.

Reviewed by: Phil Pinard, Interim Director Parks and Recreation

Approved by: \_\_\_\_\_  
Chair Adam Fyall, Richland Parks and Recreation

**TO: Parks and Recreation Commission**

**FROM: Phil Pinard, Planning and Construction Manager**

**DATE: September 13, 2012**

**SUBJECT: Urban Greenbelt Trail**

**STAFF RECOMMENDATION**

That the Parks and Recreation Commission recommend Council authorize expenditure of up to \$10,000 of Undesignated Park Reserve Funds for Urban Greenbelt Trail improvements.

**MOTION FOR CONSIDERATION**

I move that the Parks and Recreation Commission recommend Council authorize expenditure of up to \$10,000 of Undesignated Park Reserve Funds for improvements to the Urban Greenbelt Trail.

**FISCAL IMPACT**

The year-end projection for the Undesignated Park Reserve Fund is \$174,364.

**BACKGROUND**

The Urban Greenbelt Trail provides a walking route through the City's central business district per Attachment 1. The current George Washington Way project will provide an enhanced pedestrian crossing for the Urban Greenbelt Trail at George Washington Way.

The section of trail between Jadwin Ave and George Washington Way is on City property that is leased to Jerry Abrams and the lease includes maintenance of the trail. This trail section is in poor condition and only 6 feet wide. The City and Mr. Abrams have agreed to partner in the reconstruction and widening of the trail. The estimated cost is \$15,000 with Mr. Abrams providing \$6,000 and the remaining dollars will be provided through the Undesignated Park Reserve Fund.



- COMPLETE
- PUBLIC/PRIVATE SEGMENT
- OVERLAY NEEDED
- FUTURE TRAIL CONNECTION
- ON-STREET SEGMENT
- ON-STREET LINK
- OTHER INTER-CONNECTED PATH
- EXISTING ALTERNATE ROUTE



THE CITY of RICHLAND  
URBAN GREENBELT  
TRAIL



**TO: Parks and Recreation Commission**

**FROM: Phil Pinard, Planning and Construction Manager**

**DATE: September 13, 2012**

**SUBJECT: Claybell Park**

### **STAFF RECOMMENDATION**

That the Parks and Recreation Commission recommend Council authorize expenditure of \$126,000 of Undesignated Park Reserve and \$100,000 of Park District 5 funds for construction of Claybell Park.

### **MOTION FOR CONSIDERATION**

I move that the Parks and Recreation Commission recommend Council authorize expenditure of \$126,000 of Undesignated Park Reserve and \$100,000 of Park District 5 funds for construction of Claybell Park.

### **FISCAL IMPACT**

The year-end projection for the Undesignated Park Reserve Fund is \$174,364 minus the \$10,000 requested for the Urban Greenbelt Trail which would leave \$38,364 in the fund at year end.

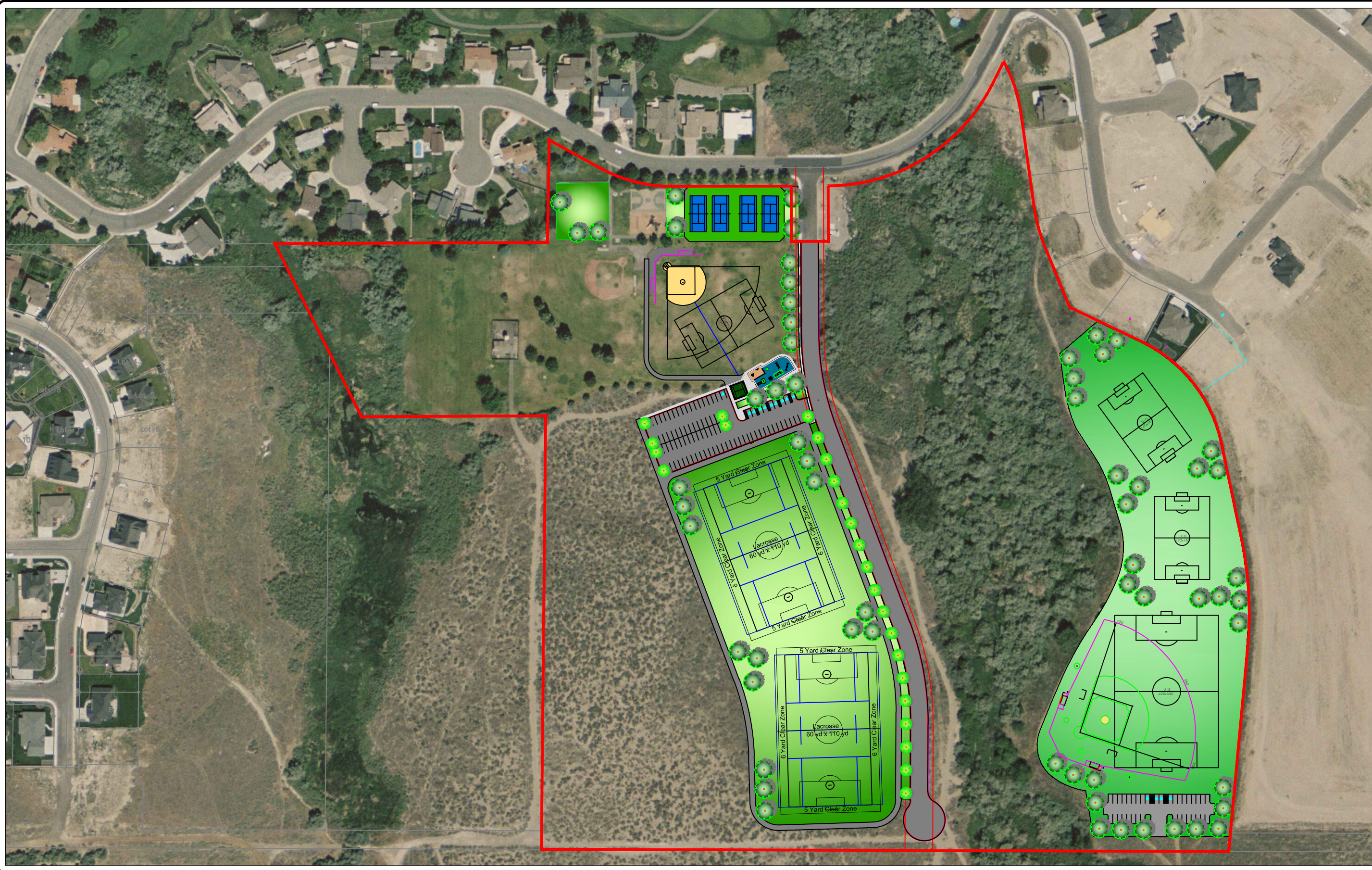
The current uncommitted dollars in Park District 5 is \$147,124 minus the \$100,000 would leave a balance of \$47,124.

### **BACKGROUND**

The City has received a Washington State Recreation and Conservation Office (RCO) grant for Claybell Park in the amount of \$500,000. The City's match is \$706,000 for a total project budget of \$1,206,000. Currently there is \$330,000 of City funds and \$50,000 from a donation by Ron Asmus Homes allocated for the project which leaves \$326,000 unfunded. There was \$100,000 of the project funds that were allocated to Bellervie Drive improvements that will be replaced with arterial street funds.

The allocation of the requested funds would provide monies to complete the entire project.





**CITY OF RICHLAND**  
PARKS & RECREATION DEPARTMENT  
**Claybell Park**  
**Revised Master Plan**

SCALE:	PROJ. NO.
DATE:	DRAWN BY:
DESIGN BY:	CHECKED BY:
SHEET:	OF:



# **Parks and Recreation Department**

## **July, August and September 2012**

### **Recreation Division**

#### **Aquacise Classes**

Participants burned calories in the Aquacise classes at George Prout Pool. Shallow and deep water workouts are designed for all levels and include topics such as stretching, toning and safety to help achieve total fitness while in the water.



#### **Kid's Summer 2012**

The Recreation Division produced *Kid's Summer 2012*, a guide to assist kids and parents in choosing the classes and activities of interest to the family.



#### **NOVA Grant Application**

Richland Parks and Recreation submitted two grant applications to the Recreation and Conservation Office Non-highway and Off-Road Vehicle Activities Maintenance and Operations program by the July 2<sup>nd</sup> deadline. The grants would fund a new backhoe tractor at a cost of \$130,000 and replace aging irrigation pumps and valves used to water the motocross track with the well, a grant of \$62,100. There are no matching funds required by the City for either project. A presentation will be made to the RCO selection committee in October.

#### **Mount Rainier Scenic Railroad Trip**

The weather could not have been better as the bus pulled into Elbe, WA Friday, July 13 for the Mount Rainier Scenic Railroad Trip. The 40-plus group enjoyed the steam train as it chugged out to Mineral Lake. Many chose to ride in the open car for ease of photo-taking. A delicious barbeque and live entertainment awaited their arrival. The entertainer shared old-time train songs, as well as an interesting history of the railroad.



### **Geocaching the Waterways**

Park Ranger Jen Wheeler led a group of teenagers on a kayaking geocache adventure through the islands near Bateman Island. Even though the water was high, it was a great day to be out exploring the islands.



### **Tri-City Kart Club**

Tri-City Kart Club hosted the 2012 International Karting Federation 4-Cycle Nationals at Horn Rapids ORV Kart Track on July 11-14. The event featured 18 different competition classes with nearly 100 participants from across the country. This is the second time in three years the 4-Cycle National has come to Richland.



### **Sizzlin' Beach Party**

On Friday, July 20, families enjoyed a great night at Richland Parks and Recreation's Sizzlin' Beach Party. There were games, food, and a DJ providing great fun for all.





## **Life Jacket Stations**

For the third season, Richland Parks and Recreation have provided life jackets in the parks. Three additional loaner stations were added this year for a total of five stations. The signage was donated by the Richland Rod and Gun Club and the loaner stations were completed as Eagle Scout projects. The new stations are located at Columbia Point Marina, Snyder Boat Dock, and Columbia Park West.



## **Nature Day Camp**

Our first ever Nature Day Camp was a huge success. There were approximately 14 happy campers who learned about the wonderful world of nature. They engaged in play, interacting with hands-on activities and exploring our environment.



## **Art in the Park**

The 62nd Annual Art in the Park Show was held in Howard Amon Park on Friday, July 27 and Saturday, July 28. Art in the Park features more than 250 artists and craftsmen offering a unique array of photography, jewelry, metal art, furniture, pottery, paintings, glass art and much more. The event also boasts a variety of food vendors, all non-profit organizations.





### **Meals-on-Wheels at the Richland Community Center**

Participants of Meals-on-Wheels agree that coming to the Richland Community Center to meet their friends for lunch is one of the best things about the program. They love the beautiful facility and the activities that keep them feeling connected.



### **Lifeguard Games**

The 7<sup>th</sup> Annual Lifeguard Games were held August 3<sup>rd</sup> at George Prout Pool and were the largest to date. With ten teams competing from as far away as Preston, the competition was fierce, yet friendly. Teams from all over the Tri-Cities compete in six events that range from shallow water spinal rescue to the challenging obstacle course. The three winners of each event are awarded gold, silver, and bronze whistles. In addition, the overall top three winners receive prize packages from our event sponsors. The games serve as a great motivation for pool staff to practice, help perfect life-saving skills, build relationships between pools, and promote friendly competition among the lifeguards in our community. The games are hosted by the City of Richland and the American Red Cross.



### **New Fitness Class at the Community Center**

Richland Parks and Recreation opened a new Fitness Class in August that incorporates two popular forms of exercise into one class. PiYo features aspects of both Pilates and Yoga combined into a one-hour class. The class is held on Tuesdays and Thursdays in the Community Center Activity Room. New Instructor Alyssa Arrigoni is an Engineer by profession, but enjoys teaching fitness classes in the evening and holds many certifications for exercise instruction.



## **2012 Movies in the Park**

*"Kung Fu Panda* was the best yet!" declared several of the attendees at the Friday Night Movie in the Park in John Dam Plaza. The August 17<sup>th</sup> showing brings to an end the 2012 season of Movies in the Park, which began June 29<sup>th</sup>. A total of 8 movies were shown with an average attendance of 300, for a grand total of 2400 attendees. The movie series was a joint effort between Richland Parks and Recreation and the sponsor, Windermere Group One/Tri-Cities.



## **Swim Lesson Registration Numbers**

The fifth and final session of swim lessons at George Prout Pool is underway. During the 2012 season 202 separate swim classes were offered with 1,638 patrons signing up for those lessons. Registrations were brisk the entire summer.



## **Parks and Recreation at National Night Out**

The Parks and Recreation booth was one of the favorites at the National Night Out on August 7<sup>th</sup> in Howard Amon Park. The game "Baggo" was a real hit with the children.



## **Be a Junior Designer**

*Be a Junior Designer*, held the week of August 6<sup>th</sup> gave young people an opportunity to design an interior room for a pretend client. The class ended with a presentation to each student's "client."



### **Tri-Cities Geocoin Challenge Magazine Article**

A local geocacher/volunteer submitted an article that was published in the *FTF* geocache magazine about the Tri-Cities Geocoin Challenge. The article talks about how cities and counties are beginning to recognize the benefits of geocaching, how Park Ranger Jen Wheeler led the effort to get the City of Richland involved with geocaching, and how the event has grown to now include all three cities. The article discusses this year's challenge and includes an image of the coin.



### **Badger Mountain GeoHike**

On Wednesday, July 8, Park Ranger, Jen Wheeler led a group of geocachers on an evening hike to the top of Badger Mountain. The participants found a total of six geocaches and enjoyed a gorgeous sunset. The evening was warm, but that didn't stop the geocachers.



### **Eagle Scouts Projects**

Saturday, August 25<sup>th</sup> an Eagle Scout group worked to make stepping stones. This activity was the first part of a 3-weekend project. The second weekend will be spent painting the stones, with the final weekend set for installation.



### **ConAgra Company Softball Tournament**

For the tenth consecutive year ConAgra/Lamb Weston hosted their company softball tournament at Horn Rapids Athletic Complex on August 25. The tournament is comprised of 8 teams from different divisions and locations within the ConAgra group, including teams from outside the Tri-Cities. Horn Rapids works well for the tournament as it is located near the ConAgra processing plant in Richland.





### **George Prout Pool Finishes the Season**

August 26<sup>th</sup> was the last day of the season at George Prout Pool. There were approximately 35,410 visits to the pool this summer, for an average of 442 visits per day. It was another fantastic year!



### **Thursday in the Lounge**

Thursday, August 30 found the Lounge full of smiling patrons playing their choice of games. In the foreground, a group was enjoying Dominoes, while a group in the left rear played Bunco. A group of younger folks were playing Munchkin in the right rear of the Lounge.



### **George Prout Pool Plays Host to Richland Swim Teams**

Even though the summer swim season is over at George Prout Pool, the pool is still active hosting many swim meets and practices for the Richland School District Swim Teams. In September and October George Prout Pool will host six swim meets including the Tri-City Championships. Swim teams will continue to practice five days a week through October.



### **16<sup>th</sup> Annual Tumbleweed Music Festival**

The 16<sup>th</sup> Annual Tumbleweed Music Festival was held in Howard Amon Park and the Richland Community Center August 31 -September 2. The event featured 83 musical acts on 5 different outdoor stages, 53 dance and musical performances, and included workshops in the Community Center. In addition to the scheduled concerts, there were many impromptu jam sessions held throughout the festival. The event is produced by the Three Rivers Folklife Society.



### **Kid's Fun Friday**

Kid's Fun Friday will take place Friday, September 7<sup>th</sup> at the Badger Mountain Splash & Play. This special children's festival will include fun in the Splash & Play, a variety of games and activities, food vendors and to top off the special event, a movie will be shown. There is no fee for this event.

### **19<sup>th</sup> Annual All Senior Picnic**

The 19<sup>th</sup> Annual All Senior Picnic will be held at the Southridge Sports and Events Complex in Kennewick September 20<sup>th</sup> from 11:00am – 2:00pm. The picnic includes lunch, prizes, information booths and entertainment. Buttons are \$7 in advance, or \$10 at the door.

## **Planning and Construction Division**

### **Horn Rapids ORV Park**

RV Campground Improvements project is 80% complete. This project is funded through a \$414,000 RCO NOVA grant. The contract was awarded to Vincent Brothers, LLC at the June 19, 2012 Council meeting.



### **Howard Amon Park Tennis Courts**

Work will begin on September 17<sup>th</sup>. The contract was awarded to POW Contracting, of Pasco Washington, in the amount of \$396,126.75. The tennis courts and the adjacent section of Amon Park Drive will be demolished and new tennis courts, lighting, fencing and the street will be rebuilt.

### **Urban Greenbelt Trail**

The Public Works Streets Division has begun reconstruction of the section of the Urban Greenbelt Trail between George Washington Way and Jadwin Ave. The trail will be slightly realigned and widened to 10 feet where practical.



### **Columbia Point Marina Boat Pump-out Grant**

The City has received a \$65,000 grant from the Washington State Parks and Recreation Commission to remove the existing boat pump-out equipment and install a new pump-out facility on the T dock section in the marina.

### **Service Projects:**

- 1) Jordan Merrill and Michael Hare installed new bollards along Amon park drive In Howard Amon Park.
- 2) Justin Merrill landscaped with basalt rock three of the landscaping islands in the new parking lot at Badger Mt. Park.
- 3) Austin Hartley built a river rock creek bed down the slope at the Community center to carry storm water runoff from the parking lot above the slope.
- 4) Samuel McKinnon cleared and grubbed the last section of Badger Flats Trail at Trailhead Park.





- 5) The local Rotary Clubs graveled the Badger Flats Trail at Trailhead Park.
- 6) Kurt Bare installed a chain link fence around the irrigation filter at Hanford Legacy Park.

## **Parks and Facilities Division**

### **Preventative Maintenance**

Parks and Facilities staff working on Preventative Maintenance (PM's) playground inspections per audit requirements.



### **Keeping the Parks Beautiful**

Parks and Facilities staff keeping our parks beautiful in 100°+ weather.



### **Swim Dock Closed**

Due to high waters resulting in potentially hazardous conditions, the swim dock in North Howard Amon has been intermittently closed.



### **Sprinkler Heads**

Staff has been busy all summer replacing worn-out sprinkler heads. This photo was taken in John Dam Plaza.



### **Eagle Scout Project**

Parks and Facilities staff prepares for an Eagle Scout volunteer project in North Howard Amon Park.



### **Lightning Storm Damages Tree**

A Locust Tree in Central Howard Amon Park sustained damages as a result of a lightning/thunder storm on July 17.



### **Flail Mowing**

Flail mowing is underway at Columbia Park West in time for the boat race weekend.



### **Dock Repair**

Repairing the dock at Columbia Park West or any dock can sometimes be a challenge.





### **BMX Track**

Parks and Facilities staff members are preparing the grounds for concrete. Bleachers, picnic tables and a storage trailer will soon be placed on the concrete slabs. A concrete sidewalk will also be poured.



### **Picking up the Pace**

Although down one mower, Gilbert Campos, Parks and Facilities employee, stepped up the pace to get the job done to keep the parks looking their best.



### **Painted Light Pole**

As per safety suggestion, the concrete light pole by the gas pumps has been painted by facilities staff.



### **Sprucing up the City Shops Landscaping**

Twenty parks and facilities crew removed 90 yards of over grown landscape waste and three truckloads of trees and brush from the City Shops.



## **Claybell Park Playground**

MADD (Make a Difference Day) engraved boulder was placed at Claybell Park recognizing all the sponsors who supported the all-inclusive playground.

