



AGENDA

City of Richland Parks and Recreation Commission #9-2013

Richland City Hall ~ 505 Swift Boulevard ~ City Council Chambers

Thursday, November 14, 2013, 7:00 PM

Commission Members: Chair Gutierrez, Vice Chair Jones, Doran, Valentino, Katipamula, Beck, Richards, McBurney

Liaisons: Council Member Kent, Alternate Council Member Anderson

Welcome

Pledge of Allegiance

Roll Call

Approval of November 14, 2013, Agenda

Approval of October 10, 2013, Minutes

Council Liaison Report

Recreation Report

Parks and Facilities Report

Public Comments

Presentations

Tri City Outrigger Canoe Club (Drusilla Butler) 5 minutes

New Business:

- 1) Shoreline Master Plan (<http://www.ci.richland.wa.us/DocumentCenter/View/7178>)
(Phil Pinard)
- 2) Park Hours (Phil Pinard)
- 3) PRC Vacancies- Position No. 6 (Maria Gutierrez)
- 4) Paws-abilities Place rules revision (Phil Pinard)

Commission Comments

Adjournment

The Next Parks and Recreation Commission Workshop is, November 21, 2013 and

The Next Parks and Recreation Commission Meeting is, December 12, 2013.

THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 13 AND ON WWW.CI.RICHLAND.WA.US/CITYVIEW

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MINUTES

Richland Parks and Recreation Commission Meeting #8-2013
Richland City Hall – 505 Swift Boulevard – Council Chambers
Thursday, October 10, 2013 ~ 7:00 pm

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 7:00 pm.

ATTENDANCE:

Chair Gutierrez, Vice Chair Jones, Commissioners Doran, Bern, Valentino, and McBurney were present. Commissioner Richards was excused. Also in attendance were Council member Kent, Parks and Recreation Director Schiessl, Parks and Recreation Managers Pinard and Strand and Parks and Facilities Supervisor Sweeney.

APPROVAL OF THE October 10, 2013 AGENDA: Nancy Doran **moved** to approve the October 10, 2013 agenda as presented. Vice Chair Jones **seconded** the motion. Motion carried.

APPROVAL OF THE August 8, 2013, MINUTES:

Vice Chair Greg Jones **moved** to approve the August 8, 2013, minutes as presented. Kit McBurney **seconded** the motion. Motion carried.

COUNCIL LIAISON REPORT:

Council member Kent welcomed the public. Ms. Kent reported at the last council meeting there was a concern from a member of the public regarding cancellation of the Parks and Recreation Commission meeting in September. Ms. Kent announced the approval of acceptance of recommendations for the Stevens Drive Master Plan from the Parks and Recreation Commission and also the acceptance from the Arts Commission for the Tree of Life. Additionally, Council approved the arrangements associated with the park partnership funds with Columbia Center Rotary to purchase a slide for Goethals Park. Council Member Kent also announced that the Bookmark Café lease was approved at the library and encouraged everyone to visit the café.

PARKS AND FACILITIES REPORT:

Parks and Facilities Supervisor, Darrin Sweeney reported updates and progress throughout the City. Mr. Sweeney provided a list of projects the facility crews have been working on which will improve structures and clean up landscaping at the following parks; Stevens Triangle garden area, Horn Rapids play area, Badger Mountain Park playfield, Claybell Park and Leslie Groves Park. Sweeney also mentioned the swim dock has been repaired at the Howard Amon Park and the restrooms located off of Newton Street are also repaired and open again.

RECREATION REPORT:

Parks and Recreation Manager, Laurel Strand reported that the Fall Carnival is scheduled for Friday, October 25, 6:30 p.m. at the Richland Community Center. Secondly Strand mentioned that the Winter E-Activity Guide will be available Monday, November 4. Ms. Strand also noted, the kickoff of Winter Wonderland will begin with the Tree Lighting Ceremony at John Dam Plaza November 30 and Holiday by the River is scheduled for Friday and Saturday, December 13-14.

PUBLIC COMMENTS:

None

PRESENTATIONS:

Alison Gjeffe, President of Richland Lacrosse Club, presented an overview of the growth lacrosse has experienced over the last few years, creating opportunities for kids to play beginning in elementary all the way up through high school. Alison explained the realignment, growth and impact lacrosse has on Richland parks, and shared ideas which would help preserve field surfaces by rotating practice locations. Ms. Gjeffe also mentioned that RLC supports future park development, the expansion of lacrosse in Richland which would create opportunities to host annual jamborees and tournaments in the community.

UNFINISHED BUSINESS:**NEW BUSINESS:****1. Introduction to State Required Update of the Shoreline Master Program**

Development Services Manager, Rick Simon presented an update of the Shoreline Master Program in regards to the State Shoreline Management Act. Mr. Simon explained that City is in the process of updating its Shoreline Master Program (SMP). Under the provisions of the Washington State Shoreline Management Act, each city, town and county within the state is required to develop and adopt its own shoreline plan and regulations. Richland first adopted its SMP in 1979 and it has been continuously in effect since then. The Shoreline Management Act includes three basic purposes, which can be summarized as follows:

1. Protect the environmental resources of the state's shorelines;
2. Promote public access to the shorelines; and
3. Give priority to types of land uses that require a location on the shoreline.

These basic purposes have not changed. In 2003 the Washington State Department of Ecology adopted new shoreline guidelines which require all cities and towns to update their SMPs. The State Legislature provided funding for this work and Richland received a state grant in 2012 and so is now in the process of updating its SMP. The City has hired a consultant team, headed by Anchor QEA to lead them through the process of an SMP update. The consultants have been working with the Planning Commission and staff over the past year on this project. Work completed to date includes the development of a draft inventory and characterization report of the City's shorelines, and a draft master program. A restoration plan is currently being developed. The

deadline that the City is operating under is to complete the shoreline update process by June of 2014, with the adoption of the updated shoreline program by the City Council. Now that we have a working draft, the next step is to solicit comment and review from the Parks and Recreation Commission, public agencies and the general public. This public review will take place over the next several months.

2. Allocation of Park District 3 funds to Drollinger Park

Parks and Recreation Manager, Phil Pinard presented the recommendation to authorize expenditure of \$15,000 of Park District 3 Funds to Drollinger Park improvements. Mr. Pinard provided the background of Drollinger Park, which is a 1.5 acre undeveloped Neighborhood Park located in the Tanglewood subdivision located on the west side of the By-pass Highway north of Duportail Street. The 2014 Capital Improvement Program (CIP) allocates \$15,000 for the construction of Drollinger Park. The improvements will include irrigation and turf. Pinard noted that the funding is being requested this year as there is a possibility that there will be time for the parks crew to install a portion or all of the irrigation system. These funds will be used to purchase irrigation supplies and trees and pay for contractor expenses for hydro seeding.

Pinard explained the fiscal impact of this request which will leave approximately \$1,000 in Park District 3. This district accumulates very little in annual revenue from Park Impact Fees as little construction occurs in this district. The existing funds in the district came from the new apartments on Duportail Street.

Vice Chair Jones **moved** that the Parks and Recreation Commission recommend Council authorize expenditure of \$15,000 of Park District 3 funds to funds improvements to Drollinger Park. Dawn Bern **seconded** the motion. Motion carried.

3. Columbia Point Mixed Use Site (Tracts D & E)

Redevelopment Project Supervisor, Brian Moore presented the conceptual plan for Tracts D & E of Columbia Point (the lots just south of the Shilo Inn). Mr. Moore noted between Tract D and the Columbia River are approximately 8 acres of land restricted by a landfill easement. This land will be improved with landscaping and remain open to the public. The conceptual plan presented was developed with input from the Parks Department and the presumption that the area encumbered with a landfill easement would function much like a park. Moore explained that the Economic Development Office is preparing a Request for Proposals (RFP) for the entire site identified in the attached memo to the EDC. The purpose of is to solicit input from the Commission regarding this area and will be useful as the responses to the RFP are evaluated by staff, EDC and Council.

PARKS AND RECREATION COMMISSION COMMENTS:

- **Dawn Bern-** Proud to be on the Parks and Recreation Commission and appreciates everyone's opinions to help make an ideas grow.

- **Nancy Doran-** Appreciated the new drinking fountains in the parks. Doran also mentioned the Walkability Open House which is scheduled for November 6th, 5:30-6:30 pm at the Richland Community Center.
- **Greg Jones-** Apologized for the cancellation of the meeting in September due to no quorum and also appreciates and encourages the public feedback.
- **Jackie Valentino-** Thanked the Eagle Scouts and Latter Day Saints for all their volunteer services with many projects in the parks and community gardens. Jackie also mentioned the RSA Holiday Bazaar scheduled for November 8th, 9:00- 3:00 p.m. and also informed every one of the RSA
- **Kit McBurney-** Appreciate people's passions and enthusiasm of ideas to help better the City and enjoys all the Facebook information. Kit encourages everyone to read the Facebook feeds for upcoming events.
- **Maria Guiterrez-** Thanked everyone for being present for the meeting and reminded everyone that the PRC workshop was rescheduled to October 21 and the next PRC Meeting will be November 14.

The meeting was adjourned at 8:58 p.m.

Reviewed by: Joe Schiessl, Parks and Recreation Director

Approved by: _____
 Chair Maria Gutierrez, Richland Parks and Recreation

TO: Parks and Recreation Commission

FROM: Phil Pinard, Parks and Recreation Manager

DATE: November 14, 2013

SUBJECT: Park Hours

STAFF RECOMMENDATION

That the Parks and Recreation Commission recommend Council approve new park hours of sunrise to sunset.

MOTION FOR CONSIDERATION

I move that the Parks and Recreation Commission recommend Council approve new park hours of sunrise to sunset.

BACKGROUND

Current park hours as established in the Richland Municipal Code Chapter 9.22.075 are 5:00 am to 11:00 pm. There are five exemptions to the park hours noted below:

- A.** Activities for which a permit is issued by the parks and recreation department of the city.
- B.** Fishing during the hours the park is closed so long as the person fishing has the appropriate state licensing.
- C.** Putting boats into and taking boats out of the river.
- D.** Camping in areas which have been set aside in RMC [9.22.070\(D\)](#).
- E.** Individuals utilizing paved walking trails for walking, jogging, and non-motorized cycling activities.

It is also proposed to add to the list of exemptions lighted athletic fields/sport courts.

City of Kennewick park hours are one half hour after sunset until 6:00 am.

Pasco and Yakima park hours are 6:00 am to 10:00 pm. Spokane parks are open from 4:00 am to 11:00 pm PDT and 5:00 am to 10:00 pm PST.

Establishing park hours during daylight time (with the exemptions noted above) will limit activity in parks to daylight hours.

TO: Parks and Recreation Commission

FROM: Phil Pinard, Parks and Recreation Manager

DATE: November 14, 2013

SUBJECT: Revised Rules for Paws-abilities Place (off leash Dog Park)

STAFF RECOMMENDATION

That the Parks and Recreation Commission recommend Council approve the revised rules for Paws-abilities Place.

MOTION FOR CONSIDERATION

I move that the Parks and Recreation Commission recommend Council authorize the revisions to the Paws-abilities Place rules per attachment #1.

BACKGROUND

On September 6, 2011 Council adopted (by resolution) rules for Paws-abilities Place.

Staff has been approached by the Tri-City Dog Park Society to add an additional rule to the list which requires that all dogs must be spayed or neutered to enter the park.

The Humane Society of the United States provides the following information on their website:

“Unneutered dogs are much more assertive and prone to [urine-marking](#) (lifting his leg) than neutered dogs. Although it is most often associated with male dogs, females may do it, too. Spaying or neutering your dog should reduce urine-marking and may stop it altogether.

Other behavioral problems that can be ameliorated by spay/neuter include:

[Roaming](#), especially when females are "in heat."

[Aggression](#): Studies also show that most dog bites involve dogs who are unaltered.

Excessive [barking](#), mounting, and other [dominance-related behaviors](#).

While getting your pets spayed/neutered can help curb undesirable behaviors, it will not change their fundamental personality, like their protective instinct.”

The addition of this rule will provide a safer and friendlier dog park.

EXISTING

PAWS-ABILITIES PLACE PARK RULES

OWNERS / CUSTODIANS SHALL:

- Accept responsibility for damage or injury caused by you or your dog.
- Bring no more than 3 dogs at one time.
- Remain inside fence and voice control of your dog(s).
- Control your dog's excessive barking.
- Pick-up after your dog(s) and depose of waste using a proper receptacle.
- Stop your dog(s) from digging and if necessary, fill holes dug by your dog(s).
- Remove all pinch or choke collars from your dog(s) when entering.
- Do not bring female dogs that are in heat.
- Remove your dog(s) if showing any sign of aggressive behavior.

GENERAL RULES

- Dogs shall be at least 5 months old.
- Children under 10 are not permitted to enter, and between 10 and 14 years must be supervised by an adult.
- Do not approach dogs belonging to others without permission.
- Do not bring glass containers or food inside the fence.
- Do not run, as this triggers a "prey and chase response", and may lead to injury.
- Bicycles, skateboards, motorized vehicles, etc., are not allowed inside the fence.

→ **All dogs shall be spayed or neutered**

Proposed

Parks and Recreation Department October 2013

Recreation

USA Prep Instructional Softball Camp and Tournament

The Washington Angels hosted the USA Preps Instructional girl's fastpitch softball camp and tournament at Columbia Playfield and Pasco Sports Complex on October 11-13. USA Preps is an organization which organizes college exposure events, which gives players the opportunity to showcase their skills to college scouts. The tournament began with an instructional skills clinic on Friday followed by a two day tournament. This is the first event for the USA Preps in Tri-Cities, but will be back in the spring of 2014 and expected to be an annual event. The tournament attracted 50 teams from across the nation that competed in the presence of over 30 professional college coaches.



George Prout Pool

On Saturday, October 12, High Schools from all over the tri-cities sent their best swimmers and divers to George Prout Pool to compete in the Tri-City Swim and Dive Championships. Even though the summer swim season is over at George Prout Pool, the pool is still active hosting many swim meets and practices for the Richland School District Swim Teams. Swim teams will continue to practice five days a week through October.



2013 Fall Carnival

On Friday, October 25th Richland Parks and Recreation staff entertained approximately 470 attendees at the annual Fall Carnival. Participants at the evening event had a frighteningly great time taking part in all the games, scary maze, hayride, flashlight scavenger hunt, scary story-telling time around the campfire (thanks to the library staff), entertainment and balloon art provided by Big Top and all the other spooky activities. The Fall Carnival was a huge success and many thanks to the wonderful volunteers and facilities staff.



Fall Spirit

Even our seniors are getting into the fall spirit! This fun photo prop was built and painted by the Parks and Facilities staff and was used at the Fall Carnival as part of the decorations and served as a marketing tool as well. As a matter of fact it has been so popular it still is being used in the lobby of the Community Center for the young and young-at-heart.



Parks and Facilities

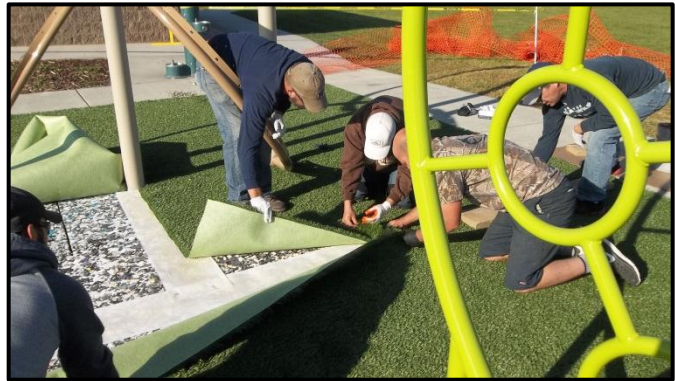
New Split Rail Fence

October 17, Parks and Facilities crew installed a new split rail fence at north Leslie Groves Park along the Snyder Street entrance as a 2013 Park Partnership Project.



Claybell Park Improvements

Staff underwent training this week by a vendor installing new safety surfacing at the Playgrounds at Claybell Park. The new surfacing is a trial of artificial turf and soft padding to create an ADA accessible area. Staff can now install this surfacing in other parks over time if we are satisfied with this test.



Planning and Construction

BMX Restroom/Concession Building

Columbia Basin BMX is well underway with the construction of the restroom/concession building. Construction is be administered by the BMX club. Columbia Basin BMX was awarded Hotel/Motel funds for the building construction.



Service Projects

- Shannon Hayes-Tuex lead a neighborhood group in the clean-up McMurray Park and planting more native plants on October 19, 2013.
- Asher Campbell, Eagle Scout project, excavated and placed safety surfacing at each tunnel opening at Goethals Park and placed 5 yards of new rock in the creek, on October 26, 2013
- Brendon Parkinson, Eagle Scout project, spread 40 yards of rock along Keene Road Trail, on October 26, 2013

Upcoming Events

Nov 23	Jingle Bell Run	Howard Amon Park
Nov 30	Tree Lighting Ceremony	John Dam Plaza
Dec 13-14	Holiday by the River	Howard Amon Park
Dec 31	First Night Tri-Cities	3 Rivers Convention Center