



## **AGENDA**

**City of Richland Parks and Recreation Commission #2-2014**  
**Richland City Hall ~ 505 Swift Boulevard ~ City Council Chambers**  
**Thursday February, 13, 2014, 7:00 p.m.**

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**Commission** Chair Gutierrez, Vice Chair Doran  
**Members:** Commissioners Richards, Valentino, McBurney, Katipamula, Beck  
**Liaisons:** Council Liaison Kent, Alternate Council Liaison Anderson

**Welcome**

**Pledge of Allegiance**

**Roll Call**

**Approval of February 13, 2014, Agenda**

**Approval of January 9, 2014, Minutes**

**Council Liaison**

**Public Comments**

**Recreation Report**

**Parks and Facilities Report**

### **Presentations**

- 1) Tri City Dog Park Society
- 2) Columbia Basin BMX
- 3) Mid-Columbia Fisheries Enhancement Group

### **Unfinished Business:**

- 1) DRAFT- 2014 Parks and Recreation Commission Goals

### **New Business:**

**Commission Comments**

**Adjournment**

***The Next Parks and Recreation Commission Workshop is Thursday, February 27, 2014 and  
The Next Parks and Recreation Commission Meeting is Thursday, March 13, 2014.***

**THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 13 AND ON [WWW.CI.RICHLAND.WA.US/CITYVIEW](http://WWW.CI.RICHLAND.WA.US/CITYVIEW)**

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## MINUTES

**Richland Parks and Recreation Commission Meeting #1-2014**

**Richland City Hall – 505 Swift Boulevard – Council Chambers**

**Thursday, January 9, 2014, ~ 7:00 pm**

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### **CALL TO ORDER:**

Chair Gutierrez called the meeting to order at 7:00 pm.

### **ATTENDANCE:**

Chair Gutierrez, Vice Chair Doran, Commissioners Richards, Valentino, McBurney, Beck, Katipamula. Also in attendance were Council Liaison Kent, Parks and Public Facilities Director Schiessl, Parks and Public Facilities Managers Pinard and Strand, Parks and Facilities Supervisor Sweeney absent.

### **APPROVAL OF THE JANUARY 9, 2014 AGENDA:**

Vice Chair Nancy Doran **moved** to approve the January 9, 2014 agenda as presented. Commissioner Katipamula **seconded** the motion. Motion carried.

### **APPROVAL OF THE DECEMBER 12, 2013 MINUTES:**

Commissioner Richards **moved** to approve the December 12, 2013 minutes as presented. Commissioner Doran **seconded** the motion. Motion carried.

### **COUNCIL LIAISON REPORT:**

Council member Kent welcomed the public. Ms. Kent reported that four Council members were successfully sworn in at the last Council meeting. Three of the four are currently in same Council positions; David Rose, Bob Thompson, Sandra Kent and newly elected to the Council, Greg Jones. Kent also mentioned that at the Council meeting a new Mayor and Mayor Pro Tem were selected, David Rose was elected Mayor and Phil Lemley was elected Mayor Pro Tem.

### **RECREATION REPORT:**

Parks and Public Facilities Manager Laurel Strand welcomed the public and informed all of the following events:

- Middle School Night Out! Friday, January 31- 7:00-9:00pm
- Tax Aide Program, Tuesdays & Thursdays 8:30-11:30am

Ms. Strand explained that the Tax Aide begins February 4-April 15

AARP Tax Aide volunteers will be available at the Richland Community Center to provide free, confidential service to help seniors, middle and low-income taxpayers prepare their tax returns and to answer questions. Appointments are not necessary.

- Goecaching with iPhone class Saturday, January 11- 1:00-3:00pm.

Also Strand mentioned that games begin for youth basketball on Saturday, January 11<sup>th</sup> and there are currently 74 teams participating consisting of boys and girls grades second through sixth. The basketball league will run for eight weeks and the last game is scheduled for March 1<sup>st</sup>.

## **PARKS AND FACILITIES REPORT:**

Parks and Public Facilities Manager, Phil Pinard reported the following updates and progress throughout the City:

- The City-wide tree removal in Shelterbelt area, Chaparral Park, Columbia Playfield, Gillespie Parkway, Howard Amon Park, Jefferson Park, and other locations. The City has an inventory of 5,621 trees and has identified 80 trees for removal based on poor health, location to infrastructure, and age. The City is implementing a tree replacement program to compliment the surrounding area and long term maintenance.
- Installation of two drinking fountains in the Paws-abilities Place Dog Park and also a parking area has been provided in the area of the dog park and also for park users.

Pinard also mentioned that all the upgrades to the restrooms in the parks have been completed.

## **PUBLIC COMMENTS:**

Debbie Berkowitz, 544 Franklin Street, voiced her concerns with the proposed 2014-2018 Parks, Trails & Open Space Master Plan.

## **PRESENTATIONS:**

Cory Bruss, Board member from Columbia River Disc Golf Club presented an overview of the disc golf club accomplishments and events held at James Lawless Park. Mr. Bruss explained the accomplishments to date with the clean-up process and preparation for public use.

## **UNFINISHED BUSINESS:**

### **1. DRAFT 2014-2018 Parks, Trails & Open Space Master Plan**

Parks and Public Facilities Director, Joe Schiessl presented the Draft 2014-2018 Parks, Trails & Open Space Master Plan.

The Draft 2014-2018 Parks, Trails & Open Space Master Plan to be reviewed and move forward with the Master Plan at the next workshop scheduled for January 23, 2014.

## **NEW BUSINESS:**

### **1. Proposed AT&T microwave addition at Meadow Springs**

Parks and Recreation Manager, Phil Pinard recommended that Council approve the lease amendment with AT&T. Mr. Pinard explained that AT&T is now proposing to attach two new antennas on the equipment within the existing fenced equipment enclosure area. The

antennas would extend approximately 9 feet above the top of the fence and the dishes are two and three feet in diameter. The fence will be extended to conceal the antennas.

AT&T is proposing to increase the lease fee by \$250 per month as compensation for the improvements. Pinard also mentioned that the current lease fee is \$1,886.50 and this proposed amendment will increase the total monthly lease payment to \$2,136.50.

Vice Chair Doran **moved** that the Parks and Recreation Commission recommend that the Council approve the lease amendment with AT&T. Commissioner Valentino **seconded** the motion. Motion carried.

#### **PARKS AND RECREATION COMMISSION COMMENTS:**

- Jackie Valentino – Looking forward to a new year.
- Kit McBurney- Appreciated the presence of the restrooms in the parks. Mentioned the Open Space and the natural habitat.
- Nancy Doran – Announced the dedication of the art sculpture at the Parkway “Tree of Seasons”. Also very appreciative of the two drinking fountains at the dog park.
- Maria Gutierrez – Maria will not be present for workshop, January 23. Also announced that the Parks and Recreation Commission are accepting applications for the two vacancies and the closing date for the applications is January 20<sup>th</sup>.

The meeting was adjourned at 8:01 PM

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: \_\_\_\_\_  
Chair Gutierrez, Richland Parks and Recreation Commission

**RICHLAND PARKS AND RECREATION COMMISSION**

**STRATEGIC PLAN**

**GOALS AND OBJECTIVES**

**2014**



## **PARKS AND RECREATION COMMISSION (P&RC) GOALS FOR CALENDAR YEAR (CY) 2014**

The P&RC annually identifies goals that further the development and enhancement of the City of Richland Parks and Recreation facilities. The goals are measurable with specific performance objectives that can be monitored and tracked throughout the year. The goals and objectives have direct ties to the City of Richland Vision 2030, the CLUP, and PRD Goals for CY 2014. The following are the goals and objectives established by the P&RC for CY 2014. The CY 2014 P&RC goals and objectives were developed based on the P&RC having a more focused impact on the overall betterment of park and recreation facilities and activities.

For CY 2014 the P&RC has identified the following five (5) goals:

**P&RC Goal 1 - Continue the practice of inviting user groups and park lessees to make presentations to the Commission to foster partnerships and familiarization.** [PTOSMP Goal 9, Key Focus Area 6, Goal 1]

*Objective 1* - Arrange a minimum of five (5) user groups and park lessees to make presentations at the P&RC meetings/workshops/tours by end of CY 2014.

**P&RC Goal 2 - Work with staff in their effort to identify and promote partnerships with neighboring municipalities, non-profits, or private agencies for four new park and recreation activities.** [PTOSMP Goal 1, Objective 4, Key Focus Area 6, Goal 1]

*Objective 1* – Meet in a workshop with PRD staff in their effort to identify four new park and recreation activities for CY 201. March xx P&RC Workshop.

**P&RC Goal 3 – Develop a short and long term plan aimed at making Richland a more “walkable city”.** [Strategic Leadership Plan Key Focus Area 7, Goal 2]

*Objective 1* – Promote activities to encourage walking (e.g. tree sweaters, art walks, technology/apps for historic walks)

*Objective 2* –Meet in a workshop with cyclists to discuss the *cooperation* of cyclists and pedestrian

**P&RC Goal 4 - Promote public safety in Richland Park and Recreation Facilities to enhance user friendliness and overall safety** [PTOSMP Goal 8 -Objective 3 and 4; Strategic Leadership Plan Key Focus Area 6, Goal 3 and Key Focus Area 7, Goal 1]

*Objective 1* - P&RC chairperson/vice-chairperson or designated delegate develop relationship with Richland Police Department (RPD) regarding parks, trails, and open space public safety - February 2013 PRC Workshop

*Objective 2* - Invite RPD to P&RC public meeting to discuss parks, trails, and open space public safety – Quarterly CY 2014.

**P&RC Goal 5 - Support PRD in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant land forms, and appropriate native vegetation areas to protect as natural open spaces (PTOSMP Goal 2, Key Focus Area 5, Goal 1 ).**

*Objective 1* - Establish working relationship with Richland Planning Commission to jointly support PRD in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant land forms, (wetlands,) and appropriate native vegetation areas to protect as natural open spaces - January 2013 P&RC Workshop.

*Objective 2* - P&RC, Planning Commission, and PRD establish agenda and hold a public meeting soliciting input to inform the identification and prioritization for protecting unique natural habitat, ecologically sensitive areas, significant land forms, and appropriate native vegetation areas to protect as natural open spaces – Deadline ?

**P&RC Goal 6 – Goal on Economic Responsibility...**

**P&RC Goal 7 – Develop Bylaws or way of doing business**

## RICHLAND PARKS AND RECREATION COMMISSION, STRATEGIC PLAN, GOALS AND OBJECTIVES 2014

(Suggestions highlighted in yellow).

P&RC Goal 5 - Support PRD in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant land forms, (wetlands) and appropriate native vegetation areas to protect as natural open spaces along with promoting a balance between developed areas and Natural Open Space areas. (PTOSMP Goal 2, Key Focus Area 5, Goal 1 ).

Objective 1 - Establish working relationship with Richland Planning Commission to jointly support PRD in identifying and prioritizing unique natural habitat, ecologically sensitive areas, significant land forms, (wetlands,) and appropriate native vegetation areas to protect as natural open spaces along with promoting a balance between developed areas and Natural Open Space areas.- January 2013 P&RC Workshop.

Objective 2 - P&RC, Planning Commission, and PRD establish agenda and hold a public meeting soliciting input to inform the identification and prioritization for protecting unique natural habitat, ecologically sensitive areas, significant land forms, (wetlands) and appropriate native vegetation areas to protect as natural open spaces along with promoting a balance between developed areas and Natural Open Space areas. – Deadline ?



# Parks and Public Facilities Department January 2014

## Recreation Division

### 25 Years of Kennewick Community Education

Congratulations to Kennewick Community Education for providing 25 years of classes and programming. In recognition of this milestone, Richland and Kennewick Parks and Recreation Departments were highlighted in the 2014 Winter Edition congratulating Kennewick Community Education on their long term success.



### Howard Amon Park

It doesn't get any better than this! On Friday, January 3, 2014, the last weekend of winter break for many school-aged children, an abundant number of families were in our parks enjoying the ever-so-beautiful weather.



### First Big Event for 2014

The Riverview Room at the Community Center is becoming a very popular venue for weddings, receptions and other social gatherings. On Friday, January 3, 2014, the Riverview Room held the first large event of the year.



### **“12<sup>th</sup> Man” Badger Mountain Hike**

On Saturday, January 18, 2014, over 800 Seahawk fans from across the Tri-Cities gathered at Trailhead Park for the “12th Man” Badger Mountain Hike. Despite the chilly weather, everyone was geared up in spirit and ready to hike Badger Mountain to pay tribute to their team. A small group of fans put the event together for locals to show how big of a support the Hawks have in the Tri-Cities.



### **“Tree of Seasons” Sculpture Dedication**

The new art sculpture “Tree of Seasons” was dedicated on Friday, January 17, 2014, at the Parkway roundabout on Lee Boulevard. The Parks and Public Facilities’ crew members assisted Artist CJ Rench and associates with the preparation work for the installation.



### **Richland Senior Association (RSA)**

On Friday, January 17, 2014, several patrons of all ages enjoyed dancing the afternoon away at the first RSA event of the year! The RSA hosts the monthly dance every third Friday of each month which is held at the Richland Community Center. The wonderful music is provided by the Easy Swing Band.





## **12<sup>th</sup> Man March**

The Tri Cities got a jump on the Super Bowl excitement with the 12th Man Mile March on Saturday, February 1<sup>st</sup> at Columbia Point Marina Park. Over 1000 fans turned out for the event, and everyone was dressed from head to toe in Seahawks gear. There was a large number of 12th Man's Best Friends as well, with dogs in the Blue and Green.

They held a rally for two hours, before they made the trek to the finger nail at Howard Amon Park.



## **Middle School Night Out**

The annual *Middle School Night Out* event held at the Richland Community Center on Friday, January 31<sup>st</sup> was a great success. Well over 200 Middle School kids came out and had a great time with the wide array of teen friendly activities. As always, dodgeball a huge hit during this event. Along with karaoke, a bounce house, picture booth and Wii dance games, which were also full of participants throughout the evening. The Dance floor was hoppin' all evening long with the energetic music and DJs hosted by Riverside DJs.



## **Parks and Facilities Division**

### **New Water Fountains at Dog Park**

Parks and Facilities' crews installed two new drinking fountains at the Paws-abilities Dog Park at Badger Mountain Community Park on Monday, January 13. Facilities' crews were working on the foundation for the two drinking fountains, which includes separate faucets for human or canine use. The Tri-City Dog Park Society raised money for these drinking fountains.



### **Removal of Hazardous Trees in Parks**

Parks Crews and a supplemental vendor are addressing hazardous trees this month. The Cottonwood (photo on right) in the Gillespie Parkway was removed due to age. Over 50% of the internal structure of the tree was rotted out and presented a danger. Other trees in Jefferson Park, Howard Amon Park, Columbia Playfield and other locations are also being addressed. The City is implementing a corollary tree replacement program to compliment the necessary maintenance. 80 of the City's 5,621 inventoried trees have been identified for removal.



### **Library Landscape**

Parks and Facilities crews completed the low maintenance landscaping replacement at the Library. Vegetation was removed that trapped leaves and litter. Basalt rock was placed in the landscaping beds and ornamental grasses will be planted when the weather improves.



### **Goethals Park**

Crews began the installation of the hillside slide in the Goethals Park nature playground. The slide was purchased by the Columbia Center Rotary as a component of a Park partnership program grant.



### **Drollinger Park**

Irrigation began at Drollinger Park which is located in the Tanglewood neighborhood on the west side of the By-Pass Highway. Irrigation and turf will be completed this year.



### **Tree Removal Continues**

Dangerous, diseased and damaged tree removal continues in Howard Amon Park, McMurray Park and other locations.





## **Columbia Playfields**

Field preparation for the upcoming softball season has begun at Columbia Playfields and Horn Rapids Athletic Complex.



## **McMurray Community Gardens**

Benton County work crew did an amazing job, preparing the McMurray community gardens for Spring 2014 gardening season. The work crews are also in the process of spreading wood chips around the plots.



## **Planning and Construction Division**

### **John Dam Plaza Sidewalks**

The contract for the sidewalk project has been awarded to 2F Enterprises of Kennewick. Work will begin in February weather permitting. This project is funded through Business License reserve fund and is contained in the 2014 Capital Improvement Program.

### **Drollinger Park**

City Parks and Facilities crews began work on installing the irrigation system at Drollinger Park. Work this year will consist of the irrigation and turf. This park construction is funded through Park District 3 funds and is included in the 2014 Capital Improvement Program. Drollinger Park is located in the Tanglewood neighborhood on the west side of SR-240 north of Duportail St.



### **Stevens Triangle Gateway Project**

City Parks and Facilities crew are extending the irrigation system to the north end of the berm. In March volunteers will plant grasses and other plants and rock ground covering will be placed. Gateway projects have been identified in the 2012, 2013 and 2014 Capital Improvement Program.



### **Keene Road landscaping**

The landscaping rock placement has been completed along Keene Road adjacent to Cherrywood estates and Badger Park Estates. C & E Trenching of Pasco was contracted to spread the last 800 yards of rock to complete the project. This project was in the 2013 and 2014 Capital Improvement Program and was funded with Realestate Excise Tax and Undesignated park reserve funds.



### **Upcoming Events/Activities**

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
Feb 22	Richland Run Fest	Paths
March 1-2	NWACC Softball Tournament	Columbia Playfield
March 15	High School Softball Jamboree	Columbia Playfield
March 22	March for Respect	John Dam Plaza
March 22	Heart Chase	Community Center
March 22	Pooch and Pal Run	Columbia Point Marina Park
March 22-23	Loretta Lynn MX Area Qualifier	Horn Rapids ORV Park
March 29	Badger Mountain Challenge	Trailhead Park
March 29-30	Umpire Blue Softball Tournament	Columbia Playfield
April 5	The "Notsob" Half Marathon	Howard Amon Park
April 5	Desert Thunder Lighted MX	Horn Rapids ORV Park
April 11-13	NSA Icebreaker Softball Tournament	Columbia Playfield & Horn Rapids
April 12	Morning with Mr. Bunny	Community Center
April 19	Fund the Future 5K	WSU Tri-Cities
April 23-26	RV & Boat Show	Columbia Point Marina Park
April 26	BMX Race for Life	Horn Rapids Athletic Complex
April 26-27	Table Tennis Tournament	Community Center
April 30-May 3	GNAC Softball Championships	Columbia Playfield