



AGENDA

City of Richland Parks and Recreation Commission # 3-2014

Richland City Hall ~ 505 Swift Boulevard ~ City Council Chambers

Thursday April 10, 2014 at 7:00 p.m.

Commission: Chair Gutierrez, Vice Chair Doran

Members: Commissioners Richards, Valentino, McBurney, Buelt, Finch, Katipamula, Beck

Liaisons: Council Liaison Kent, Alternate Council Liaison Anderson

Welcome

Pledge of Allegiance

Roll Call

Approval of April 10, 2014 Agenda

Approval of February 13, 2014 Minutes

Council Liaison

Public Comments

Recreation Report

Parks and Facilities Report

Presentations

- 1) 2013 Park Partnership Program Report, Debbie Berkowitz

Unfinished Business:

New Business:

- 1) 2014 Park Partnership Program Applications

Commission Comments

Adjournment

***The Next Parks and Recreation Commission Workshop is Thursday, April 24, 2014 and
The Next Parks and Recreation Commission Meeting is Thursday, May 8, 2014.***

THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL 192 AND ON WWW.CI.RICHLAND.WA.US/CITYVIEW

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MINUTES

Richland Parks and Recreation Commission Meeting #2-2014

Richland City Hall – 505 Swift Boulevard – Council Chambers

Thursday, February 13, 2014 ~ 7:00 p.m.

CALL TO ORDER:

Vice Chair Doran called the meeting to order at 7:00 p.m.

ATTENDANCE:

Vice Chair Doran, Commissioners Richards, Valentino, Beck, Katipamula. Chair Gutierrez and Commissioner McBurney were excused. Also in attendance were Council Liaison Kent, Parks and Public Facilities Director Schiessl, Parks and Public Facilities Managers Pinard and Strand, Parks and Facilities Supervisor.

APPROVAL OF THE February 13, 2014 AGENDA:

Commissioner Valentino **moved** to approve the February 13, 2014 agenda as presented. Commissioner Katipamula **seconded** the motion. Motion carried.

APPROVAL OF THE, MINUTES:

Commissioner Valentino **moved** to approve the January 9, 2014 minutes as presented. Commissioner Richards **seconded** the motion. Motion carried.

COUNCIL LIASON REPORT:

Council member Kent welcomed the public. Kent reported that City Council accepted commission's recommendations regarding the requirement for spayed and neutered dogs at Paws-abilities Place Dog Park. Ms. Kent also noted that Council adopted the 2014-2018 Parks, Trails, Open Space and Facilities Master Plan at the meeting which was held on February 4, 2014. Kent also mentioned that interviews were conducted for the two vacancies for the Parks and Recreation Commission. Council will review the recommendations for those vacancies and by March the two selected will be present at the next Parks and Recreation Commission meeting.

PUBLIC COMMENTS:

None, public comments closed 7:04 P.M.

RECREATION REPORT:

Parks and Public Facilities Manager Laurel Strand welcomed the public and informed all of the following events:

- Softball season will begin on March 1st and 2nd with the annual Pre-Season College Softball Tournament at Columbia Playfield. Sixteen Community College teams from throughout the Northwest are expected to compete. Games begin both days at 9:00am.
- Community Gardens registrations have begun for returning gardeners from the 2013 season and all other community members may register beginning Tuesday, February 18th. Strand noted the locations of the three gardens which are:
 - North Richland – McMurray Community Garden behind Safeway on George Washington Way.
 - Stevens Triangle Community Garden, which is on the corner of Jadwin and Stevens.
 - South Richland – Venus Community Garden, located one block North of Gage Blvd. on Venus Street.

PARKS AND FACILITIES REPORT:

Facilities Supervisor Darrin Sweeney reported the following updates and progress throughout the City:

- Damaged and diseased tree removal continues throughout the parks, Sweeney reported that once the diseased and dangerous trees have been removed, phase two of the project would be replacement of several of the trees that were removed.
- Crews are working on the preparation of the sports fields for the upcoming season.
- Irrigation system is being installed at Drollinger Park, which is located on Duportail and Tanglewood.

PRESENTATIONS:

1. Tri City Dog Park Society

President Dave Cazier of the Tri City Dog Park Society presented an overview of updates at the Paws-abilities Place Dog Park. Cazier noted that the updates were made possible by utilizing funds from the City's Park Partnership Program. Two drinking fountains were installed for use by humans and K9's; repairs were made to the entry way of the big dog area and Cazier explained that in the spring of 2014, low maintenance landscaping will be completed.

2. Columbia Basin BMX

Representative Kevin Rowe, from Columbia Basin BMX (CBBMX) presented an overview of updates of completed and scheduled projects at the Horn Rapids Athletic Complex, CBBMX track.

Kevin noted that the updates were made possible by utilizing funds from the City's Park Partnership Program. Projects completed at the CBBMX track were the

installation of a new safety gate, irrigation for about 10,000 sq. feet of grass and also the installation of a French drain.

3. Mid-Columbia Fisheries Enhancement Group

Rachel Little, Benton Conservation District project sponsor co-op with the Mid-Columbia Fisheries Enhancement Group presented the progress of the Bateman Island Causeway Modification project. Ms. Little explained the project purpose and the need of the Public Involvement Plan. The goal of public participation in the Bateman Island Causeway Modification project is to explore the causeway modification scenario in which salmon habitat objectives are achieved while human use is accommodated in that area. Little identified human use of the area which includes wakeboarding, kayaking, fishing, hiking, bird watching and boat moorage.

UNFINISHED BUSINESS:

2014 Parks and Recreation Commission Goals

Revisions made to 2014 Parks and Recreation Commission Goals:

P&RC Goal 3-

Objective 1 –Make “Richland Walks” a reality by working with city PRD staff to develop at least two new activities in 2014 that encourage walking. To be completed by fourth quarter.

Objective 2 – Investigate use of a variety of media to increase safe walking/cycling throughout the city. Workshop topic for June.

Objective 3 – Based on feedback received at the November 2013 open house, and recognition that the concerns of the bicycle community mirror many of the issues facing walkers, the PRC should engage them by inviting a representative of the Tri-City Bicycle Coalition to present information on their goal to make Richland a Bicycle friendly community. A follow-up workshop should also be considered by March or April.

Richards **moved** to adopt the 2014 Parks and Recreation Commission Goals and Objectives as amended. Valentino **seconded** the motion. Motion approved.

NEW BUSINESS:

PARKS AND RECREATION COMMISSION COMMENTS:

- **Jackie Valentino:** Richland Senior Association gift shop looking for gently used items for donation.
- **Nancy Doran:** Gave an update and also presented a sample for the event “Sweater Weather” also encouraged everyone to visit the Parkway Tree of Seasons, Doran encouraged all to visit the website “America Walks”.

The meeting was adjourned at 7:48 P.M.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Maria Gutierrez, Richland Parks and Recreation Commission

TO: Parks and Recreation Commission

FROM: Phil Pinard, Parks and Public Facilities Manager

DATE: April 10, 2014

SUBJECT: 2014 PARK PARTNERSHIP PROGRAM APPLICATIONS

RECOMMENDATION

The Parks and Recreation Commission forward a recommendation to City Council to approve the following Park Partnership Program funding requests:

Columbia River Disk Golf Club	\$1,200
Tri-City Dog Park Society	\$3,940
North Leslie Groves Natural Area Restoration Group	\$3,940
Columbia Basin BMX	\$3,040
Richland Senior Assoc.	\$3,940
Sundance Ridge HOA	\$3,940

MOTION FOR CONSIDERATION

I move that the Parks and Recreation Commission recommend to Council approval of the following Park Partnership Program funding requests:

Columbia River Disk Golf Club	\$1,200
Tri-City Dog Park Society	\$3,940
North Leslie Groves Natural Area Restoration Group	\$3,940
Columbia Basin BMX	\$3,040
Richland Senior Assoc.	\$3,940
Sundance Ridge HOA	\$3,940

FISCAL IMPACT

There is \$20,000 in the Park Partnership Program fund for 2014.

BACKGROUND

Notification of the availability of Park Partnership Program applications was advertised in the Tri-City Herald on January 20, 2014 and February 3, 2014. Notification was also sent to the past five year applicants.

A total of six applications were received all meeting the criteria for eligibility:

1. Sundance Ridge HOA: Irrigation and landscaping improvements to Heritage Hills Park. Requesting \$5,000
2. Tri-City Dog Park Society: installation of a third drinking fountain, park benches, trees and dog waste dispensers. Requesting \$5,000
3. Columbia Basin BMX: purchase and install sod and contract for hydro seeding. Requesting \$3,040
4. North Leslie Groves Natural Area Restoration Group: application to purchase and install additional split rail fence, spraying and mulch matting. Requesting \$4,900.
5. Columbia River Disc Golf Club: paint picnic tables, spread wood chips and design tee signs. Requesting \$1,200
6. Richland Senior Assoc.: purchase ADA accessible tables, chairs and shade umbrellas for the Community center patio. Requesting \$5,000

The total funding request is \$24,140.

Each applicant was notified April 1, 2013, that they must present the application to the Parks and Recreation Commission at their April 10, 2014, regular meeting.

Staff has reviewed each application and determined that all six meet the criteria established for the Park Partnership Program.

Attachments

City of Richland
Parks and Recreation Department

Park Partnership Program
2012

Application

Project Information

Name of Park: Horn Rapids Athletic Complex

Project Location in Park: Columbia Basin BMX

Brief Description of Project: 8,000 Square Feet of SOD around new building facilitating concessions, bathrooms, and registration and 12,000 square feet of hydro seed along the newly shaped first straight viewing area.

Contact Person

Name: Kevin Rowe

Organization Representing: Columbia Basin BMX

Contact Address: 5703 Kenra Loop

City/State/ZIP: West Richland, WA 99353

Home Phone: 509-627-6568

Work Phone: 509-713-0977

FAX: N/A

E-mail: Kevin@vericontechnical.com

Project Cost

Amount from City: \$ 3,040.00 (maximum \$5,000.00)

Cash Amount from Applicant: \$1,012.00

"In-Kind" Amount from Applicant: \$980.00

Cash from Other Sources: \$

Total Project Cost: \$4,020.00 Hard Costs, \$1012.00 Volunteer Labor Soft Cost – Grand Total \$5,032.00

Return completed Application to:

City of Richland
Parks and Recreation Department
500 Amon Park Drive
Richland, Washington 99352

DUE DATE: 4:00 pm, Monday, March 16, 2012

City of Richland
Parks and Recreation Department

Park Partnership Program Application

Budget Plan





	Total Cost	Applicant "In Kind"	Applicant Cash	City's Cash Match
1. Personnel				
Track Volunteer #1	\$207.00			
Track Volunteer #2	\$207.00			
Track Volunteer #3	\$184.00			
Track Volunteer #4	\$230.00			
Track Volunteer #5	\$184.00			
Sub Total	\$1,012.00	CBBMX Volunteers	\$1,012.00	\$0
2. Supplies/ Equipment Materials				
8,000sf SOD	\$1,840.00	Columbia Basin SOD 25% Discount	\$400.00	\$1,440.00
12,000sf Hydro Seeding	\$960.00	60% Discount	\$360.00	\$600.00
40 Cubic Yards Fill Dirt	\$720.00	30% Discount	\$220.00	\$500.00
New Sprinkler Line	\$500.00	CBBMX	\$0	\$500.00
Sub Total	\$4,020.00		\$980.00	\$3,040.00
3. Professional Services				
Sub Total	\$	\$	\$	\$
4. Construction/Capital				
Sub Total			\$	\$
PROJECT TOTAL				

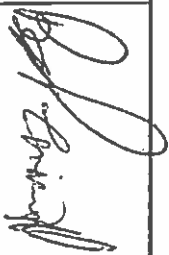
City of Richland
Parks and Recreation Department

Park Partnership Program Application

Match Pledge / Secured Form

The following individuals, businesses, and organizations have made a commitment to donate the following items to Columbia Basin BMX (CBBMX) for its "In Kind" match.

Type of Work	Print Name	Address & Zip	Phone #	# of hours	Estimated Value	Signature
Clean SOD and Hydro Seed Area's to be installed, level out fill dirt, Lay SOD, install sprinkler line and sprinklers.	Shawn Meininger	4415 Kubota Lane Pasco, WA 99301	360-433-1084	20	\$230.00	
Clean SOD and Hydro Seed Area's to be installed, level out fill dirt, Lay SOD, install sprinkler line and sprinklers.	Kevin Rowe	5703 Kenra Loop West Richland, WA 99353	509-713-0977	16	\$184.00	
Clean SOD and Hydro Seed Area's to be installed, level out fill dirt, Lay SOD, install sprinkler line and sprinklers.	Dennis Green	703 Birch Richland, WA 99352	509-438-8638	18	\$207.00	
Clean SOD and Hydro Seed Area's to be installed, level out fill dirt, Lay SOD	Ron Gentry	409 Birch Richland, WA 99352		18	\$207.00	

Clean SOD and Hydro Seed Area's to be installed, level out fill dirt, Lay SOD	Robert Pennington	406 Abbot Richland, WA 99352	509-531- 2405	16	\$184.00	

City of Richland
Parks and Recreation Department

Park Partnership Program
2012

Application

Project Information

Name of Park: Howard Amon Park

Project Location in Park: On the patio, directly behind the Richland Community Center.

Brief Description of Project: The Richland Seniors Association (Building Fund Trustees) would like to purchase ADA accessible tables with attached chairs and shade umbrellas, for the use and enjoyment of the entire community. These tables will be fastened to the cement; however can detach for alternate patio use. Over ten years ago, plastic tables were used. They were very popular; however were not commercial grade and rapidly fell apart. The patio tables have since been greatly missed by the community, as staff routinely receives requests for outside patio seating.

Contact Person

Name: Stan Spohr

Organization Representing: Richland Seniors Association, Building Fund Trustees

Contact Address: 2620 Sandpiper Loop

City/State/ZIP: Richland, WA 99354

Home Phone: (509) 375-1217

Work Phone: N/A

FAX: N/A

E-mail: stanspohr@msn.com

Project Cost

Amount from City: \$5,000.00 (maximum \$5,000.00)

Cash Amount from Applicant: \$5,000.00

"In-Kind" Amount from Applicant: \$ N/A

Cash from Other Sources: \$ N/A

Total Project Cost: \$10,000.00

Return completed Application to:

City of Richland
Parks and Recreation Department
500 Amon Park Drive
Richland, Washington 99352

DUE DATE: 4:00 pm, Monday, March 16, 2012

City of Richland
Parks and Recreation Department

Park Partnership Program Application

Budget Plan

	Total Cost	Applicant "In Kind"	Applicant Cash	City's Cash Match
1. Personnel				
Sub Total			\$ N/A	\$N/A
2. Supplies/ Equipment Materials				
ADA Accessible Patio Table (x4) \$2000.00 including shipping	\$8,000.00	N/A	\$4,000.00	\$4,000.00
Patio Table Umbrella (x4) \$2,000.00 including shipping	\$2,000.00	N/A	\$1,000.00	\$1,000.00
Sub Total			\$5,000.00	\$5,000.00
3. Professional Services				
Sub Total	\$	\$	\$ N/A	\$ N/A
4. Construction/Capital				
Sub Total			\$ N/A	\$ N/A
PROJECT TOTAL			\$5,000.00	\$5,000.00

City of Richland
Parks and Recreation Department

Park Partnership Program
2012

Application

Project Information

Name of Park: James J. Lawless Park

Project Location in Park: All areas

Brief Description of Project: Labor work needed to get the disc golf course at James J. Lawless Park "up to par" and closer to being completed. This will include multiple sessions of litter control, painting & placing the available picnic tables, transporting & placing available wood chips to baskets & trees, and doing preliminary design work for the 18 tee signs that will be placed throughout the course.

Contact Person

Name:

Organization Representing: Columbia River Disc Golf Club

Contact Address: 4015 S. Waverly St.

City/State/ZIP: Kennewick, WA 99337

Home Phone: (509) 591-1599

Work Phone:

FAX:

E-mail: crdiscgolf@gmail.com

Project Cost

Amount from City: \$ 1,200 (maximum \$5,000.00)

Cash Amount from Applicant: \$

"In-Kind" Amount from Applicant: \$ 2,200

Cash from Other Sources: \$

Total Project Cost: \$ 2,400

Return completed Application to:

City of Richland
Parks and Recreation Department
500 Amon Park Drive
Richland Washington 99352

DUE DATE: 4:00 pm, Monday, March 16 2012

City of Richland
Parks and Recreation Department

WIP

1. Personnel				
CRD GC Labor	2,200			
Sub Total	\$ 2,200	\$ 2,200	\$	\$ 1,100
2. Supplies/ Equipment Materials				
Paint	200			
Sub Total	\$ 200		\$ 100	\$ 100
3. Professional Services				
Sub Total	\$	\$	\$	\$
4. Construction/Capital				
Sub Total			\$	\$
PROJECT TOTAL	\$ 2,400	\$ 2,200	\$ 100	\$ 1,200

City of Richland
Parks and Recreation Department

Park Partnership Program
2014

Application

Project Information

Name of Park: Paws-abilities Place Dog Park, within the Badger Mt. Park

Project Location in Park: Dog Park

Brief Description of Project:

TCDPS will co-fund the installation of an additional drinking fountain, park benches, trees and upgraded metal dog waste bag dispensers in the park.

Contact Person

Name: Dave Cazier

Organization Representing: Tri-City Dog Park Society

Contact Address: 1224 W. 2nd Ave

City/State/ZIP: Kennewick, WA

Home Phone: 509-551-1081

Work Phone: 509-542-5537

FAX:

E-mail: tri-citydogparksociety@q.com or dave.cazier@charter.net

Project Cost

Amount from City: \$ 5,000 (maximum \$5,000.00)

Cash Amount from Applicant: \$ 5,240

"In-Kind" Amount from Applicant: \$

Cash from Other Sources: \$

Total Project Cost: \$ 10,240

Return completed Application to:

City of Richland
Parks and Recreation Department
500 Amon Park Drive
Richland, Washington 99352

DUE DATE: 4:00 pm, Monday, March 16, 2012

City of Richland
Parks and Recreation Department

Park Partnership Program Application

Work Plan

Steps	Responsible Party	Completion Date
Confirm current cost of bench and fountain	TCDPS w/ RPRD	April 2014
Cut check to RPD for benches, fountain, trees	TCDPS	April 2014
Purchase 1 fountain, 3 benches	RPRD	April 2014
Online purchase of waste dispensers	TCDPS	April 2014
Hand-tool install new wastes dispensers	TCDPS	April 2014
Purchase and plant 4 trees	RPRD	April-June 2014
Install purchased benches and fountain	RPRD	April-Aug 2014

Additional Project Notes:

TCDPS seeks to partner with the Richland Parks & Recreation Department for improvements to the Paws-abilities Place Dog Park, located in the Badger Mt. Park and Sports Complex on Keene Rd/Englewood. Our specific improvements consist of:

1. The installation of a third k9/human drinking fountain, to be located on the SOUTH side of the large dog area, inside the dog park.
2. Installation of 3 park benches with concrete pads, two in the large dog area and 1 in the small dog area. We'd prefer these to be installed on the North side of these areas, to pull patrons in that direction and to balance the Gazebo.
3. Planting of 4 new trees, two in each area.
4. Replacement of old broken dog waste dispensers with 8 new, heavy duty, metal Dogi-Pot dispensers that will withstand wind damage and vandalism to a much higher degree. TCDPS can purchase these online and install them on the fence line and on existing poles with simple hand tools.
5. Due to their nature, most of these installations will need to be completed by the city crews. TCPDS' function will therefore be more financial, via fundraising and reimbursement to the city for purchase and installation.
6. Estimated costs are based on prices from previous installations or quotes from the city. We understand these may change slightly, and will confirm final totals with the RPD.
7. We anticipate all work can be completed by August of 2014 or sooner for full use by park patrons this year. We understand there are various factors within the city schedules that will effect this timeline.

Thank you!

Park Partnership Program Application

Budget Plan

	Total Cost	Applicant "In Kind"	Applicant Cash	City's Cash Match
1. Personnel				
Fountain, benches and trees will need to be installed by the City of Richland crews.				
Sub Total			\$	\$
2. Supplies/ Equipment Materials				
1 drinking fountain	2,800		1,400	1,400
3 park benches (\$2k ea)	6,000		3,000	3,000
4 trees (\$250 eac)	1,000		500	500
8 waste dispensers (\$55 ea)	440		340	100
Sub Total			5,240	5,000
3. Professional Services				
Sub Total	\$	\$	\$	\$
4. Construction/Capital				
Sub Total			\$	\$
PROJECT TOTAL			5,240	5,000

**City of Richland
Parks and Recreation Department**

Park Partnership Program Application

Notification Process

Notice will be published in the Tri-City Herald beginning mid-January and will appear thereafter every other week a total of three times.

Notice will be mailed to the previous applicants from the past five years by the 3rd Sunday in January.

Notice will run on the City's cable channel beginning in January.

Notice will be posted on the City's web page beginning in January.

Notice will be displayed on the City's digital sign located on George Washington Way beginning the first week of January.

**City of Richland
Parks and Recreation Department**

Match Pledge / Secured Form

The following individuals, businesses, and organizations have made a commitment to donate the following items to _____ for its “In Kind” match.

[illegible]

schedule a final inspection and presentation date.

Application Instructions:

Project Applications: Applications can be obtained at the Parks and Recreation Department, 500 Amon Park Drive. Please call [942-7533](tel:942-7533) to have an application mailed or e-mailed.

Application packets contain:

Application Form. This form describes the project location, a brief description, contact person information and project costs.

Work Plan. List in chronological order, the specific steps you will take to complete this project. Next to each step identify who will be responsible for the activity and the estimated completion date.

Budget Plan. List each resource needed to complete your project. Include quantity as well. Calculate the total cost for each resource (include tax). Next, breakdown the total cost of each resource by how much is applicant "in-kind", applicant cash, and how much of the City's match (if any) you will spend on this item.

Match Pledged. This form is provided to help solicit and gather match pledges. Applicant match can be pledged or secured at the time of application. Pledged means that the donor has made a verbal promise to provide the match item; secured means that the donor has signed the application's Match Pledged / Secured Form to confirm the commitment.

City of Richland
Parks and Recreation Department

Park Partnership Program 2012 Application

Project Information

Name of Park: Sundance Ridge
Project Location in Park:

Brief Description of Project:

We are taking an undeveloped piece of land and turning it into a community park.

Contact Person

Name: Becky Mayer
Organization Representing: Sundance Ridge HOA
Contact Address: 424 Sundance Dr. Richland

City/State/ZIP: Richland, wa 99352

Home Phone:

Work Phone:

FAX:

E-mail: beck_mayer@charter.net

Project Cost

Amount from City: \$ 5000.00

(maximum \$5,000.00)

Cash Amount from Applicant: \$ 10,000

"In-Kind" Amount from Applicant: \$

Cash from Other Sources: \$ 30,000

Total Project Cost: \$ 50,000

Return completed Application to:

City of Richland

Parks and Recreation Department

500 Amon Park Drive

Richland, Washington 99352

DUE DATE: 4:00 pm, Monday, March 16, 2012

City of Richland

Parks and Recreation Department

Park Partnership Program Application

Work Plan

Steps	Responsible Party	Completion Date
Site prep - level & grade	HOA - Sundance Ridge	TBD - Spring
Sidewalk	City of Richland	TBD Spring
Fence	City of Richland	TBD - Spring
Underground sprinklers	HOA - Sundance Ridge	TBD Spring
Sod / hydroseed	HOA	TBD Spring
Curb	HOA	TBD Spring
decorative rock	TBD	TBD Spring

**City of Richland
Parks and Recreation Department**

Park Partnership Program Application

Budget Plan

	Total Cost	Applicant "In Kind"	Applicant Cash	City's Cash Match
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1. Personnel

Volunteers	5000			
Sub Total			\$	\$

2. Supplies/ Equipment Materials

Crushed Basalt	8000			
Weed barrier	2000			
Sub Total	10,000			

3. Professional Services

Sub Total	\$	\$	\$	\$

4. Construction/Capital

Sub Total		\$	\$
PROJECT TOTAL	10,000		

**City of Richland
Parks and Recreation Department**

Park Partnership Program Application

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**City of Richland
Parks and Recreation Department**

Park Partnership Program Application

Match Pledge / Secured Form

The following individuals, businesses, and organizations have made a commitment to donate the following items to _____ for its "In Kind" match.

Type of Work	Print Name	Address & Zip	Phone #	# of hours	Estimated Value

[illegible]



Sundance Ridge Park
Parcel 123983000002007

March 4, 2014

This agreement includes all labor, material, and equipment to complete the bid items listed below. All work will be in accordance with applicable codes and industry standards. At all times a safe working environment will be required on the job site. All initialed and dated pages are a part of and are included in this agreement. Pertinent drawings, specifications, and photos that may be attached are part of this agreement.

Proposed Epic Scope of Work:

- 1.1. Preparation of 36,263 square feet \$8,400.00 4in Top Soil (425 Yards of Dirt)
\$13,980.00 12in Top Soil* (Recommended)

*12 in top soil will not be used evenly. Low areas and rocky areas will have more top soil than areas that are level and have good soil. We believe to make it look how you imagine this would be the correct method.

- Level and grade
- Topsoil (800-1000 Yards) You will have a better lawn with more top soil
- Rock and debris removal (not just pushed off the lot)

- 1.2. Sidewalk \$3,480.00 (Designed and installed to City Code)

Waste water utilities will need to be relocated

- 1.2.1. The sidewalk will be concrete with dimensions of 4 X 275 linear feet. (City requires 5ft)
1.2.2. Driveway entry located on the north side of the park. (Not Included)

- 1.3. Fence \$7,560.00

- 1.3.1. The fence must be (wrought iron) and span 150 feet and measure 4 feet tall.
1.3.2. The fence will be located toward the western end of the park paralleling the existing rock wall.

- 1.4. Electrical: (TBD) (Not Included)

- 1.4.1. Electrical power will need to be utilized in support of the irrigation timer, future lighting, etc.

- 1.5. Irrigation: \$6,660.00 (Designed and installed to City Code)

5 valves ran from remote/battery irrigation controller

Tie into existing Irrigation with a 2" Amiad Y line filter with stainless steel 50 micron screen. Run 2" schedule 40 main line along South side of lot. At the end of main line an additional box with blowout will be installed. Irrigation wire and waterproof connectors will run the entire west side of lot to accommodate all irrigation valves. Install Four 1 1/2 Rainbird 150-PEB valves going along the main line with latching solenoids. Install one 1" valve to run drip for shrubs. 1 irrigation box will hold all valves located along main line in planting bed area. Lateral lines will run perpendicular to main line running north to south. Five Rainbird 550S heads will be installed on each lateral spaced approximately 30' apart for a total of 40 heads given that there is enough volume and pressure. Install one Toro irrigation 6 station battery operated timer.

- 1.5.1. The irrigation system must include

- Capacity to adequately water .7 acres of grass
- Drip system around the perimeter of the grass

1.6. Grass: \$6,896.00

- 1.6.1 Sod will need to cover .35 acres of the park. (15,246 sq/ft)
- 1.6.2 Hydroseed will need to cover .35 acres of the park. (15,246 sq/ft)
Kentucky bluegrass 70-80% and Perennial Ryegrass 20-30%

1.7. Curbing \$1,250.00

- 1.7.1 Approximately 500 linear feet of concrete curbing.

1.8. Crushed Rock (basalt) \$5,332.00*

*We are working with the BSA group to possible donate the installation time with an Eagle Project.

*Ask Phil Pinard if they are willing to donate the rock for the eagle project like the Keene Project

- 1.8.1 Crushed basalt to cover approximately 600 X 15 feet. \$3,640.00

- 1.8.2 weed barrier \$1,692.00

*Priced with only 4in Grading/Preparation

Cost of New Epic Landscape: \$39,798.00* + Tax

2.1 Maintenance

See Maintenance Agreement

- Routine grass cutting and removal
- Seasonal maintenance (fertilizer, etc.)
- Routine weed, grass, and garbage removal

Irrigation (include drip line, replacement heads, leak repair, etc.)

Cost of New Epic One Year Maintenance: \$4,550.00 + Tax

City of Richland
Parks and Recreation Department

Park Partnership Program
2014
Application

Project Information

Name of Park: Leslie Groves

Project Location in Park: The portion of the park just north of Snyder St, between the bike path and Harris Ave.

Brief Description of Project: We started a native plant restoration project in Leslie Groves North in 2006. This area was initially almost entirely weeds. We have spent the past 8 years mowing, raking, pulling and spraying weeds, and planting and seeding native plants. These activities usually take between 200 and 300 hrs/yr. Last year we used a Parks Partnership grant to purchase and install a split rail fence along Snyder and stapled a mesh screen to the fence in order to trap wind-blown leaves that would smother the native plants. Funds from this grant were also used to install stand-alone silt fencing for a short distance along Harris and the bike path (to also trap leaves); to do spot application of herbicides (by a licensed applicator) so as to allow room for the native plants to spread; and to purchase more native plants. The split rail fencing has worked well and is visually attractive (passersby have complimented us on its appearance). So we would like to replace the unattractive and temporary silt fencing with a similar length of split rail fencing plus mesh screen along Harris and the bike path. We also think that spraying for a few more years will give the newly planted native plants a chance to spread and eventually crowd out the weeds. And, assuming that most of the plants we planted last year survive, we would like to start expanding our planting into the very weedy area along Harris, just north of the area we've been working. This area was included in our original proposal to Parks staff 8 years ago (as area "1a") so the extension has already been approved by the Army Corps of Engineers. Since this area is extremely weedy, filled with cheatgrass and foxtail barley, we propose using mulch matting to keep down the weeds and plant through the matting (as was done in the adjacent area along Harris).

Contact Person

Name: Debbie Berkowitz

Organization Representing: Washington Native Plant Society, Columbia Basin Chapter; Lower Columbia Basin
Audubon Society; neighborhood group

Contact Address: 544 Franklin

City/State/ZIP: Richland, WA 99354

Home Phone: 375-4740

Cell Phone: 308-0219

FAX:

E-mail: cdandrb@charter.net

Project Cost

Amount from City: \$4900 (maximum \$5,000.00)

Cash Amount from Applicant: \$

"In-Kind" Amount from Applicant: \$3335 (\$4135 with archeological monitoring)

Cash from Other Sources: \$

Total Project Cost: \$8235 (\$9035 with archeological monitoring)

Return completed Application to:

City of Richland
Parks and Recreation Department
500 Amon Park Drive
Richland, Washington 99352

DUE DATE: 4:00 pm, Monday, March 16, 2012

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City of Richland
Parks and Recreation Department

Park Partnership Program Application

Budget Plan

	Total Cost	Applicant "In Kind"	Applicant Cash	City's Cash Match
1. Personnel				
10 people to install fence	\$920	80 hrs labor (\$920)		
5 people to install mesh	\$230	20 hrs labor (\$230)		
5-6 people to rake leaves	\$345	30 hrs labor (\$345)		
6+ people to water, weed, mow, collect seeds, plant	\$1840	160 hrs labor (\$1840)		
Sub Total	\$3335	290 hrs (\$3335)	\$	\$
2. Supplies/ Equipment Materials				
Split rail fencing	\$1200			\$1200
Mulch matting (15000 sq ft) plus 125 1-gal. plants, installed	\$2300			\$2300
Mesh for fence	\$200			\$200
Sub Total	\$3700			\$3700
3. Professional Services				
Spray application	\$1200			\$1200
Archeological monitoring (if required) (\$96-110/hr charge out rate; \$160/hr for consultant rate)		8hrs (\$800)		
Sub Total	\$1200	\$800 (if required)	\$	\$1200
4. Construction/Capital				
Sub Total			\$	
PROJECT TOTAL \$8235 (or \$9035) \$3335 (or \$4135) \$4900				

City of Richland
Parks and Recreation Department

Park Partnership Program Application

Notification Process

Notice will be published in the Tri-City Herald beginning mid-January and will appear thereafter every other week a total of three times.

Notice will be mailed to the previous applicants from the past five years by the 3rd Sunday in January.

Notice will run on the City's cable channel beginning in January.

Notice will be posted on the City's web page beginning in January.

Notice will be displayed on the City's digital sign located on George Washington Way beginning the first week of January.

City of Richland
Parks and Recreation Department

Park Partnership Program Application

Match Pledge / Secured Form

The following individuals, businesses, and organizations have made a commitment to donate the following items to _____
for its "In Kind" match.

Type of Work	Print Name	Address & Zip	Phone #	# of hours	Estimated Value	Signature
Weed, water, rake, install mesh, collect seed	Debbie Berkowitz	544 Franklin St. 99354	375-4740	60	\$690.00	
Weed, water, rake, install mesh, collect seed	Murrel Dawson	9614 Vincenzo Dr. 99301	531-0069	35	\$402.50	
Weed, water, rake, mow, install mesh, collect seed	Jack Dawson	9614 Vincenzo Dr. 99301	531-0069	35	\$402.50	
Weed, water, rake, install mesh, collect seed	Don Bihl	701 Snyder 99354	375-0660	35	\$402.50	
Water	Mary Ann Allemann	2219 Enterprise 99354	375-0722	10	\$115.00	
Water, weed, rake, collect seed	Various individuals typically donate a couple of hrs of time during the year					
Fence installation						
Archeological monitoring	Tom Marceau			As needed		

Parks and Public Facilities Department February and March 2014

Recreation Division

Tax Aide

Tax Aide Program is underway at the Community Center. AARP Tax Aide Volunteers are available to provide free and confidential service to seniors, middle and low-income taxpayers. Tax aide is available on Tuesdays and Thursdays, 8:30-11:30 A.M. thru April 15. Appointments are not necessary.



Sprucing up the Arts and Crafts Room

New cabinets were installed on Monday, February 3rd, in the Arts and Crafts room at the Community Center.



The mystery has been solved!

On Wednesday, February 19th, Richland Parks and Recreation offered a 'Mystery Trip for the Adventurous'. Participants enjoyed a wonderful tour of the beautiful Davenport Hotel with lunch provided at the Hotel in the Palm Court Grill. Then the group headed to St. John's Cathedral for a tour of the amazing architecture and finally the group enjoyed a visit and a tour of the historic Bing Crosby Theater.



Spokane Falls SkyRide

On Friday, March 7th, Richland Parks and Recreation hosted an unforgettable trip. The day began with a ride on the beautiful Spokane Falls SkyRide which offers spectacular views of the second longest urban falls in the United States. Participants then went to Clinkerdagger's Restaurant which is located in the Old Flour Mill on the north bank of the Spokane River. Clinkerdagger's is housed inside a turn of the century flour mill once designed to employ the raging Spokane River that runs next to it. Finally, the group finished the day with some bargain hunting at Custer's 36th Annual Spring Arts and Crafts Show at the Spokane Fair & Expo Center.



Building Birdhouses at Goethals Park

Saturday, March 15th marked the first of a series of Children's Workshops that the Richland Recreation Division and The Home Depot are offering at Goethals Nature Park. What a success it was. Over one-hundred birdhouse kits were handed out. The

Home Depot staff provided instruction and assistance. After the project was complete, Goethals Park was filled with kids enjoying the unique park.



Columbia Playfields

Richland High School hosted the 2014 season opener jamboree at the Columbia Playfields on Saturday, March 15th. Varsity and



Junior Varsity fast-pitch softball teams that participated in the jamboree were from the following schools: Richland, Kamiakin, Chiawana and Southridge.

Senior Trip Open House

On Tuesday, March 12th the Recreation Division hosted an Open House to gather ideas on how we can improve and expand our trip offerings.



Senior High School Project

A local high school student hosted a Shamrock Stomp Dance fundraiser on Friday, March 14, 2014. The student raised \$600 that was presented to Safe Harbor – My Friend's Place.



St. Patrick's Day Race Packet Pickup

Three Rivers Roadrunners held their race packet pickup event at the community center on Friday, March 14th. Over 200 walker/racer enthusiast stopped by to get their race bibs and shirts.



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PRC Park Tour

Parks and Recreation Commission had a guided tour of Leslie Groves Park, Hanford Legacy Park and Badger Mountain South, as part of their spring park tour. Commissioners and staff are taking quarterly tours of the park system.



2014 March for Respect

The 2014 March for Respect, which celebrates citizens with developmental disabilities, was a huge success! The construction project at John Dam Plaza didn't slow down the estimated 700 people in attendance. On Saturday, March 22nd, participants enjoyed numerous musical and dance performances. Local and state officials, including Richland's Parks and Recreation Commission member Nancy Doran, delivered various messages to the crowd. The Richland Fire Department and Richland Community Outreach were awarded an "Outstanding Community Organization" from 'People First'. Free hot dogs and drinks were provided by "People First" and finally the Richland Firefighters display of the American Flag was impressive and inspiring.



Jadwin/Stevens Gateway Project

On Saturday, March 22nd GIVE volunteers and youth from the Cathedral of Joy participated in service to their community by planting an assortment of grasses, lilies and other plants on the berm at the Stevens/Jadwin Gateway project. Approximately 30 people spent 3 hours planting and placing landscaping fabric.



Annual Badger Mountain Challenge

On Friday, March 27, seventy-five 100-milers braved the rain to compete in the Badger Mountain Challenge. Then on Saturday morning, 75 more competed for the 50K and 650+ for the 15K. Two Parks and Recreation Division employees participated in this event.



American Empress

The *American Empress* is a U.S.-flagged riverboat that measures 360 ft. with five towering decks and accommodates 223 guests in seven stateroom categories. The *American Empress* will sail the Columbia River and Snake River, offering seven-day voyages between Portland, Ore. and Clarkston, Wash. Ports of call include Astoria, Ore.; Stevenson, Wash.; The Dalles, Ore.; Umatilla, Ore.; and Richland, Wash.



HeartChase Tri-Cities

The third annual HeartChase Tri-Cities took place on Saturday, March 22. The event headquarters was the Richland Community Center with checkpoints in various facilities throughout the City, including Howard Amon Park, Fire Station One, John Dam Plaza, Carol Woodruff Plaza, Richland Public Library and Richland City Hall. This event brings families, friends and coworkers of all ages together in a community-wide competition. The objective is to collect as many points as possible before time runs out. Teams of 2-5 people compete against other teams in a chase through the Richland. Each team faced 10 checkpoint challenges as well as finding hidden donation tags all while tracking progress with the HeartChase Mobile Game App. The team with the most points at the end of the event wins! Seventy-three teams participated in the event with a total of 270 players. HeartChase raised nearly \$30,000 for the American Heart Association.



Planning and Construction Division

John Dam Plaza Sidewalks



Construction of the sidewalks will be completed in the first week of April. This project is funded through Business License reserve fund and is contained in the 2014 Capital Improvement Program.

Columbia Playfield Outfield Fence Replacement

Quotes were opened on Wednesday, March 5th. This project involves moving the outfield fences out on the four softball fields at Columbia Playfield to keep the fields competitive for collegiate tournaments. This project was funded through Hotel/Motel funds.

John Dam Plaza

Facilities crews and the City's contractor continue work in John Dam Plaza to upgrade irrigation and implement a portion of the master plan for the park to replace sidewalks.



Service Projects

Travis Whitey, for his Eagle Scout project, painted stripes on the boat launch ramps at Howard Amon Park, Columbia Point Marina Park and Columbia Park West on March 8, 2014.



GIVE and youth from the Cathedral of Joy, planted grasses & other plants and placed landscaping fabric on the Stevens/Jadwin berm on March 22, 2014.



Tapteal Greenway, cleanup of Bateman Island and Wye Levee on March 22, 2014

Parks and Facilities

Badger Mountain Park

Turf and parking lot maintenance was completed by facilities crew on Tuesday, February 18th at Badger Mountain Park in preparation of this year's park activities.



Claybell Park

On Tuesday, February 18th the facilities crew continued with a new drain system install, to alleviate flooding of the ball fields at Claybell Park.



Goethals Park slide

Parks and Facilities crews are completing the installation of the slide at Goethals park nature playground. The slide was a portion of the Columbia Center Rotary's 2013 Park Partnership Program grant.



Drollinger Park

Irrigation began at Drollinger Park which is located in the Tanglewood neighborhood on the west side of the By-Pass Highway. Irrigation and turf will be completed this year.



Columbia Playfields

On Wednesday, March 19th the facility crew painted the remodeled storage building to match the concession stands at the Columbia Playfields.



Stevens Triangle Community Gardens

Facility crew extended the irrigation line at the Jadwin/Stevens Triangle along the berm. This was in preparation to new landscaping on the berm that was planted on Saturday, March 22.



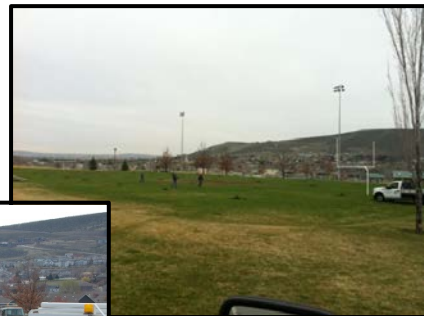
Park Preparation

This time of year brings the startup of the parks and facilities irrigation systems. The irrigators will be going through the city turning on the water and checking for broken sprinklers and valves.



Badger Mountain Park

In preparation for a complete remodel of Wiser field, facility crew members removed and tagged all the sprinkler heads on Tuesday, March 25. The field was stripped and will be replaced with a sports specific turf.



2014 SCHEDULE OF EVENTS

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
April 5	Desert Thunder Lighted MX	Horn Rapids ORV Park
April 12-13	NSA Icebreaker Softball Tournament	Columbia Playfield & Horn Rapids
April 12	Morning with Mr. Bunny	Community Center
April 12	USRA Half Marathon	John Dam Plaza & Various Streets
April 12	PFLAG	Trailhead Park
April 12	Kamiakin Sr. Class	Columbia Point Marina Park & Trail
April 12	Carson Kolzig Foundation	Columbia Point Marina Park
April 19	VFW	Columbia Point Marina Park
April 19	Adult Slowpitch Tournament	Horn Rapids
April 23-26	RV & Boat Show	Columbia Point Marina Park
April 26	BMX Race for Life	Horn Rapids Athletic Complex
April 26-27	Table Tennis Tournament	Community Center
April 26-27	WSL Adult Softball Tournament	Horn Rapids
April 26	3RRR Spring Into Summer	Riverfront Trail
April 26	Walk For William Syndrome	North Howard Amon & Trail
April 30-May 3	GNAC Community College Tournament	Columbia Playfield