



AGENDA -

Parks and Recreation Commission # 7-2014

Richland City Hall ~ 505 Swift Boulevard ~ City Council Chambers

Thursday, September 11, 2014, 7:00 p.m.

Commission

Members: Chair Gutierrez, Vice-Chair Doran and Commissioners Richards, Finch, Buelt, Katipamula, Valentino and McBurney

Liaisons: Council Liaison Kent, Alternate Council Liaison Anderson and Parks and Public Facilities Director Schiessl

Welcome

Pledge of Allegiance

Roll Call

Approval of September 11, 2014, Agenda

Approval of August 14, 2014, Minutes

Council Liaison Report

Recreation Report

Parks and Public Facilities Report

Public Comments

Presentations

Unfinished Business

1. Stevens Park Master Plan

New Business

Commission Comments

Adjournment

The Next Parks and Recreation Commission Workshop is Thursday, September 25, 2014 and

The Next Parks and Recreation Commission Meeting is Thursday, October 9, 2014

THIS MEETING IS BROADCAST LIVE ON CITYVIEW CHANNEL192 AND ON WWW.CI.RICHLAND.WA.US/CITYVIEW

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MINUTES

Richland Parks and Recreation Commission Meeting # 6-2014

Richland City Hall – 505 Swift Boulevard – Council Chambers

Thursday, August 14, 2014 ~ 7:00 p.m.

CALL TO ORDER:

Chair Gutierrez called the meeting to order at 7:00 p.m.

ATTENDANCE:

Chair Gutierrez, Vice Chair Doran, Commissioners Richards, Buelt, McBurney, Valentino, Beck and Katipamula were present. Commissioner Finch excused. Also in attendance were Mayor Pro Tem Lemley, Parks and Public Facilities Director Schiessl, Parks and Recreation Assistant Tomasino and Parks and Public Facilities Manager Pinard.

APPROVAL OF THE August 14, 2014 AGENDA:

Vice Chair Doran **moved** to approve the August 14, 2014 agenda. Commissioner Katipamula **seconded** the motion. Motion carried.

APPROVAL OF THE July 10, 2014 MINUTES:

Commissioner Valentino **moved** to approve the July 10, 2014 minutes. Commissioner McBurney **seconded** the motion. Motion carried.

COUNCIL LIASON REPORT:

Mayor Pro Tem Lemley was present and welcomed the public.

RECREATION REPORT:

Parks and Recreation Assistant Drew Tomasino welcomed the public and informed all of the following events:

- Fall Activity Brochure- Available August 25th
The fall brochure will focus on “Walkability throughout Richland”; Urban Greenbelt Trail Walk, Sweater Weather Event and Tree Identification hikes just to name a few of the programs that are in the brochure.
- Senior Picnic – Richland will host the 21st Annual Senior Picnic on Thursday, September 18th at Howard Amon Park. Tickets are now available at the Community Center.
- Family Fun Night at Badger Mountain Park, Friday, September 5th.
- 18th Annual Tumbleweed Festival at Howard Amon Park and in the Richland Community August 29th-31st.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Manager Phil Pinard reported the following updates and progress. Pinard mentioned that crew is working on contracts for following improvements throughout the city:

- Resurfacing sport courts- basketball court and old tennis courts at Claybell Park, basketball court at Badger Mountain Park and also planning on converting some of the old tennis courts to 4 pickle ball courts and 4 youth tennis courts.
- Reconstruction of a portion of the Shelterbelt trail that will start at Swift Boulevard and head south approximately 2500 ft. by moving the trail closer to the wall to avoid the tree roots.
- Painter to paint the main fire station, community center and finger nail.
- New fencing at the sports fields at the Little League field at Claybell Park and the two fields at Craighill Park.
- Redoing the safety surfacing under the zip line at Sturgeon Cove playground in Howard Amon Park.

PUBLIC COMMENTS:

None

Public Comments closed at 7:12 p.m.

PRESENTATIONS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:**1. Stevens Park Master Plan**

Parks and Public Facilities Manager, Phil Pinard recommended that Parks and Recreation Commission forward a recommendation to Council to approve the Stevens Park Master Plan and to allocate \$5,000 of Undesignated Park Reserve Funds to the project for permitting fees.

The adoption of a master plan for Stevens Park has been prompted by a request from Boy Scout Ryan Warren to construct a restroom at Stevens Park for his Eagle Scout project. The proposal was introduced to the Parks and Recreation Commission at their June workshop. The Parks and Recreation Commission supported the request and suggested that the neighbors be contacted and comments gathered regarding the restroom proposal and any other elements that neighbors would like to see in the park and that staff prepare a master plan for the park.

On August 5, 2014 forty notices were delivered to the neighbors of the park inviting them to the August Parks and Recreation Commission meeting to provide comments on Stevens Park amenities.

Pinard mentioned that there is no fiscal impact associated with approval of the master plan. Construction of the restroom will require funding from the City of approximately \$5,000 to cover permit fees.

The proposed restroom will be similar to the one constructed at Jeannette Taylor Park. Ryan will solicit donations and contractors to complete the construction.

The Stevens Park location was chosen as the Warrens attend the Richland Lutheran Church across Stevens Drive. The Church uses the park for many activities and Ryan determined that restrooms would be a very worthwhile amenity for all park users. The City also schedules coach pitch and T-ball in the park.

Commissioner Beck **moved** to approve that the Parks and Recreation Commission recommend that the Council approve the bathroom addition to Stevens Park and a motion to allocate \$5,000 of Undesignated Park Reserve Funds to the project for permitting fees. Commissioner Katipamula **seconded** the motion. Motion carried.

2. Use Of Park District 5 funds for Gala Park

Parks and Public Facilities Manager, Phil Pinard recommended the Parks and Recreation Commission recommend allocating \$30,000 of Park District 5 funds to Gala Park for playground safety surfacing, curbing and sidewalks.

Pinard explained that there is currently \$25,000 remaining in the project budget. The estimates cost to complete the remaining work is \$55,000. Park District funds are generated from the collection of park impact fees from new single/multi family home construction and park impact fees are required to be used to build park infrastructure.

The City has adopted new playground safety surfacing standards and is transitioning away from the engineered wood fiber material due to high maintenance costs and accessibility issues. The new surfacing costs are double that of the wood fiber material which has necessitated the request for additional funding.

Vice Chair Doran **moved** to recommend that the Parks and Recreation Commission recommend allocating \$15,000 of Park District 5 funds and \$15,000 from the undesignated park funds to Gala Park for playground safety surfacing, curbing and sidewalks. Commissioner McBurney **seconded** the motion. Motion carried.

PARKS AND RECREATION COMMISSION COMMENTS:

All wished farewell and the best of luck to the Youth Parks and Recreation Commissioner Samantha Beck.

Kit McBurney: Questioned the wear on the wear on the surfacing in the restrooms at a few parks.

Samantha Beck: Thanked everyone for the experience of being a part of Parks and Recreation Commissioner and encouraged all to stay active.

Jackie Valentino: Mentioned the new tables that are on the patio at community center which were provided by the Richland Senior Association, Jackie encouraged all to attend the 21st Annual All Senior Picnic 11:00 a.m. on Thursday, September 18th at Howard Amon Park. Also Valentino encouraged the community to donate any unwanted items to the Richland Senior Association gift shop at the community center.

Shanta Katipamula: Encouraged all to attend the walk of the Urban Greenbelt Trail coming up on August 30th.

Vice Chair, Nancy Doran: Congratulated and thanked all that were involved and contributed to the National Night Out/City Fair. Doran also was very thankful for the new signage the signage at Lee landing dock.

Chair, Maria Gutierrez: Congratulated and welcomed back Commissioners Buelt and McBurney for being reappointed on the Parks and Recreation Commission. Gutierrez also reminded the Parks and Recreation Commissioners of the mandatory WCIA training scheduled for September 20, 2014.

The meeting was adjourned at 7:45 p.m.

Reviewed by: Joe Schiessl, Parks and Public Facilities Director

Approved by: _____
Chair Maria Gutierrez, Richland Parks and Recreation Commission

TO: Parks and Recreation Commission

FROM: Phil Pinard, Parks and Public Facilities Manager

DATE: September 11, 2014

SUBJECT: STEVENS PARK MASTER PLAN

RECOMMENDATION

Staff recommends the Parks and Recreation Commission recommend approval of the master plan for Stevens Park.

MOTION FOR CONSIDERATION

I move that the Parks and Recreation Commission forward a recommendation to Council to approve the Stevens Park Master Plan.

FISCAL IMPACT

There is no fiscal impact associated with approval of the master plan.

BACKGROUND

On August 5, 2014 forty notices were delivered to the neighbors of the park inviting them to the August 14, 2014 Parks and Recreation Commission meeting to provide comments on future amenities for Stevens Park. No written or verbal comments were received regarding desired park amenities and no one attended the August 14, 2014 Parks and Recreation Commission meeting regarding this issue.

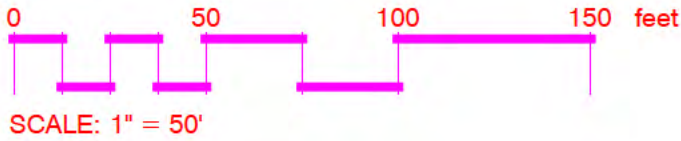
The proposed master plan identifies three new improvements to the park:

- 1) Restroom
- 2) Drinking fountain
- 3) BBQ Grill.



STEVENS PARK MASTER PLAN

SEPTEMBER, 2014



DIVISION REPORT

RECREATION

National Night Out

On Tuesday, August 5th, the Parks and Public Facilities departments participated in the City Fair and National Night Out.

The Friends of the Library sponsored the JavaTones to play for the event.



Parks and Recreation supported the event by providing and setting up tables, chairs and the stage for the musical performance. The Recreation Division showed off their giant inflatable movie screen with banners of the major recreation events strung across it. The screen also served as the back stop for the Diamond Demon pitching machine that had kids lined up throughout the night to show off their baseball skills and also enjoyed getting their face painted at the event. Facilities showcased the vehicles used to keep parks maintained.



Story Time in Howard Amon

On Wednesday, August 6th patrons enjoyed story time in the park with Ranger Jen. After the story, the group enjoyed a nature scavenger hunt led by Ranger Jen.



WICKED

Broadway's WICKED Themed Summer Music Camp for Grades 6-8 began Friday, August 1st. Participants enjoyed the camp and prepared a mini-concert for friends and family at the end of the week. The camp was taught by Tri-City Youth Choir, the same organization that brings you the exciting 'forte!'



Art Camp for Kids and Youth Art Camp

These introductory camps introduce each participant to the foundations of painting and drawing techniques. The instructor for both camps, Jolene Brogan, works with each student for an individualized



experience. The final day of camp includes an art show. Art Camp dates were July 28-31 and the next dates for both Art Camp for Kids and Youth Art Camp will be August 11-14.

Kayaking Clinic (Teen)

This four day clinic is an introduction to flat-water kayaking. Teens learned basic boat handling skills, including launch and landing techniques, the elements of proper forward stroke and turning.



Sturgeon

A very large lifeless sturgeon drifted into the swim buoys at Howard Amon on Sunday, August 24th. It sure was a sight to see and attracted several onlookers passing by on the trail and in the park. The sturgeon was approximately 8ft. long and over 300lbs.



Benton-Franklin Fair & Rodeo Parade

Mayor Pro-Tem Phil Lemley along with several City staff employees and their family members participated in this year's celebration of the 66th Anniversary Benton-Franklin Fair & Rodeo Grand Parade. The parade was in Kennewick, on Saturday, 16, 2014 at 10 a.m.



18th Annual Tumbleweed Music Festival

The 18th Annual Tumbleweed Music Festival took place Friday, August 29 to Sunday, August 31 at Howard Amon Park and Richland Community Center. The event featured five outdoor performance stages in Howard Amon Park as well as a performance venue in the Community Center. There were also free workshops throughout the day at the Community Center where participants were able to learn anything from playing rock music to "Songs of the Sea". New this year was the addition of a fifth outdoor stage located just south of the tennis courts. The extra stage was needed to accommodate the overwhelming number of performers wanting to participate in the festival. Audience numbers were strong this year despite a windstorm that blew through the festival on Saturday afternoon. Tumbleweed Music Festival is produced by the Three Rivers Folklife Society with the support of the Richland Parks and Public Facilities Department.



Richland School District Open Houses

On Thursday, August 28th Parks and Recreation Staff began attending open houses which are held by Richland School District Elementary Schools. Recreation Staff provided flyers and displayed posters of upcoming youth programs and events. This new face-to-face marketing strategy was well received and targeted a specific audience.



LIBRARY

First Time Homebuyer

August 5th and 6th, the library partnered with Umpqua Bank and Windermere Real Estate to host a First Time Homebuyer's Class.



Blue Mountain Wildlife

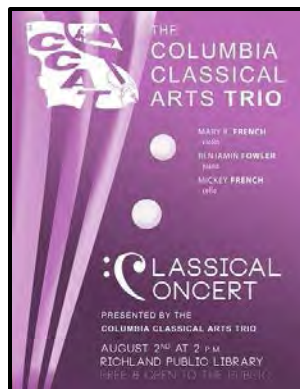
On August 7th, the library hosted the Blue Mountain Wildlife. Always a huge hit with people of all ages, about 150 people and four birds attended.



Library

On Thursday, July 31st, Recess Monkey performed a children's concert with over 150 people in attendance.

The Columbia Classical Arts Trio held a summer concert on Saturday, August 2nd in the Gallery.



Summer Reading Program

There are currently over 1500 kids signed up for the summer reading program!



Twelve bicycles were raffled off on Monday, August 11th. These bikes were donated by the Richland Masonic Lodge and were awarded as part of the summer reading program. Two children in each grade K-5 won these bikes.



Read to a Dog

The “Read to a Dog” program is huge at the Richland Public Library. You can usually find at least one dog to read to every afternoon. Dogs are great listeners for reluctant readers – they will lay there and listen without correcting the child. This makes the child more willing to read. On Monday, August 11th, the library hosted a “Therapy Dog Meet and Greet”. Thirteen different dogs were in attendance. Dogs of all sizes, shapes and breeds, including a retiree, were there to visit with the kids.



Tri- City Quilters’ Guild

The Tri-City Quilters’ Guild met and sewed for two days in the Gallery. They worked on a community service project that donates quilts to 19 different agencies in the Tri-Cities.



Library Updates

The three boards (Library Board, Friends Board & Foundation Board) held a joint meeting to discuss library goals and projects on Tuesday, August 12th.

The library hosted a Literacy Program for kids entering first grade. This was a week-long course focusing on developing reading skills while having fun.

Summer Reading Program

On August 18th, children's author Kelly Milner Halls delighted children and adults with tales of her many non-fiction titles. Some of Kelly's books include: ***Alien Investigation***, ***In Search of Sasquatch***, & ***Dinosaur Mummies***. This was a perfect ending to the Science related Summer Reading Program.



Social Security Workshop

On Friday, August 22nd and Saturday, August 23rd, the library partnered with Doncaster Insurance to host Social Security Educational Workshops that were free to the public.



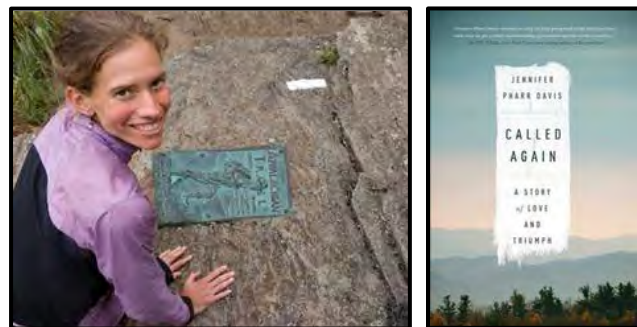
Happy Retirement

Richland Public Library lost two long-time part time reference librarians to retirement. Ann Parazin and Pam Sandberg retired this week. Combined, the two of them had over 40 years of library service!



“Called Again: A Story of Love and Triumph”

On Thursday, August 28 Jennifer Pharr Davis was present at the library to talk about her inspiring and incredible 46 day hike along all 2,181 miles of the Appalachian Trail -- the fastest time ever! The 2012 National Geographic Adventurer of the Year, Jen's story is not just about records or numbers; it's about endurance, faith, and most of all, love.



Jen spoke about the many challenges and lessons that presented themselves along the trail, showed slides from over 12,000 miles of long-distance hiking which she has completed on six different continents. Jen also answered questions about her hiking exploits on the Pacific Crest Trail, the Colorado Trail, Mt. Kilimanjaro and Peru's Inca Trail.

PARKS & FACILITIES

Fire Station #74

On Friday, August 8th the City's design builder for Fire Station #74 completed geotechnical field work in relation to Fire Station #74 with assistance from City crews.



Columbia Playfields

On Wednesday, August 20th, the facility crew grinded stumps of trees that were removed at the Columbia playfields.



Tree Pruning

Facilities arborist pruned branches from several trees in Howard Amon Park which will help improve or maintain health, reducing risk from falling branches. The arborist targeted removal of diseased, damaged, dead and non-productive branches.



PLANNING & CONSTRUCTION

Columbia Playfield Fencing

Siefken and Sons has completed the outfield fencing improvements at Columbia Playfield.



Van Giesen Gateway

The City gateway at Van Giesen and the By-Pass Highway has been improved with the addition of Boulders and basalt columns.



Columbia Playfield Sanitary Sewer Line

2F Enterprises has begun installation of a new sanitary sewer line to replace a grinder pump station and force main which serves the restroom and concession building. The pump station has not proved reliable as it has aged and the installation of the gravity sewer line will reduce maintenance costs and provide a more reliable waste disposal system.



Heritage Hill Park

The Sundance Ridge HOA has begun development of the park. A portion of the park development is funded with Park Partnership Program funds.



Service/Volunteer Projects

- 1) Richland Kiwanis, spread bark around the garden boxes at Stevens triangle,
- 2) Girl Scout Daisy Scout Troop 4565, picked up litter in Rod Block
- 3) Tapteal Greenway Assoc. & AREVA, clean-up of City property west of Twin Bridges Road
- 4) Shannon Hayes Truex and others, clean-up of McMurray Park,
- 5) Adam Ochoa & Atomic Dive Club, cleanup of River along Howard Amon Park
- 6) Jacob Ritchie, spread 30 yds of rock in landscaping island at Badger Mt. Park,
- 7) LDS Church, clean up along Riverfront Trail, Howard Amon park to condo's,
- 8) Robbie Burch & others, weeded Badger Flats Trail
- 9) Richland Lutheran Church spread rock in the Marshall Street streetscape area,
- 10) Jim Fowler built two life jacket loaner stations
- 11) Richland Nazarene Church picked up litter along Keene Road Trail
- 12) Con Agra Foods constructed shoulders along Keene Road Trail
- 13) LDS Church Shoreline Ward paint fences at Goethals Park
- 14) Gavin Lightfoot/Richland Library cleaned up litter along SR-240 from Columbia Point to Ben Franklin Transit
- 15) Spencer Anguiano (Eagle Scout project) remove red rock and replace with basalt rock at the entry into Col. Point Marina Park
- 16) LDS Church, Riverview Ward, spread bark at Claybell Park
- 17) Caleb Hagedorn, spread rock in a landscaping island at Col. Point Marina Park.
- 18) Michael Quintana constructed a new park sign at McMurray Park

2014 SCHEDULE OF EVENTS

Sept 5	Kid's Fun Friday & Movie	Badger Mt. Park
Sept 6-7	NSA Adult Tournament	Horn Rapids
Sept 11-14	BMX Nationals	Horn Rapids
Sept 12	Bechtel National	Central Howard Amon Park
Sept 13	Soroptimist International	Columbia Point Marina Park
Sept 12-14	USA Preps Youth Softball	Columbia Playfield
Sept 11-14	BMX Lumberjack Nationals	Horn Rapids Athletic Complex
Sept 13	Desert Thunder Lighted MX	Horn Rapids ORV Park
Sept 22	NWCDM	Community Center
Sept 27	American Diabetes Association Walk	Howard Amon Park
Sept 28	Black Widow MX Series	Horn Rapids ORV Park
Oct	Sweater Weather: Fashion for the Urban Forest	
Oct 4	Down Syndrome Awareness Association	Central Howard Amon Park & Trail
Oct 4	Desert Thunder Lighted MX	Horn Rapids ORV Park
Oct 11	Bethlehem Lutheran School	Central Howard Amon Park
October 4-5	TCGFSA 3-Rivers Rally Softball	Columbia Playfield
Oct 18	TC Pregnancy Network Walk for Life	South Howard Amon Park
Oct 24	Fall Carnival	Community Center
Oct 25-26	Black Widow MX Series	Horn Rapids ORV Park
Oct 26	3RRR Tri City Marathon	Riverfront Trail
Nov 8-9	Black Widow MX Series	Horn Rapids ORV Park
Dec 5-6	Winter Wonderland	John Dam Plaza, Howard Amon
Dec 31	First Night Tri-Cities	TBD