



Agenda  
City Council Regular Meeting  
Tuesday, October 17, 2023  
Richland City Hall Council Chambers  
625 Swift Boulevard

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## **City Council Regular Meeting - 6:00 p.m.**

### **Welcome and Roll Call**

### **Pledge of Allegiance**

### **Approval of Agenda:** (Approved by Motion)

### **Presentations:**

1. National Community Planning Month Proclamation
  - Terry Christensen, Mayor
2. National Disability Employment Awareness Month Proclamation
  - Terry Christensen, Mayor
3. Tri-Cities Regional Hotel-Motel Commission Annual Budget and Tourism Promotion Area Marketing Plan
  - Kevin Lewis, President & CEO of Visit Tri-Cities

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

4. Proposed Amendment to the 2023 Budget in the General Fund, City Streets Fund, Industrial Development Fund, Hotel/Motel Fund, Streets Capital Construction Fund, Parks Construction Fund, Electric Utility Fund, Medical Services Fund, Public Safety Facility 75 Construction Fund, and Public Safety Facility 73 Replacement Fund, Ordinance No. 2023-25
5. Proposed 2024 Revenue Sources Including Property Tax, Ordinance Nos. 2023-26 and 2023-27
6. Proposed Adoption of the 2023 Conservation Potential Assessment and Demand Response Potential Assessment, Resolution No. 2023-162

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

**Consent Calendar:** Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes:

7. Approval of the October 3, 2023 City Council Regular Meeting Minutes and the October 10, 2023 City Council Special Workshop Meeting Minutes
  - Jennifer Rogers, City Clerk

Ordinances - First Reading:

None.

Ordinances - Second Reading & Passage:

8. Ordinance No. 2023-24, Establishing and Dedicating the Right-of-Way for a Segment of Southgate Way
  - Pete Rogalsky, Public Works Director

Resolutions - Adoption:

9. Resolution No. 2023-159, Authorizing the Award of Bid to DJ's Electrical, Inc. for the View Ridge Estates Boring and Cable Replacement Project
  - Clint Whitney, Energy Services Director
10. Resolution No. 2023-160, Authorizing \$225,000 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2023
  - Jon Amundson, City Manager
11. Resolution No. 2023-161, Awarding Hotel/Motel Funds to the Badger Mountain Park Parking Lot Improvements Project
  - Brandon Allen, Finance Director
12. Resolution No. 2023-163, Authorizing Submission of a Grant Application to the Department of Commerce for Climate Planning
  - Kerwin Jensen, Development Services Director

Items - Approval:

None.

Expenditures - Approval:

13. Expenditures from September 1, 2023 to September 30, 2023 in the amount of \$24,128,298.22 including Travel Check Nos. 20373-20412, Accounts Payable Check Nos. 315116-316043, Accounts Payable Wire Nos. 9720-9753, Payroll Wires & ACH Nos. 13574-13622, Payroll Direct Deposit & Check Nos. 213315-214466 and Pension Check Nos. 6563-6586.
  - Brandon Allen, Finance Director

**Items of Business:**

14. Ordinance No. 2023-25, Amending the 2023 Budget in the General Fund, City Streets Fund, Industrial Development Fund, Hotel/Motel Fund, Streets Capital Construction Fund, Parks Construction Fund, Electric Utility Fund, Medical Services Fund, Public Safety Facility 75 Construction Fund, and Public Safety Facility 73 Replacement Fund
  - Brandon Allen, Finance Director

15. Ordinance No. 2023-26, Approving the 2024 Ad Valorem Tax and Property Tax Levies
  - Brandon Allen, Finance Director
16. Ordinance No. 2023-27, Approving a Change to the 2024 Ad Valorem Tax over the Prior Year
  - Brandon Allen, Finance Director
17. Resolution No. 2023-162, Adopting the 2023 Conservation Potential Assessment and Demand Response Potential Assessment
  - Clint Whitney, Energy Services Director

### **Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

### **Adjournment**

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.