



Agenda  
City Council Regular Meeting  
Tuesday, November 21, 2023  
Richland City Hall Council Chambers  
625 Swift Boulevard

---

## **City Council Regular Meeting - 6:00 p.m.**

### **Welcome and Roll Call**

### **Pledge of Allegiance**

### **Approval of Agenda:** (Approved by Motion)

### **Presentations:**

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

1. Adopting the 2024 Annual Action Plan (Year Five) and Authorizing Submission of Grant Forms for the 2024 Community Development Block Grant and HOME Investment Partnerships Program Funds, Resolution No. 2023-176

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

**Consent Calendar:** Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

### **Minutes:**

2. Approval of the November 7, 2023 City Council Regular Meeting Minutes
  - Jennifer Rogers, City Clerk

### **Ordinances - First Reading:**

None.

### **Ordinances - Second Reading & Passage:**

3. Ordinance No. 2023-28, Amending Chapters 5.50, 13.06, 14.24, 15.03, 16.08, 17.56, 18.24 and 18.37 of the Richland Municipal Code to Establish Daily Utility Rates
  - Brandon Allen, Finance Director
4. Ordinance No. 2023-29, Approving the 2024 Budget and the 2024-2029 Capital Improvement Plan
  - Brandon Allen, Finance Director

### Resolutions - Adoption:

5. Resolution No. 2023-172, Authorizing an Amendment to the Consultant Agreement with RH2 Engineering, Inc. for the Anaerobic Digester Functionality Audit
  - Pete Rogalsky, Public Works Director
6. Resolution No. 2023-173, Adopting the Neighborhood Traffic Safety Program and Repealing Resolution No. 28-11
  - Pete Rogalsky, Public Works Director
7. Resolution No. 2023-174, Authorizing a Lease Agreement with Friends of the Richland Public Library
  - Christopher Nulph, Library Manager
8. Resolution No. 2023-175, Adopting the City of Richland's 2024 State Legislative Priorities
  - Joe Schiessl, Deputy City Manager

### Items - Approval:

None.

### Expenditures - Approval:

9. Expenditures from October 1, 2023 to October 31, 2023 for \$24,936,001.59 including Travel Check Nos. 20413-20437, Accounts Payable Check Nos. 316044-317043, Accounts Payable Wire Nos. 9754-9796, Payroll Wires & ACH Nos. 13623-13674, Payroll Direct Deposit & Check Nos. 214467-215623, and Pension Check Nos. 6587-6609
  - Brandon Allen, Finance Director

### **Items of Business:**

10. Resolution No. 2023-176, Adopting the 2024 Annual Action Plan (Fifth Year) and Authorizing Submission of Grant Forms for the 2024 Community Development Block Grant and Home Investment Partnership Program
  - Toni Lehman, CDBG / HOME Administrator
11. Solid Waste Partnership Opportunity (Discussion Item)
  - Pete Rogalsky, Public Works Director

### **Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

### **Executive Session:**

13. Executive Session Per RCW 42.30.110(1)(i): Discuss Current or Potential Litigation with Legal Counsel (30 minutes)
  - Heather Kintzley, City Attorney

### **Adjournment**

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.