



Agenda  
City Council Regular Meeting  
Tuesday, December 19, 2023  
Richland City Hall Council Chambers  
625 Swift Boulevard

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## **City Council Regular Meeting - 6:00 p.m.**

### **Welcome and Roll Call**

### **Pledge of Allegiance**

### **Approval of Agenda:** (Approved by Motion)

### **Presentations:**

1. Recognizing Public Works with Street Light Energy Efficiency Savings
  - Clint Whitney, Energy Services Director

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

2. Proposed Amendment to RMC Title 26: Shoreline Management, Ordinance No. 2023-35
  - Kerwin Jensen, Development Services Director

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

**Consent Calendar:** Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

### **Minutes:**

3. Approval of the December 5, 2023 City Council Regular Meeting Minutes
  - Jennifer Rogers, City Clerk

### **Ordinances - First Reading:**

4. Ordinance No. 2023-33, Dedicating the Right-of-Way for a Segment of Malbec Avenue
  - Pete Rogalsky, Public Works Director
5. Ordinance No. 2023-34, Approving the 2027 Council Compensation Plan
  - Lacey Paulsen, Human Resources Director

### **Ordinances - Second Reading & Passage:**

6. Ordinance No. 2023-30, Amending Chapter 2.28 of the Richland Municipal Code related to the City's Personnel Plan

- Lacey Paulsen, Human Resources Director
- 7. Ordinance No. 2023-31, Amending the 2023 Budget in the General Fund, City Streets Fund, Special Lodging Assessment Fund, Public Safety Sales Tax Fund, Broadband Fund, Equipment Replacement Fund, and Workers Compensation Fund
  - Brandon Allen, Finance Director
- 8. Ordinance No. 2023-32, Annexing 1.83 Acres Located at 24907 Dallas Road (Short Plat 793, Lot 3)
  - Kerwin Jensen, Development Services Director

Resolutions - Adoption:

- 9. Resolution No. 2023-186, Approving a Purchase and Sale Agreement with Lambert Properties, LLC for 150 Keene Road
  - Kerwin Jensen, Development Services Director
- 10. Resolution No. 2023-187, Awarding 2024 Business License Reserve Fund Grants
  - Kerwin Jensen, Development Services Director
- 11. Resolution No. 2023-188, Authorizing a Reimbursable Agreement with Bonneville Power Administration for Preliminary Engineering Activities and Facilities Study of Transmission Interconnection Request No. L0534 - Atlas Agro
  - Clint Whitney, Energy Services Director
- 12. Resolution No. 2023-189, Authorizing Award of Bid to Layne of Washington, Inc. for 2024 Pump Maintenance and Repair
  - Pete Rogalsky, Public Works Director
- 13. Resolution No. 2023-190, Adopting the 2024 Fee Schedule
  - Brandon Allen, Finance Director
- 14. Resolution No. 2023-191, Accepting Two Cybersecurity Grants in the amount of \$190,000 from the State of Washington and Local Cybersecurity Grant Program
  - Drew Florence, Assistant City Manager
- 15. Resolution No. 2023-192, Approving the 2024 Tri-City Regional Hotel-Motel Commission Budget and Marketing Plan
  - Jon Amundson, City Manager
- 16. Resolution No. 2023-193, Authorizing a Memorandum of Understanding with the Port of Benton for a Future Cooperative Property Exchange
  - Joe Schiessl, Deputy City Manager

Items - Approval:

- 17. Authorizing an Increase to the City Manager's Annual Salary for Calendar Year 2024
  - Lacey Paulsen, Human Resources Director

Expenditures - Approval:

- 18. Expenditures from November 1, 2023 to November 30, 2023 for \$29,987,044.80 including Travel Check Nos. 20438-20453, Accounts Payable Check Nos. 317044-318083, Accounts Payable Wire Nos. 9797-9838, Payroll Wires & ACH Nos. 13675-13724, Payroll Direct Deposit & Check Nos. 215624-216781, and Pension Check Nos. 6610-6632

- Brandon Allen, Finance Director

### **Special Recognition and Intermission:**

19. Proclamation with Plaque for Mayor Christensen (15 minute intermission to follow)

### **Items of Business:**

20. Ordinance No. 2023-35, Amending Title 26 of the Richland Municipal Code regarding Shoreline Management
  - Kerwin Jensen, Development Services Director

### **Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

### **Adjournment**

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.